

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
COUNTY BOARD ROOM
TUESDAY, DECEMBER 17th, 5:00 P.M.**

AGENDA - REVISED

Pledge of Allegiance

5:00 Mike Flaagan – County Engineer
LaVerne Hamre, Curt Howe – Fair Board

5:30 Ray Kuznia – County Sheriff
- Deputy Sheriff vacancy/posting
- Sheriff Clerk position
- Juvenile STS Crew Leader

6:00 Budget Hearing

6:30 Bruce Schwartzman – BKV Group Inc.
- Courthouse Upgrade Proposal

Discuss Economic Development Director Position

County Auditor's Items

- 3.2 Off Sale License
- Duplicate Check – Goodridge Township
- RT Vision

(This agenda is subject to change)

Commission Meeting
December 17, 2013
5:00 PM

1. Bridge Bond Grant Resolutions
 - SAP 57-598-047 \$49,499.75
 - SAP 57-598-048 \$43,601.00

2. Order Two Mowers

3. Tractor Selling and Leasing
 - 2001 Ford NH TS110
 - John Deere 7410 Tractor
 - Lease Tractors for 2014

4. Other

PENNINGTON COUNTY

**2014 TRUTH IN
TAXATION
BUDGET HEARING**

**DECEMBER 17th, 2013
6:00 P.M .**

SUMMARY 2014 BUDGET REVENUES

	REVENUE	ROAD & BRIDGE	WELFARE	SOLID WASTE FACILITY	DEBT SERVICE	TOTAL 2014 BUDGET	TOTAL 2013 BUDGET
Tax Co.-Portion	3,893,990	1,105,041	2,205,747	0	148,500	7,353,278	7,204,676
Tax St. - Portion	442,461	125,562	250,632	0	1,500	820,155	707,213
TOTAL TAX LEVY	4,336,451	1,230,603	2,456,379	0	150,000	8,173,433	7,911,889
Other Taxes	109,500	171,700	33,500	0	2,400	317,100	184,245
Licenses, Permit	6,650					6,650	4,013
Intergovernmental						0	0
Federal	89,430	2,000	1,426,801			1,518,231	1,436,523
State	446,564	3,643,061	767,017	55,000		4,911,642	3,306,618
Other	382,825	0	76,800			459,625	336,932
Charge for Service	815,040	64,000	215,000	10,000		1,104,040	1,199,570
Fines, Forfeiture	16,000					16,000	15,700
Int. on Investment	25,000					25,000	25,000
Rent	34,000					34,000	70,300
Sales	66,500	23,000				89,500	54,000
Miscellaneous	191,100	21,500	2,000			214,600	195,820
OTHER SERVICES							
Proceeds of Bond Sales						0	0
Budget Use of Fund							
Balances	0	0	0	0		0	0
Transfers In							
TOTAL REVENUES	6,519,060	5,155,864	4,977,497	65,000	152,400	16,869,821	14,740,610
Increase in Reserve	67,215	0	20,201	500	-125,350	-37,434	-548,916
	<u>6,451,845</u>	<u>5,155,864</u>	<u>4,957,296</u>	<u>64,500</u>	<u>277,750</u>	<u>16,907,255</u>	<u>15,289,526</u>

**SUMMARY PROPOSED BUDGET FOR 2014
PENNINGTON COUNTY REVENUE FUND
REVENUES**

DEPARTMENT	2013 APPROVED BUDGET	2014 PROPOSED BUDGET	INCREASE OR DECREASE
Board of Commissioners	500	500	0
DWI Training	2000	2000	0
Law Library	15,700	16,000	300
Court Administrator	1,000	1,000	0
County Auditor-Treasurer	20,588	22,640	2,052
Motor Vehicle	202,200	221,000	18,800
Data Processing	23,000	36,800	13,800
Toward Zero Death	0	16,036	16,036
County Assessor	59,495	59,495	0
Elections	0	1,000	1,000
District Court	0	600	600
Officers Imprest	1,000	1,000	0
County Attorney	53,000	53,000	0
Crime Victim Advocate Grant	25,000	71,455	46,455
Victim Crime Emergency Fund	1,500	1,500	0
County Recorder	116,750	122,355	5,605
Technology Recording	26,500	28,000	1,500
Unallocated Techonology	29,150	30,800	1,650
Courthouse	0	6,300	6,300
Law Enforcement Center Building	0	14,900	14,900
Sheriff	88,000	87,335	-665
Sheriff Contingency	1,500	1,500	0
Sheriff Forfeited Property	500	500	0
Gun Permits	2,000	4,500	2,500
LEC Shared	293,932	300,000	6,068
DARE Program	4,000	4,000	0
E-911	87,000	87,000	0
Jail	274,860	271,600	-3,260
Training	4,500	4,000	-500
Probation Service	12,000	11,000	-1,000
Juvenile Restitution Grant	5,000	5,500	500
Sentence to Serve Program	110,000	88,500	-21,500
Civil Defense	12,000	0	-12,000
Emergency Management	0	36,800	36,800
Auditorium	8,700	4,000	-4,700
County Extension	27,500	27,500	0
Parents Forever	3,000	3,000	0
Snowmobile Trail Grant	70,793	70,793	0
Soil Conservation	1,700	1,700	0
Natural Resource Block Grant	50,000	70,000	20,000
Social Service Bldg. Comp.	61,600	46,000	-15,600
Current Prop. Tax	3,983,072	4,336,451	353,379
Delinquent Prop. Tax Collection	65,000	65,000	0
Mobile Home Tax Collection	16,000	16,000	0
OTHER taxes	16,500	22,500	6,000
Interest	25,000	25,000	0
Unallocated	101,500	100,500	-1,000
Insurance refund	50,000	50,000	0
Gravel Tax Special Reserve	6,000	6,000	0
Canteen Collections	32,500	66,000	33,500
TOTAL	<u>5,991,540</u>	<u>6,519,060</u>	<u>527,520</u>

**SUMMARY PROPOSED BUDGET FOR 2014
PENNINGTON COUNTY REVENUE FUND
EXPENDITURES**

DEPARTMENT	2013 APPROVED BUDGET	2014 PROPOSED BUDGET	INCREASE OR DECREASE
Board of Commissioners	418,417	426,693	8,276
District Court	21,500	17,500	-4,000
DWI Training	2,000	2,000	0
Data Processing	160,002	170,936	10,934
Law Library	15,700	16,000	300
Court Administrator	1,000	1,000	0
County Auditor-Treasurer	481,865	454,249	-27,616
Motor Vehicle	217,413	226,625	9,212
Toward Zero Death	0	17,166	17,166
County Assessor	243,931	251,563	7,632
Elections	10,000	54,456	44,456
Emergency Management	0	73,809	73,809
Officers Imprest	1,000	1,000	0
County Attorney	395,592	432,266	36,674
Victim Crime Emergency Fund	1,500	1,500	0
Crime Victim Advocate Grant	45,000	71,455	26,455
County Recorder	189,539	172,756	-16,783
Technology Recording	26,500	28,000	1,500
Unallocated Technology	154,800	36,134	-118,666
Courthouse	307,521	313,005	5,484
Veteran's Service	78,226	81,450	3,224
County Coroner	12,258	12,258	0
Drug Forfeiture	3,000	3,000	0
County Health Officer	958	958	0
Sheriff	895,769	942,794	47,025
Gun Permits	2,000	450	-1,550
Sheriff's Contingency	1,500	1,500	0
Sheriff Forfeited Property	500	500	0
Law Enforcement Building	112,100	116,200	4,100
LEC Shared	449,676	498,435	48,759
DARE Program	4,000	4,000	0
E-911	337,000	31,500	-305,500
Jail	1,053,663	1,109,047	55,384
Training	6,000	7,500	1,500
Probation Service	37,000	37,000	0
Juvenile Restitution Grant	5,000	3,500	-1,500
Sentence to Serve Program	186,256	190,343	4,087
Civil Defense	40,000	0	-40,000
Auditorium	43,200	34,300	-8,900
County Extension	168,012	171,286	3,274
Parents Forever	3,000	3,000	0
Snowmobile Trails Grant	70,793	70,793	0
Soil Conservation	98,978	100,039	1,061
Natural Resources Block Grant	50,000	72,500	22,500
Ag Inspection	40	40	0
Social Services Building Complex	42,400	42,400	0
Unallocated Revenue	88,500	91,939	3,439
Canteen Collections	42,500	57,000	14,500
TOTAL	<u>6,525,609</u>	<u>6,451,845</u>	<u>-73,764</u>

**2014 SUMMARY BUDGET
PENNINGTON COUNTY ROAD & BRIDGE FUND**

	2013 BUDGET	2014 BUDGET	INCREASE OR DECREASE
REVENUES			
Capital Improvement	0	0	0
Highway Maintenance	2,255,352	3,751,061	1,495,709
Equipment & Maintenance	1,000	1,000	0
Unallocated Road & Bridge	1,338,803	1,403,803	65,000
TOTAL REVENUES	<u>3,595,155</u>	<u>5,155,864</u>	<u>1,560,709</u>
EXPENDITURES			
Capital Improvement	0	0	0
Highway Administration	304,158	299,696	-4,462
Highway Maintenance	1,295,355	2,815,733	1,520,378
Equipment & Maintenance shop	1,897,642	1,942,435	44,793
Unallocated Road & Bridge	98,000	98,000	0
TOTAL EXPENDITURES	<u>3,595,155</u>	<u>5,155,864</u>	<u>1,560,709</u>

**2014 BUDGET SUMMARY
PENNINGTON COUNTY SOLID WASTE FACILITY**

	2013	2014
TOTAL REVENUES	<u>65,000</u>	<u>65,000</u>
TOTAL EXPENDITURES	<u>63,400</u>	<u>64,500</u>

**2014 SUMMARY BUDGET
PENNINGTON COUNTY HUMAN SERVICE FUND**

	2013 BUDGET	2014 BUDGET	INCREASE OR DECREASE
REVENUES			
Income Maintenance	1,334,158	1,392,734	58,576
Social Services	3,500,832	3,584,763	83,931
TOTAL REVENUES	<u>4,834,990</u>	<u>4,977,497</u>	<u>142,507</u>
 EXPENDITURES			
Income Maintenance	1,398,926	1,497,968	99,042
Social Services	3,495,277	3,459,328	-35,949
TOTAL EXPENDITURES	<u>4,894,203</u>	<u>4,957,296</u>	<u>63,093</u>



Rt/PayStub

Rt/PayStub is a new module developed by RtVision for eTimecard users that gives employees access to their pay stub information via the internet, with the same login they are already using to complete their etime cards.

