

Pennington County Human Service Committee Meeting Agenda

For April 15, 2014

7:00 pm

Section A

Members Present:

_____ Cody Hempel _____ Don Jensen _____ Darryl Tveitbakk
_____ Neil Peterson _____ County Attorney _____ Oliver Swanson

- I. Reading of March 18, 2014 Meeting Minutes
- II. Personnel
- III. General
 - A. SNAP ME Review Preliminary results
 - B. Mental Health contracts
 - C. Performance and Outcome reforms
 - D. Out of Home Cost Report
 - E. Month's end cash balance

Section B

- I. Special Case Situations (Social Services)
- II. Income Maintenance Update
- III. Special Case Situations (Public Assistance)
- IV. Payment of Bills

Section C

- I. Dates of Next Committee Meetings:
 - 05/20/2014 06/17/2014 07/15/2014
 - 7:00 pm 7:00 pm 7:00 pm

SECTION A

The regular meeting of the Pennington County Human Service Committee was held at 12:00 pm, March 18, 2014 at Pennington County Human Services.

COMMITTEE MEMBERS PRESENT:

Cody Hempel
Don Jensen
Oliver Swanson
Neil Peterson
Darryl Tveitbakk

STAFF MEMBERS PRESENT:

Ken Yutrzenka
Julie Sjostrand
Kathleen Herring
Scott Sommers

- I. MINUTES: The February 18, 2014 Human Service Committee meeting minutes were read. A recommendation was made to forward the minutes to the Consent Agenda.

- II. PERSONNEL:
 - A. Rachele Ruegema, Social Worker, is scheduled to complete her probation on 03/23/2014. Ms. Ruegema is performing her responsibilities satisfactorily. The Social Services Supervisor and Director recommend be granted permanent status. Being no further discussion, recommendation was made to forward this item to the Consent Agenda.
 - B. Samantha Wesner, Eligibility Worker, is scheduled to complete probation on 04/16/2014. Ms. Wesner is performing her responsibilities satisfactorily. The Financial Assistance Supervisor and Director recommend Ms. Wesner be granted permanent status. Being no further discussion, recommendation was made to forward this item to the Consent Agenda.

- III. GENERAL:
 - A. Committee members were apprised of an upcoming SNAP ME (Management Evaluation) review scheduled for April 1-3, 2014. Preliminary review results will be presented at the April 2014 Human Service Committee meeting.
 - B. The Director updated committee members of the ongoing activities revolving around Minnesota Health Care Programs provider enrollment. Under new regulations, Home and Community-Based Service providers are required to enroll as MA providers and to directly bill MA for service reimbursement. Under these new regulations, respite care providers are experiencing payment delays due to pending enrollment applications. In response to provider inquiry, the Director requested authorization to enter into advance payment/reimbursement agreements with interested providers. Upon completion of discussion, recommendation was made to forward this item to the Consent Agenda.
 - C. The out-of-home cost report for February 2014 was presented for review.
 - D. Month's end cash balance for February 2014 stands at \$1,307,072.82.

Section B

- I. There were no Social Services cases presented for Special Case Review. Julie Sjostrand informed committee members of an upcoming TIMES article that will discuss the family foster care program and the need for additional providers.

- II. Kathleen Herring presented the Crisis Assistance Monthly Report of Activity. Kathleen also reported that the end of month Income Maintenance open case count for February 2014 stands at 1,358.

- III. No Income Maintenance cases were presented for Special Case consideration.

IV. A listing of bills presented for payment was reviewed. Recommendation for payment of the bills was forwarded to the Consent Agenda

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: April 15, 2014 at 7:00pm.

Expense	January 2014	February 2014	March 2014	April 2014	May 2014	June 2014	July 2014	August 2014	September 2014	October 2014	November 2014	December 2014	YTD	2013	Change
Foster Care	\$ 21,085.23	\$ 19,153.04	\$ 18,768.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,006.70	\$46,100.77	28.0%
Rule 4	\$ 12,265.48	\$ 11,045.17	\$ 9,854.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,164.69	\$25,366.08	30.7%
Rule 8	\$ 12,236.01	\$ 12,236.01	\$ 10,363.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,835.90	\$51,123.00	-31.9%
Rule 5	\$ 9,105.00	\$ 5,943.50	\$ 11,985.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,034.10	\$54,283.23	-50.2%
Corrections	\$ 18,999.00	\$ 26,938.72	\$ 17,815.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,753.71	\$163,924.99	-61.1%
Totals	\$ 73,690.72	\$ 75,316.44	\$ 68,787.94	\$ -	\$ -	\$ -	\$ -	\$ 217,795.10	\$ 340,798.07	-36.1%					

