

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
COUNTY BOARD ROOM
TUESDAY, APRIL 23RD, 5:00 P.M.**

AGENDA - REVISED

Pledge of Allegiance

- 5:00 Ken Yutrzenka – Human Services Director
- Consent Agenda
- 5:05 Bob Boese – NW Regional Library
- Annual Report, Personnel Changes
- 5:20 Howard Person – County Extension
- Feedlot Memo, Recycling/Solid Waste Update
- 5:40 Mike Flaagan – County Engineer
- Highway Dept. Items
- 6:10 Bryan Malone – Pennington County SWCD
- Wetland Conservation Act

County Auditor's Items

(This agenda is subject to change)

PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by Commissioner _____, the following recommendations of the Pennington County Human Services Committee for April 16, 2013 (detailed minutes on record) are hereby adopted:

SECTION A

- I. Approval of the March 19, 2013 Human Service Committee meeting minutes.
- II. Approval of the Agency's Personnel actions.

SECTION B

- I. To approve payment of the Agency's bills.

Aye

Nay

Chairperson

Date

SECTION A

The regular meeting of the Pennington County Human Service Committee was held March 19, 2013 at 12:00 pm. at the Northwest Minnesota Juvenile Center, Bemidji, MN.

COMMITTEE MEMBERS PRESENT:

Don Jensen
Oliver "Skip" Swanson
Neil Peterson

STAFF MEMBERS PRESENT:

Ken Yutrzenka
Julie Sjostrand
Kathleen Herring

I. MINUTES: The February 19, 2013 Human Service Committee meeting minutes were read. Recommendation was made to forward the minutes to the Consent Agenda.

III. PERSONNEL:

A. Committee members were informed that interviews for the vacant Eligibility Worker position were conducted on March 13th and 14th. Eleven candidates were interviewed. With the interview process completed, a candidate has been selected and the Agency is ready to make a job offer.

IV. GENERAL:

- A. Minnesota has qualified for a Supplemental Nutrition Assistance Program performance bonus earning \$1,226,789 for increased participation in the program. Pennington County Human Services will be receiving \$6,269 in performance bonus funds. Bonus funds must be used to maintain or improve administration of SNAP. Within these parameters counties may use the money in whatever way best meets their needs. Counties must report to DHS by April 30, 2013 on how they spent or intend to spend the bonus monies.
- B. Committee members were informed of the MA expansion as part of the Affordable Care Act. With an expansion of the eligibility guidelines, it is anticipated that Pennington County will experience an increase of just over 500 new clients. This will equate to about 200 to 250 new MA cases. With this anticipated caseload increase, staff explained that additional Eligibility staff will likely be needed. The Agency is not presenting a request for additional staff at this time, but believed it important for Committee members to be aware of that possibility.
- C. The Director presented a letter received from DHS Commissioner, Lucinda Jesson, commending staff for perfect performance in Human Service Financial Reporting. Committee members recommended that the letter be entered into the minutes. The letter reads as follows:

March 4, 2013

Pennington County Board of Commissioners
221 West 6th Street
Thief River Falls, MN 56701

Dear Commissioner Hempel:

It is my pleasure to commend you and your staff for perfect performance in meeting DHS Human Service financial reporting requirements for calendar year 2012. All key quarterly fiscal reports for programs your county participates in were submitted to our Financial Operations Division on or before the report deadlines and in perfect order. This effort required submission of 32 major reports covering the four calendar quarters of 2012. These reports are:

- LCTS Cost Report
- Income Maintenance
- MFIP Consolidated Fund
- Social Service Fund
- Client Statistics
- Title IV-E
- SEAGR
- BRASS-Based Grant Fiscal Report

*If your county participates in a “local collaborative”, submission of this report may require the collection of multiple local partner reports for consolidated submission to DHS.

I know this accomplishment requires planning, an efficient operation, and teamwork within your county Human Services Department. The result is timely revenue for your county and compliance with federal reporting for us at the State. Please congratulate your management and staff on this superb effort.

Sincerely

Lucinda Jesson
Commissioner

- D. The out-of-home cost report for February 2013 was presented for review.
- E. Month’s end cash balance for February 2013 stands at \$1,198,866.82.

SECTION B

- I. No Social Service cases were presented for special case consideration. Julie Sjostrand, Social Service Supervisor reported on the current social worker case load count and target group activity.
- II. Kathleen Herring, Financial Assistance Supervisor, presented the Crisis Assistance Monthly Report of Activity. Kathleen also reported on numbers of cases per program type. Current open case count stands at 1,324.
- III. There were no Income Maintenance cases presented for Special Case consideration.
- IV. A listing of bills presented for payment was circulated and reviewed. Recommendation for payment of the bills was forwarded to the Consent Agenda

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: April 16, 2013 at 7:00 pm.

**Minnesota Pollution Control Agency Feedlot Program
2012 Annual County Feedlot Officer and Performance Credit Report
(Data for the Period January 1, 2012 - December 31, 2012)**

Name of County:	Pennington			
Contact Person:	Howard Person			
Phone No.:	218-683-7030			
E-mail Address:	perso005@umn.edu			
Signature:	<p style="text-align: center;">_____</p> <p style="text-align: center;">(Signature of County Board Commissioner) (Date)</p>			
All data must be entered in accordance with the Annual CFO Report Guidance Document. Except where identified all questions in this report address those sites required to be registered.				
		No.	*PC	PC Total
Registration	1 - Feedlots in shoreland with 10 - 299 AU:	2		
	2 - Feedlots outside shoreland with 50-299 AU:	53		
	3 - Non-NPDES sites ≥300 AU:	3		
	4 - Feedlots with NPDES permits:	0		
	5 - Total:	58		
	6 - Feedlots with 10 AU or more in shoreland:	2		
	7 - Feedlots with 10 AU or more that are both in shoreland and in a Drinking Water Supply Management Area (DWSMA):	0		
	8 - Feedlots with 50 AU or more that are in a DWSMA and are not in shoreland:	0		
No. of Sites Inspected	9 - Feedlots inspected with 10 - 99 AU:	5	0.75	3.75
	10 - Feedlots inspected with 100 - 299 AU:	0	1.25	0
	11 - Non-NPDES sites ≥300 AU inspected:	0	1.5	0
	12 - NPDES sites inspected:	0	1	0
	13 - Total feedlots inspected required to be registered:	5		
	14 - Feedlots that were inspected and found not in compliance with water quality discharge standards:	0		
	15 - Feedlots not required to be registered that were inspected as the result of a complaint or referral:	0	1	0
	16 - Feedlots required to be registered that were inspected as the result of a complaint:	1		
Land Application Inspections	17 - Non-NPDES sites ≥300 AU (or >100 AU located in a DWSMA) where a Level I land application was conducted and the determination was **NC.	0		
	18 - Non-NPDES sites ≥300 AU (or > 100 AU located in a DWSMA) with land application records where a Level II review was conducted and the determination was compliance:	0	2	0
	19 - Non-NPDES sites ≥300 AU (or > 100 AU located in a DWSMA) with land application records where a Level II review was conducted and the determination was **NC:	0	2	0
	20 - Feedlots where a Level III land application inspection was conducted and the determination was compliance:	0	1	0
	21 - Feedlots where a Level III land application inspection was conducted and the determination was **NC:	0	1	0
Specialty Inspections	22 - Feedlots constructing (new or modifications) where 2 or more on-site producer contacts and/or inspections were done:	0	1	0
	23 - Feedlots with OLAs where 2 or more on-site producer contacts and/or inspections were done:	0	1	0
	24 - Feedlots with an interim permit where 2 or more on-site producer contacts and/or inspections were done:	0	1	0
	25 - Feedlots inspected with 10 AU or more in shoreland:	1	0.25	0.25
	26 - Feedlots inspected with 10 AU or more that are both in shoreland and in a DWSMA:	0	0.25	0
	27 - Feedlots inspected with 50 AU or more that are in a DWSMA and are not in shoreland:	0	0.25	0

*PC = performance credits **NC = non-compliance ***RTC = return to compliance				
All data must be entered in accordance with the Annual CFO Report Guidance Document.				
		No.	*PC	PC Total
Permitting	28 - 30-day construction/expansion notifications received:	0		
	29 - Interim permits issued for feedlots with < 300 AU:	0	2	0
	30 - Interim permits issued for Non-NPDES sites ≥300 AU:	0	2	0
	31 - Short-Form permits issued for Non-NPDES sites ≥300 AU:	0	1	0
	32 - Short Form (≥300 AU) or interim permit revisions conducted:	0	1	0
	33 - Public meetings held for construction/expansion to >500 AU:	0	2	0
Emergency Response	34 - Pollution events where an emergency response was conducted:	0	2	0
Production Site Scheduled Compliance	35 - Feedlots <300 AU in shoreland where a partial environmental upgrade was achieved in the current year:	0	2	0
	36 - Feedlots <300 AU in shoreland where a complete environmental upgrade was achieved in the current year:	0	2	0
	37 - Feedlots <300 AU not in shoreland where a partial environmental upgrade was achieved in the current year:	0	2	0
	38 - Feedlots <300 AU not in shoreland where a complete environmental upgrade was achieved in the current year:	0	2	0
	39 - Non-NPDES feedlots ≥300 AU where a complete environmental upgrade was achieved in the current year:	0	2	0
Land Application Scheduled Compliance	40 - Non-NPDES sites ≥100 AU where Level 1 land application **NC was found and ***RTC was documented:	0	1	0
	41 - Non-NPDES sites ≥300 AU (or > 100 AU located in a DWSMA) where Level II land application **NC was found and ***RTC was documented:	0	2	0
	42 - Feedlots ≥100 AU where Level III land application **NC was found and ***RTC was documented:	0	2	0
Owner Assistance Goals	43 - Workshops or trainings hosted and/or co-sponsored by the CFO (Maximum PC credits = 10; please describe on Supplemental Form):	0	2	0
	44 - Feedlot owners attending feedlot producer workshops, training events or information meetings:	0		
	45 - Mailings to feedlot owners: (Please describe newsletters/mailings on provided on Supplemental Form.)	1		
	46 - Feedlot articles placed in local newspapers: (Please list article title(s) on the Supplemental Form.)	0		
Staffing Level and Training	47 - FTEs (Full Time Equivalents) supplied by the CFO:	0.2		
	48 - FTEs supplied by other county staff, including administrative and support, assigned by the county to the feedlot program:	0.1		
Please use whole numbers and decimals (such as 1 or .25 or 1.25) to record FTE values.	49 - FTEs supplied through contract to other LGUs:	0		
	50 - Total No. of FTEs positions that supported county program:	0.3		
	51 - CFO-training hours: (Enter total training hours earned; the Excel formula will deduct 18 hours required training; PCs earned will be zero for total hours earned ≤ 18.)	31	0.25	3.25
	52 - New CFO in-office mentoring units provided (List location & dates on Supplemental Form):	0	3	0
	53 - New CFO on-site mentoring events provided (List location & dates on Supplemental Form):	0	2	0
EAW	54 - EAW (environmental assessment worksheets) petitions received:	0		
	55 - EAWs prepared by the county:	0	4	0
Air Quality Notifications	56 - Notifications received from feedlot owners claiming air quality exemptions:	0		
Enforcement Actions Taken	57 - Letters of warning issued:	0		
	58 - Notices of violation issued:	0		
	59 - Court actions commenced:	0		
Other Program Activities	60 - Feedlots where a FLEval/MinnFARM was conducted:	0	1	0
	61 - Meetings with other local government and producer groups: (Please provide meeting details on Supplemental Form.)	2		

	62 - Feedlot Ordinance Revisions: (Please describe ordinance revision and/or adoption proceedings on Supplemental Form.)	0		
Total Credits				7.25

Minnesota Wetland Conservation Act

Notice of Application

Local Government Unit (LGU) Pennington County	Address P. O. Box 616 Thief River Falls, MN 56701
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1. PROJECT INFORMATION

Applicant Name Myron Iverson	Project Name Grade Stabilization	Date of Application March 22, 2013	Application Number 13-02
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Type of Application (check all that apply):

<input type="checkbox"/> Wetland Boundary or Type	<input checked="" type="checkbox"/> No-Loss	<input type="checkbox"/> Exemption	<input type="checkbox"/> Sequencing
<input type="checkbox"/> Replacement Plan	<input type="checkbox"/> Banking Plan		

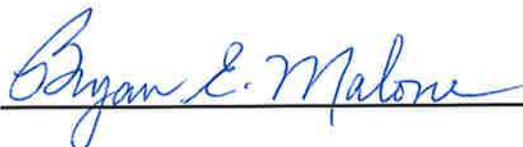
Summary and description of proposed project (attach additional sheets as necessary):

In an effort to reduce erosion, flood damage and decrease the pressure on a county ditch system, a grade stabilization structure will be installed at the headwaters of a private ditch that has a drainage area of 700 acres. The structure will not be placed in a wetland but in a storm event, water will be stored in a wetland basin for 3 days and metered out at a slower rate. Project dimensions are 50'x 54' with a fill height of 3.5'. The pool area is approximately 50 acres.

