

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
COUNTY BOARD ROOM
TUESDAY, APRIL 22nd, 2014, 5:00 P.M.**

AGENDA - REVISED

Pledge of Allegiance

- 5:00 Ken Yutrzenka – Human Services Director
- Consent Agenda
- 5:05 Adeline Olson – County Assessor
- Tax Abatement
- 5:10 Closed session pursuant to MN Statute §13D.05
for preliminary consideration of allegations
against an individual subject to the Board's
authority
- 5:30 Helen Anderson – Tobacco Free Community
- 5:45 Howard Person – County Extension
- 6:00 Ray Kuznia – County Sheriff
- ARMOR contract
- 6:10 Mike Flaagan – County Engineer

County Auditor's Items

(This agenda is subject to change)

SECTION A

The regular meeting of the Pennington County Human Service Committee was held at 12:00 pm, March 18, 2014 at Pennington County Human Services.

COMMITTEE MEMBERS PRESENT:

Cody Hempel
Don Jensen
Oliver Swanson
Neil Peterson
Darryl Tveitbakk

STAFF MEMBERS PRESENT:

Ken Yutrzenka
Julie Sjostrand
Kathleen Herring
Scott Sommers

- I. MINUTES: The February 18, 2014 Human Service Committee meeting minutes were read. A recommendation was made to forward the minutes to the Consent Agenda.

- II. PERSONNEL:
 - A. Rachele Ruegamer, Social Worker, is scheduled to complete her probation on 03/23/2014. Ms. Ruegamer is performing her responsibilities satisfactorily. The Social Services Supervisor and Director recommend Ms. Ruegamer be granted permanent status. Being no further discussion, recommendation was made to forward this item to the Consent Agenda.
 - B. Samantha Wesner, Eligibility Worker, is scheduled to complete probation on 04/16/2014. Ms. Wesner is performing her responsibilities satisfactorily. The Financial Assistance Supervisor and Director recommend Ms. Wesner be granted permanent status. Being no further discussion, recommendation was made to forward this item to the Consent Agenda.

- III. GENERAL:
 - A. Committee members were apprised of an upcoming SNAP ME (Management Evaluation) review scheduled for April 1-3, 2014. Preliminary review results will be presented at the April 2014 Human Service Committee meeting.
 - B. The Director updated committee members of the ongoing activities revolving around Minnesota Health Care Programs provider enrollment. Under new regulations, Home and Community-Based Service providers are required to enroll as MA providers and to directly bill MA for service reimbursement. Under these new regulations, respite care providers are experiencing payment delays due to pending enrollment applications. In response to provider inquiry, the Director requested authorization to enter into advance payment/reimbursement agreements with interested providers. Upon completion of discussion, recommendation was made to forward this item to the Consent Agenda.
 - C. The out-of-home cost report for February 2014 was presented for review.
 - D. Month's end cash balance for February 2014 stands at \$1,307,072.82.

Section B

- I. There were no Social Services cases presented for Special Case Review. Julie Sjostrand informed committee members of an upcoming TIMES article that will discuss the family foster care program and the need for additional providers.

- II. Kathleen Herring presented the Crisis Assistance Monthly Report of Activity. Kathleen also reported that the end of month Income Maintenance open case count for February 2014 stands at 1,358.

- III. No Income Maintenance cases were presented for Special Case consideration.

IV. A listing of bills presented for payment was reviewed. Recommendation for payment of the bills was forwarded to the Consent Agenda

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: April 15, 2014 at 7:00pm.

Commission Meeting
April 22, 2014

1. CSAH 3 RR Crossing Agreement
2. Award SAP 57-614-003 & SAP 57-631-007
3. Appointment
4. Other

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 8TH, 2014, 10:00 AM

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, April 8th, 2014 at 10:00 a.m.

Members present: Donald Jensen, Neil Peterson, Cody Hempel, Darryl Tveitbakk. Members absent: Oliver “Skip” Swanson

The Pledge of Allegiance was recited.

County Engineer Mike Flaagan met with the County Board to open bids for CP 57-13-06-31, CP 57-13-07-31, SAP 57-631-007, and SAP 57-614-003.

As duly advertised, the following bids for CP 57-13-06-31 and CP 57-13-07-31 were opened and read aloud:

Knife River Materials	\$263,550.66
Minn-Dak	\$335,347.76

As duly advertised, the following bids for SAP 57-631-007 and SAP 57-614-003 were opened and read aloud:

Knife River Materials	\$1,355,212.56
Minn-Dak	\$1,341,581.56
Central Specialties	\$1,723,405.75

The bids received will be tabulated by the County Engineers Dept. and reviewed later in the meeting.

Engineer Flaagan requested and the County Board approved the Five-Year Road and Bridge Plan hearing being set for May 27th, 2014 at 6:30 p.m.

The County Engineer reported on flood issues, the Towards Zero Death (TZD) Project, Chevron and Rumble Strips, and providing sand for sandbags.

