

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
COUNTY BOARD ROOM
TUESDAY, FEBRUARY 12TH, 10:00 A.M.**

AGENDA - REVISED

Pledge of Allegiance

10:00 Mike Flaagan - County Engineer
- Highway Dept. Items

10:20 Bryan Malone – Pennington County SWCD
- Wetland Conservation Act – Project
Application

County Auditor's Items

(This agenda is subject to change)

RESOLUTION

WHEREAS, The County Board of Commissioners of the County of Pennington, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes, and

WHEREAS, Said parcels of land have been viewed by the County Board of Commissioners and have been classified as non-conservation lands as provided for in Minnesota Statutes 282.01.

THEREFORE, Be it resolved that the Pennington County Board of Commissioners hereby certifies that all parcels of land have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01, Subd. 8, and 282.018, and the 1991 Laws of Minnesota Ch. 354, Art. 10, Sec. 9, amending M.S. Sec. 282.018, subd. 2 (1990). The County Board of Commissioners hereby certifies that either the County Land Commissioner or the Soil and Water Conservation Board of the district in where the land is located has reviewed the attached land sale list and identified any and all nonforested marginal land and wetland.

BE IT FURTHER RESOLVED That the Pennington County Board of Commissioners hereby request approval from the Minnesota Department of Natural Resources for the sale of said lands.

STATE OF MINNESOTA COUNTY OF PENNINGTON

I, Kenneth Olson, Auditor of Pennington County, Minnesota, do hereby certify that the above is a true and correct copy of a resolution moved by Commissioner _____ seconded by Commissioner _____, and upon vote was unanimously carried.

Dated: February 12th, 2013

Kenneth Olson,
Pennington County Auditor

Minnesota Local/State/Federal Application Form for Water/Wetland Projects

| | | | |
|------------------------------|-------------------|-----------------------------------|--|
| For Internal Use Only | | | |
| Application No. | Field Office Code | Date Initial Application Received | Date initial Application Deemed Complete |

PART I: BASIC APPLICATION

“See HELP” directs you to important additional information and assistance in Instructions, Page 1.

1. LANDOWNER/APPLICANT CONTACT INFORMATION (See Help 1)

Name: City of Thief River Falls, Mark Borseth Phone: 218-681-8506 E-mail: mborseth@citytrf.net
 Complete mailing address: 405 3rd St. E., PO Box 528, Thief River Falls, MN 56701

1A. AUTHORIZED AGENT (See Help 1A) (Only if applicable; an agent is not required)

Name: Paul Konickson, Wisdeth Smith Nolting Phone: 218-277-7415 E-mail: Paul.Konickson@wsn.us.com
 Complete mailing address: Wisdeth Smith Nolting & Associates, 206 South Main Street, Crookston, MN 56716

2. NAME, TYPE AND SIZE OF PUBLIC WATERS or WETLANDS IMPACTED (Attach Additional Project Area sheets if needed)

Name or I.D. # of Waters Impacted (if applicable; if known):

(Check all that apply): Lake River Circular 39 Wetland type: 1, 1L, 2, 3, 4, 5, 6, 7, 8

Wetland plant community type¹: shallow open water, deep marsh, shallow marsh, sedge meadow, fresh meadow,
 wet to wet-mesic prairie, calcareous fen, open bog or coniferous bog, shrub-carr/alder thicket,
 hardwood swamp or coniferous swamp, floodplain forest, seasonally flooded basin

Indicate size of entire lake or wetland (check one): Less than 10 acres (indicate size:) 10 to 40 acres Greater than 40 acres

3. PROJECT LOCATION (Information can be found on property tax statement, property title or title insurance):

Project street address: SW of Pennington Ave & Greenwood St. intersection. Fire #: City (if applicable): Thief River Falls, MN
 ¼ Section: NE Section: 4 Township #: 153N Range #: 43N County: Pennington
 Lot #: Block: Subdivision: Watershed (name or #) 63022 UTM location: N E

Attach a simple site locator map. If needed, include on the map written directions to the site from a known location or landmark, and provide distances from known locations. Label the sheet *SITE LOCATOR MAP*.

4. **TYPE OF PROJECT:** Describe the type of proposed work. Attach *TYPE OF PROJECT* sheet if needed.
Multi-use Recreational Bituminous Trail -See attached Preliminary Plan Sheets and Typical Section

5. **PROJECT PURPOSE, DESCRIPTION AND DIMENSIONS:** Describe what you plan to do and why it is needed, how you plan to construct the project with dimensions (length, width, depth), area of impact, and when you propose to construct the project. **This is the most important part of your application. See HELP 5 before completing this section; see What To Include on Plans** (Instructions, page 1). Attach *PROJECT DESCRIPTION* sheet.

-See attached PROJECT DESCRIPTION SHEET, Preliminary Plan Sheets & Typical Section
Footprint of project: acres or square feet drained, filled or excavated.

6. **PROJECT ALTERNATIVES:** What alternatives to this proposed project have you considered that would avoid or minimize impacts to wetlands or waters? List at least **TWO** additional alternatives to your project in Section 5 that avoid wetlands (one of which may be “no build” or “do nothing”), and explain why you chose to pursue the option described in this application over these alternatives. Attach *PROJECT ALTERNATIVES* sheet if needed.

1. Do Nothing 2. Build Boardwalks over all wetlands.

7. **ADJOINING PROPERTY OWNERS:** For projects that impact more than 10,000 square feet of water or wetlands, list the complete mailing addresses of adjacent property owners on an attached separate sheet. (See HELP 7)

8. **PORTION OF WORK COMPLETED:** Is any portion of the work in wetland or water areas already completed? Yes No. If yes, describe the completed work on a separate sheet of paper labeled **WORK ALREADY COMPLETED**. (See HELP 8)

9. **STATUS OF OTHER APPROVALS:** List any other permits, reviews or approvals related to this proposed project that are either **pending or have already been approved or denied on a separate attached sheet. See HELP 9.**

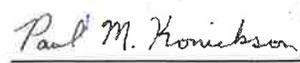
10. **I am applying for state and local authorization** to conduct the work described in this application. I am familiar with the information contained in this application. To the best of my knowledge and belief, all information in Part I is true, complete, and accurate. I possess the authority to undertake the work described, or I am acting as the duly authorized agent of the applicant.



 Signature of applicant (Landowner)

12-14-12

 Date



 Signature of agent (if applicable)

12/14/2012

 Date

This block must be signed by the person who desires to undertake the proposed activity and has the necessary property rights to do so. If only the Agent has signed, please attach a separate sheet signed by the landowner, giving necessary authorization to the Agent.

¹See *Wetland Plants and Plant Communities of Minnesota and Wisconsin (Eggers and Reed, 1997)* as modified by the Board of Water and Soil Resources, United States Army Corps of Engineers.

The public burden for this collection of information is estimated to average 10 hours per response, although the majority of applications should require 5 hours or less. This includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Service Directorate of Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302; and to the Office of Management and Budget, Paperwork Reduction Project (0710-0003), Washington, DC 20503. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please **DO NOT RETURN** your form to either of these addresses. Completed applications must be submitted to the District engineer having jurisdiction over the location of the proposed activity.

PRIVACY ACT STATEMENT: Authorities: Rivers and Harbors Act, Section 10, 33 USC 403; Clean Water Act, Section 404, 33 USC 1344; Marine Protection, Research and Sanctuaries Act, 33 USC 1413, Section 103. Principal purpose: Information provided on this form will be used in evaluating the application for a permit. Routine uses: This information may be shared with the Department of Justice and other Federal, state, and local government agencies. Submission of requested information is voluntary; however, if information is not provided, the permit application cannot be evaluated nor can a permit be issued.

ITEMS 1 THROUGH 4 TO BE FILLED IN BY THE CORPS

- | | | | |
|--------------------|----------------------|------------------|-------------------------------|
| 1. APPLICATION NO. | 2. FIELD OFFICE CODE | 3. DATE RECEIVED | 4. DATE APPLICATION COMPLETED |
|--------------------|----------------------|------------------|-------------------------------|

YOU DO NOT NEED TO COMPLETE ITEMS 6-10 and 12-25 in the SHADED AREAS.
 All applicants must complete **non-shaded** items 5 and 26. If an agent is used, **also** complete items 8 and 11. This optional Federal form is valid for use **only** when included as **part** of this entire state **application packet**.

| | |
|---|---|
| 5. APPLICANT'S NAME Mark Borseth - City of Thief River Falls | 8. AUTHORIZED AGENT'S NAME AND TITLE (an agent is not required) Paul Konickson, Project Engineer (WSN) |
| 6. APPLICANT'S ADDRESS | 9. AGENT'S ADDRESS |
| 7. APPLICANT'S PHONE NO. | 10. AGENT'S PHONE NO. |

11. STATEMENT OF AUTHORIZATION (if applicable; complete **only** if authorizing an agent)
 I hereby authorize Paul Konickson (Widseth Smith Nolting) to act on my behalf as my agent in the processing of this application and to furnish, upon request, supplemental information in support of this permit application.

APPLICANT'S SIGNATURE:  DATE: 12-14-12

| | |
|--|--|
| 12. PROJECT NAME OR TITLE (see instructions) | |
| 13. NAME OF WATERBODY, IF KNOWN (if applicable) | 14. PROJECT STREET ADDRESS (if applicable) |
| 15. LOCATION OF PROJECT | |
| 16. OTHER LOCATION DESCRIPTIONS, IF KNOWN (see instructions) | |
| 17. DIRECTIONS TO THE SITE | 18. NATURE OF ACTIVITY |
| 19. PROJECT PURPOSE | 20. REASON(S) FOR DISCHARGE |
| 21. TYPES OF MATERIAL BEING DISCHARGED AND THE AMOUNT OF EACH TYPE IN CUBIC YARDS | |
| 22. SURFACE AREA IN ACRES OF WETLANDS OR OTHER WATERS FILLED | |
| 23. IS ANY PORTION OF THE WORK ALREADY COMPLETE? YES _____ NO ___ IF YES, DESCRIBE COMPLETED WORK. | |
| 24. ADDRESSES OF ADJOINING PROPERTY OWNERS. | |
| 25. LIST OF OTHER CERTIFICATIONS OR APPROVALS/DENIALS RECEIVED FROM OTHER FEDERAL, STATE OR LOCAL AGENCIES FOR WORK DESCRIBED IN THIS APPLICATION. | |

26. Application is hereby made for a permit or permits to authorize the work described in this application. I certify that the information in this application is complete and accurate. I further certify that I possess the authority to undertake the work described herein or am acting as the duly authorized agent of the applicant.

| | | | |
|--|-------------------------|---|---------------------------|
| <u></u> Signature of applicant | <u>12-14-12</u> Date | <u>Paul M. Konickson</u> Signature of agent (if any) | <u>12/14/2012</u> Date |
|--|-------------------------|---|---------------------------|

The application must be signed by the person who desires to undertake the proposed activity (applicant), or it may be signed by a duly authorized agent if the statement in Block 11 has been filled out and signed. **18 U.S.C. Section 1001** provides that: Whoever, in any manner within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals, or covers up with any trick, scheme, or disguises a material fact or makes any false, fictitious or fraudulent statements or representations or makes or uses any false writing or document knowing same to contain any false, fictitious or fraudulent statements or entry, shall be fined not more than \$10,000 or imprisoned not more than five years or both.

FOR LGU USE ONLY:

Determination for Part 1:

- No WCA Jurisdiction
- Exempt: No. ____ (per MN Rule 8420.0122)
- No Loss: ____ (A,B, . . G, per MN Rule 8420.0220)
- Wetland Boundary or type
- Replacement required – applicant must complete Part II

COMPLETE THE SECTION BELOW ONLY IF REPLACEMENT IS NOT REQUIRED:

Application is (check one): Approved Approved with conditions (conditions attached) Denied

Comments/Findings: _____

LGU official signature *Date*

Name and Title

For Agricultural and Drainage exemptions (MN Rule 8420.0122 Subps. 1 and 2B), LGU has received proof of recording of restrictions (per MN Rule 8420.0115):

County where recorded *Date* *Document # assigned by recorder*

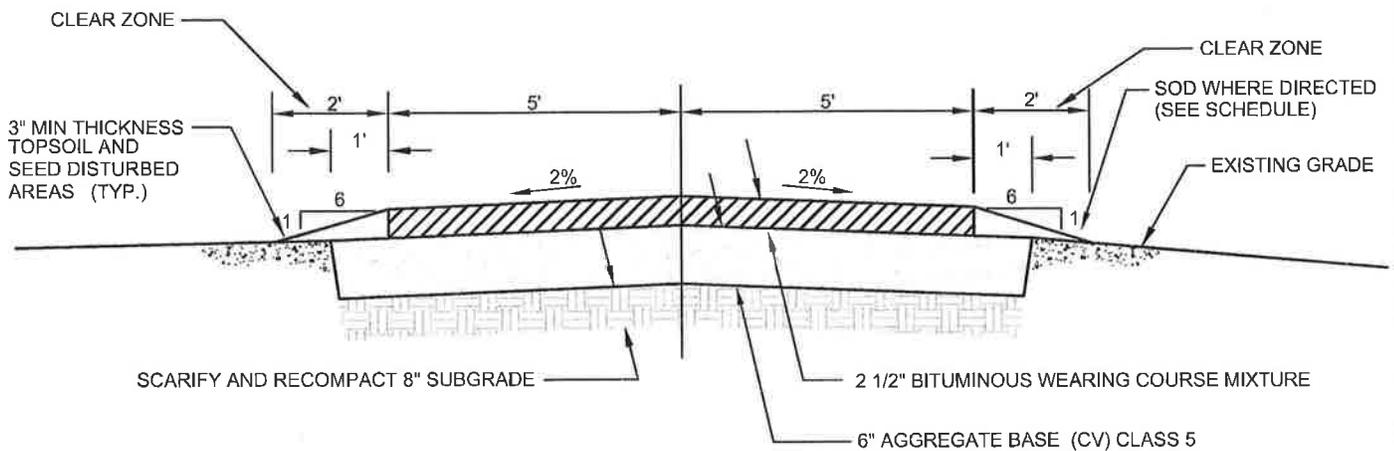
LGU official signature *Date*

PROJECT DESCRIPTION SHEET

This project will construct approximately 1 mile of multi-use recreational trail. This trail is the first phase of a multi-phase trail project connecting different areas of the City and providing a recreational trail in one of the few wooded areas in the City of Thief River Falls.

The trail will be constructed of a 6"-8" aggregate base with a 10' wide bituminous pavement surface. The location of the trail will be along Pennington Avenue, Greenwood Street, and along an existing unimproved trail on the City's property (see attached maps and preliminary plans). The trail will be relocated to avoid wetlands where feasible (south end of west leg of trail). A boardwalk will be constructed over the wetlands located on the south leg of the trail which leave the soil and natural vegetation undisturbed. A small portion of wetland on the southwest portion of the trail will be filled and a pipe will be placed to allow natural drainage. A boardwalk in the location is undesirable considering this will be on a curve in the trail.

See the attached plans, maps, and photos for additional details.

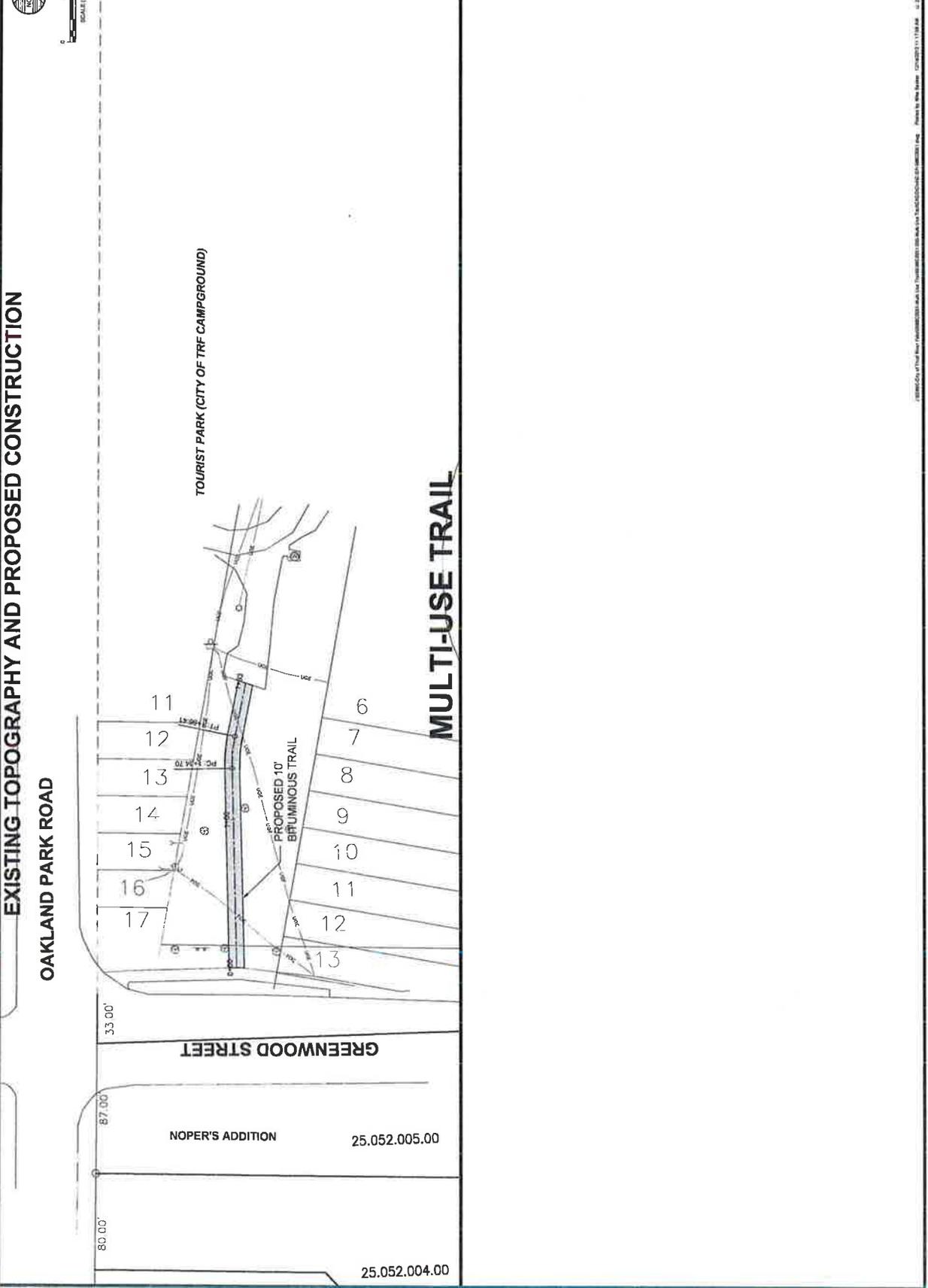


**BIKE PATH
TYPICAL SECTION**

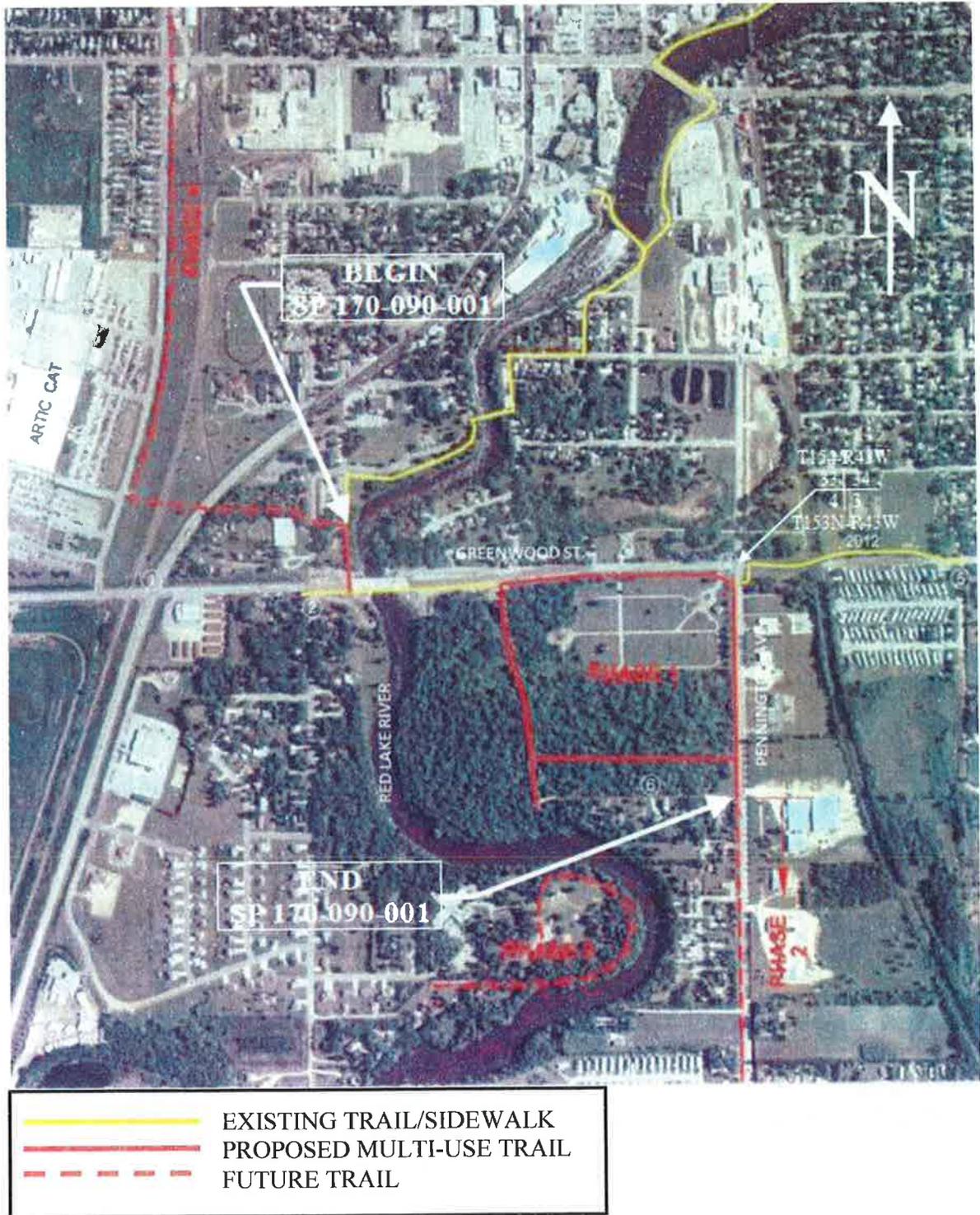
SCALE = N.T.S.

