

Pennington County Human Service Committee Meeting Agenda

For December 17, 2013

12:00 pm

Section A

Members Present:

_____ Cody Hempel _____ Don Jensen _____ Darryl Tveitbakk
_____ Neil Peterson _____ County Attorney _____ Oliver Swanson

- I. November 19, 2013 Meeting Minutes
- II. Personnel
 - A. Caitlin Chandler: End of Probation
 - B. Amy Bardwell: Social Worker 12/09/2013
 - C. Clayton Griesbach: Social Worker 12/10/2013
- III. General
 - A. IV-D Cooperative Agreement
 - B. LSS Guardianship Contract
 - C. Northern Lights IRTS/Crisis Stabilization Service Contract
 - D. MFIP/DWP/FSS Employment and Training Contract
 - E. Out-of-Home Cost report
 - F. Month's end cash balance

Section B

- I. Special Case Situations for Case Review (Social Services)
- II. Income Maintenance Update
- III. Special Case Situations (Public Assistance)
- IV. Payment of Bills
- V. Director's Items

Section C

- I. Dates of Next Committee Meetings:

01/21/2014	02/18/2014	03/18/2014
12:00 pm	12:00 pm	7:00 pm

This Agenda Subject to Change

SECTION A

The regular meeting of the Pennington County Human Service Committee was held at 12:00 pm, November 19, 2013 at Pennington County Human Services.

COMMITTEE MEMBERS PRESENT:

Cody Hempel
Don Jensen
Neil Peterson

STAFF MEMBERS PRESENT:

Ken Yutrzenka
Julie Sjostrand
Kathleen Herring
Scott Sommers

- I. MINUTES: The October 15, 2013 Human Service Committee meeting minutes were read. Noting no changes, a recommendation was made to forward the minutes to the Consent Agenda.

- II. PERSONNEL:
 - A. Committee members were updated on activities toward refilling vacant Social Worker positions.

- III. GENERAL:
 - A. The CY14 Supported Employment Purchase of Service Agreement with the Occupational Development Center was presented for consideration. The purchased service funding cap is proposed at \$45,000. Upon concluding the presentation, recommendation was made to forward this item to the Consent Agenda.
 - B. The CY14 Supervised Visitation Purchase of Service Agreement with the Violence Intervention Project was presented for consideration. The purchased service funding cap is proposed at \$4,000. Upon concluding the presentation, recommendation was made to forward this item to the Consent Agenda.
 - C. Medica, a Managed Care Organization, is wishing to enter into a contract with our agency to provide, as their delegate, SNBC care coordination to eligible health plan members. It is believed our agency will be able to take on these added duties which will be reimbursed on a per-member/per-month basis. Upon completion of the presentation, recommendation was made to forward this item to the Consent Agenda.
 - D. The CY2014 Children's Mobile Crisis Services grant renewal application was presented for consideration. If approved, this Minnesota Department of Human Services sponsored grant will provide continuation funding to Roseau and Pennington Counties. Pennington County Human Services currently serves and will plan to serve as fiscal host for 2014. Upon concluding the presentation, recommendation was made to forward this item to the Consent Agenda.
 - E. Committee members were informed that the Agency is developing an updated sliding fee scale for the Mental Health Outpatient Fee Subsidy Program. When fully developed and evaluated, the proposed fee scale will be presented for consideration.
 - F. The Out-of-Home cost report for October paid services was presented for review.
 - G. Month's end cash balance for October 2013 stands at \$1,174,910.46.

SECTION B

- I. There were no social service cases presented for special case consideration.

- II. Kathleen Herring presented the Crisis Assistance Monthly Report of Activity. Kathleen also reported that the current Income Maintenance open case count stands at 1,309.

- III. There were no Income Maintenance cases presented for Special Case consideration.
- IV. A listing of bills presented for payment was circulated and reviewed.
Recommendation for payment of the bills was forwarded to the Consent Agenda

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: December 17, 2013 at 12:00pm.

