

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
COUNTY BOARD ROOM
TUESDAY, FEBRUARY 25th, 2014, 8:00 A.M.**

AGENDA

Pledge of Allegiance

- 8:00 Adeline Olson – County Assessor
 - Abatements
- 8:15 Anita Cardinal – Inter County Nursing Director
 - Nursing Service Update
- 8:30 Ray Kuznia – County Sheriff
 - P/T Deputy Sheriff Position; LEC items
- 8:45 Mike Flaagan – County Engineer
 - Highway Dept. Items
- 9:00 Closed session pursuant to MN Statute §13D.05
 for preliminary consideration of allegations
 against an individual subject to the Board's
 authority
- 9:30 Ken Yutrzenka – Human Services Director
 - Consent Agenda
- 9:45 Erik Beitel – Emergency Mgmt. Director

County Auditor's Items

(This agenda is subject to change)

Commission Meeting
February 25, 2014
8:45 AM

1. Bridge Resolution
 - Bridges requiring replacement

2. Bray Township Roads
 - Hearing 7:00 PM March 11, 2014

3. Bid letting for Bituminous Overlays
 - CP 57-13-06-31 (Evans Road)
 - CP 57-13-07-31 (Dewey)
 - SAP 57-614-003
 - SAP 57-631-007
 - Bid letting April 8th 10:00 AM

4. Sell 1994 Ford Pickup

5. Sell 3 Mowers
 - 2004, 2005 and 2007 Woods Mowers

6. Other



North American Rescue, LLC
 35 Tedwall Court
 Greer SC 29650
 Toll Free: (888) 689-6277
 Phone: (864) 675-9800
 Fax: (864) 675-9880

NORTH AMERICAN RESCUE
 www.NARescue.com • 888.689.6277

Quote	Q18001
Date	2/14/2014
Entered By	horton
RFQ #	BEITEL

Page 1

QUOTE

Bill To: P6309

EMERGENCY MANAGEMENT

Ship To: PO # BEITEL

EMERGENCY MANAGEMENT
(000) 000-0000

Contact Name		Contact Phone	Shipping Method	FOB Type	Payment Terms	Quote Exp Date	Master No.		
			970-BESTWAY	ORIGIN	NET 30	3/16/2014	153,915		
Quantity	Item #	Description		UOM	Weight	Ext. Wght.	Discount	Unit Price	Ext. Price
23	30-0001	TOURNIQUET, COMBAT APPLICATION - BLK		EA	0.17	3.91	\$0.00	\$22.11	\$508.53
23	30-0057	TOURNIQUET HOLDER - BLK		EA	0.25	5.75	\$0.00	\$13.06	\$300.38

THANK YOU FOR YOUR INQUIRY.
 HAVE A GREAT DAY!
 SINCERELY, SUSAN HORTON

Tax ID #: 27-1024029
 Duns #: 832426782
 Cage Code: 06ST7

Subtotal	\$808.91
Discount	\$0.00
Freight Estimate	\$15.00
Tax	\$0.00
Total	\$823.91

Pennington County Financial System



ANGIE
2/24/14 2:58PM

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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2/24/14 2:58PM

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 County Revenue

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
				<u>Paid On Bhf #</u>	
3	DEPT				
	8014 HUGOS #7				
98	01-003-000-0000-6330		12.71	FOOD FOR MEETING	1155 TRAVEL & EXPENSE
	8014 HUGOS #7		12.71	1 Transactions	
	10026 JENSEN/DONALD J				
114	01-003-000-0000-6330		147.84	JANUARY MILEAGE	TRAVEL & EXPENSE
	10026 JENSEN/DONALD J		147.84	1 Transactions	
	13315 MN RURAL COUNTIES CAUCUS				
4	01-003-000-0000-6241		2,100.00	MRCC ANNUAL DUES	MR2014-14 DUES - BOARD
	13315 MN RURAL COUNTIES CAUCUS		2,100.00	1 Transactions	
3	DEPT Total:		2,260.55	Board County Commissioners	3 Vendors 3 Transactions
11	DEPT			District Court	
	19326 SATHER LAW LTD				
18	01-011-000-0000-6261		60.86	ATTNY FEES - 57-FA-07-1487	COURT APPOINTED ATTORNEYS
19	01-011-000-0000-6261		99.82	ATTNY FEES - 57-F4-97-50271	COURT APPOINTED ATTORNEYS
20	01-011-000-0000-6261		53.36	ATTNY FEES - 57-F1-05-197	COURT APPOINTED ATTORNEYS
	19326 SATHER LAW LTD		214.04	3 Transactions	
11	DEPT Total:		214.04	District Court	1 Vendors 3 Transactions
13	DEPT			TOWARD ZERO DEATH	
	6305 FLAAGAN/JODI				
2	01-013-000-0000-6853		1,264.00	39.5 HRS @ \$32 TZD GRANT	TOWARD ZERO DEATH GRANT
3	01-013-000-0000-6853		28.77-	OVERPAID MEALS - NOV 2013	TOWARD ZERO DEATH GRANT
	6305 FLAAGAN/JODI		1,235.23	2 Transactions	
13	DEPT Total:		1,235.23	TOWARD ZERO DEATH	1 Vendors 2 Transactions
16	DEPT			Law Library	
	23303 WEST GROUP PAYMENT CENTER				
14	01-016-000-0000-6242		649.72	JAN WEST LAW SELECT WPACK	828928632 SUBSCRIPTIONS - LAW LIBRARY
15	01-016-000-0000-6242		463.19	JANUARY SUBSCRIPTIONS	829011576 SUBSCRIPTIONS - LAW LIBRARY
	23303 WEST GROUP PAYMENT CENTER		1,112.91	2 Transactions	