**MULTI-USE TRAIL
CITY OF THIEF RIVER FALLS
S.P. 170-090-001**

ARCHITECTS
 ENVIRONMENTAL SERVICES
 LAND SERVICES
 WATER RESOURCES
 WILBERT
 CONSULTING
 1000 PINE STREET, SUITE 100
 THIEF RIVER FALLS, MN 56641
 PHONE: (763) 835-1111
 FAX: (763) 835-1112
 WWW.WILBERTCONSULTING.COM



1000 PINE STREET, SUITE 100, THIEF RIVER FALLS, MN 56641
 PHONE: (763) 835-1111 FAX: (763) 835-1112
 WWW.WILBERTCONSULTING.COM

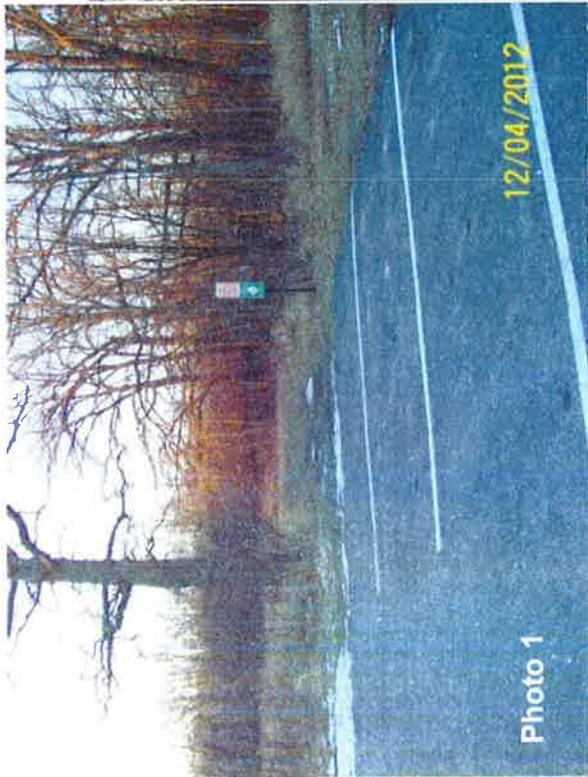


**PROJECT LOCATION MAP (S.P. 170-090-001)
CITY OF THIEF RIVER FALLS**



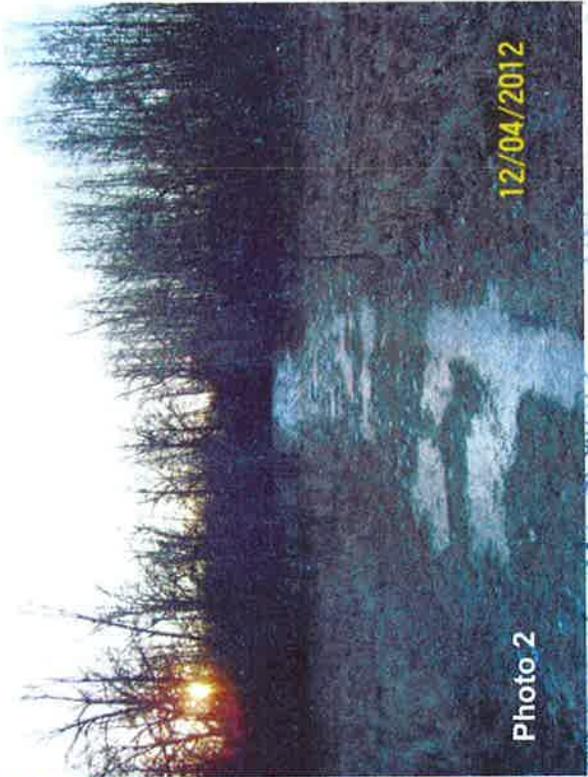
↑ Photo Number & Direction of View

INDEX TO PHOTOS FOR TRF MULTI-USE TRAIL



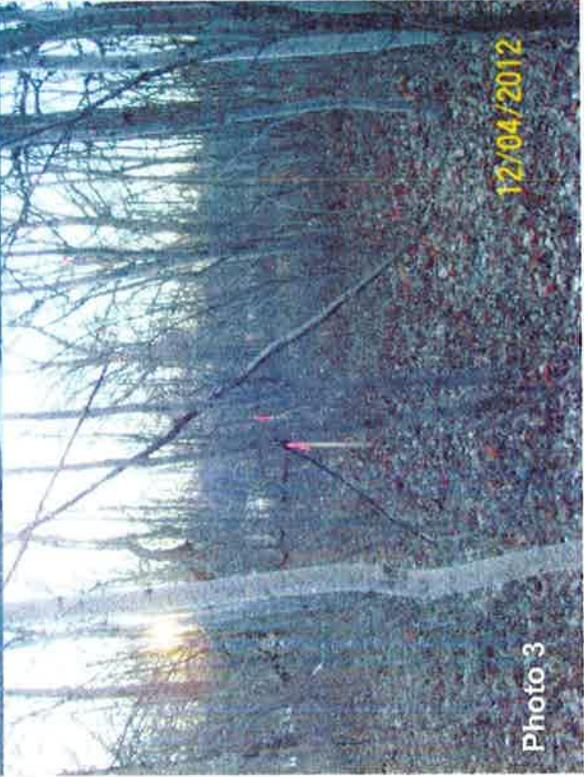
12/04/2012

Photo 1



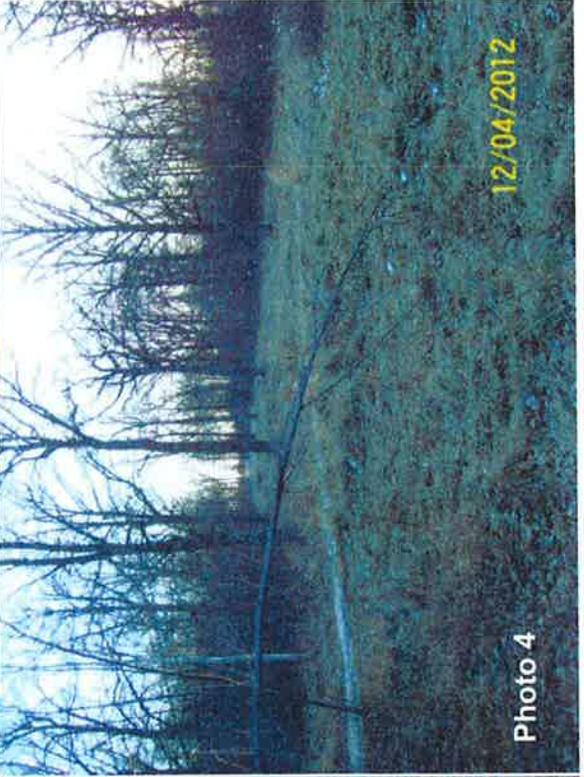
12/04/2012

Photo 2



12/04/2012

Photo 3



12/04/2012

Photo 4



Photo 5.

12/04/2012



Photo 6

12/04/2012

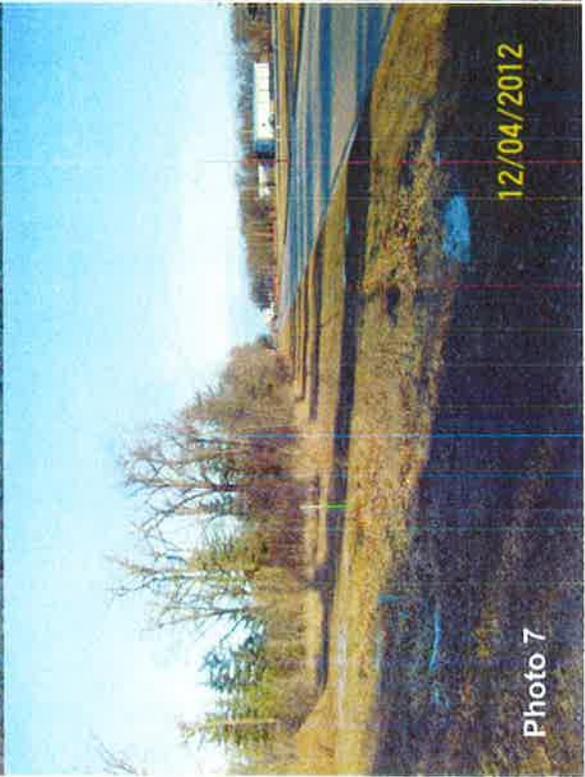


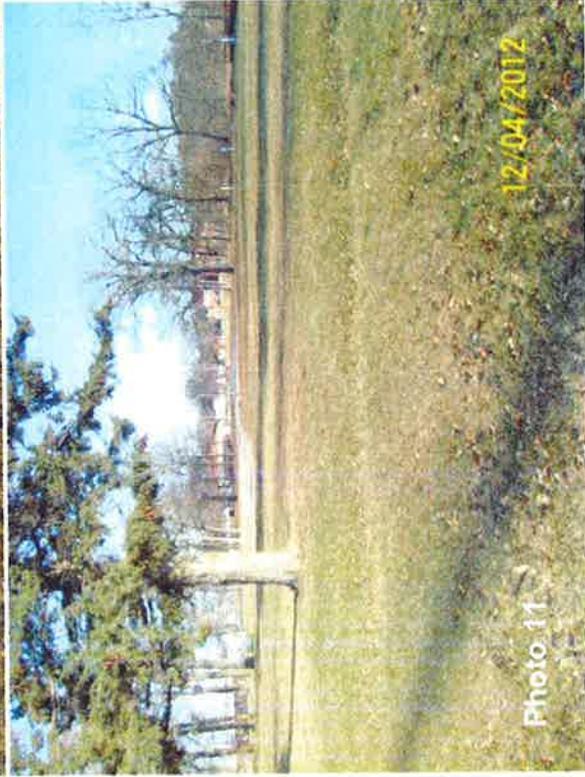
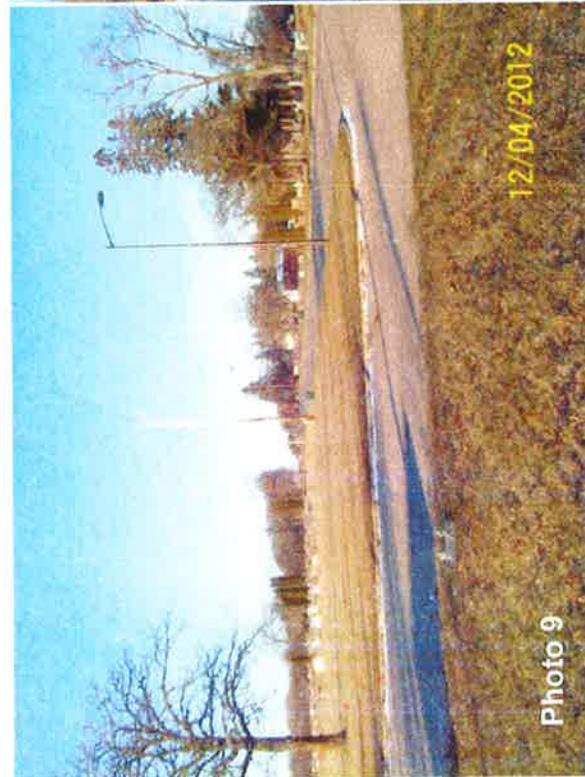
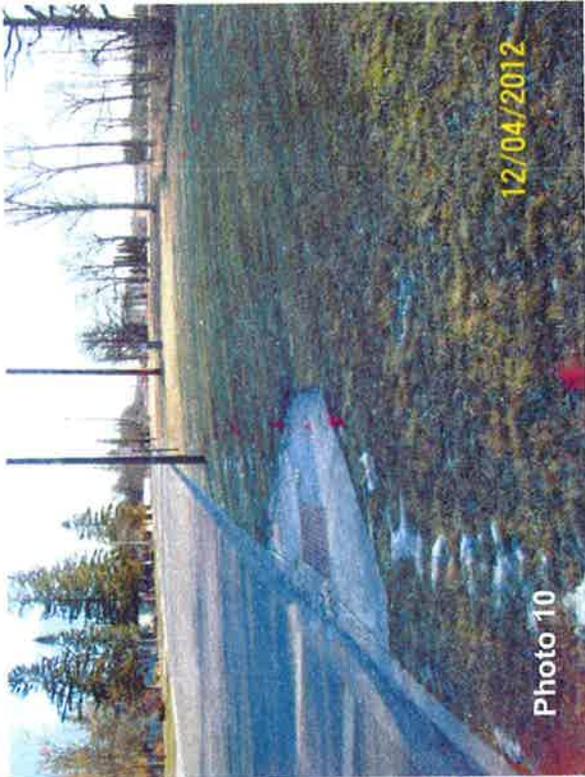
Photo 7

12/04/2012



Photo 8

12/04/2012



Minnesota Wetland Conservation Act

Notice of Application

| | |
|---|---|
| Local Government Unit (LGU) Pennington County | Address P. O. Box 616 Thief River Falls, MN 56701 |
|---|---|

1. PROJECT INFORMATION

| | | | |
|--|--|---|------------------------------------|
| Applicant Name City of Thief River Falls | Project Name Greenwood Trail | Date of Application Dec. 14, 2012 | Application Number 13-01 |
|--|--|---|------------------------------------|

Type of Application (check all that apply):

| | | | |
|---|---------------------------------------|---|-------------------------------------|
| <input type="checkbox"/> Wetland Boundary or Type | <input type="checkbox"/> No-Loss | <input checked="" type="checkbox"/> Exemption | <input type="checkbox"/> Sequencing |
| <input type="checkbox"/> Replacement Plan | <input type="checkbox"/> Banking Plan | | |

Summary and description of proposed project (attach additional sheets as necessary):

| |
|---|
| <p>The project consists of improving approximately 1 mile of multi-use recreational trail within the City of Thief River Falls. It will be constructed with 6-8" of aggregate base and a 10' wide bituminous pavement overlay. The trail has been located to avoid wetland impacts for the most part and a boardwalk will be installed over a portion that could not be avoided. Proposed impacts total 1320 square feet. Replacement is not needed as this falls under the De minimis Exemption since proposed impacts are less than 2000 square feet.</p> |
|---|

2. APPLICATION REVIEW AND DECISION

Signing and mailing of this completed form to the appropriate recipients in accordance with 8420.0255, Subp. 3 provides notice that an application was made to the LGU under the Wetland Conservation Act as specified above. A copy of the application is attached. Comments can be submitted to:

| | |
|--|--|
| Name and Title of LGU Contact Person Bryan Malone District Manager | Comments must be received by (minimum 15 business-day comment period): February 1, 2013 |
| Address (if different than LGU) Pennington SWCD 201 Sherwood Ave S Thief River Falls, MN 56701 | Date, time, and location of decision: February 12, 2012 10:00 am Pennington County Courthouse |
| Phone Number and E-mail Address 218-683-7075 bryan.malone@mn.nacdnet.net | Decision-maker for this application: <input type="checkbox"/> Staff <input checked="" type="checkbox"/> Governing Board or Council |

Signature: *Bryan E. Malone* Date: 1/4/13

3. LIST OF ADDRESSEES

- SWCD TEP member: **Bryan Malone**
- BWSR TEP member: **Steve Hofstad**
- LGU TEP member (if different than LGU Contact): **Mike Flaagan**
- DNR TEP member: **Stephanie Klamm**
- DNR Regional Office: **Nathan Kestner**
- WD or WMO (if applicable): **Red Lake Watershed District**
- Applicant (notice only) and Landowner (if different)
- Members of the public who requested notice (notice only):

- Corps of Engineers Project Manager (notice only)
- BWSR Wetland Bank Coordinator (wetland bank plan applications only)

4. MAILING INFORMATION

- For a list of BWSR TEP representatives: www.bwsr.state.mn.us/contact/WCA_areas.pdf
- For a list of DNR TEP representatives: www.bwsr.state.mn.us/wetlands/wca/DNR_TEP_contacts.pdf
- Department of Natural Resources Regional Offices:

| <u>NW Region:</u> | <u>NE Region:</u> | <u>Central Region:</u> | <u>Southern Region:</u> |
|---|---|---|---|
| Reg. Env. Assess. Ecol. Div. Ecol. Resources 2115 Birchmont Beach Rd. NE Bemidji, MN 56601 | Reg. Env. Assess. Ecol. Div. Ecol. Resources 1201 E. Hwy. 2 Grand Rapids, MN 55744 | Reg. Env. Assess. Ecol. Div. Ecol. Resources 1200 Warner Road St. Paul, MN 55106 | Reg. Env. Assess. Ecol. Div. Ecol. Resources 261 Hwy. 15 South New Ulm, MN 56073 |

For a map of DNR Administrative Regions, see: http://files.dnr.state.mn.us/aboutdnr/dnr_regions.pdf

- For a list of Corps of Project Managers: www.mvp.usace.army.mil/regulatory/default.asp?pageid=687
or send to:

- - US Army Corps of Engineers
 - St. Paul District, ATTN: OP-R
 - 180 Fifth St. East, Suite 700
 - St. Paul, MN 55101-1678

- For Wetland Bank Plan applications, also send a copy of the application to:
 - Minnesota Board of Water and Soil Resources
 - Wetland Bank Coordinator
 - 520 Lafayette Road North
 - St. Paul, MN 55155

5. ATTACHMENTS

In addition to the application, list any other attachments:

-
-
-
-
-

1401 21st Avenue North Fargo ND 58102



January 30, 2013

Mr. Bryan Malone
Pennington SWCD
201 Sherwood Avenue S.
Thief River Falls, MN 56701

Subject: Scope and Budget for a Wetland Delineation, Pennington County Wetland Banking Site – Section 34 T153N R40W.

Dear Mr. Malone:

Houston Engineering, Inc. is pleased to provide you with the enclosed Scope and Budget for Wetland Delineation Services for the Pennington County Wetland Banking Site. The project involves completing wetland delineation work to document and measure wetland boundaries to calculate the wetland credits established by the project.

The project consists of a number of restored wetland areas adjacent to the Red Lake River approximately 16 miles southeast of Thief River Falls. The delineation boundary (project area) is defined as the portion of the NW1/4 of Section 34 that lies east of the Red Lake River. An estimate of the project area (wetland delineation boundary) is sketched on the enclosed map. The wetland delineation boundary sketched on the map was used for the cost estimates in this scope of services.

The purpose of the wetland review will be to establish the boundary and types of wetlands within the project areas. Wetland areas will be identified per the Great Plains Regional Supplement to the 1987 USCOE Federal Manual for Delineating Wetlands. Additional sampling is anticipated for this project due to the level of detail desired for banking projects. The following sections summarize the tasks identified in this scope of services as well as the deliverables and anticipated compensation.

Scope of Services:

1. Gather select information needed for the wetland review including soil maps, NWI maps, topography and air photography, as available.
2. Conduct a field delineation to identify the existence and boundaries of wetlands at the site. The wetland boundaries and sample points will be marked using a GPS unit. The GPS information will be provided to the Pennington SWCD along with the delineation report.

Mr. Bryan Malone
Page 2
January 30, 2013

3. Provide a Wetland Delineation Report for the site characterizing the soils, hydrology and vegetative communities for the wetland areas within the delineation boundary. The Report will identify the Cowardin wetland type and the wetland plant communities within each wetland delineated. The report will also include copies of data forms used for the delineation.
4. The completion of permitting forms, wetland functional models or attendance at Technical Evaluation Panel Meetings or other agency meetings is not included in this scope of services.

Items provided by the Pennington SWCD:

The Pennington SWCD shall provide the following:

1. Access to the property, (including ATV use), and permission to sample and identify the soils and vegetation contained within the project area.
2. Scheduling flexibility in order to avoid inclement weather conditions that would prohibit completion of the fieldwork.
3. Project Plans showing project features including planned wetland areas and seeding plans.
4. Information regarding underground utilities prior to the fieldwork at the project site that could be hazardous for soil sampling activities.

Deliverables for this project:

1. Two hard copies of the Wetland Delineation Report and one electronic version.
2. A field delineation of the project site identifying the existence of jurisdictional wetlands by marking the wetland boundaries using a GPS unit.
3. The GPS files in of the wetland boundaries and sample points in WGS-84 format.
4. The field delineation will be completed by June 1st, 2013 provided that field conditions are suitable for field sampling by May 10th, 2013.



Mr. Bryan Malone
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Estimated Compensation:

Houston Engineering will provide professional wetland delineation services on a time and materials basis and complete this Scope of Services, in accordance with the enclosed terms and conditions, for the following estimated fee plus reimbursable expenses.

Wetland Delineation and Report - \$ 4,500

We look forward to working with you on this project. Should you have any questions, please call me at (701) 237-5065.

Sincerely,

HOUSTON ENGINEERING, INC.

Mark D. Aanenson
Certified Wetland Delineator #1001 - State of Minnesota

MDA:

Enclosure

C:\1Project\Promo\Proposalletters\Bryan Malone letter 1-29-13.doc



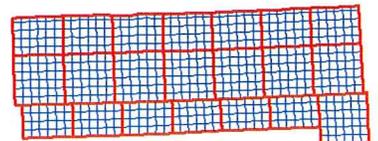
Pennington County
 Highlanding --- T153 R40 S34

1:7,920

- Civil Townships - Pennington
- Sections - Pennington



Maps are for graphical purposes only. They do not represent a legal survey.



General Terms and Conditions

GENERAL

These general terms and conditions (“Terms”) together with the attached Client/Owner Services Agreement between Houston Engineering, Inc. (“ENGINEER”) and OWNER attached hereto (“Agreement”) shall exclusively govern the relationship between ENGINEER and OWNER with respect to the transaction described in the Agreement. No addition, modification, or amendment to these Terms or the Agreement will be binding on ENGINEER unless agreed to in writing and signed by an authorized representative of ENGINEER. (These Terms and the Agreement are hereinafter collectively referred to as the “Agreement”).

1. STANDARD OF CARE

ENGINEER will perform its services in accordance with the terms of this Agreement. The standard of care applicable to ENGINEER’S services will be the degree of care, skill and diligence normally employed by others performing the same or similar services under similar circumstances at the same time and in the same locality. All estimates, recommendations, opinions and decisions of ENGINEER will be made upon the basis of information provided to or made available to ENGINEER based upon ENGINEER’S experience, technical qualifications and professional judgment.

2. WARRANTY

Except as specifically set forth in this Agreement, Engineer has not made and does not make any warranties or representations whatsoever, express or implied, as to services to be performed or materials to be provided including, without limitation, any warranty or representation as to: (i) the merchantability or fitness or suitability of the services or products for a particular use or purpose whether or not disclosed to Engineer; and (ii) delivery of the services and products free of the rightful claim of any person by way of infringement (including, but not limited to, patent or copyright infringement) or the like. Engineer does not warrant and will not be liable for any design, material or construction criteria furnished or specified by owner and incorporated into the services and products provided hereunder.

3. PAYMENT TERMS

Invoices will be submitted periodically (customarily on a monthly basis) and are due and payable upon receipt. OWNER agrees to pay a service charge on all accounts 30 days or most past due at a rate equal to one percent (1%) each month but in no event shall such service charge exceed the maximum amount allowed by law. Acceptance of any payment from OWNER without accrued service charges shall not be deemed to be a waiver of such service charges by ENGINEER. In the event OWNER is past due with respect to any invoice ENGINEER may, after giving five (5) days written notice to OWNER, suspend all services without liability until OWNER has paid in full all amounts owing ENGINEER on account of services rendered and expenses incurred, including service charges on past due invoices. Payment of invoices is not subject to discount or offset by OWNER.

4. CHANGES OR DELAYS

The fee set forth in this Agreement constitute ENGINEER’S estimate to perform the services required to complete the Project as ENGINEER understands it to be defined. If the Project requires conceptual or process development services, such services often are not fully definable in the initial planning. If, as the Project progresses, facts develop that in ENGINEER’S judgment dictate a change in the services to be performed, which may alter the Scope of Services, ENGINEER will inform OWNER so that negotiation of change in scope and adjustment to the time of performance and compensation can be accomplished. If such change results in an increase or decrease in the cost of or time required for performance of the services an equitable adjustment shall be made and the Agreement modified accordingly.

5. PAYMENT

Where the method of payment under the Agreement is based upon cost reimbursement (e.g., hourly rate, time and materials, direct personnel expense or per diem), the provisions of subparagraph a. shall apply in addition to the provisions of subparagraphs b. through d.

- a. The minimum time segment for charging fieldwork is one (1) hour. The minimum time segment for charging work done at any of ENGINEER’S offices is one-quarter hour.
- b. Direct costs, excluding travel and subsistence, are payable at actual documented cost plus 10% for administration. These direct costs include, but are not limited to, shipping, communication, printing and reproduction, computer services, supplies and equipment, and equipment items rented from commercial sources. Travel and subsistence expenses of personnel when on business connected with the Project are reimbursable at cost.
- c. When applicable, rental charges will be applied to cover the cost of pilot-scale facilities or equipment, apparatus, instrumentation, or other technical machinery. When such charges are applicable, OWNER will be advised at the start of an assignment, task, or phase.
- d. Invoices based upon cost reimbursement will be submitted showing labor (hours worked) and total expense. If requested by OWNER, supporting documentation will be supplied at the cost of providing such documentation, including labor and copying costs.

6. TERMINATION

Either party may terminate this Agreement, in whole or in part, by giving fourteen (14) days’ written notice, if the other party fails to fulfill its obligations under this Agreement through no fault of the terminating party. Where method of payment is “lump sum,” the final invoice will include all services and expenses associated with the Project up to the effective date of termination. Where method of payment is based upon cost reimbursement, the final invoice will include all services and expenses associated with the Project up to the effective date of termination. An equitable adjustment shall be made to provide for termination settlement costs ENGINEER incurs relating to commitments that had become firm before termination and for a reasonable profit for services performed.

7. LIMITATION OF LIABILITY

In no event shall ENGINEER be liable for incidental, indirect or consequential damages of any kind. ENGINEER’S maximum cumulative liability with respect to all claims and liabilities under this Agreement, whether or not insured, shall not exceed the greater of \$50,000 or the total compensation received by ENGINEER under this Agreement. The disclaimers and limitations of liability set forth herein shall apply

General Terms and Conditions

regardless of any other contrary provision set forth and regardless of the form of action, whether in contract, tort or otherwise. Each provision of this Agreement which provides for a limitation of liability, disclaimer of warranty or condition or exclusion of damages is severable and independent of any other provision and is to be enforced as such. OWNER hereby releases ENGINEER from any and all liability over and above the limitations set forth in this paragraph.

8. INSURANCE

ENGINEER agrees to purchase, at its own expense, workers' compensation insurance and comprehensive general liability insurance in amounts determined by ENGINEER and will, upon request, furnish insurance certificates to OWNER. The existence of any such insurance shall not increase ENGINEER'S liability as limited by paragraph 8 above.

