

**PENNINGTON COUNTY  
BOARD OF COMMISSIONER'S MEETING  
COUNTY BOARD ROOM  
TUESDAY, July 9<sup>th</sup>, 10:00 A.M.**

**AGENDA**

- 10:00 Erica Hamle – RSVP Director  
- Programming Continuation
- 10:20 Kelly McIntyre – Gothberg – MH tax  
(rescheduled from June 25<sup>th</sup>)
- 10:30 Michael Cullen – MH tax
- 10:45 Mike Flaagan – County Engineer
- 11:00 County Sheriff Items  
  
County Auditor's Items

**(This agenda is subject to change)**

SAMPLE HPG SUPPORT LETTER

July , 2013

NW Multi-County HRA  
P.O. Box 128  
Mentor, MN 56736

Dear Mr. Meier:

\_\_\_\_\_County endorses the Housing Preservation Grant (HPG) application being developed by the Northwest Minnesota Multi-County HRA. The county has identified the need to upgrade substandard housing to preserve the housing stock. The need is particularly great in homes occupied by very low income persons.

We have been working jointly with Northwest Multi-County HRA to develop a viable plan to improve substandard housing units. Housing Preservation Grant funds will help us to achieve our goal.

We hereby endorse this application, which will provide rehabilitation funds to serve very low income families. Thank you for your assistance.

Sincerely,

\_\_\_\_\_, Chairman  
\_\_\_\_\_ County Board of Commissioners

# Pennington County Financial System



Jennifer  
7/8/13

3:26PM

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By: 2    1 - Fund (Page Break by Fund)    Page Break By: 1    1 - Page Break by Fund  
2 - Department (Totals by Dept)    2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D    D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3	DEPT			Board County Commissioners		
1308	ASSOCIATION MINNESOTA COUNTIES					
133	01-003-000-0000-6241		25.00	AMC DISTRICT - N PETERSON	37020	DUES - BOARD
134	01-003-000-0000-6241		25.00	AMC DISTRICT - S SWANSON	37020	DUES - BOARD
135	01-003-000-0000-6241		25.00	AMC DISTRICT - D TVEITBAKK	37020	DUES - BOARD
136	01-003-000-0000-6241		25.00	AMC DISTRICT - D JENSEN	37020	DUES - BOARD
1308	ASSOCIATION MINNESOTA COUNTIES		100.00	4 Transactions		
4300	DEE'S KITCHEN OF TRF					
107	01-003-000-0000-6330		140.30	CITY/COUNTY BREAKFAST MTG	37	TRAVEL & EXPENSE
4300	DEE'S KITCHEN OF TRF		140.30	1 Transactions		
8352	HEMPEL/CODY					
166	01-003-000-0000-6330		35.00	JUNE TECH REIMB		TRAVEL & EXPENSE
8352	HEMPEL/CODY		35.00	1 Transactions		
8014	HUGOS #7					
109	01-003-000-0000-6330		11.86	FOOD FOR MEETING	1155	TRAVEL & EXPENSE
8014	HUGOS #7		11.86	1 Transactions		
9017	INSIGHT TECHNOLOGIES					
169	01-003-000-0000-6210		114.87	HOSTED EXCHANGE - JULY	751330	E-MAIL SERVICES
9017	INSIGHT TECHNOLOGIES		114.87	1 Transactions		
16329	PENNINGTON HISTORICAL SOCIETY					
77	01-003-000-0000-6822		13,000.00	2013 APPROPRIATION		PENNINGTON COUNTY HISTORICAL SOCI
16329	PENNINGTON HISTORICAL SOCIETY		13,000.00	1 Transactions		
16362	PETERSON/NEIL					
168	01-003-000-0000-6330		88.14	JUNE MILEAGE		TRAVEL & EXPENSE
16362	PETERSON/NEIL		88.14	1 Transactions		
19048	SWANSON/OLIVER (SKIP)					
167	01-003-000-0000-6330		115.26	JUNE MILEAGE		TRAVEL & EXPENSE
19048	SWANSON/OLIVER (SKIP)		115.26	1 Transactions		
20027	THE TIMES					
110	01-003-000-0000-6231		426.87	LINE PROCEEDINGS		PUBLISHING - BOARD
147	01-003-000-0000-6231		47.86	PUBLIC INFO MTG - MPA		PUBLISHING - BOARD

# Pennington County Financial System



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Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice # Paid On Bhf #	Account/Formula Description	On Behalf of Name
148	20027	01-003-000-0000-6231 THE TIMES		42.00 516.73	TIMES ADV. -PUBLIC METG MPA			PUBLISHING - BOARD	
	20307	TVEITBAKK/DARRYL					3 Transactions		
165	20307	01-003-000-0000-6330 TVEITBAKK/DARRYL		68.93 68.93	JUNE MILEAGE		1 Transactions	TRAVEL & EXPENSE	
3	DEPT Total:			14,191.09	Board County Commissioners		10 Vendors		15 Transactions
11	DEPT				District Court				
	19326	SATHER LAW LTD							
87		01-011-000-0000-6261		46.66	57-FA-07-1487			COURT APPOINTED ATTORNEYS	
88		01-011-000-0000-6261		122.12	57-F6-02-181			COURT APPOINTED ATTORNEYS	
89		01-011-000-0000-6261		75.00	57-F4-01-234			COURT APPOINTED ATTORNEYS	
90		01-011-000-0000-6261		68.36	57-F3-98-50157			COURT APPOINTED ATTORNEYS	
91		01-011-000-0000-6261		296.10	57-PR-12-530			COURT APPOINTED ATTORNEYS	
	19326	SATHER LAW LTD		608.24			5 Transactions		
11	DEPT Total:			608.24	District Court		1 Vendors		5 Transactions
16	DEPT				Law Library				
	23303	WEST GROUP PAYMENT CENTER							
132		01-016-000-0000-6242		649.72	MAY WEST LAW SELECT WPACK		827339550	SUBSCRIPTIONS - LAW LIBRARY	
131		01-016-000-0000-6242		95.12	MN PRACTICE SERVICES		827427961	SUBSCRIPTIONS - LAW LIBRARY	
	23303	WEST GROUP PAYMENT CENTER		744.84			2 Transactions		
16	DEPT Total:			744.84	Law Library		1 Vendors		2 Transactions
41	DEPT				County Auditor				
	9017	INSIGHT TECHNOLOGIES							
170		01-041-000-0000-6210		22.98	HOSTED EXCHANGE - JULY		751330	E-MAIL SERVICES	
	9017	INSIGHT TECHNOLOGIES		22.98			1 Transactions		
	17002	QUILL CORPORATION							
68		01-041-000-0000-6401		820.55	COLOR TONER FOR CP4005		3658109	SUPPLIES - AUDITOR	
	17002	QUILL CORPORATION		820.55			1 Transactions		
	23349	WELLS FARGO CREDIT CARD SERVICES							