Pennington County Financial System



ANGIE
2/24/14 2:58PM
1 County Revenue

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16	DEPT Total:		1,112.91	Law Library	1 Vendors	2 Transactions
41	DEPT			County Auditor		
1	4364 DIRECT DEPOSIT SERVICES 01-041-000-0000-6801		100.00	CD PURCHASE-FARMERS STATE BANK	28070	MISCELLANEOUS EXPENSE - AUDITOR
	4364 DIRECT DEPOSIT SERVICES		100.00		1 Transactions	
36	7031 GARDEN VALLEY TELEPHONE 01-041-000-0000-6300		96.19	PHONE REPAIR	100546508	REPAIRS & MAINTENANCE
	7031 GARDEN VALLEY TELEPHONE		96.19		1 Transactions	
100	9017 INSIGHT TECHNOLOGIES 01-041-000-0000-6210		222.86	IT GLOBAL MAR - AUDITOR-TREAS	757908	E-MAIL SERVICES
	9017 INSIGHT TECHNOLOGIES		222.86		1 Transactions	
12	14323 NORTHLAND TRUST SERVICES INC 01-041-000-0000-6401		340.12	INK CARTRIDGE	692970525001	SUPPLIES - AUDITOR
	14323 NORTHLAND TRUST SERVICES INC		340.12		1 Transactions	
41	DEPT Total:		759.17	County Auditor	4 Vendors	4 Transactions
70	DEPT			Data Processing		
101	9017 INSIGHT TECHNOLOGIES 01-070-000-0000-6263		445.71	IT GLOBAL MAR - HIGHWAY	757908	COMPUTER SERVICES - DP
102	01-070-000-0000-6263		297.14	IT GLOBAL MAR - ICN	757908	COMPUTER SERVICES - DP
103	01-070-000-0000-6263		891.43	IT GLOBAL MAR - WELFARE	757908	COMPUTER SERVICES - DP
104	01-070-000-0000-6263		49.52	IT GLOBAL MAR - DATA	757908	COMPUTER SERVICES - DP
105	01-070-000-0000-6263		140.00	IT GLOBAL MAR - DATA	757908	COMPUTER SERVICES - DP
	9017 INSIGHT TECHNOLOGIES		1,823.80		5 Transactions	
9	13329 MN ENTERPRISE TECHNOLOGY SHARED 01-070-000-0000-6263		114.00	JANUARY SPAM FILTER	14010518	COMPUTER SERVICES - DP
8	01-070-000-0000-6263		1,300.00	JANUARY FIBER USAGE	DV14010411	COMPUTER SERVICES - DP
	13329 MN ENTERPRISE TECHNOLOGY SHARED		1,414.00		2 Transactions	
70	DEPT Total:		3,237.80	Data Processing	2 Vendors	7 Transactions
91	DEPT			County Attorney		

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ANGIE
2/24/14 2:58PM
1 County Revenue

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106	9017 INSIGHT TECHNOLOGIES 01-091-000-0000-6300		99.05	IT GLOBAL MAR - ATTORNEY	757908	REPAIRS & MAINTENANCE
	9017 INSIGHT TECHNOLOGIES		99.05	1 Transactions		
17	23303 WEST GROUP PAYMENT CENTER 01-091-000-0000-6240		471.17	JANUARY WEST LAW ACCESS	828937143	SUBSCRIPTIONS
16	01-091-000-0000-6240		380.48	JANUARY SUBSCRIPTIONS	829020693	SUBSCRIPTIONS
	23303 WEST GROUP PAYMENT CENTER		851.65	2 Transactions		
91	DEPT Total:		950.70	County Attorney	2 Vendors	3 Transactions
101	DEPT			County Recorder		
107	9017 INSIGHT TECHNOLOGIES 01-101-000-0000-6300		123.81	IT GLOBAL MAR - RECORDER	757908	REPAIRS & MAINTENANCE
	9017 INSIGHT TECHNOLOGIES		123.81	1 Transactions		
130	15323 OFFICE DEPOT 01-101-000-0000-6401		39.79	PHOTOCONDUCTOR KIT	686313909-01	SUPPLIES - RECORDER
	15323 OFFICE DEPOT		39.79	1 Transactions		
101	DEPT Total:		163.60	County Recorder	2 Vendors	2 Transactions
102	DEPT			Technology Recording		
7	13308 MOMS 01-102-000-0000-6301		750.00	2014 MAINTENANCE FEE	208	MAINTENANCE AGREEMENT
	13308 MOMS		750.00	1 Transactions		
102	DEPT Total:		750.00	Technology Recording	1 Vendors	1 Transactions
106	DEPT			County Assessor		
108	9017 INSIGHT TECHNOLOGIES 01-106-000-0000-6300		74.29	IT GLOBAL MAR - ASSESSOR	757908	REPAIRS & MAINTENANCE
	9017 INSIGHT TECHNOLOGIES		74.29	1 Transactions		
70	13375 MN ASSOCIATIONS OF TOWNSHIP 01-106-000-0000-6240		15.00	RENEWAL MNTWP SUBSCRIPTION		SUBSCRIPTIONS
	13375 MN ASSOCIATIONS OF TOWNSHIP		15.00	1 Transactions		

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ANGIE
2/24/14 2:58PM
1 County Revenue

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	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
106	DEPT Total:		89.29	County Assessor	2 Vendors	2 Transactions
111	DEPT			Courthouse		
	8315 HUBERT OUTDOOR POWER					
35	01-111-000-0000-6300		29.98	OIL	122216	REPAIRS & MAINTENANCE
34	01-111-000-0000-6631		239.00	STIHL LEAF BLOWER	122216	FURNITURE & EQUIPMENT - COURTHOUS
	8315 HUBERT OUTDOOR POWER		268.98		2 Transactions	
111	DEPT Total:		268.98	Courthouse	1 Vendors	2 Transactions
121	DEPT			Veterans Service		
	9017 INSIGHT TECHNOLOGIES					
109	01-121-000-0000-6300		49.52	IT GLOBAL MAR - VET SERVICE	757908	Repairs & Maintenance
	9017 INSIGHT TECHNOLOGIES		49.52		1 Transactions	
121	DEPT Total:		49.52	Veterans Service	1 Vendors	1 Transactions
132	DEPT			Motor Vehicle		
	9017 INSIGHT TECHNOLOGIES					
110	01-132-000-0000-6300		148.57	IT GLOBAL MAR - MV	757908	REPAIRS & MAINTENANCE
	9017 INSIGHT TECHNOLOGIES		148.57		1 Transactions	
132	DEPT Total:		148.57	Motor Vehicle	1 Vendors	1 Transactions
201	DEPT			Sheriff		
	3002 CELLTECH COMMUNICATIONS INC					
53	01-201-000-0000-6405		143.21	NEW PHONE/BEN	15957	GENERAL SUPPLIES
	3002 CELLTECH COMMUNICATIONS INC		143.21		1 Transactions	
	15323 OFFICE DEPOT					
68	01-201-000-0000-6401		82.63	CABLE, STAMPS, FOLDERS	294001	SUPPLIES
69	01-201-000-0000-6401		5.79	CORRECTION TAPE	465001	SUPPLIES
57	01-201-000-0000-6405		43.35	LABELS/MARKERS/ERASER	593001	GENERAL SUPPLIES
58	01-201-000-0000-6405		12.28	FOLDER/LABELS	952001	GENERAL SUPPLIES
	15323 OFFICE DEPOT		144.05		4 Transactions	
	15329 OIL BOYZ EXPRESS LUBE					
63	01-201-000-0000-6304		69.20	#3 21 PT SERVICE/OIL CHANGE	105455	REPAIR & MAINTENANCE - SQUADS