**Pennington County Human Services
Financial Assistance Unit
Active Cases by Program
Nov-13**

Cash	# Cases	## in HH	# Adults	# Children	
MFIP	33	82	25	57	Minnesota Family Investment Program
DWP	4	12	4	8	Diversionary Work Program
WB	8	31	10	21	Work Benefit Program
GA	41	41	41	0	General Assistance
GRH	63	63	63	0	Group Residential Housing
MSA	70	70	70	0	Minnesota Supplement Aid
EA	2	7	2	5	Emergency Assistance
EGA	0	0	0	0	Emergency General Assistance
TOTAL	221	306	215	91	

Food					
SNAP	560	1,049	672	377	Supplemental Nutrition Assistance Program
TOTAL	560				

Health Care					
MA	1,139	1,842	977	865	Medical Assistance
IMD	5	5	5	0	Institute for Mental Disease
QMB	279	282	281	1	Qualified Medicare Beneficiary (Medicare Savings Program)
SLMB	78	85	85	0	Service Limited Medicare Beneficiary (Medicare Savings Program)
QI-1	17	18	18	0	QI-1 (Medicare Savings Program)
IMA	18	---	14	4	IMA (Interim Medical Assistance)
MN Care	3	---	---	---	Minnesota Care (as of 12/02/2013)
TOTAL	1,539	2,232	1,380	870	

Stand-Alone Health Care				
MA	1,105	1,925	1,191	734

TOTAL ACTIVE PROGRAMS:	2,320
TOTAL ACTIVE CASES:	1,232
Cash, SNAP/Food, Health Care	1,229
MN Care	3

Pennington County Human Services
Emergency Assistance/Emergency General Assistance
Emergency Requests Related to Potential Evictions/Housing and Utilities
Date: November 14 - December 12, 2013

Approvals

Eligibility Worker	File Date	Case Number	Request	Employment Status	Number of Children	Amount and Purpose	Agency Action	Date of Action
Junelle	12/9/2013	672665	rent	full time	3	\$600	EA approved for \$600.	12/10/2013
Shelly	12/3/2013	16639	rent	part time	1	\$645	EA approved for \$175. ICCC and client paid remaining balance.	12/3/2013
TOTAL						EA	\$775.00	
						EGA	\$0.00	

Denials

Steve	11/14/2013	1194938	electric	not employed - disabled	0	\$257	EGA denied. Referred to ICCC.	11/19/2013
Steve	11/14/2013	977663	rent	not employed - disabled	0	unknown	EGA denied. No emergency.	11/20/2013
Steve	12/6/2013	127015	mortgage	full time	0	\$600	EGA denied. No foreclosure/emergency.	12/12/2013
Steve	12/6/2013	1650615	unknown	unemployed	0	unknown	EGA denied. No emergency.	12/9/2013

Expense	January 2013	February 2013	March 2013	April 2013	May 2013	June 2013	July 2013	August 2013	September 2013	October 2013	November 2013	December 2013	YTD	2012	Change
Foster Care	\$ 14,580.10	\$ 15,750.21	\$ 15,770.46	\$ 16,907.45	\$ 14,635.55	\$ 15,350.79	\$ 14,538.65	\$ 17,310.06	\$ 18,974.30	\$ 20,340.41	\$ 20,513.32	\$	\$ 184,671.30	\$ 207,766.51	-11.1%
Rule 4	\$ 8,081.08	\$ 3,546.40	\$ 13,738.60	\$ 4,804.07	\$ 17,441.46	\$ 9,102.59	\$ 7,304.37	\$ 8,502.84	\$ 11,712.31	\$ 11,420.54	\$ 9,613.48	\$	\$ 105,267.74	\$ 39,342.16	167.6%
Rule 8	\$ 19,623.00	\$ 10,080.00	\$ 21,420.00	\$ 8,640.00	\$ (1,010.31)	\$ 4,548.00	\$ 6,357.25	\$ 14,940.00	\$ 14,988.00	\$ 19,260.00	\$ 7,664.13	\$	\$ 126,510.07	\$ 259,403.00	-51.2%
Rule 5	\$ 19,541.68	\$ 18,017.25	\$ 16,724.30	\$ 6,502.25	\$ -	\$ 5,305.08	\$ (3,822.28)	\$ 3,503.28	\$ 4,120.46	\$ 16,421.64	\$ 3,029.75	\$	\$ 89,343.41	\$ 255,126.47	-65.0%
Corrections	\$ 50,279.08	\$ 57,358.19	\$ 56,287.72	\$ 51,175.61	\$ 45,782.20	\$ 52,353.44	\$ 41,507.57	\$ 40,388.97	\$ 31,059.67	\$ 33,785.95	\$ 38,895.75	\$	\$ 498,874.15	\$ 436,193.94	14.4%
Totals	\$ 112,104.94	\$ 104,752.05	\$ 123,941.08	\$ 88,029.38	\$ 76,848.90	\$ 86,659.90	\$ 65,885.56	\$ 84,645.15	\$ 80,854.74	\$ 101,228.54	\$ 79,716.43	\$ -	\$ 1,004,666.67	\$ 1,197,832.08	-16.1%
Revenue															
Reimburse	\$ 1,301.97	\$ 26,398.54	\$ 1,238.59	\$ 1,820.30	\$ 1,336.40	\$ 1,248.48	\$ 1,429.48	\$ 1,271.49	\$ 1,944.49	\$ 1,495.08	\$ 1,482.60	\$	\$ 40,967.42	\$ 10,259.37	299.3%
MH Recovery	\$ 1,821.31	\$ 2,563.00	\$ 844.00	\$ 844.00	\$ 844.00	\$ 844.00	\$ 1,983.19	\$ 844.00	\$ -	\$	\$ 2,299.89	\$	\$ 12,887.39	\$ 65,863.36	-80.4%
4E Recovery	\$ 1,869.36	\$ 10,778.34	\$ 473.34	\$ 473.34	\$ 7,709.34	\$ 473.34	\$ 473.34	\$ 4,174.34	\$ 473.34	\$ 473.34	\$ 6,508.34	\$	\$ 33,879.76	\$ 57,397.00	-41.0%
Totals	\$ 4,992.64	\$ 39,739.88	\$ 2,555.93	\$ 3,137.64	\$ 9,889.74	\$ 2,565.82	\$ 3,886.01	\$ 6,289.83	\$ 2,417.83	\$ 1,968.42	\$ 10,290.83	\$ -	\$ 87,734.57	\$ 133,519.73	-34.3%
Net Expense	\$ 107,112.30	\$ 65,012.17	\$ 121,385.15	\$ 84,891.74	\$ 66,959.16	\$ 84,094.08	\$ 61,999.55	\$ 78,355.32	\$ 78,436.91	\$ 99,260.12	\$ 69,425.60	\$ -	\$ 916,932.10	\$ 1,064,312.35	-13.8%
2012 Totals	83237.47	68262.07	81227.92	106195.87	87,818.50	101287.13	73644.25	79481.99	80918.83	82223.9	139104.41	80910.01	983,402.34	1,064,312.35	-7.6%
YTD Change	\$ 23,874.83	\$ 20,624.93	\$ 60,782.16	\$ 39,478.03	\$ 18,618.69	\$ 1,425.64	\$ (10,219.06)	\$ (11,345.73)	\$ (13,827.65)	\$ 3,208.57	\$ (66,470.24)	\$ (147,380.25)			