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Rt/PayStub imports employee data from ACS Paymate and displays current payroll information and much more...

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Checks

Employee:

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Check Summary

219521 Check Number	July 27th, 2012 Check Date	July 21st, 2012 Period Ending	\$2,073.60 Gross Pay
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Check Details

Type	Description	Hours	Amount
PAY FEATURE	REGULAR PAY	75.50	\$1,950.00
	VAC'N ACCRUED	6.15	
	SK'LV ACCRUED	3.69	
	FT SICK TAKEN	4.50	\$116.64
PRE-TAX FEATURE	HEALTH INS		\$296.66
	MEDICAL EXPEN		\$33.33
TAX FEATURE	MEDICARE W/H		\$25.28
	SOC SECUR W/H		\$73.23
	PERA W/H-COOR		\$129.60
	FEDERAL W/H		\$139.99
	STATE W/H		\$65.98
PAY FEATURE	NET PAY		\$1,309.53

Direct Deposits

DEPOSITED TO PRIMARY CHECKING BANK XXXXXX1234

\$1,309.53

current accrual balances, with holdings, pay totals, etc...

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Employee Overview

Employee Number:

██████

Address:

12345 SOMEWHERE AVE NW
 CITY, MN 12345-1234

General Ledger Fund/Department:

GENERAL FUND/DEPARTMENT NAME

Annual Gross:

\$47,486.40

Time Off Accruals

Type	Anniversary	Balance
VACATION	07/28/2011	29.19
SICK	07/28/2011	25.44
COVIP	07/28/2011	4.26
HO_IDAY	07/28/2011	8.00

Hourly/Salary Rates

Effective Date	Hourly Rate
(Current)	\$22.83
12/23/2011	\$21.78
02/04/2012	\$22.83



RTVISION™

Direct Deposit History, including deposits to multiple accounts

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Direct Deposit

Primary Account

Bank Name:

Bank Address:

Account Number:

XXXXX:1234

Account Type:

CHECKING

Multiple Direct Deposit Accounts

Bank Name	Routing Number	Account Number	Account Type	Status	Amount
N/A					

Last 10 Deposits [View All Direct Deposit History](#)

Period Ending	Bank Name	Routing Number	Account Number	Account Type	Amount
07/21/2012			XXXXXX:1234	CHECKING	\$1,167.76
07/07/2012			XXXXXX:1234	CHECKING	\$1,211.42
06/23/2012			XXXXXX:1234	CHECKING	\$1,254.95
06/09/2012			XXXXXX:1234	CHECKING	\$1,167.76
05/26/2012			XXXXXX:1234	CHECKING	\$1,211.42
05/12/2012			XXXXXX:1234	CHECKING	\$1,167.76
04/28/2012			XXXXXX:1234	CHECKING	\$1,232.24
04/14/2012			XXXXXX:1234	CHECKING	\$1,188.58
03/31/2012			XXXXXX:1234	CHECKING	\$1,238.47

Tax Deductions and Withholdings

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Deductions

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Adjustments Before Tax

Description	Amount	Percent	Gross Minimum	Maximum YTD	Maximum Per Check	Amount YTD
COMP DENTAL	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$190.20
VISCN CARE	\$8.96	0.00%	\$0.00	\$0.00	\$0.00	\$62.72

Tax Withholdings

Description	Marital Status	Dependents	Flat Percent	Add-on Amount	Add-on Percent	Maximum YTD	Amount YTD
FEDERAL W/H		2	0.00%	\$0.00	0.00%	\$0.00	\$770.97
MEDICARE W/H		0	1.45%	\$0.00	0.00%	\$0.00	\$292.50
STATE W/H		2	0.00%	\$0.00	0.00%	\$0.00	\$474.20
PERA W/H-COOR		0	6.25%	\$0.00	0.00%	\$0.00	\$1,279.60
SOC SECUR W/H		0	4.20%	\$0.00	0.00%	\$0.00	\$650.04

After Tax Deductions

Description	Amount	Percent	Gross Minimum	Maximum YTD	Maximum Per Check	Amount YTD
AFSCME FULL	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$302.66

Pay Check History

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Checks

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Check History

Check Number	Period Ending	Check Date	Gross Pay	Net Pay
220068	07/21/2012	07/27/2012	\$1,326.40	\$1,137.76
219437	07/07/2012	07/13/2012	\$1,326.40	\$1,211.42
218799	06/23/2012	06/29/2012	\$1,326.40	\$1,254.95
218164	06/09/2012	06/15/2012	\$1,326.40	\$1,137.76
217527	05/26/2012	06/01/2012	\$1,326.40	\$1,211.42
216892	05/12/2012	05/18/2012	\$1,326.40	\$1,137.76
216263	04/28/2012	05/04/2012	\$1,326.40	\$1,232.24
215632	04/14/2012	04/20/2012	\$1,326.40	\$1,136.58
215007	03/31/2012	04/06/2012	\$1,326.40	\$1,226.47
214384	03/17/2012	03/23/2012	\$1,326.40	\$1,136.08
213770	03/03/2012	03/09/2012	\$1,326.40	\$1,232.24
213151	02/18/2012	02/24/2012	\$1,326.40	\$1,173.67
212539	02/04/2012	02/10/2012	\$1,784.40	\$1,134.52
211918	01/21/2012	01/27/2012	\$1,326.40	\$1,134.00

Year-to-date Totals and Accruals

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YTD

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Year-to-Date Totals

Type	Description	Hours	Amount
PAY FEATURE	REGULAR PAY	1,069.000	\$16,624.15
	OVERTIME	13.00	\$340.66
	VAC N ACCRUED	55.35	
	FT VAC TAKEN	30.75	\$520.65
	SICKLY ACCRUED	55.35	
	FT SICK TAKEN	48.00	\$838.57
	FLOAT ACCRUED	8.00	
	FT FIT TAKEN	8.00	\$129.76
	MEAL REIMB		\$18.48
PRE-TAX FEATURE	COMP DENTAL		\$150.20
	VISON CARE		\$62.72
TAX FEATURE	MEDICARE W/H		\$253.50
	SOC SECUR W/H		\$620.04
	PERA W/H-CORR		\$1,279.80
	FEDERAL W/H		\$770.97
	STATE W/H		\$474.20
DEDUCTION FEATURE	AFSCME FULL		\$302.56
PAY FEATURE	NET PAY		\$16,250.02

Time Off Accruals

Type	Beginning Balance	Accrued	Taken	Balance
VACATION	12.20	55.35	30.75	36.80
SICK	3.75	55.35	48.00	11.10
HOLIDAY	0.00	8.00	8.00	0.00

Accruals Per Pay Period

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accruals

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accruals Per Period

Period Ending	Accrued	VACATION		Balance	Accrued	SICK		Balance	Accrued	HOLIDAY		Balance
		Taken	Balance			Taken	Balance			Taken	Balance	
01/07/2012	3.69			12.24				3.76				0.00
01/21/2012	3.69	£ 25		7.70	3.69		3.73	3.70	8.00			8.00
02/04/2012	3.69	£ 00		3.39	3.69		3.53	3.69		4.00		4.00
02/18/2012	3.69			7.08	3.69		5.73	3.83				4.00
02/18/2012	3.69			10.77	3.69		2.00	5.82				4.00
03/03/2012	3.69			14.46	3.69		4.00	5.21		4.00		0.00
03/17/2012	3.69			18.15	3.69			5.90				0.00
03/31/2012	3.69			21.84	3.69			12.59				0.00
04/14/2012	3.69			25.53	3.69		2.00	14.25				0.00
04/28/2012	3.69			29.22	3.69		12.50	5.47				0.00
05/12/2012	3.69		3.00	25.91	3.69		5.00	4.16				0.00
05/26/2012	3.69			23.60	3.69			7.85				0.00
06/09/2012	3.69			27.29	3.69		7.00	4.54				0.00
06/23/2012	3.69		3.50	27.48	3.69		4.50	3.73				0.00
07/07/2012	3.69		£ 00	25.17	3.69			7.42				0.00
07/21/2012	3.69			25.86	3.69			11.11				0.00
Totals	35.35		34.75	36.86	55.35		49.00	11.11	8.00		8.00	0.00

Contract Notes

Type	Anniversary Date	Accrual Method	Hold Hours	Year-to-date Max	Life-to-date Max
VACATION	07/06/2010	FLAT AMOUNT PER PAYROLL PERIOD	0.00	650.00	9,999.99
SICK	07/06/2010	FLAT AMOUNT PER PAYROLL PERIOD	0.00	800.00	800.00
HOLIDAY	07/06/2010	FLAT AMOUNT PER PAYROLL PERIOD	0.00	5.00	5.00

Attach documents and forms that the employee can download (W2's, address change forms, etc.)

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File Attachments

Select a File

Attached Files



AGREEMENT

Rt/Timecard Basic

www.rtvision.com

58 East Broadway
PO Box 394
Little Falls, MN 56345
320.632.0760
MarcR@RtVision.com

November 11, 2013

Cody Hempel
Board Chair
Pennington County

AGREEMENT EXPIRATION	AGREEMENT TERMS
45 Days	Net 30 - 30% Upon Signed Agreement / 40% Upon Installation / 30% Upon Completion of Training

PRODUCT	DESCRIPTION	UNIT PRICE	QUANTITY	LINE TOTAL
Basic				
Base Fee	Database for Rt/Timecard Basic	\$5,000.00	1.00	\$5,000.00
Employee Fee	Per employee fee includes application, digital signatures, and automatic email notifications	\$35.00	105.00	\$3,675.00
Pay Stub	Includes paymate integration, 4 hours of training and importing two years of historical data.	\$2,000.00	1.00	\$2,000.00
Employee Fee	Annual Pay Stub employee fee	\$2,400.00	1.00	\$2,400.00
Hardware	Rack Server and File Transfer	\$2,670.00	1.00	\$2,670.00
Implementation	Implementation & Administrative setup (remotely, online)	\$840.00	2.00	\$1,680.00
Training	Onsite training	\$1,200.00	1.00	\$1,200.00
Integration	Integration into Cost Accounting and Payroll (please see list of current integrations). For ACS users: Please contact them directly for administrative fees.	\$0.00	1.00	\$-
Maintenance & Support	Annual Support: telephone, email and online support Microsoft and Linux software updates for application development tools, various browsers and latest releases	\$1,735.00	1.00	\$1,735.00
TOTAL:				\$20,360.00

If you have any questions regarding this agreement, please contact Marc Rood @ 651.528.7004.