Pennington County Financial System



ANGIE
2/24/14 2:58PM
1 County Revenue

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129	01-201-000-0000-6304		56.94	#4 OIL & FILTER	105607	REPAIR & MAINTENANCE - SQUADS
15329	OIL BOYZ EXPRESS LUBE		126.14	2 Transactions		
16314	PENNINGTON FAST LUBE					
67	01-201-000-0000-6304		91.00	TRANSPORT VEHICLE WIRING	27499	REPAIR & MAINTENANCE - SQUADS
65	01-201-000-0000-6304		238.55	#3 BATTERY & REPAIR	27547	REPAIR & MAINTENANCE - SQUADS
66	01-201-000-0000-6304		35.22	#6 OIL CHANGE	45289	REPAIR & MAINTENANCE - SQUADS
16314	PENNINGTON FAST LUBE		364.77	3 Transactions		
20379	THIEF RIVER FORD					
55	01-201-000-0000-6304		19.99	UNIFORM SQUAD KEYS	248869	REPAIR & MAINTENANCE - SQUADS
54	01-201-000-0000-6304		976.13	#5 AXLE BEARING REPAIR	97605	REPAIR & MAINTENANCE - SQUADS
20379	THIEF RIVER FORD		996.12	2 Transactions		
201	DEPT Total:		1,774.29	Sheriff	5 Vendors	12 Transactions
203	DEPT			Gun Permits		
13324	MN STATE SHERIFFS ASSOCIATION					
56	01-203-000-0000-6801		55.00	PERMIT TO AQUIRE	140200	GUN PERMIT - MISC
13324	MN STATE SHERIFFS ASSOCIATION		55.00	1 Transactions		
203	DEPT Total:		55.00	Gun Permits	1 Vendors	1 Transactions
219	DEPT			Law Enforcement Center Building		
7302	GRAINGER					
64	01-219-000-0000-6300		182.03	AXIAL BOOSTER - DISPATCH	855797	REPAIRS & MAINTENANCE
7302	GRAINGER		182.03	1 Transactions		
219	DEPT Total:		182.03	Law Enforcement Center Building	1 Vendors	1 Transactions
220	DEPT			Law Enforcement - Shared		
3345	COMPUTER INFORMATION SYS INC					
52	01-220-000-0000-6263		12,810.00	ANNUAL MAINTENANCE 3-14 - 3/15	234435	COMPUTER SERVICES & SUPPLIES
3345	COMPUTER INFORMATION SYS INC		12,810.00	1 Transactions		
9017	INSIGHT TECHNOLOGIES					
128	01-220-000-0000-6263		876.00	IT GLOBAL MARCH	757912	COMPUTER SERVICES & SUPPLIES

Pennington County Financial System



ANGIE
2/24/14 2:58PM
1 County Revenue

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No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
9017 INSIGHT TECHNOLOGIES		876.00	1 Transactions	
99999997 MODERN OFFICE				
51 01-220-000-0000-6631		426.43	CHAIR DISPATCH	136997 FURNITURE & EQUIPMENT
99999997 MODERN OFFICE		426.43	1 Transactions	
20346 TRF LOCK & KEY				
59 01-220-000-0000-6801		45.00	KEYS	10423 MISCELLANEOUS EXPENSE
20346 TRF LOCK & KEY		45.00	1 Transactions	
220 DEPT Total:		14,157.43	Law Enforcement - Shared	4 Vendors 4 Transactions
223 DEPT			E-911 System	
9017 INSIGHT TECHNOLOGIES				
62 01-223-000-0000-6801		208.00	OFFICE SOFTWARE FOR GPS/GIS	757819 MISCELLANEOUS EXPENSE-E911
9017 INSIGHT TECHNOLOGIES		208.00	1 Transactions	
19057 SKALSKY ELECTRIC				
60 01-223-000-0000-6801	AP	4,650.00	WIRING OUTLETS FOR GENERATOR	11144 MISCELLANEOUS EXPENSE-E911
19057 SKALSKY ELECTRIC		4,650.00	1 Transactions	
223 DEPT Total:		4,858.00	E-911 System	2 Vendors 2 Transactions
251 DEPT			Jail	
1380 A'VIANDS LLC				
38 01-251-000-0000-6427		1,658.36	JAIL MEALS 1-1 TO 1-4-14	68631 JAIL MEALS
39 01-251-000-0000-6427		2,767.06	JAIL MEALS 1-5 TO 1-11	68632 JAIL MEALS
40 01-251-000-0000-6427		2,807.20	JAIL MEALS 1-112 TO 1-18	68720 JAIL MEALS
41 01-251-000-0000-6427		2,793.31	JAIL MEALS 1-19 TO 1-25	68951 JAIL MEALS
42 01-251-000-0000-6427		2,421.19	JAIL MEALS 1-26 TO 1-31	68954 JAIL MEALS
1380 A'VIANDS LLC		12,447.12	5 Transactions	
6347 FULTON/JIM				
118 01-251-000-0000-6330		5.68	MEAL - TRANSPORT	TRAVEL & EXPENSE
117 01-251-000-0000-6330		8.05	MEAL - TRANSPORT	020314 TRAVEL & EXPENSE
6347 FULTON/JIM		13.73	2 Transactions	
7307 GREG'S LAUNDRY EQUIPMENT SERVICE				

