

**PENNINGTON COUNTY  
BOARD OF COMMISSIONER'S MEETING  
COUNTY BOARD ROOM  
TUESDAY, JULY 22<sup>nd</sup>, 2014, 5:00 P.M.**

**AGENDA - REVISED**

Pledge of Allegiance

- 5:00 Ken Yutzenka – Human Services Director  
- Consent Agenda
- 5:10 Tobacco Ordinance – Helen Anderson  
- Discussion
- 5:30 Adeline Olson – County Assessor  
- Tax abatement
- 5:40 Bryan Malone – Wetland Conservation Act Decision
- 5:50 Ray Kuznia – County Sheriff  
- STS Crew Leader position  
- P/T Corrections Officer position  
- LEC staffing plan
- 6:00 Mike Flaagan – County Engineer  
- Highway Dept. Items
- County Auditor's Items

**(This agenda is subject to change)**



## SECTION A

The regular meeting of the Pennington County Human Service Committee was held at 7:00 pm, June 17, 2014 at Pennington County Human Services.

### COMMITTEE MEMBERS PRESENT:

Neil Peterson  
Don Jensen  
Oliver Swanson  
Cody Hempel

### STAFF MEMBERS PRESENT:

Ken Yutrzenka  
Julie Sjostrand  
Kathleen Herring

- I. MINUTES: The May 20, 2014 Human Service Committee meeting minutes were read. Recommendation was made to forward the minutes, as read, to the Consent Agenda.
  
- II. PERSONNEL:
  - A. Clayton Griesbach, Social Worker, tendered his resignation dated 06/16/2014. Clayton's final day of employment with our agency will be July 25, 2014. Due to the approaching vacancy and the importance of this position, the Director and Social Service Supervisor request that it be re-filled. Upon conclusion of the presentation, recommendation was made to forward this item to the Consent Agenda.
  - B. Committee members were updated on the hiring process to refill an earlier Child Protection Social Worker vacancy. Five candidates are scheduled for interviews. A hiring progress report will be presented at the next Human Service Committee meeting.
  
- III. GENERAL:
  - A. The Director presented updated Parental Fee Policy/Disclosure statements for children placed in out-of-home care and for youth placed on Electronic Home Monitoring. The Director is requesting these policies be forwarded for county board authorization. Recommendation was made to forward these items to the Consent Agenda.
  - B. The Director informed Committee members of the need to provide clinical supervision for the agency's new Rule 25 Assessor. Plans are to enter into discussions with Sanford Health as a provider for this service.
  - C. Committee members were informed that the annual Pathfinder's settle-up report has been received. Under the current contractual arrangement, Pennington County owes \$16,647 to Sanford Health covering CY2013 program operations.
  - D. Committee members were informed of an opportunity to enter into a regional shared Electronic Data Management System. Polk County is exploring implementation of an EDMS system for their county and is offering an opportunity for other counties to join and share expenses. Committee consensus is that the timing is not right, at present, for our agency to consider this.
  - E. Committee members were informed of an opportunity for the agency to install the Revation Communicator software. This software would allow staff to receive and share information concerning OBRA Level 1 screenings conducted by our Area Agency on Aging. The impetus for considering software installation is that it is presently being made available at no charge to our agency. The director indicated that he would follow-up with Insight Technologies to garner additional information and recommendation.
  - F. The out-of-home cost report for services paid through May 2014 was presented for review.
  - G. Month's end cash balance for May 2014 stands at \$693,604.86.

## **Section B**

- I. No Social Service cases were presented for special case consideration.

- II. Kathleen Herring presented the Crisis Assistance Monthly Report of Activity. Kathleen also reported that the end of month Income Maintenance open case count for April stands at 1,674.
- III. No Income Maintenance cases were presented for Special Case consideration.
- IV. A listing of bills presented for payment was reviewed. Recommendation for payment of the bills was forwarded to the Consent Agenda

**SECTION C**

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: \_\_\_\_\_

Attest: \_\_\_\_\_

NEXT COMMITTEE MEETING: July 15, 2014 at 7:00pm.

## Human Service's Month End Balance

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
January	1,097,173.67	1,309,156.86	1,237,104.03	1,122,389.02	771,407.81	701,564.42	929,075.49	1,197,979.30	1,389,512.16	1,271,780.24	1,417,880.34
February	1,010,675.68	1,147,870.39	1,104,373.70	1,022,585.37	607,319.40	635,264.10	903,465.27	1,157,578.43	1,331,478.96	1,198,866.83	1,307,072.82
March	892,266.12	1,029,374.21	908,840.83	705,442.69	428,905.97	463,085.65	810,094.43	1,096,732.38	1,165,062.80	1,062,709.62	1,159,500.45
April	624,411.63	788,416.16	747,437.52	467,998.34	262,762.58	310,616.16	506,305.55	825,804.92	819,532.72	808,225.65	930,693.70
May	560,618.15	653,690.74	691,752.23	382,551.08	142,246.78	161,895.69	447,916.22	768,561.39	678,196.10	552,664.08	693,604.86
June	1,185,103.58	1,122,336.68	1,156,696.29	856,293.17	748,735.68	813,433.08	1,253,180.74	1,615,579.53	1,560,001.28	336,353.50	1,534,085.80
July	1,303,439.41	1,425,888.93	1,429,151.24	1,073,512.78	906,246.71	925,265.96	1,327,951.41	1,313,679.13	1,659,331.53	1,693,689.91	
August	1,270,258.47	1,295,253.41	1,253,678.57	887,436.09	751,562.11	882,810.00	1,312,090.88	1,599,387.92	1,694,786.46	1,636,358.00	
September	1,053,129.16	1,073,403.66	1,006,514.93	700,638.09	633,565.54	726,047.54	1,094,067.41	1,349,316.27	1,431,613.15	1,468,683.30	
October	778,866.94	897,378.14	846,958.68	534,556.62	500,741.08	525,397.26	954,484.86	1,188,529.69	1,116,275.87	1,174,910.46	
November	774,986.11	765,995.33	1,307,027.10	892,920.21	422,625.48	1,261,703.28	1,422,560.89	1,732,295.38	877,736.63	1,756,882.42	
December	1,317,868.82	1,415,786.24	1,320,805.76	877,663.14	907,713.54	1,119,405.06	1,377,405.92	1,588,551.10	1,485,681.91	1,678,723.86	

