

Pennington County Human Service Committee Meeting Agenda

For September 17, 2013

7:00 pm

Section A

Members Present:

_____ Cody Hempel _____ Don Jensen _____ Darryl Tveitbakk
_____ Neil Peterson _____ County Attorney _____ Oliver Swanson

- I. August 14, 2013 Meeting Minutes
- II. Personnel
 - A. Resignation
 - B. Hiring Updates
- III. General
 - A. Automobile price quotes
 - B. Contract Amendment
 - C. MCO Reprocurement
 - D. Fee Schedules
 - E. Council of Collaboratives Annual Meeting
 - F. Out-of-Home Cost Report
 - G. Month's End Cash Balance

Section B

- I. Special Case Situations for Case Review (Social Services)
- II. Income Maintenance Update
- III. Special Case Situations (Public Assistance)
- IV. Payment of Bills
- V. Director's Items

Section C

- I. Dates of Next Committee Meetings:

10/15/2013	11/19/2013	12/17/2013
7:00 pm	12:00 pm	12:00 pm
- II. Adjournment Time

SECTION A

The regular meeting of the Pennington County Human Service Committee was held August 14, 2013 at 1:00 pm. at Pennington County Human Services.

COMMITTEE MEMBERS PRESENT:

Cody Hempel
Darryl Tveitbakk

STAFF MEMBERS PRESENT:

Ken Yutzenka
Scott Sommers
Julie Sjostrand
Kathleen Herring

- I. MINUTES: The July 16, 2013 Human Service Committee meeting minutes were read. Noting no changes, recommendation was made to forward the minutes to the Consent Agenda.

- II. PERSONNEL:
 - A. Mauri Gonsorowski, Social Worker, submitted her resignation effective 10/11/2013. A recommendation to accept Ms. Gonsorowski's resignation was forwarded to the Consent Agenda.
 - B. The Director and Social Service Supervisor presented a request to re-fill the Social Worker vacancy created by resignation noted above. Upon completion of discussion a recommendation to post, interview and hire for this vacancy was forwarded to the Consent Agenda.

- III. GENERAL:
 - A. The Director presented an updated Social Service Fee Schedule for approval. This fee schedule would be used for determining parental fees for out-of-home placements and could be adapted for other fee applications where fee schedules are not specified. Suggestion was made to modify the fee schedule to strive toward greater uniformity. Based on suggestions made, the agency will modify a draft for subsequent presentation.
 - B. Scott Sommers, Fiscal Supervisor, and the Director presented information regarding the agency's vehicles and initiated discussion about replacing one of the cars. Upon completion of discussion, staff was directed to seek quotes from local new car dealers for review at the September Human Service Committee meeting.
 - C. Julie Sjostrand, Social Service Supervisor, presented on the recently conducted Blue Plus and UCare annual MSHO audits.
 - D. The Out-Of-Home Cost report, updated through July, 2013, was presented for review.
 - E. Month's end cash balance for July stands at \$1,693,689.91.

SECTION B

- I. There were no social service cases presented for special case consideration.

- II. Kathleen Herring presented the Crisis Assistance Monthly Report of Activity. Kathleen also reported that the current Income Maintenance open case count stands at 1,454.

- III. There were no Income Maintenance cases presented for Special Case consideration.

- IV. A listing of bills presented for payment was circulated and reviewed. Recommendation for payment of the bills was forwarded to the Consent Agenda

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the

official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: September 17, 2013 at 7:00 pm.

**Pennington County Human Services
Financial Assistance Unit
Active Cases by Program
Aug-13**

Cash		# Cases	## in HH	# Adults	# Children	
	MFIP	35	94	30	64	Minnesota Family Investment Program
	DWP	6	15	6	9	Diversionsary Work Program
	WB	6	33	10	23	Work Benefit Program
	GA	43	43	43	0	General Assistance
	GRH	65	65	65	0	Group Residential Housing
	MSA	72	72	72	0	Minnesota Supplement Aid
	EA	2	7	2	5	Emergency Assistance
	EGA	1	1	1	0	Emergency General Assistance
	TOTAL	230	330	229	101	

Food						
	SNAP	592	1170	733	437	Supplemental Nutrition Assistance Program
	TOTAL	592				

