

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
COUNTY BOARD ROOM
TUESDAY, OCTOBER 9TH, 10:00 A.M.**

AGENDA - REVISED

- 10:00 George Eilertson – Northland Securities
- Ditch Bond Resolution
- 10:15 Mike Flaagan – County Engineer
- Highway Dept. Items
- 10:40 Bryan Malone, Peter Nelson – Penn. Cty. SWCD
- Cost Share Application
- Natural Resources Block Grant

County Auditor's Items

(This agenda is subject to change)

Commission Meeting
October 9, 2012
11:00 AM

1. Final Schenkey Crushing - \$70845.00
 - Final Payment \$3,542.25

2. JD #13 Br 2 and Br 3 petition
 - Hearing October 17th at 8:00 AM

3. Update Ditching

4. Update Construction

5. Other

**Board of Water & Soil Resources
Natural Resources Block Grant
Program Allocation and Contribution Plan**

County: **PENNINGTON**

Grant Period: July 1, 2012 to June 30, 2014 Fiscal Year: 2013

The following lists the eligible state program fund amounts and required minimum match.

P.O. **3000002188**

State Fund		Required Match	
LWM	\$15,341	Levy:	\$2,608
WCA	\$16,447	1:1	\$16,447
DNR Shoreland	\$2,833	1:1	\$2,833
MPCA SSTS	\$18,941	NA	
MPCA Feedlot Base	\$7,500	0.7:1	\$5,250

The following designates grant amounts to be used and match amounts to be provided by specified program participants.

PROGRAM PARTICIPANTS	LWM		WCA		DNR SHORELAND		MPCA STSS		MPCA FEEDLOT		
	Grant \$	County Levy	Grant \$	Match	Grant \$	Match	Grant	Match	Grant \$	Match	PC Award*
COUNTY DEPT:											
COUNTY				\$2,500							
County Highway Department				\$9,200							
SWCD:	\$15,341	\$2,608	\$16,447	\$4,747	\$2,833	\$2,833	\$18,841				
CITIES:											
OTHER:											
Extension									\$7,500	\$7,500	
PROGRAM SUMMARY	\$15,341	\$2,608	\$16,447	\$16,447	\$2,833	\$2,833	\$18,841	\$0	\$7,500	\$7,500	\$0
PROGRAM CONTRIBUTION	\$17,949		\$32,894		\$5,666		\$18,841		\$15,000		
Total Program Contribution:											\$90,350

Actual use of grant and match amounts and the entity using/providing must be reported in eLINK.

BY SIGNING BELOW, WE AGREE to expend grant and match amounts as listed above and to provide documentation to support these actions.

Organization:	Pennington County Board of Commissioners
Printed Name:	Don Jensen
Title:	Board Chair
Phone Number:	683-7000
Signature:	Date:

Organization:	Pennington Soil and Water Conservation District
Printed Name:	Raymond Olson
Title:	Water Resources Advisory Committee
Phone Number:	683-7075
Signature:	Date:

Organization:	Pennington Water Resources Advisory Committee
Printed Name:	Don Jensen
Title:	Chair
Phone Number:	683-7000
Signature:	Date:

Organization:	Pennington Soil and Water Conservation District
Printed Name:	Bryan Malone
Title:	District Manager
Phone Number:	683-7075
Signature:	Date:

Organization:	Pennington County Highway Department
Printed Name:	Michael Flaagen
Title:	Engineer
Phone Number:	683-7017
Signature:	Date:

Organization:	Pennington County Extension
Printed Name:	Howard Person
Title:	Feedlot Officer
Phone Number:	683-7030
Signature:	Date:

I verify that this Program Allocation and Contribution Plan represents the county's request for state funds and the required minimum local match for each specified program.

County LWPer Signature

Date

This NRBG Program Allocation and Contribution Plan meets minimum NRBG requirements.

Board Conservationist Signature

Date

**FY 2013 STATE OF MINNESOTA
BOARD OF WATER AND SOIL RESOURCES
NATURAL RESOURCES BLOCK GRANT AGREEMENT**

Vendor: 0000197338			PO#: 300002188		VN#:		Date Paid:
LINE	AMOUNT	ACCOUNT	FUND	FIN DEPT ID	APPROP ID	FY	Description
01	\$ 15,341	441302	1000	R9P32LWP	R9PNRB1	13	LWM
02	\$ 16,447	441302	1000	R9P32WCA	R9PNRB1	13	WCA
03	\$ 2,833	441302	1000	R9P32SLD	R9PNRB1	13	SHORELAND
04	\$ 7,500	441302	2001	R9P32FDL	R9PFDL3	13	FEEDLOT
05	\$ 18,941	441302	2302	R9P32SST	R9PC040	13	SSTS BASE (BWSR)
06	\$	441302	2001	R9P32SST	R9PNRS3	13	SSTS BASE (MPCA)
07	\$ 20,902	441302	2001	R9P32SST	R9PNRS3	13	SSTS UPGRADE

For BWSR Use Only

This grant agreement is between the State of Minnesota, acting through its Board of Water and Soil Resources (Board) and PENNINGTON COUNTY, 101 Main Avenue N, Thief River Falls 56701 (Grantee).

This grant agreement is for the following NRBG Programs:

Comprehensive Local Water Management Base Grant	\$	15,341
Wetland Conservation Act Base Grant	\$	16,447
DNR Shoreland Management Base Grant	\$	2,833
MPCA County Feedlot Base Grant	\$	7,500
MPCA/BWSR SSTS Base Grant	\$	18,941
<u>The MPCA SSTS Upgrade Fund Grant</u>	<u>\$</u>	<u>20,902</u>
Grant Agreement Total		\$ 81,964

Recitals

1. The 2011 Legislature in Laws of Minnesota 2011, 1st Special Session, Chapter 2, Article 1, Sec. 5, appropriated funds for the Natural Resources Block Grants (NRBG), to assist with the implementation of Comprehensive Local Water Plans (LWM), the Wetland Conservation Act (WCA), and Shoreland Programs; and in Sec. 3, Subd. 2, Subsurface Sewage Treatment Systems (SSTS), and County Feedlot Permit Programs.
2. The 2011 Legislature in Laws of Minnesota 2011, 1st Special Session, Chapter 6, Article 2, Sec. 7 (b), authorizes the Board to use Clean Water Funds to make grants for SSTS Base Grants.
3. The 2011 Legislature in Laws of Minnesota 2011, 1st Special Session, Chapter 6, Article 2, Sec. 5 (k), authorizes the MPCA to use Clean Water Funds to make grants for SSTS Upgrade Grants.
4. Minnesota Statutes 103B.101 subd. 9 (1), and 103B.3369, subd. 5 authorize the Board to award grants.
5. The Grantee has met the criteria established by statute, the Board, the DNR, and MPCA, and is eligible to receive NRBG grant funds.
6. The Grantee has agreed to appropriate the required local match.
7. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State.
8. As a condition of the grant, Grantee agrees to minimize administration costs.

Authorized Representative

The State's Authorized Representative is David Weirens, BWSR Land & Water Section Manager, 520 Lafayette Road North, Saint Paul, MN 55155, 651-297-3432, or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services and performance provided under this grant agreement.

The Grantee's Authorized Representative:

Title: Board Chair (Skip Swanson)
Address: P.O. Box 616
City: Thief River Falls, MN 56701
Telephone #: 218-683-7000

If the Grantee's Authorized Representative changes at any time during this grant contract, the Grantee must immediately notify the State.

Grant Agreement

1 Term of Grant Agreement

- 1.1 **Effective date:** September 1, 2012 or the date the State obtains all required signatures under Minn. Stat. § 16B.98, Subd.5, whichever is later. **The Grantee must not begin work under this grant contract until this contract is fully executed and the Grantee has been notified by the State's Authorized Representative to begin the work.**
- 1.2 **Expiration date:** June 30, 2014, or until all obligations have been satisfactorily fulfilled whichever comes first.
- 1.3 **Survival of Terms:** The following clauses survive the expiration or cancellation of this grant contract: 7. Liability; 8. State Audits; 9. Government Data Practices; 11. Governing Law, Jurisdiction, and Venue; 15. Intellectual Property Rights.

2 Grantee's Duties

The Grantee is responsible for the specific duties for the NRBG, as follows:

- 2.1 **Match:** The Grantee's participation in the NRBG is conditioned upon Grantee expenditure to match the NRBG as required by the Board. The Grantee's Program Allocation and Contribution Plan is incorporated into this Agreement by reference with the purchase order.
- 2.2 **Reporting:** All data and information provided in a Grantee's report shall be considered public.
 - 2.2.1 The Grantee will submit an annual progress report to the Board by February 1 of each year on the status of program implementation by the Grantee. Information provided must conform to the requirements and formats set by the Board.
 - 2.2.2 Display on its website the previous calendar year's detailed information on the expenditure of grant funds and measurable outcomes as a result of the expenditure of funds according to the format specified by the BWSR, by March 15 of each year.
 - 2.2.3 The Grantee will submit a final progress report to the Board by August 1 of 2014. Information provided must conform to the requirements and formats set by the Board. A late or incomplete final report will result in the withholding of any future NRBG executions.
- 2.3 **Compliance:** The Grantee will comply with Minnesota Statutes Section 103B.3361 through 103B.3369 (LWP), Minnesota Rules Chapter 8420 (WCA); Minnesota Statutes Section 103F.201 and Minnesota Rules Chapter 6120 (Shoreland); and Minnesota Rules Chapter 7020 (Feedlot); Minnesota Rules Chapter 7082.0040 through 7082.0700 (SSTS); and amendments thereto, for Comprehensive Water Planning, Wetland Conservation Act, Shoreland Management, Subsurface Sewage Treatment Systems, and County Feedlot Programs.
- 2.4 **Wetland Conservation Act Funds Transfer:** As required by the Board, the Grantee's participation in the NRBG is conditioned upon the transfer of a minimum of **\$5,000** to the Soil and Water Conservation District (SWCD) for Wetland Conservation Act activities, or such greater amount as agreed upon by the county and SWCD. This transfer must occur within 30 days of receipt of NRBG funds by the Grantee.

3 Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

4 Terms of Payment

- 4.1 Payment will be made in one installment promptly after execution of the grant agreement.
- 4.2 Any grant funds remaining unspent after the end of the expiration date stated above will be returned to the Board within one month of that date.
- 4.3 The Board must consult with the approving authority before granting an amendment to the grant agreement, or a component thereof.
- 4.4 The obligation of the State under this grant agreement will not exceed the amount stated above for each grant program.

5 Conditions of Payment

All services provided by the Grantee under this grant agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

The Minnesota Department of Administration's Office of Grants Management Policy On Grant Closeout Evaluation (Policy 08 –

13), requires the Board to consider a grant applicant's past performance before awarding subsequent grants to them. The Board must consider a grant applicant's performance on prior grants before making a new grant award of over \$5,000. The Board may withhold payment on this and grants from other programs if the Grantee is not in compliance with all Board reporting requirements.

6 Assignment, Amendments, and Waiver

- 6.1 **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this grant agreement without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this grant agreement, or their successors in office.
- 6.2 **Amendments.** Any amendment to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.
- 6.3 **Waiver.** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or its right to enforce it.

7 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

8 State Audits

Under Minn. Stat. § 16B.98, subd. 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements whichever is later.

- 8.1 The books, records, documents, accounting procedures and practices of the Grantee and its designated local units of government and contractors relevant to the NRBG, and match and grant expenditures, may be examined at any time by the Board or Board's designee and are subject to verification. The Grantee or delegated local unit of government will maintain records relating to the receipt and expenditure of grant and match funds.
- 8.2 The Grantee or designated local unit of government implementing this Agreement will provide for an audit that meets the standards of the Office of State Auditor. The audit must cover the duration of the Agreement Period and be performed within one year after the end of the Agreement Period or when routinely audited, whichever occurs first. Copies of the audit report must be provided to the Board if requested.

9 Government Data Practices

The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State.