Revenue	January 2014	February 2014	March 2014	April 2014	May 2014	June 2014	July 2014	August 2014	September 2014	October 2014	November 2014	December 2014	YTD	2013	Change
Reimburse	\$ 6,241.51	\$ 1,637.24	\$ 1,685.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,564.11	\$28,939.10	-67.0%
MH Recovery	\$ (12.50)	\$ -	\$ 2,901.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,888.58	\$5,228.31	-44.8%
4E Recovery	\$ -	\$ 9,724.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,724.00	\$13,121.04	-25.9%
Totals	\$ 6,229.01	\$ 11,361.24	\$ 4,586.44	\$ -	\$ -	\$ -	\$ -	\$ 22,176.69	\$ 47,288.45	-53.1%					

Net Expense	January 2014	February 2014	March 2014	April 2014	May 2014	June 2014	July 2014	August 2014	September 2014	October 2014	November 2014	December 2014	YTD	2013	Change
	\$ 67,461.71	\$ 63,955.20	\$ 64,201.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 195,618.41	\$ 293,509.62	-33.4%

2013 Totals	107112.3	65012.17	121385.15	84891.74	66,959.16	84094.08	61999.55	78355.32	78436.91	99260.12	69425.6	72961.14	\$ 989,893.24	\$ 989,893.24	0.0%
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YTD Change	\$ (39,650.59)	\$ (40,707.56)	\$ (97,891.21)	\$ (182,782.95)	\$ (249,742.11)	\$ (333,836.19)	\$ (395,835.74)	\$ (474,191.06)	\$ (552,627.97)	\$ (651,888.09)	\$ (721,313.69)	\$ (794,274.83)			
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Expense	January 2013	February 2013	March 2013	April 2013	May 2013	June 2013	July 2013	August 2013	September 2013	October 2013	November 2013	December 2013	YTD	2012	Change
Foster Care	\$14,580.10	\$15,750.21	\$15,770.46	\$16,907.45	\$14,635.55	\$15,350.79	\$14,538.65	\$17,310.06	\$18,974.30	\$20,340.41	\$20,513.32	\$21,024.89	\$205,696.19	\$207,766.51	-1.00%
Rule 4	\$8,081.08	\$3,546.40	\$13,738.60	\$4,804.07	\$17,441.46	\$9,102.59	\$7,304.37	\$8,502.84	\$11,712.31	\$11,420.54	\$9,613.48	\$9,866.16	\$115,133.90	\$39,342.16	192.60%
Rule 8	\$19,623.00	\$10,080.00	\$21,420.00	\$8,640.00	(\$1,010.31)	\$4,548.00	\$6,357.25	\$14,940.00	\$14,988.00	\$19,260.00	\$7,664.13	\$14,361.30	\$140,871.37	\$259,403.00	-45.70%
Rule 5	\$19,541.68	\$18,017.25	\$16,724.30	\$6,502.25	\$ -	\$5,305.08	(\$3,822.28)	\$3,503.28	\$4,120.46	\$16,421.64	\$3,029.75	\$ -	\$89,343.41	\$255,126.47	-65.00%
Corrections	\$50,279.08	\$57,358.19	\$56,287.72	\$51,175.61	\$45,782.20	\$52,353.44	\$41,507.57	\$40,388.97	\$31,059.67	\$33,785.95	\$38,895.75	\$29,323.00	\$528,197.15	\$436,193.94	21.10%
Totals	\$112,104.94	\$104,752.05	\$123,941.08	\$88,029.38	\$76,848.90	\$86,659.90	\$65,885.56	\$84,645.15	\$80,854.74	\$101,228.54	\$79,716.43	\$74,575.35	\$1,079,242.02	\$1,197,832.08	-9.90%

Revenue	January 2013	February 2013	March 2013	April 2013	May 2013	June 2013	July 2013	August 2013	September 2013	October 2013	November 2013	December 2013	YTD	2012	Change
Reimburse	\$1,301.97	\$26,398.54	\$1,238.59	\$1,820.30	\$1,336.40	\$1,248.48	\$1,429.48	\$1,271.49	\$1,944.49	\$1,495.08	\$1,482.60	\$1,140.87	\$42,108.29	\$10,259.37	310.40%
MH Recovery	\$1,821.31	\$2,563.00	\$844.00	\$844.00	\$844.00	\$844.00	\$1,983.19	\$844.00	\$ -	\$ -	\$2,299.89	\$ -	\$12,887.39	\$65,863.36	-80.40%
4E Recovery	\$1,869.36	\$10,778.34	\$473.34	\$473.34	\$7,709.34	\$473.34	\$473.34	\$4,174.34	\$473.34	\$473.34	\$6,508.34	\$473.34	\$34,353.10	\$57,397.00	-40.10%
Totals	\$4,992.64	\$39,739.88	\$2,555.93	\$3,137.64	\$9,889.74	\$2,565.82	\$3,886.01	\$6,289.83	\$2,417.83	\$1,968.42	\$10,290.83	\$1,614.21	\$89,348.78	\$133,519.73	-33.10%