THANK YOU FOR YOUR BUSINESS!

Applicable sales tax will be added to invoice.

Authorized by

Date



AGREEMENT

Rt/Timecard Basic

www.rtvision.com

58 East Broadway
PO Box 394
Little Falls, MN 56345
320.632.0760
MarcR@RtVision.com

November 11, 2013

Cody Hempel
Board Chair
Pennington County

AGREEMENT EXPIRATION	AGREEMENT TERMS
45 Days	Net 30 - 30% Upon Signed Agreement / 40% Upon Installation / 30% Upon Completion of Training

PRODUCT	DESCRIPTION	UNIT PRICE	QUANTITY	LINE TOTAL
Basic				
Base Fee	Database for Rt/Timecard Basic	\$5,000.00	1.00	\$5,000.00
Employee Fee	Per employee fee includes application, digital signatures, and automatic email notifications	\$35.00	105.00	\$3,675.00
Hardware	Rack Server and File Transfer	\$2,670.00	1.00	\$2,670.00
Implementation	Implementation & Administrative setup (remotely, online)	\$840.00	2.00	\$1,680.00
Training	Onsite training	\$1,200.00	1.00	\$1,200.00
Integration	Integration into Cost Accounting and Payroll (please see list of current integrations). For ACS users: Please contact them directly for administrative fees.	\$0.00	1.00	\$-
Maintenance & Support	Annual Support: telephone, email and online support Microsoft and Linux software updates for application development tools, various browsers and latest releases	\$1,735.00	1.00	\$1,735.00
TOTAL				\$15,960.00

If you have any questions regarding this agreement, please contact Marc Rood @ 651.528.7004.

THANK YOU FOR YOUR BUSINESS!

Applicable sales tax will be added to invoice.

Authorized by

Date

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
3	DEPT			Board County Commissioners		
	1308 ASSOCIATION MINNESOTA COUNTIES					
1	01-003-000-0000-6241		25.00	AMC DISTRICT - D. JENSEN	38172	DUES - BOARD
2	01-003-000-0000-6241		25.00	AMC DISTRICT - S. SWANSON	38172	DUES - BOARD
3	01-003-000-0000-6241		25.00	AMC DISTRICT - N. PETERSON	38172	DUES - BOARD
	1308 ASSOCIATION MINNESOTA COUNTIES		75.00	3 Transactions		
	8352 HEMPEL/CODY					
110	01-003-000-0000-6330		35.00	NOVEMBER TECHNOLOGY REIMB		TRAVEL & EXPENSE
	8352 HEMPEL/CODY		35.00	1 Transactions		
	8014 HUGOS #7					
210	01-003-000-0000-6330		20.40	FOOD FOR MEETING		TRAVEL & EXPENSE
	8014 HUGOS #7		20.40	1 Transactions		
	9017 INSIGHT TECHNOLOGIES					
91	01-003-000-0000-6210		64.12	HOSTED EXCHANGE - DEC	755742	E-MAIL SERVICES
	9017 INSIGHT TECHNOLOGIES		64.12	1 Transactions		
	10308 JOB'S INCORPORATED					
205	01-003-000-0000-6815		5,000.00	2013 APPROPRIATION		ECONOMIC DEVELOPEMENT
	10308 JOB'S INCORPORATED		5,000.00	1 Transactions		
	16362 PETERSON/NEIL					
216	01-003-000-0000-6330		12.95	MEAL - AMC CONF - MPLS		TRAVEL & EXPENSE
217	01-003-000-0000-6330		9.95	MEAL - AMC CONF - MPLS		TRAVEL & EXPENSE
218	01-003-000-0000-6330		7.99	MEAL - AMC CONF - MPLS		TRAVEL & EXPENSE
219	01-003-000-0000-6330		15.00	MEAL - AMC CONF - MPLS		TRAVEL & EXPENSE
220	01-003-000-0000-6330		411.63	LODGING - AMC CONF - MPLS		TRAVEL & EXPENSE
225	01-003-000-0000-6330		134.47	NOVEMBER MILEAGE		TRAVEL & EXPENSE
	16362 PETERSON/NEIL		591.99	6 Transactions		
	19048 SWANSON/OLIVER (SKIP)					
130	01-003-000-0000-6330		46.33	NOVEMBER MILEAGE		TRAVEL & EXPENSE
	19048 SWANSON/OLIVER (SKIP)		46.33	1 Transactions		
3	DEPT Total:		5,832.84	Board County Commissioners	7 Vendors	14 Transactions
11	DEPT			District Court		

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
19326 SATHER LAW LTD				
120 01-011-000-0000-6261		52.50	ATTNY FEES 57-PR-13-617	COURT APPOINTED ATTORNEYS
121 01-011-000-0000-6261		129.82	ATTNY FEES 57-F6-02-181	COURT APPOINTED ATTORNEYS
122 01-011-000-0000-6261		189.36	ATTNY FEES 57-PR-13-348	COURT APPOINTED ATTORNEYS
123 01-011-000-0000-6261		68.36	ATTNY FEES 57-F3-98-50157	COURT APPOINTED ATTORNEYS
124 01-011-000-0000-6261		115.02	ATTNY FEES 57-F4-01-234	COURT APPOINTED ATTORNEYS
125 01-011-000-0000-6261		98.36	ATTNY FEES 57-F1-05-197	COURT APPOINTED ATTORNEYS
126 01-011-000-0000-6261		15.00	ATTNY FEES 57-PR-12-686	COURT APPOINTED ATTORNEYS
127 01-011-000-0000-6261		107.52	ATTNY FEES 57-F4-97-50271	COURT APPOINTED ATTORNEYS
19326 SATHER LAW LTD		775.94	8 Transactions	
11 DEPT Total:		775.94	District Court	1 Vendors 8 Transactions
16 DEPT			Law Library	
23303 WEST GROUP PAYMENT CENTER				
128 01-016-000-0000-6242		649.72	NOV WEST LAW SELECT WPACK	828513372 SUBSCRIPTIONS - LAW LIBRARY
23303 WEST GROUP PAYMENT CENTER		649.72	1 Transactions	
16 DEPT Total:		649.72	Law Library	1 Vendors 1 Transactions
41 DEPT			County Auditor	
5312 ERICKSON/KEVIN				
223 01-041-000-0000-6330		271.20	MILEAGE - PAYROLL YR END-ST CL	TRAVEL & EXPENSE
224 01-041-000-0000-6330		42.34	MEALS - PAYROLL YR END-ST CLOU	TRAVEL & EXPENSE
5312 ERICKSON/KEVIN		313.54	2 Transactions	
8014 HUGOS #7				
215 01-041-000-0000-6330		18.49	FOOD FOR TRAINING	TRAVEL & EXPENSE
8014 HUGOS #7		18.49	1 Transactions	
9017 INSIGHT TECHNOLOGIES				
92 01-041-000-0000-6210		12.83	HOSTED EXCHANGE - DEC	755742 E-MAIL SERVICES
76 01-041-000-0000-6210		123.81	IT GLOBAL JAN - AUDITOR	755967 E-MAIL SERVICES
9017 INSIGHT TECHNOLOGIES		136.64	2 Transactions	
13400 MN ASSOCIATION OF COUNTY OFFICERS				
25 01-041-000-0000-6241		300.00	2013 MACO WINTER CONF	6755189 DUES - AUDITOR

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
13400	MN ASSOCIATION OF COUNTY OFFICERS		300.00		1 Transactions	
15305	OLSON/KENNETH					
221	01-041-000-0000-6330		375.72	MILEAGE - AMC - MINNEAPOLIS		TRAVEL & EXPENSE
222	01-041-000-0000-6330		13.52	MEALS - AMC - MINNEAPOLIS		TRAVEL & EXPENSE
15305	OLSON/KENNETH		389.24		2 Transactions	
41	DEPT Total:		1,157.91	County Auditor	5 Vendors	8 Transactions
44	DEPT			County Treasurer		
4364	DIRECT DEPOSIT SERVICES					
5	01-044-000-0000-6801		99.00	PURCHASE CD - ONE WEST BANK	27791	MISCELLANEOUS EXPENSE - TREASURER
4364	DIRECT DEPOSIT SERVICES		99.00		1 Transactions	
9017	INSIGHT TECHNOLOGIES					
77	01-044-000-0000-6300		99.05	IT GLOBAL JAN - TREASURER	755967	REPAIRS & MAINTENANCE
9017	INSIGHT TECHNOLOGIES		99.05		1 Transactions	
20027	THE TIMES					
41	01-044-000-0000-6232		70.00	N WATCH AG REAL EST. & MH TAX		ADVERTISING - TREASURER
42	01-044-000-0000-6232		72.50	TIMES - AG REAL EST. & MH TAX		ADVERTISING - TREASURER
20027	THE TIMES		142.50		2 Transactions	
44	DEPT Total:		340.55	County Treasurer	3 Vendors	4 Transactions
70	DEPT			Data Processing		
8125	HEPPNER CONSULTING					
131	01-070-000-0000-6263		300.00	WEBSITE UPDATES	2236	COMPUTER SERVICES - DP
8125	HEPPNER CONSULTING		300.00		1 Transactions	
9017	INSIGHT TECHNOLOGIES					
209	01-070-000-0000-6631		1,599.92	H.P. PRO CURVE	755425	FURNITURE & EQUIPMENT
93	01-070-000-0000-6210		38.47	HOSTED EXCHANGE - DEC	755742	E-MAIL SERVICES
94	01-070-000-0000-6210		38.47	HOSTED EXCHANGE - DEC	755742	E-MAIL SERVICES
78	01-070-000-0000-6210		445.71	IT GLOBAL JAN - HIGHWAY	755967	E-MAIL SERVICES
79	01-070-000-0000-6263		297.14	IT GLOBAL JAN - ICN	755967	COMPUTER SERVICES - DP
80	01-070-000-0000-6263		891.43	IT GLOBAL JAN - WELFARE	755967	COMPUTER SERVICES - DP
81	01-070-000-0000-6263		49.52	IT GLOBAL JAN - DATA	755967	COMPUTER SERVICES - DP