2. APPLICATION REVIEW AND DECISION

Signing and mailing of this completed form to the appropriate recipients in accordance with 8420.0255, Subp. 3 provides notice that an application was made to the LGU under the Wetland Conservation Act as specified above. A copy of the application is attached. Comments can be submitted to:

Name and Title of LGU Contact Person Bryan Malone District Manager	Comments must be received by (minimum 15 business-day comment period): April 19, 2013
Address (if different than LGU) Pennington SWCD 201 Sherwood Ave S Thief River Falls, MN 56701	Date, time, and location of decision: April 23, 2013 5:00 pm Pennington County Courthouse
Phone Number and E-mail Address 218-683-7075 bryan.malone@mn.nacdnet.net	Decision-maker for this application: <input type="checkbox"/> Staff <input checked="" type="checkbox"/> Governing Board or Council

Signature:  Date: 3/25/13

3. LIST OF ADDRESSEES

- SWCD TEP member: **Bryan Malone**
- BWSR TEP member: **Steve Hofstad**
- LGU TEP member (if different than LGU Contact): **Mike Flaagan**
- DNR TEP member: **Stephanie Klamm**
- DNR Regional Office: **Nathan Kestner**
- WD or WMO (if applicable): **Red Lake Watershed District**
- Applicant (notice only) and Landowner (if different)
- Members of the public who requested notice (notice only):

- Corps of Engineers Project Manager: **Craig Jarnot**
- BWSR Wetland Bank Coordinator (wetland bank plan applications only)

4. MAILING INFORMATION

- For a list of BWSR TEP representatives: www.bwsr.state.mn.us/contact/WCA_areas.pdf
- For a list of DNR TEP representatives: www.bwsr.state.mn.us/wetlands/wca/DNR_TEP_contacts.pdf
- Department of Natural Resources Regional Offices:

NW Region:	NE Region:	Central Region:	Southern Region:
Reg. Env. Assess. Ecol. Div. Ecol. Resources 2115 Birchmont Beach Rd. NE Bemidji, MN 56601	Reg. Env. Assess. Ecol. Div. Ecol. Resources 1201 E. Hwy. 2 Grand Rapids, MN 55744	Reg. Env. Assess. Ecol. Div. Ecol. Resources 1200 Warner Road St. Paul, MN 55106	Reg. Env. Assess. Ecol. Div. Ecol. Resources 261 Hwy. 15 South New Ulm, MN 56073

For a map of DNR Administrative Regions, see: http://files.dnr.state.mn.us/aboutdnr/dnr_regions.pdf

- For a list of Corps of Project Managers: www.mvp.usace.army.mil/regulatory/default.asp?pageid=687
or send to:

- - US Army Corps of Engineers
St. Paul District, ATTN: OP-R
180 Fifth St. East, Suite 700
St. Paul, MN 55101-1678

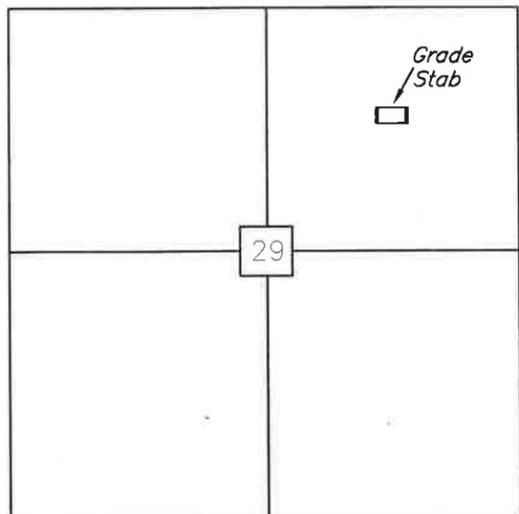
- For Wetland Bank Plan applications, also send a copy of the application to:
 - Minnesota Board of Water and Soil Resources
Wetland Bank Coordinator
520 Lafayette Road North
St. Paul, MN 55155

5. ATTACHMENTS

In addition to the application, list any other attachments:

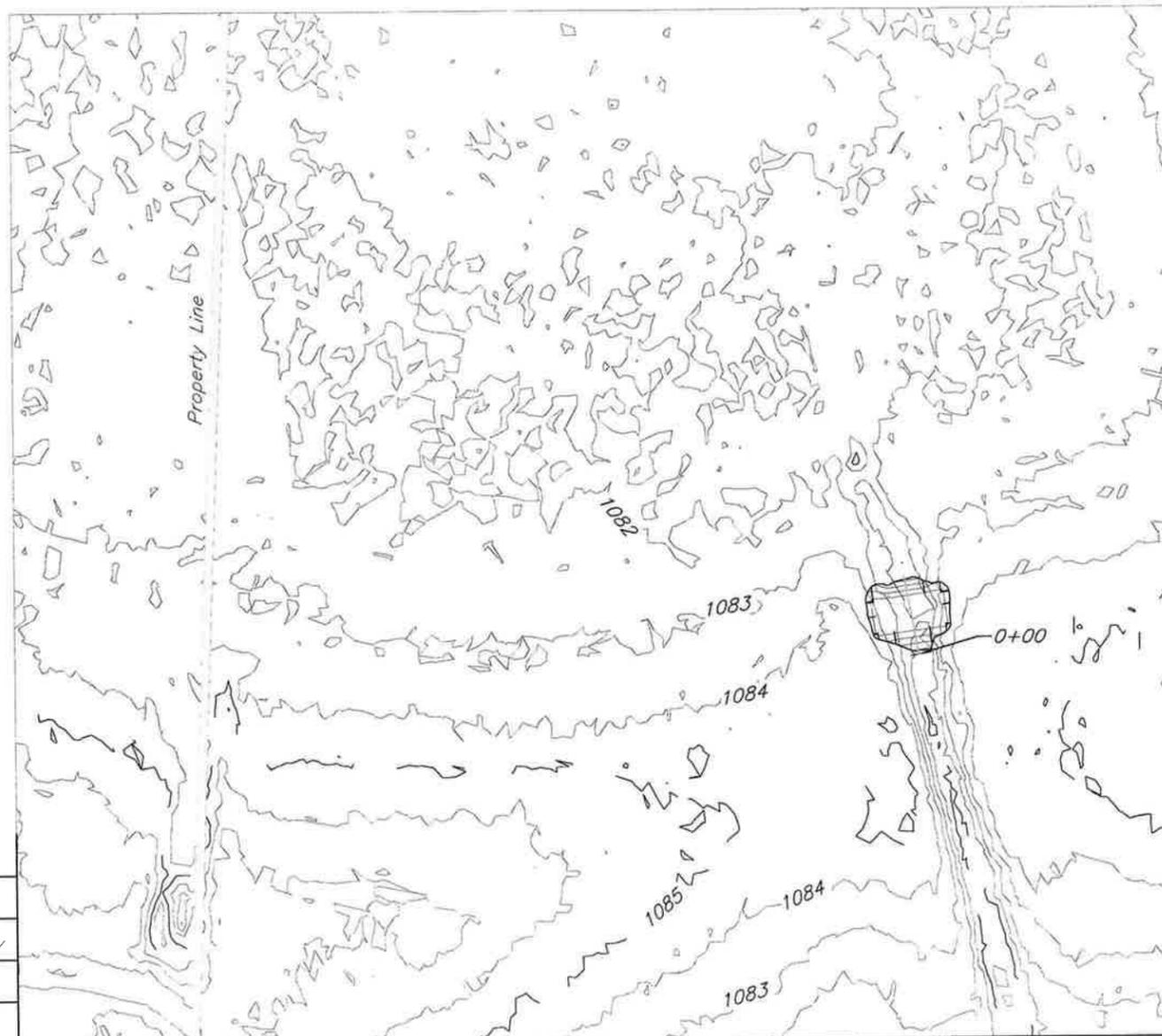
<input type="checkbox"/>

Myron Iverson Grade Stabilization Project
Pennington County



Not To Scale
T152 - R44 - S20

Pennington Township



Utility Notice

Before the start of construction, the owner(s) of any utilities must be notified. The excavator is responsible for giving notice by calling "Gopher State One-Call" (800) 252-1166 at least 48 hours prior to any excavations.

Ticket Number _____ Date _____

MN State Plane Coordinates

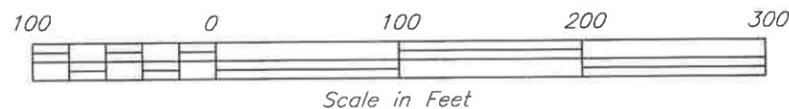
Station	Northing	Easting	Design Elev
Pipe Inlet - Sta 0+52.2	908944.6274	1834558.1982	1080.7
Pipe Outlet - Sta 0+00	908895.4517	1834567.2399	1080.0

As-built Drawing

Submitted By _____ Date _____

Estimated Quantities

Item	Specifications		Quantities		Unit
	Const.	Mat.	Est.	As-Blt.	
Pollution Control	MN-5				Ft
Seeding & Mulching	MN-6		0.5		Acres
Pipe & Outlet Channel Excavation	MN-21		0		CY
Pipe & Embankment Earthfill	MN-23		124		CY
15" CMP/ Inlet	MN-51	MS-551	50		LF
Drain Diaphragm	MN-51	MS-551	4		CY
Rock Riprap	MN-61	MN-523	19		CY
Coarse Aggregate Cover	MN-23		16		CY
Geotextile	MN-95	MS-592	42		Sy



Scale in Feet

Plan View

Index of Drawings

Cover and Information Sheet	1
Pipe Details & Profile Sheet	2
Drain Diaphragm	3
Rock Inlet & Outlet Details	4

Cooperator / NRCS Agreement

I have reviewed and understand the plans and specifications and agree to complete the work accordingly. Failure to meet these plans and specifications may jeopardize any cost share applied for. I understand that it is my responsibility to secure all necessary permits and licenses, and to complete the work in accordance with all local, state, and federal laws. Modifications of these plans or specifications must be approved by the NRCS before installation. I assume responsibility for negotiations and agreements with the contractor.