Net Expense	\$107,112.30	\$65,012.17	\$121,385.15	\$84,891.74	\$66,959.16	\$84,094.08	\$61,999.55	\$78,355.32	\$78,436.91	\$99,260.12	\$69,425.60	\$72,961.14	\$989,893.24	\$1,064,312.35	-7.00%
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2012 Totals	83237.47	68262.07	81227.92	106195.87	\$87,818.50	101287.13	73644.25	79481.99	80918.83	82223.9	139104.41	80910.01	\$983,402.34	\$1,064,312.35	-7.60%
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YTD Change	\$23,874.83	\$20,624.93	\$60,782.16	\$39,478.03	\$18,618.69	\$1,425.64	(\$10,219.06)	(\$11,345.73)	(\$13,827.65)	\$3,208.57	(\$66,470.24)	(\$74,419.11)			
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Human Service's Month End Balance

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
January	1,097,173.67	1,309,156.86	1,237,104.03	1,122,389.02	771,407.81	701,564.42	929,075.49	1,197,979.30	1,389,512.16	1,271,780.24	1,417,880.34
February	1,010,675.68	1,147,870.39	1,104,373.70	1,022,585.37	607,319.40	635,264.10	903,465.27	1,157,578.43	1,331,478.96	1,198,866.83	1,307,072.82
March	892,266.12	1,029,374.21	908,840.83	705,442.69	428,905.97	463,085.65	810,094.43	1,096,732.38	1,165,062.80	1,062,709.62	1,159,500.45
April	624,411.63	788,416.16	747,437.52	467,998.34	262,762.58	310,616.16	506,305.55	825,804.92	819,532.72	808,225.65	
May	560,618.15	653,690.74	691,752.23	382,551.08	142,246.78	161,895.69	447,916.22	768,561.39	678,196.10	552,664.08	
June	1,185,103.58	1,122,336.68	1,156,696.29	856,293.17	748,735.68	813,433.08	1,253,180.74	1,615,579.53	1,560,001.28	336,353.50	
July	1,303,439.41	1,425,888.93	1,429,151.24	1,073,512.78	906,246.71	925,265.96	1,327,951.41	1,313,679.13	1,659,331.53	1,693,689.91	
August	1,270,258.47	1,295,253.41	1,253,678.57	887,436.09	751,562.11	882,810.00	1,312,090.88	1,599,387.92	1,694,786.46	1,636,358.00	
September	1,053,129.16	1,073,403.66	1,006,514.93	700,638.09	633,565.54	726,047.54	1,094,067.41	1,349,316.27	1,431,613.15	1,468,683.30	
October	778,866.94	897,378.14	846,958.68	534,556.62	500,741.08	525,397.26	954,484.86	1,188,529.69	1,116,275.87	1,174,910.46	
November	774,986.11	765,995.33	1,307,027.10	892,920.21	422,625.48	1,261,703.28	1,422,560.89	1,732,295.38	877,736.63	1,756,882.42	
December	1,317,868.82	1,415,786.24	1,320,805.76	877,663.14	907,713.54	1,119,405.06	1,377,405.92	1,588,551.10	1,485,681.91	1,678,723.86	

Pennington County Human Services
Emergency Assistance/Emergency General Assistance
Emergency Requests Related to Potential Evictions/Housing and Utilities
Date: March 14 - April 10, 2014

Approvals								
Eligibility Worker	File Date	Case	Request	Employment Status	Number of Children	Amount and Purpose	Agency Action	Date of Action
X157209	3/19/2014	730277	electric	1 full time and 1 disabled	1	\$671.35 to prevent electric disconnect	EA Approved	3/20/2014
X157517	3/27/2014	1199393	rent	1 part time (pregnant) and 1 disabled	2	\$750 to prevent eviction	EA Approved	3/27/2014
X157524	4/1/2014	909865	electric and propane	unemployed	1	\$457 to avoid electric disconnect \$338 propane	EA Approved for electric. DWP Approved and vendor paid remaining electric and propane minimum delivery.	4/4/2014
X157535	3/7/2014	117015	electric	1 disabled and 1 unemployed	1	\$331 to prevent electric disconnect	EA Approved	3/18/2014
X157535	3/28/2014	199607	rental deposit	unemployed	0	\$300 for deposit	EGA Approved ICCC paid the outstanding rent to avoid eviction.	4/8/2014
TOTAL						EA	\$2,209.35	
						EGA	\$300.00	

Denials

X157209	4/8/2014	1545876	electric	1 part time and 1 unemployed	1	\$370 to prevent electric disconnect	EA Denied. ICCC was able to meet the need.	4/10/2014
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