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Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Invoice #	Account/Formula Description
					Service Dates	Paid On Bhf #	On Behalf of Name
82		01-070-000-0000-6263		140.00	IT GLOBAL JAN - DATA	755967	COMPUTER SERVICES - DP
	9017	INSIGHT TECHNOLOGIES		3,500.66	8 Transactions		
	13329	MN ENTERPRISE TECHNOLOGY SHARED					
29		01-070-000-0000-6263		114.00	NOV SPAM FILTER	13110513	COMPUTER SERVICES - DP
30		01-070-000-0000-6263		1,300.00	NOV FIBER USAGE	DV13110413	COMPUTER SERVICES - DP
	13329	MN ENTERPRISE TECHNOLOGY SHARED		1,414.00	2 Transactions		
70	DEPT Total:			5,214.66	Data Processing	3 Vendors	11 Transactions
91	DEPT				County Attorney		
	3110	C'MON INN					
136		01-091-000-0000-6261		807.84	ROOM FOR ATTN Y GENERAL - TR		CONSULTING & LEGAL SERVICES-ATTOR
	3110	C'MON INN		807.84	1 Transactions		
	999999997	CRUZ/ANTHONY					
138		01-091-000-0000-6261		262.44	GAS - TR		CONSULTING & LEGAL SERVICES-ATTOR
	999999997	CRUZ/ANTHONY		262.44	1 Transactions		
	9017	INSIGHT TECHNOLOGIES					
95		01-091-000-0000-6210		12.83	HOSTED EXCHANGE - DEC	755742	E-MAIL SERVICES
83		01-091-000-0000-6300		99.05	IT GLOBAL JAN - ATTORNEY	755967	REPAIRS & MAINTENANCE
	9017	INSIGHT TECHNOLOGIES		111.88	2 Transactions		
	13424	MINNESOTA LAWYER					
135		01-091-000-0000-6240		299.00	1 YEAR SUBSCRIPTION		SUBSCRIPTIONS
	13424	MINNESOTA LAWYER		299.00	1 Transactions		
	13244	MN ATTORNEY GENERAL'S OFFICE					
19		01-091-000-0000-6261		1,112.27	EXPENSES INCURRED - TR		CONSULTING & LEGAL SERVICES-ATTOR
	13244	MN ATTORNEY GENERAL'S OFFICE		1,112.27	1 Transactions		
	13035	MN COUNTY ATTORNEYS ASSN					
134		01-091-000-0000-6241		1,673.00	2014 MCAA DUES		DUES
	13035	MN COUNTY ATTORNEYS ASSN		1,673.00	1 Transactions		
	16027	PENNINGTON COUNTY TREASURER					
18		01-091-000-0000-6300		135.00	REIMB INSIGHT BILLING	3297	REPAIRS & MAINTENANCE

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
16027	PENNINGTON COUNTY TREASURER		135.00		1 Transactions	
99999997	SEIFERT/CHRISTOPHER					
137	01-091-000-0000-6261		200.00	AIRLINE FEES - TR		CONSULTING & LEGAL SERVICES-ATTOR
99999997	SEIFERT/CHRISTOPHER		200.00		1 Transactions	
23303	WEST GROUP PAYMENT CENTER					
129	01-091-000-0000-6240		433.53	NOV WEST LAW ACCESS	828523610	SUBSCRIPTIONS
23303	WEST GROUP PAYMENT CENTER		433.53		1 Transactions	
91	DEPT Total:		5,034.96	County Attorney	9 Vendors	10 Transactions
101	DEPT			County Recorder		
1322	ARTBA					
17	01-101-000-0000-6801		4.50	REGISTERED LAND		MISCELLANEOUS EXPENSE - RECORDER
13	01-101-000-0000-6825		375.00	MARRIAGE SURCHARGE		MARRIAGE SURCHARGES MN - RECORDER
16	01-101-000-0000-6827		2,467.50	RECORDER & REGISTRAR		STATE SURCHARGES
14	01-101-000-0000-6831		668.00	BIRTH/DEATH SURCHARGE		BIRTH/DEATH CERTIF SURCHARGE - REC
15	01-101-000-0000-6848		870.00	BIRTH RECORD SURCHARGE		BIRTH DEFECT SURCHARGE
1322	ARTBA		4,385.00		5 Transactions	
9017	INSIGHT TECHNOLOGIES					
84	01-101-000-0000-6300		123.81	IT GLOBAL JAN - RECORDER	755967	REPAIRS & MAINTENANCE
9017	INSIGHT TECHNOLOGIES		123.81		1 Transactions	
13322	MINNESOTA STATE TREASURER					
12	01-101-000-0000-6829		261.00	CHILDREN'S SURCHARGE		CHILDREN SURCHARGE MN - RECORDER
13322	MINNESOTA STATE TREASURER		261.00		1 Transactions	
101	DEPT Total:		4,769.81	County Recorder	3 Vendors	7 Transactions
106	DEPT			County Assessor		
2322	BRUZEK/CARL					
100	01-106-000-0000-6330		5.65	MILEAGE - ASSESSING - TRF		TRAVEL & EXPENSE
101	01-106-000-0000-6330		201.14	MILEAGE - ASSESSING - HICKORY		TRAVEL & EXPENSE
102	01-106-000-0000-6330		4.52	MILEAGE - ASSESSING - TRF		TRAVEL & EXPENSE
103	01-106-000-0000-6330		53.11	MILEAGE ASSESSING		TRAVEL & EXPENSE

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
2322	BRUZEK/CARL				
			264.42	4 Transactions	
85	9017 INSIGHT TECHNOLOGIES				
	01-106-000-0000-6300		74.29	IT GLOBAL JAN - ASSESSOR	755967 REPAIRS & MAINTENANCE
	9017 INSIGHT TECHNOLOGIES		74.29	1 Transactions	
104	14301 NELSON/MICHELLE				
	01-106-000-0000-6330		7.35	MILEAGE - ASSESSING - ROCKSBUR	TRAVEL & EXPENSE
105	01-106-000-0000-6330		11.30	MILEAGE - ASSESSING - ROCKSBUR	TRAVEL & EXPENSE
106	01-106-000-0000-6330		20.34	MILEAGE-ASSESSING-ROCKSBURY	TRAVEL & EXPENSE
107	01-106-000-0000-6330		66.11	MILEAGE - ASSESSING	TRAVEL & EXPENSE
108	01-106-000-0000-6330		75.15	MILEAGE - ASSESSING	TRAVEL & EXPENSE
109	01-106-000-0000-6330		38.42	MILEAGE - ASSESSING - NORTH	TRAVEL & EXPENSE
	14301 NELSON/MICHELLE		218.67	6 Transactions	
98	15302 OLSON/ADELINE				
	01-106-000-0000-6241		15.00	REGION DUES	DUES - ASSESSOR
97	01-106-000-0000-6330		64.41	MILEAGE - REG 8 - PINE LAKE	TRAVEL & EXPENSE
99	01-106-000-0000-6401		3.52	PHONE CORD (RECORDERS OFFICE)	SUPPLIES
	15302 OLSON/ADELINE		82.93	3 Transactions	
36	20027 THE TIMES				
	01-106-000-0000-6231		87.00	SPECIAL AG HOMESTEAD NOTICE	1410 PUBLISHING - ASSESSOR
37	01-106-000-0000-6231		87.00	MID YEAR HOMESTEAD NOTICE	1410 PUBLISHING - ASSESSOR
	20027 THE TIMES		174.00	2 Transactions	
106	DEPT Total:		814.31	County Assessor	5 Vendors 16 Transactions
111	DEPT			Courthouse	
	1011 ACE HARDWARE				
8	01-111-000-0000-6300		4.98	HOSE CLMAPS, HOSE, COUPLER	189606 REPAIRS & MAINTENANCE
7	01-111-000-0000-6403		12.78	GREEN PADS,SCOTCH BRIGHT PADS	189622 JANITORIAL SUPPLIES - COURTHOUSE
9	01-111-000-0000-6300		10.68	SEA FOAM	189631 REPAIRS & MAINTENANCE
10	01-111-000-0000-6300		11.19	CHAIR TIPS	189694 REPAIRS & MAINTENANCE
11	01-111-000-0000-6403		14.95	GARBAGE CAN	189704 JANITORIAL SUPPLIES - COURTHOUSE
	1011 ACE HARDWARE		54.58	5 Transactions	
206	2368 BUILDING SYSTEMS CORPORATION				
	01-111-000-0000-6300		4,000.00	ASBESTOS REMOVAL	2133 REPAIRS & MAINTENANCE

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description		
No.	Account/Formula	Accr	Amount	Service Dates	Invoice #	Account/Formula Description	On Behalf of Name
					Paid On Bhf #		
2368	BUILDING SYSTEMS CORPORATION		4,000.00	1 Transactions			
16344	PENNINGTON MAIN						
23	01-111-000-0000-6300		22.06	GAS FOR LEAF BLOWER	128237		REPAIRS & MAINTENANCE
16344	PENNINGTON MAIN		22.06	1 Transactions			
111	DEPT Total:		4,076.64	Courthouse	3 Vendors		7 Transactions
121	DEPT			Veterans Service			
9017	INSIGHT TECHNOLOGIES						
86	01-121-000-0000-6300		49.52	IT GLOBAL JAN - VET SERVICES	755967		Repairs & Maintenance
9017	INSIGHT TECHNOLOGIES		49.52	1 Transactions			
19413	STONE/STEVE						
139	01-121-000-0000-6330		46.95	MILEAGE - CONF - CROOKSTON			TRAVEL & EXPENSE
140	01-121-000-0000-6330		9.00	FOOD PTSD GROUP MEETING			TRAVEL & EXPENSE
141	01-121-000-0000-6330		68.31	FOOD PTSD GROUP MEETING			TRAVEL & EXPENSE
142	01-121-000-0000-6330		5.50	SODA PTSD MEETING			TRAVEL & EXPENSE
143	01-121-000-0000-6330		150.00	2014 MEMBERSHIP DUES & REGISTR			TRAVEL & EXPENSE
19413	STONE/STEVE		279.76	5 Transactions			
121	DEPT Total:		329.28	Veterans Service	2 Vendors		6 Transactions
132	DEPT			Motor Vehicle			
99999997	DELUXE FOR BUSINESS						
133	01-132-000-0000-6401		52.98	DEPOSIT TICKETS	2029410648		SUPPLIES - MOTOR VEHICLE
99999997	DELUXE FOR BUSINESS		52.98	1 Transactions			
9017	INSIGHT TECHNOLOGIES						
87	01-132-000-0000-6300		148.57	IT GLOBAL JAN - VET SERVICES	755967		REPAIRS & MAINTENANCE
9017	INSIGHT TECHNOLOGIES		148.57	1 Transactions			
132	DEPT Total:		201.55	Motor Vehicle	2 Vendors		2 Transactions
201	DEPT			Sheriff			
6006	FARMERS UNION OIL						
31	01-201-000-0000-6560		1,951.59	GAS FOR SQUADS NOV	697178		GAS & DIESEL