Cooperator(s) _____

NRCS Representative _____

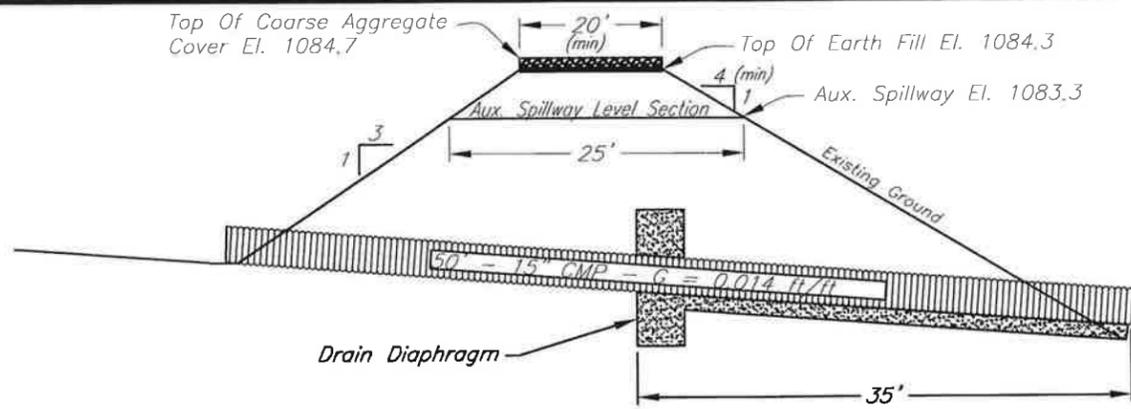
Date	Designed	Drawn	Checked	Approved
2/20/2013	Thomas Borth	Thomas Borth	[Signature]	[Signature]
2/20/2013	Thomas Borth	Thomas Borth	[Signature]	[Signature]
2/20/13			[Signature]	[Signature]

Myron Iverson Grade Stabilization Project
Plan View & Estimated Quantities
Pennington County, Minnesota



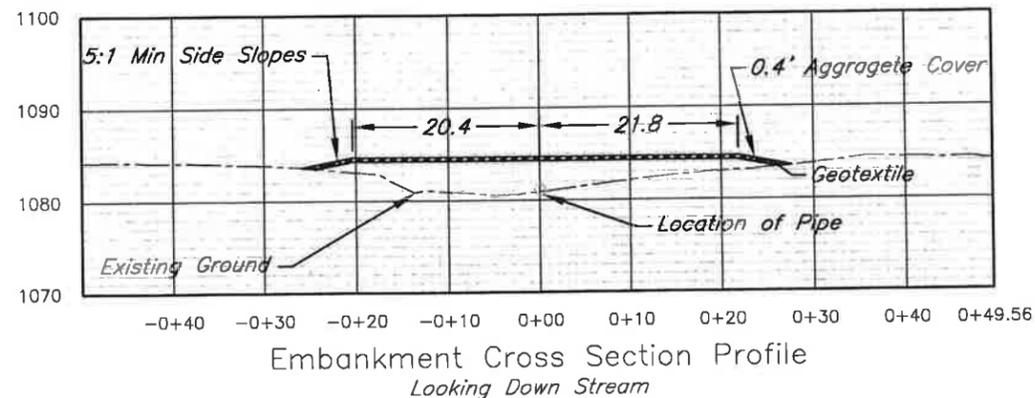
Eng. Job Class
IV

Sheet 1 of 1



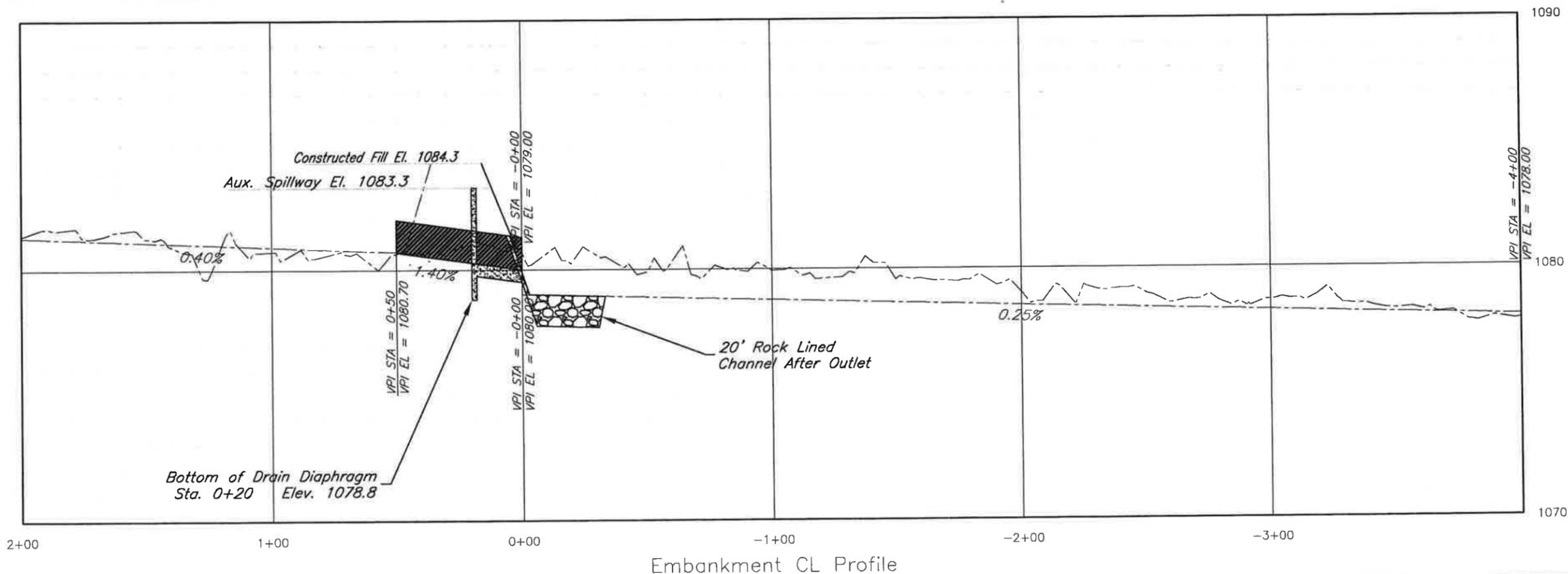
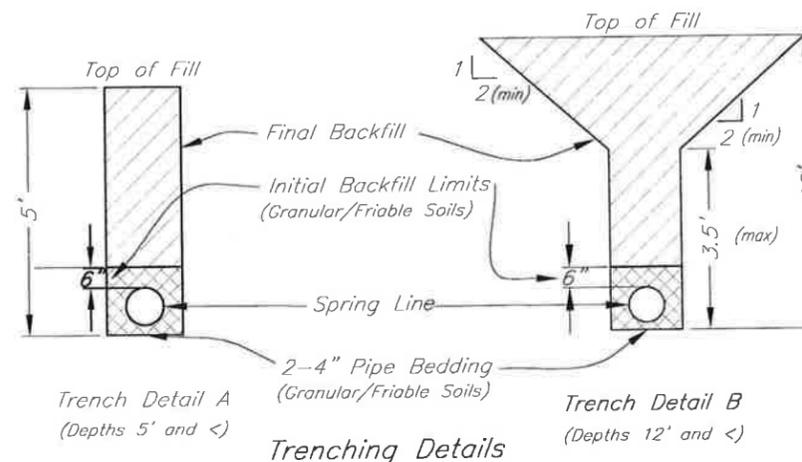
(NOT TO SCALE)

Construction Details	
Pipe Grade	0.014 ft/ft
Pipe Length	50 ft
Outlet El.	1080.0
Inlet El.	1080.7
Aggregate Cover El.	1084.7
Earth Fill El.	1084.3
Aux. Spillway El.	1083.3
CMP I.D.	15 In.
CMP O.D.	18 In.
Trench Width	39 In.



Construction Notes

1. Pipe lengths should be lowered into position. Do not drag or drop pipe.
2. Where trenching is applicable the width recommendation is 1.5 times the O.D. plus 12".
3. **Bedding:** Allow 2-4" for bedding material. Material shall be free of clumps, clods, or debris and be sufficient to provide uniform support of the pipe.
4. **Haunch Backfill:** Haunching backfill shall be placed in lifts of 4 - 6" uniformly on each side of the pipe. Hand tamping and shoveling under the pipe is required to fill voids. Avoid stones or clods > 1.5" to come in contact with the pipe. The haunching area encompasses the bedding zone plus up and around the lower half of the pipe to the spring line of the pipe.
5. **Initial Backfill:** Material should be the same as the haunch backfill. Placement and compaction shall be the same as haunch backfill.
6. **Final backfill:** Shall be placed in lifts not to exceed 9" before compaction and compacted to a density equal to the adjoining undisturbed ground.
7. Outlet will be shaped and rock lined to provide a stable condition.



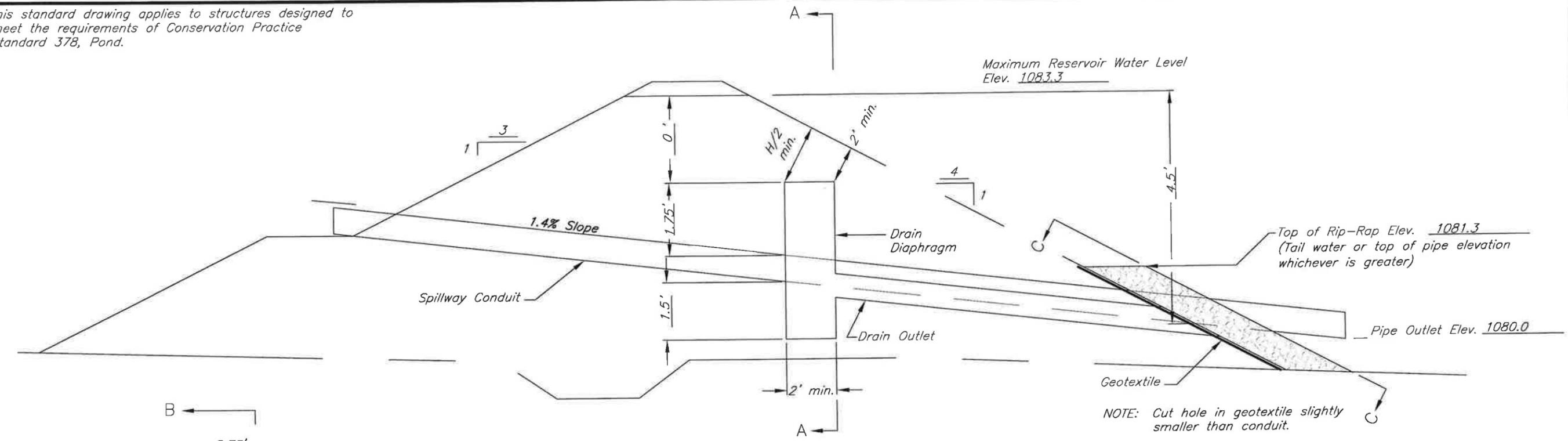
Date 2/20/2013
 Designed Thomas Borth
 Drawn Thomas Borth
 Checked [Signature]
 Approved [Signature]
 2/20/2013
 2/20/2013
 2/20/2013

Myron Iverson Grade Stabilization Project
 Profile & Excavation Details
 Pennington County, Minnesota