Human Service's Month End Balance

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
January	1,097,173.67	1,309,156.86	1,237,104.03	1,122,389.02	771,407.81	701,564.42	929,075.49	1,197,979.30	1,389,512.16	1,271,780.24
February	1,010,675.68	1,147,870.39	1,104,373.70	1,022,585.37	607,319.40	635,264.10	903,465.27	1,157,578.43	1,331,478.96	1,198,866.83
March	892,266.12	1,029,374.21	908,840.83	705,442.69	428,905.97	463,085.65	810,094.43	1,096,732.38	1,165,062.80	1,062,709.62
April	624,411.63	788,416.16	747,437.52	467,998.34	262,762.58	310,616.16	506,305.55	825,804.92	819,532.72	808,225.65
May	560,618.15	653,690.74	691,752.23	382,551.08	142,246.78	161,895.69	447,916.22	768,561.39	678,196.10	552,664.08
June	1,185,103.58	1,122,336.68	1,156,696.29	856,293.17	748,735.68	813,433.08	1,253,180.74	1,615,579.53	1,560,001.28	336,353.50
July	1,303,439.41	1,425,888.93	1,429,151.24	1,073,512.78	906,246.71	925,265.96	1,327,951.41	1,313,679.13	1,659,331.53	1,693,689.91
August	1,270,258.47	1,295,253.41	1,253,678.57	887,436.09	751,562.11	882,810.00	1,312,090.88	1,599,387.92	1,694,786.46	1,636,358.00
September	1,053,129.16	1,073,403.66	1,006,514.93	700,638.09	633,565.54	726,047.54	1,094,067.41	1,349,316.27	1,431,613.15	1,468,683.30
October	778,866.94	897,378.14	846,958.68	534,556.62	500,741.08	525,397.26	954,484.86	1,188,529.69	1,116,275.87	1,174,910.46
November	774,986.11	765,995.33	1,307,027.10	892,920.21	422,625.48	1,261,703.28	1,422,560.89	1,732,295.38	877,736.63	1,756,882.42
December	1,317,868.82	1,415,786.24	1,320,805.76	877,663.14	907,713.54	1,119,405.06	1,377,405.92	1,588,551.10	1,485,681.91	