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6006	FARMERS UNION OIL		1,951.59		1 Transactions	
58	8331 HARDWARE HANK 01-201-000-0000-6420		85.41	SAFETY ORANGE VESTS	13637	UNIFORMS
	8331 HARDWARE HANK		85.41		1 Transactions	
45	8014 HUGOS #7 01-201-000-0000-6801		37.20	SNACKS FOR TAZER TRAINING		MISCELLANEOUS EXPENSE
	8014 HUGOS #7		37.20		1 Transactions	
208	15329 OIL BOYZ EXPRESS LUBE 01-201-000-0000-6304		39.85	#1 OIL CHANGE	103905	REPAIR & MAINTENANCE - SQUADS
207	01-201-000-0000-6304		39.85	#2 OIL CHANGE	103962	REPAIR & MAINTENANCE - SQUADS
	15329 OIL BOYZ EXPRESS LUBE		79.70		2 Transactions	
66	16061 PENNINGTON COUNTY RECORDER 01-201-000-0000-6401		60.00	RECORD NOTARY - BJC, JW, MS		SUPPLIES
	16061 PENNINGTON COUNTY RECORDER		60.00		1 Transactions	
68	16055 PENNINGTON COUNTY SHERIFF 01-201-000-0000-6405		41.65	TONER CARTRIDGE	98668934	GENERAL SUPPLIES
	16055 PENNINGTON COUNTY SHERIFF		41.65		1 Transactions	
34	16314 PENNINGTON FAST LUBE 01-201-000-0000-6304		288.67	#6 - REPAIR BRAKES	27038	REPAIR & MAINTENANCE - SQUADS
35	01-201-000-0000-6304		161.70	#6 - OIL CHANGE/BATTERY	43934	REPAIR & MAINTENANCE - SQUADS
	16314 PENNINGTON FAST LUBE		450.37		2 Transactions	
61	16309 PRO ACTION SAFETY & SALES 01-201-000-0000-6420		112.01	UNIFORM PANTS - AUSTIN	11278	UNIFORMS
	16309 PRO ACTION SAFETY & SALES		112.01		1 Transactions	
46	19310 STONE'S MOBILE RADIO 01-201-000-0000-6205		145.35	BATTERY - RADIO		WALKIE TALKIE & RADIO
	19310 STONE'S MOBILE RADIO		145.35		1 Transactions	
39	20027 THE TIMES 01-201-000-0000-6801		144.00	TIMES - PT SHERIFF'S CLERK NOV		MISCELLANEOUS EXPENSE
40	01-201-000-0000-6801		114.00	N WATCH - PT SHERIFF'S CLERK		MISCELLANEOUS EXPENSE

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
38	01-201-000-0000-6401		120.50	WINDO & REGULAR ENVELOPES	284	SUPPLIES
	20027 THE TIMES		378.50	3 Transactions		
57	21008 UNIVERSAL SCREEN PRINT		41.60	SCREENPRINT ON ORANGE VEST	28574	PART-TIME DEPUTY'S UNIFORMS
	21008 UNIVERSAL SCREEN PRINT		41.60	1 Transactions		
201	DEPT Total:		3,383.38	Sheriff	11 Vendors	15 Transactions
220	DEPT			Law Enforcement - Shared		
44	17002 QUILL CORPORATION		288.55	SHREDDER	17512	FURNITURE & EQUIPMENT
	17002 QUILL CORPORATION		288.55	1 Transactions		
43	26302 ZEE MEDICAL SERVICE		69.60	FIRST AID KIT REFILL	68744	MISCELLANEOUS EXPENSE
	26302 ZEE MEDICAL SERVICE		69.60	1 Transactions		
220	DEPT Total:		358.15	Law Enforcement - Shared	2 Vendors	2 Transactions
223	DEPT			E-911 System		
67	5369 ESRI		1,308.15	ARCGIS DESKTOP BASIC	20436560	MISCELLANEOUS EXPENSE-E911
	5369 ESRI		1,308.15	1 Transactions		
223	DEPT Total:		1,308.15	E-911 System	1 Vendors	1 Transactions
251	DEPT			Jail		
47	1011 ACE HARDWARE		17.60	MOUSETRAP & TAPE	189873	REPAIRS & MAINTENANCE
	1011 ACE HARDWARE		17.60	1 Transactions		
62	2312 BOB BARKER COMPANY INC		79.16	4 DOZ SOCKS & LAUNDRY TAGS	294215	CLOTHING SUPPLIES - JAIL
	2312 BOB BARKER COMPANY INC		79.16	1 Transactions		
59	12037 LEE PLUMBING & HEATING		167.67	REPAIR DISPOSALS	64233	KITCHEN REPAIRS & EXPENSE
	01-251-000-0000-6302					

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12037	LEE PLUMBING & HEATING		167.67		1 Transactions	
60	13483 MCF - LINO LAKES 01-251-000-0000-6801		678.00	STS WAGES OCTOBER	177161	MISCELLANEOUS EXPENSE - JAIL
	13483 MCF - LINO LAKES		678.00		1 Transactions	
69	16055 PENNINGTON COUNTY SHERIFF 01-251-000-0000-6330		6.27	MEAL - TRANSPORT - CR		TRAVEL & EXPENSE
70	01-251-000-0000-6330		5.44	MEAL - TRANSPORT - YA		TRAVEL & EXPENSE
	16055 PENNINGTON COUNTY SHERIFF		11.71		2 Transactions	
251	DEPT Total:		954.14	Jail	5 Vendors	6 Transactions
252	DEPT			Training		
	26306 ZIMMERMAN/BLAIZE					
72	01-252-000-0000-6330		17.33	MEAL - DRIVING SCH - ST CLOUD		TRAVEL & EXPENSE
73	01-252-000-0000-6330		8.12	MEAL - DRIVING SCH - ST CLOUD		TRAVEL & EXPENSE
74	01-252-000-0000-6330		7.40	MEAL - DRIVING SCH - ST CLOUD		TRAVEL & EXPENSE
75	01-252-000-0000-6330		10.27	MEAL - DRIVING SCH - ST CLOUD		TRAVEL & EXPENSE
	26306 ZIMMERMAN/BLAIZE		43.12		4 Transactions	
252	DEPT Total:		43.12	Training	1 Vendors	4 Transactions
255	DEPT			Sentenced To Serve Program		
	2370 BREMER BANK					
48	01-255-000-0000-6330		35.92	PETRO PUMPER - GAS		TRAVEL & EXPENSE
49	01-255-000-0000-6330		2.66	AUTO VALUE - FILTER		TRAVEL & EXPENSE
50	01-255-000-0000-6330		30.35	PETRO PUMPER - GAS		TRAVEL & EXPENSE
52	01-255-000-0000-6330		30.00	PETRO PUMPER - GAS		TRAVEL & EXPENSE
54	01-255-000-0000-6330		26.61	FARMERS UNION - GAS		TRAVEL & EXPENSE
55	01-255-000-0000-6330		17.08	AUTO VALUE TRAILER LIGHTS		TRAVEL & EXPENSE
56	01-255-000-0000-6330		632.29	GCR - TIRES FOR TRAILER		TRAVEL & EXPENSE
51	01-255-000-0000-6405		53.43	FLEET - SUPPLIES		GENERAL SUPPLIES - S.T.S.
53	01-255-000-0000-6405		15.46	HANK - PAINT & HARDWARE		GENERAL SUPPLIES - S.T.S.
	2370 BREMER BANK		843.80		9 Transactions	
	6006 FARMERS UNION OIL					
32	01-255-000-0000-6330		294.17	GAS STS NOV	697207	TRAVEL & EXPENSE

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33		01-255-000-0000-6405		83.94	GLOVES		697207		GENERAL SUPPLIES - S.T.S.	
	6006	FARMERS UNION OIL		378.11		2 Transactions				
255	DEPT Total:			1,221.91	Sentenced To Serve Program		2 Vendors		11 Transactions	
259	DEPT				Canteen Collections					
	16055	PENNINGTON COUNTY SHERIFF								
71		01-259-000-0000-6405		16.03	LAUNDRY SOAP - JAIL				GENERAL SUPPLIES - CANTEEN	
	16055	PENNINGTON COUNTY SHERIFF		16.03		1 Transactions				
	19314	SEARS								
27		01-259-000-0000-6631		427.49	TOTAL GYM - MED MAX		T277695		FURNITURE & EQUIPMENT	
	19314	SEARS		427.49		1 Transactions				
	20357	TURNKEY CORRECTIONS								
64		01-259-000-0000-6405		539.28	VENDING & CANTEEN 11/1-11/15		29696		GENERAL SUPPLIES - CANTEEN	
65		01-259-000-0000-6405		522.16	62-\$5 & 18-\$10 PHONE CARDS		29697		GENERAL SUPPLIES - CANTEEN	
	20357	TURNKEY CORRECTIONS		1,061.44		2 Transactions				
	23309	WHOLESALE SUPPLY CO INC								
63		01-259-000-0000-6405		731.38	EAGLE, MARLBORO, HUSKY		1342051		GENERAL SUPPLIES - CANTEEN	
	23309	WHOLESALE SUPPLY CO INC		731.38		1 Transactions				
259	DEPT Total:			2,236.34	Canteen Collections		4 Vendors		5 Transactions	
270	DEPT				Crime Victim Advocate Grant					
	9017	INSIGHT TECHNOLOGIES								
88		01-270-000-0000-6300		24.77	IT GLOBAL JAN - CRIME VICTIM		755967		REPAIRS & MAINTENANCE	
	9017	INSIGHT TECHNOLOGIES		24.77		1 Transactions				
270	DEPT Total:			24.77	Crime Victim Advocate Grant		1 Vendors		1 Transactions	
271	DEPT				Crime Victim Emergency Service					
	8014	HUGOS #7								
211		01-271-000-0000-6262		5.49	FOOD FOR TRIAL				OTHER SERVICES - A.E.S.	
212		01-271-000-0000-6262		5.39	FOOD FOR TRIAL				OTHER SERVICES - A.E.S.	
213		01-271-000-0000-6262		23.49	FOOD FOR TRIAL				OTHER SERVICES - A.E.S.	
214		01-271-000-0000-6262		43.29	FOOD FOR TRIAL				OTHER SERVICES - A.E.S.	