Commission Meeting  
July 22, 2014

1. Reject bids SAP 57-603-036

2. Simple Signs

- Annual Renewal Fee for Support
- \$300.00 for Simple Signs and \$100.00 for RoweMap

3. West Pit

- Davidson wants to extend use of pit for a few more months
- Extend it till November 1<sup>st</sup> and they need to pay \$500.00
- No more extensions

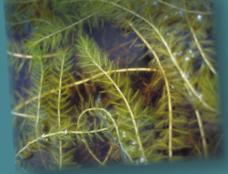
4. Other

# AQUATIC INVASIVE SPECIES PREVENTION AID

## Frequently Asked Questions

The following is a list of frequently asked questions and answers that have been asked about the new Aquatic Invasive Species (AIS) Prevention Aid dollars that will go out to counties to help them with their AIS programs. This document will be updated as more information becomes available over time.

To view the statutory language, please refer to MN Statute 477A.19.



### Q: What is the definition of AIS and is there a list of all of them?

A: Under Minnesota Statute 477A.19, AIS are defined as: nonnative aquatic organisms that invade water beyond their natural and historic range. Under Minnesota Statute 84D, invasive species are defined as non-native species that:

1. Cause or may cause economic or environmental harm or harm to human health; or
2. Threatens or may threaten natural resources or the use of natural resources in the state.

A list of prohibited, regulated, and unregulated non-native species is available at:

<http://www.dnr.state.mn.us/invasives/laws.html>

### Q: How much money will our county receive and how is this amount calculated?

A: The estimated amount provided by the Minnesota Department of Revenue can be found [here](#). These numbers are only estimates and will be certified by the Department of Revenue on July 1, 2014. *The amount that your county receives is allocated as follows: **50 percent based on each county's share of watercraft trailer launches and 50 percent based on each county's share of watercraft trailer parking spaces.***

### Q: How can a find a list of the public launches and trailer parking spots in our county?

A. A list of launches and trailer parking can be found on the Minnesota Department of Natural Resources (DNR) website by clicking [here](#).

### Q: How can our county appeal the identified number of trailer parking spots and/or boat launches?

A. A process this for doing this has yet to be identified.

### Q: When will our county receive payment from the Department of Revenue?

A. Payable 2014: \$4,500,000 will be allocated and certified by July 1, 2014 to be paid July 20, 2014.

Payable 2015 and thereafter: \$10,000,000 to be allocated and certified by August 1; payments made annually on July 20 and December 26.

### Q: Is there a match required to utilize the funds?

A. Statute does not require counties to provide a match to the prevention funds.

**Q: What does our county need to do to receive the money?**

A. Money will automatically be distributed to counties as part of the distribution formula. Minnesota Statute reads: *“The county must establish, by resolution or through adoption of a plan, guidelines for the use of the proceeds. The guidelines set by the county board may include, but are not limited to, providing for site-level management, countywide awareness, and other procedures that the county finds necessary to achieve compliance. Each county must submit a copy of its guidelines for use of the proceeds to the Department of Natural Resources by December 31 of the year the payments are received.”*

**Q: How will our county report how the funds are spent?**

A. The statute does not currently call for a formal report, but you will want to review the statute and make certain that you are properly accounting for the expenditure of the funds and using the proceeds solely to prevent the introduction or limit the spread of aquatic invasive species at all access sites within the county.

**Q: Do we have to use all of the AIS dollars each year or can they rollover?**

A. Statute does not say that the dollars must be used in their entirety each year. For example, if a county chooses to create their plan in the first year and not allocate the funds until their plan or resolution is complete they may spend them in future years.

**Q: How can the prevention aid dollars be used?**

A. Statute remains vague on how counties may choose to allocate the prevention aid dollars, stating that the expenditures *“may include, but are not limited to, providing for site-level management, countywide awareness, and other procedures that the county finds necessary to achieve compliance. The county may appropriate the proceeds directly, or may use any portion of the proceeds to provide funding for a joint powers board or cooperative agreement with another political subdivision, a soil and water conservation district in the county, a watershed district in the county, or a lake association located in the county. Any money appropriated by the county to a different entity or political subdivision must be used as required under this section.”*

**Q: Can we use the AIS funds on a regional project or across county boundaries?**

A. Statute does not specify that you cannot do this, so it is allowable.

**Q: Can we pass the AIS funds on to other entities or LGUs in our county?**

A. Yes. Statute allows for the following:

*“The county may appropriate the proceeds directly, or may use any portion of the proceeds to provide funding for a joint powers board or cooperative agreement with another political subdivision, a soil and water conservation district in the county, a watershed district in the county, or a lake association located in the county. Any money appropriated by the county to a different entity or political subdivision must be used as required under this section.”*

**Q: What should our county have for reporting requirements if we grant funds to another organization?**

A: Grant agreements should outline the duties of the grantee and ensure the dollars are only being used to prevent the spread of AIS.

**Q: Is there a template that we can use for a plan?**

A: The DNR is in the process of developing a county AIS plan framework for counties to review. This framework will be available soon on the DNR website’s Invasive Species page.

**Q: Are there Best Management Practices (BMPs) available?**

A: Yes, please go to <http://www.dnr.state.mn.us/invasives/aquatic/index.html> and click on “What you should do” link to see a list of best management practices for specific activities.