10 Workers' Compensation

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

11 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

12 Termination

The State may cancel this grant agreement at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

13 Data Disclosure

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

14 Prevailing Wage

It is the responsibility of the Grantee or contractor to pay prevailing wages on construction projects to which state prevailing wage laws apply (Minn. Stat. 177.42 – 177.44). All laborers and mechanics employed by grant recipients and subcontractors funded in whole or in part with these state funds shall be paid wages at rates not less than those prevailing on projects of a character similar in the locality.

15 Intellectual Property Rights

The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents *created and paid for under this grant*. Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this grant. Works includes "Documents." Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this grant. The Documents will be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this grant at the State’s request. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be "works made for hire." The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

IN WITNESS WHEREOF, the parties have caused this Grant Agreement to be duly executed intending to be bound thereby.

APPROVED:

PENNINGTON COUNTY

BY: _____
TITLE: _____
DATED: _____

BOARD OF WATER AND SOIL RESOURCES

BY: _____
TITLE: Land & Water Section Administrator
DATED: _____

**FINANCIAL ADVISORY SERVICE AGREEMENT
BY AND BETWEEN
PENNINGTON COUNTY, MINNESOTA
AND
NORTHLAND SECURITIES, INC.**

This Agreement made and entered into by and between Pennington County, Minnesota (hereinafter "County") and Northland Securities, Inc., of Minneapolis, Minnesota (hereinafter "NSI").

WITNESSETH

WHEREAS, the County desires to have NSI provide it with advice on the structure, terms, timing and other matters related to the issuance of General Obligation Drainage Ditch Bonds, Series 2012A (the "Debt") serving in the role of financial advisor, and

WHEREAS, the County and NSI are entering into this Agreement to define the financial advisory relationship at the earliest opportunity related to the Debt, and

WHEREAS, NSI desires to furnish services to the County as hereinafter described,

NOW, THEREFORE, it is agreed by and between the parties as follows:

SERVICES TO BE PROVIDED BY NSI

NSI shall provide all services necessary to analyze, structure, offer for sale and close the transaction. Examples of the services include the following:

Planning and Development

1. Meet with County officials and others as directed to define the scope and the objectives
2. Assemble and analyze relevant statistical information.
3. Prepare a preliminary feasibility study or discuss with County officials possible funding options and the fiscal implications of each.
4. Prepare details on the recommended options - information on the issue structure, method of issuance, term, sale timing, call provisions, etc.
5. Prepare a schedule of events related to the issuance process.
6. Attend meetings of the County Board and other project and bond issue related meetings as needed and as requested.

Bond Sales

1. Collect data and prepare preliminary official statement (POS).
2. Provide POS for review and approval by County.
3. Distribute the POS and bid form to prospective bidders.
4. Cause to be published the Official Notice of Sale if required by law.
5. Recommend whether the issue should secure a bond rating. If the issue is to be rated, prepare and furnish to the rating agencies the information they require to evaluate the issue and provide their rating. Assist County to prepare and conduct rating call or other presentation.
6. Directly contact underwriters most likely to serve as syndicate managers to assure that bidding interest is established.

7. Assist the County in receiving the bids, compute the accuracy of the bids received, and recommend to the County the most favorable bid for award.
8. Coordinate with bond counsel the preparation of required contracts and resolutions.

Post Sale Support

1. Prepare final official statement and provide to underwriter for posting on EMMA.
2. Coordinate the bond issue closing including making all arrangements for bond printing, registration, and delivery.
3. Furnish to the County a complete transcript of the transaction, if not provided by bond counsel.
4. Assist, as requested by the County, with the investment of bond issue proceeds.

COMPENSATION

For providing these services with respect to the Debt, NSI shall be paid a lump sum of \$5,680.00. The fee due to NSI shall be payable by the County upon the closing of the Bonds.

NSI agrees to pay the following expenses from its fee:

- Out-of-pocket expenses such as travel, long distance phone, and copy costs.
- Production and distribution of material to rating agencies and/or bond insurance companies.
- Preparation of the bond transcript.

The County agrees to pay for all other expenses related to the processing of the bond issue(s) including, but not limited to, the following:

- Engineering and/or architectural fees.
- Publication of legal notices.
- Bond counsel and local attorney fees.
- Fees for various debt certificates.
- The cost of printing Official Statements, if any.
- County staff expenses.
- Airfare and lodging expenses of one NSI official and County officials when and if traveling for rating agency presentations.
- Rating agency fees, if any.
- Bond insurance fees, if any.
- Accounting and other related fees.

It is expressly understood that there is no obligation on the part of the County under the terms of this Agreement to issue the Debt. If the Debt is not issued, NSI agrees to pay its own expenses and receive no fee for any services it has rendered.

SUCCESSORS OR ASSIGNS

The terms and provisions of this Agreement are binding upon and inure to the benefit of the County and NSI and their successors or assigns.

TERM OF THIS AGREEMENT

This Agreement may be terminated by thirty (30) days written notice by either the County or NSI and it shall terminate sixty (60) days following the closing date related to the issuance of the Debt.

Dated this 9th day of October, 2012.

Northland Securities, Inc.

By: _____

John R. Fifield, Jr. - Senior Vice President

Pennington County, Minnesota

By: _____

Its: _____

**STATE OF MINNESOTA
JOINT POWERS AGREEMENT**

This agreement is between the State of Minnesota, acting through its Office of the Secretary of State ("State") and the County Auditor of each of the Counties or the City Clerk of each of the cities listed in Appendix A. ("Contractor").

Recitals

Under Minn. Stat. § 471.59, subd. 10, and Minnesota Rules, subpart 8235.0200 the State is empowered to engage such assistance as deemed necessary. The State is in need of election recount services for the automatic recount of votes pursuant to Minnesota Statutes, section 204C.35, subd. 1 for the 2012 general election, as necessary for state offices. The Contractor represents that it is duly qualified and agrees to perform all services described in this contract to the satisfaction of the State.

Agreement

1 Term of Agreement

- 1.1 **Effective date:** *October 1, 2012*, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.
- 1.2 **Expiration date:** *December 31, 2012*, or until all obligations have been satisfactorily fulfilled, whichever occurs later.

2 Agreement between the Parties

The Contractor will act as a Deputy Recount Official designated by the Secretary of State pursuant to Minnesota Rules, part 8235.0200 and will conduct a recount as necessary of the votes cast in the county in which the Contractor is the County Auditor and in any additional jurisdiction mutually agreed upon by Contractor and State, pursuant to the provisions of Minnesota Statutes and Minnesota Rules relating to recounts, the Minnesota 2012 Recount Guide, all of which are attached to this contract as Appendices B, C and D, respectively, as well as the information provided during the Web streaming video transmission to counties of November 20, 2012, and any other guidance provided to the Deputy Recount Official by the State. Appendix A is the list of participating jurisdictions and it will be updated prior to the commencement of the recount to reflect all participating jurisdictions. The general election recount will begin on November 28, 2012 at 9:00 A.M, and recounts will continue until all ballots in the jurisdictions being counted by the Deputy Recount Official are counted or designated as challenged. In the event that an election contest is filed in any of these elections and the court takes jurisdiction, the State may cancel the relevant portion of this contract immediately and without any further cause. The State and Contractor agree that this process will be completed on December 5, 2012 for any general election recount, unless civil litigation delays completion. The results of the recount, along with all explanatory notes and any ballots challenged by candidates in the election shall be securely forwarded and provided to the State by personal delivery or express courier for delivery to the State, at the expense of the State at the conclusion of the recount process in the county or city.

3. Payment

- a) **Compensation.** The Contractor will be paid three cents for each ballot handled in the course of any recount covered by this agreement, with a minimum payment of \$100 if a recount occurs in the Contractor's jurisdiction. The Contractor will submit a log of all ballots handled to State to verify the total.
- b) **Travel.** No travel expenses will be paid.

The total obligation of the State under this agreement will not exceed an aggregate of \$100,000 for all Contractors for the general election.

4 Authorized Representatives The State's Authorized Representative is Gary Poser, Director of Elections, 180 State Office Building, Saint Paul MN 55155, 651-556-0612, or his/her successor, and has the responsibility to monitor the Contractor's performance and the authority to accept the services provided under this contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Governmental Unit's Authorized Representative is the County Auditor or municipal clerk who has signed the contract.

5 Assignment, Amendments, Waiver, and Contract Complete

- 5.1 **Assignment.** The Governmental Unit may neither assign nor transfer any rights or obligations under this agreement without the prior

consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.

5.2 **Amendments.** Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

5.3 **Waiver.** If the State fails to enforce any provision of this agreement, that failure does not waive the provision or its right to enforce it.

5.4 **Contract Complete.** This agreement contains all negotiations and agreements between the State and the Governmental Unit. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.

6. **Liability**

The Governmental Unit will indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this agreement by the Governmental Unit or the Governmental Unit's agents or employees. This clause will not be construed to bar any legal remedies the Governmental Unit may have for the State's failure to fulfill its obligations under this agreement.

Signatures for this agreement are being obtained by the signing of counterparts. Each Contractor will sign signature block #2 and return the entire agreement document to Jenny Kurz, Office of the Secretary of State, 60 Empire Drive, Suite 100, Saint Paul MN 55103-2141.

1. **STATE ENCUMBRANCE VERIFICATION**

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15, and 16C.05.

Signed: Jenny Kurz
Date: 9/21/12

SWIFT Contract No. 53492 SWIFT PO 480

2. **GOVERNMENTAL UNIT**

By: _____
Print Name: _____
Title: _____
Address: _____
Telephone Number: _____
Date: _____
By: _____
Print Name: _____
Title: _____
Address: _____
Telephone Number: _____
Date: _____

3. **STATE AGENCY**

By: Randy Low
(with delegated authority)
Title: DIRECTOR OF ELECTIONS
Date: 9-21-12

4. **COMMISSIONER OF ADMINISTRATION**
delegated to Materials Management Division

By: _____
Date: _____

FINANCE PLAN SUMMARY

FOR

PENNINGTON COUNTY, MINNESOTA

\$800,000

**GENERAL OBLIGATION DRAINAGE DITCH
BONDS, SERIES 2012A**



45 South 7th Street
Suite 2000
Minneapolis, MN 55402
612-851-5900 800-851-2920

October 9, 2012

Pennington County, Minnesota
\$800,000 General Obligation Drainage Ditch Bonds, Series 2012A

Financing Overview:

The County anticipates issuing bonds for the following purposes:

1. \$800,000 General Obligation Drainage Ditch Bonds. Pursuant to MN Statutes, Chapter 475 and Section 103E.635, this bond will be issued to finance improvements to Red Lake Watershed District Ditch #14.

Summary of Recommended Terms:

- | | |
|------------------------|---|
| 1. Type of Sale | Public Offering. |
| 2. Proposals Received | Tuesday, November 27, 2012 @ 10:30 A.M. |
| 3. Board Consideration | Tuesday, November 27, 2012 @ 5:00 P.M. |
| 4. Repayment Term | The Bonds will mature annually each February 1, 2014-2033. Interest will be payable August 1, 2013 and semiannually thereafter on February 1 and August 1. |
| 5. Security | General Obligation pledge of the County, and special assessments. |
| 6. Prepayment Option | February 1, 2020 and any date thereafter at a price of par plus accrued interest. |
| 7. Tax Status | Kennedy & Graven – Minneapolis, MN |
| 8. Credit Enhancement | We believe underlying and enhanced credit ratings will be cost beneficial. The County's general obligation debt is currently rated A+ by Standard & Poor's Corporation. |
| 9. Paying Agent | Northland Trust Services, Inc. |

Related Considerations:

- *Bank Qualified* - because total tax-exempt debt issued by the County in calendar year 2012 is not expected to be more than \$10 million, the bonds will be designated as “bank qualified” obligations pursuant to Federal Tax Law.

- *Arbitrage Compliance* –
 - Refunding Fund – All tax exempt issues are subject to federal rebate requirements which require all arbitrage earned to be rebated to the U.S. Treasury. A rebate exemption the County expects to qualify for is the “24-month spend down exemption.”