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No. Account/Formula	Accr	Amount	Service Dates	Invoice #	Account/Formula Description	On Behalf of Name
8014 HUGOS #7		77.66	4 Transactions			
271 DEPT Total:		77.66	Crime Victim Emergency Service	1 Vendors		4 Transactions
290 DEPT			EMERGENCY MANAGEMENT			
96 9017 INSIGHT TECHNOLOGIES						
96 01-290-000-0000-6210		12.83	HOSTED EXCHANGE - DEC	755742		E-MAIL SERVICES
89 01-290-000-0000-6300		49.52	IT GLOBAL JAN - EMER MGMT	755967		Repairs & Maintenance
9017 INSIGHT TECHNOLOGIES		62.35	2 Transactions			
290 DEPT Total:		62.35	EMERGENCY MANAGEMENT	1 Vendors		2 Transactions
501 DEPT			Auditorium			
6001 FALLS DAY ACTIVITY CENTER						
132 01-501-000-0000-6262		130.90	CLEAN AUDITORIUM			OTHER SERVICES
6001 FALLS DAY ACTIVITY CENTER		130.90	1 Transactions			
501 DEPT Total:		130.90	Auditorium	1 Vendors		1 Transactions
601 DEPT			County Extension			
5032 EVERGREEN EATING EMPORIUM						
4 01-601-000-0000-6330		189.29	EXTENSION COMMITTEE	134		TRAVEL & EXPENSE
5032 EVERGREEN EATING EMPORIUM		189.29	1 Transactions			
8351 HELGELAND/LINDA						
115 01-601-000-0000-6330		50.00	EXT COMMITTEE			TRAVEL & EXPENSE
116 01-601-000-0000-6330		8.33	MILEAGE - EXT COMMITTEE	8.33		TRAVEL & EXPENSE
8351 HELGELAND/LINDA		58.33	2 Transactions			
9017 INSIGHT TECHNOLOGIES						
90 01-601-000-0000-6300		123.81	IT GLOBAL JAN - EXTENSION	755967		REPAIRS & MAINTENANCE
9017 INSIGHT TECHNOLOGIES		123.81	1 Transactions			
13498 MARCO, INC						
112 01-601-000-0000-6301		162.02	TONER	1710772		MAINTENANCE AGREEMENT
13498 MARCO, INC		162.02	1 Transactions			
14305 NATVIK/BARB						

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113		01-601-000-0000-6330		50.00	PER DIEM - EXT COMMITTEE			TRAVEL & EXPENSE	
114		01-601-000-0000-6330		1.11	MILEAGE - EXT COMMITTEE		1.11	TRAVEL & EXPENSE	
14305	NATVIK/BARB			51.11		2 Transactions			
15051	OFFICE MAX								
22		01-601-000-0000-6401		26.39	OFFICE SUPPLIES		689337	SUPPLIES - EXTENSION	
21		01-601-000-0000-6401		118.90	TONER		689528	SUPPLIES - EXTENSION	
15051	OFFICE MAX			145.29		2 Transactions			
16313	PENNINGTON COUNTY AUDITOR								
119		01-601-000-0000-6209		46.55	NOV POSTAGE		3298	POSTAGE	
16313	PENNINGTON COUNTY AUDITOR			46.55		1 Transactions			
19423	SWANSON/DEB								
117		01-601-000-0000-6330		24.98	MILEAGE - EXT COMMITTEE MTG			TRAVEL & EXPENSE	
118		01-601-000-0000-6330		50.00	PER DIEM - EXT COMMITTEE			TRAVEL & EXPENSE	
19423	SWANSON/DEB			74.98		2 Transactions			
21329	UNIV OF MN-EXTENSION SERVICE 2								
20		01-601-000-0000-6240		90.83	CALENDARS		84581	SUBSCRIPTIONS	
21329	UNIV OF MN-EXTENSION SERVICE 2			90.83		1 Transactions			
601	DEPT Total:			942.21	County Extension		9 Vendors		13 Transactions
800	DEPT				Social Services Building Complex				
18327	REIERSON EXCAVATING								
24		01-800-000-0000-6262		110.00	SNOW REMOVAL - NOV			OTHER SERVICES-WELFARE BUILDING	
18327	REIERSON EXCAVATING			110.00		1 Transactions			
800	DEPT Total:			110.00	Social Services Building Complex		1 Vendors		1 Transactions
801	DEPT				Unallocated Revenue				
14123	NORTHWEST BEVERAGE INC								
28		01-801-000-0000-6801		29.25	WATER			MISCELLANEOUS EXPENSE	
14123	NORTHWEST BEVERAGE INC			29.25		1 Transactions			
16048	POSTMASTER								
26		01-801-000-0000-6801		130.00	PO BOX 616 RENT			MISCELLANEOUS EXPENSE	

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No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
16048	POSTMASTER		130.00	1 Transactions		
801	DEPT Total:		159.25	Unallocated Revenue	2 Vendors	2 Transactions
1	Fund Total:		40,210.50	County Revenue		162 Transactions

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320	DEPT			Highway Administration		
6320	FIRST LAB					
162	03-320-000-0000-6801		159.80	RANDOM DRUG SCREEN	00710940	MISCELLANEOUS EXPENSE
6320	FIRST LAB		159.80		1 Transactions	
9017	INSIGHT TECHNOLOGIES					
173	03-320-000-0000-6631		3,289.61	3 COMPUTERS TO REPLACE XP	755426	FURNITURE & EQUIPMENT
9017	INSIGHT TECHNOLOGIES		3,289.61		1 Transactions	
13197	MODEL LAUNDRY					
174	03-320-000-0000-6262		137.87	SHOP 500 RUGS		OTHER SERVICES
13197	MODEL LAUNDRY		137.87		1 Transactions	
14123	NORTHWEST BEVERAGE INC					
178	03-320-000-0000-6401		13.00	WATER		SUPPLIES
14123	NORTHWEST BEVERAGE INC		13.00		1 Transactions	
15051	OFFICE MAX					
186	03-320-000-0000-6401		160.28	CHAIR, CHAIR POST ITS		SUPPLIES
15051	OFFICE MAX		160.28		1 Transactions	
16027	PENNINGTON COUNTY TREASURER					
188	03-320-000-0000-6263		38.47	HOSTED EXCHANGE		COMPUTER SERVICES
189	03-320-000-0000-6263		445.71	IT GLOBAL - NOV		COMPUTER SERVICES
16027	PENNINGTON COUNTY TREASURER		484.18		2 Transactions	
18065	RELIABLE OFFICE SUPPLY					
201	03-320-000-0000-6401		112.65	PAPER AND LEDGER FORMS		SUPPLIES
18065	RELIABLE OFFICE SUPPLY		112.65		1 Transactions	
320	DEPT Total:		4,357.39	Highway Administration	7 Vendors	8 Transactions
330	DEPT			Highway Maintenance		
13353	MARSHALL COUNTY HIGHWAY DEPARTI					
175	03-330-000-0000-6261		962.00	BRIDGE INSPECTION		CONSULTING & LEGAL SERVICES
13353	MARSHALL COUNTY HIGHWAY DEPARTI		962.00		1 Transactions	
13339	MATHIEU/JAY					
176	03-330-000-0000-6330		45.66	MEALS FOR CLASS IN ST CLOUD		TRAVEL & EXPENSE

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No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
13339 MATHIEU/JAY		45.66	1 Transactions	
15314 OLSON CONSTRUCTION TRF, INC.				
187 03-330-000-0000-6341		280.00	ROTOTILLER RENTAL FOR SHOP 500	EQUIPMENT RENTAL
15314 OLSON CONSTRUCTION TRF, INC.		280.00	1 Transactions	
16312 PRIBULA/BEN				
191 03-330-000-0000-6330		47.43	MEALS FOR CLASS IN ST CLOUD	TRAVEL & EXPENSE
192 03-330-000-0000-6330		46.18	GAS	TRAVEL & EXPENSE
16312 PRIBULA/BEN		93.61	2 Transactions	
23302 WRIGHT CONSTRUCTION INC				
204 03-330-000-0000-6341		1,375.00	CLEAN DITCH ALONG CSAH 6	EQUIPMENT RENTAL
23302 WRIGHT CONSTRUCTION INC		1,375.00	1 Transactions	
330 DEPT Total:		2,756.27	Highway Maintenance	5 Vendors 6 Transactions
350 DEPT			Equipment & Maintenance Shop	
1364 AUTO VALUE				
145 03-350-000-0000-6556		120.76	MAGNET, OXY & ACETYLENE	SHOP SUPPLIES
151 03-350-000-0000-6556		42.44	OLYGEN, TORCH STRIKER & CLNR	SHOP SUPPLIES
144 03-350-000-0000-6564		41.64	ANTIFREEZE UNIT 209, WIRE BRUS	EQUIPMENT REPAIR PARTS
146 03-350-000-0000-6564		13.21	FUEL INJECTOR CLEANER UNIT 302	EQUIPMENT REPAIR PARTS
147 03-350-000-0000-6564		7.57	BULBS UNIT 285	EQUIPMENT REPAIR PARTS
148 03-350-000-0000-6564		50.26	DIESEL FUEL SUPPLEMENT	EQUIPMENT REPAIR PARTS
149 03-350-000-0000-6564		15.48	ADHESIVE AND BULBS UNIT 291 &	EQUIPMENT REPAIR PARTS
150 03-350-000-0000-6564		153.77	ANTI GEL FOR TRUCKS	EQUIPMENT REPAIR PARTS
152 03-350-000-0000-6564		23.49	ANTIFREEZE UNIT 226	EQUIPMENT REPAIR PARTS
1364 AUTO VALUE		468.62	9 Transactions	
2314 BEITO'S SEPTIC SERVICE				
153 03-350-000-0000-6556		340.00	PUMPED TANK SHOP 211 & 215	SHOP SUPPLIES
2314 BEITO'S SEPTIC SERVICE		340.00	1 Transactions	
2307 BRODIN COMFORT SYSTEMS				
154 03-350-000-0000-6636		583.25	MOVE TUBE HEATER SHOP 215	BUILDING IMPROVEMENTS
2307 BRODIN COMFORT SYSTEMS		583.25	1 Transactions	
3304 CHS AG SERVICES				