9. HAZARDOUS SUBSTANCE INDEMNIFICATION

OWNER acknowledges that neither ENGINEER nor ENGINEER'S agents or consultants have any professional liability (errors or omissions) or other insurance for claims or damages arising out of the performance of or failure to perform professional services, including but not limited to the preparation of reports, designs, drawings, and specifications related to the investigation, detection, abatement, replacement, or removal of parts, materials, or processes containing asbestos or relating to the actual, alleged, or threatened discharge, dispersal, release or escape of pollutants (defined herein as any solid, liquid, gaseous, or thermal irritant or contaminant, including smoke, vapor, soot, fumes, acids, alkalis, chemicals, and waste) or hazardous substances of any kind however defined. Accordingly, OWNER hereby agrees to bring no claim for fault, negligence, breach of contract, indemnity, or other action against ENGINEER, its principals, employees, agents, and consultants, if such claim in any way would relate to asbestos, pollutants or hazardous substances in connection with the Project. OWNER further agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless ENGINEER, its principals, employees, agents, and consultants from and against all claims, damages, losses, and expenses, direct or indirect, or consequential damages, including but not limited to fees and charges for attorneys and court and arbitration costs, arising out of or resulting from the performance of ENGINEER'S services hereunder, or claims brought against ENGINEER by third parties and arising from ENGINEER'S services or others' services and/or work related to asbestos, pollutants and/or hazardous substance activities. This indemnification shall survive termination of the Agreement.

10. INDEMNIFICATION

OWNER shall defend, indemnify, and hold harmless ENGINEER, together with its officers, directors, agents, consultants and employees from and against any and all claims, costs, losses and damages, including attorneys' fees and other costs of litigation or dispute resolution arising directly or indirectly from OWNER'S breach of this Agreement or OWNER'S fault, negligent acts or omissions or intentional misconduct in connection with this Agreement or the Project.

11. PROJECT SITE

OWNER shall furnish or cause to be furnished to ENGINEER all documents and information known to OWNER that relate to the identity, location, quantity, nature, or characteristics of any asbestos, pollutant or hazardous substance, however defined, at, on or under the Project site. In addition, OWNER shall furnish such other reports, data, studies, plans, specifications, documents, and other information regarding surface and subsurface site conditions required by ENGINEER for proper performance of its services. ENGINEER shall be entitled to rely upon OWNER provided documents and information in performing the services required under this Agreement; however, ENGINEER assumes no responsibility or liability for the accuracy or completeness of any such documents or information. ENGINEER will not direct, supervise, or control the work of contractors or their subcontractors. ENGINEER'S services will not include a review or evaluation of the contractor's or subcontractor's safety measures. ENGINEER shall be responsible only for its activities and those of its employees on any site. The presence of ENGINEER, its employees, agents or subcontractors on a site shall not imply that ENGINEER controls the operations of others nor shall it be construed to be an acceptance by ENGINEER of any responsibility for job-site safety.

12. DISPOSAL OF CONTAMINATED MATERIAL

ENGINEER is not, and has no responsibility as a handler, generator, operator, treater, storer, transporter, or disposer of hazardous or toxic substances found or identified at a site.

13. CONFIDENTIALITY

ENGINEER shall maintain as confidential and not disclose to others without OWNER'S prior consent all information obtained from OWNER that was not otherwise previously known to ENGINEER or in the public domain and is expressly designated by OWNER in writing to be "CONFIDENTIAL." The provisions of this paragraph shall not apply to information in whatever form that (a) is published or comes into the public domain through no fault of ENGINEER, (b) is furnished by or obtained from a third party who is under no obligation to keep the information confidential, or (c) is required to be disclosed by law on order of a court, administrative agency, or other authority with proper jurisdiction. OWNER agrees that ENGINEER may use and publish OWNER'S name and a general description of ENGINEER'S services with respect to the Project in describing ENGINEER'S experience and qualifications to other clients or potential clients.

14. RE-USE OF DOCUMENTS

All documents, including drawings and specifications, prepared or furnished by ENGINEER (and ENGINEER'S affiliates, agents, subsidiaries, independent professional associates, consultants, and subcontractors) pursuant to this Agreement are instruments of service in respect of the Project, and ENGINEER shall retain ownership thereof, whether or not the Project is completed. OWNER may make and retain copies for information and reference in connection with the Project; however, such documents are not intended or represented to be suitable for re-use by OWNER or others on extensions of the Project or on any other project. Any re-use without written verification or adaptation by ENGINEER for the specific purpose intended will be at OWNER'S sole risk and without liability to ENGINEER or ENGINEER'S affiliates, agents, subsidiaries, independent professional associates, consultants, and subcontractors with respect to any and all costs, expenses, fees, losses, claims, demands, liabilities, suits, actions, and damages whatsoever arising out of or resulting therefrom.

General Terms and Conditions

Any such verification or adaptation will entitle ENGINEER to further compensation at rates to be agreed upon by OWNER and ENGINEER.

15. CONTROLLING AGREEMENT

This Agreement shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice-to-proceed, or like document regarding ENGINEER's services. If any provision of this Agreement is determined to be invalid or unenforceable in whole or part by a court of competent jurisdiction, the remaining provisions hereof shall remain in full force and effect and be binding upon the parties hereto. The parties agree to reform this Agreement to replace any such invalid or unenforceable provision with a valid and enforceable provision that as closely as possible expresses the intention of the stricken provision. This Agreement, including but not limited to the indemnification provisions, shall survive the completion of the services under this Agreement and the termination of this Agreement for any cause. This Agreement gives no rights or benefits to anyone other than ENGINEER and OWNER and has no third party beneficiaries except as may be specifically set forth in this Agreement. This Agreement constitutes the entire agreement between the parties and shall not in any way be modified, varied or amended unless in writing signed by the parties. Prior negotiations, writings and understandings relating to the subject matter of this Agreement are merged herein and are superceded and canceled by this Agreement. Headings used in this Agreement are for the convenience of reference only and shall not affect the construction of this Agreement.

16. PROPRIETARY DATA

The technical and pricing information contained in the Scope of Services is confidential and proprietary and is not to be disclosed or otherwise made available to third parties by OWNER without the express written consent of ENGINEER.

17. GOVERNING LAW

This Agreement is to be governed by and construed in accordance with the laws of the principal place of business of ENGINEER.

18. DATA PRACTICES ACT REQUESTS

ENGINEER considers certain information developed during the execution of services as "not public" and "protected" from public disclosure under the various local, state and federal Data Practices Act Requests. OWNER shall reimburse ENGINEER for any and all costs and expenses, including attorneys' fees associated with any type of data practices act request.

19. ASSIGNMENTS

This Agreement and the rights and duties hereunder may not be assigned by OWNER, in whole or in part, without ENGINEER'S prior written approval.

20. FORCE MAJURE

ENGINEER shall not be liable for any loss, damage or delay resulting out of its failure to perform hereunder due to causes beyond its reasonable control including, without limitation, acts of nature or the OWNER, acts of civil or military authority, terrorists threats or attacks, fires, strikes, floods, epidemics, quarantine restrictions, war, riots, delays in transportation, transportation embargos, extraordinary weather conditions or other natural catastrophe or any other cause beyond the reasonable control of ENGINEER. In the event of any such delay, ENGINEER'S performance date(s) will be extended for that length of time as may be reasonably necessary to compensate for the delay.

21. WAIVER

No failure or delay on the part of ENGINEER in exercising the right, power or remedy under this Agreement shall operate as a waiver thereof; nor shall any single or partial exercise of any rights, power or remedy preclude any other or further exercise thereof or the exercise of any other right, power or remedy hereunder. The remedies provided in this Agreement are cumulative and not exclusive of any remedies provided by law.

22. WAIVER OF JURY

In the interest of expediting any disputes that might arise between ENGINEER and OWNER, ENGINEER and OWNER hereby waive their respective rights to a trial by jury of any dispute or claim concerning this Agreement, the services and any other documents or agreements contemplated by or executed in connection with this Agreement.

23. NOTICES

Any and all notices, demands or other communications require or desire to be given under this Agreement shall be in writing and shall be validly given or made if personally served; sent by commercial carrier service; or if deposited in the United States Mail, certified or registered, postage prepared, return receipt requested. If such notice or demand is served personally, notice shall be deemed constructively made at the time of such personal service. If such notice, demand or other communication is given by mail or commercial carrier service, such notice shall be conclusively deemed given three (3) days after deposit thereof in the United States Mail or with a commercial carrier service. Notices, demand or other communications required or desired hereunder shall be addressed to the individuals indicated in this Agreement at the addresses indicated in this Agreement. Any party may change its address or authorized recipient for purposes of this paragraph by written notice given in the manner provided above.

RIGHT OF WAY EASEMENT

Donald J. Jensen and Danette L. Jensen, Grantors, for and in consideration of One Dollar (\$1.00), receipt of which is hereby acknowledged, hereby conveys and warrants to Pennington County, Grantee's, a permanent and perpetual right-of-way easement for ingress and egress, over the following-described property situated in the County of Pennington, State of Minnesota, to-wit:

An Easement for ingress and egress over and across the following described property:

Commencing at the Northeast (NE) Corner of said Northeast Quarter (NE ¼), located on the northerly thirty-five (35) feet of said Quarter, running Westerly on a line parallel to the North boundary of said Northeast Quarter (NE ¼), to the Easterly boundary of the Northwest Quarter (NW ¼), all in Section Thirty-four (34), Township One Hundred Thirty-five (135) North, Range Forty (40) West.

1. **TERM:** This easement is permanent and perpetual.
2. **USE OF EASEMENT BY GRANTEES:** Grantees shall have the non-exclusive right to use the easement for ingress and egress onto the real property described above.
3. **GRANTOR'S USE:** The Grantors reserve the right to full use and enjoyment of the roadway, and shall have the right to grant others the right to use the roadway.
4. **GOVERNING LAW:** The conveyance shall be governed and constructed in accordance with the laws of the State of Minnesota.
5. **LIABILITY:** Grantees shall use the easement at their own risk. Grantor shall have no responsibility for any injury or damage to persons or properties occurring on the easement area.

Subscribed and sworn to before me this
____ day of _____, 2013.

THIS INSTRUMENT WAS DRAFTED BY:

ALAN G. ROGALLA
PENNINGTON COUNTY ATTORNEY
BOX 616, 101 NO. MAIN
THIEF RIVER FALLS, MN. 56701

November 21, 2012

Re: Boundary Survey County Wetland Bank in Section 34 Township 153 North, Range 40 West, Pennington County.

Dear: Bryan Malone and the Board of Soil and Water Conservation District.

Widseth Smith Nolting & Associates, Inc. (WSN) is pleased to have been contacted by you to provide a proposal for Professional Land Surveying services.

From our understanding, the Scope of Work is to provide a boundary survey of Government Lots 1 and 4 and the Northeast Quarter of the Northwest Quarter in Section 34, Township 153 North, Range 40 West, Pennington County. We are committed to assisting you in achieving your goals for this project. Therefore, in the interests of providing you with the best possible service at a reasonable rate, we propose to provide the services outlined below:

Scope of work:

1. Survey said property.
2. Prepare a Certificate of Survey showing our findings.
3. Fence post can be set at corner locations and along lines for an additional \$15.00.

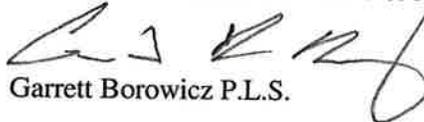
Estimated Fee:

Our estimated fee for the above scope is **\$2,600.00.**

We sincerely appreciate the opportunity to provide an estimate for this Boundary survey.

If you have any changes in the scope of work, questions, or would like clarification of our proposal, please contact me. Thank you again for this opportunity.

Very truly yours,
WIDSETH SMITH NOLTING & ASSOCIATES, INC.


Garrett Borowicz P.L.S.

DRAFT RESOLUTION

WHEREAS, Minnesota Statutes 244.19 subdivision 6 outlines a process for state reimbursement to participating counties of 50% of the previous year's expenditure for their probation officer salaries, and

WHEREAS, 27 County Probation Officer counties and 28 Department of Corrections Contract counties participate in this process, and

WHEREAS, appropriations from the state have steadily decreased from 50% in 1996 to an all-time low of 31% in FY 2012, and

WHEREAS, the 55 counties participating in this process have been forced to absorb the \$2,963,000 deficit in the FY 2012 reimbursement funding for their probation officers, and

WHEREAS, the 2013 legislative session will be establishing the FY 14 and FY15 appropriation for probation officer salary reimbursement for these 55 counties, and

WHEREAS, the Minnesota Association of County Probation Officers has been working with the Department of Corrections and legislative staff to ensure that an accurate FY 14 and FY 15 appropriation amount is determined, and

NOW, THEREFORE, BE IT RESOLVED, that the _____ County Board of Commissioners strongly requests the 2013 Minnesota Legislature to appropriate sufficient funds to reimburse the 55 participating counties for the full 50% of the cost of their probation officer salaries.

Kennedy

&

Graven

CHARTERED

470 U.S. Bank Plaza
200 South Sixth Street
Minneapolis MN 55402

(612) 337-9300 telephone
(612) 337-9310 fax
<http://www.kennedy-graven.com>

MEMORANDUM

To: Kenneth Olson, County Auditor, Pennington County
Board of Commissioners, Pennington County

From: Julie Eddington, Kennedy & Graven

Re: Post-Issuance Compliance for Tax-Exempt Governmental Bonds

Date: January 28, 2013

Attached please find a “Post-Issuance Compliance Procedure and Policy For Tax-Exempt Governmental Bonds,” which I recommend the Board of Commissioners of Pennington County (the “County”) adopt due to recent changes in the Form 8038-G, which is an informational tax return that issuers of tax-exempt governmental bonds are required to submit to the Internal Revenue Service (the “IRS”) for each bond issue. The revised Form 8038-G has added several new questions regarding whether the issuer of the bonds has written policies in place to (i) take action to remediate any private use that may occur in a bond-financed facility (which can cause the bonds to taxable) and (ii) to ensure that the arbitrage rules are followed.

In 2009, the IRS mailed its Governmental Bond Financings Compliance Check Questionnaire, Form 14002 to two hundred governmental entities that had issued tax-exempt bonds in 2005, and has suggested that it may send this questionnaire to more issuers in the near future. A major focus of the IRS questionnaire is whether the governing body of the issuer of tax-exempt governmental bonds has adopted written procedures for compliance with the tax code and the tax regulations related to the use of the proceeds of tax-exempt bonds and bond-financed facilities. In addition, if a problem with the tax exemption of the bonds is identified at some point, the IRS has indicated it will allow reduced closing agreement amounts under its Voluntary Closing Agreement Program for issuers who implement written post-issuance compliance procedures.

Given the recent focus of the IRS on written compliance policies and the new questions on the Form 8038-G, I recommend that the County adopt the attached policy prior to the issuance of the County’s General Obligation Drainage Ditch Bonds, Series 2013A, scheduled to be issued on February 14, 2013. If you have any questions about post-issuance compliance or the proposed policy, please do not hesitate to call me at (612) 337-9213.

KENNEDY & GRAVEN, CHARTERED

Julie Eddington

PENNINGTON COUNTY, MINNESOTA

**POST-ISSUANCE COMPLIANCE PROCEDURE AND POLICY
FOR TAX-EXEMPT GOVERNMENTAL BONDS**

February 12, 2013

Post-Issuance Compliance Procedure and Policy for Tax-Exempt Governmental Bonds

Pennington County (the “County”) issues tax-exempt governmental bonds to finance capital improvements. As an issuer of tax-exempt governmental bonds, the County is required by the terms of Sections 103 and 141-150 of the Internal Revenue Code of 1986, as amended (the “Code”), and the Treasury Regulations promulgated thereunder (the “Treasury Regulations”), to take certain actions subsequent to the issuance of such bonds to ensure the continuing tax-exempt status of such bonds. In addition, Section 6001 of the Code and Section 1.6001-1(a) of the Treasury Regulations, impose record retention requirements on the County with respect to its tax-exempt governmental bonds. This Post-Issuance Compliance Procedure and Policy for Tax-Exempt Governmental Bonds (the “Policy”) has been approved and adopted by the County to ensure that the County complies with its post-issuance compliance obligations under applicable provisions of the Code and Treasury Regulations.

1. Effective Date and Term. The effective date of this Policy is the date of approval by the Board of Commissioners of the County (February 12, 2013) and shall remain in effect until superseded or terminated by action of the Board of Commissioners of the County.

2. Responsible Parties. The County Auditor of the County (the “County Auditor”) shall be the party primarily responsible for ensuring that the County successfully carries out its post-issuance compliance requirements under applicable provisions of the Code and Treasury Regulations. The County Auditor will be assisted by other County staff and officials when appropriate. The County Auditor will also be assisted in carrying out post-issuance compliance requirements by the following organizations:

(a) Bond Counsel (the law firm primarily responsible for providing bond counsel services for the County);

(b) Financial Advisor (the organization primarily responsible for providing financial advisor services to the County);

(c) Paying Agent (the person, organization, or County officer primarily responsible for providing paying agent services for the County); and

(d) Rebate Analyst (the organization primarily responsible for providing rebate analyst services for the County).

The County Auditor shall be responsible for assigning post-issuance compliance responsibilities to staff of the County, Bond Counsel, Paying Agent, and Rebate Analyst. The County Auditor shall utilize such other professional service organizations as are necessary to ensure compliance with the post-issuance compliance requirements of the County. The County Auditor shall provide training and educational resources to County staff who are responsible for ensuring compliance with any portion of the post-issuance compliance requirements of this Policy.

3. Post-Issuance Compliance Actions. The County Auditor shall take the following post-issuance compliance actions or shall verify that the following post-issuance compliance actions have been taken on behalf of the County with respect to each issue of tax-exempt governmental bonds issued by the County:

(a) The County Auditor shall prepare or cause to be prepared a transcript of principal documents (this action will be the primary responsibility of Bond Counsel).

(b) The County Auditor shall file or cause to be filed with the Internal Revenue Service (the “IRS”), within the time limit imposed by Section 149(e) of the Code and applicable Treasury Regulations, an Information Return for Tax-Exempt Governmental Obligations, Form 8038-G (this action will be the primary responsibility of Bond Counsel).

(c) The County Auditor shall prepare or cause to be prepared an “allocation memorandum” for each issue of tax-exempt governmental bonds in accordance with the provisions of Treasury Regulations, Section 1.148-6(d)(1), that accounts for the allocation of the proceeds of the tax-exempt bonds to expenditures not later than the earlier of:

(i) eighteen (18) months after the later of (A) the date the expenditure is paid, or (B) the date the project, if any, that is financed by the tax-exempt bond issue is placed in service; or

(ii) the date sixty (60) days after the earlier of (A) the fifth anniversary of the issue date of the tax-exempt bond issue, or (B) the date sixty (60) days after the retirement of the tax-exempt bond issue.

Preparation of the allocation memorandum will be the primary responsibility of the County Auditor (in consultation with the Financial Advisor and Bond Counsel).

(d) The County Auditor, in consultation with Bond Counsel, shall identify proceeds of tax-exempt governmental bonds that must be yield-restricted and shall monitor the investments of any yield-restricted funds to ensure that the yield on such investments does not exceed the yield to which such investments are restricted.

(e) In consultation with Bond Counsel and/or the Rebate Analyst, the County Auditor shall determine whether the County is subject to the rebate requirements of Section 148(f) of the Code with respect to each issue of tax-exempt governmental bonds. In consultation with Bond Counsel, the County Auditor shall determine, with respect to each issue of tax-exempt governmental bonds, whether the County is eligible for any of the temporary periods for unrestricted investments and is eligible for any of the spending exceptions to the rebate requirements. The County Auditor shall contact the Rebate Analyst prior to the fifth anniversary of the date of issuance of each issue of tax-exempt governmental bonds of the County and each fifth anniversary thereafter to arrange for calculations of the rebate requirements with respect to such tax-exempt governmental bonds. If a rebate payment is required to be paid by the County, the County Auditor shall prepare or cause to be prepared the Arbitrage Rebate, Yield Reduction and Penalty in Lieu of Arbitrage Rebate, Form 8038-T, and submit such Form 8038-T to the IRS with the required rebate payment. If the County is authorized to recover a rebate payment previously paid, the County Auditor shall prepare or cause to be prepared the Request for Recovery of Overpayments Under Arbitrage Rebate Provisions, Form 8038-R, with respect to such rebate recovery, and submit such Form 8038-R to the IRS.

4. Procedures for Monitoring, Verification, and Inspections. The County Auditor shall institute such procedures as the County Auditor shall deem necessary and appropriate to monitor the use of the proceeds of tax-exempt governmental bonds issued by the County, to verify that certain post-issuance compliance actions have been taken by the County, and to provide for the inspection of the facilities financed with the proceeds of such bonds. At a minimum, the County Auditor shall establish the following procedures:

(a) The County Auditor shall monitor the use of the proceeds of tax-exempt governmental bonds to: (i) ensure compliance with the expenditure and investment requirements under the temporary period provisions set forth in Treasury Regulations, Section 1.148-2(e); (ii) ensure compliance with the safe harbor restrictions on the acquisition of investments set forth in Treasury Regulations, Section 1.148-5(d); (iii) ensure that the investments of any yield-restricted funds do not exceed the yield to which such investments are restricted; and (iv) determine whether there has been compliance with the spend-down requirements under the spending exceptions to the rebate requirements set forth in Treasury Regulations, Section 1.148-7.

(b) The County Auditor shall monitor the use of all bond-financed facilities in order to: (i) determine whether private business uses of bond-financed facilities have exceeded the *de minimus* limits set forth in Section 141(b) of the Code as a result of leases and subleases, licenses, management contracts, research contracts, naming rights agreements, or other arrangements that provide special legal entitlements to nongovernmental persons; and (ii) determine whether private security or payments that exceed the *de minimus* limits set forth in Section 141(b) of the Code have been provided by nongovernmental persons with respect to such bond-financed facilities. The County Auditor shall provide training and educational resources to any County staff who have the primary responsibility for the operation, maintenance, or inspection of bond-financed facilities with regard to the limitations on the private business use of bond-financed facilities and as to the limitations on the private security or payments with respect to bond-financed facilities.

(c) The County Auditor shall undertake the following with respect to each outstanding issue of tax-exempt governmental bonds of the County: (i) an annual review of the books and records maintained by the County with respect to such bonds; and (ii) an annual physical inspection of the facilities financed with the proceeds of such bonds, conducted by the County Auditor with the assistance with any County staff who have the primary responsibility for the operation, maintenance, or inspection of such bond-financed facilities.

5. Record Retention Requirements. The County Auditor shall collect and retain the following records with respect to each issue of tax-exempt governmental bonds of the County and with respect to the facilities financed with the proceeds of such bonds: (i) audited financial statements of the County; (ii) appraisals, demand surveys, or feasibility studies with respect to the facilities to be financed with the proceeds of such bonds; (iii) publications, brochures, and newspaper articles related to the bond financing; (iv) trustee or paying agent statements; (v) records of all investments and the gains (or losses) from such investments; (vi) paying agent or trustee statements regarding investments and investment earnings; (vii) reimbursement resolutions and expenditures reimbursed with the proceeds of such bonds; (viii) allocations of proceeds to expenditures (including costs of issuance) and the dates and amounts of such expenditures (including requisitions, draw schedules, draw requests, invoices, bills, and cancelled checks with respect to such expenditures); (ix) contracts entered into for the construction, renovation, or purchase of bond-financed facilities; (x) an asset list or schedule of all bond-financed depreciable property and any depreciation schedules with respect to such assets or property; (xi) records of the purchases and sales of bond-financed assets; (xii) private business uses of bond-financed facilities that arise subsequent to the date of issue through leases and subleases, licenses, management contracts, research contracts, naming rights agreements, or other arrangements that provide special legal entitlements to nongovernmental persons and copies of any such agreements or instruments; (xiii) arbitrage rebate reports and records of rebate and yield reduction payments; (xiv) resolutions or other actions taken by the governing body subsequent to the date of issue with respect to such bonds; (xv) formal elections authorized by the Code or Treasury Regulations that are taken with respect to such bonds; (xvi) relevant correspondence relating to such bonds; (xvii) documents related to guaranteed investment contracts or certificates of deposit, credit enhancement transactions, and financial derivatives

entered into subsequent to the date of issue; (xviii) copies of all Form 8038-Ts and Form 8038-Rs filed with the IRS; and (xix) the transcript prepared with respect to such tax-exempt governmental bonds.

The records collected by the County Auditor shall be stored in any format deemed appropriate by the County Auditor and shall be retained for a period equal to the life of the tax-exempt governmental bonds with respect to which the records are collected (which shall include the life of any bonds issued to refund any portion of such tax-exempt governmental bonds or to refund any refunding bonds) plus three (3) years.