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Jennifer  
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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice # Paid On Bhf #	Account/Formula Description	On Behalf of Name
163		01-041-000-0000-6300		399.37	LODGING - MCCC CONF. - ALEX			REPAIRS & MAINTENANCE	
	23349	WELLS FARGO CREDIT CARD SERVICES		399.37		1 Transactions			
41	DEPT Total:			1,242.90	County Auditor		3 Vendors		3 Transactions
44	DEPT				County Treasurer				
	2327	BJORGAARD/VICKIE							
74		01-044-000-0000-6330		9.20	MEALS - MACO SUM CONF-DEERWOOD			TRAVEL & EXPENSE	
75		01-044-000-0000-6330		9.48	MEALS-MACO SUM COF-DEERWOOD			TRAVEL & EXPENSE	
76		01-044-000-0000-6330		244.08	MILEAGE- MACO CONF-DEERWOOD			TRAVEL & EXPENSE	
	2327	BJORGAARD/VICKIE		262.76		3 Transactions			
161	18333	RUTTGER'S BAY LODGE LAKE		352.68	LODGING-MACATFO CONF-DEERWOOD	RLS9540		TRAVEL & EXPENSE	
	18333	RUTTGER'S BAY LODGE LAKE		352.68		1 Transactions			
44	DEPT Total:			615.44	County Treasurer		2 Vendors		4 Transactions
70	DEPT				Data Processing				
	4310	D & T VENTURES							
138		01-070-000-0000-6301		450.00	PROPERTY TAX WEBSITE SUPPORT		294840	MAINTENANCE AGREEMENT	
	4310	D & T VENTURES		450.00		1 Transactions			
	8125	HEPPNER CONSULTING							
71		01-070-000-0000-6263		375.00	SETUP EMAIL FORWARDING		2177	COMPUTER SERVICES - DP	
72		01-070-000-0000-6263		900.00	INTRANET & WEBSITE REVISIONS		2177	COMPUTER SERVICES - DP	
	8125	HEPPNER CONSULTING		1,275.00		2 Transactions			
	9017	INSIGHT TECHNOLOGIES							
65		01-070-000-0000-6801		12,000.00	BLOCK SERVICES PROGRAM		751019	MISCELLANEOUS EXPENSE - DP	
173		01-070-000-0000-6210		68.94	HOSTED EXCHANGE - JULY		751330	E-MAIL SERVICES	
174		01-070-000-0000-6210		68.94	HOSTED EXCHANGE - JULY		751330	E-MAIL SERVICES	
	9017	INSIGHT TECHNOLOGIES		12,137.88		3 Transactions			
70	DEPT Total:			13,862.88	Data Processing		3 Vendors		6 Transactions
91	DEPT				County Attorney				
	1011	ACE HARDWARE							

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
160	01-091-000-0000-6401		12.73	KEYS & KEYRINGS	185628	SUPPLIES
1011	ACE HARDWARE		12.73	1 Transactions		
9017	INSIGHT TECHNOLOGIES					
99	01-091-000-0000-6631		245.81	LASER PRINTER	751184	FURNITURE & EQUIPMENT - ATTORNEY
100	01-091-000-0000-6631		1,215.17	WORKSTATION	751184	FURNITURE & EQUIPMENT - ATTORNEY
171	01-091-000-0000-6210		22.98	HOSTED EXCHANGE - JULY	751330	E-MAIL SERVICES
9017	INSIGHT TECHNOLOGIES		1,483.96	3 Transactions		
13033	MN COUNTIES INTERGOVERNMENTAL T					
130	01-091-000-0000-6241		50.00	SEMINAR - ADV. EMPLOYMENT	005670	DUES
13033	MN COUNTIES INTERGOVERNMENTAL T		50.00	1 Transactions		
18044	ROGALLA/ALAN G					
123	01-091-000-0000-6330		259.90	MILEAGE-LAW TRAINING-ST CLOUD		TRAVEL & EXPENSE
124	01-091-000-0000-6330		86.53	LODGING-LAW TRAINING-ST CLOUD		TRAVEL & EXPENSE
125	01-091-000-0000-6330		44.44	MEALS-LAW TRAINING-ST CLOUD		TRAVEL & EXPENSE
18044	ROGALLA/ALAN G		390.87	3 Transactions		
20026	TONY DORN, INC					
93	01-091-000-0000-6631		374.06	EXECUTIVE CHAIR	6283	FURNITURE & EQUIPMENT - ATTORNEY
94	01-091-000-0000-6631		267.19	SIDECHAIRS (2)	6283	FURNITURE & EQUIPMENT - ATTORNEY
20026	TONY DORN, INC		641.25	2 Transactions		
23303	WEST GROUP PAYMENT CENTER					
96	01-091-000-0000-6240		231.92	MN CRIMINAL LAW PAM.	6087093750	SUBSCRIPTIONS
23303	WEST GROUP PAYMENT CENTER		231.92	1 Transactions		
91	DEPT Total:		2,810.73	County Attorney	6 Vendors	11 Transactions
101	DEPT			County Recorder		
13322	MINNESOTA STATE TREASURER					
83	01-101-000-0000-6801		3.00	REGISTERED LAND		MISCELLANEOUS EXPENSE - RECORDER
79	01-101-000-0000-6825		990.00	MARRIAGE SURCHARGE		MARRIAGE SURCHARGES MN - RECORDER
82	01-101-000-0000-6827		1,984.50	RECORDER & REGISTER FEES		STATE SURCHARGES
78	01-101-000-0000-6829		189.00	CHILDREN'S SURCHARGE		CHILDREN SURCHARGE MN - RECORDER
80	01-101-000-0000-6831		1,036.00	BIRTH/DEATH SURCHARGE		BIRTH/DEATH CERTIF SURCHARGE - REC
81	01-101-000-0000-6848		630.00	BIRTH RECORD SURCHARGE		BIRTH DEFECT SURCHARGE