 - Debt Service Fund – The County must maintain a bona fide debt service fund for the bonds or be subject to yield restriction in the debt service fund. A bona fide debt service fund involves an equal matching of revenues to debt service expense with a balance forward permitted equal to the greater of the investment earnings in the fund during that year or 1/12 of the debt service of that year.

- *Book Entry* - The Bonds will be *global book entry with Northland Trust Inc. designated as the paying agent*. As “paperless” bonds, you will avoid the costs of bond printing and annual registrar charges. The Paying Agent will invoice you for the interest semiannually and on an annual basis for the principal coming due.

- *Continuing Disclosure* - The Series 2012A Bonds are subject to the Securities and Exchange Commission’s limited continuing disclosure requirements.

EXHIBIT A – Estimated Sources and Uses of Funds

Sources & Uses

Dated 12/01/2012 | Delivered 12/01/2012

Sources Of Funds

Par Amount of Bonds	\$800,000.00
Total Sources	\$800,000.00

Uses Of Funds

Total Underwriter's Discount (1.500%)	12,000.00
Costs of Issuance	18,655.00
Deposit to Project Construction Fund	770,000.00
Rounding Amount	(655.00)
Total Uses	\$800,000.00

EXHIBIT B – Debt Service Schedule

Debt Service Schedule

Part 1 of 2

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/01/2012	-	-	-	-	-
08/01/2013	-	-	10,726.67	10,726.67	-
02/01/2014	30,000.00	0.450%	8,045.00	38,045.00	48,771.67
08/01/2014	-	-	7,977.50	7,977.50	-
02/01/2015	35,000.00	0.550%	7,977.50	42,977.50	50,955.00
08/01/2015	-	-	7,881.25	7,881.25	-
02/01/2016	35,000.00	0.700%	7,881.25	42,881.25	50,762.50
08/01/2016	-	-	7,758.75	7,758.75	-
02/01/2017	35,000.00	0.900%	7,758.75	42,758.75	50,517.50
08/01/2017	-	-	7,601.25	7,601.25	-
02/01/2018	35,000.00	1.100%	7,601.25	42,601.25	50,202.50
08/01/2018	-	-	7,408.75	7,408.75	-
02/01/2019	35,000.00	1.300%	7,408.75	42,408.75	49,817.50
08/01/2019	-	-	7,181.25	7,181.25	-
02/01/2020	35,000.00	1.550%	7,181.25	42,181.25	49,362.50
08/01/2020	-	-	6,910.00	6,910.00	-
02/01/2021	40,000.00	1.750%	6,910.00	46,910.00	53,820.00
08/01/2021	-	-	6,560.00	6,560.00	-
02/01/2022	40,000.00	1.900%	6,560.00	46,560.00	53,120.00
08/01/2022	-	-	6,180.00	6,180.00	-
02/01/2023	40,000.00	2.050%	6,180.00	46,180.00	52,360.00
08/01/2023	-	-	5,770.00	5,770.00	-
02/01/2024	40,000.00	2.150%	5,770.00	45,770.00	51,540.00
08/01/2024	-	-	5,340.00	5,340.00	-
02/01/2025	40,000.00	2.250%	5,340.00	45,340.00	50,680.00
08/01/2025	-	-	4,890.00	4,890.00	-
02/01/2026	40,000.00	2.350%	4,890.00	44,890.00	49,780.00
08/01/2026	-	-	4,420.00	4,420.00	-
02/01/2027	40,000.00	2.450%	4,420.00	44,420.00	48,840.00
08/01/2027	-	-	3,930.00	3,930.00	-
02/01/2028	45,000.00	2.550%	3,930.00	48,930.00	52,860.00
08/01/2028	-	-	3,356.25	3,356.25	-
02/01/2029	45,000.00	2.650%	3,356.25	48,356.25	51,712.50
08/01/2029	-	-	2,760.00	2,760.00	-
02/01/2030	45,000.00	2.750%	2,760.00	47,760.00	50,520.00
08/01/2030	-	-	2,141.25	2,141.25	-
02/01/2031	45,000.00	2.850%	2,141.25	47,141.25	49,282.50
08/01/2031	-	-	1,500.00	1,500.00	-
02/01/2032	50,000.00	2.950%	1,500.00	51,500.00	53,000.00
08/01/2032	-	-	762.50	762.50	-
02/01/2033	50,000.00	3.050%	762.50	50,762.50	51,525.00
Total	\$800,000.00	-	\$219,429.17	\$1,019,429.17	-

EXHIBIT B – Debt Service Schedule (cont'd)

Debt Service Schedule

Part 2 of 2

Date And Term Structure

Dated	12/01/2012
Delivery Date	12/01/2012
First Coupon Date	8/01/2013
First available call date	
Call Price	-

Yield Statistics

Bond Year Dollars	\$9,108.33
Average Life	11.385 Years
Average Coupon	2.4091034%
Net Interest Cost (NIC)	2.5408509%
True Interest Cost (TIC)	2.5328784%
All Inclusive Cost (AIC)	2.7812993%

Extract of Minutes of Meeting
of the Board of Commissioners of
Pennington County, Minnesota

Pursuant to due call and notice thereof a regular meeting of the Board of Commissioners of Pennington County, Minnesota, was held at the County Courthouse in the City of Thief River Falls, Minnesota, on Tuesday, October 9, 2012, commencing at 10:00 A.M.

The following commissioners of the Board were present:

and the following were absent:

* * *

* * *

* * *

The following resolution was presented by Commissioner _____, who moved its adoption:

RESOLUTION NO. _____

**RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE
OF GENERAL OBLIGATION DRAINAGE DITCH BONDS,
SERIES 2012A IN THE PROPOSED AGGREGATE PRINCIPAL
AMOUNT OF \$800,000**

BE IT RESOLVED By the Board of Commissioners of Pennington County, Minnesota (the “County”), as follows:

1. Background. It is hereby determined that:

(a) The County is authorized by Minnesota Statutes, Chapters 103D, 103E and 475, as amended (collectively, the “Act”), to finance improvements to a drainage system.

(b) As authorized by the Act, contracts have been or will be let for the construction of drainage improvements for the Red Lake Watershed District to Red Lake Watershed District No. 14 (the “Improvements”), and assessments have been or will be levied for the Improvements.

(c) It is necessary and expedient to the sound financial management of the affairs of the County to issue its General Obligation Drainage Ditch Bonds, Series 2012A (the “Bonds”), in the proposed aggregate principal amount of \$800,000, pursuant to the Act, to provide financing for the Improvements.

(d) The County is authorized by Section 475.60, subdivision 2(9) of the Act to negotiate the sale of the Bonds, it being determined that the County has retained an independent financial advisor in connection with such sale. The actions of the County staff and the County’s financial advisor in negotiating the sale of the Bonds are ratified and confirmed in all respects.

2. Sale of Bonds. To finance the Improvements, the County will issue and sell the Bonds in the proposed aggregate principal amount of \$800,000, pursuant to the Act. The Bonds will be issued, sold and delivered in accordance with the terms of the Notice of Sale attached hereto as EXHIBIT A (the “Notice of Sale”).

3. Authority of Financial Advisor. Northland Securities, Inc. is authorized and directed to advertise the Bonds for sale in accordance with the Notice of Sale. The Board of Commissioners will meet at 5:00 P.M. on Tuesday, November 27, 2012, to consider proposals on the Bonds and take any other appropriate action with respect to the Bonds.

4. Authority of Bond Counsel. The law firm of Kennedy & Graven, Chartered, as bond counsel for the County, is authorized to act as bond counsel and to assist in the preparation and review of necessary documents, certificates and instruments relating to the Bonds. The officers, employees and agents of the County are hereby authorized to assist Kennedy & Graven, Chartered in the preparation of such documents, certificates, and instruments.

5. Covenants. In the resolution awarding the sale of the Bonds, the Board of Commissioners of the County will set forth the covenants and undertakings required by the Act.

6. Official Statement. In connection with the sale of the Bonds, the officers or employees of the County are authorized and directed to cooperate with Northland Securities, Inc., and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.

(The remainder of this page is intentionally left blank.)

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____, and upon vote being taken thereon the following commissioners voted in favor of the motion:

and the following voted against:

Whereupon the resolution was declared duly passed and adopted.

EXHIBIT A
NOTICE OF SALE

NOTICE OF SALE

\$800,000*

GENERAL OBLIGATION DRAINAGE DITCH BONDS, SERIES 2012A

PENNINGTON COUNTY, MINNESOTA
(Book-Entry Only)

NOTICE IS HEREBY GIVEN that these Bonds will be offered for sale according to the following terms:

TIME AND PLACE:

Proposals will be opened by the County Auditor or designee, on Tuesday, November 27, 2012, at 10:30 A.M., CT, at the offices of Northland Securities, Inc., 45 South 7th Street, Suite 2000, Minneapolis, Minnesota 55402. Consideration of the Proposals for award of the sale will be by the County Board at its meeting at the County Offices beginning Tuesday, November 27, 2012, at 5:00 P.M., CT.

SUBMISSION OF PROPOSALS

Proposals may be:

- a) submitted to the office of Northland Securities, Inc.,
- b) faxed to Northland Securities, Inc. at 612-851-5918,
- c) for proposals submitted prior to the sale, the final price and coupon rates may be submitted to Northland Securities, Inc. by telephone at 612-851-5900 or 612-851-4920, or
- d) submitted electronically.

Notice is hereby given that electronic proposals will be received via PARITY™, or its successor, in the manner described below, until 10:30 A.M., CT, on Tuesday, November 27, 2012. Proposals may be submitted electronically via PARITY™ or its successor, pursuant to this Notice until 10:30 A.M., CT, but no Proposal will be received after the time for receiving Proposals specified above. To the extent any instructions or directions set forth in PARITY™, or its successor, conflict with this Notice, the terms of this Notice shall control. For further information about PARITY™, or its successor, potential bidders may contact Northland Securities, Inc. or i-Deal® at 1359 Broadway, 2nd floor, New York, NY 10018, telephone 212-849-5021.

Neither the County nor Northland Securities, Inc. assumes any liability if there is a malfunction of PARITY™ or its successor. All bidders are advised that each Proposal shall be deemed to constitute a contract between the bidder and the County to purchase the Bonds regardless of the manner in which the Proposal is submitted.

BOOK-ENTRY SYSTEM

The Bonds will be issued by means of a book-entry system with no physical distribution of bond certificates made to the public. The Bonds will be issued in fully registered form and one bond certificate, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the

* The County reserves the right to increase or decrease the principal amount of the Bonds. Any such increase or decrease will be made in multiples of \$5,000 and may be made in any maturity. If any maturity is adjusted, the purchase price will also be adjusted to maintain the same gross spread.

name of Cede & Co. as nominee of Depository Trust Company (“DTC”), New York, New York, which will act as securities depository of the Bonds.

Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the County through Northland Trust Services, Inc. Minneapolis, Minnesota (the “Paying Agent/Registrar”), to DTC, or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The successful bidder, as a condition of delivery of the Bonds, will be required to deposit the bond certificates with DTC. The County will pay reasonable and customary charges for the services of the Paying Agent/Registrar.

DATE OF ORIGINAL ISSUE OF BONDS

December 1, 2012

AUTHORITY/PURPOSE/SECURITY

The Bonds are being issued pursuant to Minnesota Statutes, Chapters 475, 103D and 103E, as amended. Proceeds will be used to finance (i) the construction of improvements to Drainage Ditch No. 14 and to pay (ii) costs associated with the Bond issuance. The Bonds are payable from special assessments levied against all benefited property. The full faith and credit of the County is pledged to their payment and the County has validly obligated itself to levy ad valorem taxes in the event of any deficiency in the debt service account established for this issue.

INTEREST PAYMENTS

Interest is due semiannually on each February 1 and August 1, commencing August 1, 2013, to registered owners of the Bonds appearing of record in the Bond Register as of the close of business on the fifteenth day (whether or not a business day) of the calendar month preceding such interest payment date.