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Tveitbakk, and upon vote was unanimously carried:

**RESOLUTION AUTHORIZING SPONSORSHIP OF SNOWMOBILE/CROSS
COUNTRY SKI TRAILS OPERATED BY THIEF RIVER FALLS SNO-DRIFTERS**

BE IT RESOLVED, that the County of Pennington act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance of snowmobile trails managed by Thief River Falls Sno-Drifters.

BE IT RESOLVED, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that Kenneth Olson, County Auditor, is hereby authorized to serve as the fiscal agent for the above referenced project.

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Tveitbakk, and upon vote was unanimously carried:

RESOLUTION AUTHORIZING SPONSORSHIP OF SNOWMOBILE/CROSS COUNTY SKI TRAILS OPERATED BY GOODRIDGE TRAILBLAZERS SNOWMOBILE CLUB

BE IT RESOLVED, that Pennington County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance for Wapiti, 4-G North, and 4-G River Road Snowmobile trails managed by the Goodridge Trailblazers Snowmobile Club.

BE IT RESOLVED, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that the Chairman and County Auditor are authorized to sign such an agreement with Department of Natural Resources,

BE IT FURTHER RESOLVED, that the County Auditor is hereby authorized to serve as the fiscal agent for the above referenced project.

County Sheriff Ray Kuznia met with the Board requesting a resolution requesting that part-time Deputy Sheriff Dustin Coauette be accepted as a member of the PERA Police & Fire plan. The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Tveitbakk, and upon vote was unanimously carried.

**RESOLUTION APPROVING PERA POLICE AND FIRE COVERAGE
PART-TIME DEPUTY SHERIFF**

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED that the Board of Commissioners of Pennington County hereby declares that Part-Time Deputy Sheriff position currently held by Dustin M. Coauette meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest; and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

Sheriff Kuznia and Emergency Manager Erik Beitel discussed overland flooding which is mostly the result of blocked culverts.

Erik Beitel informed the County Board that he received the grant to attend the Community Dam Safety Preparedness and Mitigation training from May 11th, 2014 to May 16th, 2014.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Hempel, to approve Emergency Manager Erik Beitel attending the Emergency Management Institute – Community Dam Safety, Preparedness, and Mitigation Training from May 11th to May 14th, 2014 in Emmetsburg, Maryland. Motion unanimously carried.

Bruce Schwartzman, Mark Bradby, and Bifto Rumicho of BKV Group Inc. presented Concept Plans A & B to the County Board showing additions to the Courthouse on the north side. Option A is an addition going east/west filling the vacant lot between the Courthouse and Auditorium and attached to both buildings. Option B includes demolition of the Auditorium with a north/south addition. After some discussion the County Board requested an Option C that would include an east/west addition with the Auditorium removed and also an Option D, an all-new campus.

Bifto Rumicho and Mark Bradby discussed the electrical and mechanical (heating, cooling, and ventilation) upgrades needed in the Courthouse. The heating system would be built to allow expansion if an addition would be added. The air handling system and air conditioning system would be used only for the existing Courthouse. Estimates for the mechanical and electrical upgrades were \$715,000 and did not include replacing any duct work at this time.

Motioned by Commissioner Jensen, seconded by Commissioner Tveitbakk, to authorize BKV Group Inc. to prepare documents for bidding the mechanical upgrades to the existing Courthouse. Motion unanimously carried.

Tony Dorn Jr, Jim Efteland, and Tom Goddard gave a report on the use of the Old Arena by TRFAHA this season. Nearly 600 hours of ice time was used by the young TRFAHA participants.

County Auditor/Treasurer Ken Olson made a request to be authorized to advertise for a Deputy Recorder/Auditor position. The job description has been reviewed by the Personnel Committee and this will be a full-time position primarily placed in the County Recorder's office. Motioned by Commissioner Jensen, seconded by Commissioner Tveitbakk, to authorize the advertising for a full-time Deputy Recorder/Auditor. Motion unanimously carried.

Commissioner Hempel introduced the following resolution and moved for its adoption:

RESOLUTION

WHEREAS, Minnesota Statutes providing for the compensation of the various elected County Officials require that the minimum amount to paid to any person elected to the following positions shall be established by the County Board for the year prior to the time that the filings open for the elected positions;

NOW, THEREFORE, BE IT RESOLVED, that the minimum to be paid to Officials for the terms beginning January, 2015 and the Statutes applying thereto is as follows:
Auditor/Treasurer - MSA384.151 & MSA385.373 - \$25,000; Recorder – MSA386.015 - \$25,000; Sheriff – MSA387.20 - \$25,000; Attorney – MSA388.18 - \$25,000.

Upon call for vote the resolution was unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve the County Board minutes of March 25th, 2014 as written. Motion unanimously carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Hempel, to approve payment of the Human Services warrants totaling \$170,652.58 and also the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$95,908.36
Road & Bridge	\$39,974.17
Solid Waste Facility	\$ 835.00

Per diems and meal reimbursements in the amount of \$2,595.70 were also approved.