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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13322	MINNESOTA STATE TREASURER		4,832.50		6 Transactions	
108	13334 MN DEPARTMENT OF HEALTH 01-101-000-0000-6826		42.50	2ND QTR 2013 WELL CERTIFICATE		WELL DISCLOSURE CERTIFICATE
	13334 MN DEPARTMENT OF HEALTH		42.50	1 Transactions		
101	DEPT Total:		4,875.00	County Recorder	2 Vendors	7 Transactions
106	DEPT			County Assessor		
86	2419 BEST WESTERN - KELLY INN 01-106-000-0000-6330		113.61	LODGING - STATE BOARDS-ST PAUL	114776	TRAVEL & EXPENSE
	2419 BEST WESTERN - KELLY INN		113.61	1 Transactions		
126	2322 BRUZEK/CARL 01-106-000-0000-6330		33.90	MILEAGE-ASSESSING-HICKORY, TRF		TRAVEL & EXPENSE
127	01-106-000-0000-6330		22.04	MILEAGE-ASSESSING KRATKA		TRAVEL & EXPENSE
	2322 BRUZEK/CARL		55.94	2 Transactions		
128	14301 NELSON/MICHELLE 01-106-000-0000-6330		54.24	MILEAGE - NWMAP MEETING - EGF		TRAVEL & EXPENSE
129	01-106-000-0000-6330		9.04	MILEAGE - ASSESSING-TRF, NORTH		TRAVEL & EXPENSE
	14301 NELSON/MICHELLE		63.28	2 Transactions		
105	15302 OLSON/ADELINE 01-106-000-0000-6241		15.00	REGION DUES		DUES - ASSESSOR
101	01-106-000-0000-6330		369.51	MILEAGE - STATE BAORDS-ST PAUL		TRAVEL & EXPENSE
102	01-106-000-0000-6330		33.90	MEALS - STATE BOARDS - ST PAUL		TRAVEL & EXPENSE
103	01-106-000-0000-6330		3.84	SNACKS FOR COUNTY BOARD		TRAVEL & EXPENSE
104	01-106-000-0000-6330		10.17	MILES - MEETING - GONVICK		TRAVEL & EXPENSE
	15302 OLSON/ADELINE		432.42	5 Transactions		
106	DEPT Total:		665.25	County Assessor	4 Vendors	10 Transactions
111	DEPT			Courthouse		
156	1011 ACE HARDWARE 01-111-000-0000-6300		21.33	OIL	185526	REPAIRS & MAINTENANCE
159	01-111-000-0000-6300		10.68	BUG B GON	185616	REPAIRS & MAINTENANCE
157	01-111-000-0000-6300		24.57	SHELF HOOK	186091	REPAIRS & MAINTENANCE

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158		01-111-000-0000-6403		16.01	RESOLVE		186134		JANITORIAL SUPPLIES - COURTHOUSE	
	1011	ACE HARDWARE		72.59		4 Transactions				
99999997		COMMUNITY CONSIGNMENT								
162		01-111-000-0000-6631		48.09	KIRBY VACUUM		202		FURNITURE & EQUIPMENT - COURTHOUSE	
99999997		COMMUNITY CONSIGNMENT		48.09		1 Transactions				
	6349	FASTENAL COMPANY								
146		01-111-000-0000-6300		105.15	FILTER		MNROS56024		REPAIRS & MAINTENANCE	
	6349	FASTENAL COMPANY		105.15		1 Transactions				
	7302	GRAINGER								
98		01-111-000-0000-6403		27.41	GARBAGE CANS		9176868819		JANITORIAL SUPPLIES - COURTHOUSE	
106		01-111-000-0000-6403		32.90	GARBAGE CANS		9178130317		JANITORIAL SUPPLIES - COURTHOUSE	
	7302	GRAINGER		60.31		2 Transactions				
	8331	HARDWARE HANK								
140		01-111-000-0000-6300		16.55	WEED KILLER		5048		REPAIRS & MAINTENANCE	
	8331	HARDWARE HANK		16.55		1 Transactions				
	8315	HUBERT OUTDOOR POWER								
114		01-111-000-0000-6631		1,537.93	HUSK MOWER		116654		FURNITURE & EQUIPMENT - COURTHOUSE	
	8315	HUBERT OUTDOOR POWER		1,537.93		1 Transactions				
111	DEPT Total:			1,840.62	Courthouse		6 Vendors		10 Transactions	
132	DEPT				Motor Vehicle					
	13498	MARCO, INC								
69		01-132-000-0000-6301		34.58	105437 MAINTENANCE AGREEMENT		INV1481873		MAINTENANCE AGREEMENT	
	13498	MARCO, INC		34.58		1 Transactions				
	20026	TONY DORN, INC								
70		01-132-000-0000-6401		106.88	CASH REGISTER TAPE		WEB000012		SUPPLIES - MOTOR VEHICLE	
	20026	TONY DORN, INC		106.88		1 Transactions				
132	DEPT Total:			141.46	Motor Vehicle		2 Vendors		2 Transactions	
201	DEPT				Sheriff					

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30	1364 AUTO VALUE 01-201-000-0000-6631		660.57	#3 - TOOL BOX, FLAPS, CABLES	9080327	FURNITURE & EQUIPMENT
	1364 AUTO VALUE		660.57	1 Transactions		
26	11003 K-MART 01-201-000-0000-6405		49.51	8 CANS BUG SPRAY	61089	GENERAL SUPPLIES
	11003 K-MART		49.51	1 Transactions		
24	15323 OFFICE DEPOT 01-201-000-0000-6405		7.19	SEALING TAPE	663407308001	GENERAL SUPPLIES
	15323 OFFICE DEPOT		7.19	1 Transactions		
21	15329 OIL BOYZ EXPRESS LUBE 01-201-000-0000-6304		44.12	#5 - OIL & FILTER	99885	REPAIR & MAINTENANCE - SQUADS
	15329 OIL BOYZ EXPRESS LUBE		44.12	1 Transactions		
16	20390 THE SHOP AUTO BODY & TOW SERVICE 01-201-000-0000-6304		344.19	#3 - REPAIR BACK WINDOW		REPAIR & MAINTENANCE - SQUADS
	20390 THE SHOP AUTO BODY & TOW SERVICE		344.19	1 Transactions		
18	20379 THIEF RIVER FORD 01-201-000-0000-6304		454.29	#6 - REPAIRS TO A/C	93492	REPAIR & MAINTENANCE - SQUADS
17	01-201-000-0000-6304		375.19	2001-REPL FUEL FILTER & PLUGS	93712	REPAIR & MAINTENANCE - SQUADS
	20379 THIEF RIVER FORD		829.48	2 Transactions		
201	DEPT Total:		1,935.06	Sheriff	6 Vendors	7 Transactions
220	DEPT			Law Enforcement - Shared		
29	2050 BREDESON SUPPLY 01-220-000-0000-6401		10.63	REAM LEGAL PAPER	789232	SUPPLIES
	2050 BREDESON SUPPLY		10.63	1 Transactions		
23	15323 OFFICE DEPOT 01-220-000-0000-6405		78.46	PUNCH, SWITCH, CDS	663407094001	GENERAL SUPPLIES
	15323 OFFICE DEPOT		78.46	1 Transactions		
22	15051 OFFICE MAX 01-220-000-0000-6401		329.18	10 CS COPY PAPER	301795	SUPPLIES