**Q: What are proven and successful activities to prevent the spread of AIS and/or contain AIS to infested lakes?**

A: Minnesota’s Aquatic Invasive Species Laws are designed to prevent the spread of AIS through water related activities. Personal responsibility is key to preventing the spread of AIS through activities. Other protection efforts include conditions outlined on various permits and licenses. Education and public awareness is a critical activity in any prevention program. Authorized inspectors can provide onsite eyes to catch any equipment that may not meet the law and remove the risk before the equipment enters the water. Inspectors and others such as volunteers/ambassadors can provide in person public awareness. Partnerships are critical in the prevention process.

**Q: Where can our county go to find example educational materials so that we do not have to start from scratch?**

A: MN DNR has a number of educational materials available at:

<http://www.dnr.state.mn.us/invasives/aquatic/index.html> (on the right hand side of the page)

and at: <http://www.dnr.state.mn.us/invasives/ais/public-awareness/resources.html>

More groups to partner with (sea grant and wildlife forever materials) are listed at: <http://www.dnr.state.mn.us/invasives/ais/public-awareness/partners.html>

**Q: Who can we contact at DNR if we have questions?**

A: The DNR will be hiring two planners. Until DNR is staffed up you can contact the DNR Regional Invasive Species Specialists or local experts.

Contact information is available at: <http://www.dnr.state.mn.us/invasives/ais/contacts.html>

**Q: Does our county need to enter into a delegation agreement with the Department of Natural Resources (DNR)?**

A: Only Local Government Units (LGUs) who are developing an authorized inspection program will need to enter into a delegation agreement.

**Q: Under a delegation agreement with DNR, who is considered a Local Government Unit (LGU)?**

A: Counties, cities, townships, watershed districts, soil and water conservation districts, and tribal governments.

**Q: What is the role of the area sheriff department, city police, and DNR conservation officers? Are they part of the delegation agreement?**

A: Any local peace officer can be trained to enforce AIS laws. DNR conservation officers provide this training for free. If a LGU enters into a delegation agreement, local peace officers will need to provide support in conjunction with DNR Conservation officers for the authorized inspectors hired by the LGU.

**Q: Can a deputy, officer or inspector fine non-compliant people?**

A: Peace officers can enforce AIS laws and give criminal citations. Once they have been trained by the DNR Conservation Officer they can also give civil citations. Can an inspector issue fines? No, authorized inspectors can inspect water related equipment and refuse launch but cannot enforce AIS laws.

**Q: How can our county get employees trained as inspectors?**

A: Once a delegation agreement is signed the DNR will train LGU inspectors.

**Q: What are the different levels of inspectors and what can they do?**

A: There are Level I and Level II inspectors. Both have the authority to inspect watercraft at boat launches. The Level II inspectors are able to decontaminate water related equipment that meets the conditions outlined in the decontamination protocols.

**Q: When are the training programs?**

A: DNR provides Level I and Level II inspector training, volunteer/ambassador training, and enforcement training. Most of these are offered in the spring but DNR can schedule others throughout the summer if needed.

**Q: How much does the inspector training cost per participant?**

A: There is no cost to the LGU or participant.

**Q: Is inspector recertification necessary?**

A: Both DNR and LGU inspectors are trained every year. Volunteers/ambassadors are trained in person every three years and must take a web-based refresher once each year they are not trained in person. Volunteers/ambassadors must also have a background check once a year.

**Q: What can a lake association do?**

A: Lake association members can:

- Become Aquatic Invasive Species volunteers and educate watercraft users at local watercraft accesses
- Obtain DNR AIS signage to post at local watercraft accesses
- Apply for grants for DNR watercraft inspection hours
- Share information on AIS through presentations and print material and partner with local units of government.

B. Lake associations *cannot* enter into delegation agreements with the DNR or hire authorized watercraft inspectors.

**If you have additional questions, please visit**  
**<http://www.dnr.state.mn.us/invasives/ais/contacts.html>**

# MINNESOTA · REVENUE

## 2014 Aquatic Invasive Species Prevention Aid

County Name	Watercraft Trailer Launches	x \$1,039 per Launch	Watercraft Trailer Parking Spaces	x \$114 per Space	=	Total Aid
Aitkin	65	\$67,521	504	\$57,540		\$125,061
Anoka	21	\$21,814	310	\$35,392		\$57,206
Becker	80	\$83,102	530	\$60,508		\$143,610
Beltrami	42	\$43,629	367	\$41,899		\$85,528
Benton	6	\$6,233	92	\$10,503		\$16,736
Big Stone	15	\$15,582	194	\$22,148		\$37,730
Blue Earth	23	\$23,892	288	\$32,880		\$56,772
Brown	9	\$9,349	135	\$15,413		\$24,762
Carlton	18	\$18,698	129	\$14,728		\$33,426
Carver	27	\$28,047	277	\$31,624		\$59,671
Cass	115	\$119,460	932	\$106,403		\$225,863
Chippewa	7	\$7,271	79	\$9,019		\$16,290
Chisago	21	\$21,814	360	\$41,100		\$62,914
Clay	4	\$4,155	35	\$3,996		\$8,151
Clearwater	26	\$27,008	158	\$18,038		\$45,046
Cook	46	\$47,784	292	\$33,337		\$81,121
Cottonwood	14	\$14,543	110	\$12,558		\$27,101
Crow Wing	97	\$100,762	893	\$101,951		\$202,713
Dakota	15	\$15,582	372	\$42,470		\$58,052
Dodge	0	\$0	0	\$0		\$0
Douglas	59	\$61,288	520	\$59,367		\$120,655
Faribault	8	\$8,310	66	\$7,535		\$15,845
Fillmore	0	\$0	0	\$0		\$0
Freeborn	11	\$11,427	122	\$13,928		\$25,355
Goodhue	8	\$8,310	197	\$22,491		\$30,801
Grant	13	\$13,504	103	\$11,759		\$25,263
Hennepin	49	\$50,900	836	\$95,443		\$146,343
Houston	6	\$6,233	56	\$6,393		\$12,626
Hubbard	65	\$67,521	391	\$44,639		\$112,160
Isanti	18	\$18,698	133	\$15,184		\$33,882
Itasca	185	\$192,175	562	\$64,162		\$256,337
Jackson	20	\$20,776	156	\$17,810		\$38,586
Kanabec	11	\$11,427	98	\$11,188		\$22,615
Kandiyohi	48	\$49,861	576	\$65,760		\$115,621
Kittson	5	\$5,194	32	\$3,653		\$8,847
Koochiching	29	\$30,125	165	\$18,838		\$48,963
Lac Qui Parle	9	\$9,349	92	\$10,503		\$19,852
Lake	35	\$36,357	331	\$37,789		\$74,146
Lake of the Woods	6	\$6,233	104	\$11,873		\$18,106
Le Sueur	27	\$28,047	377	\$43,041		\$71,088
Lincoln	13	\$13,504	151	\$17,239		\$30,743
Lyon	12	\$12,465	121	\$13,814		\$26,279
Mahnomen	7	\$7,271	46	\$5,252		\$12,523
Marshall	4	\$4,155	24	\$2,740		\$6,895
Martin	20	\$20,776	213	\$24,318		\$45,094
McLeod	14	\$14,543	171	\$19,523		\$34,066
Meeker	41	\$42,590	604	\$68,957		\$111,547
Mille Lacs	12	\$12,465	293	\$33,451		\$45,916