County Engineer Mike Flaagan made a recommendation to the County Board to award the bid for CP 57-13-06-31 (Evan's Road) and CP 57-13-07-31 (Dewey Ave.) to Knife River Materials. Both projects are bituminous overlays. Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to award the bid for CP 57-13-06-31 and CP 57-13-07-31 to Knife River Materials for the amount of \$263,560.56 as the lowest and best bid received. Motion unanimously carried.

At this time MnDOT District Engineer Lou Tasa met with the County Board and reviewed the projects planned for this year and in 2015. Repairing the erosion under the Third Street Bridge was scheduled for 2014. Mr. Tasa also reported on the TZD project and noted seat belt usage had improved in the district to 74.6% in 2013. This is still lower than the other districts and needs to be improved further. The County Board thanked Mr. Tasa for the report.

Motioned by Commissioner Jensen, seconded by Commissioner Tveitbakk, to appoint the Pennington County Job's Inc. Representative (currently Commissioner Hempel) to the Economic Development Executive Committee. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to adjourn the Board meeting to April 22nd, 2014 at 5:00 p.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Neil Peterson, Chairman
Board of Commissioners

Jennifer
4/22/14 1:04PM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



Jennifer
4/22/14 1:04PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
115	1416 A. RIFKIN CO. 01-061-000-0000-6401		69.55	ELECTION BAG	4128925	SUPPLIES-ELECTION
	1416 A. RIFKIN CO.		69.55	1 Transactions		
65	1380 A'VIANDS LLC 01-251-000-0000-6427		2,762.41	JAIL MEALS 3-23 TO 3-29	70287	JAIL MEALS
66	01-251-000-0000-6427		812.21	JAIL MEALS 3-30 TO 3-31	70427	JAIL MEALS
64	01-251-000-0000-6403		324.20	GLOVES, LINERS, TOWELS, TP	70669	JANITORIAL SUPPLIES - JAIL
67	01-251-000-0000-6427		2,001.16	JAIL MEALS 4-1 TO 4-5	70784	JAIL MEALS
	1380 A'VIANDS LLC		5,899.98	4 Transactions		
21	1020 AMERICAN SOLUTIONS FOR BUSINESS 01-106-000-0000-6401		553.42	VALUATION NOTICES & ENVELOPES	INV01696490	SUPPLIES
	1020 AMERICAN SOLUTIONS FOR BUSINESS		553.42	1 Transactions		
22	2323 BEAR GRAPHICS 01-101-000-0000-6401		212.26	MARRIAGE RECORD BINDER	0682460	SUPPLIES - RECORDER
	2323 BEAR GRAPHICS		212.26	1 Transactions		
23	2338 BEITEL/ERIK 01-290-000-0000-6330		41.62	MEALS - HSEM - LITTLE FALLS		Travel & Expense
24	01-290-000-0000-6330		75.00	LODGING - HSEM - LITTLE FALLS		Travel & Expense
	2338 BEITEL/ERIK		116.62	2 Transactions		
116	2050 BREDESON SUPPLY 01-121-000-0000-6401		23.00	FOLDERS	999229	SUPPLIES - VETS SERVICE
117	01-121-000-0000-6401		46.70	HP95 BLACK INK	999229	SUPPLIES - VETS SERVICE
	2050 BREDESON SUPPLY		69.70	2 Transactions		
69	2307 BRODIN COMFORT SYSTEMS 01-251-000-0000-6300		151.98	ANNEX ICE ON PRESSURE SWITCH	38613	REPAIRS & MAINTENANCE
	2307 BRODIN COMFORT SYSTEMS		151.98	1 Transactions		
122	3133 CLAY COUNTY SHERIFF 01-091-000-0000-6261		35.00	SERVE SUBPOENA	1400529	CONSULTING & LEGAL SERVICES-ATTORNI
	3133 CLAY COUNTY SHERIFF		35.00	1 Transactions		
106	3452 COAUETTE/DUSTIN 01-252-000-0000-6330		21.65	MEAL - DRIVING COURSE		TRAVEL & EXPENSE
107	01-252-000-0000-6330		8.66	MEAL - DRIVING COURSE		TRAVEL & EXPENSE