# Pennington County Financial System



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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
15051	OFFICE MAX		329.18		1 Transactions	
19	26302 ZEE MEDICAL SERVICE 01-220-000-0000-6801		57.60	IBUTAB, UN-ASPIRIN	110557337	MISCELLANEOUS EXPENSE
	26302 ZEE MEDICAL SERVICE		57.60		1 Transactions	
220	DEPT Total:		475.87	Law Enforcement - Shared	4 Vendors	4 Transactions
251	DEPT			Jail		
	1380 A'VIANDS LLC					
2	01-251-000-0000-6427		3,017.22	JAIL MEALS 5-19 TO 5-25	62761	JAIL MEALS
1	01-251-000-0000-6427		2,525.18	JAIL MEALS 5-26 TO 5-31	62876	JAIL MEALS
3	01-251-000-0000-6427		3,327.51	JAIL MEALS 6-1 TO 6-8	63292	JAIL MEALS
	1380 A'VIANDS LLC		8,869.91		3 Transactions	
	1011 ACE HARDWARE					
9	01-251-000-0000-6403		45.91	BRUSH, BROOM, WHEEL, BULB	186326	JANITORIAL SUPPLIES - JAIL
	1011 ACE HARDWARE		45.91		1 Transactions	
	2307 BRODIN COMFORT SYSTEMS					
28	01-251-000-0000-6300		65.00	REPLACE BREAKER IN ANNEX	35952	REPAIRS & MAINTENANCE
	2307 BRODIN COMFORT SYSTEMS		65.00		1 Transactions	
	6349 FASTENAL COMPANY					
27	01-251-000-0000-6300		82.91	FILTER FOR ANNEX	MNROS56023	REPAIRS & MAINTENANCE
	6349 FASTENAL COMPANY		82.91		1 Transactions	
	11003 K-MART					
7	01-251-000-0000-6405		56.02	WIPES, SPRAYER, BASKETBALLS	062913	GENERAL SUPPLIES - JAIL
6	01-251-000-0000-6416		39.95	WOMEN'S UNDERWEAR	062913	CLOTHING SUPPLIES - JAIL
8	01-251-000-0000-6405		55.53	4 TIMERS	063013	GENERAL SUPPLIES - JAIL
	11003 K-MART		151.50		3 Transactions	
	13324 MN STATE SHERIFFS ASSOCIATION					
4	01-251-000-0000-6245		115.00	JAIL CONF - SCH	5730	CONTINUING EDUCATION
5	01-251-000-0000-6245		115.00	JAIL CONF - MLB	5740	CONTINUING EDUCATION
	13324 MN STATE SHERIFFS ASSOCIATION		230.00		2 Transactions	
	16067 PEMBERTON, SORLIE, RUFER & KERSHNE					

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Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Invoice #	Account/Formula Description
					Service Dates	Paid On Bhf #	On Behalf of Name
20		01-251-000-0000-6801		697.00	GRIEVANCE - JAILER - MAY		MISCELLANEOUS EXPENSE - JAIL
	16067	PEMBERTON, SORLIE, RUFER & KERSHNE		697.00	1 Transactions		
14		01-251-000-0000-6300		226.58	CLEAN DVR & REPLACE BATTERY	8237	REPAIRS & MAINTENANCE
	18127	RELIANCE TELEPHONE SYSTEMS		226.58	1 Transactions		
15		01-251-000-0000-6405		248.91	QUARTERLY FEE & ENERGY CHARGE	4004230950	GENERAL SUPPLIES - JAIL
	19302	STERICYCLE		248.91	1 Transactions		
251	DEPT Total:			10,617.72	Jail	9 Vendors	14 Transactions
252	DEPT				Training		
	13324	MN STATE SHERIFFS ASSOCIATION					
25		01-252-000-0000-6330		200.00	BACKGROUND INC. - BDZ	28450	TRAVEL & EXPENSE
	13324	MN STATE SHERIFFS ASSOCIATION		200.00	1 Transactions		
252	DEPT Total:			200.00	Training	1 Vendors	1 Transactions
259	DEPT				Canteen Collections		
	16300	PIZZA CORNER INC					
12		01-259-000-0000-6405		208.00	52 PIZZAS	946585	GENERAL SUPPLIES - CANTEEN
	16300	PIZZA CORNER INC		208.00	1 Transactions		
	20357	TURNKEY CORRECTIONS					
10		01-259-000-0000-6405		89.05	VENDING & CANTEEN 6-1 TO 6-15	27536	GENERAL SUPPLIES - CANTEEN
11		01-259-000-0000-6405		1,161.82	194 - \$5 & 12 \$10 PHONE CARDS	27537	GENERAL SUPPLIES - CANTEEN
	20357	TURNKEY CORRECTIONS		1,250.87	2 Transactions		
	23309	WHOLESALE SUPPLY CO INC					
13		01-259-000-0000-6405		890.88	MARLBORO,PYRAMID,HUSKEY, BURR	1329602	GENERAL SUPPLIES - CANTEEN
	23309	WHOLESALE SUPPLY CO INC		890.88	1 Transactions		
259	DEPT Total:			2,349.75	Canteen Collections	3 Vendors	4 Transactions
290	DEPT				EMERGENCY MANAGEMENT		
	9017	INSIGHT TECHNOLOGIES					

# Pennington County Financial System



Jennifer  
7/8/13 3:26PM  
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 11