Pennington County Financial System



ANGIE
2/24/14 2:58PM
1 County Revenue

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Page 8

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No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
75 01-251-000-0000-6300		REPAIR DRYER - AIRFLOW	905614	REPAIRS & MAINTENANCE
76 01-251-000-0000-6300		REPAIR WASHER & BOTTOM DRYER	905622	REPAIRS & MAINTENANCE
7307 GREG'S LAUNDRY EQUIPMENT SERVICE		2 Transactions		
9001 INTER COUNTY NURSING				
73 01-251-000-0000-6255		13.75 NURSE HOURS - JAN	928	MEDICAL - LOCAL
74 01-251-000-0000-6255		8 MANTOUX TESTS	928	MEDICAL - LOCAL
9001 INTER COUNTY NURSING		2 Transactions		
99999997 MAYO CLINIC				
37 01-251-000-0000-6255	AP	DR-13-185		MEDICAL - LOCAL
99999997 MAYO CLINIC		1 Transactions		
18127 RELIANCE TELEPHONE SYSTEMS				
77 01-251-000-0000-6300	AP	REPAIR DISPATCH MONITOR	8416	REPAIRS & MAINTENANCE
78 01-251-000-0000-6300	AP	REPAIR NETWORK CABLE	8417	REPAIRS & MAINTENANCE
18127 RELIANCE TELEPHONE SYSTEMS		2 Transactions		
19368 SANFORD CLINIC FARGO REGION				
47 01-251-000-0000-6255	AP	DR-13-050	11184769	MEDICAL - LOCAL
44 01-251-000-0000-6255	AP	DR-12-351	28531986	MEDICAL - LOCAL
49 01-251-000-0000-6255	AP	DR-13-165	28946895	MEDICAL - LOCAL
50 01-251-000-0000-6255	AP	DR-13-411	40969081	MEDICAL - LOCAL
48 01-251-000-0000-6255	AP	DR-13-083	41155342	MEDICAL - LOCAL
45 01-251-000-0000-6256	AP	DR-12-509	50812676	MEDICAL - REIMBURSED
46 01-251-000-0000-6255	AP	DR-12-511	8563520	MEDICAL - LOCAL
19368 SANFORD CLINIC FARGO REGION		7 Transactions		
19377 SANFORD THIEF RIVER FALLS				
83 01-251-000-0000-6255		DR-13-275	010314	MEDICAL - LOCAL
85 01-251-000-0000-6255		DR-13-411	010914	MEDICAL - LOCAL
86 01-251-000-0000-6255		DR-13-356	012314	MEDICAL - LOCAL
84 01-251-000-0000-6255	AP	DR-13-411	123113	MEDICAL - LOCAL
19377 SANFORD THIEF RIVER FALLS		4 Transactions		
19057 SKALSKY ELECTRIC				
61 01-251-000-0000-6300	AP	REWIRE ROOF AIR	11145	REPAIRS & MAINTENANCE
19057 SKALSKY ELECTRIC		1 Transactions		

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ANGIE
2/24/14 2:58PM
1 County Revenue

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20363 TAGGART/LINDA				
116 01-251-000-0000-6245		MEAL - JAIL CONF - WALKER	021114	CONTINUING EDUCATION
115 01-251-000-0000-6245		MEAL - JAIL CONF - WALKER	021319	CONTINUING EDUCATION
20363 TAGGART/LINDA		2 Transactions		
20047 THRIFTY WHITE PHARMACY				
88 01-251-000-0000-6256		PRESCRIPTION 13-485	23232	MEDICAL - REIMBURSED
89 01-251-000-0000-6255		PRESCRIPTION 13-472	24197	MEDICAL - LOCAL
90 01-251-000-0000-6255		PRESCRIPTION 13-462	32833	MEDICAL - LOCAL
97 01-251-000-0000-6255		STOCK SUPPLY - JAN	40109	MEDICAL - LOCAL
87 01-251-000-0000-6255		PRESCRIPTION 13-356	4136	MEDICAL - LOCAL
91 01-251-000-0000-6255		PRESCRIPTION 13-463	56456	MEDICAL - LOCAL
92 01-251-000-0000-6255		PRESCRIPTION 13-275	57911	MEDICAL - LOCAL
93 01-251-000-0000-6255		prescription 13-411	58031	MEDICAL - LOCAL
94 01-251-000-0000-6256		prescription 13-458	58250	MEDICAL - REIMBURSED
95 01-251-000-0000-6255		PRESCRIPTION 14-014	58284	MEDICAL - LOCAL
96 01-251-000-0000-6256		PRESCRIPTION 14-031	58300	MEDICAL - REIMBURSED
20047 THRIFTY WHITE PHARMACY		1,454.22	11 Transactions	
251 DEPT Total:		17,926.29	Jail	11 Vendors 39 Transactions
252 DEPT			Training	
16134 PORTER/AUSTIN				
127 01-252-000-0000-6330		MEAL - JAIL CONF - BEMIDJI	021114	TRAVEL & EXPENSE
126 01-252-000-0000-6330		MEAL - JAIL CONF - BEMIDJI	021314	TRAVEL & EXPENSE
16134 PORTER/AUSTIN		26.28	2 Transactions	
19343 SKJERVEN/MELISSA				
121 01-252-000-0000-6330		MEAL - JAIL CONF -- ST CLOUD	012914	TRAVEL & EXPENSE
122 01-252-000-0000-6330		MEAL - JAIL CONF -- ST CLOUD	012914	TRAVEL & EXPENSE
123 01-252-000-0000-6330		MEAL - JAIL CONF -- ST CLOUD	013014	TRAVEL & EXPENSE
124 01-252-000-0000-6330		MEAL - JAIL CONF -- ST CLOUD	013114	TRAVEL & EXPENSE
119 01-252-000-0000-6330		MEAL - JAIL CONF -- ST CLOUD	112814	TRAVEL & EXPENSE
120 01-252-000-0000-6330		MEAL - JAIL CONF -- ST CLOUD	112814	TRAVEL & EXPENSE
19343 SKJERVEN/MELISSA		64.40	6 Transactions	
252 DEPT Total:		90.68	Training	2 Vendors 8 Transactions