Pennington County Financial System



Jennifer
4/22/14 1:04PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
108	01-252-000-0000-6330		9.12	MEAL - DRIVING COURSE		TRAVEL & EXPENSE
	3452 COAUETTE/DUSTIN		39.43		3 Transactions	
	3375 CRESCENT ELECTRIC SUPPLY CO					
25	01-800-000-0000-6300		503.02	LAMPS & BALLASTS	024-322180-00	REPAIRS & MAINTENANCE
	3375 CRESCENT ELECTRIC SUPPLY CO		503.02		1 Transactions	
	13059 DHS - MAPS					
124	01-061-000-0000-6262		54.96	POSTAGE FOR MAILING SERVICE		OTHER SERVICES - ELECTIONS
	13059 DHS - MAPS		54.96		1 Transactions	
	4303 DON'S SEWING & VACUUM SERV					
26	01-111-000-0000-6403		82.26	BRUSHES, BELTS, BAGS	19076	JANITORIAL SUPPLIES - COURTHOUSE
	4303 DON'S SEWING & VACUUM SERV		82.26		1 Transactions	
	5308 ECOLAB PEST ELIMINATION DIVISN					
70	01-251-000-0000-6403		227.45	OASIS SHOWER CLEANER	4668467	JANITORIAL SUPPLIES - JAIL
	5308 ECOLAB PEST ELIMINATION DIVISN		227.45		1 Transactions	
	5053 ELECTION SYSTEMS & SOFTWARE					
27	01-061-000-0000-6301		42.64	M100 BATTERY PC	885264	MAINTENANCE AGREEMENT
128	01-061-000-0000-6301		72.47	M100 BATTERY PC	885821	MAINTENANCE AGREEMENT
	5053 ELECTION SYSTEMS & SOFTWARE		115.11		2 Transactions	
	6315 FALLS RADIATOR SERVICE					
133	01-201-000-0000-6262		65.00	TWO S14-839	54483	OTHER SERVICES
132	01-201-000-0000-6262		125.00	TOW S14--906	54624	OTHER SERVICES
	6315 FALLS RADIATOR SERVICE		190.00		2 Transactions	
	999999997 FORMS & SYSTEMS OF MN					
140	01-201-000-0000-6401		480.10	NEW CITATION BOOKS	136716	SUPPLIES
	999999997 FORMS & SYSTEMS OF MN		480.10		1 Transactions	
	7316 GALLS INCORPORATED					
130	01-201-000-0000-6405		100.98	TASER HOLSTER	809133	GENERAL SUPPLIES
	7316 GALLS INCORPORATED		100.98		1 Transactions	
	7031 GARDEN VALLEY TELEPHONE					
28	01-070-000-0000-6263		1,089.59	RUN LINES TO RECORDERS OFFICE		COMPUTER SERVICES - DP

Pennington County Financial System



Jennifer
4/22/14 1:04PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
7031	GARDEN VALLEY TELEPHONE		1,089.59		1 Transactions	
109	7393 GORDY'S PLUMBING 01-800-000-0000-6300		292.69	RAN WATER LINES	1213	REPAIRS & MAINTENANCE
	7393 GORDY'S PLUMBING		292.69		1 Transactions	
123	7070 GRAND FORKS COUNTY SHERIFF'S DEPT 01-091-000-0000-6261		36.00	SERVE SUBPOENA	12801	CONSULTING & LEGAL SERVICES-ATTORI
	7070 GRAND FORKS COUNTY SHERIFF'S DEPT		36.00		1 Transactions	
71	8385 HEARTLAND PAPER CO 01-220-000-0000-6403		49.18	DETERGENT	9944	JANITORIAL SUPPLIES-LEC SHARE
72	01-220-000-0000-6403		45.84	DETERGENT	9944	JANITORIAL SUPPLIES-LEC SHARE
73	01-220-000-0000-6403		149.50	DEGREASER & TOWELS	9945	JANITORIAL SUPPLIES-LEC SHARE
	8385 HEARTLAND PAPER CO		244.52		3 Transactions	
29	8349 HILDI INC 01-041-000-0000-6262		630.00	ACTUARIAL EVALUATION	5547	OTHER SERVICES-AUDITOR
	8349 HILDI INC		630.00		1 Transactions	
118	8014 HUGOS #7 01-003-000-0000-6330		13.95	FOOD FOR MEETING	1155	TRAVEL & EXPENSE
119	01-041-000-0000-6330		61.04	CAKE,PLATES, CUPS, JUICE, FORK	1155	TRAVEL & EXPENSE
	8014 HUGOS #7		74.99		2 Transactions	
35	9017 INSIGHT TECHNOLOGIES 01-041-000-0000-6210		222.86	IT GLOBAL MAY - AUDITOR/TREAS	759657	E-MAIL SERVICES
36	01-070-000-0000-6263		445.71	IT GLOBAL MAY - HAIGHWAY	759657	COMPUTER SERVICES - DP
37	01-070-000-0000-6263		297.14	IT GLOBAL MAY - ICN	759657	COMPUTER SERVICES - DP
38	01-070-000-0000-6263		891.43	IT GLOBAL MAY - WELFARE	759657	COMPUTER SERVICES - DP
39	01-070-000-0000-6263		49.52	IC GLOBAL MAY - DATA	759657	COMPUTER SERVICES - DP
40	01-070-000-0000-6263		140.00	IT GLOBAL MAY - DATA	759657	COMPUTER SERVICES - DP
41	01-091-000-0000-6300		99.05	IT GLOBAL MAY - ATTORNEY	759657	REPAIRS & MAINTENANCE
42	01-101-000-0000-6300		123.81	IT GLOBAL MAY - RECORDER	759657	REPAIRS & MAINTENANCE
43	01-106-000-0000-6300		74.29	IT GLOBAL MAY - ASSESSOR	759657	REPAIRS & MAINTENANCE
44	01-121-000-0000-6300		49.52	IT GLOBAL MAY - VET SERVICE	759657	Repairs & Maintenance
45	01-132-000-0000-6300		148.57	IT GLOBAL MAY - MV	759657	REPAIRS & MAINTENANCE
46	01-270-000-0000-6300		24.77	IT GLOBAL MAY - CRIME VICTIM	759657	REPAIRS & MAINTENANCE
47	01-290-000-0000-6300		49.52	IT GLOBAL MAY - EMER MGMT	759657	Repairs & Maintenance
48	01-601-000-0000-6300		123.81	IT GLOBAL MAY - EXTENSION	759657	REPAIRS & MAINTENANCE