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
63 01-290-000-0000-6631		245.81	LASER PRINTER 751185	Furniture & Equipment
64 01-290-000-0000-6631		1,702.37	LAPTOP W/DOCKING STATION & SCR 751185	Furniture & Equipment
172 01-290-000-0000-6210		22.98	HOSTED EXCHANGE - JULY 751330	E-MAIL SERVICES
9017 INSIGHT TECHNOLOGIES		1,971.16	3 Transactions	
15323 OFFICE DEPOT				
112 01-290-000-0000-6401		321.75	DRY ERASE BOARD, 2 CORK BOARDS 659465383001	Supplies
111 01-290-000-0000-6401		8.31	ERASER, DRY ERASE MARKER 659465384001	Supplies
15323 OFFICE DEPOT		330.06	2 Transactions	
17002 QUILL CORPORATION				
85 01-290-000-0000-6631		213.74	CALCULATOR 362469	Furniture & Equipment
17002 QUILL CORPORATION		213.74	1 Transactions	
20026 TONY DORN, INC				
66 01-290-000-0000-6631		267.19	2 BLACK FILE CABINETS 6285	Furniture & Equipment
67 01-290-000-0000-6631		641.25	3 CHAIRS 6285	Furniture & Equipment
20026 TONY DORN, INC		908.44	2 Transactions	
290 DEPT Total:		3,423.40	EMERGENCY MANAGEMENT 4 Vendors	8 Transactions
501 DEPT			Auditorium	
1011 ACE HARDWARE				
154 01-501-000-0000-6300		6.40	SWITCH 185315	REPAIRS & MAINTENANCE
153 01-501-000-0000-6300		24.56	DUSTER, DEODORANT BLOCK 185331	REPAIRS & MAINTENANCE
155 01-501-000-0000-6300		6.17	ALLEN WRENCH, KEY 185353	REPAIRS & MAINTENANCE
1011 ACE HARDWARE		37.13	3 Transactions	
6001 FALLS DAY ACTIVITY CENTER				
139 01-501-000-0000-6262		120.96	CLEAN AUDITORIUM	OTHER SERVICES
6001 FALLS DAY ACTIVITY CENTER		120.96	1 Transactions	
501 DEPT Total:		158.09	Auditorium 2 Vendors	4 Transactions
601 DEPT			County Extension	
8401 HALLSTROM/GLADYS				
115 01-601-000-0000-6330		50.00	PER DIEM - JUNE EXTENSION	TRAVEL & EXPENSE
116 01-601-000-0000-6330		16.95	MILEAGE - JUNE EXTENSION	TRAVEL & EXPENSE

# Pennington County Financial System



Jennifer  
7/8/13 3:26PM  
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 12

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
No. Account/Formula	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
8401 HALLSTROM/GLADYS		66.95	2 Transactions		
14305 NATVIK/BARB					
117 01-601-000-0000-6330		50.00	PER DIEM - JUNE EXTENSION		TRAVEL & EXPENSE
118 01-601-000-0000-6330		1.13	MILEAGE - JUNE EXTENSION		TRAVEL & EXPENSE
14305 NATVIK/BARB		51.13	2 Transactions		
19423 SWANSON/DEB					
119 01-601-000-0000-6330		50.00	PER DIEM - JUNE EXTENSION		TRAVEL & EXPENSE
120 01-601-000-0000-6330		23.73	MILEAGE - JUNE EXTENSION		TRAVEL & EXPENSE
19423 SWANSON/DEB		73.73	2 Transactions		
23337 WOLD/TOM					
121 01-601-000-0000-6330		50.00	PER DIEM - JUNE EXTENSION		TRAVEL & EXPENSE
23337 WOLD/TOM		50.00	1 Transactions		
601 DEPT Total:		241.81	County Extension	4 Vendors	7 Transactions
605 DEPT			Soil Conservation		
15310 PENNINGTON COUNTY SOIL & WATER					
92 01-605-000-0000-6901		47,000.00	2ND HALF 2013 APPROPRIATIONS		APPROPRIATIONS
15310 PENNINGTON COUNTY SOIL & WATER		47,000.00	1 Transactions		
605 DEPT Total:		47,000.00	Soil Conservation	1 Vendors	1 Transactions
800 DEPT			Social Services Building Complex		
1011 ACE HARDWARE					
150 01-800-000-0000-6300		4.80	P-TRAP	185314	REPAIRS & MAINTENANCE
151 01-800-000-0000-6300		19.19	FILTERS	186042	REPAIRS & MAINTENANCE
152 01-800-000-0000-6300		11.20	FLAPPER & FLUSH LEVER	186375	REPAIRS & MAINTENANCE
149 01-800-000-0000-6300		3.52	SCOURING STICK	186379	REPAIRS & MAINTENANCE
1011 ACE HARDWARE		38.71	4 Transactions		
8385 HEARTLAND PAPER CO					
137 01-800-000-0000-6403		112.59	GARBAGE BAGS	G292394-1	JANITORIAL SUPPLIES
8385 HEARTLAND PAPER CO		112.59	1 Transactions		

# Pennington County Financial System



Jennifer  
7/8/13 3:26PM  
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 13

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
800	DEPT Total:		151.30	Social Services Building Complex	2 Vendors	5 Transactions
801	DEPT			Unallocated Revenue		
95	4355 DACOTAH PAPER 01-801-000-0000-6401		1,243.60	40 CS COPY PAPER	65825	SUPPLIES-UNALLOCATED
	4355 DACOTAH PAPER		1,243.60		1 Transactions	
73	13498 MARCO, INC 01-801-000-0000-6301		165.50	EQ238936 MAINTENACE AGREEMENT	INV1472633	MAINTENANCE AGREEMENT
	13498 MARCO, INC		165.50		1 Transactions	
97	14346 NEOPOST GREAT PLAINS 01-801-000-0000-6401		465.00	TAPE & INK CARTRIDGE	114690	SUPPLIES-UNALLOCATED
	14346 NEOPOST GREAT PLAINS		465.00		1 Transactions	
141	14123 NORTHWEST BEVERAGE INC 01-801-000-0000-6801		35.50	WATER	5447	MISCELLANEOUS EXPENSE
	14123 NORTHWEST BEVERAGE INC		35.50		1 Transactions	
113	15323 OFFICE DEPOT 01-801-000-0000-6401		5.39	TAPE DISPENSER (3)	659465229001	SUPPLIES-UNALLOCATED
	15323 OFFICE DEPOT		5.39		1 Transactions	
84	17002 QUILL CORPORATION 01-801-000-0000-6401		53.43	TAPE	362469	SUPPLIES-UNALLOCATED
	17002 QUILL CORPORATION		53.43		1 Transactions	
164	23349 WELLS FARGO CREDIT CARD SERVICES 01-801-000-0000-6246		795.91	SEX HARASSMENT DVDS		SAFETY TRAINING
	23349 WELLS FARGO CREDIT CARD SERVICES		795.91		1 Transactions	
801	DEPT Total:		2,764.33	Unallocated Revenue	7 Vendors	7 Transactions
1	Fund Total:		110,915.78	County Revenue		137 Transactions