Pennington County Financial System



ANGIE
2/24/14 2:58PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 10

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
253 DEPT		Probation Service		
19329 STATE OF MINNESOTA				
32 01-253-000-0000-6262		2ND 1/2 PAROLE & PROBATION		OTHER SERVICES - PROBATION
19329 STATE OF MINNESOTA		1 Transactions		
253 DEPT Total:		Probation Service	1 Vendors	1 Transactions
259 DEPT		Canteen Collections		
16300 PIZZA CORNER INC				
71 01-259-000-0000-6405		54 PIZZAS	993351	GENERAL SUPPLIES - CANTEEN
72 01-259-000-0000-6405		18 PIZZAS	995312	GENERAL SUPPLIES - CANTEEN
16300 PIZZA CORNER INC		2 Transactions		
20357 TURNKEY CORRECTIONS				
79 01-259-000-0000-6405		VENDING & CANTEEN 1-16 TO 1-31	30789	GENERAL SUPPLIES - CANTEEN
80 01-259-000-0000-6405		58 - \$5 & 22- \$10 PHONE CARDS	30790	GENERAL SUPPLIES - CANTEEN
81 01-259-000-0000-6405		INDIGENT FEES 1-1 TO 1-31	30791	GENERAL SUPPLIES - CANTEEN
82 01-259-000-0000-6405		E-MAIL 1-1 TO 1-31	30888	GENERAL SUPPLIES - CANTEEN
20357 TURNKEY CORRECTIONS		4 Transactions		
23309 WHOLESALE SUPPLY CO INC				
43 01-259-000-0000-6405		EAGLE & HUSKY	1345962	GENERAL SUPPLIES - CANTEEN
23309 WHOLESALE SUPPLY CO INC		1 Transactions		
259 DEPT Total:		Canteen Collections	3 Vendors	7 Transactions
270 DEPT		Crime Victim Advocate Grant		
9017 INSIGHT TECHNOLOGIES				
111 01-270-000-0000-6300		IT GLOBAL MAR - CRIME VICTIM	757908	REPAIRS & MAINTENANCE
9017 INSIGHT TECHNOLOGIES		1 Transactions		
14399 NEW HORIZONS CONSULTING INC				
10 01-270-000-0000-6262		1ST QTR FINANCIAL STATUS REPOR		OTHER SERVICES-CRIME VICTIM
14399 NEW HORIZONS CONSULTING INC		1 Transactions		
270 DEPT Total:		Crime Victim Advocate Grant	2 Vendors	2 Transactions
290 DEPT		EMERGENCY MANAGEMENT		

Pennington County Financial System



ANGIE
2/24/14 2:58PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
125	2338 BEITEL/ERIK 01-290-000-0000-6330		46.97	MEALS - GOV CONF - MAPLE GROVE		Travel & Expense
	2338 BEITEL/ERIK		46.97	1 Transactions		
112	9017 INSIGHT TECHNOLOGIES 01-290-000-0000-6300		49.52	IT GLOBAL MAR - EMER. MGMT	757908	Repairs & Maintenance
	9017 INSIGHT TECHNOLOGIES		49.52	1 Transactions		
290	DEPT Total:		96.49	EMERGENCY MANAGEMENT	2 Vendors	2 Transactions
501	DEPT			Auditorium		
	6001 FALLS DAY ACTIVITY CENTER					
6	01-501-000-0000-6262		86.25	CLEAN AUDITORIUM	13834	OTHER SERVICES
5	01-501-000-0000-6262		44.15	CLEAN AUDITORIUM	1826	OTHER SERVICES
	6001 FALLS DAY ACTIVITY CENTER		130.40	2 Transactions		
99	19057 SKALSKY ELECTRIC 01-501-000-0000-6300		487.17	11146		REPAIRS & MAINTENANCE
	19057 SKALSKY ELECTRIC		487.17	1 Transactions		
501	DEPT Total:		617.57	Auditorium	2 Vendors	3 Transactions
601	DEPT			County Extension		
	9017 INSIGHT TECHNOLOGIES					
113	01-601-000-0000-6300		123.81	IT GLOBAL MAR - EXTENSION	757908	REPAIRS & MAINTENANCE
	9017 INSIGHT TECHNOLOGIES		123.81	1 Transactions		
601	DEPT Total:		123.81	County Extension	1 Vendors	1 Transactions
801	DEPT			Unallocated Revenue		
	14123 NORTHWEST BEVERAGE INC					
11	01-801-000-0000-6801		42.00	WATER		MISCELLANEOUS EXPENSE
	14123 NORTHWEST BEVERAGE INC		42.00	1 Transactions		
	15323 OFFICE DEPOT					
131	01-801-000-0000-6801		24.55	ENVELOPES	686313909-01	MISCELLANEOUS EXPENSE
	15323 OFFICE DEPOT		24.55	1 Transactions		

Pennington County Financial System



ANGIE
2/24/14 2:58PM

1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 12

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
801	DEPT Total:		66.55	Unallocated Revenue	2 Vendors	2 Transactions
1	Fund Total:		66,156.54	County Revenue		118 Transactions