# MINNESOTA · REVENUE

## 2014 Aquatic Invasive Species Prevention Aid

County Name	Watercraft Trailer Launches	x \$1,039 per Launch	Watercraft Trailer Parking Spaces	x \$114 per Space	=	Total Aid
Morrison	28	\$29,086	265	\$30,254		\$59,340
Mower	3	\$3,116	10	\$1,142		\$4,258
Murray	20	\$20,776	189	\$21,578		\$42,354
Nicollet	13	\$13,504	176	\$20,093		\$33,597
Nobles	12	\$12,465	105	\$11,988		\$24,453
Norman	2	\$2,078	16	\$1,827		\$3,905
Olmsted	1	\$1,039	0	\$0		\$1,039
Otter Tail	113	\$117,382	899	\$102,636		\$220,018
Pennington	6	\$6,233	31	\$3,539		\$9,772
Pine	30	\$31,163	244	\$27,857		\$59,020
Pipestone	0	\$0	0	\$0		\$0
Polk	14	\$14,543	91	\$10,389		\$24,932
Pope	19	\$19,737	178	\$20,322		\$40,059
Ramsey	17	\$17,659	255	\$29,113		\$46,772
Red Lake	2	\$2,078	10	\$1,142		\$3,220
Redwood	5	\$5,194	37	\$4,224		\$9,418
Renville	5	\$5,194	32	\$3,653		\$8,847
Rice	18	\$18,698	220	\$25,117		\$43,815
Rock	0	\$0	0	\$0		\$0
Roseau	7	\$7,271	90	\$10,275		\$17,546
Scott	12	\$12,465	186	\$21,235		\$33,700
Sherburne	16	\$16,620	142	\$16,212		\$32,832
Sibley	11	\$11,427	161	\$18,381		\$29,808
St. Louis	166	\$172,438	1173	\$133,918		\$306,356
Stearns	52	\$54,017	533	\$60,851		\$114,868
Steele	5	\$5,194	26	\$2,968		\$8,162
Stevens	4	\$4,155	26	\$2,968		\$7,123
Swift	8	\$8,310	67	\$7,649		\$15,959
Todd	38	\$39,474	294	\$33,565		\$73,039
Traverse	6	\$6,233	59	\$6,736		\$12,969
Wabasha	13	\$13,504	276	\$31,510		\$45,014
Wadena	9	\$9,349	75	\$8,563		\$17,912
Waseca	10	\$10,388	107	\$12,216		\$22,604
Washington	22	\$22,853	350	\$39,958		\$62,811
Watonwan	7	\$7,271	71	\$8,106		\$15,377
Wilkin	2	\$2,078	16	\$1,827		\$3,905
Winona	15	\$15,582	210	\$23,975		\$39,557
Wright	59	\$61,288	412	\$47,037		\$108,325
Yellow Medicine	10	\$10,388	79	\$9,019		\$19,407
		\$2,250,000		\$2,250,000		\$4,500,000

2166  
Total Number of  
Launches

19708  
Total Number of  
Trailer Spaces

**OFFICIAL PROCEEDINGS**  
**PENNINGTON COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, JULY 8<sup>TH</sup>, 2014, 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, July 8<sup>th</sup>, 2014 at 10:00 a.m. Members present: Neil Peterson, Cody Hempel, Oliver “Skip” Swanson, Darryl Tveitbakk, and Donald Jensen. Members absent: None.

The Pledge of Allegiance was recited.

Helen Anderson and Anita Cardinal met with the County Board to discuss the revised Tobacco Ordinance. County Attorney Alan Rogalla gave his recommendation for changes to the ordinance as rewritten. Other comments were heard on how some of the regulations would be enforced. Mr. Rogalla will collect comments from the County Board, County Sheriff, and staff and will review the Tobacco Ordinance again at the next County Board meeting.

County Engineer Mike Flaagan met with the County Board.

Motioned by Commissioner Jensen, seconded by Commissioner Swanson, to authorize the County Auditor/Treasurer and County Engineer to advertise for bids for the replacement of Bridge No. L0257 in Sanders Township, located on County Road #59 over County Ditch #96; bids to be opened on August 11<sup>th</sup>, 2014 at 9:00 a.m. Motion unanimously carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Hempel, to approve the Maintenance Agreement with Green View, Inc. for custodial services at the Pennington County/MnDOT Joint Use Facility for the period of July 1<sup>st</sup>, 2014 to June 30<sup>th</sup>, 2015. Motion unanimously carried.

The County Engineer reported on mowing of ditches, cleaning of CD #21, and a software package called Simple Signs.