Pennington County Financial System



Jennifer
4/22/14 1:04PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
141	01-220-000-0000-6263		876.00	IT GLOBAL MAY	759661	COMPUTER SERVICES & SUPPLIES
	9017 INSIGHT TECHNOLOGIES		3,616.00	15 Transactions		
	9001 INTER COUNTY NURSING					
74	01-251-000-0000-6255		1,175.00	23.5 JAIL NURSE HOURS - MARCH	940	MEDICAL - LOCAL
75	01-251-000-0000-6255		40.00	8 MANTOUX TESTS	940	MEDICAL - LOCAL
	9001 INTER COUNTY NURSING		1,215.00	2 Transactions		
	11003 K-MART					
76	01-251-000-0000-6405		56.53	LOTION,WIPES,TIMER,CLOCK,BATT	9534041114	GENERAL SUPPLIES - JAIL
77	01-259-000-0000-6631		138.92	TV FOR MAX	9534041114	FURNITURE & EQUIPMENT
	11003 K-MART		195.45	2 Transactions		
	999999997 MHSRC/RANGE					
139	01-252-000-0000-6330		396.00	COAUETTE DRIVING CLASS	3728	TRAVEL & EXPENSE
	999999997 MHSRC/RANGE		396.00	1 Transactions		
	13355 MN COUNTIES COMPUTER COOP					
33	01-070-000-0000-6801		43.16	14 1ST QTR SHARED MTG - CAMA	2Y140535	MISCELLANEOUS EXPENSE - DP
34	01-070-000-0000-6801		34.86	14 1ST QTR SHARED MTG - TAX US	2Y140535	MISCELLANEOUS EXPENSE - DP
	13355 MN COUNTIES COMPUTER COOP		78.02	2 Transactions		
	14373 NORTHERN BANK NOTE COMPANY					
49	01-101-000-0000-6262		262.88	REC 57A MN VITAL RECORDS	INV015850	OTHER SERVICES - RECORDER
	14373 NORTHERN BANK NOTE COMPANY		262.88	1 Transactions		
	15323 OFFICE DEPOT					
136	01-201-000-0000-6405		8.95	CARD READER	703493656001	GENERAL SUPPLIES
137	01-201-000-0000-6405		16.07	CLIPS & FASTENERS	704520200001	GENERAL SUPPLIES
134	01-220-000-0000-6405		7.99	MICRO FIBER CLOTHS	704520839001	GENERAL SUPPLIES
135	01-220-000-0000-6405		3.59	RECORDS SUPPLIES	70452084001	GENERAL SUPPLIES
30	01-070-000-0000-6401		182.65	5 - GREENBAR PAPER	704547471001	SUPPLIES
32	01-091-000-0000-6401		19.99	DESKTOP SPEAKERS	704547471001	SUPPLIES
31	01-801-000-0000-6401		13.57	FLAGS - POST-IT	704547471001	SUPPLIES-UNALLOCATED
127	01-801-000-0000-6401		14.69	CALCULATOR RIBBON	704547531001	SUPPLIES-UNALLOCATED
	15323 OFFICE DEPOT		267.50	8 Transactions		
	15051 OFFICE MAX					
114	01-601-000-0000-6401		61.14	OFFICE SUPPLIES	262699	SUPPLIES - EXTENSION
113	01-601-000-0000-6401		5.45	OFFICE SUPPLIES	262939	SUPPLIES - EXTENSION