6. Remedies.

(a) In consultation with Bond Counsel, the County Auditor shall become acquainted with the remedial actions under Treasury Regulations, Section 1.141-12, to be utilized in the event that private business use of bond-financed facilities exceeds the *de minimus* limits under Section 141(b)(1) of the Code. If, as result of the procedures described in Section 4(b) of this Policy or otherwise, the County Auditor (in consultation with Bond Counsel) determines that a remedial action is or will be needed in order to prevent governmental bonds from meeting the private use test or the private loan financing test, the County Auditor will work with Bond Counsel to take a remedial action with respect to those bonds.

(b) The County Auditor shall also become acquainted with the Tax Exempt Bonds Voluntary Closing Agreement Program described in Notice 2008-31, 2008-11 I.R.B. 592, to be utilized as a means for an issuer to correct any post-issuance infractions of the Code and Treasury Regulations with respect to outstanding tax-exempt bonds.

7. Continuing Disclosure Obligations. In addition to its post-issuance compliance requirements under applicable provisions of the Code and Treasury Regulations, the County has agreed to provide continuing disclosure, such as annual financial information and material event notices, pursuant to a continuing disclosure certificate or similar document (the “Continuing Disclosure Document”) prepared by Bond Counsel and made a part of the transcript with respect to each issue of bonds of the County that is subject to such continuing disclosure requirements. The Continuing Disclosure Documents are executed by the County to assist the underwriters of the County’s bonds in meeting their obligations under Securities and Exchange Commission Regulation, 17 C.F.R. Section 240.15c2-12, as in effect and interpreted from time to time (“Rule 15c2-12”). The continuing disclosure obligations of the County are governed by the Continuing Disclosure Documents and by the terms of Rule 15c2-12. The County Auditor is primarily responsible for undertaking such continuing disclosure obligations and to monitor compliance with such obligations.

8. Other Post-Issuance Actions. If, in consultation with Bond Counsel, the Financial Advisor, the Paying Agent, the Rebate Analyst, the County Attorney, or the Board of Commissioners, the County Auditor determines that any additional action not identified in this Policy must be taken by the County Auditor to ensure the continuing tax-exempt status of any issue of governmental bonds of the County, the County Auditor shall take such action if the County Auditor has the authority to do so. If, after consultation with Bond Counsel, Financial Advisor, Paying Agent, Rebate Analyst, the County Attorney, or the Board of Commissioners, the County Auditor determines that this Policy must be amended or supplemented to ensure the continuing tax-exempt status of any issue of governmental bonds of the County, the County Auditor shall recommend to the Board of Commissioners that this Policy be so amended or supplemented.

9. Taxable Governmental Bonds. Most of the provisions of this Policy, other than the provisions of Section 7, are not applicable to governmental bonds the interest on which is includable in

gross income for federal income tax purposes. However, if an issue of taxable governmental bonds is later refunded with the proceeds of an issue of tax-exempt governmental refunding bonds, then the uses of the proceeds of the taxable governmental bonds and the uses of the facilities financed with the proceeds of the taxable governmental bonds will be relevant to the tax-exempt status of the governmental refunding bonds. Therefore, if there is any reasonable possibility that an issue of taxable governmental bonds may be refunded, in whole or in part, with the proceeds of an issue of tax-exempt governmental bonds then, for purposes of this Policy, the County Auditor shall treat the issue of taxable governmental bonds as if such issue were an issue of tax-exempt governmental bonds and shall carry out and comply with the requirements of this Policy with respect to such taxable governmental bonds. The County Auditor shall seek the advice of Bond Counsel as to whether there is any reasonable possibility of issuing tax-exempt governmental bonds to refund an issue of taxable governmental bonds.

10. Qualified 501(c)(3) Bonds. If the County issues bonds to finance a facility to be owned by the County but which may be used, in whole or in substantial part, by a nongovernmental organization that is exempt from federal income taxation under Section 501(a) of the Code as a result of the application of Section 501(c)(3) of the Code (a “501(c)(3) Organization”), the County may elect to issue the bonds as “qualified 501(c)(3) bonds” the interest on which is exempt from federal income taxation under Sections 103 and 145 of the Code and applicable Treasury Regulations. Although such qualified 501(c)(3) bonds are not governmental bonds, at the election of the County Auditor, for purposes of this Policy, the County Auditor shall treat such issue of qualified 501(c)(3) bonds as if such issue were an issue of tax-exempt governmental bonds and shall carry out and comply with the requirements of this Policy with respect to such qualified 501(c)(3) bonds. Alternatively, in cases where compliance activities are reasonably within the control of the relevant 501(c)(3) Organization, the County Auditor may determine that all or some portion of compliance responsibilities described in this Policy shall be assigned to the relevant organization.

PENNINGTON COUNTY, MINNESOTA

RESOLUTION NO. _____

**RESOLUTION APPROVING POST-ISSUANCE COMPLIANCE
PROCEDURE AND POLICY FOR TAX-EXEMPT GOVERNMENTAL BONDS**

BE IT RESOLVED By the Board of Commissioners (the "Board") of Pennington County, Minnesota (the "County") as follows:

Section 1. Recitals.

1.01. The County from time to time issues tax-exempt governmental bonds to finance various public capital improvements.

1.02. Under Sections 103 and 140 to 150 of the Internal Revenue Code of 1986, as amended (the "Code") and related regulations, the County is required to take certain actions after the issuance of such bonds to ensure that interest on those bonds remains tax-exempt.

1.03. The County has determined to adopt written procedures regarding how the County will carry out its bond compliance responsibilities, and to that end has caused to be prepared a document titled Post-Issuance Compliance Procedure and Policy for Tax-Exempt Governmental Bonds (the "Policy").

1.04. The Board has reviewed the Policy has determined that it is in the best interest of the County to adopt the Policy.

Section 2. Policy Approved.

2.01. The Board approves the Policy in substantially the form on file in the County Courthouse.

2.02. County staff are authorized to take all actions necessary to carry out the Policy.

Adopted by the Board of County Commissioners of Pennington County, Minnesota, on this 12th day of February, 2013.

Chair

Attest:

County Auditor

MARSHALL COUNTY

POSITION DESCRIPTION

Position Title: Solid Waste Officer/Emergency Manager

POSITION OBJECT AND PURPOSE:

Independently coordinate administrative facets and duties pertaining to the application and interpretation of regulations, procedures and standards governing the work of Solid Waste and Emergency Management. Work directly at Demo Landfill and Emergency Locations, operating all necessary equipment as needed.

SUPERVISION RECEIVED:

Works under limited supervision of the County Board of Commissioners

DUTIES AND RESPONSIBILITIES:

Manage and supervise as the lead person in the department all facets relating to Solid Waste and Emergency Management for the public good including keeping timelines and goal setting for customer service. Provide all administrative and operational aspects for this position.

Conduct all research, development and implementation of the County Solid Waste Plan and Emergency Management. Report to Board and State agencies in timely manner on all activity of Solid Waste Plan and Emergency Management Plans and grants, including, but not limited to, Household Hazardous Waste, MPCA Reports, Budget, Facility inspections, Education and Promotion, Markit Landfill, County Safety, Recycling, and a number of Emergency Management grants and plans.

Responsible for all facets of grants and reporting requirements associated with Solid Waste/Emergency Management.

Perform all duties related to the County Demo Landfill including on site activities and site maintenance. Complete all necessary duties necessary to meet State Requirements.

Provide leadership, direction, and guidance for all Emergency Response facilitators. Work closely with the Public and State and Federal Agencies regarding Emergency situations and to facilitate local persons and agencies to work with State and Federal Agencies on Disaster Assistance.

Answer inquires regarding official procedures and provide assistance and research to the General Public, City, Township, County, State and Federal agencies with Solid Waste and Emergency Management needs.

Obtain all necessary State and Federal certifications and training needed to conduct the functions of this position in a timely manner.

Manage Department Budgets and coding of accounts. Collect necessary costs for services as needed and allowed.

Maintain and upgrade knowledge, skills and development by attending seminars and training programs as needed.

Perform various tasks in the absence of other office staff.

Perform duties and additional responsibilities as directed or assigned to ensure efficient Department and County operations.

MINIMUM QUALIFICATIONS:

Education and Experience:

- * High school graduate
- * One-two years of post high school education
- * Any equivalent combination of education and relevant work experience
- * Experience in Solid Waste, and Emergency Management or Response preferred.

LANGUAGE AND MENTAL ABILITIES REQUIRED:

Ability to decide the time, place, and sequence of operations within the technical organizational framework and oversee their execution. Ability to analyze and categorize data and information using established criteria in order to determine the best possible solution or comparable alternative.

Ability to manage and direct a group of workers in effective and efficient execution.

Ability to advise and interpret the application of policies, procedures and standards specific to a situation.

Ability to communicate verbally and in writing with all customers, county officials, state personnel, vendors, employees and the general public.

Ability to make observations and use logical thinking.

Ability to use functional reasoning and apply rational judgment in performing a number of diversified work activities.

Ability and flexibility to handle more than one task simultaneously. Interruptions occur often and must be able to resume previous task.

Ability to organize work, set priorities, meet critical deadlines and follow up on assignments with minimal or no direction.

Ability to operate all general office equipment and make mathematical computations rapidly and accurately.

High efficiency in communication and organizational skills.

Ability to organize time efficiently and develop efficient and effective work habits in relation to required work at a site and in the office.

Ability to meet and work pleasantly and patiently with all persons requiring services.

Ability to work well with co-workers.

Ability to coordinate and collaborate with other agencies toward a common goal.

SPECIAL REQUIREMENT:

Must possess an aptitude for attention to detail and accuracy.

TOOLS AND EQUIPMENT USED:

Requires extensive use of computer, printer, telephone, copy machine, fax machine, loaders and other heavy equipment, tractors, generators, pumps, sand bagging equipment, and motorized vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT:

The physical demands and work environment described here are representative of

those that must be met by an employee to successfully perform the basic functions of this position.

The noise level is usually quiet to periods of moderate noise level.

Work is performed in a business office setting with computers, office equipment and moderate to heavy traffic and also on site at Demo Site, Emergency Response locations, and the Markit Landfill. The physical demands of this job involve sitting, walking, standing, reaching, kneeling, climbing a ladder, lifting up to 100 pounds, sometimes lifting generators or pumps and at times using force to lift, carry, push or otherwise move objects.

Employee may be exposed to upset, angry and distressed individuals.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| | <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|-----|--------------------------------|-------------|----------------------------|----------------------|--|
| | <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>On Behalf of Name</u> |
| | | | | <u>Paid On Bhf #</u> | |
| 3 | DEPT | | | | Board County Commissioners |
| | 8352 HEMPEL/CODY | | | | |
| 265 | 01-003-000-0000-6330 | | 35.00 | | JANUARY TECH REIMBURSEMENT TRAVEL & EXPENSE |
| | 8352 HEMPEL/CODY | | 35.00 | 1 Transactions | |
| | 8014 HUGOS #7 | | | | |
| 258 | 01-003-000-0000-6330 | | 12.39 | | FOOD FOR MEETING TRAVEL & EXPENSE |
| 259 | 01-003-000-0000-6330 | | 12.63 | | FOOD FOR MEETING TRAVEL & EXPENSE |
| 261 | 01-003-000-0000-6330 | | 9.74- | | OVER PAYMENT TRAVEL & EXPENSE |
| | 8014 HUGOS #7 | | 15.28 | 3 Transactions | |
| | 10026 JENSEN/DONALD J | | | | |
| 263 | 01-003-000-0000-6330 | | 657.66 | | JANUARY MILEAGE TRAVEL & EXPENSE |
| | 10026 JENSEN/DONALD J | | 657.66 | 1 Transactions | |
| | 13315 MN RURAL COUNTIES CAUCUS | | | | |
| 4 | 01-003-000-0000-6241 | | 2,100.00 | | 2013 ANNUAL DUES MR2013-14 DUES - BOARD |
| 2 | 01-003-000-0000-6241 | P | 35.00 | | MRCC ANNUAL CONF.-DON JENSEN MTG-9 DUES - BOARD |
| 3 | 01-003-000-0000-6241 | P | 35.00 | | MRCC ANNUAL CONF.-S. SWANSON MTG-9 DUES - BOARD |
| | 13315 MN RURAL COUNTIES CAUCUS | | 2,170.00 | 3 Transactions | |
| | 19312 ST. LOUIS COUNTY AUDITOR | | | | |
| 124 | 01-003-000-0000-6241 | | 2,000.00 | | 2013 NCLUCB DUES DUES - BOARD |
| | 19312 ST. LOUIS COUNTY AUDITOR | | 2,000.00 | 1 Transactions | |
| | 19048 SWANSON/OLIVER (SKIP) | | | | |
| 264 | 01-003-000-0000-6330 | | 63.28 | | JANUARY MILEAGE TRAVEL & EXPENSE |
| | 19048 SWANSON/OLIVER (SKIP) | | 63.28 | 1 Transactions | |
| | 20027 THE TIMES | | | | |
| 18 | 01-003-000-0000-6231 | P | 534.60 | | LINE PRECEEDINGS PUBLISHING - BOARD |
| | 20027 THE TIMES | | 534.60 | 1 Transactions | |
| | 20307 TVEITBAKK/DARRYL | | | | |
| 262 | 01-003-000-0000-6330 | | 15.00 | | JANUARY TECHNOLOGY REIMB TRAVEL & EXPENSE |
| | 20307 TVEITBAKK/DARRYL | | 15.00 | 1 Transactions | |
| 3 | DEPT Total: | | 5,490.82 | | Board County Commissioners 8 Vendors 12 Transactions |

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|------------------------------|----------|----------|-----------------------------------|-------------------------|---|
| 11 | DEPT | | | District Court | | |
| 19326 | SATHER LAW LTD | | | | | |
| 34 | 01-011-000-0000-6261 | P | 45.00 | ATTORNEY FEES | 57-F4-01-234 | COURT APPOINTED ATTORNEYS |
| 37 | 01-011-000-0000-6261 | | 146.05 | ATTORNEY FEES | 57-F6-02-181 | COURT APPOINTED ATTORNEYS |
| 35 | 01-011-000-0000-6261 | P | 167.75 | ATTORNEY FEES | 57-F6-06-50023 | COURT APPOINTED ATTORNEYS |
| 36 | 01-011-000-0000-6261 | | 75.85 | ATTORNEY FEES | 57-FA-07-1487 | COURT APPOINTED ATTORNEYS |
| 38 | 01-011-000-0000-6261 | | 45.00 | ATTORNEY FEES | 57-FA-09-1181 | COURT APPOINTED ATTORNEYS |
| 41 | 01-011-000-0000-6261 | | 385.20 | ATTORNEY FEES | 57-P3-01-693 | COURT APPOINTED ATTORNEYS |
| 45 | 01-011-000-0000-6261 | | 60.00 | ATTORNEY FEES | 57-P5-95-98 | COURT APPOINTED ATTORNEYS |
| 46 | 01-011-000-0000-6261 | | 52.50 | ATTORNEY FEES | 57-PR-07-1059 | COURT APPOINTED ATTORNEYS |
| 40 | 01-011-000-0000-6261 | | 112.50 | ATTORNEY FEES | 57-PR-12-1040 | COURT APPOINTED ATTORNEYS |
| 44 | 01-011-000-0000-6261 | | 220.50 | ATTORNEY FEES | 57-PR-12-1049 | COURT APPOINTED ATTORNEYS |
| 42 | 01-011-000-0000-6261 | | 47.25 | ATTORNEY FEES | 57-PR-12-463 | COURT APPOINTED ATTORNEYS |
| 39 | 01-011-000-0000-6261 | | 115.30 | ATTORNEY FEES | 57-PR-12-772 | COURT APPOINTED ATTORNEYS |
| 43 | 01-011-000-0000-6261 | | 120.00 | ATTORNEY FEES | 57-PX-99-723 | COURT APPOINTED ATTORNEYS |
| 19326 | SATHER LAW LTD | | 1,592.90 | | | |
| | | | | 13 Transactions | | |
| 11 | DEPT Total: | | 1,592.90 | District Court | 1 Vendors | 13 Transactions |
| 16 | DEPT | | | Law Library | | |
| 13443 | MINNESOTA LAW REVIEW | | | | | |
| 24 | 01-016-000-0000-6242 | | 40.00 | LAW JOURNAL VOL 97 | | SUBSCRIPTIONS - LAW LIBRARY |
| 13443 | MINNESOTA LAW REVIEW | | 40.00 | | 1 Transactions | |
| 23303 | WEST GROUP PAYMENT CENTER | | | | | |
| 23 | 01-016-000-0000-6242 | P | 953.88 | DECEMBER SUBSCRIPTIONS | 826448018 | SUBSCRIPTIONS - LAW LIBRARY |
| 23303 | WEST GROUP PAYMENT CENTER | | 953.88 | | 1 Transactions | |
| 16 | DEPT Total: | | 993.88 | Law Library | 2 Vendors | 2 Transactions |
| 41 | DEPT | | | County Auditor | | |
| 8012 | HOFFMAN,DALE & SWENSON, PLLC | | | | | |
| 1 | 01-041-000-0000-6262 | P | 3,025.00 | 2012 AUDIT SERVICES BILLING #1 | | OTHER SERVICES-AUDITOR |
| 8012 | HOFFMAN,DALE & SWENSON, PLLC | | 3,025.00 | | 1 Transactions | |
| 9017 | INSIGHT TECHNOLOGIES | | | | | |
| 120 | 01-041-000-0000-6300 | | 277.87 | SYNAMTEX BESR - AUDITOR | | REPAIRS & MAINTENANCE |

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|-------------|----------|--------------------------------------|----------------------------|--|
| 9017 | INSIGHT TECHNOLOGIES | | 277.87 | | 1 Transactions | |
| 25 | 13415 MN COUNTIES HUMAN RESOURCES 01-041-000-0000-6241 | | 100.00 | MCHRMA MEMBERSHIP DUES | | DUES - AUDITOR |
| | 13415 MN COUNTIES HUMAN RESOURCES | | 100.00 | | 1 Transactions | |
| 150 | 15323 OFFICE DEPOT 01-041-000-0000-6401 | | 141.97 | 12 4" BINDERS | | SUPPLIES - AUDITOR |
| 146 | 01-041-000-0000-6401 | | 29.43 | BINDER INDEX | 638827195 | SUPPLIES - AUDITOR |
| 145 | 01-041-000-0000-6401 | | 6.18 | EMAILED STAMP | 638827196 | SUPPLIES - AUDITOR |
| | 15323 OFFICE DEPOT | | 177.58 | | 3 Transactions | |
| 31 | 15305 OLSON/KENNETH 01-041-000-0000-6330 | | 281.37 | MILEAGE-CAMA MTG-CLEARWATER | | TRAVEL & EXPENSE |
| 32 | 01-041-000-0000-6330 | | 341.82 | MILEAGE-MACO CONF.-BLOOMINGTON | | TRAVEL & EXPENSE |
| 33 | 01-041-000-0000-6330 | | 32.44 | MILEAGE-MACO CONF.-BLOOMINGTON | | TRAVEL & EXPENSE |
| | 15305 OLSON/KENNETH | | 655.63 | | 3 Transactions | |
| 221 | 16027 PENNINGTON COUNTY TREASURER 01-041-000-0000-6300 | P | 770.65 | REIMB INSIGHT BILLING | 3200 | REPAIRS & MAINTENANCE |
| | 16027 PENNINGTON COUNTY TREASURER | | 770.65 | | 1 Transactions | |
| 47 | 17002 QUILL CORPORATION 01-041-000-0000-6401 | | 259.48 | HP CE390X TONER | 8889403 | SUPPLIES - AUDITOR |
| | 17002 QUILL CORPORATION | | 259.48 | | 1 Transactions | |
| 41 | DEPT Total: | | 5,266.21 | County Auditor | 7 Vendors | 11 Transactions |
| 44 | DEPT | | | County Treasurer | | |
| 26 | 2327 BJORGAARD/VICKIE 01-044-000-0000-6330 | | 443.40 | LODGING-MACO CONF-MPLS | | TRAVEL & EXPENSE |
| 27 | 01-044-000-0000-6330 | | 10.36 | MEALS-MACO CONF-MPLS | | TRAVEL & EXPENSE |
| 28 | 01-044-000-0000-6330 | | 12.87 | MEALS-MACO CONF.-MPLS | | TRAVEL & EXPENSE |
| 29 | 01-044-000-0000-6330 | | 12.38 | MEALS-MACO CONF.-MPLS | | TRAVEL & EXPENSE |
| 30 | 01-044-000-0000-6330 | | 7.31 | MEALS-MACO CONF.- MPLS | | TRAVEL & EXPENSE |
| | 2327 BJORGAARD/VICKIE | | 486.32 | | 5 Transactions | |
| 20 | 16027 PENNINGTON COUNTY TREASURER 01-044-000-0000-6801 | | 513.31 | JAN-DEC 2012 SERVICE CHARGES | | MISCELLANEOUS EXPENSE - TREASURER |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 County Revenue

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|-------------|----------|--------------------------------------|----------------------------|--|
| 16027 | PENNINGTON COUNTY TREASURER | | 513.31 | 1 Transactions | | |
| 44 | DEPT Total: | | 999.63 | County Treasurer | 2 Vendors | 6 Transactions |
| 61 | DEPT | | | Election | | |
| 125 | 13059 DHS - MAPS 01-061-000-0000-6262 | P | 339.66 | PVC PRINTING | A300IC87-118I | OTHER SERVICES - ELECTIONS |
| | 13059 DHS - MAPS | | 339.66 | 1 Transactions | | |
| 220 | 19303 SYNERGY GRAPHICS INC 01-061-000-0000-6262 | | 234.67 | BALLOT PRINTING - ROCKSBURY | 69796 | OTHER SERVICES - ELECTIONS |
| | 19303 SYNERGY GRAPHICS INC | | 234.67 | 1 Transactions | | |
| 61 | DEPT Total: | | 574.33 | Election | 2 Vendors | 2 Transactions |
| 70 | DEPT | | | Data Processing | | |
| 11 | 1316 AP TECHNOLOGY 01-070-000-0000-6263 | | 795.00 | SECURE CHECK 1 YR RENEWAL | IN20130164 | COMPUTER SERVICES - DP |
| | 1316 AP TECHNOLOGY | | 795.00 | 1 Transactions | | |
| 13 | 4310 D & T VENTURES 01-070-000-0000-6301 | | 450.00 | PROPERTY TAX WEBSITE SUPPORT | 294512 | MAINTENANCE AGREEMENT |
| | 4310 D & T VENTURES | | 450.00 | 1 Transactions | | |
| 49 | 8125 HEPPNER CONSULTING 01-070-000-0000-6263 | | 900.00 | EMAIL ISSUES | 2120 | COMPUTER SERVICES - DP |
| 50 | 01-070-000-0000-6263 | | 225.00 | ISERIES NAVIGATOR UPDATE | 2120 | COMPUTER SERVICES - DP |
| | 8125 HEPPNER CONSULTING | | 1,125.00 | 2 Transactions | | |
| 17 | 9021 INFORMATION SYSTEMS CORPORATION 01-070-000-0000-6301 | | 8,872.09 | 2013 IMAGING MAINTENANCE | 23039 | MAINTENANCE AGREEMENT |
| | 9021 INFORMATION SYSTEMS CORPORATION | | 8,872.09 | 1 Transactions | | |
| 157 | 13329 MN ENTERPRISE TECHNOLOGY SHARED 01-070-000-0000-6263 | | 1,300.00 | JANUARY FIBER USAGE | 100A05801 | COMPUTER SERVICES - DP |
| | 13329 MN ENTERPRISE TECHNOLOGY SHARED | | 1,300.00 | 1 Transactions | | |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|-----------------------------|----------|-----------|-----------------------------------|-------------------------|---|
| 70 | DEPT Total: | | 12,542.09 | Data Processing | 5 Vendors | 6 Transactions |
| 91 | DEPT | | | County Attorney | | |
| 1011 | ACE HARDWARE | | | | | |
| 215 | 01-091-000-0000-6300 | | 29.10 | PAINT,TAPE,SCREWS-DESK | 182081 | REPAIRS & MAINTENANCE |
| 216 | 01-091-000-0000-6300 | | 46.47 | SANDPAPER,TACKCLOTH,POLY-DESK | 182091 | REPAIRS & MAINTENANCE |
| 217 | 01-091-000-0000-6300 | | 44.79 | PAINT,TACKCLOTH - DESK | 182103 | REPAIRS & MAINTENANCE |
| 1011 | ACE HARDWARE | | 120.36 | | | 3 Transactions |
| 9017 | INSIGHT TECHNOLOGIES | | | | | |
| 119 | 01-091-000-0000-6300 | | 69.47 | SYMANTEC BESR - SECRETARY | 747036 | REPAIRS & MAINTENANCE |
| 9017 | INSIGHT TECHNOLOGIES | | 69.47 | | | 1 Transactions |
| 13417 | MARIPOSA PUBLISHING | | | | | |
| 8 | 01-091-000-0000-6240 | | 68.36 | MN ATTY SECY HANDBOOK | IN694951 | SUBSCRIPTIONS |
| 13417 | MARIPOSA PUBLISHING | | 68.36 | | | 1 Transactions |
| 16027 | PENNINGTON COUNTY TREASURER | | | | | |
| 222 | 01-091-000-0000-6300 | P | 276.73 | REIMB INSIGHT BILLING | 3199 | REPAIRS & MAINTENANCE |
| 16027 | PENNINGTON COUNTY TREASURER | | 276.73 | | | 1 Transactions |
| 23303 | WEST GROUP PAYMENT CENTER | | | | | |
| 22 | 01-091-000-0000-6240 | P | 215.89 | DECEMBER SUBSCRIPTIONS | 826460271 | SUBSCRIPTIONS |
| 23303 | WEST GROUP PAYMENT CENTER | | 215.89 | | | 1 Transactions |
| 91 | DEPT Total: | | 750.81 | County Attorney | 5 Vendors | 7 Transactions |
| 101 | DEPT | | | County Recorder | | |
| 13322 | MINNESOTA STATE TREASURER | | | | | |
| 156 | 01-101-000-0000-6801 | | 7.50 | REGISTERED LAND | | MISCELLANEOUS EXPENSE - RECORDER |
| 152 | 01-101-000-0000-6825 | | 105.00 | MARRIAGE SURCHARGE | | MARRIAGE SURCHARGES MN - RECORDER |
| 155 | 01-101-000-0000-6827 | | 2,509.50 | RECORDER & REGISTRAR FEE | | STATE SURCHARGES |
| 151 | 01-101-000-0000-6829 | | 153.00 | CHILDREN'S SURCHARGE | | CHILDREN SURCHARGE MN - RECORDER |
| 153 | 01-101-000-0000-6831 | | 816.00 | BIRTH/DEATH SURCHARGE | | BIRTH/DEATH CERTIF SURCHARGE - REC |
| 154 | 01-101-000-0000-6848 | | 510.00 | BIRTH RECORD SURCHARGE | | BIRTH DEFECT SURCHARGE |
| 13322 | MINNESOTA STATE TREASURER | | 4,101.00 | | | 6 Transactions |
| 20027 | THE TIMES | | | | | |