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			<u>Paid On Bhf #</u>	
155	03-350-000-0000-6636	56.00	FERTILIZER TREES SHOP 500	BUILDING IMPROVEMENTS
3304	CHS AG SERVICES	56.00	1 Transactions	
4357	DRUMMERS DIESEL INC			
156	03-350-000-0000-6564	325.70	FUEL FILTER & KIT UNIT 310	EQUIPMENT REPAIR PARTS
4357	DRUMMERS DIESEL INC	325.70	1 Transactions	
6303	F-M AMBULANCE INC			
166	03-350-000-0000-6556	10.25	DUCT TAPE SHOP 213	SHOP SUPPLIES
168	03-350-000-0000-6556	17.51	CHAIN LINKS BEAVER BOX	SHOP SUPPLIES
165	03-350-000-0000-6564	11.09	GREASE GUN HOLDER UNIT 226	EQUIPMENT REPAIR PARTS
167	03-350-000-0000-6564	4.91	SPRAY PAINT UNIT 279	EQUIPMENT REPAIR PARTS
6303	F-M AMBULANCE INC	43.76	4 Transactions	
6006	FARMERS UNION OIL			
161	03-350-000-0000-6556	16.31	AIR TOOL OIL SHOP 212	SHOP SUPPLIES
157	03-350-000-0000-6560	2,484.18	DIESEL SHOP 500	GAS & DIESEL
158	03-350-000-0000-6560	1,174.04	DIESEL SHOP 211	GAS & DIESEL
159	03-350-000-0000-6560	163.51	GAS UNIT 304, 250 & 311	GAS & DIESEL
160	03-350-000-0000-6560	2,961.73	GAS & DIESEL SHOP 500	GAS & DIESEL
6006	FARMERS UNION OIL	6,799.77	5 Transactions	
6312	FISHER ELECTRIC OF THIEF RIVER			
163	03-350-000-0000-6636	188.85	REPLACED BALLAST SHOP 500	BUILDING IMPROVEMENTS
6312	FISHER ELECTRIC OF THIEF RIVER	188.85	1 Transactions	
6306	FLEET DISTRIBUTING			
164	03-350-000-0000-6556	51.04	STARTING FLUID SHOP 213	SHOP SUPPLIES
6306	FLEET DISTRIBUTING	51.04	1 Transactions	
7337	GCR TIRE STORES			
169	03-350-000-0000-6564	256.29	ADJUSTMENT FOR TIRES UNIT 209	EQUIPMENT REPAIR PARTS
7337	GCR TIRE STORES	256.29	1 Transactions	
8315	HUBERT OUTDOOR POWER			
172	03-350-000-0000-6556	30.77	WEED TRIMMER SUPPLIES	SHOP SUPPLIES
170	03-350-000-0000-6556	10.67	OIL FOR WEED TRIMMER	SHOP SUPPLIES
171	03-350-000-0000-6556	25.54	WEED TRIMMER BLADES	SHOP SUPPLIES

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No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
8315 HUBERT OUTDOOR POWER		66.98	3 Transactions	
13339 MATHIEU/JAY				
177 03-350-000-0000-6564		9.60		EQUIPMENT REPAIR PARTS
13339 MATHIEU/JAY		9.60	1 Transactions	
14312 NORTHWEST POWER SYSTEMS				
179 03-350-000-0000-6564		49.54-		EQUIPMENT REPAIR PARTS
180 03-350-000-0000-6564		26.39		EQUIPMENT REPAIR PARTS
181 03-350-000-0000-6564		22.37		EQUIPMENT REPAIR PARTS
182 03-350-000-0000-6564		6.52		EQUIPMENT REPAIR PARTS
183 03-350-000-0000-6564		5.34		EQUIPMENT REPAIR PARTS
184 03-350-000-0000-6564		5.15		EQUIPMENT REPAIR PARTS
185 03-350-000-0000-6564		51.13		EQUIPMENT REPAIR PARTS
14312 NORTHWEST POWER SYSTEMS		67.36	7 Transactions	
16343 PRAXAIR				
190 03-350-000-0000-6556		16.80		SHOP SUPPLIES
16343 PRAXAIR		16.80	1 Transactions	
13318 RDO FINANCIAL SERVICES COMPANY				
193 03-350-000-0000-6564		6.80		EQUIPMENT REPAIR PARTS
194 03-350-000-0000-6564		148.57		EQUIPMENT REPAIR PARTS
195 03-350-000-0000-6564		4,541.33		EQUIPMENT REPAIR PARTS
196 03-350-000-0000-6564		20.19		EQUIPMENT REPAIR PARTS
13318 RDO FINANCIAL SERVICES COMPANY		4,716.89	4 Transactions	
18106 RED LAKE COUNTY COOP				
197 03-350-000-0000-6418		716.44		PROPANE FOR HEATING SHOPS
198 03-350-000-0000-6418		420.88		PROPANE FOR HEATING SHOPS
199 03-350-000-0000-6418		949.34		PROPANE FOR HEATING SHOPS
200 03-350-000-0000-6418		272.52		PROPANE FOR HEATING SHOPS
18106 RED LAKE COUNTY COOP		2,359.18	4 Transactions	
20379 THIEF RIVER FORD				
202 03-350-000-0000-6564		100.00		EQUIPMENT REPAIR PARTS
20379 THIEF RIVER FORD		100.00	1 Transactions	
23318 WALLWORK TRUCK CENTER				

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<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
203	03-350-000-0000-6564		SWITCH ASSEMBLY UNIT 242		EQUIPMENT REPAIR PARTS
23318	WALLWORK TRUCK CENTER		1 Transactions		
350	DEPT Total:		16,485.09	Equipment & Maintenance Shop	18 Vendors 47 Transactions
3	Fund Total:		23,598.75	Road & Bridge	61 Transactions

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32 Solid Waste Facility

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
390	DEPT			Score Recycling		
	18314 RAINY LAKE OIL					
6	32-390-000-0000-6262		90.00	USED OIL FILTERS	43609	OTHER SERVICES-SCORE ACCOUNT
	18314 RAINY LAKE OIL		90.00	1 Transactions		
390	DEPT Total:		90.00	Score Recycling	1 Vendors	1 Transactions
32	Fund Total:		90.00	Solid Waste Facility		1 Transactions

Pennington County Financial System



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12/17/13 11:41AM
40 Ditch Funds

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
737 DEPT		County Ditch #37		
23302 WRIGHT CONSTRUCTION INC				
111 40-737-000-0000-6262		LOADING ROCK CD#37		OTHER SERVICES
23302 WRIGHT CONSTRUCTION INC			1 Transactions	
737 DEPT Total:		2,500.00 County Ditch #37	1 Vendors	1 Transactions
40 Fund Total:		2,500.00 Ditch Funds		1 Transactions
Final Total:		66,399.25 118 Vendors	225 Transactions	

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	40,210.50	County Revenue
3	23,598.75	Road & Bridge
32	90.00	Solid Waste Facility
40	2,500.00	Ditch Funds
All Funds	66,399.25	Total

Approved by,
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ANGIE
12/17/13 11:23AM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



ANGIE
12/17/13 11:23AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6348	FULTON/DEB					
21	01-251-000-0000-6330		7.26	TRANSPORT - SA - STAPLES	111213	TRAVEL & EXPENSE
26	01-251-000-0000-6330		10.30	MEAL TRANSPORT EN - FARGO	120613	TRAVEL & EXPENSE
6348	FULTON/DEB		17.56	2 Transactions		
6347	FULTON/JIM					
18	01-251-000-0000-6330		7.04	TRANSPORT SA - STAPLES	111213	TRAVEL & EXPENSE
19	01-251-000-0000-6330		10.75	TRANSPORT - YA - WADENA	111413	TRAVEL & EXPENSE
20	01-251-000-0000-6330		17.87	TRANSPORT - YA - WADENA	111413	TRAVEL & EXPENSE
25	01-251-000-0000-6330		10.30	MEAL TRANSPORT EN - FARGO	120613	TRAVEL & EXPENSE
6347	FULTON/JIM		45.96	4 Transactions		
8352	HEMPEL/CODY					
11	01-003-000-0000-6103		65.00	PER DIEM - TECH - TRF	110113	PER DIEMS - BOARD
12	01-003-000-0000-6103		65.00	PER DIEM - JOBS INC - TRF	111413	PER DIEMS - BOARD
13	01-003-000-0000-6103		65.00	PER DIEM - PUBLIC SAFETY - TRF	111813	PER DIEMS - BOARD
8352	HEMPEL/CODY		195.00	3 Transactions		
15303	OLSON/DAVID					
22	01-251-000-0000-6330		4.72	MEAL TRANSPORT CR - STILLWATE	112013	TRAVEL & EXPENSE
23	01-251-000-0000-6330		6.91	MEAL TRANSPORT CR - STILLWATE	112013	TRAVEL & EXPENSE
24	01-251-000-0000-6330		14.55	MEAL TRANSPORT CR - STILLWATE	112213	TRAVEL & EXPENSE
27	01-251-000-0000-6330		7.92	MEAL TRANSPORT CR -	112513	TRAVEL & EXPENSE
28	01-251-000-0000-6330		8.91	MEAL TRANSPORT CR -	112513	TRAVEL & EXPENSE
29	01-251-000-0000-6330		5.28	MEAL TRANSPORT - BE - ST CLOUD	120713	TRAVEL & EXPENSE
30	01-251-000-0000-6330		12.22	MEAL TRANSPORT - BE - ST CLOUD	120713	TRAVEL & EXPENSE
15303	OLSON/DAVID		60.51	7 Transactions		
16362	PETERSON/NEIL					
14	01-003-000-0000-6103		65.00	PER DIEM - HWY COM- - TRF	110513	PER DIEMS - BOARD
15	01-003-000-0000-6103		65.00	PER DIEM - MRSR WTRSHD-WARREN	111313	PER DIEMS - BOARD
16	01-003-000-0000-6103		65.00	PER DIEM - HWY/WTRSHD-TRF WARR	111813	PER DIEMS - BOARD
17	01-003-000-0000-6103		65.00	PER DIEM - PCHS - TRF	112513	PER DIEMS - BOARD
16362	PETERSON/NEIL		260.00	4 Transactions		
19048	SWANSON/OLIVER (SKIP)					
5	01-003-000-0000-6330		8.06	MEAL - HHW - WARREN		TRAVEL & EXPENSE
1	01-003-000-0000-6103		65.00	PER DIEM - ITV HHW - WARREN	112013	PER DIEMS - BOARD
2	01-003-000-0000-6103		65.00	PER DIEM - TRF LIBRARY - TRF	112113	PER DIEMS - BOARD
3	01-003-000-0000-6103		65.00	PER DIEM - ICCC - OKLEE	112513	PER DIEMS - BOARD