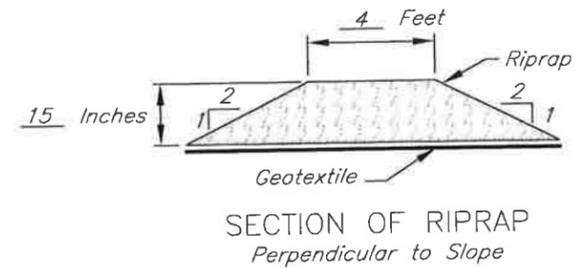
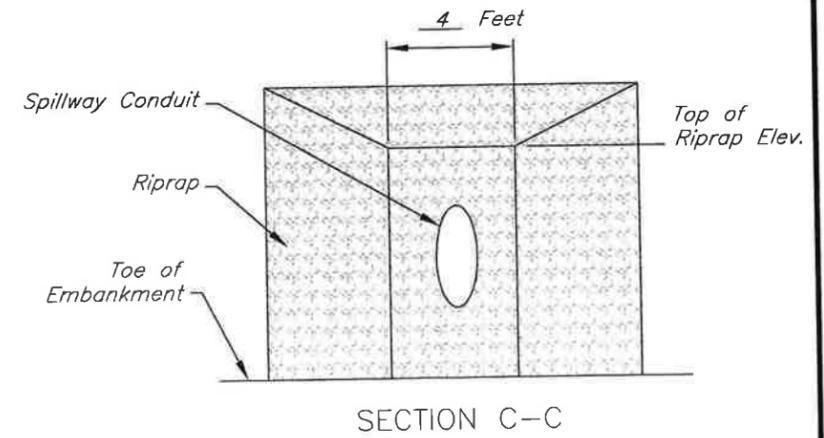
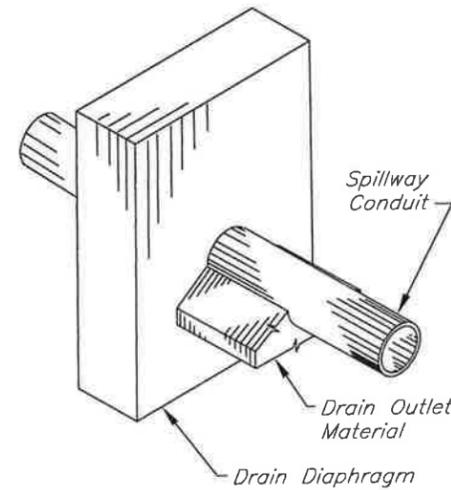
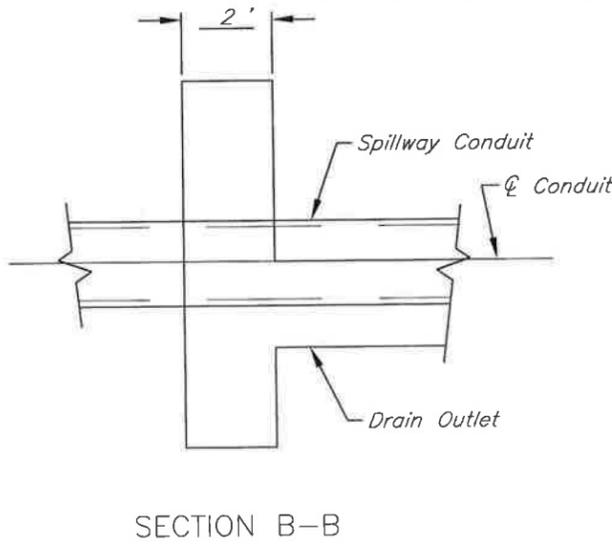
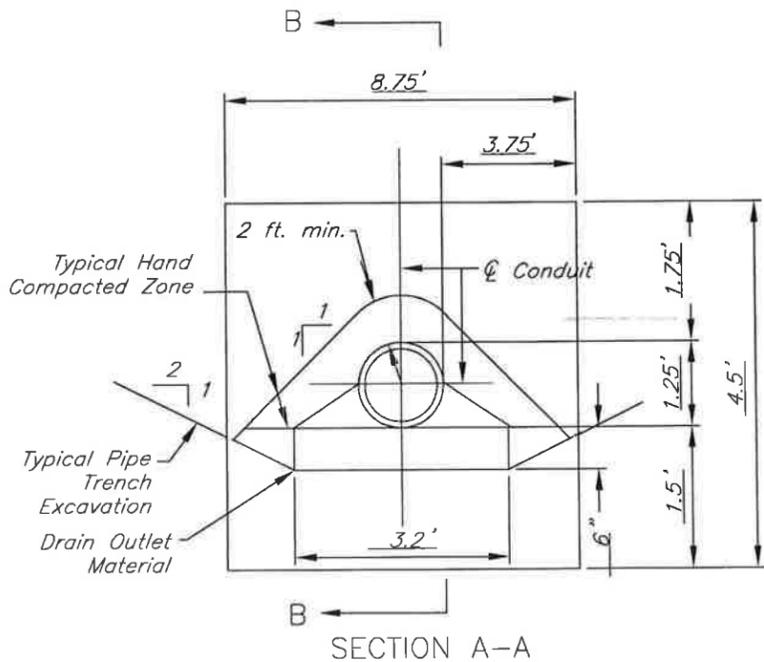


Eng. Job Class IV

This standard drawing applies to structures designed to meet the requirements of Conservation Practice Standard 378, Pond.



PROFILE ALONG ϕ OF CONDUIT



CONSTRUCTION NOTES:

- Placement of the drain filter material shall be by one of the following methods:
 - The drain filter material shall be placed in 12 inch lifts. Each lift shall be saturated uniformly with approximately 1.2 gallons of water per cubic foot of loose drain material.
 - Drain filter material shall be moist sand and shall be compacted using 6-inch lifts with at least 2 passes over the entire surface with a portable plate vibrator exerting a vertical vibrating force of not less than 700 pounds per square foot at least 4,000 times per minute.
- Rock riprap shall be placed without damaging underlying geotextile.
- When the drain outlet material is placed on bedrock, additional geotextile may be placed under the drain outlet to prevent migration of the drain outlet material into fractures in the bedrock.

MATERIAL NOTE

The geotextile shall conform to the Class I requirements in Table 1 (woven) or Table 2 (nonwoven) material specification 592, except the percent open area of the woven shall be greater than 6%, and the porosity of the nonwoven shall be greater than 30%.

DRAIN FILTER GRADATION		RIPRAP GRADATION	
SIEVE SIZE	PERCENT PASSING	SIEVE SIZE	PERCENT SMALLER
3/8	100	12"	100
4	95-100	9"	75
16	50-85	6"	50
50	5-30	3"	10
100	0-10		

ASTM, C-33 fine agg
MNDOT 3126 fine agg
MNDOT 3127 FA-1

Min. gradation
MNDOT Class II

ESTIMATED QUANTITIES

Drain Filter Material 4 Cubic Yards
Geotextile 42 Square Yards
Rip-Rap 19 Cubic Yards

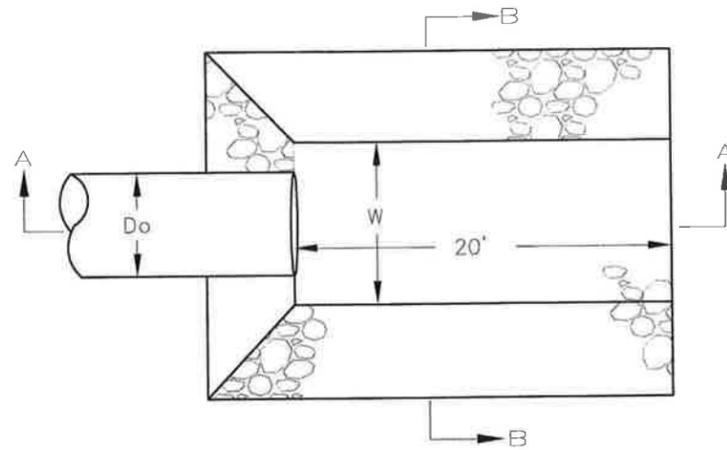
Date 2/20/2013
Designed Thomas Borth
Drawn LEH
Checked [Signature]
Approved [Signature]

DRAIN DIAPHRAGM AND OUTLET
Layout for Hood-Inlet & Drain Filter

NRCS
Natural Resources Conservation Service
United States Department of Agriculture

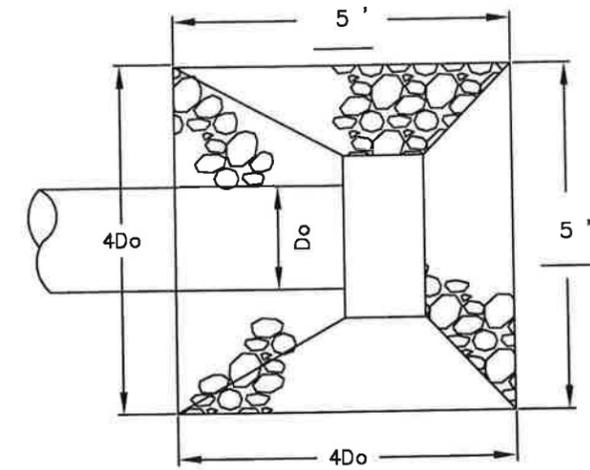
Drawing Name
MN-ENG-301C
Eng. Job Class
IV

Sheet 3 of 4

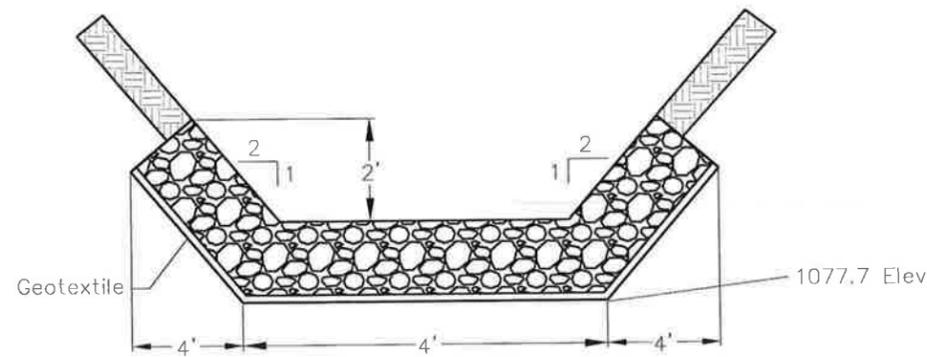


Pipe Outlet

Pipe Diameter - $D_o = 1.25$ feet

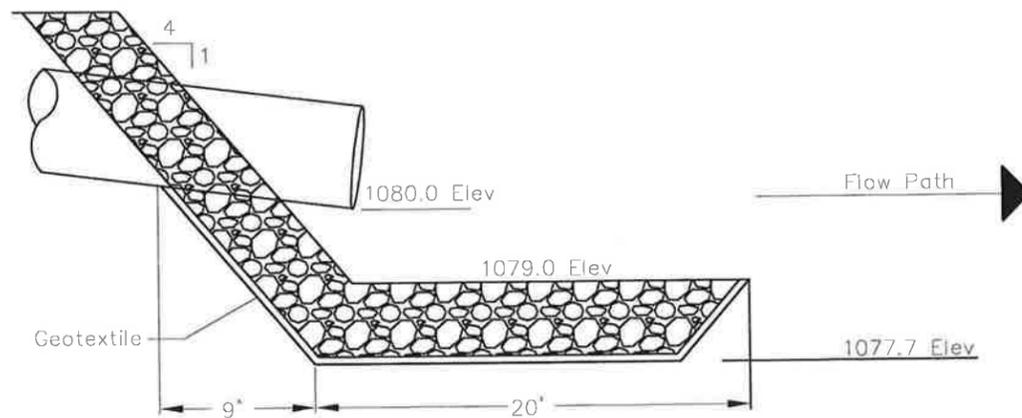


Pipe Inlet



Width Section B-B

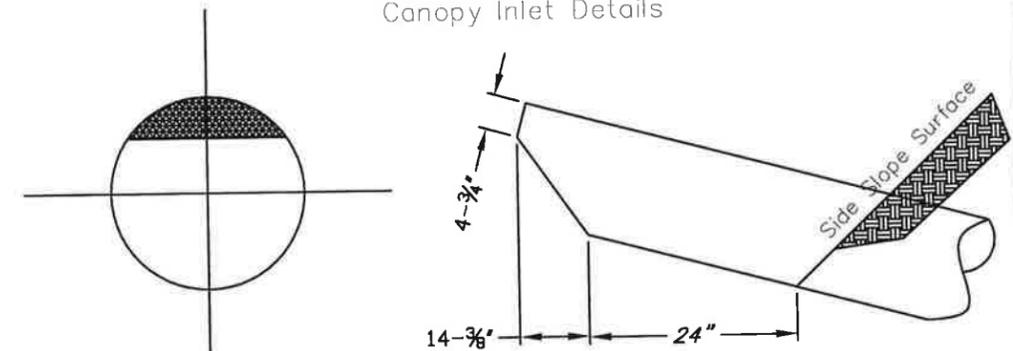
Width = 12 feet



Length Section A-A

Length = 29' feet

Canopy Inlet Details



Canopy Construction Notes

1. Canopy cap may be an endcap or a minimum 3/8" HDPE cut and fastened to the end of pipe.
2. The canopy is then cut out using a reciprocating saw to the dimensions shown on the drawing.

DESIGN DATA

Pipe Information
Pipe Diameter = 15 in.

Inlet Quantities

Rock = $5' \times 5' \times 1.25' / 27 = 1.2$ CY
Geotextile = $5' \times 5' / 9 = 3$ SY

Outlet Quantities

Rock = $12' \times 29' \times 1.25' / 27 = 16.1$ CY
Geotextile = $12' \times 29' / 9 = 39$ SY

CONSTRUCTION NOTES

1. The surface on which the geotextile is to be placed shall be reasonably smooth and free of elements that would tear the fabric.
2. The inplaced riprap shall be well graded. Spaces between larger rocks shall be filled with smaller rocks.
3. Minimum geotextile overlap is two foot. Overlaps need to be secure with pins or staples at two to five foot intervals.

