

Pennington County Human Service Committee Meeting Agenda

December 16, 2014

12:00 pm

Section A

Members Present:

_____ Neil Peterson _____ Don Jensen _____ Oliver Swanson
_____ Cody Hempel _____ County Attorney _____ Darryl Tveitbakk

- I. Reading of November 18, 2014 Meeting Minutes
- II. Personnel
- III. General
 - A. Tobacco Free Communities/Licensed Child Care Providers (12:15 pm)
 - B. Sanford Health, Mental Health Contract changes (12:30 pm)
 - C. ODC Supported Employment Contract
 - D. UCare Grant for ITV Technology
 - E. Out of home cost report
 - F. Month's end Cash Balance

Section B

- I. Special Case Situations (Social Services)
- II. Income Maintenance Update
- III. Special Case Situations (Income Maintenance)
- IV. Payment of Bills

Section C

- I. Dates of upcoming Committee Meetings:

01/20/2015	02/17/2015	03/17/2015
12:00 pm	12:00 pm	12:00 pm

SECTION A

The regular meeting of the Pennington County Human Service Committee was held at 12:00 pm, November 18, 2014 at Pennington County Human Services.

COMMITTEE MEMBERS PRESENT:

Neil Peterson
Don Jensen
Oliver Swanson
Cody Hempel
Darryl Tveitbakk

STAFF MEMBERS PRESENT:

Ken Yutrzenka
Scott Sommers
Julie Sjostrand
Kathleen Herring

- I. MINUTES: The October 21, 2014 Human Service Committee meeting minutes were read. A recommendation was made to forward the minutes, as presented, to the Consent Agenda.

- II. PERSONNEL:
 - A. Danielle Lindemer was hired to fill the SNBC Care Coordinator Social Worker position. Danielle joined the agency on 11/05/2014.
 - B. Ryan Thomas was hired to fill the vacant Office Support Specialist position. Ryan joined the agency on November 17, 2014.
 - C. The Director presented a request to post and hire for the Child Protection Social Worker vacancy. Recommendation was made to forward this item to the Consent Agenda.

- III. GENERAL:
 - A. The Director presented a request to designate the Pennington County Sheriff's Department and Pennington County Human Services to serve as Pennington County's Common Entry Point to receive reports of adult maltreatment. This designation would remain in effect until implementation of a statewide Common Entry Point slated for July 1, 2015. Recommendation was made to forward this item to the Consent Agenda.
 - B. The Director presented a proposed plan for distribution of the legislatively authorized 5% Home and Community-Based Services provider increase and the mandate that 80% of the rate adjustment be used to increase wages and compensation-related costs for eligible employees. Committee members recommended the Director confer with the Personnel Committee to address this matter.
 - C. The Director presented the Umbrella Tree Supervised Visitation contract for CY2015. The proposal is for supervised visitation, exchange and one-time processing rates would increase by 10%, however the annual contract payment cap would remain at \$4,000. Recommendation was made to forward this item to the Consent Agenda.
 - E. The Director presented information that Equifax Employment Verification Services, an employment and income verification service provider, will no longer be providing free services. The agency may want to consider contracting with Equifax for this service, however, the Director recommends waiting to ascertain whether DHS will develop an alternative access arrangement.
 - G. Committee members were informed that representatives from the Tobacco Free Communities coalition request to attend December's committee meeting.
 - F. The out-of-home cost report for October 2014 was presented for discussion
 - F. Month's end cash balance for October 2014 stands at \$919,650.64

Section B

- I. No Social Service cases were presented for special case consideration.

- II. Kathleen Herring presented the current crisis assistance activity report. Kathleen also reported the end of month Income Maintenance open case count for October stands at 1,703.
- III. No Income Maintenance cases were presented for Special Case consideration.
- IV. A listing of bills presented for payment was reviewed. Recommendation for payment of the bills was forwarded to the Consent Agenda

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: December 16, 2014 at 12:00pm.