County Sheriff Ray Kuznia informed the County Board that Part-Time Corrections Officer Austin Porter has submitted his letter of resignation and asked to advertise/post to fill the position. Motioned by Commissioner Tveitbakk, seconded by Commissioner Jensen, to authorize the County Sheriff to advertise and post for the position of Part-Time Corrections Officer. Motion unanimously carried.

Sheriff Kuznia discussed the Violent Crime Task Force to include the counties of Norman, Polk, Red Lake, Pennington, Kittson, Marshall, and Roseau. Ray asked that representatives from the County Board attend a meeting on July 23<sup>rd</sup>, 2014 at 7:00 p.m. at the Joint Use Facility to discuss the formation of a Violent Crime Task Force.

Sheriff Kuznia mentioned the Jail Inspection which included some minor issues.

Commissioner Swanson will attend the kick-off of the ARMER Radio System.

Human Services Director Ken Yutrzenka and Social Worker Supervisor Julie Sjostrand met with the County Board regarding a proposal to restructure and add staff in the Human Services Department. The first proposal was to fill the recently vacated Adult Mental Health Social Worker position. The second proposal was for a Special Needs Basic Care Worker.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Jensen, to authorize the Human Service Director and Personnel Committee to advertise, interview, and make recommendation to hire an Adult Mental Health Social Worker. Motion unanimously carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Hempel, to post internally for a Special Needs Basic Care worker and advertise externally if no qualified applicants are received. Motion carried with Commissioner Swanson voting against.

The Human Service Department also asked to establish a Lead Social Worker position for long-term care staff and to establish a full-time Intake Worker position.

Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to post internally for a full-time Lead Social Worker position. Motion unanimously carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Jensen, to post internally only for a full-time Intake Worker. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Tveitbakk, to approve the following salaries, effective July 1<sup>st</sup>, 2014. Motion unanimously carried.

County Attorney	\$102,500
County Auditor/Treasurer	\$ 91,500
County Recorder	\$ 61,000
County Sheriff	\$ 80,000

Motioned by Commissioner Tveitbakk, seconded by Commissioner Jensen, to hold the County Commissioner salary at \$18,500 effective January 1<sup>st</sup>, 2015. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve payment of the Human Services warrants totaling \$190,017.52 and also the following Commissioner warrants. Motion unanimously carried.

#### WARRANTS

County Revenue	\$188,537.94
Road & Bridge	\$ 56,129.35
Solid Waste Facility	\$ 871.00
Ditch Funds	\$ 100.00

Per diems and meal reimbursements in the amount of \$3,122.59 were also approved.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve the Board minutes of the Pennington County Board of Appeal and Equalization dated June 16<sup>th</sup>, 2014 as written. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve the Board minutes of June 24<sup>th</sup>, 2014 as written. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve the Special County Board minutes of June 25<sup>th</sup>, 2014 as written. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve the Special County Board minutes of June 27<sup>th</sup>, 2014 as written. Motion unanimously carried.

Commissioner Hempel informed the County Board that an offer was made to a candidate for the position of Economic Development Director but an answer has not yet been received.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to adjourn the Board meeting to July 22<sup>nd</sup>, 2014 at 5:00 p.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer  
Pennington County

Neil Peterson, Chairman  
Board of Commissioners

Jennifer  
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# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
136	1380 A'VIANDS LLC 01-251-000-0000-6427		2,910.66	JAIL MEALS 6-22 TO 6-28	72690	JAIL MEALS
137	01-251-000-0000-6427		852.35	JAIL MEALS 6-29 TO 6-30	72873	JAIL MEALS
138	01-251-000-0000-6403		335.61	TP, LINERS, TOWELS, OASIS	73031	JANITORIAL SUPPLIES - JAIL
	1380 A'VIANDS LLC		4,098.62	3 Transactions		
142	1011 ACE HARDWARE 01-219-000-0000-6300		89.88	STRIPING PAINT FOR LOT	194795	REPAIRS & MAINTENANCE
	1011 ACE HARDWARE		89.88	1 Transactions		
12	999999997 ALTRU HEALTH SYSTEM 01-091-000-0000-6801		20.00	COPY RECORDS - JV	26436	MISCELLANEOUS EXPENSE
	999999997 ALTRU HEALTH SYSTEM		20.00	1 Transactions		
55	1020 AMERICAN SOLUTIONS FOR BUSINESS 01-041-000-0000-6401		27.61	ENVELOPES FOR STATEMENTS	INV01814235	SUPPLIES - AUDITOR
	1020 AMERICAN SOLUTIONS FOR BUSINESS		27.61	1 Transactions		
54	1302 AT&T MOBILITY 01-290-000-0000-6202		131.77	JUNE CELL PHONE	28725434894	Telephone
	1302 AT&T MOBILITY		131.77	1 Transactions		
46	2323 BEAR GRAPHICS 01-061-000-0000-6401		322.45	ELECTION ENVELOPES	0690382	SUPPLIES-ELECTION
145	01-061-000-0000-6401		301.19	PRIMARY ELECTION KITS	0691038	SUPPLIES-ELECTION
144	01-061-000-0000-6401		640.25	ELECTION ENVELOPES	0691085	SUPPLIES-ELECTION
	2323 BEAR GRAPHICS		1,263.89	3 Transactions		
37	2338 BEITEL/ERIK 01-290-000-0000-6330		564.50	AIRFARE - FERC - MILWAUKEE		Travel & Expense
38	01-290-000-0000-6330		7.00	MEAL - FERC - MILWAUKEE	071414	Travel & Expense
43	01-290-000-0000-6330		28.00	AIRPORT SHUTTLE - FERC - MILWA	071414	Travel & Expense
39	01-290-000-0000-6330		8.49	MEAL - FERC - MILWAUKEE	071514	Travel & Expense
40	01-290-000-0000-6330		9.32	MEAL - FERC - MILWAUKEE	071614	Travel & Expense
41	01-290-000-0000-6330		9.75	MEAL - FERC - MILWAUKEE	071614	Travel & Expense
42	01-290-000-0000-6330		7.67	MEAL - FERC - MILWAUKEE	071714	Travel & Expense
44	01-290-000-0000-6330		32.00	AIRPORT PARKING	071714	Travel & Expense
	2338 BEITEL/ERIK		666.73	8 Transactions		
	2048 BREEZY POINT RESORT					

# Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
36	01-290-000-0000-6330		585.00	LODGING/FOOD - CONF - BREEZY	091414	Travel & Expense
2048	BREEZY POINT RESORT		585.00	1 Transactions		
101	2321 BRUGGEMAN/FRANK		100.00	1ST 1/2 2014 UNIFORM ALLOWANCE		UNIFORMS
2321	BRUGGEMAN/FRANK		100.00	1 Transactions		
102	3330 CARLSON/DAVID		100.00	1ST 1/2 2014 UNIFORM ALLOWANCE		UNIFORMS
3330	CARLSON/DAVID		100.00	1 Transactions		
115	3040 CRAGUN'S		287.65	LODGING - JAIL CONF - HALVERSO		CONTINUING EDUCATION
116	01-251-000-0000-6245		287.65	LODGING - JAIL CONF - BORNEMAN		CONTINUING EDUCATION
3040	CRAGUN'S		575.30	2 Transactions		
64	4390 DEPARTMENT OF HUMAN SERVICES		20.60	POSTAGE FOR MAILING SERVICE	A300IC57136I	OTHER SERVICES - ELECTIONS
4390	DEPARTMENT OF HUMAN SERVICES		20.60	1 Transactions		
47	4364 DIRECT DEPOSIT SERVICES		1,245.68	PURCHASE CD - WASHINGTON FIRST	28430	MISCELLANEOUS EXPENSE - AUDITOR
48	01-041-000-0000-6801		396.27	PURCHASE CD - EXCHANGE BANK	28430	MISCELLANEOUS EXPENSE - AUDITOR
4364	DIRECT DEPOSIT SERVICES		1,641.95	2 Transactions		
49	4320 DS SOLUTIONS, INC		775.00	PREMARKED TEST DECK/BALLOTS	10886	OTHER SERVICES - ELECTIONS
4320	DS SOLUTIONS, INC		775.00	1 Transactions		
61	5300 EVERGREEN IMPLEMENT COMPANY		8.96	GREASE	89290	REPAIRS & MAINTENANCE
5300	EVERGREEN IMPLEMENT COMPANY		8.96	1 Transactions		
56	6001 FALLS DAY ACTIVITY CENTER		69.00	CLEAN AUDITORIUM	14006	OTHER SERVICES
57	01-501-000-0000-6262		63.30	CLEAN AUDITORIUM	14007	OTHER SERVICES
6001	FALLS DAY ACTIVITY CENTER		132.30	2 Transactions		
15	6305 FLAAGAN/JODI		1,040.00	32.5 HRS @ \$32 TZD GRANT		TOWARD ZERO DEATH GRANT
01-013-000-0000-6853						

# Pennington County Financial System



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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6305	FLAAGAN/JODI		1,040.00	1 Transactions		
141	6354 FORSBERG/ROGER 01-219-000-0000-6634		640.00	PAINT WALLS LEC BUILDING	609655	OTHER IMPROVEMENTS - LEC BUILDING
	6354 FORSBERG/ROGER		640.00	1 Transactions		
108	7337 GCR TIRE STORES 01-201-000-0000-6304		411.49	TRANSPORT BUSHINGS & BRACKETS	51141095	REPAIR & MAINTENANCE - SQUADS
	7337 GCR TIRE STORES		411.49	1 Transactions		
35	999999997 GTS EDUCATIONAL EVENTS 01-290-000-0000-6330		150.00	A.M.E.N. ANNUAL CONFERENCE		Travel & Expense
	999999997 GTS EDUCATIONAL EVENTS		150.00	1 Transactions		
21	8014 HUGOS #7 01-003-000-0000-6330		15.60	FOOD FOR MEETING	1155	TRAVEL & EXPENSE
	8014 HUGOS #7		15.60	1 Transactions		
146	9017 INSIGHT TECHNOLOGIES 01-041-000-0000-6210		222.86	IT GLOBAL AUGUST - AUD/TREAS	762543	E-MAIL SERVICES
147	01-070-000-0000-6263		445.71	IT GLOBAL AUGUST - HIGHWAY	762543	COMPUTER SERVICES - DP
148	01-070-000-0000-6263		297.14	IT GLOBAL AUGUST - ICN	762543	COMPUTER SERVICES - DP
149	01-070-000-0000-6263		891.43	IT GLOBAL AUGUST - WELFARE	762543	COMPUTER SERVICES - DP
150	01-070-000-0000-6263		49.52	IT GLOBAL AUGUST - DATA	762543	COMPUTER SERVICES - DP
151	01-070-000-0000-6263		140.00	IT GLOBAL AUGUST - DATA	762543	COMPUTER SERVICES - DP
152	01-091-000-0000-6300		99.05	IT GLOBAL AUGUST - ATTORNEY	762543	REPAIRS & MAINTENANCE
153	01-101-000-0000-6300		123.81	IT GLOBAL AUGUST - RECORDER	762543	REPAIRS & MAINTENANCE
154	01-106-000-0000-6300		74.29	IT GLOBAL AUGUST - ASSESSOR	762543	REPAIRS & MAINTENANCE
155	01-121-000-0000-6300		49.52	IT GLOBAL AUGUST - VET SERVICE	762543	Repairs & Maintenance
156	01-132-000-0000-6300		148.57	IT GLOBAL AUGUST - MV	762543	REPAIRS & MAINTENANCE
157	01-270-000-0000-6300		24.77	IT GLOBAL AUGUST - CRIME VICTI	762543	REPAIRS & MAINTENANCE
158	01-290-000-0000-6300		49.52	IT GLOBAL AUGUST - EMER MGMT	762543	Repairs & Maintenance
159	01-601-000-0000-6300		123.81	IT GLOBAL AUGUST - EXTENSION	762543	REPAIRS & MAINTENANCE
	9017 INSIGHT TECHNOLOGIES		2,740.00	14 Transactions		
134	9001 INTER COUNTY NURSING 01-251-000-0000-6255		1,237.50	24.75 JAIL NURS HOURS - JUNE	955	MEDICAL - LOCAL
135	01-251-000-0000-6255		90.00	18 MANITOUXS - JUNE	955	MEDICAL - LOCAL
	9001 INTER COUNTY NURSING		1,327.50	2 Transactions		