Pennington County Financial System



ANGIE
12/17/13 11:23AM

1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
4		01-003-000-0000-6103		65.00	PER DIEM - BUILDING COMM-TRF		112613		PER DIEMS - BOARD	
	19048	SWANSON/OLIVER (SKIP)		268.06		5 Transactions				
	20307	TVEITBAKK/DARRYL								
6		01-003-000-0000-6103		100.00	PER DIEM - LEC/PERSONNEL/TECH		110113		PER DIEMS - BOARD	
7		01-003-000-0000-6103		65.00	PER DIEM - BUILDING COMM-TRF		110713		PER DIEMS - BOARD	
8		01-003-000-0000-6103		65.00	PER DIEM - JOBS INC - TRF		111313		PER DIEMS - BOARD	
9		01-003-000-0000-6103		65.00	PER DIEM - CHAMBER COMM-TRF		111413		PER DIEMS - BOARD	
10		01-003-000-0000-6103		65.00	PER DIEM - AIRPORT AUTH - TRF		112013		PER DIEMS - BOARD	
	20307	TVEITBAKK/DARRYL		360.00		5 Transactions				
1 Fund Total:				1,207.09	County Revenue			7 Vendors		30 Transactions
Final Total:				1,207.09				7 Vendors		30 Transactions

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	1,207.09	County Revenue
All Funds		1,207.09	Total

Approved by,

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**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, NOVEMBER 26TH, 2013, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, November 26th, 2013 at 5:00 p.m. Members present: Donald Jensen, Neil Peterson, Darryl Tveitbakk, Cody Hempel and Oliver “Skip” Swanson. Members absent: None.

The Pledge of Allegiance was recited.

Fiscal Supervisor, Scott Sommers presented the Human Service Committee consent agenda from November 19th, 2013. On a motion by Commissioner Peterson, and seconded by Commissioner Jensen, the following recommendations of the Pennington County Human Service Committee for November 19th, 2013 (detailed minutes on record) are hereby approved. Upon vote the motion was unanimously carried.

SECTION A

- I. To approve the October 15, 2013 Human Service Committee meeting minutes as presented.
- II.
 - A. To approve the CY2014 Supported Employment Purchase of Service Agreement with the Occupational Development Center.
 - B. To approve the CY2014 supervised visitation Purchase of Service Agreement with the Umbrella Tree Children’s Safety Center.
 - C. To enter into a Care Coordination delegation agreement with Medica managed care effective 01/01/2014.
 - D. To authorize submission of a grant renewal to the Minnesota Department of Human Services for Children’s Mobile Crisis Services and, if awarded, to continue as the grant’s fiscal host

SECTION B

- I. To approve payment of the Agency’s bills.

Tony Dorn Jr., Tim Benedict, Tom Goddard and Jim Efteland representing the Thief River Falls Amateur Hockey Association (TRFAHA) met with the County Board to discuss the lease of the Old Arena. Also present was Tony Kozojed representing the Thief River Falls Rifle Club. The TRFAHA representatives had concerns regarding the proposal forwarded to them including a lease amount of \$5,000. County Attorney Alan Rogalla went through the changes in the lease agreement including repairs to the building, liability insurance and Minnesota Department of Health Requirements. The County Attorney also noted he had included in the last 3 year lease the three year notice required under the transfer agreement between the City of Thief River Falls and

Pennington County. The TRFAHA Representatives agreed they had noted the changes in the lease document and acknowledged that the three year notice had been given.

The TRFAHA representatives mentioned that through the years the trade-off for the lease was that TRFAHA did all the maintenance of the building and mechanical equipment which is substantially more than rent. This is a much different lease than the leases in the Auditorium in which the County pays the utilities and maintenance. After further discussion Commissioner Tveitbakk moved, seconded by Commissioner Jensen to approve a 18 month lease (January 1, 2014 - June 30, 2015) with TRFAHA for the Old Arena at a fee of \$250 per year, \$125 for one half of a year upon receipt of a certificate of insurance and return of a signed lease agreement. Motion unanimously carried.

The TRFAHA representative then shared the results of a survey of their member regarding the importance of the Old Arena to youth hockey. Ninety-two percent of the returned surveys said the Old Arena was very important to youth hockey.

Commissioner Peterson moved, seconded by Commissioner Tveitbakk to extend the lease with TRFAHA for office space in the County Auditorium for 18 months (January 1, 2014 - June 30th, 2015) for \$150 per month. Motion unanimously carried.

The County Board then met with Tony Kozojed regarding the Thief River Falls Rifle Club lease. Moved by Commissioner Swanson, seconded by Commissioner Tveitbakk to approve an 18 month lease (January 1, 2014 - June 30, 2015) with the Thief River Falls Rifle Club for \$20 per year. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson to approve an 18 month lease (January 1, 2014 - June 30, 2015) with the Thief River Falls Archery Club for \$50 per year. Motion unanimously carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Swanson to approve an eighteen month lease (January 1, 2014 – June 30, 2015) with St. Bernard's for the use of the gymnasium at a rate of \$325 per month for seven months during the school year. Motion unanimously carried.

Commissioner Tveitbakk moved, seconded by Commissioner Jensen to approve an eighteen month lease (January 1, 2014 – June 30, 2015) for office space in the Auditorium with the Pennington Municipal and County Employees Credit Union. Motion unanimously carried.

Commissioner Jensen moved, seconded by Commissioner Swanson to approve the lease with the City of Thief River Falls for use of the gymnasium in the Auditorium for eighteen months (January 1, 2014 – June 30, 2015) with the City providing snowplowing services. Motion unanimously carried.

Commissioner Jensen moved, seconded by Commissioner Peterson to approve an agreement with the Independent School District #564 for use of the gymnasium for ninth grade basketball practice at a rate of \$7.50 per hour of use when available. Motion unanimously carried.

County Sheriff Ray Kuznia submitted a revised proposal from Skalsky Electric for electrical work needed for the new 911 updated equipment. An additional \$900.00 was added to provide additional 911 circuits. Moved by Commissioner Jensen, seconded by Commissioner Peterson to approve the revised proposal for Skalsky Electric totaling \$4650.00 to add a generator breaker panel, re-circuit existing generator circuits and install two new 911 outlets off the generator panel. Motion unanimously carried.

Ray Kuznia then presented a contract with Environmental Systems Research Institute, Inc. (esri) for a software license for ArcGIS for the 911 system. Moved by Commissioner Peterson, seconded by Commissioner Tveitbakk to approve a contract with esri to provide an ArcGIS software license for \$1,308.15. Motion unanimously carried.

The County Board then discussed the fee for Tobacco License which is presently set at \$25 per year. The Tobacco Ordinance states the fee will be set by County Board Resolution.

The following resolution was introduced by Commissioner Tveitbakk, seconded by Commissioner Jensen and upon vote unanimously carried.

BE IT RESOLVED; that the Pennington County Board set the Tobacco License Fee at \$65 per year effective January 1st, 2014.

County Sheriff Ray Kuznia noted that the interviews for the part-time Sheriff Office clerk are set up for next week. He also noted there would be some additional cost for wiring on the Ford Explorer recently ordered for use as a Sheriff's Squad.

County Auditor/Treasurer Ken Olson presented the Agreement for Consulting Services from Hildi, Inc. to complete a 2014 GASB 45 actuarial valuation that will be used for three financial audit disclosure cycles ending 2014, 2015 and 2016. Moved by Commissioner Tveitbakk, seconded by Commissioner Peterson to approve the Agreement for Consulting Services with Hildi, Inc. as presented at a cost of \$2,800.00. Motion unanimously carried.

Commissioner Tveitbakk moved, seconded by Commissioner Peterson to approve payment of the Human Service warrants totaling \$125,688.77 and the following Commissioner warrants. Motion carried.

WARRANTS	
County Revenue	\$54,980.32
Road & Bridge	\$15,085.99
Capital Improvement	\$16,461.55

Per diems and meal reimbursements in the amount of \$746.42 were also approved.

Moved by Commissioner Peterson, seconded by Commissioner Tveitbakk to approve the minutes of November 12th, 2013 as written. Motion carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Swanson to approve the Dissemination Agent Agreement for Limited Continuing Disclosure Reporting with Northland Securities. Motion unanimously carried.

Moved by Commissioner Swanson, seconded by Commissioner Tveitbakk to appoint Commissioner Jensen and Commissioner Peterson to review and recommend Ditch Levies for 2014. Motion carried.

The County Board then reviewed the BKV Group's proposal for Courthouse Systems Upgrade Professional Service. No Action was taken and it was asked that BKV attend a future County Board meeting to continue discussions. Also discussed was the Board of Water and Soil Resources meeting held to discuss redistribution of Board members on the Middle-Snake-Tamarac Watershed District.

A discussion was held on the RT Vision computerized time card proposal with no action taken.

Moved by Commissioner Jensen, seconded by Commissioner Swanson to adjourn to 5:00 p.m. December 17th, 2013. Motion carried.