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 County Revenue

| Vendor Name | | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|-------------|--------------------------------|------|--------------------------------|----------------------------------|-----------------------------|
| No. | Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name |
| 9 | 01-101-000-0000-6401 | | #10 REG ENVELOPES | 40890 | SUPPLIES - RECORDER |
| | 20027 THE TIMES | | | | 1 Transactions |
| | 20026 TONY DORN, INC | | | | |
| 158 | 01-101-000-0000-6300 | P | REPAIR CANON TYPEWRITER | | REPAIRS & MAINTENANCE |
| | 20026 TONY DORN, INC | | | | 1 Transactions |
| 101 | DEPT Total: | | 4,307.68 | County Recorder | 3 Vendors 8 Transactions |
| 103 | DEPT | | | Unallocated Technology Recording | |
| | 22301 VISUALGOV SOLUTIONS, LLC | | | | |
| 48 | 01-103-000-0000-6843 | | MERCHANT ACCOUNT FEE | 130122 | UNALLOCATED TECHNOLOGY EXP |
| | 22301 VISUALGOV SOLUTIONS, LLC | | | | 1 Transactions |
| 103 | DEPT Total: | | 300.00 | Unallocated Technology Recording | 1 Vendors 1 Transactions |
| 106 | DEPT | | | County Assessor | |
| | 2322 BRUZEK/CARL | | | | |
| 162 | 01-106-000-0000-6330 | | ASSESSING 01/22/13 TO 01/24/13 | | TRAVEL & EXPENSE |
| 163 | 01-106-000-0000-6330 | | ASSESSING 01/28/13 TO 01/31/13 | | TRAVEL & EXPENSE |
| 164 | 01-106-000-0000-6330 | | ASSESSING 02/04/13 | | TRAVEL & EXPENSE |
| 159 | 01-106-000-0000-6330 | | ASSESSING 01/04/13 | | TRAVEL & EXPENSE |
| 160 | 01-106-000-0000-6330 | | ASSESSING 01/07/13 TO 01/10/13 | | TRAVEL & EXPENSE |
| 161 | 01-106-000-0000-6330 | | ASSESSING 01/14/13 TO 01/18/13 | | TRAVEL & EXPENSE |
| | 2322 BRUZEK/CARL | | | | 6 Transactions |
| | 15323 OFFICE DEPOT | | | | |
| 149 | 01-106-000-0000-6401 | | HP96 | | SUPPLIES |
| | 15323 OFFICE DEPOT | | | | 1 Transactions |
| 106 | DEPT Total: | | 358.05 | County Assessor | 2 Vendors 7 Transactions |
| 111 | DEPT | | | Courthouse | |
| | 1011 ACE HARDWARE | | | | |
| 219 | 01-111-000-0000-6300 | | SPRAY BOTTLE, FLASHLIGHT, BATT | | REPAIRS & MAINTENANCE |
| 218 | 01-111-000-0000-6300 | | ORING, NUT, BOLT, WASHER | 182312 | REPAIRS & MAINTENANCE |
| | 1011 ACE HARDWARE | | | | 2 Transactions |

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| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|----------------------------|-------------|----------|--------------------------------------|----------------------------|--|
| 4303 | DON'S SEWING & VACUUM SERV | | | | | |
| 122 | 01-111-000-0000-6403 | | 56.37 | BRUSH ROLL, BELT | 18570 | JANITORIAL SUPPLIES - COURTHOUSE |
| 4303 | DON'S SEWING & VACUUM SERV | | 56.37 | 1 Transactions | | |
| 8385 | HEARTLAND PAPER CO | | | | | |
| 248 | 01-111-000-0000-6403 | P | 189.45 | 4 X 6 MAT | G239224 | JANITORIAL SUPPLIES - COURTHOUSE |
| 249 | 01-111-000-0000-6403 | P | 189.45 | 4 X 6 MAT | G241128 | JANITORIAL SUPPLIES - COURTHOUSE |
| 250 | 01-111-000-0000-6403 | | 903.44 | ROLL TOWEL,B TISSUE,CLNR,GLOVE | G252270 | JANITORIAL SUPPLIES - COURTHOUSE |
| 255 | 01-111-000-0000-6403 | | 57.71 | MOP | G252272 | JANITORIAL SUPPLIES - COURTHOUSE |
| 251 | 01-111-000-0000-6403 | | 35.38 | BRUSH | G252340 | JANITORIAL SUPPLIES - COURTHOUSE |
| 256 | 01-111-000-0000-6403 | | 112.57 | WAND,SHOE (V-5MO-14) | G253589 | JANITORIAL SUPPLIES - COURTHOUSE |
| 253 | 01-111-000-0000-6300 | | 21.18 | ICEMELT | G258493 | REPAIRS & MAINTENANCE |
| 254 | 01-111-000-0000-6300 | | 42.40 | ICEMELT | G258493 | REPAIRS & MAINTENANCE |
| 257 | 01-111-000-0000-6403 | | 32.48 | DUST MOP (2) | G258495 | JANITORIAL SUPPLIES - COURTHOUSE |
| 8385 | HEARTLAND PAPER CO | | 1,584.06 | 9 Transactions | | |
| 111 | DEPT Total: | | 1,688.00 | Courthouse | 3 Vendors | 12 Transactions |
| 121 | DEPT | | | Veterans Service | | |
| 2050 | BREDESON SUPPLY | | | | | |
| 10 | 01-121-000-0000-6401 | | 24.58 | FILE FOLDERS | 263287 | SUPPLIES - VETS SERVICE |
| 2050 | BREDESON SUPPLY | | 24.58 | 1 Transactions | | |
| 22304 | VFW POST 2793 | | | | | |
| 5 | 01-121-000-0000-6846 | | 860.00 | JANUARY 2013 VETS TRANSPORT | | CVSO GRANT EXPENSE |
| 22304 | VFW POST 2793 | | 860.00 | 1 Transactions | | |
| 121 | DEPT Total: | | 884.58 | Veterans Service | 2 Vendors | 2 Transactions |
| 132 | DEPT | | | Motor Vehicle | | |
| 13498 | MARCO, INC | | | | | |
| 15 | 01-132-000-0000-6301 | | 23.46 | 105437 MAINTENANCE AGREEMENT | INV1287692 | MAINTENANCE AGREEMENT |
| 13498 | MARCO, INC | | 23.46 | 1 Transactions | | |
| 15323 | OFFICE DEPOT | | | | | |
| 148 | 01-132-000-0000-6401 | | 10.68 | 65# PAPER | | SUPPLIES - MOTOR VEHICLE |
| 15323 | OFFICE DEPOT | | 10.68 | 1 Transactions | | |

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|------------|---|-------------|--------|--------------------------------------|----------------------------|--|
| 7 | 20026 TONY DORN, INC 01-132-000-0000-6401 | | 21.25 | CASH REGISTER TAPE | 9 | SUPPLIES - MOTOR VEHICLE |
| | 20026 TONY DORN, INC | | 21.25 | 1 Transactions | | |
| 132 | DEPT Total: | | 55.39 | Motor Vehicle | 3 Vendors | 3 Transactions |
| 201 | DEPT | | | Sheriff | | |
| 204 | 1011 ACE HARDWARE 01-201-000-0000-6405 | | 11.50 | KEYS | 181832 | GENERAL SUPPLIES |
| | 1011 ACE HARDWARE | | 11.50 | 1 Transactions | | |
| 205 | 1364 AUTO VALUE 01-201-000-0000-6304 | | 36.32 | #6-WIPER BLADE | 9080299 | REPAIR & MAINTENANCE - SQUADS |
| | 1364 AUTO VALUE | | 36.32 | 1 Transactions | | |
| 197 | 3306 CITY OF THIEF RIVER FALLS 01-201-000-0000-6262 | P | 950.00 | 2012 ANIMAL POUND | | OTHER SERVICES |
| | 3306 CITY OF THIEF RIVER FALLS | | 950.00 | 1 Transactions | | |
| 210 | 6317 FIRESTONE STORES 01-201-000-0000-6304 | | 26.00 | #2-WHEEL MOUNT & DISMOUNT | 511-24108 | REPAIR & MAINTENANCE - SQUADS |
| | 6317 FIRESTONE STORES | | 26.00 | 1 Transactions | | |
| 168 | 14315 NORTHERN MOTORS INC 01-201-000-0000-6631 | | 106.88 | #3 - FLOOR MATTS | 128728 | FURNITURE & EQUIPMENT |
| | 14315 NORTHERN MOTORS INC | | 106.88 | 1 Transactions | | |
| 186 | 15329 OIL BOYZ EXPRESS LUBE 01-201-000-0000-6304 | | 39.85 | #2-OIL & FILTER | 96480 | REPAIR & MAINTENANCE - SQUADS |
| 187 | 01-201-000-0000-6304 | | 199.88 | TR-OIL & FILTER, BATTERY | 96727 | REPAIR & MAINTENANCE - SQUADS |
| | 15329 OIL BOYZ EXPRESS LUBE | | 239.73 | 2 Transactions | | |
| 195 | 16313 PENNINGTON COUNTY AUDITOR 01-201-000-0000-6262 | P | 176.66 | FOUND BAD CAPACITORS-BK | 746310 | OTHER SERVICES |
| | 16313 PENNINGTON COUNTY AUDITOR | | 176.66 | 1 Transactions | | |
| 170 | 16055 PENNINGTON COUNTY SHERIFF 01-201-000-0000-6304 | | 28.00 | TR-PLATES & REGISTRATION | | REPAIR & MAINTENANCE - SQUADS |

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|------------|----------------------------|-------------|----------|--------------------------------------|----------------------------|--|
| 16055 | PENNINGTON COUNTY SHERIFF | | 28.00 | | 1 Transactions | |
| 19310 | STONE'S MOBILE RADIO | | | | | |
| 199 | 01-201-000-0000-6631 | P | 3,153.46 | #3-INSTALL LIGHTS AND RADIO | 2000349 | FURNITURE & EQUIPMENT |
| 202 | 01-201-000-0000-6405 | | 154.97 | RADIO BATTERY-RDK | 2005229 | GENERAL SUPPLIES |
| 19310 | STONE'S MOBILE RADIO | | 3,308.43 | | 2 Transactions | |
| 201 | DEPT Total: | | 4,883.52 | Sheriff | 9 Vendors | 11 Transactions |
| 219 | DEPT | | | Law Enforcement Center Building | | |
| 4340 | DAKOTA FIRE PROTECTION INC | | | | | |
| 207 | 01-219-000-0000-6300 | | 187.50 | ANNUAL SPRINKLER INSPECT - LEC | 11426 | REPAIRS & MAINTENANCE |
| 4340 | DAKOTA FIRE PROTECTION INC | | 187.50 | | 1 Transactions | |
| 16344 | PENNINGTON MAIN | | | | | |
| 190 | 01-219-000-0000-6300 | | 16.02 | GAS FOR 4-WHEELER | 122511 | REPAIRS & MAINTENANCE |
| 189 | 01-219-000-0000-6300 | | 21.40 | GAS FOR LEAF BLOWER | 122718 | REPAIRS & MAINTENANCE |
| 16344 | PENNINGTON MAIN | | 37.42 | | 2 Transactions | |
| 219 | DEPT Total: | | 224.92 | Law Enforcement Center Building | 2 Vendors | 3 Transactions |
| 220 | DEPT | | | Law Enforcement - Shared | | |
| 7333 | GEO-COMM CORPORATION | | | | | |
| 211 | 01-220-000-0000-6207 | P | 500.00 | CONSULTING-NOV & DEC-MNSEF | 30091 | RADIO |
| 7333 | GEO-COMM CORPORATION | | 500.00 | | 1 Transactions | |
| 8385 | HEARTLAND PAPER CO | | | | | |
| 214 | 01-220-000-0000-6403 | | 721.55 | TP, TISSUE, CLEANER, GLOVES | G252276-1 | JANITORIAL SUPPLIES-LEC SHARE |
| 213 | 01-220-000-0000-6403 | | 99.28 | LINERS | G252279-1 | JANITORIAL SUPPLIES-LEC SHARE |
| 8385 | HEARTLAND PAPER CO | | 820.83 | | 2 Transactions | |
| 9017 | INSIGHT TECHNOLOGIES | | | | | |
| 177 | 01-220-000-0000-6263 | | 547.73 | SYMANTIC LICENSE RENEWAL | 8739 | COMPUTER SERVICES & SUPPLIES |
| 9017 | INSIGHT TECHNOLOGIES | | 547.73 | | 1 Transactions | |
| 19310 | STONE'S MOBILE RADIO | | | | | |
| 200 | 01-220-000-0000-6207 | | 5,126.29 | INSTALLED MNSEF RADIOS | 2003989 | RADIO |

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|------------------------------------|------|-----------------------------------|---------------|-----------------------------|
| No. Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name |
| 19310 STONE'S MOBILE RADIO | | 1 Transactions | | |
| 26302 ZEE MEDICAL SERVICE | | | | |
| 198 01-220-000-0000-6801 | | PAIN-AID,IBUTAB,HISTENOL | 110533899 | MISCELLANEOUS EXPENSE |
| 26302 ZEE MEDICAL SERVICE | | 1 Transactions | | |
| 220 DEPT Total: | | 7,121.13 Law Enforcement - Shared | 5 Vendors | 6 Transactions |
| 223 DEPT | | E-911 System | | |
| 16313 PENNINGTON COUNTY AUDITOR | | | | |
| 193 01-223-000-0000-6631 | P | EXTRA VPN CLIENT FOR TOUGHBOOK | 746119 | FURNITURE & EQUIPMENT |
| 192 01-223-000-0000-6631 | P | CONNECTED GEOCOMM WORKSTATIONS | 746254 | FURNITURE & EQUIPMENT |
| 191 01-223-000-0000-6631 | P | PREPARE FIREWALL FOR GEOCOMM | 746261 | FURNITURE & EQUIPMENT |
| 16313 PENNINGTON COUNTY AUDITOR | | 3 Transactions | | |
| 223 DEPT Total: | | 1,490.00 E-911 System | 1 Vendors | 3 Transactions |
| 251 DEPT | | Jail | | |
| 1380 A'VIANDS LLC | | | | |
| 135 01-251-000-0000-6403 | | TOWELS,BAGS,TIP,SOAP,OASIS,NAV | 59021 | JANITORIAL SUPPLIES - JAIL |
| 136 01-251-000-0000-6427 | | JAIL MEALS 1-1 TO 1-5 | 59183 | JAIL MEALS |
| 137 01-251-000-0000-6427 | | JAIL MEALS 1-6 TO 1-12 | 59249 | JAIL MEALS |
| 1380 A'VIANDS LLC | | 3 Transactions | | |
| 1011 ACE HARDWARE | | | | |
| 203 01-251-000-0000-6405 | | PACKING TAPE | 182102 | GENERAL SUPPLIES - JAIL |
| 1011 ACE HARDWARE | | 1 Transactions | | |
| 1310 AMERICAN INSTITUTIONAL SUPPLY | | | | |
| 141 01-251-000-0000-6416 | | 6 DOZ BATH TOWELS | 14278 | CLOTHING SUPPLIES - JAIL |
| 1310 AMERICAN INSTITUTIONAL SUPPLY | | 1 Transactions | | |
| 2307 BRODIN COMFORT SYSTEMS | | | | |
| 206 01-251-000-0000-6300 | | ROOFTOP UNIT - ANNEX | 34796 | REPAIRS & MAINTENANCE |
| 2307 BRODIN COMFORT SYSTEMS | | 1 Transactions | | |
| 4340 DAKOTA FIRE PROTECTION INC | | | | |
| 208 01-251-000-0000-6300 | | ANNUAL SPRINKLER INSPECT-ANNEX | 11426 | REPAIRS & MAINTENANCE |

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|------------|---|-------------|----------|--------------------------------------|----------------------------|--|
| 4340 | DAKOTA FIRE PROTECTION INC | | 187.50 | 1 Transactions | | |
| 209 | 5308 ECOLAB PEST ELIMINATION DIVISN 01-251-000-0000-6403 | | 280.31 | 2 JUGS OASIS PRO 14 | 805947 | JANITORIAL SUPPLIES - JAIL |
| | 5308 ECOLAB PEST ELIMINATION DIVISN | | 280.31 | 1 Transactions | | |
| 212 | 7393 GORDY'S PLUMBING 01-251-000-0000-6300 | | 107.50 | CLEAN DRAIN IN REC AREA | 765 | REPAIRS & MAINTENANCE |
| | 7393 GORDY'S PLUMBING | | 107.50 | 1 Transactions | | |
| | 9001 INTER COUNTY NURSING | | | | | |
| 178 | 01-251-000-0000-6255 | P | 500.00 | 10 JAIL NURSE HOURS-DECEMBER | 840 | MEDICAL - LOCAL |
| 179 | 01-251-000-0000-6255 | P | 90.00 | 18 MANTOUX TESTS-IMNATES-DEC | 840 | MEDICAL - LOCAL |
| 180 | 01-251-000-0000-6255 | | 550.00 | 11 JAIL NURSE HOURS-JANUARY | 852 | MEDICAL - LOCAL |
| 181 | 01-251-000-0000-6255 | | 40.00 | 8 MANTOUX TESTS-INMATES-JAN | 852 | MEDICAL - LOCAL |
| 182 | 01-251-000-0000-6255 | | 426.74 | NURSE VISIT & SUPPLIES-D.OLSON | 852 | MEDICAL - LOCAL |
| | 9001 INTER COUNTY NURSING | | 1,606.74 | 5 Transactions | | |
| | 13483 MCF - LINO LAKES | | | | | |
| 183 | 01-251-000-0000-6801 | | 1,278.38 | STS WAGES-DECEMBER | 120754 | MISCELLANEOUS EXPENSE - JAIL |
| | 13483 MCF - LINO LAKES | | 1,278.38 | 1 Transactions | | |
| | 16055 PENNINGTON COUNTY SHERIFF | | | | | |
| 171 | 01-251-000-0000-6330 | | 7.15 | MEAL FOR BENOIT TRANSPORT | | TRAVEL & EXPENSE |
| 173 | 01-251-000-0000-6330 | | 39.00 | #7-GAS FOR KURTH TRANSPORT | | TRAVEL & EXPENSE |
| 174 | 01-251-000-0000-6330 | | 12.98 | MEAL FOR MERRILL/JORSTAD TRANS | | TRAVEL & EXPENSE |
| 175 | 01-251-000-0000-6330 | | 5.76 | MEAL FOR R. WHITE TRANSPORT | | TRAVEL & EXPENSE |
| 176 | 01-251-000-0000-6330 | | 13.14 | MEAL FOR MINKS/HOLMES TRANS | | TRAVEL & EXPENSE |
| 169 | 01-251-000-0000-6405 | | 18.70 | ACE-SUPPLIES TO HANG CLOTHING | | GENERAL SUPPLIES - JAIL |
| 172 | 01-251-000-0000-6405 | | 16.49 | HUGO'S-DUCT TAPE FOR ANNEX | | GENERAL SUPPLIES - JAIL |
| | 16055 PENNINGTON COUNTY SHERIFF | | 113.22 | 7 Transactions | | |
| | 19356 SAYLOR DDS/BENJAMIN A | | | | | |
| 225 | 01-251-000-0000-6255 | | 277.00 | DENTIST 12-351 | 010913 | MEDICAL - LOCAL |
| 224 | 01-251-000-0000-6255 | | 177.00 | DENTIST 12-245 | 011613 | MEDICAL - LOCAL |
| 226 | 01-251-000-0000-6256 | | 100.00 | DENTIST 12-423 | 011613 | MEDICAL - REIMBURSED |
| | 19356 SAYLOR DDS/BENJAMIN A | | 554.00 | 3 Transactions | | |
| | 19302 STERICYCLE | | | | | |

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|-------------------------------------|------------|---------------------|--------------------------------|-----------------------------|---------------------------|
| No. Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # | On Behalf of Name |
| 196 01-251-000-0000-6405 | | 55.74 | DISPOSAL BOX-QUARTERLY FEE | 4003895646 | GENERAL SUPPLIES - JAIL |
| 19302 STERICYCLE | | 55.74 | 1 Transactions | | |
| 20047 THRIFTY WHITE PHARMACY | | | | | |
| 230 01-251-000-0000-6256 | | 171.19 | PRESCRIPTION 12-423 | 13543 | MEDICAL - REIMBURSED |
| 231 01-251-000-0000-6255 | | 1.15 | PRESCRIPTION 13-021 | 37335 | MEDICAL - LOCAL |
| 241 01-251-000-0000-6255 | | 39.26 | STOCK SUPPLY - JAN. | 40109 | MEDICAL - LOCAL |
| 232 01-251-000-0000-6255 | | 318.71 | PRESCRIPTION 12-429 | 42576 | MEDICAL - LOCAL |
| 233 01-251-000-0000-6255 | | 11.99 | PRESCRIPTION 12-511 | 42583 | MEDICAL - LOCAL |
| 234 01-251-000-0000-6255 | | 233.57 | PRESCRIPTION 13-019 | 49013 | MEDICAL - LOCAL |
| 227 01-251-000-0000-6255 | | 13.98 | PRESCRIPTION 13-020 | 5589 | MEDICAL - LOCAL |
| 235 01-251-000-0000-6255 | | 5.99 | PRESCRIPTION 12-141 | 56625 | MEDICAL - LOCAL |
| 236 01-251-000-0000-6256 | | 50.04 | PRESCRIPTION 12-354 | 56765 | MEDICAL - REIMBURSED |
| 237 01-251-000-0000-6256 | | 111.84 | PRESCRIPTION 12-264 | 56806 | MEDICAL - REIMBURSED |
| 238 01-251-000-0000-6255 | | 598.04 | PRESCRIPTION 12-288 | 56823 | MEDICAL - LOCAL |
| 239 01-251-000-0000-6255 | | 29.19 | PRESCRIPTION 12-245 | 56923 | MEDICAL - LOCAL |
| 240 01-251-000-0000-6256 | | 76.89 | PRESCRIPTION 12-436 | 57158 | MEDICAL - REIMBURSED |
| 228 01-251-000-0000-6255 | | 13.98 | PRESCRIPTION 13-004 | 7191 | MEDICAL - LOCAL |
| 229 01-251-000-0000-6255 | | 2.70 | PRESCRIPTION 12.498 | 7444 | MEDICAL - LOCAL |
| 20047 THRIFTY WHITE PHARMACY | | 1,678.52 | 15 Transactions | | |
| 251 DEPT Total: | | 18,369.98 | Jail | 13 Vendors | 41 Transactions |
| 252 DEPT | | | Training | | |
| 13324 MN STATE SHERIFFS ASSOCIATION | | | | | |
| 185 01-252-000-0000-6330 | P | 120.00 | GUN CARRY & DATA PRACTICES-DRO | 3610 | TRAVEL & EXPENSE |
| 13324 MN STATE SHERIFFS ASSOCIATION | | 120.00 | 1 Transactions | | |
| 252 DEPT Total: | | 120.00 | Training | 1 Vendors | 1 Transactions |
| 255 DEPT | | | Sentenced To Serve Program | | |
| 4311 MN DEPARTMENT OF CORRECTIONS | | | | | |
| 184 01-255-000-0000-6837 | | 28,917.00 | STATE PAYMENT-JAN TO JUNE 2013 | 118549 | REFUNDS & REIMBURSEMENTS |
| 4311 MN DEPARTMENT OF CORRECTIONS | | 28,917.00 | 1 Transactions | | |
| 16079 PETERSON LUMBER | | | | | |
| 188 01-255-000-0000-6405 | | 15.87 | SANDPAPER, STAIN | 70315 | GENERAL SUPPLIES - S.T.S. |