Health Care						
	MA	1,153	1,901	1,005	896	Medical Assistance
	IMD	7	7	7	0	Institute for Mental Disease
	QMB	281	285	285	0	Qualified Medicare Beneficiary (Medicare Savings Program)
	SLMB	82	89	89	0	Service Limited Medicare Beneficiary (Medicare Savings Program)
	QI-1	17	18	18	0	QI-1 (Medicare Savings Program)
	MN Care	190	---	---	---	Minnesota Care (09/02/2013)
	TOTAL	1,730	2,300	1,404	896	

Stand-Alone Health Care					
	MA	1,128	2,010	1,239	771

TOTAL ACTIVE PROGRAMS:	2,552
TOTAL ACTIVE CASES:	1,467
Cash, SNAP/Food, Health Care	1,277
MN Care	190
NOTE: MN Care contract ended 08/31/2013.	

Pennington County Human Services
Emergency Assistance/Emergency General Assistance
Emergency Requests Related to Potential Evictions/Housing and Utilities
Date: August 9 - September 12, 2013

Approvals

Eligibility Worker	File Date	Case Number	Request	Employment Status	Number of Children	Amount and Purpose	Agency Action	Date of Action
Junelle	9/3/2013	1117379	rent	full time	pregnant	\$475 - past due rent	EA Approved	9/3/2013
Junelle	9/3/2013	1065340	rent	unemployed - temporary disability	2	\$380 - past due rent	EA Approved	9/3/2013
Shelly	8/23/2013	579419	electric	not employed	3	\$480 - reconnect electric service and pay past due	EA Approved	8/28/2013
Steve	8/16/2013	285650	rent	3/4 time	0	\$135 - past due rent	EGA Approved. Client utilized a combination of personal funds, ICCG funds, and Salvation Army funds to meet the entire need of \$770.	9/18/2013

TOTAL

EA: \$1,335

EGA: \$135

Denials

Steve	8/14/2013	939986	rent	not employed	0	\$0	Denied - not cost effective	8/14/2013
Steve	8/12/2013	1712827	client error	not employed	0	\$0	Denied - no emergency	8/12/2013
Steve	8/28/2013	308848	electric	not employed	0	\$140	Denied - did not meet co-pay	8/28/2013
Steve	9/11/2013	1190794	client error	not employed	0	0	Denied - no emergency	9/11/2013