Pennington County Financial System



Jennifer
4/22/14 1:04PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
15051	OFFICE MAX		66.59		2 Transactions	
129	15329 OIL BOYZ EXPRESS LUBE 01-201-000-0000-6304		40.92	#1 OIL CHANGE	107048	REPAIR & MAINTENANCE - SQUADS
78	01-201-000-0000-6304		114.35	#8 REPAIR OIL LEAKS	148132	REPAIR & MAINTENANCE - SQUADS
15329	OIL BOYZ EXPRESS LUBE		155.27		2 Transactions	
79	15303 OLSON/DAVID 01-252-000-0000-6330		8.71	MEALS - NARCOTICS CLASS		TRAVEL & EXPENSE
80	01-252-000-0000-6330		16.10	MEAL - NARCOTICS CLASS		TRAVEL & EXPENSE
81	01-252-000-0000-6330		11.90	MEAL - NARCOTICS CLASS		TRAVEL & EXPENSE
82	01-252-000-0000-6330		26.83	MEAL NARCOTICS CLASS		TRAVEL & EXPENSE
83	01-252-000-0000-6330		15.11	MEAL NARCOTICS CLASS		TRAVEL & EXPENSE
84	01-252-000-0000-6330		23.61	MEAL - NARCOTICS CLASS		TRAVEL & EXPENSE
85	01-252-000-0000-6330		11.90	MEAL - NARCOTICS CLASS		TRAVEL & EXPENSE
15303	OLSON/DAVID		114.16		7 Transactions	
111	16313 PENNINGTON COUNTY AUDITOR 01-601-000-0000-6209		72.00	REIMB MARCH POSTAGE	3332	POSTAGE
16313	PENNINGTON COUNTY AUDITOR		72.00		1 Transactions	
120	16317 PENNINGTON COUNTY HIGHWAY DEPT 01-111-000-0000-6262		225.00	MARCH SNOW REMOVAL	29899	OTHER SERVICES - COURTHOUSE
121	01-111-000-0000-6262		225.00	APRIL SNOW REMOVAL	29899	OTHER SERVICES - COURTHOUSE
16317	PENNINGTON COUNTY HIGHWAY DEPT		450.00		2 Transactions	
86	16314 PENNINGTON FAST LUBE 01-201-000-0000-6304		79.13	#6 THERMOSTAT REP	27846	REPAIR & MAINTENANCE - SQUADS
51	01-290-000-0000-6300		254.14	REP CV SHAFT & LOWER BALL JT	27905	Repairs & Maintenance
87	01-201-000-0000-6304		37.35	#4 OIL CHANGE	45733	REPAIR & MAINTENANCE - SQUADS
16314	PENNINGTON FAST LUBE		370.62		3 Transactions	
88	16344 PENNINGTON MAIN 01-259-000-0000-6405		146.70	30 CANS LONGHORN	129804	GENERAL SUPPLIES - CANTEEN
16344	PENNINGTON MAIN		146.70		1 Transactions	
50	16079 PETERSON LUMBER 01-290-000-0000-6401		60.39	POLYWRAP FOR SANDBAGS	86903	Supplies
16079	PETERSON LUMBER		60.39		1 Transactions	

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formular Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
90	19375 SANFORD MEDICAL CENTER TRF 01-251-000-0000-6255		234.75	DR-14047	2106624 MEDICAL - LOCAL
89	01-251-000-0000-6256		208.32	DR-14-031	3025833 MEDICAL - REIMBURSED
	19375 SANFORD MEDICAL CENTER TRF		443.07	2 Transactions	
131	19377 SANFORD THIEF RIVER FALLS 01-201-000-0000-6262		10.00	BLOOD DRAW - D.C.	678124 OTHER SERVICES
	19377 SANFORD THIEF RIVER FALLS		10.00	1 Transactions	
52	19326 SATHER LAW LTD 01-011-000-0000-6261		76.49	ATTNY FEES 57-F1-06-50110	COURT APPOINTED ATTORNEYS
53	01-011-000-0000-6261		90.00	ATTNY FEES 57-PR-14-124	COURT APPOINTED ATTORNEYS
54	01-011-000-0000-6261		835.03	ATTNY FEES 57-PR-13-763	COURT APPOINTED ATTORNEYS
55	01-011-000-0000-6261		90.89	ATTNY FEES 57-F6-02-181	COURT APPOINTED ATTORNEYS
56	01-011-000-0000-6261		46.69	ATTNY FEES 57-F3-98-827	COURT APPOINTED ATTORNEYS
57	01-011-000-0000-6261		317.60	ATTNY FEES 57-PR-14-207	COURT APPOINTED ATTORNEYS
	19326 SATHER LAW LTD		1,456.70	6 Transactions	
68	19356 SAYLOR DDS/BENJAMIN A 01-251-000-0000-6256		230.00	DENTIST 13-439	031114 MEDICAL - REIMBURSED
	19356 SAYLOR DDS/BENJAMIN A		230.00	1 Transactions	
110	19353 SWANSON/KIM 01-601-000-0000-6801		125.00	HIGH TUNNEL CONF REG	MISCELLANEOUS EXPENSE - EXTENSION
	19353 SWANSON/KIM		125.00	1 Transactions	
58	20027 THE TIMES 01-091-000-0000-6401		21.00	ENVELOPES	9346 SUPPLIES
	20027 THE TIMES		21.00	1 Transactions	
92	20047 THRIFTY WHITE PHARMACY 01-251-000-0000-6255		10.00	PRESCRIPTION 14-018	19080 MEDICAL - LOCAL
93	01-251-000-0000-6255		614.80	PRESCRIPTION 13-472	24197 MEDICAL - LOCAL
94	01-251-000-0000-6256		118.83	PRESCRIPTION 14-041	24410 MEDICAL - REIMBURSED
95	01-251-000-0000-6255		310.01	PRESCRIPTION 14-092	39708 MEDICAL - LOCAL
101	01-251-000-0000-6255		84.99	STOCK SUPPLY - MARCH	40109 MEDICAL - LOCAL
91	01-251-000-0000-6255		77.90	PRESCRIPTION 13-356	4136 MEDICAL - LOCAL
96	01-251-000-0000-6255		112.06	PRESCRIPTION 14-047	51224 MEDICAL - LOCAL
97	01-251-000-0000-6255		53.05	PRESCRIPTION 13-463	56456 MEDICAL - LOCAL
98	01-251-000-0000-6255		37.48	PRESCRIPTION 14-056	56942 MEDICAL - LOCAL