Pennington County Financial System



ANGIE
2/24/14 2:58PM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
320	DEPT			Highway Administration		
30	3040 CRAGUN'S		623.00	LODGING - CTY ENGINEER MTG	1586	TRAVEL & EXPENSE
	3040 CRAGUN'S		623.00		1 Transactions	
27	9017 INSIGHT TECHNOLOGIES		375.00	SONICWALL UPDATE		FURNITURE & EQUIPMENT
	9017 INSIGHT TECHNOLOGIES		375.00		1 Transactions	
26	14123 NORTHWEST BEVERAGE INC		13.00	WATER		SUPPLIES
	14123 NORTHWEST BEVERAGE INC		13.00		1 Transactions	
25	16067 PEMBERTON, SORLIE, RUFER & KERSHNE		354.50	EMPLOYEE INVESTIGATION		CONSULTING & LEGAL SERVICES
	16067 PEMBERTON, SORLIE, RUFER & KERSHNE		354.50		1 Transactions	
320	DEPT Total:		1,365.50	Highway Administration	4 Vendors	4 Transactions
330	DEPT			Highway Maintenance		
31	1385 AMERICINN HOTEL-MOUNDS VIEW		75.96	LODGING - LEIF		TRAVEL & EXPENSE
	1385 AMERICINN HOTEL-MOUNDS VIEW		75.96		1 Transactions	
330	DEPT Total:		75.96	Highway Maintenance	1 Vendors	1 Transactions
350	DEPT			Equipment & Maintenance Shop		
28	7337 GCR TIRE STORES		5,381.48	TIRES UNIT 208		EQUIPMENT REPAIR PARTS
29	7337 GCR TIRE STORES		751.21	TIRES NEW CULVERT TRAILER		EQUIPMENT REPAIR PARTS
	7337 GCR TIRE STORES		6,132.69		2 Transactions	
24	16343 PRAXAIR		18.04	WELDING SUPPLIES		SHOP SUPPLIES
	16343 PRAXAIR		18.04		1 Transactions	
21	99999997 PUPPE/TOM		84.99	ALIGNMENT OF VEHICLE		EQUIPMENT REPAIR PARTS
	03-350-000-0000-6564					

Pennington County Financial System



ANGIE
2/24/14 2:58PM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
999999997 PUPPE/TOM		84.99	1 Transactions	
23313 WARNING LITES OF MN INC				
23 03-350-000-0000-6246		139.80		SAFETY TRAINING
23313 WARNING LITES OF MN INC		139.80	1 Transactions	
23054 WESTSIDE MOTORS				
22 03-350-000-0000-6564		1,819.00		EQUIPMENT REPAIR PARTS
23054 WESTSIDE MOTORS		1,819.00	1 Transactions	
350 DEPT Total:		8,194.52	Equipment & Maintenance Shop 5 Vendors	6 Transactions
3 Fund Total:		9,635.98	Road & Bridge	11 Transactions

Pennington County Financial System



ANGIE
2/24/14 2:58PM
40 Ditch Funds

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Vendor Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
760	DEPT			Judicial Ditch #60		
16310	POLK COUNTY AUDITOR					
13	40-760-000-0000-6262		21.19	WORK DONE ON JD#60		OTHER SERVICES - JD #60
16310	POLK COUNTY AUDITOR		21.19	1 Transactions		
760	DEPT Total:		21.19	Judicial Ditch #60	1 Vendors	1 Transactions
40	Fund Total:		21.19	Ditch Funds		1 Transactions

Pennington County Financial System



ANGIE
2/24/14 2:58PM
60 Capital Improvement Spec

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
460 DEPT				
2337 BKV GROUP INC				
33 60-460-000-0000-6801		1,100.00		
2337 BKV GROUP INC		1,100.00		
			1 Transactions	
460 DEPT Total:		1,100.00		
			1 Vendors	1 Transactions
60 Fund Total:		1,100.00		
			Capital Improvement Special Re	1 Transactions
Final Total:		76,913.71		
			73 Vendors	131 Transactions

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	66,156.54	County Revenue	
	3	9,635.98	Road & Bridge	
	40	21.19	Ditch Funds	
	60	1,100.00	Capital Improvement Special Re	
	All Funds	76,913.71	Total	Approved by,
			
			

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2/24/14 2:59PM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



ANGIE
2/24/14 2:59PM

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

1 County Revenue

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
12	6348 FULTON/DEB 01-251-000-0000-6330		5.74	MEAL - TRANSPORT - WADENA	02132014	TRAVEL & EXPENSE
	6348 FULTON/DEB		5.74	1 Transactions		
1	10026 JENSEN/DONALD J 01-003-000-0000-6103		65.00	PER DIEM - HWY COMMITTEE - TRF	01132014	PER DIEMS - BOARD
2	01-003-000-0000-6103		65.00	PER DIEM - AIRPORT AUTH - TRF	01222014	PER DIEMS - BOARD
3	01-003-000-0000-6103		65.00	PER DIEM - LAW ENF - TRF	01232014	PER DIEMS - BOARD
4	01-003-000-0000-6103		65.00	PER DIEM - JTC - BEMIDJI	01302014	PER DIEMS - BOARD
5	01-003-000-0000-6103		65.00	PER DIEM - LAW ENF - TRF	01312014	PER DIEMS - BOARD
	10026 JENSEN/DONALD J		325.00	5 Transactions		
9	14328 NELSON/BRANDY 01-251-000-0000-6330		10.00	MEAL - GUARD INMATE - ALTRU GF	02092014	TRAVEL & EXPENSE
10	01-251-000-0000-6330		5.00	MEAL - GUARD INMATE - ALTRU GF	02102014	TRAVEL & EXPENSE
11	01-251-000-0000-6330		5.00	MEAL - GUARD INMATE - ALTRU GF	02102014	TRAVEL & EXPENSE
	14328 NELSON/BRANDY		20.00	3 Transactions		
1 Fund Total:			350.74	County Revenue	3 Vendors	9 Transactions

Pennington County Financial System



ANGIE
2/24/14 2:59PM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6	6350 FLAAGAN/MIKE 03-320-000-0000-6330		9.98	MEAL - MEETING - BEMIDJI	02052014	TRAVEL & EXPENSE
	6350 FLAAGAN/MIKE		9.98	1 Transactions		
7	13330 STENNES/MIKE 03-350-000-0000-6330		10.62	MEAL - TRUCK CLASS - EGF	01302014	TRAVEL & EXPENSE
8	03-350-000-0000-6330		12.34	MEAL - MEETING - BEMIDJI	02052014	TRAVEL & EXPENSE
	13330 STENNES/MIKE		22.96	2 Transactions		
3 Fund Total:			32.94	Road & Bridge	2 Vendors	3 Transactions
Final Total:			383.68	5 Vendors	12 Transactions	

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	350.74	County Revenue
	3	32.94	Road & Bridge
All Funds		383.68	Total

Approved by,

.....