Rock Riprap Gradation

MNDOT - Class II
Riprap Thickness-15"
100% - 12"
75% - 19"
50% - 6"
10% - 3"
Geotextile
Nonwoven - Class II
Woven - Class II & III

Designed: Thomas Borth 2/20/2013
Drawn: Thomas Borth 2/20/2013
Checked: [Signature] 2/20/13
Approved: [Signature] AE 2/20/13

Myron Iverson Grade Stabilization Project
Inlet & Outlet Details
Pennington County, Minnesota



Eng. Job Class IV

Sheet 4 of 4

Minnesota Local/State/Federal Application Form for Water/Wetland Projects

For Internal Use Only			
Application No.	Field Office Code	Date Initial Application Received	Date initial Application Deemed Complete

PART I: BASIC APPLICATION

“See HELP” directs you to important additional information and assistance in Instructions, Page 1.

1. LANDOWNER/APPLICANT CONTACT INFORMATION (See Help 1)

Name: Myron Iverson Phone: 218-964-5809 E-mail:
 Complete mailing address: 12904 115th St NW Thief River Falls, MN 56701

1A. AUTHORIZED AGENT (See Help 1A) (Only if applicable; an agent is not required)

Name: Phone: E-mail:
 Complete mailing address:

2. NAME, TYPE AND SIZE OF PUBLIC WATERS or WETLANDS IMPACTED (Attach Additional Project Area sheets if needed)

Name or I.D. # of Waters Impacted (if applicable; if known):

(Check all that apply): Lake River Circular 39 Wetland type: 1, 1L, 2, 3, 4, 5, 6, 7, 8

Wetland plant community type¹: shallow open water, deep marsh, shallow marsh, sedge meadow, fresh meadow,

wet to wet-mesic prairie, calcareous fen, open bog or coniferous bog, shrub-carr/alder thicket,

hardwood swamp or coniferous swamp, floodplain forest, seasonally flooded basin

Indicate size of entire lake or wetland (check one): Less than 10 acres (indicate size:) 10 to 40 acres Greater than 40 acres

3. PROJECT LOCATION (Information can be found on property tax statement, property title or title insurance):

Project street address: same as above Fire #: City (if applicable):
 ¼ Section: NE Section: 29 Township #: 153 Range #: 44 County: Pennington

Lot #: Block: Subdivision: Watershed (name or #) Red Lake UTM location: N E

Attach a simple site locator map. If needed, include on the map written directions to the site from a known location or landmark, and provide distances from known locations. Label the sheet *SITE LOCATOR MAP*.

4. TYPE OF PROJECT: Describe the type of proposed work. Attach TYPE OF PROJECT sheet if needed.

Grade Stabilization Project

5. PROJECT PURPOSE, DESCRIPTION AND DIMENSIONS: Describe what you plan to do and why it is needed, how you plan to construct the project with dimensions (length, width, depth), area of impact, and when you propose to construct the project. This is the most important part of your application. See HELP 5 before completing this section; see What To Include on Plans (Instructions, page 1). Attach PROJECT DESCRIPTION sheet.

In an effort to reduce erosion, flood damage and decrease the pressure on a county ditch system a grade stabilization structure will be installed at the headwaters of a private ditch that drains a large wetland basin. This basin was once known as Rux Lake. This structure will not be placed in the wetland but in a storm event, water will be stored in the basin for 3 days and metered out at a slower rate(cont.)

Footprint of project: 0.1 acres or square feet drained, filled or excavated.

6. PROJECT ALTERNATIVES: What alternatives to this proposed project have you considered that would avoid or minimize impacts to wetlands or waters? List at least TWO additional alternatives to your project in Section 5 that avoid wetlands (one of which may be “no build” or “do nothing”), and explain why you chose to pursue the option described in this application over these alternatives. Attach PROJECT ALTERNATIVES sheet if needed.

Do Nothing and leave the basin drained

Do a complete restoration of the site and retain a higher water level. This would cause seeping into the cropland downstream.

7. ADJOINING PROPERTY OWNERS: For projects that impact more than 10,000 square feet of water or wetlands, list the complete mailing addresses of adjacent property owners on an attached separate sheet. (See HELP 7)

8. PORTION OF WORK COMPLETED: Is any portion of the work in wetland or water areas already completed? Yes No. If yes, describe the completed work on a separate sheet of paper labeled WORK ALREADY COMPLETED. (See HELP 8)

9. STATUS OF OTHER APPROVALS: List any other permits, reviews or approvals related to this proposed project that are either pending or have already been approved or denied on a separate attached sheet. See HELP 9.

10. I am applying for state and local authorization to conduct the work described in this application. I am familiar with the information contained in this application. To the best of my knowledge and belief, all information in Part I is true, complete, and accurate. I possess the authority to undertake the work described, or I am acting as the duly authorized agent of the applicant.


 Signature of applicant (Landowner)

3-22-2013
 Date

 Signature of agent (if applicable) Date

The public burden for this collection of information is estimated to average 10 hours per response, although the majority of applications should require 5 hours or less. This includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Service Directorate of Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302; and to the Office of Management and Budget, Paperwork Reduction Project (0710-0003), Washington, DC 20503. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to either of these addresses. Completed applications must be submitted to the District engineer having jurisdiction over the location of the proposed activity.

PRIVACY ACT STATEMENT: Authorities: Rivers and Harbors Act, Section 10, 33 USC 403; Clean Water Act, Section 404, 33 USC 1344; Marine Protection, Research and Sanctuaries Act, 33 USC 1413, Section 103. Principal purpose: Information provided on this form will be used in evaluating the application for a permit. Routine uses: This information may be shared with the Department of Justice and other Federal, state, and local government agencies. Submission of requested information is voluntary; however, if information is not provided, the permit application cannot be evaluated nor can a permit be issued.

ITEMS 1 THROUGH 4 TO BE FILLED IN BY THE CORPS

1. APPLICATION NO.	2. FIELD OFFICE CODE	3. DATE RECEIVED	4. DATE APPLICATION COMPLETED
--------------------	----------------------	------------------	-------------------------------

YOU DO NOT NEED TO COMPLETE ITEMS 6-10 and 12-25 in the SHADED AREAS.

All applicants must complete **non-shaded** items 5 and 26. If an agent is used, **also** complete items 8 and 11. This optional Federal form is valid for use **only** when included as part of this entire state application packet.

5. APPLICANT'S NAME Myron Iverson	8. AUTHORIZED AGENT'S NAME AND TITLE (an agent is not required)
6. APPLICANT'S ADDRESS	9. AGENT'S ADDRESS
7. APPLICANT'S PHONE NO.	10. AGENT'S PHONE NO.

11. STATEMENT OF AUTHORIZATION (if applicable; complete only if authorizing an agent)

I hereby authorize _____ to act on my behalf as my agent in the processing of this application and to furnish, upon request, supplemental information in support of this permit application.

APPLICANT'S SIGNATURE: _____ DATE: _____

12. PROJECT NAME OR TITLE (see instructions)	
13. NAME OF WATERBODY, IF KNOWN (if applicable)	14. PROJECT STREET ADDRESS (if applicable)
15. LOCATION OF PROJECT	
16. OTHER LOCATION DESCRIPTIONS, IF KNOWN (see instructions)	
17. DIRECTIONS TO THE SITE	18. NATURE OF ACTIVITY
19. PROJECT PURPOSE	20. REASON(S) FOR DISCHARGE
21. TYPES OF MATERIAL BEING DISCHARGED AND THE AMOUNT OF EACH TYPE IN CUBIC YARDS	
22. SURFACE AREA IN ACRES OF WETLANDS OR OTHER WATERS FILLED	
23. IS ANY PORTION OF THE WORK ALREADY COMPLETE? YES _____ NO _____ IF YES, DESCRIBE COMPLETED WORK.	
24. ADDRESSES OF ADJOINING PROPERTY OWNERS.	
25. LIST OF OTHER CERTIFICATIONS OR APPROVALS/DENIALS RECEIVED FROM OTHER FEDERAL, STATE OR LOCAL AGENCIES FOR WORK DESCRIBED IN THIS APPLICATION.	

26. Application is hereby made for a permit or permits to authorize the work described in this application. I certify that the information in this application is complete and accurate. I further certify that I possess the authority to undertake the work described herein or am acting as the duly authorized agent of the applicant.


3-22-2013

 Signature of applicant Date Signature of agent (if any) Date

The application must be signed by the person who desires to undertake the proposed activity (applicant), or it may be signed by a duly authorized agent if the statement in Block 11 has been filled out and signed. **18 U.S.C. Section 1001** provides that: Whoever, in any manner within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals, or covers up with any trick, scheme, or disguises a material fact or makes any false, fictitious or fraudulent statements or representations or makes or uses any false writing or document knowing same to contain any false, fictitious or fraudulent statements or entry, shall be fined not more than \$10,000 or imprisoned not more than five years or both.

#5. Project Description Sheet: (cont.)

Adjoining landowners have signed a landuse agreement to temporarily store water on their property. The design is for 3 days of storage on a 25 year (4.5") 24 hour storm event. During storm events, the 700 acre drainage area flows through this point into the private ditch and enters JD 25 one half mile downstream. The project dimensions are 50' x 54' with a fill height of 3.5 feet. A 15" CMP will be installed as the principal spillway. The pool area will be approximately 50 acres.

FOR LGU USE ONLY:

Determination for Part I:

- No WCA Jurisdiction
- Exempt: No. ____ (per MN Rule 8420.0122)
- No Loss: ____ (A,B, . . . G, per MN Rule 8420.0220)
- Wetland Boundary or type
- Replacement required – applicant must complete Part II

COMPLETE THE SECTION BELOW ONLY IF REPLACEMENT IS NOT REQUIRED:

Application is (check one): Approved Approved with conditions (conditions attached) Denied

Comments/Findings: _____

LGU official signature

Date

Name and Title

For Agricultural and Drainage exemptions (MN Rule 8420.0122 Subps. 1 and 2B), LGU has received proof of recording of restrictions (per MN Rule 8420.0115):

County where recorded

Date

Document # assigned by recorder

LGU official signature

Date

Instructions For Part II

Complete those portions of Part II: Replacement Plan Supplement for which information is readily available (such as location, existing land use, size of impact area, etc.) A person certified in wetland delineation must determine items pertaining to specific wetland impacts (wetland type, predominant vegetation, watershed name, etc.) Contact the local soil and water conservation district (SWCD) office for further information on obtaining such items.

What to Include on Plans

Detailed overhead views of replacement site(s) (Part II), as well as profile view(s) of replacement site(s) (Part II), may be either hand drawn, computer generated or professionally prepared, as long as they contain all necessary information clearly, accurately, and in adequate detail. Please include specific dimensions whenever possible. You may also include photos, if you wish.

Overhead views of Part II replacement site(s) should include the following items that pertain to your project:

- Property boundaries and/or lot dimensions.
- Location and extent of shoreline, wetlands and water.
- Location and dimensions of proposed project, structure or activity. Include length, width, elevation and other measurements as appropriate.
- Points of reference (such as existing homes, structures, docks or landscape features).
- Location of inlet and outlet structures.
- Indication of north.
- Location of spoil and disposal sites (if applicable).
- Areas of wetland and upland plants established.

Profile views (side or cross-sectional views) should include the following items that pertain to your project:

- Location and dimensions of proposed project, structure or activity. Include elevation, depth, soil profile, side slope and other measurements as appropriate.
- Proposed water level elevation.

Final Checklists Part II: Replacement Plan Supplement

- Have you completed all of Part II (pages 3-5)?
- Did you (or your agent) sign Section 19 on page 5?
- Have you included the necessary attachments for Part II?