Expense	January 2013	February 2013	March 2013	April 2013	May 2013	June 2013	July 2013	August 2013	September 2013	October 2013	November 2013	December 2013	YTD	2012	Change
Foster Care	\$ 14,580.10	\$ 15,750.21	\$ 15,770.46	\$ 16,907.45	\$ 14,635.55	\$ 15,350.79	\$ 14,538.65	\$ 17,310.06					\$ 124,843.27	\$ 207,766.51	-39.9%
Rule 4	\$ 8,081.08	\$ 3,546.40	\$ 13,738.60	\$ 4,804.07	\$ 17,441.46	\$ 9,102.59	\$ 7,304.37	\$ 8,502.84					\$ 72,521.41	\$ 39,342.16	84.3%
Rule 8	\$ 19,623.00	\$ 10,080.00	\$ 21,420.00	\$ 8,640.00	\$ (1,010.31)	\$ 4,548.00	\$ 6,357.25	\$ 14,940.00					\$ 84,597.94	\$ 259,403.00	-67.4%
Rule 5	\$ 19,541.68	\$ 18,017.25	\$ 16,724.30	\$ 6,502.25	\$ -	\$ 5,305.08	\$ (3,822.28)	\$ 3,503.28					\$ 65,771.56	\$ 255,126.47	-74.2%
Corrections	\$ 50,279.08	\$ 57,358.19	\$ 56,287.72	\$ 51,175.61	\$ 45,782.20	\$ 52,353.44	\$ 41,507.57	\$ 40,388.97					\$ 395,132.78	\$ 436,193.94	-9.4%
Totals	\$ 112,104.94	\$ 104,752.05	\$ 123,941.08	\$ 88,029.38	\$ 76,848.90	\$ 86,659.90	\$ 65,885.56	\$ 84,645.15	\$ -	\$ -	\$ -	\$ -	\$ 742,866.96	\$ 1,197,832.08	-38.0%
Revenue															
Reimburse	\$ 1,301.97	\$ 26,398.54	\$ 1,238.59	\$ 1,820.30	\$ 1,336.40	\$ 1,248.48	\$ 1,429.48	\$ 1,271.49					\$ 36,045.25	\$ 10,259.37	251.3%
MH Recovery	\$ 1,821.31	\$ 2,563.00	\$ 844.00	\$ 844.00	\$ 844.00	\$ 844.00	\$ 1,983.19	\$ 844.00					\$ 10,587.50	\$ 65,863.36	-83.9%
4E Recovery	\$ 1,869.36	\$ 10,778.34	\$ 473.34	\$ 473.34	\$ 7,709.34	\$ 473.34	\$ 473.34	\$ 4,174.34					\$ 26,424.74	\$ 57,397.00	-54.0%
Totals	\$ 4,992.64	\$ 39,739.88	\$ 2,555.93	\$ 3,137.64	\$ 9,889.74	\$ 2,565.82	\$ 3,886.01	\$ 6,289.83	\$ -	\$ -	\$ -	\$ -	\$ 73,057.49	\$ 133,519.73	-45.3%
Net Expense	\$ 107,112.30	\$ 65,012.17	\$ 121,385.15	\$ 84,891.74	\$ 66,959.16	\$ 84,094.08	\$ 61,999.55	\$ 78,355.32	\$ -	\$ -	\$ -	\$ -	\$ 669,809.47	\$ 1,064,312.35	-37.1%
2012 Totals	83237.47	68262.07	81227.92	106195.87	87,818.50	101287.13	73644.25	79481.99	80918.83	82223.9	139104.41	80910.01	1064839.27	1,064,312.35	0.0%
YTD Change	\$ 23,874.83	\$ 20,624.93	\$ 60,782.16	\$ 39,478.03	\$ 18,618.69	\$ 1,425.64	\$ (10,219.06)	\$ (11,345.73)	\$ (92,264.56)	\$ (174,488.46)	\$ (313,592.87)	\$ (394,502.88)			

Human Service's Month End Balance

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
January	1,097,173.67	1,309,156.86	1,237,104.03	1,122,389.02	771,407.81	701,564.42	929,075.49	1,197,979.30	1,389,512.16	1,271,780.24
February	1,010,675.68	1,147,870.39	1,104,373.70	1,022,585.37	607,319.40	635,264.10	903,465.27	1,157,578.43	1,331,478.96	1,198,866.83
March	892,266.12	1,029,374.21	908,840.83	705,442.69	428,905.97	463,085.65	810,094.43	1,096,732.38	1,165,062.80	1,062,709.62
April	624,411.63	788,416.16	747,437.52	467,998.34	262,762.58	310,616.16	506,305.55	825,804.92	819,532.72	808,225.65
May	560,618.15	653,690.74	691,752.23	382,551.08	142,246.78	161,895.69	447,916.22	768,561.39	678,196.10	552,664.08
June	1,185,103.58	1,122,336.68	1,156,696.29	856,293.17	748,735.68	813,433.08	1,253,180.74	1,615,579.53	1,560,001.28	336,353.50
July	1,303,439.41	1,425,888.93	1,429,151.24	1,073,512.78	906,246.71	925,265.96	1,327,951.41	1,313,679.13	1,659,331.53	1,693,689.91
August	1,270,258.47	1,295,253.41	1,253,678.57	887,436.09	751,562.11	882,810.00	1,312,090.88	1,599,387.92	1,694,786.46	1,636,358.00
September	1,053,129.16	1,073,403.66	1,006,514.93	700,638.09	633,565.54	726,047.54	1,094,067.41	1,349,316.27	1,431,613.15	
October	778,866.94	897,378.14	846,958.68	534,556.62	500,741.08	525,397.26	954,484.86	1,188,529.69	1,116,275.87	
November	774,986.11	765,995.33	1,307,027.10	892,920.21	422,625.48	1,261,703.28	1,422,560.89	1,732,295.38	877,736.63	
December	1,317,868.82	1,415,786.24	1,320,805.76	877,663.14	907,713.54	1,119,405.06	1,377,405.92	1,588,551.10	1,485,681.91	