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|-----------------------------------|-------------|----------------------------|--------------------------------|------------------------------------|-----------------------------|
| <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 16079 PETERSON LUMBER | | 15.87 | 1 Transactions | | |
| 255 DEPT Total: | | 28,932.87 | Sentenced To Serve Program | 2 Vendors | 2 Transactions |
| 259 DEPT | | | Canteen Collections | | |
| 16313 PENNINGTON COUNTY AUDITOR | | | | | |
| 194 01-259-000-0000-6631 | P | 360.00 | PREPPED FIREWALL FOR TURNKEY | 746005 | FURNITURE & EQUIPMENT |
| 16313 PENNINGTON COUNTY AUDITOR | | 360.00 | 1 Transactions | | |
| 16300 PIZZA CORNER INC | | | | | |
| 138 01-259-000-0000-6405 | | 197.50 | 54 PIZZAS | 903791 | GENERAL SUPPLIES - CANTEEN |
| 16300 PIZZA CORNER INC | | 197.50 | 1 Transactions | | |
| 20357 TURNKEY CORRECTIONS | | | | | |
| 144 01-259-000-0000-6405 | | 29.47 | EMAIL 1/1/13 TO 1/15/13 | 25581 | GENERAL SUPPLIES - CANTEEN |
| 142 01-259-000-0000-6405 | | 1,142.78 | VENDING & CANTEEN 1/1-1/15/13 | 25710 | GENERAL SUPPLIES - CANTEEN |
| 143 01-259-000-0000-6405 | | 793.82 | 79 - \$5 & 35 \$10 PHONE CARDS | 25711 | GENERAL SUPPLIES - CANTEEN |
| 20357 TURNKEY CORRECTIONS | | 1,966.07 | 3 Transactions | | |
| 23309 WHOLESALE SUPPLY CO INC | | | | | |
| 139 01-259-000-0000-6405 | | 437.36 | MARLBORO,PYRAMID,HUSKY,BURRITO | 1316878 | GENERAL SUPPLIES - CANTEEN |
| 140 01-259-000-0000-6405 | | 841.97 | MARLBORO,PYRAMID,HUSKY,BURRITO | 1318184 | GENERAL SUPPLIES - CANTEEN |
| 23309 WHOLESALE SUPPLY CO INC | | 1,279.33 | 2 Transactions | | |
| 259 DEPT Total: | | 3,802.90 | Canteen Collections | 4 Vendors | 7 Transactions |
| 270 DEPT | | | Crime Victim Advocate Grant | | |
| 14399 NEW HORIZONS CONSULTING INC | | | | | |
| 19 01-270-000-0000-6262 | | 100.00 | GRANT PRET & 1ST QTR REPORT | | OTHER SERVICES-CRIME VICTIM |
| 14399 NEW HORIZONS CONSULTING INC | | 100.00 | 1 Transactions | | |
| 270 DEPT Total: | | 100.00 | Crime Victim Advocate Grant | 1 Vendors | 1 Transactions |
| 271 DEPT | | | Crime Victim Emergency Service | | |
| 8014 HUGOS #7 | | | | | |
| 260 01-271-000-0000-6262 | | 15.66 | FOOD FOR HEARING | | OTHER SERVICES - A.E.S. |
| 8014 HUGOS #7 | | 15.66 | 1 Transactions | | |

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| Vendor No. | Vendor Name | Account/Formula | Rpt Accr | Amount | Warrant Description | Service Dates | Invoice # | Paid On Bhf # | Account/Formula Description | On Behalf of Name |
|------------|-------------|---------------------------|----------|--------|--------------------------------|----------------|-----------|---------------|-----------------------------------|-------------------|
| 223 | 19419 | SUBWAY | | | | | | | | |
| | | 01-271-000-0000-6262 | P | 129.91 | FOOD FOR TRIALS & GRAND JURY | | 10232 | | OTHER SERVICES - A.E.S. | |
| | 19419 | SUBWAY | | 129.91 | | 1 Transactions | | | | |
| 271 | DEPT Total: | | | 145.57 | Crime Victim Emergency Service | | 2 Vendors | | 2 Transactions | |
| 280 | DEPT | | | | Civil Defense | | | | | |
| | 19310 | STONE'S MOBILE RADIO | | | | | | | | |
| 201 | | 01-280-000-0000-6405 | P | 566.15 | WORKED WITH CENTRACOM-PAGING | | 2004935 | | GENERAL SUPPLIES | |
| | 19310 | STONE'S MOBILE RADIO | | 566.15 | | 1 Transactions | | | | |
| 280 | DEPT Total: | | | 566.15 | Civil Defense | | 1 Vendors | | 1 Transactions | |
| 501 | DEPT | | | | Auditorium | | | | | |
| | 6001 | FALLS DAY ACTIVITY CENTER | | | | | | | | |
| 14 | | 01-501-000-0000-6262 | | 108.96 | CLEAN AUDITORIUM | | | | OTHER SERVICES | |
| | 6001 | FALLS DAY ACTIVITY CENTER | | 108.96 | | 1 Transactions | | | | |
| | 8385 | HEARTLAND PAPER CO | | | | | | | | |
| 252 | | 01-501-000-0000-6300 | | 31.77 | ICEMELT | | G253418 | | REPAIRS & MAINTENANCE | |
| | 8385 | HEARTLAND PAPER CO | | 31.77 | | 1 Transactions | | | | |
| 501 | DEPT Total: | | | 140.73 | Auditorium | | 2 Vendors | | 2 Transactions | |
| 601 | DEPT | | | | County Extension | | | | | |
| | 3323 | CHAMBER OF COMMERCE | | | | | | | | |
| 134 | | 01-601-000-0000-6801 | | 137.50 | CHAMBER DUES | | 11352 | | MISCELLANEOUS EXPENSE - EXTENSION | |
| | 3323 | CHAMBER OF COMMERCE | | 137.50 | | 1 Transactions | | | | |
| | 9304 | INCONTACT INC | | | | | | | | |
| 131 | | 01-601-000-0000-6202 | P | 11.62 | DECEMBER PHONE - 800# | | 124159207 | | TELEPHONE - EXTENSION | |
| | 9304 | INCONTACT INC | | 11.62 | | 1 Transactions | | | | |
| | 15051 | OFFICE MAX | | | | | | | | |
| 128 | | 01-601-000-0000-6401 | P | 164.00 | OFFICE SUPPLIES | | 530573 | | SUPPLIES - EXTENSION | |
| 129 | | 01-601-000-0000-6401 | P | 13.77 | OFFICE SUPPLIES | | 532482 | | SUPPLIES - EXTENSION | |
| 130 | | 01-601-000-0000-6401 | | 86.09 | OFFICE SUPPLIES | | 948891 | | SUPPLIES - EXTENSION | |

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|----------|-----------|-----------------------------------|-------------------------|---|
| 15051 | OFFICE MAX | | 263.86 | | 3 Transactions | |
| 132 | 16313 PENNINGTON COUNTY AUDITOR 01-601-000-0000-6209 | P | 45.91 | DEC. POSTAGE | 3194 | POSTAGE |
| | 16313 PENNINGTON COUNTY AUDITOR | | 45.91 | | 1 Transactions | |
| 133 | 20300 TOWNSEND PRICING INC 01-601-000-0000-6209 | | 76.95 | POSTAGE MATERIALS | 0292091 | POSTAGE |
| | 20300 TOWNSEND PRICING INC | | 76.95 | | 1 Transactions | |
| 601 | DEPT Total: | | 535.84 | County Extension | 5 Vendors | 7 Transactions |
| 605 | DEPT | | | Soil Conservation | | |
| 21 | 15310 PENNINGTON COUNTY SOIL & WATER 01-605-000-0000-6901 | | 47,000.00 | 1ST HALF 2013 APPROPRIATION | | APPROPRIATIONS |
| | 15310 PENNINGTON COUNTY SOIL & WATER | | 47,000.00 | | 1 Transactions | |
| 605 | DEPT Total: | | 47,000.00 | Soil Conservation | 1 Vendors | 1 Transactions |
| 611 | DEPT | | | Parents Forever | | |
| | 99999997 PENNINGTON COUNTY EXTENSION 127 01-611-000-0000-6330 | P | 211.00 | EXPENSES/POST/COPYING | | TRAVEL & EXPENSE |
| | 99999997 PENNINGTON COUNTY EXTENSION | | 211.00 | | 1 Transactions | |
| 126 | 21329 UNIV OF MN-EXTENSION SERVICE 2 01-611-000-0000-6330 | | 2,217.66 | PARENTS FOREVER TRAINING MAN. | 137936 | TRAVEL & EXPENSE |
| | 21329 UNIV OF MN-EXTENSION SERVICE 2 | | 2,217.66 | | 1 Transactions | |
| 611 | DEPT Total: | | 2,428.66 | Parents Forever | 2 Vendors | 2 Transactions |
| 800 | DEPT | | | Social Services Building Complex | | |
| 6 | 8385 HEARTLAND PAPER CO 01-800-000-0000-6403 | | 21.18 | TRIPLE ICE MELT | G253419-1 | JANITORIAL SUPPLIES |
| | 8385 HEARTLAND PAPER CO | | 21.18 | | 1 Transactions | |
| 118 | 18327 REIERSON EXCAVATING 01-800-000-0000-6262 | | 385.00 | SNOW REMOVAL - JANUARY | | OTHER SERVICES-WELFARE BUILDING |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|-------------------------------------|------|---------------------|--|-----------------------------|
| No. Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name |
| | | Amount | | |
| 18327 REIERSON EXCAVATING | | 385.00 | 1 Transactions | |
| 800 DEPT Total: | | 406.18 | Social Services Building Complex 2 Vendors | 2 Transactions |
| 801 DEPT | | | Unallocated Revenue | |
| 11003 K-MART | | | | |
| 167 01-801-000-0000-6801 | | 41.64 | FITNESS VIDEOS - WELLNESS | MISCELLANEOUS EXPENSE |
| 11003 K-MART | | 41.64 | 1 Transactions | |
| 13498 MARCO, INC | | | | |
| 16 01-801-000-0000-6301 | | 165.60 | EQ238936 MAINTENANCE AGREEMENT INV1282942 | MAINTENANCE AGREEMENT |
| 13498 MARCO, INC | | 165.60 | 1 Transactions | |
| 14010 NORTHLAND COMM & TECH COLLEGE | | | | |
| 242 01-801-000-0000-6801 P | | 426.70 | INTRO TO EXCEL 11-27-12 297782 | MISCELLANEOUS EXPENSE |
| 243 01-801-000-0000-6801 P | | 426.70 | INTRO TO EXCEL 12-04-12 297783 | MISCELLANEOUS EXPENSE |
| 244 01-801-000-0000-6801 P | | 426.70 | INTRO TO EXCEL 12-11-12 297784 | MISCELLANEOUS EXPENSE |
| 14010 NORTHLAND COMM & TECH COLLEGE | | 1,280.10 | 3 Transactions | |
| 14123 NORTHWEST BEVERAGE INC | | | | |
| 123 01-801-000-0000-6801 | | 29.25 | WATER 5447 | MISCELLANEOUS EXPENSE |
| 14123 NORTHWEST BEVERAGE INC | | 29.25 | 1 Transactions | |
| 15323 OFFICE DEPOT | | | | |
| 147 01-801-000-0000-6401 | | 69.71 | CLIPS, POST ITS 638827065 | SUPPLIES-UNALLOCATED |
| 15323 OFFICE DEPOT | | 69.71 | 1 Transactions | |
| 16351 PHILIPP/ANGELA | | | | |
| 166 01-801-000-0000-6801 | | 3.00 | OATMEAL - WELLNESS PRIZES | MISCELLANEOUS EXPENSE |
| 16351 PHILIPP/ANGELA | | 3.00 | 1 Transactions | |
| 801 DEPT Total: | | 1,589.30 | Unallocated Revenue 6 Vendors | 8 Transactions |
| 1 Fund Total: | | 153,662.12 | County Revenue | 192 Transactions |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|-------------------------------------|----------|----------|-----------------------------------|-------------------------|---|
| 320 | DEPT | | | Highway Administration | | |
| 57 | 3040 CRAGUN'S | | 447.00 | LODGING CTY ENGINEER MTG | | TRAVEL & EXPENSE |
| | 3040 CRAGUN'S | | 447.00 | | 1 Transactions | |
| 59 | 5351 ENGINEERING MINNESOTA MAGAZINE | | 35.00 | SUBSCRIPTIONS | | SUBSCRIPTIONS |
| | 5351 ENGINEERING MINNESOTA MAGAZINE | | 35.00 | | 1 Transactions | |
| 60 | 6320 FIRST LAB | | 35.00 | RANDOM ALCOHOL | 00606424 | MISCELLANEOUS EXPENSE |
| | 6320 FIRST LAB | | 35.00 | | 1 Transactions | |
| 66 | 8012 HOFFMAN,DALE & SWENSON, PLLC | | 200.00 | PARTIAL AUDIT BILLING | | CONSULTING & LEGAL SERVICES |
| | 8012 HOFFMAN,DALE & SWENSON, PLLC | | 200.00 | | 1 Transactions | |
| 70 | 13498 MARCO, INC | | 26.72 | 105420 CONTRACT JAN | | MAINTENANCE AGREEMENT |
| | 13498 MARCO, INC | | 26.72 | | 1 Transactions | |
| 71 | 13317 MN COUNTY ENGINEERS ASSN | | 270.00 | 2013 MEMBERSHIP DUES | | DUES |
| | 13317 MN COUNTY ENGINEERS ASSN | | 270.00 | | 1 Transactions | |
| 72 | 13197 MODEL LAUNDRY | | 137.87 | SHOP 500 RUGS | | OTHER SERVICES |
| | 13197 MODEL LAUNDRY | | 137.87 | | 1 Transactions | |
| 79 | 15051 OFFICE MAX | | 244.42 | PAPER, MARKERS, POST ITS | | SUPPLIES |
| | 15051 OFFICE MAX | | 244.42 | | 1 Transactions | |
| 90 | 23311 WIDSETH SMITH NOLTING & ASSOC | | 83.00 | PERMIT ANALYSIS | | CONSULTING & LEGAL SERVICES |
| | 23311 WIDSETH SMITH NOLTING & ASSOC | | 83.00 | | 1 Transactions | |
| 320 | DEPT Total: | | 1,479.01 | Highway Administration | 9 Vendors | 9 Transactions |

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|----------------------------------|----------|--------|-----------------------------------|-------------------------|---|
| 330 | DEPT | | | Highway Maintenance | | |
| 3124 | CES IMAGING | | | | | |
| 245 | 03-330-000-0000-6554 | | 82.70 | PLOTTER PAPER | 282057 | ENGINEERING & SURVEYING SUPPLIES |
| 246 | 03-330-000-0000-6554 | | 158.88 | PRINTHEADS FOR 850 | 282646 | ENGINEERING & SURVEYING SUPPLIES |
| 3124 | CES IMAGING | | 241.58 | | 2 Transactions | |
| 3307 | COMMISSIONER OF TRANSPORTATION-! | | | | | |
| 56 | 03-330-000-0000-6274 | | 363.64 | EQUIPMENT CALIBRATION | | LAB TESTING |
| 3307 | COMMISSIONER OF TRANSPORTATION-! | | 363.64 | | 1 Transactions | |
| 330 | DEPT Total: | | 605.22 | Highway Maintenance | 2 Vendors | 3 Transactions |
| 350 | DEPT | | | Equipment & Maintenance Shop | | |
| 1011 | ACE HARDWARE | | | | | |
| 51 | 03-350-000-0000-6556 | | 28.31 | SAW BLADE SHOP 500 | 181761 | SHOP SUPPLIES |
| 53 | 03-350-000-0000-6556 | | 201.89 | EXT CORDS SHOP 500 | 182287 | SHOP SUPPLIES |
| 52 | 03-350-000-0000-6556 | | 64.11 | SALT SPREADER SHOP 500 | 182318 | SHOP SUPPLIES |
| 1011 | ACE HARDWARE | | 294.31 | | 3 Transactions | |
| 1364 | AUTO VALUE | | | | | |
| 104 | 03-350-000-0000-6556 | | 11.47 | FURNACE FILTERS SHOP 213 | | SHOP SUPPLIES |
| 106 | 03-350-000-0000-6556 | | 3.17 | KNIFE SHOP 500 | | SHOP SUPPLIES |
| 108 | 03-350-000-0000-6556 | | 25.30 | FOX AIR CHUCKS SHOP 500 | | SHOP SUPPLIES |
| 111 | 03-350-000-0000-6556 | | 32.60 | IMPACT WRENCH SHOP 500 | | SHOP SUPPLIES |
| 113 | 03-350-000-0000-6556 | | 150.44 | ANTI GEL SHOP 500 | | SHOP SUPPLIES |
| 116 | 03-350-000-0000-6556 | | 6.83 | SHOP 500 SOCKET SET | | SHOP SUPPLIES |
| 105 | 03-350-000-0000-6564 | | 61.87 | PARTS CLR, PRESS WRK, GREASE | | EQUIPMENT REPAIR PARTS |
| 107 | 03-350-000-0000-6564 | | 113.99 | JUMPER CABLES, GASKET UNIT 302 | | EQUIPMENT REPAIR PARTS |
| 109 | 03-350-000-0000-6564 | | 34.50 | PARTS CLEANER UNIT 208 | | EQUIPMENT REPAIR PARTS |
| 110 | 03-350-000-0000-6564 | | 96.36 | FILTERS UNIT 206 | | EQUIPMENT REPAIR PARTS |
| 112 | 03-350-000-0000-6564 | | 32.39 | IDLER PULLEY UNIT 285 | | EQUIPMENT REPAIR PARTS |
| 114 | 03-350-000-0000-6564 | | 54.21- | RETURN FILTERS,PLIERS UNIT 271 | | EQUIPMENT REPAIR PARTS |
| 115 | 03-350-000-0000-6564 | | 105.94 | FILTERS LIGHT UNIT 202 & 242 | | EQUIPMENT REPAIR PARTS |
| 117 | 03-350-000-0000-6564 | | 13.66 | SOCKET SETS SHOP 213 & 215 | | EQUIPMENT REPAIR PARTS |
| 1364 | AUTO VALUE | | 634.31 | | 14 Transactions | |
| 2307 | BRODIN COMFORT SYSTEMS | | | | | |
| 54 | 03-350-000-0000-6636 | | 359.49 | FIX FURNACE SHOP 213 | | BUILDING IMPROVEMENTS |

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| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|-------------|-----------|--------------------------------------|----------------------------|--|
| 2307 | BRODIN COMFORT SYSTEMS | | 359.49 | | 1 Transactions | |
| 55 | 3315 CARGILL, INCORPORATED 03-350-000-0000-6565 | | 11,008.10 | SALT | 2900930252 | ROAD MATERIALS |
| | 3315 CARGILL, INCORPORATED | | 11,008.10 | | 1 Transactions | |
| 58 | 4305 D & J RADIO SALES & SERVICE 03-350-000-0000-6564 | | 8.50 | UHF END UNIT 228 | 8030 | EQUIPMENT REPAIR PARTS |
| | 4305 D & J RADIO SALES & SERVICE | | 8.50 | | 1 Transactions | |
| 94 | 6006 FARMERS UNION OIL 03-350-000-0000-6560 | | 2,611.21 | DIESEL SHOP 212 | | GAS & DIESEL |
| 95 | 03-350-000-0000-6560 | | 330.16 | FUEL FOR HEATER IN COLD STORAG | | GAS & DIESEL |
| 96 | 03-350-000-0000-6560 | | 2,858.93 | DIESEL SHOP 500 | | GAS & DIESEL |
| 97 | 03-350-000-0000-6560 | | 3,306.67 | DIESEL SHOP 215 | | GAS & DIESEL |
| 98 | 03-350-000-0000-6560 | | 1,266.15 | DIESEL SHOP 211 | | GAS & DIESEL |
| 99 | 03-350-000-0000-6560 | | 1,666.18 | DIESEL SHOP 213 | | GAS & DIESEL |
| 100 | 03-350-000-0000-6560 | | 1,912.20 | DIESEL & GAS SHOP 500 | | GAS & DIESEL |
| 101 | 03-350-000-0000-6560 | | 0.60- | OVERPAID DIESEL SHOP 500 | | GAS & DIESEL |
| | 6006 FARMERS UNION OIL | | 13,950.90 | | 8 Transactions | |
| 61 | 6306 FLEET DISTRIBUTING 03-350-000-0000-6556 | | 96.18 | BENCH VISE | | SHOP SUPPLIES |
| | 6306 FLEET DISTRIBUTING | | 96.18 | | 1 Transactions | |
| 102 | 7337 GCR TIRE STORES 03-350-000-0000-6564 | | 50.00 | FLAT REPAIR UNIT 303 | | EQUIPMENT REPAIR PARTS |
| 103 | 03-350-000-0000-6564 | | 129.43 | FLAT REPAIR UNIT 228 | | EQUIPMENT REPAIR PARTS |
| | 7337 GCR TIRE STORES | | 179.43 | | 2 Transactions | |
| 62 | 7309 GRAND FORKS FIRE EQUIPMENT 03-350-000-0000-6556 | | 143.21 | FIRE HOSE REPAIR SHOP 500 | | SHOP SUPPLIES |
| 63 | 03-350-000-0000-6564 | | 22.98 | RUBBER STRAP BRACKET UNIT 204 | | EQUIPMENT REPAIR PARTS |
| | 7309 GRAND FORKS FIRE EQUIPMENT | | 166.19 | | 2 Transactions | |
| 64 | 7308 GRAND FORKS WELDING & MACHINE CC 03-350-000-0000-6564 | | 131.10 | COUPLER, TUBING U CLAMP | | EQUIPMENT REPAIR PARTS |
| | 7308 GRAND FORKS WELDING & MACHINE CC | | 131.10 | | 1 Transactions | |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|-------------|----------|--------------------------------------|----------------------------|--|
| 65 | 8344 HIGHWAY TECHNOLOGIES INC 03-350-000-0000-6246 | | 104.85 | TRAFFIC CONTROL SEMINAR | | SAFETY TRAINING |
| | 8344 HIGHWAY TECHNOLOGIES INC | | 104.85 | | 1 Transactions | |
| 67 | 8014 HUGOS #7 03-350-000-0000-6556 | | 50.88 | KITCHEN BAGS, PLATES, DAWN, PT | | SHOP SUPPLIES |
| | 8014 HUGOS #7 | | 50.88 | | 1 Transactions | |
| 68 | 10008 JOHN DEERE FINANCIAL 03-350-000-0000-6564 | | 6.50 | SNAP RING UNIT 286 | | EQUIPMENT REPAIR PARTS |
| 69 | 03-350-000-0000-6564 | | 684.10 | SEAL KIT, ORING BALL BEARING | | EQUIPMENT REPAIR PARTS |
| | 10008 JOHN DEERE FINANCIAL | | 690.60 | | 2 Transactions | |
| 73 | 14316 NELSON EQUIPMENT OF TRF INC 03-350-000-0000-6564 | | 8.44 | BEARING UNIT 206 | | EQUIPMENT REPAIR PARTS |
| | 14316 NELSON EQUIPMENT OF TRF INC | | 8.44 | | 1 Transactions | |
| 247 | 14039 NEW VISION TRUCK ACCESSORIES 03-350-000-0000-6564 | | 250.95 | WINDOWS FOR UNIT 305 | | EQUIPMENT REPAIR PARTS |
| | 14039 NEW VISION TRUCK ACCESSORIES | | 250.95 | | 1 Transactions | |
| 74 | 14375 NORTHERN FIRE EQUIPMENT SERVICE 03-350-000-0000-6428 | | 1,302.56 | SERVICE FIRE EXTINGUISHERS | | SAFETY EQUIPMENT |
| | 14375 NORTHERN FIRE EQUIPMENT SERVICE | | 1,302.56 | | 1 Transactions | |
| 75 | 14312 NORTHWEST POWER SYSTEMS 03-350-000-0000-6564 | | 15.96 | ADAPTOR ORING UNIT 230 | | EQUIPMENT REPAIR PARTS |
| 76 | 03-350-000-0000-6564 | | 191.24 | WIPER SEAL HOSE UNIT 230 | | EQUIPMENT REPAIR PARTS |
| 77 | 03-350-000-0000-6564 | | 146.71 | SEALS UNIT 242 | | EQUIPMENT REPAIR PARTS |
| 78 | 03-350-000-0000-6564 | | 33.88 | SEAL FITTING | | EQUIPMENT REPAIR PARTS |
| | 14312 NORTHWEST POWER SYSTEMS | | 387.79 | | 4 Transactions | |
| 80 | 16313 PENNINGTON COUNTY AUDITOR 03-350-000-0000-6550 | | 7,525.00 | GRAVEL TAX | | AGGREGATES |
| | 16313 PENNINGTON COUNTY AUDITOR | | 7,525.00 | | 1 Transactions | |
| 81 | 16079 PETERSON LUMBER 03-350-000-0000-6636 | | 12.99 | SAWBLADE, COLD STORAGE | | BUILDING IMPROVEMENTS |