MATURITIES

Principal is due annually on February 1, inclusive, in each of the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2014	\$30,000	2021	\$40,000	2028	\$45,000
2015	35,000	2022	40,000	2029	45,000
2016	35,000	2023	40,000	2030	45,000
2017	35,000	2024	40,000	2031	45,000
2018	35,000	2025	40,000	2032	50,000
2019	35,000	2026	40,000	2033	50,000
2020	35,000	2027	40,000		

Proposals for the Bonds may contain a maturity schedule providing for any combination of serial bonds and term bonds, subject to mandatory redemption, so long as the amount of principal maturing or subject to mandatory redemption in each year conforms to the maturity schedule set forth above.

INTEREST RATES

All rates must be in integral multiples of 1/20th or 1/8th of 1%. *Rates must be in level or ascending order.* All Bonds of the same maturity must bear a single uniform rate from date of issue to maturity.

ADJUSTMENTS TO PRINCIPAL AMOUNT AFTER PROPOSALS

The County reserves the right to increase or decrease the principal amount of the Bonds. Any such increase or decrease will be made in multiples of \$5,000 and may be made in any maturity. If any maturity is adjusted, the purchase price will also be adjusted to maintain the same gross spread. Such adjustments shall be made promptly after the sale and prior to the award of Proposals by the County and shall be at the sole discretion of the County. The successful bidder may not withdraw or modify its Proposal once submitted to the County for any reason, including post-sale adjustment. Any adjustment shall be conclusive and shall be binding upon the successful bidder.

OPTIONAL REDEMPTION

Bonds maturing on February 1, 2021 through 2033 are subject to redemption and prepayment at the option of the County on February 1, 2020 and any date thereafter, at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and principal amounts within each maturity to be redeemed shall be determined by the County and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar.

CUSIP NUMBERS

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto shall constitute cause for a failure or refusal by the successful bidder thereof to accept delivery of and pay for the Bonds in accordance with terms of the purchase contract. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the successful bidder.

DELIVERY

Delivery of the Bonds will be within forty days after award, subject to an approving legal opinion by Kennedy & Graven, Chartered, Bond Counsel. The legal opinion will be paid by the County and delivery will be anywhere in the continental United States without cost to the successful bidder at DTC.

TYPE OF PROPOSAL

Proposals of not less than \$788,000 (98.50%) and accrued interest on the principal sum of \$800,000 must be filed with the undersigned prior to the time of sale. Proposals must be unconditional except as to legality. Proposals for the Bonds should be delivered to Northland Securities, Inc. and addressed to:

Kenneth Olson, Auditor
Pennington County Courthouse
101 Main Avenue North
Thief River Falls, Minnesota 56701

A good faith deposit (the “Deposit”) in the amount of \$16,000 in the form of a federal wire transfer (payable to the order of the County) is only required from the apparent winning bidder, and must be received within two hours after the time stated for the receipt of Proposals. The apparent winning bidder will receive notification of the wire instructions from Northland Securities, Inc. promptly after the sale. If the Deposit is not received from the apparent winning bidder in the time allotted, the County may choose to reject their Proposal and then proceed to offer the Bonds to the next lowest bidder based on the terms of their original proposal, so long as said bidder wires funds for the Deposit amount within two hours of said offer.

The County will retain the Deposit of the successful bidder, the amount of which will be deducted at settlement and no interest will accrue to the successful bidder. In the event the successful bidder fails to comply with the accepted Proposal, said amount will be retained by the County. No Proposal can be withdrawn after the time set for receiving Proposals unless the meeting of the County scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made.

AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis. The County’s computation of the interest rate of each Proposal, in accordance with customary practice, will be controlling. In the event of a tie, the sale of the Bonds will be awarded by lot. The County will reserve the right to: (i) waive non-substantive informalities of any Proposal or of matters relating to the receipt of Proposals and award of the Bonds, (ii) reject all Proposals without cause, and (iii) reject any Proposal which the County determines to have failed to comply with the terms herein.

INFORMATION FROM SUCCESSFUL BIDDER

The successful bidder will be required to provide, in a timely manner, certain information relating to the initial offering price of the Bonds necessary to compute the yield on the Bonds pursuant to the provisions of the Internal Revenue Code of 1986, as amended.

OFFICIAL STATEMENT

By awarding the Bonds to any underwriter or underwriting syndicate submitting a Proposal therefor, the County agrees that, no more than seven business days after the date of such award, it shall provide to the senior managing underwriter of the syndicate to which the Bonds are awarded, the Final Official Statement in an electronic format as prescribed by the Municipal Securities Rulemaking Board (MSRB).

LIMITED CONTINUING DISCLOSURE

The County will covenant in the resolution awarding the sale of the Bonds and in a Continuing Disclosure Undertaking to provide, or cause to be provided, annual financial information, including audited financial statements of the County, and notices of certain material events, as required by SEC Rule 15c2-12.

BANK QUALIFICATION

The County will designate the Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

BOND INSURANCE AT UNDERWRITER’S OPTION

If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the successful bidder, the purchase of any such insurance policy or the issuance of any such commitment shall be at the sole option and expense of the successful bidder of the Bonds. Any increase in the costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the successful bidder, except that, if the County has requested and received a rating on the Bonds from a rating agency, the County will pay that rating fee. Any other rating agency fees shall be the responsibility of the successful bidder. Failure of the municipal bond insurer to issue the policy after the Bonds have been awarded to the successful bidder shall not constitute cause for failure or refusal by the successful bidder to accept delivery on the Bonds.

The County reserves the right to reject any and all Proposals, to waive informalities and to adjourn the sale.

Dated: October 9, 2012

BY ORDER OF THE PENNINGTON COUNTY BOARD

/s/ Kenneth Olson
County Auditor

Additional information may be obtained from:
Northland Securities, Inc.
45 South 7th Street, Suite 2000
Minneapolis, Minnesota 55402
Telephone No.: 612-851-5900

STATE OF MINNESOTA)
)
COUNTY OF PENNINGTON)

I, the undersigned, being the duly qualified and acting County Auditor of Pennington County, Minnesota (the "County"), hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the Board of Commissioners of the County held on Tuesday, October 9, 2012, with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes, insofar as they relate to the County's General Obligation Drainage Ditch Bonds, Series 2012A, to be issued in the proposed aggregate principal amount of \$800,000.

WITNESS My hand as County Auditor and the corporate seal of the County this ____ day of _____, 2012.

(SEAL)

County Auditor
Pennington County, Minnesota

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
3	DEPT		Board County Commissioners		
	8352 HEMPEL/CODY				
205	01-003-000-0000-6330	42.50	SEPTEMBER TECHNOLOGY EXP		TRAVEL & EXPENSE
	8352 HEMPEL/CODY	42.50	1 Transactions		
	8014 HUGOS #7				
184	01-003-000-0000-6330	30.82	FOOD FOR MEETING		TRAVEL & EXPENSE
	8014 HUGOS #7	30.82	1 Transactions		
	9001 INTER COUNTY NURSING				
150	01-003-000-0000-6901	12,476.45	4TH QTR 2012 BILLING	812	APPROPRIATIONS
	9001 INTER COUNTY NURSING	12,476.45	1 Transactions		
	13033 MN COUNTIES INTERGOVERNMENTAL TI				
176	01-003-000-0000-6330	25.00	RISK MANAGEMENT - C HEMPEL		TRAVEL & EXPENSE
	13033 MN COUNTIES INTERGOVERNMENTAL TI	25.00	1 Transactions		
	14320 NATIONAL ASSOCIATION OF COUNTIES				
158	01-003-000-0000-6241	400.00	2013 MEMBERSHIP DUES	86446	DUES - BOARD
	14320 NATIONAL ASSOCIATION OF COUNTIES	400.00	1 Transactions		
	16362 PETERSON/NEIL				
202	01-003-000-0000-6330	247.53	SEPTEMBER MILEAGE		TRAVEL & EXPENSE
	16362 PETERSON/NEIL	247.53	1 Transactions		
	20027 THE TIMES				
181	01-003-000-0000-6231	341.64	LINE PROCEEDINGS		PUBLISHING - BOARD
	20027 THE TIMES	341.64	1 Transactions		
	20307 TVEITBAKK/DARRYL				
203	01-003-000-0000-6330	15.00	SEPTEMBER TECHNOLOGY EXP		TRAVEL & EXPENSE
204	01-003-000-0000-6330	19.53	MEAL - AMC POLICY - BRAINERD		TRAVEL & EXPENSE
	20307 TVEITBAKK/DARRYL	34.53	2 Transactions		
	23349 WELLS FARGO CREDIT CARD SERVICES				
193	01-003-000-0000-6330	116.49	CRAGUNS		TRAVEL & EXPENSE
194	01-003-000-0000-6330	116.49	CRAGUNS		TRAVEL & EXPENSE
195	01-003-000-0000-6330	116.49	CRAGUNS		TRAVEL & EXPENSE

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

1 County Revenue

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
23349 WELLS FARGO CREDIT CARD SERVICES		349.47	3 Transactions	
3 DEPT Total:		13,947.94	Board County Commissioners	9 Vendors 12 Transactions

Pennington County Financial System



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10/9/12 9:26AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
41	DEPT			County Auditor		
13033	MN COUNTIES INTERGOVERNMENTAL TI					
177	01-041-000-0000-6241		25.00	RISK MANAGEMENT - C HEMPEL	005481	DUES - AUDITOR
13033	MN COUNTIES INTERGOVERNMENTAL TI		25.00	1 Transactions		
15323	OFFICE DEPOT					
179	01-041-000-0000-6401		92.78	TONER Q3960A		SUPPLIES - AUDITOR
15323	OFFICE DEPOT		92.78	1 Transactions		
15305	OLSON/KENNETH					
129	01-041-000-0000-6330		260.85	MILEAGE - MCCC TAX USER-ST CLO		TRAVEL & EXPENSE
130	01-041-000-0000-6330		9.07	MEAL - MACAFTCO - GRAND RAPIDS		TRAVEL & EXPENSE
15305	OLSON/KENNETH		269.92	2 Transactions		
16027	PENNINGTON COUNTY TREASURER					
119	01-041-000-0000-6300		19.32	COLOR COPIES	3165	REPAIRS & MAINTENANCE
16027	PENNINGTON COUNTY TREASURER		19.32	1 Transactions		
20027	THE TIMES					
182	01-041-000-0000-6401		200.93	1000 MISC COLLECTION RECEIPTS		SUPPLIES - AUDITOR
20027	THE TIMES		200.93	1 Transactions		
41	DEPT Total:		607.95	County Auditor	5 Vendors	6 Transactions

Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
44	DEPT			County Treasurer		
	16027 PENNINGTON COUNTY TREASURER					
118	01-044-000-0000-6300		1.12	COLOR COPIES	3166	REPAIRS & MAINTENANCE
	16027 PENNINGTON COUNTY TREASURER		1.12	1 Transactions		
44	DEPT Total:		1.12	County Treasurer	1 Vendors	1 Transactions

Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
61	DEPT			Election		
	2323 BEAR GRAPHICS					
140	01-061-000-0000-6401		357.29	PRECEINCT KITS & ENVELOPES	0636299	SUPPLIES-ELECTION
	2323 BEAR GRAPHICS		357.29	1 Transactions		
	4320 DS SOLUTIONS, INC					
115	01-061-000-0000-6262		985.92	PREMARKED TEST BALLOTS-GENERAL	10658	OTHER SERVICES - ELECTIONS
	4320 DS SOLUTIONS, INC		985.92	1 Transactions		
	19303 SYNERGY GRAPHICS INC					
149	01-061-000-0000-6262		8,943.80	GENERAL BALLOT PRINTING	67420	OTHER SERVICES - ELECTIONS
	19303 SYNERGY GRAPHICS INC		8,943.80	1 Transactions		
61	DEPT Total:		10,287.01	Election	3 Vendors	3 Transactions