Attachments must include:

- If the project includes any wetland banking (complete or partial), include Application for Withdrawal of Wetland Credits Form (Section 14)
- If the project includes any project-specific replacements (complete or partial), include:
 - Description of Replacement Wetland(s) Construction (Section 15)
 - Copy of vegetation management plan (Section 15)
 - Scale drawing of overhead view or replacement wetland (Section 18)
 - Scale drawing of profile view of replacement wetland (Section 18)

Attachments may also include:

- Additional description of Wetland Impact Charts (Section 11) (if additional space was needed)
- Additional Description of Replacement Wetlands charts (Section 17) (if additional space was needed)
- Additional soils information for created replacement wetland(s) (Section 18) (if available)

Note: To deposit surplus wetland credits in the State Wetland Bank, submit a Wetland Banking Application directly to your LGU (Section 16).

Preparing Your Application for Mailing

- To apply for both state and Federal authorization, your application must include Part I (Page 1), the Federal application (Page 2), and attachments as indicated on *Final Checklist for Part I* (Instructions, Page 2).
- Your application must also include Part II (Pages 3-5) and additional attachments as indicated on *Final Checklist for Part II* (above).
- Make three copies of the entire application and all attachments. Keep the original, and mail the three copies to the appropriate local, state, and Federal agencies (see Instructions for Part I for addresses).

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

1 County Revenue

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
				<u>Paid On Bhf #</u>	
3	DEPT				
	8014 HUGOS #7				
46	01-003-000-0000-6330		12.79		TRAVEL & EXPENSE
	8014 HUGOS #7		12.79	1 Transactions	
	23340 WELLS FARGO CREDIT CARD SERVICES				
120	01-003-000-0000-6330		311.34		TRAVEL & EXPENSE
	23340 WELLS FARGO CREDIT CARD SERVICES		311.34	1 Transactions	
	23341 WELLS FARGO CREDIT CARD SERVICES				
119	01-003-000-0000-6330		535.01		TRAVEL & EXPENSE
	23341 WELLS FARGO CREDIT CARD SERVICES		535.01	1 Transactions	
	23349 WELLS FARGO CREDIT CARD SERVICES				
121	01-003-000-0000-6241		20.00		DUES - BOARD
	23349 WELLS FARGO CREDIT CARD SERVICES		20.00	1 Transactions	
3	DEPT Total:		879.14	4 Vendors	4 Transactions
11	DEPT				
	999999997 R.P. ASCANO, PHD				
49	01-011-000-0000-6276		450.00		FAMILY EVALUATIONS
	999999997 R.P. ASCANO, PHD		450.00	1 Transactions	
	23312 WHRITENOUR/ROBERT				
68	01-011-000-0000-6276		750.00		FAMILY EVALUATIONS
	23312 WHRITENOUR/ROBERT		750.00	1 Transactions	
11	DEPT Total:		1,200.00	2 Vendors	2 Transactions
16	DEPT				
	23303 WEST GROUP PAYMENT CENTER				
43	01-016-000-0000-6242		649.72		SUBSCRIPTIONS - LAW LIBRARY
	23303 WEST GROUP PAYMENT CENTER		649.72	1 Transactions	
16	DEPT Total:		649.72	1 Vendors	1 Transactions
41	DEPT				
					County Auditor

Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
116	8012 HOFFMAN,DALE & SWENSON, PLLC 01-041-000-0000-6262		822.00	2012 AUDIT SERVICES	2	OTHER SERVICES-AUDITOR
	8012 HOFFMAN,DALE & SWENSON, PLLC		822.00	1 Transactions		
122	23349 WELLS FARGO CREDIT CARD SERVICES 01-041-000-0000-6330		100.00	LODGING - MCCC CONF DEPOSIT		TRAVEL & EXPENSE
	23349 WELLS FARGO CREDIT CARD SERVICES		100.00	1 Transactions		
41	DEPT Total:		922.00	County Auditor	2 Vendors	2 Transactions
44	DEPT			County Treasurer		
51	22301 VISUALGOV SOLUTIONS, LLC 01-044-000-0000-6852		5.00	E CHECK FEES JAN-MARCH	130408	E-CHECK CHARGES
	22301 VISUALGOV SOLUTIONS, LLC		5.00	1 Transactions		
44	DEPT Total:		5.00	County Treasurer	1 Vendors	1 Transactions
61	DEPT			Election		
47	13059 DHS - MAPS 01-061-000-0000-6262		24.17	PVC PRINTING	A3001C571211	OTHER SERVICES - ELECTIONS
	13059 DHS - MAPS		24.17	1 Transactions		
61	DEPT Total:		24.17	Election	1 Vendors	1 Transactions
70	DEPT			Data Processing		
48	7031 GARDEN VALLEY TELEPHONE 01-070-000-0000-6263		468.29	INT CONNECTION TO PROJECTOR	000156983	COMPUTER SERVICES - DP
	7031 GARDEN VALLEY TELEPHONE		468.29	1 Transactions		
45	13329 MN ENTERPRISE TECHNOLOGY SHARED 01-070-000-0000-6263		114.00	MARCH SPAM FILTER	100A57501	COMPUTER SERVICES - DP
	13329 MN ENTERPRISE TECHNOLOGY SHARED		114.00	1 Transactions		
70	DEPT Total:		582.29	Data Processing	2 Vendors	2 Transactions
91	DEPT			County Attorney		
53	18044 ROGALLA/ALAN G 01-091-000-0000-6330		9.65	MEALS - MEETING - ST. PAUL		TRAVEL & EXPENSE

Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
54		01-091-000-0000-6330		15.01	MEALS - MEETING - ST. PAUL		TRAVEL & EXPENSE
55		01-091-000-0000-6330		106.81	LODGING - MEETING - ST. PAUL		TRAVEL & EXPENSE
56		01-091-000-0000-6330		6.00	PARKING - MEETING - ST. PAUL		TRAVEL & EXPENSE
57		01-091-000-0000-6330		346.35	MILEAGE - MEETING - ST. PAUL		TRAVEL & EXPENSE
18044	ROGALLA/ALAN G			483.82	5 Transactions		
23303	WEST GROUP PAYMENT CENTER						
44		01-091-000-0000-6240		365.81	MARCH WEST LAW ACCESS	826942707	SUBSCRIPTIONS
23303	WEST GROUP PAYMENT CENTER			365.81	1 Transactions		
91	DEPT Total:			849.63	County Attorney	2 Vendors	6 Transactions
101	DEPT				County Recorder		
24301	XEROX CORPORATION						
115		01-101-000-0000-6301		275.74	1ST QTR MAINTENANCE	067501142	MAINTENANCE AGREEMENT
24301	XEROX CORPORATION			275.74	1 Transactions		
101	DEPT Total:			275.74	County Recorder	1 Vendors	1 Transactions
103	DEPT				Unallocated Technology Recording		
16311	PRO-WEST & ASSOCIATED INC						
117		01-103-000-0000-6843		1,162.50	PARCEL DATA DEV - WYANDOTTE	13041701	UNALLOCATED TECHNOLOGY EXP
118		01-103-000-0000-6843		1,054.00	PARCEL DATA DEV - BALCK RIVER	13041701	UNALLOCATED TECHNOLOGY EXP
16311	PRO-WEST & ASSOCIATED INC			2,216.50	2 Transactions		
103	DEPT Total:			2,216.50	Unallocated Technology Recording	1 Vendors	2 Transactions
106	DEPT				County Assessor		
1011	ACE HARDWARE						
16		01-106-000-0000-6631		16.02	TAPE MEASURE		FURNITURE & EQUIPMENT
1011	ACE HARDWARE			16.02	1 Transactions		
2322	BRUZEK/CARL						
21		01-106-000-0000-6330		7.35	MILEAGE ASSESSING TRF		TRAVEL & EXPENSE
22		01-106-000-0000-6330		4.52	MILEAGE ASSESSING TRF		TRAVEL & EXPENSE
23		01-106-000-0000-6330		14.13	MILEAGE ASSESSING TRF & RF		TRAVEL & EXPENSE
24		01-106-000-0000-6330		1.13	MILEAGE ASSESSING TRF		TRAVEL & EXPENSE
25		01-106-000-0000-6330		0.57	MILEAGE ASSESSING TRF		TRAVEL & EXPENSE

Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
2322 BRUZEK/CARL		27.70	5 Transactions	
11003 K-MART				
26 01-106-000-0000-6631		21.36	WALL CLOCK	FURNITURE & EQUIPMENT
11003 K-MART		21.36	1 Transactions	
13447 MN BOARD OF ASSESSORS				
58 01-106-000-0000-6241		105.00	FY14 ASSESSOR LICENSE RENEWAL	DUES - ASSESSOR
59 01-106-000-0000-6241		105.00	FY14 ASSESSOR LICENSE RENEWAL	DUES - ASSESSOR
60 01-106-000-0000-6241		55.00	FY14 ASSESSOR LICENSE RENEWAL	DUES - ASSESSOR
13447 MN BOARD OF ASSESSORS		265.00	3 Transactions	
14301 NELSON/MICHELLE				
17 01-106-000-0000-6330		3.39	MILEAGE ASSESSING ROCKSBURY	TRAVEL & EXPENSE
18 01-106-000-0000-6330		44.07	MILEAGE ASSESSING TRF	TRAVEL & EXPENSE
19 01-106-000-0000-6330		5.09	MILEAGE ASSESSING TRF	TRAVEL & EXPENSE
20 01-106-000-0000-6330		15.82	MILEAGE ASSESSING BRAY	TRAVEL & EXPENSE
14301 NELSON/MICHELLE		68.37	4 Transactions	
15302 OLSON/ADELINE				
29 01-106-000-0000-6241		15.00	REGION 8 DUES	DUES - ASSESSOR
31 01-106-000-0000-6241		15.00	REGION 8 DUES	DUES - ASSESSOR
27 01-106-000-0000-6330		25.99	MILEAGE ASSESSING NORDEN	TRAVEL & EXPENSE
28 01-106-000-0000-6330		41.81	MILEAGE-REGION 8 MTG-ERSKINE	TRAVEL & EXPENSE
30 01-106-000-0000-6330		41.81	MILEAGE-REGION 8 MTG-ERSKINE	TRAVEL & EXPENSE
32 01-106-000-0000-6330		48.59	MILEAGE ASSESSING MAYFIELD	TRAVEL & EXPENSE
33 01-106-000-0000-6330		29.38	MILEAGE ASSESSING MAYFIELD	TRAVEL & EXPENSE
34 01-106-000-0000-6330		8.48	MILEAGE ASSESSING TRF	TRAVEL & EXPENSE
35 01-106-000-0000-6330		98.88	MILEAGE ASSESSING TRF & NORDEN	TRAVEL & EXPENSE
36 01-106-000-0000-6330		42.94	MILEAGE - MEETING	TRAVEL & EXPENSE
37 01-106-000-0000-6330		48.59	MILEAGE - MTG - CENTRAL TWP	TRAVEL & EXPENSE
38 01-106-000-0000-6330		8.48	MILEAGE ASSESSING NORDEN	TRAVEL & EXPENSE
39 01-106-000-0000-6330		19.21	MILEAGE ASSESSING BLACK RIVER	TRAVEL & EXPENSE
41 01-106-000-0000-6330		44.64	MILEAGE ASSESSING WEST CTY	TRAVEL & EXPENSE
40 01-106-000-0000-6401		7.44	PHOTO DEVELOPING	SUPPLIES
15302 OLSON/ADELINE		496.24	15 Transactions	
106 DEPT Total:		894.69	County Assessor	6 Vendors 29 Transactions