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
59	11003 K-MART 01-111-000-0000-6403		26.70	WSTE BASKET, LINERS	09534071414001	JANITORIAL SUPPLIES - COURTHOUSE
60	01-111-000-0000-6403		35.26	ROUNDUP	09534071414001	JANITORIAL SUPPLIES - COURTHOUSE
	11003 K-MART		61.96	2 Transactions		
20	11045 KIP & CHUCKS LOCK & KEY SHOP 01-800-000-0000-6300		78.00	REPAIR LOCK & CLEAN	592968	REPAIRS & MAINTENANCE
	11045 KIP & CHUCKS LOCK & KEY SHOP		78.00	1 Transactions		
95	11064 KUZNIA/BEN 01-201-000-0000-6420		225.00	1ST 1/2 2014 UNIFORM ALLOWANCE		UNIFORMS
	11064 KUZNIA/BEN		225.00	1 Transactions		
62	14378 LEXISNEXIS MATTHEW BENDER 01-016-000-0000-6242		1,157.94	JUNE SUBSCRIPTIONS	6567516001	SUBSCRIPTIONS - LAW LIBRARY
	14378 LEXISNEXIS MATTHEW BENDER		1,157.94	1 Transactions		
140	12415 LUND/BLAIR 01-219-000-0000-6634		840.00	PAINT & MATERIALS LEC BUILDING	609654	OTHER IMPROVEMENTS - LEC BUILDING
	12415 LUND/BLAIR		840.00	1 Transactions		
103	13311 MALONEY/PAUL 01-220-000-0000-6420		100.00	1ST 1/2 2014 UNIFORM ALLOWANCE		UNIFORMS
	13311 MALONEY/PAUL		100.00	1 Transactions		
109	13498 MARCO, INC 01-220-000-0000-6401		126.99	B & W COPIES FINAL BILL 3235I	825836	SUPPLIES
19	01-132-000-0000-6301		44.40	105437 MAINTENANCE AGREEMENT	INV2034175	MAINTENANCE AGREEMENT
	13498 MARCO, INC		171.39	2 Transactions		
96	13433 MILLER/KYLE 01-201-000-0000-6420		225.00	1ST 1/2 2014 UNIFORM ALLOWANCE		UNIFORMS
	13433 MILLER/KYLE		225.00	1 Transactions		
25	13322 MINNESOTA STATE TREASURER 01-101-000-0000-6801		3.00	REGISTERED LAND		MISCELLANEOUS EXPENSE - RECORDER
26	01-101-000-0000-6825		525.00	MARRIAGE SURCHARGE		MARRIAGE SURCHARGES MN - RECORDER
27	01-101-000-0000-6827		2,152.00	RECORDER & REGISTRAR FEE		STATE SURCHARGES
23	01-101-000-0000-6829		180.00	CHILDREN'S SURCHARGE		CHILDREN SURCHARGE MN - RECORDER
24	01-101-000-0000-6848		452.00	BIRTH/DEATH SURCHARGE		BIRTH DEFECT SURCHARGE

# Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
28		01-101-000-0000-6848			600.00	BIRTH RECORD SURCHARGE				BIRTH DEFECT SURCHARGE	
	13322	MINNESOTA STATE TREASURER			3,912.00		6 Transactions				
	13355	MN COUNTIES COMPUTER COOP									
31		01-070-000-0000-6801			61.57	14 2ND QTR TAX USER SHARED MTG		2Y1407170		MISCELLANEOUS EXPENSE - DP	
32		01-070-000-0000-6801			36.88	14 2ND QTR CAMA SHARED MTG		2Y1407170		MISCELLANEOUS EXPENSE - DP	
33		01-070-000-0000-6801			14.51	14 2ND QTR FINANCE SHARED MTG		2Y1407170		MISCELLANEOUS EXPENSE - DP	
	13355	MN COUNTIES COMPUTER COOP			112.96		3 Transactions				
	13334	MN DEPARTMENT OF HEALTH									
22		01-101-000-0000-6826			170.00	2ND QTR WELL CERTIFICATE				WELL DISCLOSURE CERTIFICATE	
	13334	MN DEPARTMENT OF HEALTH			170.00		1 Transactions				
	13329	MN ENTERPRISE TECHNOLOGY SHARED :									
30		01-070-000-0000-6263			114.00	JUNE SPAM FILTER		14060516		COMPUTER SERVICES - DP	
29		01-070-000-0000-6263			1,300.00	JUNE FIBER USAGE		DV14060418		COMPUTER SERVICES - DP	
	13329	MN ENTERPRISE TECHNOLOGY SHARED :			1,414.00		2 Transactions				
	13324	MN STATE SHERIFFS ASSOCIATION									
118		01-251-000-0000-6245			145.00	JAIL CONF - MLB		58560		CONTINUING EDUCATION	
117		01-251-000-0000-6245			145.00	JAIL CONFERENCE - SCH		58570		CONTINUING EDUCATION	
	13324	MN STATE SHERIFFS ASSOCIATION			290.00		2 Transactions				
	13406	MOECO FIRE & SAFETY									
52		01-800-000-0000-6262			16.89	ANNUAL SERVICES		7847		OTHER SERVICES-WELFARE BUILDING	
50		01-501-000-0000-6262			49.38	ANNUAL SERVICES		7848		OTHER SERVICES	
51		01-111-000-0000-6262			82.29	ANNUAL SERVICES		7849		OTHER SERVICES - COURTHOUSE	
	13406	MOECO FIRE & SAFETY			148.56		3 Transactions				
	13461	MOELLER/STEPHEN									
34		01-091-000-0000-6241			258.00	REIMB LAWYER REGISTRATION				DUES	
	13461	MOELLER/STEPHEN			258.00		1 Transactions				
	14397	NELSON/GRANT									
104		01-220-000-0000-6420			100.00	1ST 1/2 2014 UNIFORM ALLOWANCE				UNIFORMS	
	14397	NELSON/GRANT			100.00		1 Transactions				
	14371	NELSON/KURT									
97		01-201-000-0000-6420			225.00	1ST 1/2 2014 UNIFORM ALLOWANCE				UNIFORMS	