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70	DEPT			Data Processing		
4310	D & T VENTURES					
125	01-070-000-0000-6301		450.00	PROPERTY TAX WEBSITE SUPPORT	294248	MAINTENANCE AGREEMENT
4310	D & T VENTURES		450.00	1 Transactions		
8125	HEPPNER CONSULTING					
136	01-070-000-0000-6263		225.00	E-MAIL ARCHIVING		COMPUTER SERVICES - DP
137	01-070-000-0000-6263		675.00	CONSOLE SETUP		COMPUTER SERVICES - DP
138	01-070-000-0000-6263		75.00	EMAIL ISSUES		COMPUTER SERVICES - DP
139	01-070-000-0000-6263		525.00	CLIENT ACCESS		COMPUTER SERVICES - DP
135	01-070-000-0000-6263		450.00	WEB DESIGN	2075	COMPUTER SERVICES - DP
8125	HEPPNER CONSULTING		1,950.00	5 Transactions		
9017	INSIGHT TECHNOLOGIES					
148	01-070-000-0000-6801		12,000.00	BLOCK SERVICES PROGRAM	744497	MISCELLANEOUS EXPENSE - DP
9017	INSIGHT TECHNOLOGIES		12,000.00	1 Transactions		
13355	MN COUNTIES COMPUTER COOP					
161	01-070-000-0000-6263		412.50	12 4TH QTR BETA TESTING		COMPUTER SERVICES - DP
162	01-070-000-0000-6263		600.00	12 4TH QTR ENHANCEMENT FUND		COMPUTER SERVICES - DP
163	01-070-000-0000-6263		1,000.00	12 4TH QTR DATA FILE CHANGES		COMPUTER SERVICES - DP
164	01-070-000-0000-6263		2,894.00	12 4TH QTR CAMA MAINT SUPPORT		COMPUTER SERVICES - DP
165	01-070-000-0000-6263		414.13	12 4TH QTR IFS GENERAL		COMPUTER SERVICES - DP
166	01-070-000-0000-6263		986.61	12 4TH QTR PAYMATE		COMPUTER SERVICES - DP
167	01-070-000-0000-6263		359.25	12 4TH QTR FINANCE/GENERAL		COMPUTER SERVICES - DP
160	01-070-000-0000-6263		8,046.00	12 4TH QTR TAX SUPPORT	2Y121048	COMPUTER SERVICES - DP
13355	MN COUNTIES COMPUTER COOP		14,712.49	8 Transactions		
13329	MN ENTERPRISE TECHNOLOGY SHARED					
120	01-070-000-0000-6263		1,300.00	SEPTEMBER FIBER USAGE	DV12090388	COMPUTER SERVICES - DP
13329	MN ENTERPRISE TECHNOLOGY SHARED		1,300.00	1 Transactions		
70	DEPT Total:		30,412.49	Data Processing	5 Vendors	16 Transactions

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91	DEPT			County Attorney		
15323	OFFICE DEPOT					
178	01-091-000-0000-6401		185.55	TONER Q3960A-2	625414885001	SUPPLIES
15323	OFFICE DEPOT		185.55	1 Transactions		
15317	OWENS/SHIRLEY					
175	01-091-000-0000-6401		4.24	2013 PLANNER CALENDAR		SUPPLIES
15317	OWENS/SHIRLEY		4.24	1 Transactions		
16027	PENNINGTON COUNTY TREASURER					
116	01-091-000-0000-6300		270.00	REIMB INSIGHT TECH	3162	REPAIRS & MAINTENANCE
117	01-091-000-0000-6300		5.25	REIMB COLOR COPIES	3162	REPAIRS & MAINTENANCE
16027	PENNINGTON COUNTY TREASURER		275.25	2 Transactions		
91	DEPT Total:		465.04	County Attorney	3 Vendors	4 Transactions

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
101 DEPT		County Recorder			
13322 MINNESOTA STATE TREASURER					
173 01-101-000-0000-6801		18.00	REGISTERED LAND		MISCELLANEOUS EXPENSE - RECORDER
169 01-101-000-0000-6825		795.00	MARRIAGE SURCHARGE		MARRIAGE SURCHARGES MN - RECORDER
172 01-101-000-0000-6827		2,226.00	RECORDER & REGISTRAR FEE		STATE SURCHARGES
168 01-101-000-0000-6829		111.00	CHILDREN'S SURCHARGE		CHILDREN SURCHARGE MN - RECORDER
170 01-101-000-0000-6831		584.00	BIRTH/DEATH SURCHARGE		BIRTH/DEATH CERTIF SURCHARGE - REC
171 01-101-000-0000-6848		370.00	BIRTH RECORD SURCHARGE		BIRTH DEFECT SURCHARGE
13322 MINNESOTA STATE TREASURER		4,104.00	6 Transactions		
24301 XEROX CORPORATION					
126 01-101-000-0000-6301		258.00	3RD QTR MAINTENANCE	064085171	MAINTENANCE AGREEMENT
24301 XEROX CORPORATION		258.00	1 Transactions		
101 DEPT Total:		4,362.00	County Recorder	2 Vendors	7 Transactions

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
106 DEPT		County Assessor		
2322 BRUZEK/CARL				
141 01-106-000-0000-6330		54.41	JULY - SEPT ASSESSING MILEAGE	TRAVEL & EXPENSE
2322 BRUZEK/CARL		54.41	1 Transactions	
14301 NELSON/MICHELLE				
142 01-106-000-0000-6330		73.27	AUG - SEPT ASSESSING MILEAGE	TRAVEL & EXPENSE
14301 NELSON/MICHELLE		73.27	1 Transactions	
15302 OLSON/ADELINE				
145 01-106-000-0000-6241		15.00	DUES AUG REGION 8 MTG	DUES - ASSESSOR
146 01-106-000-0000-6241		15.00	DUES SEPT REGION 8 MTG	DUES - ASSESSOR
143 01-106-000-0000-6330		2.78	JULY ASSESSING MILEAGE	TRAVEL & EXPENSE
144 01-106-000-0000-6330		41.07	MILEAGE - REGION 8 MTG - ERSKI	TRAVEL & EXPENSE
147 01-106-000-0000-6330		192.03	MILEAGE - FALL CONF - BREEZY P	TRAVEL & EXPENSE
15302 OLSON/ADELINE		265.88	5 Transactions	
23349 WELLS FARGO CREDIT CARD SERVICES				
192 01-106-000-0000-6330		275.00	LODGING - ASSOC OF ASSESS - A	TRAVEL & EXPENSE
23349 WELLS FARGO CREDIT CARD SERVICES		275.00	1 Transactions	
106 DEPT Total:		668.56	County Assessor	4 Vendors 8 Transactions

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Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
111 DEPT			Courthouse	
1011 ACE HARDWARE				
189 01-111-000-0000-6300		3.20	DOWEL	184364 REPAIRS & MAINTENANCE
190 01-111-000-0000-6300		3.40	KEYS	184656 REPAIRS & MAINTENANCE
191 01-111-000-0000-6300		7.89	SHUT OFF	185397 REPAIRS & MAINTENANCE
1011 ACE HARDWARE		14.49		3 Transactions
12311 LYNN'S REFRIGERATION				
153 01-111-000-0000-6300		82.50	SERVICE AIR CONDITIONER-CRTH	6720 REPAIRS & MAINTENANCE
12311 LYNN'S REFRIGERATION		82.50		1 Transactions
111 DEPT Total:		96.99	Courthouse	2 Vendors 4 Transactions

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	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
132	DEPT			Motor Vehicle		
	13498 MARCO, INC					
127	01-132-000-0000-6301		22.18	105437 MAINTENANCE AGREEMENT	INV1154072	MAINTENANCE AGREEMENT
	13498 MARCO, INC		22.18	1 Transactions		
	14033 NORTHERN STATE BANK					
151	01-132-000-0000-6401		47.00	DEPOSIT TICKETS		SUPPLIES - MOTOR VEHICLE
	14033 NORTHERN STATE BANK		47.00	1 Transactions		
	20026 TONY DORN, INC					
128	01-132-000-0000-6401		51.30	CASH REGISTER TAPE	ARIN108651	SUPPLIES - MOTOR VEHICLE
	20026 TONY DORN, INC		51.30	1 Transactions		
132	DEPT Total:		120.48	Motor Vehicle	3 Vendors	3 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
201	DEPT			Sheriff		
4	6006 FARMERS UNION OIL 01-201-000-0000-6560		1,970.44	GAS FOR SQUADS - SEPTEMBER	697178	GAS & DIESEL
	6006 FARMERS UNION OIL		1,970.44	1 Transactions		
9	10301 JDM INC 01-201-000-0000-6560		9.00	TF = CAR WASH	2500	GAS & DIESEL
	10301 JDM INC		9.00	1 Transactions		
19	15323 OFFICE DEPOT 01-201-000-0000-6401		83.97	INK CARTRIDGES FOR DEPUTIES	626270884001	SUPPLIES
	15323 OFFICE DEPOT		83.97	1 Transactions		
21	15329 OIL BOYZ EXPRESS LUBE 01-201-000-0000-6304		46.25	#1 - OIL & FILTER AND BATTERY	93554	REPAIR & MAINTENANCE - SQUADS
22	01-201-000-0000-6304		39.85	#2 - OIL & FILTER	93703	REPAIR & MAINTENANCE - SQUADS
23	01-201-000-0000-6304		69.76	TF - OIL & FILTER AND WIPERS	93845	REPAIR & MAINTENANCE - SQUADS
	15329 OIL BOYZ EXPRESS LUBE		155.86	3 Transactions		
25	16344 PENNINGTON MAIN 01-201-000-0000-6560		11.73	#6 - GAS FOR SQUAD	121990	GAS & DIESEL
	16344 PENNINGTON MAIN		11.73	1 Transactions		
121	16309 PRO ACTION SAFETY & SALES 01-201-000-0000-6405		182.53	FLAHLIGHT FOR BK	11761	GENERAL SUPPLIES
	16309 PRO ACTION SAFETY & SALES		182.53	1 Transactions		
30	19360 SPEED'S AUTO SERVICE 01-201-000-0000-6304		1,172.11	TF - REPLACED EXHAUST MANIFOLD	38393	REPAIR & MAINTENANCE - SQUADS
	19360 SPEED'S AUTO SERVICE		1,172.11	1 Transactions		
201	DEPT Total:		3,585.64	Sheriff	7 Vendors	9 Transactions

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
206	DEPT		County Coroner		
	7012 JOHNSON FUNERAL SERVICE				
8	01-206-000-0000-6262		TRANSPORT FOR AUTOPSY - M NELS	110411	OTHER SERVICES-CORONER
	7012 JOHNSON FUNERAL SERVICE		1 Transactions		
206	DEPT Total:		County Coroner	1 Vendors	1 Transactions

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
219	DEPT		Law Enforcement Center Building		
1	1011 ACE HARDWARE 01-219-000-0000-6300		SPRAY BOTTLES, GLASS CLEANER	185009	REPAIRS & MAINTENANCE
	1011 ACE HARDWARE	20.27	1 Transactions		
7	8385 HEARTLAND PAPER CO 01-219-000-0000-6300		AEROSOL	G209736-1	REPAIRS & MAINTENANCE
	8385 HEARTLAND PAPER CO	79.96	1 Transactions		
32	19057 SKALSKY ELECTRIC 01-219-000-0000-6300		CHANGES OUT EMERGENCY LIGHT	07/31/2012	REPAIRS & MAINTENANCE
	19057 SKALSKY ELECTRIC	120.15	1 Transactions		
219	DEPT Total:	220.38	Law Enforcement Center Building	3 Vendors	3 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
220	DEPT			Law Enforcement - Shared		
3	3301 CMI INC 01-220-000-0000-6405		111.15	GAS FOR CALIBRATING PBT'S	781090	GENERAL SUPPLIES
	3301 CMI INC		111.15	1 Transactions		
17	13361 MN BUREAU OF CRIMINAL APPREHENSIC 01-220-000-0000-6245		200.00	USERS CONF - MLS & WJM	203	CONTINUING EDUCATION
	13361 MN BUREAU OF CRIMINAL APPREHENSIC		200.00	1 Transactions		
24	16344 PENNINGTON MAIN 01-220-000-0000-6405		25.96	LAWN MOWER GAS	121939	GENERAL SUPPLIES
	16344 PENNINGTON MAIN		25.96	1 Transactions		
40	26302 ZEE MEDICAL SERVICE 01-220-000-0000-6801		99.16	PAIN-AID,HISTENOL	110632717	MISCELLANEOUS EXPENSE
	26302 ZEE MEDICAL SERVICE		99.16	1 Transactions		
220	DEPT Total:		436.27	Law Enforcement - Shared	4 Vendors	4 Transactions