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| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|-------------|-----------|--------------------------------------|----------------------------|--|
| 16079 | PETERSON LUMBER | | 12.99 | | 1 Transactions | |
| 82 | 16343 PRAXAIR 03-350-000-0000-6556 | | 16.47 | WELDING SUPPLIES | | SHOP SUPPLIES |
| | 16343 PRAXAIR | | 16.47 | | 1 Transactions | |
| 83 | 16348 PROBUILD 03-350-000-0000-6636 | | 613.11 | MATERIALS FOR COLD STORAGE | | BUILDING IMPROVEMENTS |
| | 16348 PROBUILD | | 613.11 | | 1 Transactions | |
| 84 | 13318 RDO FINANCIAL SERVICES COMPANY 03-350-000-0000-6564 | | 1,202.64 | FILTERS UNIT 202, 203, 204,206 | | EQUIPMENT REPAIR PARTS |
| 85 | 03-350-000-0000-6564 | | 79.68 | FILTERS UNIT 206 | | EQUIPMENT REPAIR PARTS |
| | 13318 RDO FINANCIAL SERVICES COMPANY | | 1,282.32 | | 2 Transactions | |
| 86 | 18106 RED LAKE COUNTY COOP 03-350-000-0000-6418 | | 580.15 | PROPANE SHOP 213 | | PROPANE FOR HEATING SHOPS |
| 87 | 03-350-000-0000-6418 | | 300.69 | PROPANE SHOP 215 | | PROPANE FOR HEATING SHOPS |
| | 18106 RED LAKE COUNTY COOP | | 880.84 | | 2 Transactions | |
| 88 | 19338 STEIGER MFG. CO. 03-350-000-0000-6564 | | 63.75 | REPLACE TOOTH ON BUCKET | | EQUIPMENT REPAIR PARTS |
| | 19338 STEIGER MFG. CO. | | 63.75 | | 1 Transactions | |
| 89 | 23318 WALLWORK TRUCK CENTER 03-350-000-0000-6564 | | 98.22 | SCOTSEAL UNIT 242 | | EQUIPMENT REPAIR PARTS |
| | 23318 WALLWORK TRUCK CENTER | | 98.22 | | 1 Transactions | |
| 93 | 26302 ZEE MEDICAL SERVICE 03-350-000-0000-6428 | | 39.68 | FIRST AID SUPPLIES | | SAFETY EQUIPMENT |
| | 26302 ZEE MEDICAL SERVICE | | 39.68 | | 1 Transactions | |
| 91 | 26301 ZIEGLER, INC. 03-350-000-0000-6561 | | 1,039.25 | CUTTING EDGES | | CUTTING EDGES |
| 92 | 03-350-000-0000-6564 | | 70.85 | ASSEMBLY UNIT 223 | | EQUIPMENT REPAIR PARTS |
| | 26301 ZIEGLER, INC. | | 1,110.10 | | 2 Transactions | |
| 350 | DEPT Total: | | 41,267.06 | Equipment & Maintenance Shop | 27 Vendors | 58 Transactions |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| | <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> | |
|---|----------------------------|-------------|----------------------------|----------------------|------------------------------------|--------------------------|
| | <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 3 | Fund Total: | | 43,351.29 | Road & Bridge | | 70 Transactions |

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32 Solid Waste Facility

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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| | <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> | |
|-----|--------------------------------|-------------|----------------------------|----------------------|------------------------------------|------------------------------|
| | <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 390 | DEPT | | | Score Recycling | | |
| | 12123 LES'S SANITATION SERVICE | | | | | |
| 12 | 32-390-000-0000-6262 | | 776.50 | RECYCLING NEWSPAPERS | 130102 | OTHER SERVICES-SCORE ACCOUNT |
| | 12123 LES'S SANITATION SERVICE | | 776.50 | 1 Transactions | | |
| 390 | DEPT Total: | | 776.50 | Score Recycling | 1 Vendors | 1 Transactions |
| 32 | Fund Total: | | 776.50 | Solid Waste Facility | | 1 Transactions |

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40 Ditch Funds

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|-----------------------------|------|---------------------|-----------------------|---------------------------------|
| No. Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # On Behalf of Name |
| 703 DEPT | | | Judicial Ditch #25-3 | |
| 20308 THYGESON CONSTRUCTION | | | | |
| 121 40-703-000-0000-6262 | | 3,300.00 | LEVEL SPOIL - JD 25-3 | OTHER SERVICES -JD #25-3 |
| 20308 THYGESON CONSTRUCTION | | 3,300.00 | 1 Transactions | |
| 703 DEPT Total: | | 3,300.00 | Judicial Ditch #25-3 | 1 Vendors 1 Transactions |
| 40 Fund Total: | | 3,300.00 | Ditch Funds | 1 Transactions |

Pennington County Financial System



ANGIE
2/12/13 8:28AM
60 Capital Improvement Spec

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|--------------------------|------|---------------------|----------------|-----------------------------|
| No. Account/Formula | Accr | Amount | Service Dates | On Behalf of Name |
| | | | Paid On Bhf # | |
| 460 DEPT | | | | |
| 2337 BKV GROUP INC | | | | |
| 165 60-460-000-0000-6801 | | 2,095.42 | | MISCELLANEOUS EXPENSE |
| 2337 BKV GROUP INC | | 2,095.42 | 1 Transactions | |
| 460 DEPT Total: | | 2,095.42 | 1 Vendors | 1 Transactions |
| 60 Fund Total: | | 2,095.42 | | 1 Transactions |
| Final Total: | | 203,185.33 | 146 Vendors | 265 Transactions |

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> | |
|-------------|---------------|--------------------------------|--------------------|
| 1 | 153,662.12 | County Revenue | |
| 3 | 43,351.29 | Road & Bridge | |
| 32 | 776.50 | Solid Waste Facility | |
| 40 | 3,300.00 | Ditch Funds | |
| 60 | 2,095.42 | Capital Improvement Special Re | |
| All Funds | 203,185.33 | Total | Approved by, |
| | | | |
| | | | |

ANGIE
2/12/13 8:29AM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



ANGIE
2/12/13 8:29AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

| Vendor No. | Name Account/Formula | Accr | Rpt Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|------|---------------|--------------------------------------|----------------------------|--|
| 8 | 4349 BONDY/SNOOKY 01-251-000-0000-6330 | | 6.60 | MEAL FOR ITASCA TRANSPORT | 010913 | TRAVEL & EXPENSE |
| | 4349 BONDY/SNOOKY | | 6.60 | 1 Transactions | | |
| 4 | 6347 FULTON/JIM 01-251-000-0000-6330 | | 7.07 | MEAL FOR C HENDRICKSON TRANSP | 010713 | TRAVEL & EXPENSE |
| 6 | 01-251-000-0000-6330 | | 15.99 | MEAL FOR JORSTAD/MERRILL TRANS | 010913 | TRAVEL & EXPENSE |
| 7 | 01-251-000-0000-6330 | | 9.39 | MEAL FOR JORSTAD/MERRILL TRANS | 010913 | TRAVEL & EXPENSE |
| 5 | 01-251-000-0000-6330 | | 7.56 | MEAL FOR JORSTAD/MERRILL TRANS | 011013 | TRAVEL & EXPENSE |
| 3 | 01-251-000-0000-6330 | | 5.79 | MEAL FOR B GARLET TRANSPORT | 011613 | TRAVEL & EXPENSE |
| 15 | 01-251-000-0000-6330 | | 8.22 | MEAL FOR BENOIT TRANSPORT | 012413 | TRAVEL & EXPENSE |
| | 6347 FULTON/JIM | | 54.02 | 6 Transactions | | |
| 44 | 8352 HEMPEL/CODY 01-003-000-0000-6103 | | 65.00 | PER DIEM - TECH COMM - TRF | 011013 | PER DIEMS - BOARD |
| | 8352 HEMPEL/CODY | | 65.00 | 1 Transactions | | |
| 14 | 99999997 HOLTHUSEN/ROY 01-251-000-0000-6330 | | 12.79 | MEAL FOR KURTH TRANSPORT | 020113 | TRAVEL & EXPENSE |
| | 99999997 HOLTHUSEN/ROY | | 12.79 | 1 Transactions | | |
| 23 | 10026 JENSEN/DONALD J 01-003-000-0000-6330 | | 17.39 | MEALS - NCLUCB - CHISHOLM | | TRAVEL & EXPENSE |
| 24 | 01-003-000-0000-6330 | | 15.16 | MEALS - MRCC - GRAND RAPIDS | | TRAVEL & EXPENSE |
| 25 | 01-003-000-0000-6330 | | 9.41 | MEAL - AMC - ST PAUL | | TRAVEL & EXPENSE |
| 26 | 01-003-000-0000-6330 | | 10.82 | MEAL - DNR - BEMIDJI | | TRAVEL & EXPENSE |
| 27 | 01-003-000-0000-6103 | | 100.00 | PER DIEM - NCLUCB - CHISHOLM | 010313 | PER DIEMS - BOARD |
| 28 | 01-003-000-0000-6103 | | 65.00 | PER DIEM - BEYOND YELLOW RIBBO | 010813 | PER DIEMS - BOARD |
| 29 | 01-003-000-0000-6103 | | 100.00 | PER DIEM - MRCC - GRAND RAPIDS | 011013 | PER DIEMS - BOARD |
| 30 | 01-003-000-0000-6103 | | 65.00 | PER DIEM - PERSONNEL - TRF | 011513 | PER DIEMS - BOARD |
| 31 | 01-003-000-0000-6103 | | 65.00 | PER DIEM - AIRPORT - TRF | 011613 | PER DIEMS - BOARD |
| 32 | 01-003-000-0000-6103 | | 100.00 | PER DIEM - AMC - ST PAUL | 011713 | PER DIEMS - BOARD |
| 33 | 01-003-000-0000-6103 | | 100.00 | PER DIEM - PERSONNEL/DNR - BEM | 013013 | PER DIEMS - BOARD |
| 34 | 01-003-000-0000-6103 | | 65.00 | PER DIEM - JTC - BEMIDJI | 013113 | PER DIEMS - BOARD |
| | 10026 JENSEN/DONALD J | | 712.78 | 12 Transactions | | |
| 2 | 15303 OLSON/DAVID 01-251-000-0000-6330 | | 7.36 | MEAL FOR ITASCA COUNTY TRANSP | 010913 | TRAVEL & EXPENSE |
| | 15303 OLSON/DAVID | | 7.36 | 1 Transactions | | |

Pennington County Financial System



ANGIE
2/12/13 8:29AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|--------------------------------|------|---------------------|--------------------------------|---------------------------------|
| No. Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # On Behalf of Name |
| 12 19343 SKJERVEN/MELISSA | | 9.86 | MEAL FOR JW CONFERENCE - MGS | 012213 TRAVEL & EXPENSE |
| 9 01-252-000-0000-6330 | | 15.20 | MEAL FOR JW CONFERENCE - MGS | 012313 TRAVEL & EXPENSE |
| 10 01-252-000-0000-6330 | | 20.45 | MEAL FOR JW CONFERENCE - MGS | 012413 TRAVEL & EXPENSE |
| 11 01-252-000-0000-6330 | | 5.03 | MEAL FOR JW CONFERENCE - MGS | 012513 TRAVEL & EXPENSE |
| 19343 SKJERVEN/MELISSA | | 50.54 | 4 Transactions | |
| 35 19048 SWANSON/OLIVER (SKIP) | | 17.93 | MEALS - NCLUCB - CHISHOLM | TRAVEL & EXPENSE |
| 36 01-003-000-0000-6330 | | 15.21 | MEAL - MRCC - GRAND RAPIDS | TRAVEL & EXPENSE |
| 37 01-003-000-0000-6103 | | 100.00 | PER DIEM - NUCLUCB - CHISHOLM | 010313 PER DIEMS - BOARD |
| 38 01-003-000-0000-6103 | | 65.00 | PER DIEM - HOUSING - TRF | 010713 PER DIEMS - BOARD |
| 39 01-003-000-0000-6103 | | 65.00 | PER DIEM - BUILDING COMM - TRF | 010813 PER DIEMS - BOARD |
| 40 01-003-000-0000-6103 | | 65.00 | PER DIEM - RADIO BD - TRF | 010913 PER DIEMS - BOARD |
| 41 01-003-000-0000-6103 | | 100.00 | PER DIEM - MRCC - GRAND RAPIDS | 011013 PER DIEMS - BOARD |
| 42 01-003-000-0000-6103 | | 65.00 | PER DIEM - HOUSING PLANNING-TR | 012513 PER DIEMS - BOARD |
| 43 01-003-000-0000-6103 | | 65.00 | PER DIEM - ICC - OKLEE | 012813 PER DIEMS - BOARD |
| 19048 SWANSON/OLIVER (SKIP) | | 558.14 | 9 Transactions | |
| 17 20307 TVEITBAKK/DARRYL | | 65.00 | PER DIEM - BUILDING COMM - TRF | 010813 PER DIEMS - BOARD |
| 18 01-003-000-0000-6103 | | 65.00 | PER DIEM - LIBRARY/TECH - TRF | 011013 PER DIEMS - BOARD |
| 19 01-003-000-0000-6103 | | 65.00 | PER DIEM - PERSONNEL - TRF | 011513 PER DIEMS - BOARD |
| 20 01-003-000-0000-6103 | | 65.00 | PER DIEM - JOB'S/AIRPORT - TRF | 011613 PER DIEMS - BOARD |
| 21 01-003-000-0000-6103 | | 65.00 | PER DIEM - NWRL BD - TRF | 011713 PER DIEMS - BOARD |
| 22 01-003-000-0000-6103 | | 65.00 | PER DIEM - PERSONNEL - TRF | 013013 PER DIEMS - BOARD |
| 20307 TVEITBAKK/DARRYL | | 390.00 | 6 Transactions | |
| 1 Fund Total: | | 1,857.23 | County Revenue | 9 Vendors 41 Transactions |

Pennington County Financial System



ANGIE
2/12/13 8:29AM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| | <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|---------------|---|-------------|----------------------------|--|--|
| | <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf # On Behalf of Name</u> |
| 1 | 7304 GARRY/JOE 03-350-000-0000-6330 | | 8.32 | MEAL - SPRAY MEETING - DET LAK 1 Transactions | 013013 TRAVEL & EXPENSE |
| | 7304 GARRY/JOE | | 8.32 | | |
| 16 | 16312 PRIBULA/BEN 03-320-000-0000-6330 | | 8.85 | MEAL - PILE DRIVING MTG - BEMI 1 Transactions | 011713 TRAVEL & EXPENSE |
| | 16312 PRIBULA/BEN | | 8.85 | | |
| 13 | 20306 THODE/KEITH 03-320-000-0000-6330 | | 9.03 | MEAL - SPRAYING MEETING-DL 1 Transactions | 013013 TRAVEL & EXPENSE |
| | 20306 THODE/KEITH | | 9.03 | | |
| 3 Fund Total: | | | 26.20 | Road & Bridge | 3 Vendors 3 Transactions |
| Final Total: | | | 1,883.43 | 12 Vendors | 44 Transactions |

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|---------------|-------------|---------------|----------------|
| | 1 | 1,857.23 | County Revenue |
| | 3 | 26.20 | Road & Bridge |
| All Funds | | 1,883.43 | Total |

Approved by,

.....

.....

**OFFICIAL PROCEEDINGS
SPECIAL COUNTY BOARD MEETING
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, JANUARY 15TH, 2013 11:30 AM
HUMAN SERVICE BUILDING**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the meeting room at the Human Service Building in Thief River Falls, MN on Tuesday, January 15th, 2013 at 11:30 a.m. Members present: Oliver "Skip" Swanson, Neil Peterson, Donald Jensen, and Darryl Tveitbakk. Members absent: Cody Hempel. Others present: Angela Philipp Deputy Auditor, Ray Kuznia County Sheriff, and Wendy Mattson Sheriff Secretary.

Commissioner Peterson called the meeting to order.

Commissioner Swanson updated the group about our current radio system.

Ray Freeman from Geo-Comm met with the County Board to discuss the ARMER (Allied Radio Matrix for Emergency Response) system. Currently 69 out of the 87 counties in Minnesota have the ARMER system installed. Mr. Freeman stated that a study must be completed to be eligible for future grant funds.

Commissioner Hempel arrived at 11:53 a.m.

Commissioner Jensen moved, seconded by Commissioner Peterson to pass the following resolution committing to a study to move forward on the grant. Motion unanimously carried.

**RESOLUTION
RESOLUTION ADOPTING A PLAN
FOR
PUBLIC SAFETY COMMUNICATION WITHIN PENNINGTON COUNTY**

WHEREAS, it is a basic responsibility of the County to provide for the health and welfare of its citizens; and

WHEREAS, the Federal Communications Commission (FCC) has issued regulations which require the replacement of wideband Land Mobile Radio (LMR) systems operating in the Very High Frequency (VHF) and Ultra High Frequency (UHF) spectrum by January 1, 2013; and

WHEREAS, public safety agencies throughout the country, including public safety agencies within Pennington County, have relied upon wideband LMR systems to provide vital

public safety communications for law enforcement, fire, emergency medical services, public works, disaster response and other vital government services; and

WHEREAS, the County has worked with the Northwest Minnesota Regional Radio Board (NWRRB), of which it is a participating member, to complete a comprehensive assessment of public safety communication within the County; and

WHEREAS, the County has been presented with a public safety communication assessment (hereinafter "Assessment") conducted by Federal Engineering Incorporated, which included an assessment of the alternatives that exist for the County to replace the public safety communication infrastructure within the County.

NOW, THEREFORE, BE IT RESOLVED the Pennington County Board of Commissioners hereby accepts the Assessment as an accurate assessment of public safety communication needs within the County and of the alternatives that reasonably exist to replace the public safety communication infrastructure within the County, and be it further;

RESOLVED, that the Pennington County Board of Commissioners believes the Allied Radio Matrix for Emergency Response (ARMER) participation alternative specified in the Assessment is the most appropriate and best option for the County to replace the public safety communication infrastructure within the county, and be it further;

RESOLVED, that the Pennington County Board of Commissioners urges all public safety service providers within the County to join together and seek grant funding opportunities to fund ARMER participation within the County, and be it further;

RESOLVED, that the Pennington County Sheriff (hereinafter "Sheriff") is instructed to investigate the cost to migrate and participate in the ARMER public safety communication system for all county and local governments and public safety agencies located and operating within the County, and be it further;

RESOLVED, that the Sheriff is instructed to determine the extent to which the County might take advantage of grants, tax exemptions and other incentives available through the state of Minnesota or through the United States government to offset the cost for the County to participate in the ARMER public safety communication system, and be it further;

RESOLVED, Assessment providing the basis of this action shall be submitted to the NWRRB with a recommendation that the Assessment be incorporated into the NWRRB regional public safety communication plan and that the Sheriff submit a plan for participation upon which the County Board of Commissioners might act, including a detail assessment of the costs including offsets, prior to the first day of August of this year.

Commissioner Jensen moved, seconded by Commissioner Tveitbakk to adjourn to January 22, 2013. Motion carried.

ATTEST: Kenneth Olson, Auditor
Pennington County

Cody Hempel, Chairman
County Board

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, JANUARY 22ND, 2013, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, January 22nd, 2013 at 5:00 p.m. Members present: Cody Hempel, Donald Jensen, Neil Peterson, Oliver "Skip" Swanson, and Darryl Tveitbakk. Members absent: none.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk that the first item at regular County Board Meeting be the Pledge of Allegiance to the Flag. Motion unanimously carried.

George Eilertson, Northland Securities presented the Bond Sale Results for issuance of \$1,035,000 General Obligation Drainage Ditch Bonds Series 2013A. Bids were received from BOSC, Inc. and Robert W. Bard & Co., Inc. Pennington County maintained its Standards and Poor A+ rating and funds from the bond sale if awarded will be available February 14th, 2013.

The Chair announced that the next order of business was consideration of the proposals that had been received for the purchase of the County's General Obligation Drainage Ditch Bonds, Series 2013A, in the original aggregate principal amount of \$1,035,000.

The County Auditor presented a tabulation of the proposals that had been received in the manner specified in the Notice of Sale of the Bonds. The proposals are as set forth in EXHIBIT A attached.

After due consideration of the proposals, Commissioner Jensen then introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

A RESOLUTION AWARDING THE SALE OF GENERAL OBLIGATION DRAINAGE DITCH BONDS, SERIES 2013A, IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$1,035,000; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT

BE IT RESOLVED By the Board of Commissioners of Pennington County, Minnesota (the "County") as follows:

Section 1. Sale of Bonds.

1.01. Authorization of Sale of Bonds. Pursuant to a resolution adopted by the Board of Commissioners of the County (the "Board") on December 27, 2012 (the "Authorizing Resolution"), the Board gave preliminary approval to the issuance of the County's General Obligation Drainage Ditch Bonds, Series 2013A (the "Bonds"). The Bonds will be issued pursuant to the terms of Minnesota Statutes, Chapters 103D, 103E and 475, as amended (collectively, the "Act"), in order to finance the construction of drainage improvements for the Red Lake Watershed District (the "District") to Drainage Ditch No. 14 (Project No. 171) and improvements to the District (Thief River Falls Flood Drainage Reduction Project No. 171A) (collectively, the "Improvements").

1.02. Award to the Purchaser and Interest Rates. The proposal of BOSC, Inc., Menomonee Falls, Wisconsin (the “Purchaser”) to purchase the Bonds described in the Notice of Sale thereof is found and determined to be a reasonable offer and is accepted, the proposal being to purchase the Bonds at a price of \$1,042,928.50 (par amount of \$1,035,000.00, plus original issue premium of \$19,178.95, less underwriter’s discount of \$11,250.45), plus accrued interest to date of delivery, if any, for Bonds bearing interest as follows:

| <u>Year</u> | <u>Interest Rate</u> | <u>Year</u> | <u>Interest Rate</u> |
|-------------|----------------------|-------------|----------------------|
| 2014 | 2.000% | 2022* | 2.000% |
| 2015 | 2.000 | 2024* | 2.000 |
| 2016 | 2.000 | 2026* | 2.250 |
| 2017 | 2.000 | 2028* | 2.500 |
| 2018 | 2.000 | 2030* | 2.750 |
| 2019 | 2.000 | 2033* | 3.000 |

* *Term Bonds*

Net interest cost: 2.4626683%

1.03. Purchase Contract. The sum of \$23,453.50, being the amount proposed by the Purchaser in excess of \$1,019,475.00, shall be credited to the Debt Service Fund hereinafter created or deposited in the Construction Fund hereinafter created, as determined by the County Auditor in consultation with the County’s financial advisor. The County Auditor is directed to retain the good faith check of the Purchaser, pending completion of the sale of the Bonds, and to return the good faith checks of the unsuccessful proposers. The Chair and County Auditor are directed to execute a contract with the Purchaser on behalf of the County.

1.04. Terms and Principal Amounts of the Bonds. The County will forthwith issue and sell the Bonds pursuant to the Act in the total principal amount of \$1,035,000, originally dated February 1, 2013, in the denomination of \$5,000 each or any integral multiple thereof, numbered No. R-1, upward, bearing interest as above set forth, and maturing serially on February 1 in the years and amounts as follows:

| <u>Year</u> | <u>Amount</u> | <u>Year</u> | <u>Amount</u> |
|-------------|---------------|-------------|---------------|
| 2014 | \$ 45,000 | 2022* | \$ 140,000 |
| 2015 | 45,000 | 2024* | 105,000 |
| 2016 | 45,000 | 2026* | 110,000 |
| 2017 | 45,000 | 2028* | 110,000 |
| 2018 | 45,000 | 2030* | 120,000 |
| 2019 | 45,000 | 2033* | 180,000 |

* *Term Bonds*

1.05. Optional Redemption. The County may elect on February 1, 2020, and on any day thereafter to prepay Bonds due on or after February 1, 2021. Redemption may be in whole or in part and if in part, at the option of the County and in such manner as the County will determine. If less than all Bonds of a maturity are called for redemption, the County will notify DTC (as defined in Section 7 hereof) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant’s interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus

accrued interest.