.....

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 11th, 2014, 10:00 A.M.

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, February 11th, 2014 at 10:00 a.m. Members present: Donald Jensen, Neil Peterson, Cody Hempel, Oliver “Skip” Swanson, and Darryl Tveitbakk. Members absent: None.

The Pledge of Allegiance was recited.

Bryan Malone and Peter Nelson representing the Pennington County Soil & Water Conservation District met with the County Board. Peter Nelson noted that FEMA is in the process of updating the Floodplain maps in and around the City of Thief River Falls. There will be preliminary maps out for review.

Peter Nelson then discussed the Sewage and Wastewater Treatment Ordinance as presented at the hearing held on January 28th, 2014. Mr. Nelson noted there is no point of sale inspections required in the ordinance and all references to ground water were changed to potable water. After further discussion Commissioner Jensen moved, seconded by Commissioner Swanson to adopt the revised Sewage and Wastewater Treatment Ordinance as presented and authorize the Chairman and County Auditor to sign the ordinance on behalf of Pennington County. Motion unanimously carried.

Commissioner Jensen moved, seconded by Commissioner Tveitbakk to set the permit fee for installation, replacement, alteration, repair or extension of a Subsurface Sewage Treatment System (SSTS) at \$100 with a discount of \$75 if the owner watches a training video on maintaining subsurface sewage treatment systems. Motion unanimously carried.

Bryan Malone then discussed the Wetland Delineation report on the County’s Wetland Bank property. The report had been submitted to the proper agencies and the County Board could now approve the Notice of Decision. The Pennington County SWCD, Army Corp of Engineers and the Board of Water and Soil Resource will meet to negotiate the number of wetland bank acres available for use or sale by the County. Commissioner Jensen moved, seconded by Commissioner Tveitbakk to authorize the Chairman to sign the Minnesota Wetland Conservation Act Notice of Decision to approve the delineation of the Pennington County Wetland Bank Site. Motion unanimously carried.

County Attorney Al Rogalla informed the County Board that School District #564 would like to set the use of the Auditorium Gymnasium at \$500 per year instead of the \$7.50 per hour rate approved earlier. Commissioner Hempel moved, seconded by Commissioner Tveitbakk to agree to rewrite the lease with the School District #564 at \$500 per year. Motion unanimously carried.

The County Board then discussed the election or appointment of the County Coroner position. Commissioner Tveitbakk discussed a meeting held with current County Coroner Dr. Sanjay Patel who was appointed to fill the term of the last elected Coroner Richard Heinrichs. This term ends at the end of 2014. Dr. Patel agreed that we should go to an appointed County Coroner with a shorter term.

The following resolution was introduced by Commissioner Hempel, seconded by Commissioner Tveitbakk and upon vote unanimously carried.

WHEREAS, Minnesota Statutes 390.005 authorizes the Pennington County Board of Commissioners to state its intention to fill the County Coroner position by appointment, and

WHEREAS, THE Pennington County Board of Commissioners must adopt a resolution stating their intention at least six months before the end of the term of the incumbent coroner

BE IT RESOLVED, that the Pennington County Board of Commissioners hereby declare the County Coroner position become a appointed position effective January 5th, 2015 pursuant to Minnesota Statutes 390.005.

Commissioner Hempel moved, seconded by Commissioner Jensen to approve payment of the Human Service warrants totaling \$78,334.60, the Auditor and Manual warrants for January 2014 totaling \$1,730,340.30, and the following Commissioner warrants. Motion carried.

WARRANTS

County Revenue	\$96,607.71
Road & Bridge	\$62,354.08
Solid Waste Facility	\$ 648.00
Ditch Funds	\$ 1,345.63

Per diems and meal reimbursements in the amount of \$1,033.03 were also approved.

Moved by Commissioner Hempel, seconded by Commissioner Tveitbakk to approve the minutes of January 28th, 2014 as written. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk to approve the minutes of the Sewage and Wastewater Treatment Ordinance Public Hearing held January 28th, 2014 as written. Motion carried.

Becky Carlson, Sheriff's Office Manager, presented the proposed civil process fees for the Sheriff's office along with comparison's from surrounding counties. Commissioner Jensen moved, seconded by Commissioner Tveitbakk to set the Sheriff's civil process fees as proposed. Motion unanimously carried.

PENNINGTON COUNTY	
	Current Rates
Service of Summons, Warrant, Subpoena, etc.	\$40.00
Mileage Minimum	\$10.00
Mileage Rate	\$.55/mile
Not Found Service	\$35.00
Foreclosure Sale	\$50.00
Posting 3 Notices of Sale	\$50.00
Preparation of Levy Paperwork	\$25.00
Writ of Execution Deposit for Service on Bank/employer/personal demand	\$50.00
Writ of Execution Commissioner	10% on first \$250/6% remainder
Writ of Recovery & Inventory	\$40 for service or posting - \$50/hr for inventory
Mortgage Redemption	\$250.00
Seizure of Property	\$50/hr
Personal Property Sale	\$50.00
Services/processes not elsewhere named	\$40.00
Service where extended Deputy assistance is involved but not elsewhere named	\$50/hr

Becky Carlson then reviewed a proposal to lease a new copier from Marco.

Option 1 (Black/White)	\$210.49/month
Option 2 (Color)	\$243.04/month

These rates are lower than the current lease amount. Moved by Commissioner Hempel, seconded by Commissioner Tveitbakk to approve the lease of a Canon Ir-5035 from Marco with the color copy option for \$243.04/month. Motion unanimously carried.

Becky Carlson then reviewed an agreement with Thief River Auctions K-Bid Affiliate, 118 Main Avenue North, Thief River Falls, that the County Sheriff is proposing to sell two older squad cars that are surplus property. Commissioner Tveitbakk moved, seconded by Commissioner Jensen to declare the two squad cars surplus property and approve the agreement to place them for bids through Thief River Auctions. Motion unanimously carried.