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251	DEPT			Jail		
1380	A'VIANDS LLC					
44	01-251-000-0000-6427		2,423.27	JAIL MEALS 8-26 TO 8-31	55754	JAIL MEALS
45	01-251-000-0000-6427		3,335.65	JAIL MEALS 9-1 TO 9-8	56147	JAIL MEALS
46	01-251-000-0000-6427		2,899.37	JAIL MEALS 9-9 TO 9-15	56208	JAIL MEALS
47	01-251-000-0000-6427		2,855.11	JAIL MEALS 9-16 TO 9-22	56343	JAIL MEALS
1380	A'VIANDS LLC		11,513.40	4 Transactions		
1011	ACE HARDWARE					
2	01-251-000-0000-6300		3.52	VACUUM CLEANER BELT	184928	REPAIRS & MAINTENANCE
1011	ACE HARDWARE		3.52	1 Transactions		
13033	MN COUNTIES INTERGOVERNMENTAL TI					
174	01-251-000-0000-6801		924.95	DEDUCTIBLE - M BORNEMAN	12GL0116	MISCELLANEOUS EXPENSE - JAIL
13033	MN COUNTIES INTERGOVERNMENTAL TI		924.95	1 Transactions		
14303	NORTHLAND FIRE PROTECTION					
18	01-251-000-0000-6302		205.25	SEMI-ANNUAL INSPECTION	13319	KITCHEN REPAIRS & EXPENSE
14303	NORTHLAND FIRE PROTECTION		205.25	1 Transactions		
15323	OFFICE DEPOT					
20	01-251-000-0000-6405		55.27	INK CARTRIDGES FOR JAIL	625614817001	GENERAL SUPPLIES - JAIL
15323	OFFICE DEPOT		55.27	1 Transactions		
16055	PENNINGTON COUNTY SHERIFF					
43	01-251-000-0000-6330		5.33	MEAL FOR ANDERSON TRANSPORT		TRAVEL & EXPENSE
16055	PENNINGTON COUNTY SHERIFF		5.33	1 Transactions		
19368	SANFORD CLINIC FARGO REGION					
60	01-251-000-0000-6255		64.00	DOCTOR 12-255	083112	MEDICAL - LOCAL
19368	SANFORD CLINIC FARGO REGION		64.00	1 Transactions		
19356	SAYLOR DDS/BENJAMIN A					
59	01-251-000-0000-6256		177.00	DENTIST - 12-264	081012	MEDICAL - REIMBURSED
19356	SAYLOR DDS/BENJAMIN A		177.00	1 Transactions		
20027	THE TIMES					
33	01-251-000-0000-6405		39.28	500 INMATE MONEY ENVELOPES	40413	GENERAL SUPPLIES - JAIL

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20027	THE TIMES		39.28		1 Transactions	
20047	THRIFTY WHITE PHARMACY					
49	01-251-000-0000-6255		6.99	PRESCRIPTION - 12-345	29492	MEDICAL - LOCAL
50	01-251-000-0000-6256		241.43	PRESCRIPTION - 12-258	29845	MEDICAL - REIMBURSED
51	01-251-000-0000-6255		584.36	PRESCRIPTION - 12-255	41199	MEDICAL - LOCAL
52	01-251-000-0000-6255		74.56	PRESCRIPTION - 12-295	48017	MEDICAL - LOCAL
53	01-251-000-0000-6255		44.60	PRESCRIPTION - 12-322	53356	MEDICAL - LOCAL
54	01-251-000-0000-6255		7.98	PRESCRIPTION - 12-141	56625	MEDICAL - LOCAL
55	01-251-000-0000-6256		111.84	PRESCRIPTION - 12-264	56806	MEDICAL - REIMBURSED
56	01-251-000-0000-6255		412.94	PRESCRIPTION - 12-288	56823	MEDICAL - LOCAL
57	01-251-000-0000-6255		13.98	PRESCRIPTION - 12-324	56908	MEDICAL - LOCAL
58	01-251-000-0000-6255		13.98	PRESCRIPTION - 12-245	56923	MEDICAL - LOCAL
48	01-251-000-0000-6255		41.64	PRESCRIPTION 12-249	6181	MEDICAL - LOCAL
20047	THRIFTY WHITE PHARMACY		1,554.30		11 Transactions	
22302	VALLEY ORAL & FACIAL SURGERY					
199	01-251-000-0000-6255		408.00	DENTIST 12-141	70636	MEDICAL - LOCAL
22302	VALLEY ORAL & FACIAL SURGERY		408.00		1 Transactions	
26302	ZEE MEDICAL SERVICE					
41	01-251-000-0000-6405		41.40	2 PURELL REPLACEMENTS	110632717	GENERAL SUPPLIES - JAIL
26302	ZEE MEDICAL SERVICE		41.40		1 Transactions	
251	DEPT Total:		14,991.70	Jail	12 Vendors	25 Transactions

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Vendor Name		Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
253	DEPT		Probation Service		
	19329 STATE OF MINNESOTA				
157	01-253-000-0000-6262		1ST 1/2 2012 PAROLE & PROBATIO	101639	OTHER SERVICES - PROBATION
	19329 STATE OF MINNESOTA		1 Transactions		
253	DEPT Total:		15,337.88 Probation Service	1 Vendors	1 Transactions

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	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
255	DEPT			Sentenced To Serve Program		
	6006 FARMERS UNION OIL					
5	01-255-000-0000-6330		210.03	GAS FOR STS - SEPTEMBER	697207	TRAVEL & EXPENSE
	6006 FARMERS UNION OIL		210.03	1 Transactions		
255	DEPT Total:		210.03	Sentenced To Serve Program	1 Vendors	1 Transactions

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259	DEPT			Canteen Collections		
3306	CITY OF THIEF RIVER FALLS					
197	01-259-000-0000-6801		24.00	TOBACCO LICENSE FEE		MISCELLANEOUS EXPENSE - CANTEEN
3306	CITY OF THIEF RIVER FALLS		24.00	1 Transactions		
11001	KEEFE SUPPLY COMPANY					
12	01-259-000-0000-6405		85.36	COUGH DROPS,COTTON SWABS	SI01956	GENERAL SUPPLIES - CANTEEN
14	01-259-000-0000-6405		50.40	COFFEE	SI02132	GENERAL SUPPLIES - CANTEEN
13	01-259-000-0000-6405		40.50	POPCORN	SI02133	GENERAL SUPPLIES - CANTEEN
10	01-259-000-0000-6405		111.60	NOODLES - KOOL-AID	SI12601	GENERAL SUPPLIES - CANTEEN
11	01-259-000-0000-6405		187.20	NOODLES, HOT CHOCOLATE	SI32081	GENERAL SUPPLIES - CANTEEN
16	01-259-000-0000-6405		4.44	TOOTH BRUSH HOLDERS	SI96547	GENERAL SUPPLIES - CANTEEN
15	01-259-000-0000-6405		293.04	NOODLES,HOT SAUCE	SI96708	GENERAL SUPPLIES - CANTEEN
11001	KEEFE SUPPLY COMPANY		772.54	7 Transactions		
16055	PENNINGTON COUNTY SHERIFF					
42	01-259-000-0000-6405		94.05	DOLLAR TREE - LIP BALM,BAR SOA		GENERAL SUPPLIES - CANTEEN
16055	PENNINGTON COUNTY SHERIFF		94.05	1 Transactions		
16300	PIZZA CORNER INC					
27	01-259-000-0000-6405		196.25	53 PIZZAS	882321	GENERAL SUPPLIES - CANTEEN
28	01-259-000-0000-6405		127.50	34 PIZZAS	886676	GENERAL SUPPLIES - CANTEEN
26	01-259-000-0000-6405		72.00	18 PIZZAS	888826	GENERAL SUPPLIES - CANTEEN
16300	PIZZA CORNER INC		395.75	3 Transactions		
16048	POSTMASTER					
34	01-259-000-0000-6405		243.20	500 ENVELOPES W/STAMPS		GENERAL SUPPLIES - CANTEEN
16048	POSTMASTER		243.20	1 Transactions		
18127	RELIANCE TELEPHONE SYSTEMS					
29	01-259-000-0000-6405		1,000.00	200 - \$5 CARDS	D9208	GENERAL SUPPLIES - CANTEEN
18127	RELIANCE TELEPHONE SYSTEMS		1,000.00	1 Transactions		
19086	SJOBERG'S CABLE TV					
31	01-259-000-0000-6631		521.37	ANNUAL CABLE	1016033	FURNITURE & EQUIPMENT
19086	SJOBERG'S CABLE TV		521.37	1 Transactions		
23309	WHOLESALE SUPPLY CO INC					
39	01-259-000-0000-6405		499.62	MARBS,PYRAMID,CHIPS	1305701	GENERAL SUPPLIES - CANTEEN

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
37	01-259-000-0000-6405		MARBS,HUSKY,CHIPS	1306516	GENERAL SUPPLIES - CANTEEN
36	01-259-000-0000-6405		MARBS,CHIPS,ROLO	1307212	GENERAL SUPPLIES - CANTEEN
38	01-259-000-0000-6405		VENDING SUPPLIES FOR SEPTEMBER	1307213	GENERAL SUPPLIES - CANTEEN
35	01-259-000-0000-6405		MARBS,PYRAMID,HUSKY	1307941	GENERAL SUPPLIES - CANTEEN
23309	WHOLESALE SUPPLY CO INC		5 Transactions		
259	DEPT Total:		Canteen Collections	8 Vendors	20 Transactions
		4,869.10			

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
270	DEPT		Crime Victim Advocate Grant		
	18007 VIOLENCE INTERVENTION PROJECT				
154	01-270-000-0000-6262		AUGUST CONTRACTED SERVICES		OTHER SERVICES-CRIME VICTIM
155	01-270-000-0000-6262		SEPTEMBER CONTRACTED SERVICES		OTHER SERVICES-CRIME VICTIM
	18007 VIOLENCE INTERVENTION PROJECT		2 Transactions		
270	DEPT Total:		Crime Victim Advocate Grant	1 Vendors	2 Transactions
		4,000.00			

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor Name		Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
271	DEPT		Crime Victim Emergency Service		
	8014 HUGOS #7				
185	01-271-000-0000-6262		FOOD FOR TRIAL		OTHER SERVICES - A.E.S.
	8014 HUGOS #7	20.55		1 Transactions	
		20.55			
271	DEPT Total:		Crime Victim Emergency Service	1 Vendors	1 Transactions
		20.55			

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
280 DEPT				
7333 GEO-COMM CORPORATION				
6 01-280-000-0000-6405		875.00	LICENSING & LEASE AGREEMENT	29413 GENERAL SUPPLIES
7333 GEO-COMM CORPORATION		875.00	1 Transactions	
280 DEPT Total:		875.00	Civil Defense	1 Vendors 1 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
501	DEPT		Auditorium			
1011	ACE HARDWARE					
188	01-501-000-0000-6403		14.94	RESOLVE	184341	JANITORIAL SUPPLIES
1011	ACE HARDWARE		14.94	1 Transactions		
6001	FALLS DAY ACTIVITY CENTER					
122	01-501-000-0000-6262		118.57	CLEAN AUDITORIUM		OTHER SERVICES
6001	FALLS DAY ACTIVITY CENTER		118.57	1 Transactions		
501	DEPT Total:		133.51	Auditorium	2 Vendors	2 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
601 DEPT			County Extension	
10307 JOHNSON/GLENICE				
132 01-601-000-0000-6801		812.00	FACILITATE HOME STRETCH	MISCELLANEOUS EXPENSE - EXTENSION
10307 JOHNSON/GLENICE		812.00	1 Transactions	
15051 OFFICE MAX				
131 01-601-000-0000-6401		36.91	OFFICE SUPPLIES	SUPPLIES - EXTENSION
15051 OFFICE MAX		36.91	1 Transactions	
21305 UNIVERSITY OF MINNESOTA				
133 01-601-000-0000-6837		20,850.00	JULY - SEPT 12 SALARY REIMB	REFUNDS & REIMBURSEMENTS
21305 UNIVERSITY OF MINNESOTA		20,850.00	1 Transactions	
601 DEPT Total:		21,698.91	County Extension	3 Vendors 3 Transactions