**Pennington County Human Services
Income Maintenance Unit
2014 Active Cases by Program**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Cash												
MFIP	30	28	26	30	32	34	36	34	36	34	29	
DWP	2	3	1	2	1	0	0	3	6	8	4	
WB	7	17	6	6	5	7	4	6	3	6	6	
GA	44	45	45	43	46	42	44	44	43	47	46	
GRH	64	58	58	59	61	65	59	59	59	62	63	
MSA	68	66	67	67	67	68	70	69	71	70	70	
EA	0	0	4	1	6	4	2	5	1	2	0	
EGA	0	0	0	4	1	0	0	0	0	0	0	
TOTAL	215	217	207	212	219	220	215	220	219	229	218	0

Food												
SNAP	539	543	556	541	542	519	512	505	487	499	493	
TOTAL	539	543	556	541	542	519	512	505	487	499	493	0

Health Care												
MA	1,115	1,101	1,097	1,095	1,095	1,089	1,079	1,079	1,048	1,027	1,025	
IMD	5	5	5	5	4	5	4	6	7	8	7	
QMB	286	284	288	289	296	293	288	289	282	282	282	
SLMB	74	71	74	78	72	73	72	72	73	68	72	
QI-1	15	15	15	15	14	16	14	13	13	13	12	
IMA	200	200	200	200	200	200	146	146	146	146	122	
MNsure	69	90	125	159	182	201	222	268	295	324	361	
TOTAL	1,764	1,766	1,804	1,841	1,863	1,877	1,825	1,873	1,864	1,868	1,881	0

Stand-Alone Health Care												
MA	1,079	1,062	1,065	1,061	1,064	1,057	1,045	1,051	1,016	997	996	

Total Active Programs												
	2,518	2,526	2,567	2,594	2,624	2,616	2,552	2,598	2,570	2,596	2,592	0

Total Active Cases												
	1,541	1,558	1,609	1,645	1,676	1,681	1,625	1,677	1,677	1,703	1,681	

Expense	January 2014	February 2014	March 2014	April 2014	May 2014	June 2014	July 2014	August 2014	September 2014	October 2014	November 2014	December 2014	YTD	2013	Change
Foster Care	\$ 21,085.23	\$ 19,153.04	\$ 18,768.43	\$ 20,586.04	\$ 17,938.56	\$ 19,737.61	\$ 19,356.77	\$ 19,713.38	\$ 19,022.30	\$ 16,842.50	\$ 17,794.34	\$ -	\$ 209,998.20	\$184,671.30	13.7%
Rule 4	\$ 12,265.48	\$ 11,045.17	\$ 9,854.04	\$ 10,909.83	\$ 12,463.50	\$ 12,878.95	\$ 13,758.77	\$ 15,167.99	\$ 11,328.65	\$ 10,900.68	\$ 4,935.73	\$ -	\$ 125,508.79	\$105,267.74	19.2%
Rule 8	\$ 12,236.01	\$ 12,236.01	\$ 10,363.88	\$ 18,144.01	\$ 18,171.30	\$ 20,704.79	\$ 21,951.30	\$ 22,002.48	\$ 29,274.33	\$ 6,330.00	\$ 2,160.00	\$ -	\$ 173,574.11	\$126,510.07	37.2%
Rule 5	\$ 9,105.00	\$ 5,943.50	\$ 11,985.60	\$ 14,026.06	\$ 7,132.20	\$ 6,894.46	\$ -	\$ 950.96	\$ -	\$ 8,160.31	\$ 6,565.72	\$ -	\$ 70,763.81	\$89,343.41	-20.8%
Corrections	\$ 18,999.00	\$ 26,938.72	\$ 17,815.99	\$ 29,507.00	\$ 21,869.00	\$ 21,540.00	\$ 29,349.18	\$ 40,572.00	\$ 43,674.24	\$ 47,696.90	\$ 45,824.00	\$ -	\$ 343,786.03	\$498,874.15	-31.1%
Totals	\$ 73,690.72	\$ 75,316.44	\$ 68,787.94	\$ 93,172.94	\$ 77,574.56	\$ 81,755.81	\$ 84,416.02	\$ 98,406.81	\$ 103,299.52	\$ 89,930.39	\$ 77,279.79	\$ -	\$ 923,630.94	\$ 1,004,666.67	-8.1%