Moved by Commissioner Hempel, seconded by Commissioner Tveitbakk to transfer the 2001 Ford Taurus from the Sheriff's department to the Emergency Managers department. Motion carried.

County Engineer Mike Flaagan asked to advertise for fuel, equipment rental and culvert supply bids. Commissioner Jensen moved, seconded by Commissioner Hempel to authorize the County Auditor-Treasurer and County Engineer to advertise for bids for the following supplies for 2014 to be opened 3/11/2014 10:00 a.m.

Fuel
Equipment Rental
Culverts

Mike Flaagan discussed the hearing held at 11:00 a.m. February 6th, 2014 to discuss the closure of railroad crossings and County Road realignments in Rocksbury , River Falls, and Wyandotte Townships. There was no opposition of the hearing siting traffic safety concerns as the main reason for those closures. Mike Flaagan did get one phone call after the hearing stating they agreed there were traffic safety concerns on the railroad crossing on CR #55 south of Hazel but still did not want to see it closed. After further consideration Commissioner Jensen moved, seconded by Commissioner Tveitbakk that the following railroad crossings be closed upon receiving an agreement and approval from CP Rail. Motion unanimously carried.

Railroad Crossing along CR #55 between Sections 1 & 12 River Falls Township
Railroad Crossing on CR #79 between Sections 26 & 25 Rocksbury Township
Railroad Crossing on CR #81 between Sections 19 & 20 Wyandotte Township

Mike Flaagan then gave a report on the CD #36 meeting held at 1:00 p.m. February 6th, 2014. At the meeting two concerns were discussed. Describing the route of the legal ditch as it exists today as the official description of the CD #36. The other concern was if the landowners wanted to do a redetermination of benefits. There was no opposition to establishing the route of the legal ditch as it exists today but there was no support for doing a redetermination of benefits. The County Engineer asked to hold any action on establishing the legal route of the CD #36 to allow more time to review one area of the ditch that flows through a coulee.

The County Board then reviewed the Job Description for the Economic Development Director. Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen, to approve the Job description of the Economic Development Director as presented. Motion carried.

At 11:00 a.m. the Chairman recessed the County Board meeting and called the Hearing on the Economic Development Tax Abatement Program to order. Mike Moore, Thief River Falls Development Director reviewed the present Economic Development Tax Abatement Policy for new homes built in the City of Thief River Falls. There are three homes that qualify for three year abatements for the County's portion of their Real Estate Tax. The City of Thief River Falls approved these three parcels at their Council meeting in December 2013. There were no comments heard at the hearing.

Commissioner Tveitbakk moved, seconded by Commissioner Hempel to close the hearing and call the County Board meeting back into session. Motion carried.

Commissioner Hempel moved, seconded by Commissioner Tveitbakk, to approve the abatement of the County's portion of the Real Estate Tax for three years on the following properties and approve payment by Auditors Warrant.

Lot 4 Block 2 Allwood Acres Addition, Parcel #25.06401620 - Michael & Nicole Wiene
Lot 8 Block 2 Allwood Acres Addition, Parcel #25.06402020 - Michael & Amanda Torma
Lot 7 Block 2 Allwood Acres Addition, Parcel #25.06401920 - Jason & Lacey Simoneau

Motion unanimously carried.

County Engineer Mike Flaagan then discussed an interest in turning back select County Roads to Bray Township but a hearing would need to be held. Moved by Commissioner Hempel, seconded by Commissioner Jensen to set a hearing on the transfer of County Roads to Bray Township for 7:00 p.m. March 11th, 2014 at the site of the Bray Township Annual meeting. Motion carried.

The County Board then reviewed changes to the County Personnel Policy regarding Tobacco Use, Dress Code and Grooming Policy, personal hygiene/scents and personal space heaters. Commissioner Jensen moved, seconded by Commissioner Hempel to approve the personnel policy changes as presented. Motion unanimously carried.

Commissioner Tveitbakk moved the adoption of the following Resolution:

WHEREAS, Pennington Avenue currently has no sidewalks for pedestrians to access Challenger Elementary School.

WHEREAS, Pennington Avenue is projected to see an increase in traffic volume with the proposed construction of two 30 unit apartment buildings and increased NCTC Airport Campus enrollment.

WHEREAS, MnDot has announced the availability of grant funds for the Safe Routes to School program.

THEREFORE, BE IT RESOLVED, The Pennington County Board supports the City Council's application to MnDot for a Federal Highway Administration (FHWA) Safe Routes to School program for the construction of trail project along Pennington Avenue from Eastwood Drive to Challenger Elementary School. Also included in this grant application is the upgrade to LED Radar Feedback School Zone signs adjacent to Franklin Middle School.

Commissioner Hempel seconded the motion for the adoption of the Resolution and it was declared adopted upon the following vote:

Ayes: 5

Nays: 0

Dean Philipp met with the County Board to further discuss replacement of the boxcar bridge in his driveway that connects to County Road 84 in Section 10 Smiley Township. The bridge is part of the County Ditch #35 system. He is requesting that when the County replaces the bridge that there be a 60' top so that he can get his drill over the ditch. If he doesn't get a 60' top he will place a 30" x 120' culvert in the ditch so that he can cross with his drills. The County Board advised that he get a permit through the County Watershed before placing a culver in a legal ditch system.

Mr. Philipp also stated that the 911 address sign was missing on one of his rural properties he was renting out.

Mr. Philipp is requesting that spring loaded bridge marker signs be installed on all bridges.

County Engineer Mike Flaagan stated that the driveway into the property is about 15 feet wide and that the culvert to replace the boxcar bridge will meet a bridge characteristic and will meet state standards for width. These standards include 12 foot lanes for a total of 24 feet with two feet of cover. The culvert width would be 40 feet for 3 to 1 slope ratio. Once the snow is gone we can get a better idea of what is needed.

The County Board said a new 911 address sign will be ordered. The spring loaded bridge marker signs will be considered along with other alternatives.

Moved by Commissioner Tveitbakk, seconded by Commissioner Hempel to adjourn to 8:00 a.m. February 25th, 2014.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Neil Peterson, Chairman
Board of Commissioners