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
800	DEPT		Social Services Building Complex		
1011	ACE HARDWARE				
187	01-800-000-0000-6300	8.00	WIRE CONNECTOR	184435	REPAIRS & MAINTENANCE
1011	ACE HARDWARE	8.00	1 Transactions		
6349	FASTENAL COMPANY				
196	01-800-000-0000-6300	185.59	STD CAP PLT FILTER	MNROS50532	REPAIRS & MAINTENANCE
6349	FASTENAL COMPANY	185.59	1 Transactions		
800	DEPT Total:	193.59	Social Services Building Complex	2 Vendors	2 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
801	DEPT			Unallocated Revenue		
	13498 MARCO, INC					
152	01-801-000-0000-6301		137.94	EQ238936 MAINTENANCE AGREEMENT	INV1150165	MAINTENANCE AGREEMENT
	13498 MARCO, INC		137.94	1 Transactions		
	13405 MIDWEST COCA-COLA					
134	01-801-000-0000-6838		129.28	COKE PRODUCTS	3438512423	POP MACHINE EXPENSE
	13405 MIDWEST COCA-COLA		129.28	1 Transactions		
	14033 NORTHERN STATE BANK					
124	01-801-000-0000-6801		500.00	CANTEEN DEPT CHECK DEPOSIT		MISCELLANEOUS EXPENSE
	14033 NORTHERN STATE BANK		500.00	1 Transactions		
	14123 NORTHWEST BEVERAGE INC					
186	01-801-000-0000-6801		35.50	WATER	5447	MISCELLANEOUS EXPENSE
	14123 NORTHWEST BEVERAGE INC		35.50	1 Transactions		
	15324 OAKSTONE WELLNESS					
159	01-801-000-0000-6801		809.40	2013 TOP HEALTH NEWSLETTER	118350	MISCELLANEOUS EXPENSE
	15324 OAKSTONE WELLNESS		809.40	1 Transactions		
	15323 OFFICE DEPOT					
180	01-801-000-0000-6401		93.39	PAPER PADS, FOLDERS		SUPPLIES-UNALLOCATED
	15323 OFFICE DEPOT		93.39	1 Transactions		
801	DEPT Total:		1,705.51	Unallocated Revenue	6 Vendors	6 Transactions
1	Fund Total:		129,397.65	County Revenue		145 Transactions

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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
320	DEPT			Highway Administration		
90	6320 FIRST LAB 03-320-000-0000-6801		79.90	RANDOM DRUG TESTING	L10150	MISCELLANEOUS EXPENSE
	6320 FIRST LAB		79.90		1 Transactions	
92	6350 FLAAGAN/MIKE 03-320-000-0000-6330		21.12	MEALS MTG IN DETROIT LAKES		TRAVEL & EXPENSE
	6350 FLAAGAN/MIKE		21.12		1 Transactions	
96	8012 HOFFMAN,DALE & SWENSON, PLLC 03-320-000-0000-6261		1,800.00	PARTIAL AUDIT		CONSULTING & LEGAL SERVICES
	8012 HOFFMAN,DALE & SWENSON, PLLC		1,800.00		1 Transactions	
97	8014 HUGOS #7 03-320-000-0000-6401		37.45	ROLLS FOR MEETING		SUPPLIES
	8014 HUGOS #7		37.45		1 Transactions	
100	13498 MARCO, INC 03-320-000-0000-6301		4.28	105420 MAINTENANCE AGREEMENT		MAINTENANCE AGREEMENT
	13498 MARCO, INC		4.28		1 Transactions	
101	13197 MODEL LAUNDRY 03-320-000-0000-6262		136.69	SHOP 500 RUGS		OTHER SERVICES
	13197 MODEL LAUNDRY		136.69		1 Transactions	
103	15051 OFFICE MAX 03-320-000-0000-6401		178.51	markers, fax toner		SUPPLIES
	15051 OFFICE MAX		178.51		1 Transactions	
110	23354 WELLS FARGO CREDIT CARD SERVICES 03-320-000-0000-6245		95.00	CLASS REGISTRATION		CONTINUING EDUCATION
111	03-320-000-0000-6330		86.53	LODGING IN ST CLOUD		TRAVEL & EXPENSE
	23354 WELLS FARGO CREDIT CARD SERVICES		181.53		2 Transactions	
320	DEPT Total:		2,439.48	Highway Administration	8 Vendors	9 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
330 DEPT		Highway Maintenance		
99999997 ARM REGISTRATION OFFICE				
61 03-330-000-0000-6245		200.00	BIT RECERT - JM	CONTINUING EDUCATION
62 03-330-000-0000-6245		375.00	AGG PRODUCTION CLASS - BP	CONTINUING EDUCATION
63 03-330-000-0000-6245		400.00	BIT STREET CLASS - BP	CONTINUING EDUCATION
64 03-330-000-0000-6245		425.00	BIT PLANT 1 - BP	CONTINUING EDUCATION
99999997 ARM REGISTRATION OFFICE		1,400.00	4 Transactions	
21318 UNIVERSITY OF MINNESOTA				
114 03-330-000-0000-6245		215.00	CONST SITE MANAGEMENT - B[CONTINUING EDUCATION
21318 UNIVERSITY OF MINNESOTA		215.00	1 Transactions	
330 DEPT Total:		1,615.00	Highway Maintenance	2 Vendors 5 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
350	DEPT		Equipment & Maintenance Shop		
1011	ACE HARDWARE				
65	03-350-000-0000-6556	38.35	SPRAY FOAM FOR DITCHES		SHOP SUPPLIES
1011	ACE HARDWARE	38.35		1 Transactions	
1305	ACME ELECTRIC				
198	03-350-000-0000-6564	58.70	ASPHALT RAKE		EQUIPMENT REPAIR PARTS
1305	ACME ELECTRIC	58.70		1 Transactions	
1364	AUTO VALUE				
81	03-350-000-0000-6556	47.32	GLASS CLEANER SHOP 500		SHOP SUPPLIES
66	03-350-000-0000-6564	259.30	FUEL PUMP & FILTER UNIT 302		EQUIPMENT REPAIR PARTS
67	03-350-000-0000-6564	51.79	FUEL FILTERS UNIT 291		EQUIPMENT REPAIR PARTS
68	03-350-000-0000-6564	102.61	BEARINGS UNIT 297		EQUIPMENT REPAIR PARTS
69	03-350-000-0000-6564	134.85	GLAD HAND OIL SEALS		EQUIPMENT REPAIR PARTS
70	03-350-000-0000-6564	139.33	PERMATEX BEAUN UNIT 291		EQUIPMENT REPAIR PARTS
71	03-350-000-0000-6564	36.01	SMOKE SCREEN & ZEP		EQUIPMENT REPAIR PARTS
72	03-350-000-0000-6564	23.28	AIR FILTER BULBS UNIT 285 306		EQUIPMENT REPAIR PARTS
73	03-350-000-0000-6564	117.35	FUEL FILTER UNIT 206 209		EQUIPMENT REPAIR PARTS
74	03-350-000-0000-6564	35.74-	RETURN OIL SEAL UNIT 297		EQUIPMENT REPAIR PARTS
75	03-350-000-0000-6564	36.78	LUBE FILTER AIR TOOL ENDS		EQUIPMENT REPAIR PARTS
76	03-350-000-0000-6564	79.30	BRAKE PARTS UNIT 235		EQUIPMENT REPAIR PARTS
77	03-350-000-0000-6564	31.49	BELT UNIT 291		EQUIPMENT REPAIR PARTS
78	03-350-000-0000-6564	8.62	HEX KEY SET UNIT 308		EQUIPMENT REPAIR PARTS
79	03-350-000-0000-6564	93.21	CLEARANCE LIGHTS UNIT 247		EQUIPMENT REPAIR PARTS
80	03-350-000-0000-6564	15.83	GROMMET UNIT 247		EQUIPMENT REPAIR PARTS
1364	AUTO VALUE	1,141.33		16 Transactions	
6006	FARMERS UNION OIL				
82	03-350-000-0000-6560	3,394.30	SHOP 211 DIESEL		GAS & DIESEL
83	03-350-000-0000-6560	8,169.45	SHOP 500 GAS & DIESEL		GAS & DIESEL
84	03-350-000-0000-6560	2,316.33	SHOP 212 DIESEL		GAS & DIESEL
85	03-350-000-0000-6560	3,730.00	SHOP 215 DIESEL		GAS & DIESEL
88	03-350-000-0000-6560	56.59	GAS UNIT 304		GAS & DIESEL
89	03-350-000-0000-6560	5,382.39	SHOP 213 DIESEL		GAS & DIESEL
86	03-350-000-0000-6562	28.05	OIL UNIT 306		MOTOR OIL & LUBRICANTS
87	03-350-000-0000-6564	4.89	BRAKE FLUID UNIT 234		EQUIPMENT REPAIR PARTS
6006	FARMERS UNION OIL	23,082.00		8 Transactions	

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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Vendor Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
91	6306 FLEET DISTRIBUTING 03-350-000-0000-6556		123.72	GREASE PUN,COUPLER HAND PUMP		SHOP SUPPLIES
	6306 FLEET DISTRIBUTING		123.72	1 Transactions		
93	7353 GENERAL EQUIPMENT & SUPPLIES INC 03-350-000-0000-6631		4,210.88	LASER FOR SURVEY CREW	22894	FURNITURE & EQUIPMENT
	7353 GENERAL EQUIPMENT & SUPPLIES INC		4,210.88	1 Transactions		
94	7333 GEO-COMM CORPORATION 03-350-000-0000-6631		420.00	MODIFY LICENSE		FURNITURE & EQUIPMENT
	7333 GEO-COMM CORPORATION		420.00	1 Transactions		
95	8367 H & L MESABI 03-350-000-0000-6561		3,525.31	CARBIDES		CUTTING EDGES
	8367 H & L MESABI		3,525.31	1 Transactions		
98	8014 HUGOS #7 03-350-000-0000-6556		40.44	PAPER TOWELS		SHOP SUPPLIES
99	03-350-000-0000-6556		7.25	WINDEX		SHOP SUPPLIES
	8014 HUGOS #7		47.69	2 Transactions		
102	14312 NORTHWEST POWER SYSTEMS 03-350-000-0000-6564		4.87	FITTING UNIT 234		EQUIPMENT REPAIR PARTS
	14312 NORTHWEST POWER SYSTEMS		4.87	1 Transactions		
104	16343 PRAXAIR 03-350-000-0000-6556		15.51	WELDING SUPPLIES		SHOP SUPPLIES
	16343 PRAXAIR		15.51	1 Transactions		
105	19350 S & S HAULING & TRUCK REPAIR 03-350-000-0000-6564		62.14	DOT INSPECTION UNIT 235		EQUIPMENT REPAIR PARTS
	19350 S & S HAULING & TRUCK REPAIR		62.14	1 Transactions		
109	20309 TRUE NORTH STEEL 03-350-000-0000-6549		1,891.69	18 & 24 END SECTIONS	8508166	CULVERTS
108	03-350-000-0000-6549		4,009.95	END SECTION & BANDS	8508187	CULVERTS
107	03-350-000-0000-6549		6,476.63	15 & 18 PIPE	8508188	CULVERTS
106	03-350-000-0000-6549		856.60	18" END SECTIONS 24 BANDS	8508328	CULVERTS