Revenue															
Reimburse	\$ 6,241.51	\$ 1,637.24	\$ 1,685.36	\$ 1,607.69	\$ 5,342.24	\$ 2,093.21	\$ 1,730.10	\$ 3,086.15	\$ 2,230.15	\$ 2,465.98	\$ 3,994.15	\$ -	\$ 32,113.78	\$40,967.42	-21.6%
MH Recovery	\$ (12.50)	\$ -	\$ 2,901.08	\$ 19,604.78	\$ 20,721.18	\$ -	\$ 30.00	\$ 6,616.00	\$ 300.22	\$ 148.00	\$ -	\$ -	\$ 50,308.76	\$12,887.39	290.4%
4E Recovery	\$ -	\$ 9,724.00	\$ -	\$ -	\$ 24,515.00	\$ -	\$ -	\$ 18,612.00	\$ -	\$ -	\$ 17,612.00	\$ -	\$ 70,463.00	\$33,879.76	108.0%
Totals	\$ 6,229.01	\$ 11,361.24	\$ 4,586.44	\$ 21,212.47	\$ 50,578.42	\$ 2,093.21	\$ 1,760.10	\$ 28,314.15	\$ 2,530.37	\$ 2,613.98	\$ 21,606.15	\$ -	\$ 152,885.54	\$ 87,734.57	74.3%

Net Expense	\$ 67,461.71	\$ 63,955.20	\$ 64,201.50	\$ 71,960.47	\$ 26,996.14	\$ 79,662.60	\$ 82,655.92	\$ 70,092.66	\$ 100,769.15	\$ 87,316.41	\$ 55,673.64	\$ -	\$ 770,745.40	\$ 916,932.10	-15.9%
--------------------	--------------	--------------	--------------	--------------	--------------	--------------	--------------	--------------	---------------	--------------	--------------	------	---------------	---------------	--------

2013 Totals	107112.3	65012.17	121385.15	84891.74	66,959.16	84094.08	61999.55	78355.32	78436.91	99260.12	69425.6	72961.14	\$ 989,893.24	\$ 989,893.24	0.0%
-------------	----------	----------	-----------	----------	-----------	----------	----------	----------	----------	----------	---------	----------	---------------	---------------	------

YTD Change	\$ (39,650.59)	\$ (40,707.56)	\$ (97,891.21)	\$ (110,822.48)	\$ (150,785.50)	\$ (155,216.98)	\$ (134,560.61)	\$ (142,823.27)	\$ (120,491.03)	\$ (132,434.74)	\$ (146,186.70)	\$ (219,147.84)			
------------	----------------	----------------	----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	--	--	--

Expense	January 2013	February 2013	March 2013	April 2013	May 2013	June 2013	July 2013	August 2013	September 2013	October 2013	November 2013	December 2013	YTD	2012	Change
Foster Care	\$14,580.10	\$15,750.21	\$15,770.46	\$16,907.45	\$14,635.55	\$15,350.79	\$14,538.65	\$17,310.06	\$18,974.30	\$20,340.41	\$20,513.32	\$21,024.89	\$205,696.19	\$207,766.51	-1.00%
Rule 4	\$8,081.08	\$3,546.40	\$13,738.60	\$4,804.07	\$17,441.46	\$9,102.59	\$7,304.37	\$8,502.84	\$11,712.31	\$11,420.54	\$9,613.48	\$9,866.16	\$115,133.90	\$39,342.16	192.60%
Rule 8	\$19,623.00	\$10,080.00	\$21,420.00	\$8,640.00	(\$1,010.31)	\$14,940.00	\$6,357.25	\$14,940.00	\$14,988.00	\$19,260.00	\$7,664.13	\$14,361.30	\$140,871.37	\$259,403.00	-45.70%
Rule 5	\$19,541.68	\$18,017.25	\$16,724.30	\$6,502.25	\$ -	\$5,305.08	(\$3,822.28)	\$3,503.28	\$4,120.46	\$16,421.64	\$3,029.75	\$ -	\$89,343.41	\$255,126.47	-65.00%
Corrections	\$50,279.08	\$57,358.19	\$56,287.72	\$51,175.61	\$45,782.20	\$52,353.44	\$41,507.57	\$40,388.97	\$31,059.67	\$33,785.95	\$38,895.75	\$29,323.00	\$528,197.15	\$436,193.94	21.10%
Totals	\$112,104.94	\$104,752.05	\$123,941.08	\$88,029.38	\$76,848.90	\$86,659.90	\$65,885.56	\$84,645.15	\$80,854.74	\$101,228.54	\$79,716.43	\$74,575.35	\$1,079,242.02	\$1,197,832.08	-9.90%