# Pennington County Financial System



Jennifer  
7/8/13 3:26PM  
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
320	DEPT			Highway Administration		
13197	MODEL LAUNDRY					
32	03-320-000-0000-6262		137.87	SHOP 500 RUGS		OTHER SERVICES
13197	MODEL LAUNDRY		137.87		1 Transactions	
15051	OFFICE MAX					
33	03-320-000-0000-6401		55.19	CLIPBOARDS, PAPER CLIPS		SUPPLIES
15051	OFFICE MAX		55.19		1 Transactions	
23309	WHOLESALE SUPPLY CO INC					
62	03-320-000-0000-6401		466.87	OFFICE SUPPLIES		SUPPLIES
23309	WHOLESALE SUPPLY CO INC		466.87		1 Transactions	
320	DEPT Total:		659.93	Highway Administration	3 Vendors	3 Transactions
330	DEPT			Highway Maintenance		
3307	COMMISSIONER OF TRANSPORTATION-;					
31	03-330-000-0000-6274		215.15	YEARLY REVIEW		LAB TESTING
3307	COMMISSIONER OF TRANSPORTATION-;		215.15		1 Transactions	
330	DEPT Total:		215.15	Highway Maintenance	1 Vendors	1 Transactions
350	DEPT			Equipment & Maintenance Shop		
1011	ACE HARDWARE					
47	03-350-000-0000-6564		2.66	BUNGEE CORD UNIT 311		EQUIPMENT REPAIR PARTS
1011	ACE HARDWARE		2.66		1 Transactions	
1364	AUTO VALUE					
48	03-350-000-0000-6556		93.94	FLOOR DRY SHOP 500		SHOP SUPPLIES
54	03-350-000-0000-6556		62.78	TAPE PERMALEX, BLASTER		SHOP SUPPLIES
61	03-350-000-0000-6556		50.80	BUG SPRAY SHOP 215		SHOP SUPPLIES
49	03-350-000-0000-6564		20.89	IMPACT WRENCH & AIR TOOL OIL		EQUIPMENT REPAIR PARTS
50	03-350-000-0000-6564		45.17	FELTING GLAD HAND AIR CHUCK		EQUIPMENT REPAIR PARTS
51	03-350-000-0000-6564		25.64	REPAIR MANUAL UNIT 285		EQUIPMENT REPAIR PARTS
52	03-350-000-0000-6564		8.51	FITTING & TEFLON TAPE UNIT 230		EQUIPMENT REPAIR PARTS
53	03-350-000-0000-6564		6.08	FUSE HOLDER UNIT 285		EQUIPMENT REPAIR PARTS
55	03-350-000-0000-6564		35.55	SHOCK ABSORBERS FOR TOOL BOX		EQUIPMENT REPAIR PARTS
56	03-350-000-0000-6564		12.81	RADIUS AREM UNIT 250		EQUIPMENT REPAIR PARTS

# Pennington County Financial System



Jennifer  
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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
57	03-350-000-0000-6564		PAINT UNIT 311		EQUIPMENT REPAIR PARTS
58	03-350-000-0000-6564		UNDERCOAT UNIT 311		EQUIPMENT REPAIR PARTS
59	03-350-000-0000-6564		FILTERS UNIT 311		EQUIPMENT REPAIR PARTS
60	03-350-000-0000-6564		CARGO CARRIER UNIT 305		EQUIPMENT REPAIR PARTS
1364	AUTO VALUE			14 Transactions	
13302	M-R SIGN CO, INC				
46	03-350-000-0000-6551	7,019.08	911, STOPAHEAD OFFSET REVERSE		SIGNS
13302	M-R SIGN CO, INC	7,019.08		1 Transactions	
13350	MINN DAK ASPHALT INC				
45	03-350-000-0000-6565	801.56	HOT MIX		ROAD MATERIALS
13350	MINN DAK ASPHALT INC	801.56		1 Transactions	
14316	NELSON EQUIPMENT OF TRF INC				
42	03-350-000-0000-6564	8.50	NIPPLE ELBOW SEALANT UNIT 288		EQUIPMENT REPAIR PARTS
43	03-350-000-0000-6564	50.58	OIL SEAL & GREASE UNIT 307		EQUIPMENT REPAIR PARTS
44	03-350-000-0000-6564	49.48	GREASE & HOSE UNIT 297 & 288		EQUIPMENT REPAIR PARTS
14316	NELSON EQUIPMENT OF TRF INC	108.56		3 Transactions	
16348	PROBUILD				
34	03-350-000-0000-6636	138.87	FOR SHELVES IN COLD STORAGE		BUILDING IMPROVEMENTS
16348	PROBUILD	138.87		1 Transactions	
13318	RDO FINANCIAL SERVICES COMPANY				
38	03-350-000-0000-6564	383.67	CREDIT FOR KIT RETURNED		EQUIPMENT REPAIR PARTS
39	03-350-000-0000-6564	506.67	CUTTING EDGE RENTAL BLADE		EQUIPMENT REPAIR PARTS
40	03-350-000-0000-6564	30.85	FUEL FILTER UNIT 202		EQUIPMENT REPAIR PARTS
41	03-350-000-0000-6564	265.20	REPAIR WIPER UNIT 209		EQUIPMENT REPAIR PARTS
13318	RDO FINANCIAL SERVICES COMPANY	419.05		4 Transactions	
20387	TRI STEEL				
37	03-350-000-0000-6564	529.03	PARTS FOR UNIT 307		EQUIPMENT REPAIR PARTS
20387	TRI STEEL	529.03		1 Transactions	
26302	ZEE MEDICAL SERVICE				
36	03-350-000-0000-6428	38.13	FIRST AID SUPPLIES		SAFETY EQUIPMENT
26302	ZEE MEDICAL SERVICE	38.13		1 Transactions	

# Pennington County Financial System



Jennifer  
7/8/13 3:26PM

3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
26301 ZIEGLER, INC.				
35 03-350-000-0000-6564		582.19	BATTERY UNIT 209	EQUIPMENT REPAIR PARTS
26301 ZIEGLER, INC.		582.19	1 Transactions	
350 DEPT Total:		10,207.36	Equipment & Maintenance Shop	10 Vendors 28 Transactions
3 Fund Total:		11,082.44	Road & Bridge	32 Transactions