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Vendor Name	Account/Formula	Accr	Rpt Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	Paid On Bhf #	On Behalf of Name
99		01-251-000-0000-6255		44.36	PRESCRIPTION 14-070		58283	MEDICAL - LOCAL		
100		01-251-000-0000-6256		6.99	PRESCRIPTION 14-028		58346	MEDICAL - REIMBURSED		
20047	THRIFTY WHITE PHARMACY			1,470.47		11 Transactions				
20026	TONY DORN POS									
126		01-132-000-0000-6401		75.00	REGISTER TAPE		1220	SUPPLIES - MOTOR VEHICLE		
20026	TONY DORN POS			75.00		1 Transactions				
20357	TURNKEY CORRECTIONS									
102		01-259-000-0000-6405		399.40	VENDING & SALES 3-16 TO 3-31		31766	GENERAL SUPPLIES - CANTEEN		
103		01-259-000-0000-6405		213.07	14-\$5 & 13-\$10 PHONE CARDS		31767	GENERAL SUPPLIES - CANTEEN		
105		01-259-000-0000-6405		15.49	INDIGENT FEES 3-1 TO 3-31		31768	GENERAL SUPPLIES - CANTEEN		
104		01-259-000-0000-6405		2.03	E-MAIL 201 TO 3-31		31887	GENERAL SUPPLIES - CANTEEN		
20357	TURNKEY CORRECTIONS			629.99		4 Transactions				
21338	UND FORENSIC PATHOLOGY									
138		01-206-000-0000-6262		2,000.00	AUTOPSY		A14062	OTHER SERVICES-CORONER		
21338	UND FORENSIC PATHOLOGY			2,000.00		1 Transactions				
21305	UNIVERSITY OF MINNESOTA									
59		01-601-000-0000-6837		21,375.00	JAN-MAR 14 SALARY REIMB		0300010893	REFUNDS & REIMBURSEMENTS		
21305	UNIVERSITY OF MINNESOTA			21,375.00		1 Transactions				
22304	VFW POST 2793									
61		01-121-000-0000-6846		1,135.19	VETS TRANSPORT VA APPTS			CVSO GRANT EXPENSE		
22304	VFW POST 2793			1,135.19		1 Transactions				
22301	VISUALGOV SOLUTIONS, LLC									
60		01-041-000-0000-6852		2.00	E-CHECK FEE JAN-MARCH 2014		140403	E-CHECK CHARGES		
22301	VISUALGOV SOLUTIONS, LLC			2.00		1 Transactions				
23303	WEST GROUP PAYMENT CENTER									
62		01-016-000-0000-6242		701.70	MARCH WEST LAW SELECT WPACK		829301237	SUBSCRIPTIONS - LAW LIBRARY		
63		01-091-000-0000-6240		397.53	MARCH WEST LAW ACCESS		829306647	SUBSCRIPTIONS		
23303	WEST GROUP PAYMENT CENTER			1,099.23		2 Transactions				
1 Fund Total:				48,808.84	County Revenue		52 Vendors	119 Transactions		

Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1	1353 AMERICAN TIRE SERVICE CO 03-350-000-0000-6564		149.00	SPARE TIRE FOR SNOWPLOW WHEELS		EQUIPMENT REPAIR PARTS
	1353 AMERICAN TIRE SERVICE CO		149.00	1 Transactions		
2	2326 BERT'S TRUCK EQUIPMENT INC 03-350-000-0000-6631		3,700.00	TOMMY LIFT & BACK RACK UNIT 29		FURNITURE & EQUIPMENT
	2326 BERT'S TRUCK EQUIPMENT INC		3,700.00	1 Transactions		
3	5311 EVCO PETROLEUM PRODUCTS INC 03-350-000-0000-6562		3,127.27	HYDRAULIC, TRANSMISSION & 15W		MOTOR OIL & LUBRICANTS
	5311 EVCO PETROLEUM PRODUCTS INC		3,127.27	1 Transactions		
6	6349 FASTENAL COMPANY 03-350-000-0000-6556		47.88	PAINT MARKER, CLAMPS SHOP 500		SHOP SUPPLIES
4	03-350-000-0000-6564		28.82	BOLTS FOR UNIT 279		EQUIPMENT REPAIR PARTS
5	03-350-000-0000-6564		10.48	CABLE TIES UNIT 310		EQUIPMENT REPAIR PARTS
7	03-350-000-0000-6564		63.43	ONEWAY BOLTS UNIT 242		EQUIPMENT REPAIR PARTS
8	03-350-000-0000-6564		69.81	PARTS FOR UNIT 208 & 203		EQUIPMENT REPAIR PARTS
9	03-350-000-0000-6564		89.65	PARTS UNIT 206		EQUIPMENT REPAIR PARTS
10	03-350-000-0000-6564		5.07	BOLTS UNIT 308		EQUIPMENT REPAIR PARTS
	6349 FASTENAL COMPANY		315.14	7 Transactions		
11	6312 FISHER ELECTRIC OF THIEF RIVER 03-350-000-0000-6636		1,569.80	FIX ELECTRICAL BOX AT SHOP 213		BUILDING IMPROVEMENTS
	6312 FISHER ELECTRIC OF THIEF RIVER		1,569.80	1 Transactions		
12	8394 H&R CONST CO 03-350-000-0000-6565		541.30	FIX GUARDRAIL ON CSAH 3		ROAD MATERIALS
	8394 H&R CONST CO		541.30	1 Transactions		
125	13065 MINNESOTA UC FUND 03-803-000-0000-6172		3,670.68	1ST QTR 2014		UNEMPLOYMENT COMPENSATION FUND (
	13065 MINNESOTA UC FUND		3,670.68	1 Transactions		
13	14387 NELSON INTERNATIONAL OF FARGO 03-350-000-0000-6564		119.52	KIT FOR UNIT 310		EQUIPMENT REPAIR PARTS
	14387 NELSON INTERNATIONAL OF FARGO		119.52	1 Transactions		
14	14123 NORTHWEST BEVERAGE INC 03-320-000-0000-6401		6.50	WATER		SUPPLIES

Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
14123	NORTHWEST BEVERAGE INC		6.50	1 Transactions	
15	16067 PEMBERTON, SORLIE, RUFER & KERSHNEI 03-320-000-0000-6261		406.00	EMPLOYEE INVESTIGATION	CONSULTING & LEGAL SERVICES
	16067 PEMBERTON, SORLIE, RUFER & KERSHNEI		406.00	1 Transactions	
18	16027 PENNINGTON COUNTY TREASURER 03-320-000-0000-6209		53.85	POSTAGE - FEBRUARY	POSTAGE
16	03-320-000-0000-6263		38.47	HOSTED EXCHANGE - MARCH	COMPUTER SERVICES
17	03-320-000-0000-6263		445.71	IT GLOBAL - APRIL	COMPUTER SERVICES
	16027 PENNINGTON COUNTY TREASURER		538.03	3 Transactions	
19	17002 QUILL CORPORATION 03-320-000-0000-6401		427.95	SUPPLIES	SUPPLIES
	17002 QUILL CORPORATION		427.95	1 Transactions	
20	21335 UNIVERSITY OF MINNESOTA 03-350-000-0000-6330		195.00	ROADWAY MTC & GRAVEL SEMINARS	TRAVEL & EXPENSE
	21335 UNIVERSITY OF MINNESOTA		195.00	1 Transactions	
3 Fund Total:			14,766.19	Road & Bridge	13 Vendors 21 Transactions

Pennington County Financial System



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 60 Capital Improvement Spec

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
2337 BKV GROUP INC				
112 60-460-000-0000-6801		3,797.67	FACILITY UPDATE PLANNING	33108 MISCELLANEOUS EXPENSE
2337 BKV GROUP INC		3,797.67	1 Transactions	
60 Fund Total:		3,797.67	Capital Improvement Special Re	1 Vendors 1 Transactions
Final Total:		67,372.70	66 Vendors	141 Transactions

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	48,808.84	County Revenue	
	3	14,766.19	Road & Bridge	
	60	3,797.67	Capital Improvement Special Re	
All Funds		67,372.70	Total	Approved by,
			
			

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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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 1 County Revenue

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
19343 SKJERVEN/MELISSA				
1 01-252-000-0000-6330		13.95	MEALS - INTERVIEW - BEMIDJI	040214 TRAVEL & EXPENSE
19343 SKJERVEN/MELISSA		13.95	1 Transactions	
1 Fund Total:		13.95	County Revenue	1 Vendors 1 Transactions
Final Total:		13.95	1 Vendors	1 Transactions

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	13.95	County Revenue
All Funds		13.95	Total

Approved by,

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