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
111	DEPT			Courthouse		
8331	HARDWARE HANK					
52	01-111-000-0000-6300		60.46	PAINT & SUPPLIES ATTY DWN OFFI	11885	REPAIRS & MAINTENANCE
8331	HARDWARE HANK		60.46	1 Transactions		
111	DEPT Total:		60.46	Courthouse	1 Vendors	1 Transactions
201	DEPT			Sheriff		
16344	PENNINGTON MAIN					
72	01-201-000-0000-6801		7.47	#5 - CAR WASH	123654	MISCELLANEOUS EXPENSE
16344	PENNINGTON MAIN		7.47	1 Transactions		
201	DEPT Total:		7.47	Sheriff	1 Vendors	1 Transactions
219	DEPT			Law Enforcement Center Building		
1011	ACE HARDWARE					
83	01-219-000-0000-6300		11.21	DOOR SWEEP - HALLWAY	183772	REPAIRS & MAINTENANCE
84	01-219-000-0000-6300		4.83	DETERGENT	183881	REPAIRS & MAINTENANCE
85	01-219-000-0000-6300		6.94	JB WELD - SALLY PORT	184198	REPAIRS & MAINTENANCE
1011	ACE HARDWARE		22.98	3 Transactions		
3375	CRESCENT ELECTRIC SUPPLY CO					
81	01-219-000-0000-6300		163.24	12 LAMPS - BASEMENT	002-821573	REPAIRS & MAINTENANCE
3375	CRESCENT ELECTRIC SUPPLY CO		163.24	1 Transactions		
16344	PENNINGTON MAIN					
71	01-219-000-0000-6300		14.34	GAS FOR 4-WHEELER	123541	REPAIRS & MAINTENANCE
16344	PENNINGTON MAIN		14.34	1 Transactions		
219	DEPT Total:		200.56	Law Enforcement Center Building	3 Vendors	5 Transactions
220	DEPT			Law Enforcement - Shared		
7333	GEO-COMM CORPORATION					
79	01-220-000-0000-6207		6,309.50	RADIO CONSULTING - ARMER PLAN	30458	RADIO
7333	GEO-COMM CORPORATION		6,309.50	1 Transactions		
8385	HEARTLAND PAPER CO					
75	01-220-000-0000-6403		98.85	SHOWER CLEANER	G2759962	JANITORIAL SUPPLIES-LEC SHARE

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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
76	01-220-000-0000-6403		154.60	FLOOR CLEANER,LINERS	G2759981	JANITORIAL SUPPLIES-LEC SHARE
77	01-220-000-0000-6403		38.26	VACCUUM FILTERS	G2759991	JANITORIAL SUPPLIES-LEC SHARE
78	01-220-000-0000-6403		28.29	BAR TOWELS	G2760061	JANITORIAL SUPPLIES-LEC SHARE
8385	HEARTLAND PAPER CO		320.00			4 Transactions
17002	QUILL CORPORATION					
70	01-220-000-0000-6631		331.30	2ND DISPATCH CHAIR	362952904	FURNITURE & EQUIPMENT
17002	QUILL CORPORATION		331.30			1 Transactions
19352	STATE OF MN-DEPT OF PUBLIC SAFETY					
82	01-220-000-0000-6203		270.00	CJDN CHARGES - 2 ND QTR	MN0570000	TELETYPE
19352	STATE OF MN-DEPT OF PUBLIC SAFETY		270.00			1 Transactions
220	DEPT Total:		7,230.80	Law Enforcement - Shared	4 Vendors	7 Transactions
223	DEPT			E-911 System		
5305	EMERGENCY COMMUNICATIONS NETWO					
69	01-223-000-0000-6631		6,633.90	CODERED 04-01 TO 12-31-13	13525	FURNITURE & EQUIPMENT
5305	EMERGENCY COMMUNICATIONS NETWO		6,633.90			1 Transactions
223	DEPT Total:		6,633.90	E-911 System	1 Vendors	1 Transactions
251	DEPT			Jail		
1380	A'VIANDS LLC					
112	01-251-000-0000-6427		3,144.35	JAIL MEALS 3-17 TO 3-23	60873	JAIL MEALS
113	01-251-000-0000-6427		3,501.68	JAIL MEALS 3-24 TO 3-31	61066	JAIL MEALS
1380	A'VIANDS LLC		6,646.03			2 Transactions
1310	AMERICAN INSTITUTIONAL SUPPLY					
114	01-251-000-0000-6405		108.65	144 ADMISSION KITS	12605	GENERAL SUPPLIES - JAIL
1310	AMERICAN INSTITUTIONAL SUPPLY		108.65			1 Transactions
7393	GORDY'S PLUMBING					
80	01-251-000-0000-6302		340.46	FIXED SHOWER FAUCET IN ANNEX	816	KITCHEN REPAIRS & EXPENSE
7393	GORDY'S PLUMBING		340.46			1 Transactions
19375	SANFORD MEDICAL CENTER TRF					
86	01-251-000-0000-6255		26.10	DR 12-351	2080895	MEDICAL - LOCAL

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
87	01-251-000-0000-6256		75.24	DR 12-475	2083532	MEDICAL - REIMBURSED
88	01-251-000-0000-6255		73.68	DR 12-288	2086956	MEDICAL - LOCAL
89	01-251-000-0000-6256		96.58	DR 12-475	2087423	MEDICAL - REIMBURSED
90	01-251-000-0000-6255		96.96	DR 12-501	2087744	MEDICAL - LOCAL
91	01-251-000-0000-6255		73.68	DR 13-057	2087768	MEDICAL - LOCAL
92	01-251-000-0000-6255		73.68	DR 13-083	2088505	MEDICAL - LOCAL
93	01-251-000-0000-6255		110.16	DR 13-081	2088550	MEDICAL - LOCAL
94	01-251-000-0000-6255		96.58	DR 13-081	2088620	MEDICAL - LOCAL
19375	SANFORD MEDICAL CENTER TRF		722.66			9 Transactions
20047	THRIFTY WHITE PHARMACY					
95	01-251-000-0000-6255		8.49	PRESCRIPTION - 12-484	1242	MEDICAL - LOCAL
96	01-251-000-0000-6256		260.59	PRESCRIPTION - 12-423	13543	MEDICAL - REIMBURSED
97	01-251-000-0000-6255		81.97	PRESCRIPTION - 12-501	27196	MEDICAL - LOCAL
98	01-251-000-0000-6255		159.29	PRESCRIPTION 13-085	27577	MEDICAL - LOCAL
99	01-251-000-0000-6255		1.15	PRESCRIPTION - 13-021	37335	MEDICAL - LOCAL
109	01-251-000-0000-6255		54.14	STOCK SUPPLY - MARCH	40109	MEDICAL - LOCAL
100	01-251-000-0000-6255		89.61	PRESCRIPTION - 13-087	48017	MEDICAL - LOCAL
101	01-251-000-0000-6255		338.24	PRESCRIPTION - 13-025	49013	MEDICAL - LOCAL
102	01-251-000-0000-6256		27.96	PRESCRIPTION 12-475	49550	MEDICAL - REIMBURSED
103	01-251-000-0000-6255		83.88	PRESCRIPTION - 13-057	55590	MEDICAL - LOCAL
104	01-251-000-0000-6256		189.60	PRESCRIPTION - 12-264	56806	MEDICAL - REIMBURSED
105	01-251-000-0000-6255		782.55	PRESCRIPTION - 12-288	56823	MEDICAL - LOCAL
106	01-251-000-0000-6255		10.49	PRESCRIPTION - 12-245	56923	MEDICAL - LOCAL
107	01-251-000-0000-6255		559.96	PRESCRIPTION - 13-083	57489	MEDICAL - LOCAL
108	01-251-000-0000-6255		5.99	PRESCRIPTION - 13-084	57525	MEDICAL - LOCAL
20047	THRIFTY WHITE PHARMACY		2,653.91			15 Transactions
251	DEPT Total:		10,471.71	Jail		5 Vendors 28 Transactions
252	DEPT			Training		
99999997	LAKES AREA POLICE DEPT					
66	01-252-000-0000-6330		185.00	MNJOA CONFERENCE-MGS	13-014	TRAVEL & EXPENSE
99999997	LAKES AREA POLICE DEPT		185.00			1 Transactions
99999997	LIFELINE TRAINING LTD					
67	01-252-000-0000-6330		199.00	STREET SURVIVAL- KPB	6708	TRAVEL & EXPENSE
99999997	LIFELINE TRAINING LTD		199.00			1 Transactions

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
13324	MN STATE SHERIFFS ASSOCIATION					
74	01-252-000-0000-6330		55.00	COURT SECURITY - JF DAY 2	20720	TRAVEL & EXPENSE
73	01-252-000-0000-6330		55.00	COURT SECURITY - JF DAY 1	22230	TRAVEL & EXPENSE
13324	MN STATE SHERIFFS ASSOCIATION		110.00	2 Transactions		
252	DEPT Total:		494.00	Training	3 Vendors	4 Transactions
259	DEPT			Canteen Collections		
16300	PIZZA CORNER INC					
111	01-259-000-0000-6405		147.00	38 PIZZAS	936506	GENERAL SUPPLIES - CANTEEN
16300	PIZZA CORNER INC		147.00	1 Transactions		
20047	THRIFTY WHITE PHARMACY					
110	01-259-000-0000-6405		16.44	PADS	40109	GENERAL SUPPLIES - CANTEEN
20047	THRIFTY WHITE PHARMACY		16.44	1 Transactions		
259	DEPT Total:		163.44	Canteen Collections	2 Vendors	2 Transactions
601	DEPT			County Extension		
9304	INCONTACT INC					
61	01-601-000-0000-6202		13.07	MARCH PHONE - 800#	124246600	TELEPHONE - EXTENSION
9304	INCONTACT INC		13.07	1 Transactions		
11003	K-MART					
62	01-601-000-0000-6835		51.27	TOTES FOR NUTRITION PROGRAM		WORKSHOP EXPENSES/FAMILY SCIENCE P
11003	K-MART		51.27	1 Transactions		
15051	OFFICE MAX					
63	01-601-000-0000-6401		39.03	SUPPLIES	902776	SUPPLIES - EXTENSION
15051	OFFICE MAX		39.03	1 Transactions		
601	DEPT Total:		103.37	County Extension	3 Vendors	3 Transactions
801	DEPT			Unallocated Revenue		
13405	MIDWEST COCA-COLA					
42	01-801-000-0000-6838		164.16	COKE PRODUCTS	3488586415	POP MACHINE EXPENSE
13405	MIDWEST COCA-COLA		164.16	1 Transactions		

Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
19401	SAFETY COMPLIANCE SERVICES				
50	01-801-000-0000-6246		2013 SAFETY TRAINING		SAFETY TRAINING
19401	SAFETY COMPLIANCE SERVICES			1 Transactions	
801	DEPT Total:		2,014.16	Unallocated Revenue	2 Vendors 2 Transactions
1	Fund Total:		35,878.75	County Revenue	105 Transactions

Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
320	DEPT			Highway Administration		
5	15051 OFFICE MAX					
	03-320-000-0000-6401		11.28	DATE STAMPER		SUPPLIES
	15051 OFFICE MAX		11.28		1 Transactions	
1	23309 WHOLESAL SUPPLY CO INC					
	03-320-000-0000-6401		258.63	VENDING SUPPLIES		SUPPLIES
	23309 WHOLESAL SUPPLY CO INC		258.63		1 Transactions	
320	DEPT Total:		269.91	Highway Administration	2 Vendors	2 Transactions
330	DEPT			Highway Maintenance		
14	1385 AMERICINN HOTEL-MOUNDS VIEW					
	03-330-000-0000-6330		1,085.37	LODGING - BRIDGE CLASS JM		TRAVEL & EXPENSE
	1385 AMERICINN HOTEL-MOUNDS VIEW		1,085.37		1 Transactions	
11	8091 HOLIDAY INN - ST. CLOUD					
	03-330-000-0000-6330		213.40	LODGING - BP		TRAVEL & EXPENSE
	8091 HOLIDAY INN - ST. CLOUD		213.40		1 Transactions	
12	8053 HOLIDAY INN EXPRESS - BEMIDJI					
	03-330-000-0000-6330		281.28	LODGING - BP		TRAVEL & EXPENSE
	8053 HOLIDAY INN EXPRESS - BEMIDJI		281.28		1 Transactions	
7	13339 MATHIEU/JAY					
	03-330-000-0000-6330		28.20	MEALS - CLASS - JM		TRAVEL & EXPENSE
8	03-330-000-0000-6330		87.03	GAS		TRAVEL & EXPENSE
	13339 MATHIEU/JAY		115.23		2 Transactions	
6	15001 OCCUPATIONAL DEVELOPMENT CENTER					
	03-330-000-0000-6554		382.72	LATH		ENGINEERING & SURVEYING SUPPLIES
	15001 OCCUPATIONAL DEVELOPMENT CENTER		382.72		1 Transactions	
4	16330 PENNER WELDING					
	03-330-000-0000-6554		97.83	GRAVEL PAN FOR TESTING		ENGINEERING & SURVEYING SUPPLIES
	16330 PENNER WELDING		97.83		1 Transactions	

Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
330 DEPT Total:		2,175.83	Highway Maintenance	6 Vendors 7 Transactions
350 DEPT			Equipment & Maintenance Shop	
1011 ACE HARDWARE				
15 03-350-000-0000-6564		17.07	VALVE, FITTING UNIT 209	EQUIPMENT REPAIR PARTS
1011 ACE HARDWARE		17.07	1 Transactions	
1353 AMERICAN TIRE SERVICE CO				
13 03-350-000-0000-6564		686.14	FOAM FILLED TIRES UNIT 203,208	EQUIPMENT REPAIR PARTS
1353 AMERICAN TIRE SERVICE CO		686.14	1 Transactions	
8368 HOME OF ECONOMY				
10 03-350-000-0000-6564		66.67	PUMP PARTS PRESSURE WASHER	EQUIPMENT REPAIR PARTS
8368 HOME OF ECONOMY		66.67	1 Transactions	
8014 HUGOS #7				
9 03-350-000-0000-6246		18.38	ROLLS FOR SAFETY MEETING	SAFETY TRAINING
8014 HUGOS #7		18.38	1 Transactions	
10312 JIM'S TOWING INC				
64 03-350-000-0000-6564		457.00	TOW UNIT 310 TO EGF	EQUIPMENT REPAIR PARTS
10312 JIM'S TOWING INC		457.00	1 Transactions	
18106 RED LAKE COUNTY COOP				
3 03-350-000-0000-6418		430.66	PROPANE SHOP 215	PROPANE FOR HEATING SHOPS
2 03-350-000-0000-6418		588.25	PROPANE SHOP 212	PROPANE FOR HEATING SHOPS
18106 RED LAKE COUNTY COOP		1,018.91	2 Transactions	
19306 SEARS				
65 03-350-000-0000-6556		26.71	SHOP 500 TOOLS	SHOP SUPPLIES
19306 SEARS		26.71	1 Transactions	
350 DEPT Total:		2,290.88	Equipment & Maintenance Shop	7 Vendors 8 Transactions
3 Fund Total:		4,736.62	Road & Bridge	17 Transactions
Final Total:		40,615.37	63 Vendors	122 Transactions

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	35,878.75	County Revenue
	3	4,736.62	Road & Bridge
	All Funds	40,615.37	Total

Approved by,

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ANGIE
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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



ANGIE
4/19/13 1:12PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3	6347 FULTON/JIM 01-252-000-0000-6330		13.39	MEAL FOR COURT SECURITY CLASS	040913	TRAVEL & EXPENSE
5	01-252-000-0000-6330		8.85	MEAL FOR COURT SECURITY CLASS	040913	TRAVEL & EXPENSE
4	01-252-000-0000-6330		12.60	MEAL FOR COURT SECURITY CLASS	041013	TRAVEL & EXPENSE
	6347 FULTON/JIM		34.84	3 Transactions		
1	15303 OLSON/DAVID 01-251-000-0000-6330		6.89	MEAL FOR J ALLEN TRANSPORT	040813	TRAVEL & EXPENSE
2	01-251-000-0000-6330		6.42	MEAL FOR J ALLEN TRANSPORT	040813	TRAVEL & EXPENSE
	15303 OLSON/DAVID		13.31	2 Transactions		
1 Fund Total:			48.15	County Revenue	2 Vendors	5 Transactions
Final Total:			48.15	2 Vendors	5 Transactions	

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	48.15	County Revenue
All Funds		48.15	Total

Approved by,

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OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 9TH, 2012, 10:00 A.M.

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, April 9th, 2013 at 10:00 a.m. Members present: Cody Hempel, Donald Jensen, Neil Peterson, Oliver “Skip” Swanson, and Darryl Tveitbakk. Members absent: none.

The Chairman called the meeting to order at 10:00 am. The County Board recited the Pledge of Allegiance.

County Engineer Mike Flaagan presented an Amendment No. 1 to Sub-Grant Agreement 2000-15145. The amendment provides an additional \$38,072.75 from the Division of Homeland Security and Emergency Management for the repairs done on Joint Ditch 25-3 after spring overland flooding in 2010 caused erosion damage to the back slope. Commissioner Jensen moved, seconded by Commissioner Peterson to approve Amendment 1 to Sub-Grant Agreement 2000-15145. Motion unanimously carried.

The County Engineer stated that Red Lake County would like to enter into a cooperation agreement to include their bituminous overlay project on their CSAH #9 with the bids for bituminous overlay of Pennington County’s CSAH #12. Moved by Commissioner Jensen, seconded by Commissioner Peterson to enter into a cooperation agreement with Red Lake County to bid Pennington County bituminous overlay project on CSAH #12 with Red Lake County’s bituminous overlay project on CSAH #9. Motion carried.

Mike Flaagan then discussed the Five Year Road & Bridge Plan. He has added CSAH #31 north to County Road #65 in 2017 as a regrading project and also added CSAH #1 from CSAH #25 to County Road #96 in 2017. Moved by Commissioner Jensen, seconded by Commissioner Peterson to approve the Five Year Road & Bridge plan as submitted. Motion unanimously carried.

Commissioner Jensen moved, seconded by Commissioner Tveitbakk to approve the purchase of a new server for the County Highway Department for \$5,452.76. Motion carried.

The County engineer is in the process of obtaining quotes for a new payloader trading in the JCP payloader. The quotes should be available for the next meeting.

The County Engineer reported on the problems with the Highway Departments newest truck. The truck will be taken to Fargo for repairs which are still under warranty. Mike Flaagan also reported on the meeting with the Commissioner of Transportation held in Roseau.

Bruce Schwartzman, BKV Group met with the County Board to inform them that the low bidder, DasCom Systems, for the Technology portion of the Courtroom remodeling

project had withdrawn their bid and are exiting the audio and video market. The next lowest bidder was Parson's Technologies at a bid of \$66,181 or an increase of \$1,738. Parson's Technologies has been contacted and will be here today at the preconstruction meeting. Moved by Commissioner Tveitbakk, seconded by Commissioner Swanson to amend the award of the Technology portion of the Courtroom remodeling project to accept Parson's Technologies as the lowest and best bid received. Motion unanimously carried.

Bruce Schwartzman, BKV Group then reviewed a draft Pro's & Con's information paper on options for future use of the Auditorium for review by the County Board. A completed Master Plan Study will be sent out to the County Board next week and if the County Board approves it at the next meeting a date will be set for a public information meeting.

Bob Goede, MCIT Account Manager presented the 2013 Minnesota Counties Intergovernmental Trust Report to the County Board. The report includes: Benefits to the Member Counties, Risk Management, Property & Casualty Claims and Worker Compensation claims for the pool. The Board thanked Mr. Goede for the report.

County Sheriff Ray Kuznia presented a resolution authorizing participation in the planning process and execution of sub-grant agreement under the Hazard Mitigation Act. The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Peterson and upon vote was unanimously carried.

**RESOLUTION AUTHORIZING PARTICIPATION IN PLANNING PROCESS
AND EXECUTION OF SUB-GRANT AGREEMENT**

WHEREAS, the County of Pennington is participating in a hazard mitigation planning process as established under the Hazard Mitigation Act of 2000; and

WHEREAS, the Act establishes a framework for the development of a county hazard mitigation plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and business; and

WHEREAS, the plan must include a risk assessment including past hazards, hazards that threaten the county, maps of hazards, an estimate of structures at risk, estimate of potential dollar losses for each hazard, a general description of land uses and development trends; and

WHEREAS, the plan must include a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WEHREAS, the plan must include a maintenance or implementation process including plan updates, integration of plan into other planning documents and how the county will maintain public participation and coordination; and

WHEREAS, the draft plan will be shared with the State of Minnesota and the Federal Emergency Management Agency (FEMA) for coordination of state and federal review and comment on the draft; and

WHEREAS, approval of the all hazard mitigation will make the county eligible to receive Hazard Mitigation Assistance Program grants and other funding sources; and

NOW THEREFORE, Be it resolved that Pennington County enter into a sub-grant agreement with the Division of Homeland Security and Emergency Management in the Minnesota Department of Public Safety for the program entitled Hazard Mitigation Assistance Programs for Development of update of the Pennington County Hazard Mitigation Plan. Cody Hempel, County Board Chair is hereby authorized to execute and sign such sub-grant agreements and any amendments hereto as are necessary to implement the plan on behalf of Pennington County.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk to authorize the Chairman to sign an Application for funding for Hazard Mitigation Plan Five Year Update. Motion unanimously carried.

A motion was made by Commissioner Tveitbakk, seconded by Commissioner Jensen to approve four hours consulting time with Shawn Larson, Morris Electronics to review our net Gen 911 Plan. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to approve payment of the Human Services warrants totaling \$110,745.79, the Auditor and Manual warrants for March 2013 totaling \$783,045.46, and the following Commissioner warrants. Motion unanimously carried.

WARRANTS	
County Revenue	\$ 69,145.99
Road & Bridge	\$ 26,986.08
Ditch Funds	\$ 90.00
Solid Waste Facility	\$ 867.50

Per diems and meal reimbursements in the amount of \$2,722.43 were also approved.

Commissioner Jensen moved seconded by Commissioner Peterson to approve the minutes of March 26th, 2013 as written. Motion carried.

The County Board then reviewed the Emergency Management Director job description and pay grade. Commissioner Peterson moved, seconded by Commissioner Swanson to approve the job description and pay grade (17) as presented and authorize the advertisement for an Emergency Management Director three quarter's time with applications to be taken until May 3rd, 2013. Motion unanimously carried.

The following resolution was introduced by Commissioner Tveitbakk, seconded by Commissioner Peterson and upon vote was unanimously carried.

RESOLUTION

IT IS HEREBY RESOLVED, that all lands pursuant to Chapter 386, Laws of 1935, as amended, and recodified as Chapter 282, have been forfeited to the State of Minnesota for non-payment of taxes, shall be offered for sale to the highest bidder at the Office of the County Auditor in the Pennington County Courthouse in Thief River Falls in said County and State, commencing at **10:00 a.m., May 7th, 2013**. A list of said lands being on file in the Office of the County Auditor of said County.

The following resolution was introduced by Commissioner Tveitbakk, seconded by Commissioner Jensen and upon vote unanimously carried.

RESOLUTION AUTHORIZING SPONSORSHIP OF SNOWMOBILE/CROSS COUNTY SKI TRAILS OPERATED BY GOODRIDGE TRAILBLAZERS SNOWMOBILE CLUB

BE IT RESOLVED, that Pennington County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance for Wapiti, 4-G North, and 4-G River Road Snowmobile trails managed by the Goodridge Trailblazers Snowmobile Club.

BE IT RESOLVED, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FUTHER RESOLVED, that the Chairman and County Auditor are authorized to sign such an agreement with Department of Natural Resources,

BE IT FURTHER RESOLVED, that the County Auditor is hereby authorized to serve as the fiscal agent for the above referenced project.

The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Jensen and upon vote unanimously carried.

**RESOLUTION AUTHORIZING SPONSORSHIP OF
SNOWMOBILE/CROSS COUNTRY SKI TRAILS OPERATED BY
THIEF RIVER FALLS SNO DRIFTERS**

BE IT RESOLVED, that the County of Pennington act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance of snowmobile trails managed by Thief River Falls Sno Drifters.

BE IT RESOLVED, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that Kenneth Olson, County Auditor, is hereby authorized to serve as the fiscal agent for the above referenced project.

Moved by Commissioner Tveitbakk, seconded by Commissioner Peterson to adjourn to 5:00 p.m. April 23rd, 2013. Motion carried.

ATTEST:

Kenneth Olson, Auditor
Pennington County

Cody Hempel, Chairman
Board of Commissioners