Revenue															
Reimburse	\$1,301.97	\$26,398.54	\$1,238.59	\$1,820.30	\$1,336.40	\$1,248.48	\$1,429.48	\$1,271.49	\$1,944.49	\$1,495.08	\$1,482.60	\$1,140.87	\$42,108.29	\$10,259.37	310.40%
MH Recovery	\$1,821.31	\$2,563.00	\$844.00	\$844.00	\$844.00	\$844.00	\$1,983.19	\$844.00	\$ -	\$2,299.89	\$ -	\$ -	\$12,887.39	\$65,863.36	-80.40%
4E Recovery	\$1,869.36	\$10,778.34	\$473.34	\$473.34	\$7,709.34	\$473.34	\$473.34	\$4,174.34	\$473.34	\$473.34	\$6,508.34	\$473.34	\$34,353.10	\$57,397.00	-40.10%
Totals	\$4,992.64	\$39,739.88	\$2,555.93	\$3,137.64	\$9,889.74	\$2,565.82	\$3,886.01	\$6,289.83	\$2,417.83	\$1,968.42	\$10,290.83	\$1,614.21	\$89,348.78	\$133,519.73	-33.10%

Net Expense	\$107,112.30	\$65,012.17	\$121,385.15	\$84,891.74	\$66,959.16	\$84,094.08	\$61,999.55	\$78,355.32	\$78,436.91	\$99,260.12	\$69,425.60	\$72,961.14	\$989,893.24	\$1,064,312.35	-7.00%
--------------------	--------------	-------------	--------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	--------------	----------------	--------

2012 Totals	83237.47	68262.07	81227.92	106195.87	\$87,818.50	101287.13	73644.25	79481.99	80918.83	82223.9	139104.41	80910.01	\$983,402.34	\$1,064,312.35	-7.60%
-------------	----------	----------	----------	-----------	-------------	-----------	----------	----------	----------	---------	-----------	----------	--------------	----------------	--------

YTD Change	\$23,874.83	\$20,624.93	\$60,782.16	\$39,478.03	\$18,618.69	\$1,425.64	(\$10,219.06)	(\$11,345.73)	(\$13,827.65)	\$3,208.57	(\$66,470.24)	(\$74,419.11)			
------------	-------------	-------------	-------------	-------------	-------------	------------	---------------	---------------	---------------	------------	---------------	---------------	--	--	--

Pennington County Human Services
Emergency Assistance/Emergency General Assistance
Emergency Requests Related to Potential Evictions/Housing and Utilities
Date: November 12 - Decembe 12, 2014

Approvals								
Eligibility Worker	File Date	Case	Request	Employment Status	Number of Children	Amount and Purpose	Agency Action	Date of Action
X157503	12/9/2014	1333519	electric deposit	disabled	0	\$ 150 - electric deposit	EGA Approved.	12/9/2014
TOTAL						EA	\$0.00	
						EGA	\$150.00	

Denials								
X157503	10/16/2014	685350	unknown	unemployed	0	unknown	Denied. No emergency.	10/17/2014
X157503	10/23/2014	487047	unknown	unemployed	0	unknown	Denied. No emergency.	11/24/2014
X157503	10/17/2014	1215826	unknown	unemployed	0	unknown	Denied. No emergency.	11/17/2014
X157503	10/17/2014	432812	unknown	unemployed	0	unknown	Denied. No emergency.	11/14/2014
X157503	11/10/2014	730414	unknown	unemployed	0	anything	Denied. No emergency.	12/10/2014
X157503	11/17/2014	1168726	rent	parttime	0	\$ 409 - past due rent	Denied. Failed 30% Co-Pay.	11/17/2014
X157503	11/24/2014	16527	unknown	parttime	0	unknown	Withdrawn.	11/25/2014