# Pennington County Financial System



Jennifer  
7/8/13 3:26PM  
60 Capital Improvement Spec

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
460 DEPT				CAPITAL IMPROVEMENT
2337 BKV GROUP INC				
145 60-460-000-0000-6801		4,462.50		FACILITY ASSESSMENT 29793 MISCELLANEOUS EXPENSE
143 60-460-000-0000-6801		4,637.50		FACILITY ASSESSMENT 29797 MISCELLANEOUS EXPENSE
144 60-460-000-0000-6801		5,650.08		FACILITY ASSESSMENT 29798 MISCELLANEOUS EXPENSE
2337 BKV GROUP INC		14,750.08		3 Transactions
7031 GARDEN VALLEY TELEPHONE				
142 60-460-000-0000-6636		497.51		ADD PHONE LINE - COURTROOM 00063560-9 Building Improvements - Courtroom
7031 GARDEN VALLEY TELEPHONE		497.51		1 Transactions
16056 PAINT & GLASS INTERIORS				
122 60-460-000-0000-6636		41.04		STAIR NOSE - COURTROOM 87957 Building Improvements - Courtroom
16056 PAINT & GLASS INTERIORS		41.04		1 Transactions
460 DEPT Total:		15,288.63		CAPITAL IMPROVEMENT 3 Vendors 5 Transactions
60 Fund Total:		15,288.63		Capital Improvement Special Re 5 Transactions
Final Total:		137,286.85		100 Vendors 174 Transactions

# Pennington County Financial System



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	110,915.78	County Revenue
3	11,082.44	Road & Bridge
60	15,288.63	Capital Improvement Special Re
All Funds	137,286.85	Total

Approved by, .....

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# Pennington County Financial System



Jennifer  
7/8/13

3:25PM

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2    1 - Fund (Page Break by Fund)    Page Break By: 1    1 - Page Break by Fund  
2 - Department (Totals by Dept)    2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D    D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3	DEPT			Board County Commissioners		
8352	HEMPEL/CODY					
8	01-003-000-0000-6103		65.00	PER DIEM - CITY/CTY MTG - TRF	060513	PER DIEMS - BOARD
9	01-003-000-0000-6103		65.00	PER DIEM - CHAMBER - TRF	060613	PER DIEMS - BOARD
10	01-003-000-0000-6103		65.00	PER DIEM - CITY/COUNTY - TRF	061013	PER DIEMS - BOARD
11	01-003-000-0000-6103		65.00	PER DIEM - GIS - TRF	061713	PER DIEMS - BOARD
12	01-003-000-0000-6103		65.00	PER DIEM - SAFETY COMM - TRF	061713	PER DIEMS - BOARD
8352	HEMPEL/CODY		325.00	5 Transactions		
16362	PETERSON/NEIL					
20	01-003-000-0000-6103		65.00	PER DIEM - PENN HIST SOC. -TRF	060313	PER DIEMS - BOARD
21	01-003-000-0000-6103		100.00	PER DIEM - AMC - LANCASTER	060613	PER DIEMS - BOARD
22	01-003-000-0000-6103		65.00	PER DIEM - CITY/CTY - TRF	061013	PER DIEMS - BOARD
23	01-003-000-0000-6103		65.00	PER DIEM - PENN HIST SOC - TRF	062413	PER DIEMS - BOARD
24	01-003-000-0000-6103		65.00	PER DIEM - BID OPENING-TRF	062513	PER DIEMS - BOARD
25	01-003-000-0000-6103		65.00	PER DIEM - EXTENSION COMM -TRF	062613	PER DIEMS - BOARD
16362	PETERSON/NEIL		425.00	6 Transactions		
19048	SWANSON/OLIVER (SKIP)					
13	01-003-000-0000-6103		100.00	PER DIEM - AMC - LANCASTER	060613	PER DIEMS - BOARD
14	01-003-000-0000-6103		65.00	PER DIEM - CITY/CTY - TRF	060613	PER DIEMS - BOARD
15	01-003-000-0000-6103		65.00	PER DIEM - RADIO BOARD - TRF	061213	PER DIEMS - BOARD
16	01-003-000-0000-6103		65.00	PER DIEM - SAFETY TRAINING TRF	062013	PER DIEMS - BOARD
17	01-003-000-0000-6103		65.00	PER DIEM - FINAL INSP - TRF	062113	PER DIEMS - BOARD
18	01-003-000-0000-6103		65.00	PER DIEM - PUBLIC MTG - TRF	062413	PER DIEMS - BOARD
19	01-003-000-0000-6103		65.00	PER DIEM - BID OPENING - TRF	062513	PER DIEMS - BOARD
19048	SWANSON/OLIVER (SKIP)		490.00	7 Transactions		
20307	TVEITBAKK/DARRYL					
1	01-003-000-0000-6103		100.00	PER DIEM - AMC MTG - LANCASTER	060613	PER DIEMS - BOARD
2	01-003-000-0000-6103		65.00	PER DIEM - CITY/CTY MTG - TRF	061013	PER DIEMS - BOARD
3	01-003-000-0000-6103		65.00	PER DIEM - NWRL COMM. - TRF	061213	PER DIEMS - BOARD
4	01-003-000-0000-6103		65.00	PER DIEM - TECH COMM - TRF	061713	PER DIEMS - BOARD
7	01-003-000-0000-6103		65.00	PER DIEM - PERSONNEL COM - TRF	061913	PER DIEMS - BOARD
5	01-003-000-0000-6103		100.00	PER DIEM - NWRL MTG - TRF	062013	PER DIEMS - BOARD
6	01-003-000-0000-6103		65.00	PER DIEM - PUBLIC MTG - TRF	062013	PER DIEMS - BOARD
20307	TVEITBAKK/DARRYL		525.00	7 Transactions		

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
3	DEPT Total:		1,765.00	Board County Commissioners	4 Vendors	25 Transactions
251	DEPT			Jail		
	2369 BORG/SHANE					
27	01-251-000-0000-6330		9.22	MEAL FOR WALTON SECURITY	062013	TRAVEL & EXPENSE
	2369 BORG/SHANE		9.22	1 Transactions		
	6347 FULTON/JIM					
26	01-251-000-0000-6330		9.37	MEAL FOR BELTRAMI TRANSPORT	061813	TRAVEL & EXPENSE
	6347 FULTON/JIM		9.37	1 Transactions		
251	DEPT Total:		18.59	Jail	2 Vendors	2 Transactions
1	Fund Total:		1,783.59	County Revenue		27 Transactions
	Final Total:		1,783.59	6 Vendors		27 Transactions

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	1,783.59	County Revenue
	All Funds	1,783.59	Total

Approved by, .....