1.06 Mandatory Redemption; Term Bonds. The Bonds maturing on February 1, 2022, February 1, 2024, February 1, 2026, February 1, 2028, February 1, 2030, and February 1, 2033 shall hereinafter be referred to collectively as the “Term Bonds.” The principal amount of the Term Bonds subject to mandatory sinking fund redemption on any date may be reduced through earlier optional redemptions, with any partial redemptions of the Term Bonds credited against future mandatory sinking fund redemptions of such Term Bonds in such order as the County shall determine. The Term Bonds are subject to mandatory sinking fund redemption and shall be redeemed in part at par plus accrued interest on February 1 of the following years and in the principal amounts as follows:

Sinking Fund Installment Date

| <u>February 1, 2022 Term Bonds</u> | <u>Principal Amount</u> |
|------------------------------------|-------------------------|
| 2020 | \$45,000 |
| 2021 | 45,000 |
| 2022* | 50,000 |

** Maturity*

| <u>February 1, 2024 Term Bonds</u> | <u>Principal Amount</u> |
|------------------------------------|-------------------------|
| 2023 | \$50,000 |
| 2024* | 55,000 |

** Maturity*

| <u>February 1, 2026 Term Bonds</u> | <u>Principal Amount</u> |
|------------------------------------|-------------------------|
| 2025 | \$55,000 |
| 2026* | 55,000 |

** Maturity*

| <u>February 1, 2028 Term Bonds</u> | <u>Principal Amount</u> |
|------------------------------------|-------------------------|
| 2027 | \$55,000 |
| 2028* | 55,000 |

** Maturity*

| <u>February 1, 2030 Term Bonds</u> | <u>Principal Amount</u> |
|------------------------------------|-------------------------|
| 2029 | \$55,000 |
| 2030* | 65,000 |

** Maturity*

| <u>February 1, 2033 Term Bonds</u> | <u>Principal Amount</u> |
|------------------------------------|-------------------------|
| 2031 | \$65,000 |
| 2032 | 60,000 |
| 2033* | 55,000 |

** Maturity*

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds will be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Bond will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond will be dated as of the date of original issue. The interest on the Bonds is payable on February 1 and August 1 of each year, commencing August 1, 2013, to the registered owners of record as of the close of business on the fifteenth day of the immediately preceding month, whether or not such day is a business day.

2.03. Registration. The County will appoint a bond registrar, transfer agent, authenticating agent and paying agent (the "Registrar"). The effect of registration and the rights and duties of the County and the Registrar with respect thereto are as follows:

(a) Register. The Registrar must keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of a Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until that interest payment date.

(c) Exchange of Bonds. When Bonds are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. Bonds surrendered upon transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the County.

(e) Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The County and the Registrar may treat the person in whose name a Bond is registered in the bond register as the absolute owner of the Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes, and payments so made to a

registered owner or upon the owner's order will be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance and amount satisfactory to it and as provided by law, in which both the County and the Registrar must be named as obligees. Bonds so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the County. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(i) Redemption. In the event any of the Bonds are called for redemption, notice thereof identifying the Bonds to be redeemed will be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) to the registered owner of each Bond to be redeemed at the address shown on the registration books kept by the Registrar and by publishing the notice if required by law. Failure to give notice by publication or by mail to any registered owner, or any defect therein, will not affect the validity of the proceedings for the redemption of Bonds. Bonds so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar. The County appoints Northland Trust Services, Inc., Minneapolis, Minnesota, as the initial Registrar. The Chair and the County Auditor are authorized to execute and deliver, on behalf of the County, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The County agrees to pay the reasonable and customary charges of the Registrar for the services performed. The County reserves the right to remove the Registrar upon 30 days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Bonds in its possession to the successor Registrar and must deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of this Board, the County Auditor must transmit to the Registrar moneys sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Bonds will be prepared under the direction of the County Auditor and executed on behalf of the County by the signatures of the Chair and the County Auditor, provided that all signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of any Bond, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond will not be valid or obligatory for any purpose or entitled to any

security or benefit under this Resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been so prepared, executed and authenticated, the County Auditor will deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

2.06. Temporary Bonds. The County may elect to deliver in lieu of printed definitive Bonds one or more typewritten temporary Bonds in substantially the form set forth in EXHIBIT B attached hereto with such changes as may be necessary to reflect more than one maturity in a single temporary bond. Upon the execution and delivery of definitive Bonds the temporary Bonds will be exchanged therefor and cancelled.

Section 3. Form of Bond.

3.01. Execution of the Bonds. The Bonds will be printed or typewritten in substantially the form attached hereto as EXHIBIT B.

3.02. Approving Legal Opinion. The County Auditor will obtain a copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, which is to be complete except as to dating thereof and to cause the opinion to be printed on or accompany each Bond.

Section 4. Payment: Security: Pledges and Covenants.

4.01. Debt Service Fund. The Bonds will be payable from the General Obligation Drainage Ditch Bonds, Series 2013A Debt Service Fund (the "Debt Service Fund") hereby created, and the proceeds of special assessments (the "Assessments") levied for the Improvements described in Section 1.01 financed by the Bonds are hereby pledged to the Debt Service Fund. If a payment of principal of or interest on the Bonds becomes due when there is not sufficient money in the Debt Service Fund to pay the same, the County Auditor will pay such principal or interest from the general fund of the County, and the general fund will be reimbursed for such advances out of the proceeds of the Assessments levied by this resolution, when collected. There is hereby appropriated to the Debt Service Fund (i) capitalized interest financed from Bond proceeds, if any; (ii) amounts over the minimum purchase price of the Bonds paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03; and (iii) the accrued interest paid by the Purchaser upon closing and delivery of the Bonds, if any.

4.02. Construction Fund. The proceeds of the Bonds, less the appropriations made in Section 4.01, will be deposited in a separate construction fund (the "Construction Fund") to be used solely to defray expenses of the Improvements. When the Improvements are completed and the costs thereof paid, the Construction Fund is to be closed and any funds remaining may be deposited in the Debt Service Fund.

4.03. No Tax Levy Required. It is hereby determined that the estimated collections of Assessments for the payment of the Bonds will produce at least five percent in excess of the amount needed to meet, when due, the principal and interest payments on the Bonds and no tax levy is needed at this time.

4.04. County Covenants with the Holders. It is hereby determined that the Improvements to be financed by the Bonds will directly and indirectly benefit the abutting property, and the County hereby covenants with the holders from time to time of the Bonds as follows:

(a) Levy of Assessments. The County will cause the Assessments for the Improvements to be promptly levied so that the first installment will be collectible not later than 2013 and will take all steps necessary to assure prompt collection, and the levy of the Assessments is hereby authorized. The Board will cause all further actions and proceedings relative to the making and financing of the Improvements financed hereby to be taken with due diligence that are required for the construction of each Improvement financed wholly or partly from the proceeds of the Bonds, and for the final and valid levy of Assessments and the appropriation of any other funds needed to pay the Bonds and interest thereon when due.

(b) Payment of Deficiencies, if Any. In the event of any current or anticipated deficiency in the Assessments, the Board will levy ad valorem taxes in the amount of said current or anticipated deficiency.

(c) Books and Records. The County will keep complete and accurate books and records showing all receipts and disbursements in connection with the Improvements, the Assessments levied therefor and other funds appropriated for their payment, and all collections thereof and disbursements therefrom, moneys on hand and balance of unpaid Assessments.

(d) Annual Audit. The County will cause its books and records to be audited at least annually by qualified public accountants and will furnish copies of such audit reports to any interested person upon request.

4.05. County Auditor Certificate as to Registration. The County Auditor is authorized and directed to file a certified copy of this resolution and to provide the certificate required by Section 475.63 of the Act.

Section 5. Authentication of Transcript.

5.01. County Proceedings and Records. The officers of the County are hereby authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds, certified copies of proceedings and records of the County relating to the Bonds and to the financial condition and affairs of the County, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds and such instruments, including any heretofore furnished, will be deemed representations of the County as to the facts stated therein.

5.02. Certification as to Official Statement. The Chair and County Auditor are hereby authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

5.03. Other Certificates. The Chair and County Auditor are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the County or incumbency of its officers, at the closing the Chair and County Auditor shall also execute and

deliver to the Purchaser a suitable certificate as to absence of material litigation, and the County Auditor shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

Section 6. Tax Covenant.

6.01. Tax-Exempt Bonds. The County covenants and agrees with the holders from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Bonds.

6.02. No Rebate Required.

(a) The County will comply with requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States if the Bonds (together with other obligations reasonably expected to be issued in calendar year 2013) exceed the small-issuer exception amount of \$5,000,000.

(b) For purposes of qualifying for the small issuer exception to the federal arbitrage rebate requirements, the County hereby finds, determines and declares that the aggregate face amount of all tax-exempt bonds (other than private activity bonds) issued by the County (and all subordinate entities of the County) during the calendar year in which the Bonds are issued and outstanding at one time is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(D) of the Code.

6.03. Not Private Activity Bonds. The County further covenants not to use the proceeds of the Bonds or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

6.04. Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the County makes the following factual statements and representations:

(a) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;

(b) the County hereby designates the Bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;

(c) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds that are not qualified 501(c)(3) bonds) which will be issued by the County (and all subordinate entities of the County) during calendar year 2013 will not exceed \$10,000,000; and

(d) not more than \$10,000,000 of obligations issued by the County during calendar year 2013 have been designated for purposes of Section 265(b)(3) of the Code.

6.05. Procedural Requirements. The County will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

Section 7. Book-Entry System; Limited Obligation of County.

7.01. DTC. The Bonds will be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.04 hereof. Upon initial issuance, the ownership of each such Bond will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns (“DTC”). Except as provided in this section, all of the outstanding Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

7.02. Participants. With respect to Bonds registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the County, the Registrar and the Paying Agent will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds Bonds as securities depository (the “Participants”) or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar) of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The County, the Registrar and the Paying Agent may treat and consider the person in whose name each Bond is registered in the registration books kept by the Registrar as the holder and absolute owner of such Bond for the purpose of payment of principal, premium and interest with respect to such Bond, for the purpose of registering transfers with respect to such Bonds, and for all other purposes. The Paying Agent will pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the County’s obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the registration books kept by the Registrar, will receive a certificated Bond evidencing the obligation of this resolution. Upon delivery by DTC to the County Auditor of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words “Cede & Co.” will refer to such new nominee of DTC; and upon receipt of such a notice, the County Auditor will promptly deliver a copy of the same to the Registrar and Paying Agent.

7.03. Representation Letter. The County has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the “Representation Letter”) which will govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the County with respect to the Bonds will agree to take all action necessary for all representations of the County in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

7.04. Transfers Outside Book-Entry System. In the event the County, by resolution of the Board, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the County will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of Bond certificates. In such event the County will issue, transfer and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this Resolution. DTC may determine to discontinue providing its

services with respect to the Bonds at any time by giving notice to the County and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the County will issue and the Registrar will authenticate Bond certificates in accordance with this resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

7.05. Payments to Cede & Co. Notwithstanding any other provision of this resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and notices with respect to the Bond will be made and given, respectively in the manner provided in DTC's Operational Arrangements, as set forth in the Representation Letter.

Section 8. Continuing Disclosure.

8.01. Limited Continuing Disclosure. In order to qualify the Bonds for limited continuing disclosure under paragraph (d)(2) of Securities and Exchange Commission Rules, Section 15c2-12 (the "SEC Rule"), the County makes the following factual statement and representation: As of the date of delivery of the Bonds, the County will not be an obligated person (as defined in paragraph (f) of the SEC Rule) with respect to more than \$10,000,000 in aggregate amount of outstanding municipal securities, including the Bonds and excluding municipal securities that were exempt from the SEC Rule pursuant to paragraph (d)(1) thereof.

8.02. Execution of Continuing Disclosure Certificate. "Continuing Disclosure Certificate" means that certain Continuing Disclosure Certificate executed by the Chair and the County Auditor and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

8.03. County Compliance with Provisions of Continuing Disclosure Certificate. The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this resolution, failure of the County to comply with the Continuing Disclosure Certificate is not to be considered an event of default with respect to the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the County to comply with its obligations under this section.

Section 9. Defeasance. When all Bonds and all interest thereon have been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the holders of the Bonds will cease, except that the pledge of the full faith and credit of the County for the prompt and full payment of the principal of and interest on the Bonds will remain in full force and effect. The County may discharge all Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner N. Peterson, and upon vote being taken thereon, the following voted in favor thereof: Jensen, Peterson, Hempel, Tveitbakk and Swanson. and the following voted against the same: None whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

PROPOSALS



TABULATION OF BIDS
 PENNINGTON COUNTY, MINNESOTA
 \$1,035,000*
 GENERAL OBLIGATION DRAINAGE DITCH BONDS, SERIES 2013A

AWARD: BOSC, INC
 DATE OF SALE: TUESDAY, JANUARY 22, 2013
 S&P RATINGS SERVICES UNDERLYING RATING: A+

| BIDDER | ADJUSTED PURCHASE PRICE | NET INTEREST COST | TRUE INTEREST COST (TIC) |
|-----------------------------|-------------------------|-------------------|--------------------------|
| BOSC, INC. Milwaukee, WI | \$1,042,928.50 | \$283,271.50 | 2.4223777% |

| <i>Amount</i> | <i>Rate</i> | <i>Maturity</i> | <i>Yield</i> | <i>Price</i> | <i>Amount</i> | <i>Rate</i> | <i>Maturity</i> | <i>Yield</i> | <i>Price</i> |
|---------------|-------------|-----------------|--------------|--------------|---------------|-------------|-----------------------|--------------|------------------------|
| \$45,000 | 2.00% | 02/01/14 | 0.50% | 101.440% | \$140,000 | 2.00% | 02/01/22 [‡] | 1.65% | 102.293 [†] % |
| 45,000 | 2.00 | 02/01/15 | 0.70 | 102.531 | 105,000 | 2.00 | 02/01/24 [‡] | 1.95 | 100.323 [†] |
| 45,000 | 2.00 | 02/01/16 | 0.80 | 103.507 | 110,000 | 2.25 | 02/01/26 [‡] | 2.10 | 100.966 [†] |
| 45,000 | 2.00 | 02/01/17 | 1.00 | 103.876 | 110,000 | 2.50 | 02/01/28 [‡] | 2.30 | 101.279 [†] |
| 45,000 | 2.00 | 02/01/18 | 1.10 | 104.335 | 120,000 | 2.75 | 02/01/30 [‡] | 2.50 | 101.588 [†] |
| 45,000 | 2.00 | 02/01/19 | 1.25 | 104.297 | 180,000 | 3.00 | 02/01/33 [‡] | 2.80 | 101.256 [†] |

| BIDDER | PURCHASE PRICE | NET INTEREST COST | TRUE INTEREST COST (TIC) |
|--|----------------|-------------------|--------------------------|
| BOSC, INC. Milwaukee, WI | \$1,057,954.85 | \$292,095.15 | 2.4351400% |
| ROBERT W. BAIRD & CO., INC. Milwaukee, WI | \$1,035,474.15 | \$343,875.85 | 2.9113452% |

* Par amount decreased from \$1,050,000 to \$1,035,000.
[‡] Bonds maturing in the years 2022, 2024, 2026, 2028, 2030, and 2033 shall be redeemed by lot on February 1 at their principal amount, without any premium, plus accrued interest thereon to such redemption date in the following years and principal amounts or, if less than such amount is then outstanding, an amount equal the aggregate principal amount of the Bonds then outstanding: (i) February 1, 2020 \$45,000, February 1, 2021 \$45,000, and February 1, 2022 \$50,000, (ii) February 1, 2023 \$50,000 and February 1, 2024 \$55,000, (iii) February 1, 2025 \$55,000 and February 1, 2026 \$55,000, (iv) February 1, 2027 \$55,000 and February 1, 2028 \$55,000, (v) February 1, 2029 \$55,000 and February 1, 2030 \$65,000, (vi), and February 1, 2031 \$65,000, February 1, 2032 \$60,000, and February 1, 2033 \$55,000.
[†] Bonds priced to par call.

EXHIBIT B
FORM OF BOND

No. R-_____ UNITED STATES OF AMERICA \$_____
STATE OF MINNESOTA
COUNTY OF PENNINGTON

GENERAL OBLIGATION DRAINAGE DITCH BOND
SERIES 2013A

| <u>Rate</u> | <u>Maturity</u> | <u>Date of Original Issue</u> | <u>CUSIP</u> |
|-------------|------------------|-----------------------------------|--------------|
| | February 1, 20__ | February 1, 2013 | |

Registered Owner: Cede & Co.

Pennington County, Minnesota (the “County”), a duly organized and existing municipal corporation in Minnesota, acknowledges itself to be indebted and for value received promises to pay to the Registered Owner specified above or registered assigns, the principal sum of \$_____ on the maturity date specified above, with interest thereon from the date hereof at the annual rate specified above, payable February 1 and August 1 in each year, commencing August 1, 2013, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by Northland Trust Services, Inc., Minneapolis, Minnesota, as Registrar, Paying Agent, Transfer Agent and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the County have been and are hereby irrevocably pledged.

The County may elect on February 1, 2020, and on any day thereafter to prepay Bonds due on or after February 1, 2021. Redemption may be in whole or in part and if in part, at the option of the County and in such manner as the County will determine. If less than all Bonds of a maturity are called for redemption, the County will notify Depository Trust Company (“DTC”) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant’s interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

The Bonds maturing on February 1, 2022, February 1, 2024, February 1, 2026, February 1, 2028, February 1, 2030, and February 1, 2033 shall hereinafter be referred to collectively as the “Term Bonds.” The principal amount of the Term Bonds subject to mandatory sinking fund redemption on any date may be reduced through earlier optional redemptions, with any partial redemptions of the Term Bonds credited against future mandatory sinking fund redemptions of such Term Bonds in such order as the County shall determine. The Term Bonds are subject to mandatory sinking fund redemption and shall be redeemed in part at par plus accrued interest on February 1 of the following years and in the principal amounts as follows:

Sinking Fund Installment Date

| <u>February 1, 2022 Term Bonds</u> | <u>Principal Amount</u> |
|------------------------------------|-------------------------|
| 2020 | \$45,000 |
| 2021 | 45,000 |
| 2022* | 50,000 |

* *Maturity*

| <u>February 1, 2024 Term Bonds</u> | <u>Principal Amount</u> |
|------------------------------------|-------------------------|
| 2023 | \$50,000 |
| 2024* | 55,000 |

* *Maturity*

| <u>February 1, 2026 Term Bonds</u> | <u>Principal Amount</u> |
|------------------------------------|-------------------------|
| 2025 | \$55,000 |
| 2026* | 55,000 |

* *Maturity*

| <u>February 1, 2028 Term Bonds</u> | <u>Principal Amount</u> |
|------------------------------------|-------------------------|
| 2027 | \$55,000 |
| 2028* | 55,000 |

* *Maturity*

| <u>February 1, 2030 Term Bonds</u> | <u>Principal Amount</u> |
|------------------------------------|-------------------------|
| 2029 | \$55,000 |
| 2030* | 65,000 |

* *Maturity*

| <u>February 1, 2033 Term Bonds</u> | <u>Principal Amount</u> |
|------------------------------------|-------------------------|
| 2031 | \$65,000 |
| 2032 | 60,000 |
| 2033* | 55,000 |

* *Maturity*

This Bond is one of an issue in the aggregate principal amount of \$1,035,000 all of like original issue date and tenor, except as to number, maturity date, redemption privilege, and interest rate, all issued pursuant to a resolution adopted by the Board of Commissioners on January 22, 2012 (the "Resolution"), for the purpose of providing money for the construction of assessable improvements to various public drainage ditches within the County, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapters 103D, 103E and 475, as amended, and the principal hereof and interest hereon are payable primarily from special assessments levied against properties specially benefited by the improvements, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the County are irrevocably

pledged for payment of this Bond and the Board of Commissioners has obligated itself to levy ad valorem taxes on all taxable property in the County in the event of any deficiency in special assessments, which taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

The Board of Commissioners has designated the issue of Bonds of which this Bond forms a part as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code") relating to disallowance of interest expense for financial institutions and within the \$10 million limit allowed by the Code for the calendar year of issue.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the County at the principal office of the Registrar, by the registered owner hereof in person or by the owner's attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner's attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the County will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The County and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the County nor the Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the County in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the County to exceed any constitutional or statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, Pennington County, Minnesota, by its Board of Commissioners, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Chair and County Auditor and has caused this Bond to be dated as of the date set forth below.

Dated: February 1, 2013

**PENNINGTON COUNTY,
MINNESOTA**

(Facsimile)
Chair

(Facsimile)
County Auditor

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

**NORTHLAND TRUST SERVICES,
INC.**

By _____
Authorized Representative

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, will be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants in common

UNIF GIFT MIN ACT

Custodian _____
(Cust) (Minor)

TEN ENT -- as tenants by entireties

under Uniform Gifts or Transfers to Minors Act, State of _____

JT TEN -- as joint tenants with right of survivorship and not as tenants in common

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New York Stock Exchange, Inc. Medallion Signatures Program ("MSP") or other such "signature guarantee program" as may be determined by the Registrar in addition to, or in substitution for, STAMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address: _____

(Include information for all joint owners if this Bond is held by joint account.)

Please insert social security or other identifying number of assignee

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

| <u>Date of Registration</u> | <u>Registered Owner</u> | <u>Signature of Officer of Registrar</u> |
|-----------------------------|--------------------------------------|--|
| _____ | Cede & Co. Federal ID #13-2555119 | _____ |

Scott Sommers, Human Services Financial officer, presented the Human Service Consent Agenda from the January 15th Committee Meeting. On a motion by Commissioner Jensen, seconded by Commissioner Tveitbakk, the following recommendations of the Pennington County Human Services Committee for January 15th, 2013 (detailed minutes on record) are hereby adopted:

SECTION A

- I. Approval of the January 15th, 2013 Human Service Committee meeting minutes.

SECTION B

- I. Approval for payment of the Agency's bills.

County Sheriff, Ray Kuznia, discussed applying for an Emergency Management Preparedness Grant to help fund a part-time Emergency Management staff. Moved by Commissioner Peterson, seconded by Commissioner Jensen to authorize the County Sheriff to apply for the Emergency Management Preparedness Grant as discussed. Motion unanimously carried.

Lori Marquis, Highway Accountant, presented a request to advertise for fuel, equipment rental and culvert bids for 2013 and to approve the Truck Highway #59 Detour Route as requested from MNDOT.

Commissioner Jensen moved, seconded by Commissioner Peterson, to authorize the County Engineer and County Auditor to advertise for Fuel, Culvert and Equipment Rental bids for 2013, with bids to be opened March 12th, 2013 at 10:00 a.m. Motion unanimously carried.

Commissioner Peterson moved, seconded by Commissioner Jensen to approve the MNDOT Detour Agreement No. 02892 allowing CSAH #3 to be used as a detour route while MNDOT replaces a bridge along TH #59 in Plummer starting June 17th, 2013. Motion unanimously carried.

The County Auditor presented a request from the Northwest Minnesota Multi-County Housing and Redevelopment Authority for a letter of support to continue their tax levy legislation for an addition five year period.

Moved by Commissioner Swanson, seconded by Commissioner Tveitbakk, to send a letter of support for a five year extension of the Northwest Minnesota Multi County Housing and Redevelopment Authority levy. Motion unanimously carried.

The County Board then reviewed correspondence from the University of Minnesota Extension regarding funding of the Supplemental Nutrition Assistance Program. There has been a 28% reduction in federal funding for FY 2013.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson, to approve payment of the Human Services warrants totaling \$184,263.43 and also the following Commissioner warrants. Motion unanimously carried.

WARRANTS

| | |
|----------------------|-------------|
| County Revenue | \$33,965.71 |
| Road & Bridge | \$68,665.19 |
| Solid Waste Facility | \$ 8,474.80 |

Per diems and meal reimbursements in the amount of \$316.16 were also approved.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to approve the minutes of January 8th, 2013 as written. Motion carried.

The County Board then discussed looking at a Personal Computer replacement Plan, new chairs for the Board Room, Department Head meetings and Planning. Need two representatives one from the Highway Department and one from the Sheriff's Department to attend LEAN Training.

Moved by Commissioner Tveitbakk, seconded by Commissioner Swanson to adjourn to 10:00 a.m. February 12th, 2013. Motion carried.

ATTEST:

Kenneth Olson, Auditor
Pennington County

Cody Hempel, Chairman
Board of Commissioners