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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
20309	TRUE NORTH STEEL		13,234.87		4 Transactions	
112	23354 WELLS FARGO CREDIT CARD SERVICES 03-350-000-0000-6564		20.00	GAS		EQUIPMENT REPAIR PARTS
	23354 WELLS FARGO CREDIT CARD SERVICES		20.00		1 Transactions	
113	26302 ZEE MEDICAL SERVICE 03-350-000-0000-6428		64.61	FIRST AID SUPPLIES		SAFETY EQUIPMENT
	26302 ZEE MEDICAL SERVICE		64.61		1 Transactions	
350	DEPT Total:		46,049.98	Equipment & Maintenance Shop	15 Vendors	41 Transactions
3	Fund Total:		50,104.46	Road & Bridge		55 Transactions

Pennington County Financial System



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32 Solid Waste Facility

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
390 DEPT			Score Recycling		
6304 FYNBOH MARTELL CONST INC					
200 32-390-000-0000-6801		4,230.57	CONCRETE WALLS-TIPPING BUILDIN	949	MISCELLANEOUS EXPENSE-SCORE ACCOL
6304 FYNBOH MARTELL CONST INC		4,230.57	1 Transactions		
12123 LES'S SANITATION SERVICE					
123 32-390-000-0000-6262		797.50	RECYCLING NEWSPAPERS	120210	OTHER SERVICES-SCORE ACCOUNT
12123 LES'S SANITATION SERVICE		797.50	1 Transactions		
18314 RAINY LAKE OIL					
201 32-390-000-0000-6262		120.00	USED OIL FILTERS	14450 14449	OTHER SERVICES-SCORE ACCOUNT
18314 RAINY LAKE OIL		120.00	1 Transactions		
390 DEPT Total:		5,148.07	Score Recycling	3 Vendors	3 Transactions
32 Fund Total:		5,148.07	Solid Waste Facility		3 Transactions

Pennington County Financial System



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40 Ditch Funds

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
747	DEPT		County Ditch #47		
	20309 TRUE NORTH STEEL				
156	40-747-000-0000-6262		60 X 30 SPIRAL CULVERT	8508325	OTHER SERVICES
	20309 TRUE NORTH STEEL				
				1 Transactions	
747	DEPT Total:		2,727.88	County Ditch #47	1 Vendors 1 Transactions
40	Fund Total:		2,727.88	Ditch Funds	1 Transactions

Pennington County Financial System



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74 Forfeited Tax

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Vendor Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
974	DEPT 20027 THE TIMES			Forfeited Tax		
183	74-974-000-0000-6801 20027 THE TIMES		127.30	NOTICE OF EXPIRATION REDEMP AF		MISCELLANEOUS EXPENSE
			127.30	1 Transactions		
974	DEPT Total:		127.30	Forfeited Tax	1 Vendors	1 Transactions
74	Fund Total:		127.30	Forfeited Tax		1 Transactions

Pennington County Financial System



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74 Forfeited Tax

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
Final Total:		187,505.36	120 Vendors	205 Transactions	

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
1	129,397.65	County Revenue	
3	50,104.46	Road & Bridge	
32	5,148.07	Solid Waste Facility	
40	2,727.88	Ditch Funds	
74	127.30	Forfeited Tax	
All Funds	187,505.36	Total	Approved by,
		
		

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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Vendor Name	Account/Formula	Accr	Rpt Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	Paid On Bhf #	On Behalf of Name
1	6347	FULTON/JIM								
		01-251-000-0000-6330		7.26	MEAL FOR ANDERSON TRANSPORT		092612	TRAVEL & EXPENSE		
	6347	FULTON/JIM		7.26		1 Transactions				
15	8352	HEMPEL/CODY								
		01-003-000-0000-6103		65.00	PER DIEM - CHAMBER - TRF		090412	PER DIEMS - BOARD		
16		01-003-000-0000-6103		65.00	PER DIEM - SANFORD ADVISORY -		090512	PER DIEMS - BOARD		
17		01-003-000-0000-6103		65.00	PER DIEM - CITY/COUNTY-TRF		091012	PER DIEMS - BOARD		
18		01-003-000-0000-6103		65.00	PER DIEM - TRFORWARD - TRF		091212	PER DIEMS - BOARD		
19		01-003-000-0000-6103		65.00	PER DIEM - CHAMBER - TRF		091312	PER DIEMS - BOARD		
20		01-003-000-0000-6103		65.00	PER DIEM - AUDITORIUM - TRF		091412	PER DIEMS - BOARD		
21		01-003-000-0000-6103		100.00	PER DIEM - RISK MANGMNT-TRF		091912	PER DIEMS - BOARD		
	8352	HEMPEL/CODY		490.00		7 Transactions				
2	16362	PETERSON/NEIL								
		01-003-000-0000-6103		65.00	PER DIEM - PCHS - TRF		092412	PER DIEMS - BOARD		
3		01-003-000-0000-6103		100.00	PER DIEM - AMC - CRAGUNS		092712	PER DIEMS - BOARD		
4		01-003-000-0000-6103		100.00	PER DIEM - AMC - CRAGUNS		092812	PER DIEMS - BOARD		
	16362	PETERSON/NEIL		265.00		3 Transactions				
13	20307	TVEITBAKK/DARRYL								
		01-003-000-0000-6103		100.00	PER DIEM - AMC POLICY - BRAINE		0192712	PER DIEMS - BOARD		
5		01-003-000-0000-6103		65.00	PER DIEM - AIRPORT AUTH - TRFR		090512	PER DIEMS - BOARD		
6		01-003-000-0000-6103		65.00	PER DIEM - CITY/COUNTY-TRF		091012	PER DIEMS - BOARD		
7		01-003-000-0000-6103		65.00	PER DIEM - TRF LIBRARY - TRF		091312	PER DIEMS - BOARD		
8		01-003-000-0000-6103		65.00	PER DIEM - BUILDING COM - AUD		091412	PER DIEMS - BOARD		
9		01-003-000-0000-6103		65.00	PER DIEM - PERSONNEL - TRFRA		091712	PER DIEMS - BOARD		
10		01-003-000-0000-6103		65.00	PER DIEM - PERSONNEL INT - TRF		091812	PER DIEMS - BOARD		
11		01-003-000-0000-6103		65.00	PER DIEM - AUTHORITY BD - TRFH		091912	PER DIEMS - BOARD		
12		01-003-000-0000-6103		65.00	PER DIEM - NWRL BD - NWRL		092012	PER DIEMS - BOARD		
14		01-003-000-0000-6103		100.00	PER DIEM - AMC POLICY - BRAINE		092812	PER DIEMS - BOARD		
	20307	TVEITBAKK/DARRYL		720.00		10 Transactions				
1 Fund Total:				1,482.26	County Revenue			4 Vendors		21 Transactions
Final Total:				1,482.26				4 Vendors		21 Transactions

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	1,482.26	County Revenue
All Funds		1,482.26	Total

Approved by,

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**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 25, 2012, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, September 25th, 2012 at 5:00 p.m. Members present: Cody Hempel, Donald Jensen, Neil Peterson, Oliver “Skip” Swanson, and Darryl Tveitbakk. Members absent: none.

Human Services Director Ken Yutzenka presented the Human Service Committee consent agenda. On a motion by Commissioner Hempel and seconded by Commissioner Tveitbakk, that the following recommendations of the Pennington County Human Service Committee for September 18, 2012 be hereby adopted. Motion unanimously carried.

SECTION A

- I. Approval of the August 21, 2012 Human Service Committee meeting minutes.
- II. Approval of the Agency’s personnel action.
- III. To enter into contract extensions with the following Home and Community-Based Waiver Service providers as presented;
 - Falls DAC
 - Inter-County Nursing
 - LSS Home Delivered Meals
 - Oakland Park Communities
 - Habilitation and Training Center
 - REM North Star
 - Falls Delivered Meals
 - Johnson’s Riverside SLS
 - Minnesota Greenleaf
 - ODC Waiver Services
 - Prairie Community Services
 - Valley Home

SECTION B

- I. Approve payment of the Agency’s bills.

Moved by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve the payment of the Human Services warrants totaling \$114,042.90, the Auditor and Manual warrants for August 2012 totaling \$1,020,610.11, and the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$60,553.40
Road & Bridge	\$27,747.69

Per diems and meal reimbursements in the amount of \$ 38.64 were also approved.

Colleen Hoffman, Hoffman, Dale and Swenson presented the 2011 Pennington County Audit Report and exit interview. Colleen praised the quality and amount of work provided by the County Staff in order to prepare this statement. Colleen Hoffman commented on the amount of uncommitted funds and also made a recommendation that the County Board issue a directive that all Pennington County Bank Accounts have the County Treasurer as one of the signatories on the account. The County Board thanked

Colleen Hoffman for the report. Moved by Commissioner Jensen, seconded by Commissioner Peterson that it be a policy of Pennington County that the County Treasurer be a signatory on all bank accounts in Pennington County's name. Motion unanimously carried.

Representative from the BKV Group including Bruce Schwartzman – Architect, Kurt Wintheiser – Mechanical Engineer and Jeremy Gustafson – Electrical Engineer met with the County Board to discuss their preliminary findings from their survey of the Courthouse and Auditorium today. Also present was Gordon Fransen from Venue-Tech Design, LLC.

They had spent most of the day reviewing the Courtroom, Courthouse mechanical, Auditorium Building and green space between the Courthouse and the Auditorium.

Jeremy Gustafson gave a brief review of electrical improvement that he noted for the Courthouse and Auditorium.

Kurt Wintheiser discussed the mechanical issue noting there are some cooling problems in the Courtrooms and other areas of the Courthouse.

Gordon Fransen discussed the technology improvements that were reviewed for the Courtroom.

Bruce Schwartzman said they planned to attend the October 23rd, 2012 County Board Room and will provide cost estimates and updated plans.

The County Board then reviewed correspondence from the Minnesota Pollution Control Agency regarding a draft of the Solid Waste Management Facility Permit for L & S Systems LLC. Moved by Commissioner Peterson, seconded by Commissioner Hempel, to have Environmental Officer Howard Person write a letter supporting the issuance of a Solid Waste Management Facility Permit to L & S Systems LLC. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk to appoint Commissioner Hempel and Peterson to represent Pennington County to discuss possible cooperative opportunities with Red Lake County. Motion carried.

County Auditor Ken Olson then discussed the Voluntary Long-Term Disability Insurance plan offered to Pennington County Employees. Due to a large increase in the rates we have received an alternate quote for the insurance from Madison National Life Insurance Company, Inc. with much lower premiums with a three year guarantee. Moved by Commissioner Hempel, seconded by Commissioner Tveitbakk, to survey the employees currently purchasing Long-Term Disability Insurance, and to see if they would like to switch to NIS/Madison National Life Policy and if they are in favor of making that change. Motion unanimously carried.

Moved by Commissioner Hempel, seconded by Commissioner Peterson to approve the Letter of Agreement for Wellness Institute Services between the Northwest Service Cooperative Wellness Institute and Pennington County for the operation of a Wellness Pilot Program for the years 2013 and 2014. Motion unanimously carried.

County Auditor Ken Olson made a request that the County Board reaffirm his selection of Angie Philipp, Kevin Erickson, Jennifer Herzberg and Julie Stennes to the UOCAVA Ballot Board and Absentee Ballot Board. Commissioner Peterson moved, seconded by Commissioner Hempel that the following County Employees be appointed as members of the Pennington County UOCAVA Ballot Board and the Absentee Ballot Board. Motion unanimously carried.

Angie Philipp – Deputy Auditor
Kevin Erickson – Deputy Auditor
Jennifer Herzberg – Deputy Auditor
Julie Stennes – Deputy Treasurer

Moved by Commissioner Jensen, seconded by Commissioner Peterson to approve the minutes of August 28, 2012 and September 11, 2012 as written. Motion carried.

Commissioner Tveitbakk moved, seconded by Commissioner Hempel to adjourn to 10:00 a.m. October 9th, 2012. Motion carried.

ATTEST:

Kenneth Olson, Auditor
Pennington County

Oliver “Skip” Swanson
Board of Commissioners