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**OFFICIAL PROCEEDINGS  
PENNINGTON COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JUNE 25<sup>TH</sup>, 2013, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, June 25<sup>th</sup>, 2013 at 5:00 p.m. Members present: Donald Jensen, Neil Peterson, and Darryl Tveitbakk. Members absent: Cody Hempel and Oliver “Skip” Swanson

Ken Yutzenka, Human Services Director, presented the consent agenda from the June 18<sup>th</sup>, 2013 Human Services meeting. On a motion by Commissioner Tveitbakk, and seconded by Commissioner Jensen, the following recommendations for June 18<sup>th</sup>, 2013 are hereby adopted. Motion unanimously carried.

SECTION A

- I. Approval of the May 21, 2013 Human Service Committee meeting minutes.
- II. A. To adopt the Minnesota Merit System Equal Employment Opportunity/Affirmative Action guidelines as the agency’s required 2013-2015 formal EEO/AA plan.  
B. To adopt a resolution supporting the agency’s recommending approving Blue Plus and UCare as managed care organizations providing managed care services in Pennington County.  
C. Approval to renew annual Group Residential Housing Agreement provider agreements with county GRH providers effective 07/01/2013.

SECTION B

- I. To approve payment of the Agency’s bills.

County Attorney Alan Rogalla discussed with the County Board a recent advanced personnel training he attended. He stated his concern regarding the County’s health plans and the new Affordable Health Care Act. Employers must be in compliance by January 2014. His concern was regarding our part-time and seasonal employees. It was stated that Pennington County already offers health insurance for those employees, but on a prorated basis by the number of hours worked. Which means the more hours that are worked the less the percentage would be. The County Board requested that Rob Blankenfeld from Thune Insurance attend the next personnel Committee meeting.

County Attorney Alan Rogalla also discussed that all County liens will expire on December 31, 2013 and they state there will be a 30 day notice if not going to renew. He commented that the Building Committee is planning to meet with TRFAHA to discuss the future plans of the arena.

He also stated that the mapping for Code Red should soon be done with implementation and training to follow.

Howard Person, Pennington County Solid Waste Officer, discussed with the County Board that Mar-Kit Landfill will go over capacity set by Minnesota Pollution Control Agency before our contract expires in 2015. The following resolution was moved by Commissioner Jensen, seconded by Commissioner Tveitbakk to support Mar-Kit Landfill for additional capacity from MPCA.

Resolution for Kittson, Marshall, Roseau, Lake of the Woods, Koochiching, Red Lake, and Pennington

WHEREAS, Pennington County directs all of its mixed municipal solid waste to the Mar-Kit Landfill under a waste delivery contract with Mar-Kit Joint Powers Board, and

WHEREAS, the Mar-Kit Landfill will exhaust the landfill capacity granted by the Minnesota Pollution Control Agency (MPCA) Permit prior to the expiration of the delivery contract in 2015, and

WHEREAS, Pennington County supports Mar-Kit's requests that the MPCA grant additional Certificate of Need (CON) for additional capacity at the Landfill on a short-term basis so that services to the County are not interrupted, and

WHEREAS, Pennington County is in the process of preparing a Comprehensive Solid Waste Management Plan (CSWMP) Update per Minn. Stat. 115A.46, and

WHEREAS, the new CSWMP is the document upon which a long-term, (2015-2025), CON may be authorized and calculated by MPCA, and

WHEREAS, Pennington County intends to continue to operate a solid waste management system that meets the requirements of State law: specifically, that Pennington County will continue to reduce its dependence on land disposal by utilizing a variety of landfill abatement programs, and

WHEREAS, Pennington County will continue to coordinate planning its future solid waste management system with neighboring Counties, and

WHEREAS, Pennington County will work with MPCA to determine the need for additional land disposal capacity through its new CSWMP, and now therefore;

**BE IT RESOLVED, Pennington County pledges to use its best efforts to continue to operate a solid waste management system that reduces the need for a practice of land disposal, to formulate and adopt a new CSWMP in 2014, and to support the Mar-Kit Landfill's development of a short-term request for a Certificate of Need for Additional Land Disposal Capacity, and**

**BE IT FURTHER RESOLVED, Pennington County, without committing to deliver waste to Mar-Kit after the expiration of the existing delivery contract in 2015, will**

**adopt a new CSWMP that fulfills MPXA’s need for information to determine the need for land disposal capacity for the period from 2015 to 2025.**

Howard Person also mentioned an outbreak of leafy spurge on the Pembina Trail. Half of the outbreak is DNR and the other is private land. The remedy could either be beetles or spray.

County Engineer Mike Flaagan and Financial Assistant Supervisor Kathleen Herring met with the County Board to review the Lean Process. The Lean Process is to standardize work processes.

The County Board reviewed the bids received for the following aggregate base project CP 57-13-05-81. The following complete bids were received:

Davidson Construction	\$115,577.50
K & K Trucking	\$ 99,184.50
Thygeson Construction Co.	\$ 83,523.00

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to approve the bid of Thygeson Construction for the aggregate base project of CR81 as the lowest and best bid received in the amount of \$83,523.00. Motion unanimously carried.

The County Board the reviewed the bids received for the following County Wide Striping project CP 57-13-04. The following complete bids were received:

AAA Striping Service Co.	\$101,458.24
Sonni Specialties	\$115,980.11
Swanston Equipment Co.	\$100,721.08
Traffic Marking Service Inc.	\$100,529.08

Moved by Commissioner Jensen, seconded by Commisisoner Tveitbakk to approve the bid of Traffic Marking Services Inc. for the County Wide Striping project CP 57-13-04 as the lowest and best bid received in the amount of \$100,529.08. Motion unanimously carried.

The County Board discussed with the County Engineer the possibility of approving the wheelage tax for Pennington County.

Mike Flaagan brought to the County Board renewal of the Greenview Inc. contract with Pennington County. Commissioner Tveitbakk moved, seconded by Commissioner Jensen to approve the Greenview Inc. contract for July 1, 2013 to June 30, 2014 for \$12.85 per hour. Motion unanimously carried.

A petition was received by the County Engineer to clean 1 mile of CD 36. There is an issue with the location of the 1 mile on whether it is part of the ditch system. The County

Board directed the Engineer to do more research to find the original determination of benefits on the ditch.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Jensen, to approve payment of the Human Services warrants totaling \$229,832.08, and also the following Commissioner warrants. Motion unanimously carried.

County Revenue	\$65,239.09
Road & Bridge	\$16,553.68
Ditch Funds	\$ 4,030.17

Per diems and meal reimbursements in the amount of \$43.60 were also approved.

Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen to approve the June 11, 2013 minutes as written. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk to adjourn to 10:00 a.m. July 9, 2013. Motion carried.