# Pennington County Financial System



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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
14371	NELSON/KURT		225.00		1 Transactions	
15323	OFFICE DEPOT					
9	01-270-000-0000-6401		24.88	STAMP	709128268001	SUPPLIES - CRIME
7	01-061-000-0000-6401		273.62	CE505X TONER	719296747001	SUPPLIES-ELECTION
6	01-801-000-0000-6401		16.79	PENCILS	719296747001	SUPPLIES-UNALLOCATED
8	01-801-000-0000-6401		14.69	CALC RIBBONS	719296893001	SUPPLIES-UNALLOCATED
110	01-201-000-0000-6405		21.95	GREEN NET SWITCH	946001	GENERAL SUPPLIES
15323	OFFICE DEPOT		351.93		5 Transactions	
15334	OFFICE OF THE SECRETARY OF STATE					
139	01-101-000-0000-6801		120.00	NOTARY APPLICATION - JULIE H		MISCELLANEOUS EXPENSE - RECORDER
15334	OFFICE OF THE SECRETARY OF STATE		120.00		1 Transactions	
15303	OLSON/DAVID					
98	01-201-000-0000-6420		225.00	1ST 1/2 2014 UNIFORM ALLOWANCE		UNIFORMS
15303	OLSON/DAVID		225.00		1 Transactions	
16331	PENNINGTON COUNTY FAIR ASSN					
1	01-003-000-0000-6821		10,000.00	2014 APPROPRIATION		PENNINGTON COUNTY FAIR BOARD
3	01-003-000-0000-6801		100.00	DAY AT THE FAIR DONATION	AMER LEGION	MISCELLANEOUS EXPENSE - BOARD
5	01-003-000-0000-6801		2,500.00	ARCHERY DONATION - DONDELINGER	DONDELINGER	MISCELLANEOUS EXPENSE - BOARD
4	01-003-000-0000-6801		200.00	DAY AT THE FAIR DONATION	EAGLES	MISCELLANEOUS EXPENSE - BOARD
2	01-003-000-0000-6801		300.00	DAY AT THE FAIR DONATION	ST HILAIRE COM	MISCELLANEOUS EXPENSE - BOARD
16331	PENNINGTON COUNTY FAIR ASSN		13,100.00		5 Transactions	
16314	PENNINGTON FAST LUBE					
114	01-201-000-0000-6304		91.73	#1 OIL, GREASE REAR END	46329	REPAIR & MAINTENANCE - SQUADS
112	01-201-000-0000-6304		45.05	#6 OIL CHANGE	46395	REPAIR & MAINTENANCE - SQUADS
16314	PENNINGTON FAST LUBE		136.78		2 Transactions	
16315	PHILIPP/BRENT					
113	01-201-000-0000-6304		266.43	#8 OIL, STARTER REPARI	46370	REPAIR & MAINTENANCE - SQUADS
16315	PHILIPP/BRENT		266.43		1 Transactions	
16300	PIZZA CORNER INC					
123	01-259-000-0000-6405		170.00	34 PIZZAS	1038865	GENERAL SUPPLIES - CANTEEN
16300	PIZZA CORNER INC		170.00		1 Transactions	
17002	QUILL CORPORATION					

# Pennington County Financial System



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Vendor No.	Vendor Name	Account/Formula	Accr	Rpt Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	Paid On Bhf #	On Behalf of Name
45		01-091-000-0000-6631		239.99	FELLOWES SB99CI SHREDDER		4055205	FURNITURE & EQUIPMENT - ATTORNEY		
	17002	QUILL CORPORATION		239.99		1 Transactions				
	18381	RFCC, LLC								
107		01-223-000-0000-6801		1,371.03	PROJECT WORK ARMER CONVERISON			MISCELLANEOUS EXPENSE-E911		
	18381	RFCC, LLC		1,371.03		1 Transactions				
	18154	RICHARDS/BETTY								
105		01-220-000-0000-6420		100.00	1ST 1/2 2014 UNIFORM ALLOWANCE			UNIFORMS		
	18154	RICHARDS/BETTY		100.00		1 Transactions				
	19313	SCENT DETECTION SYSTEMS								
124		01-251-000-0000-6801		250.00	K-9 INSPECTION		1527	MISCELLANEOUS EXPENSE - JAIL		
	19313	SCENT DETECTION SYSTEMS		250.00		1 Transactions				
	19343	SKJERVEN/MELISSA								
99		01-201-000-0000-6420		225.00	1ST 1/2 2014 UNIFORM ALLOWANCE			UNIFORMS		
	19343	SKJERVEN/MELISSA		225.00		1 Transactions				
	19412	STAVNES/KARLA								
16		01-270-000-0000-6330		49.00	SKILLS FOR WOMEN TRANING		061114	TRAVEL & EXPENSE		
17		01-270-000-0000-6330		87.25	MILEAGE - SKILLS TRNG - GF		061114	TRAVEL & EXPENSE		
18		01-270-000-0000-6330		7.99	MEALS - SKILLS TRNG - GF		061114	TRAVEL & EXPENSE		
	19412	STAVNES/KARLA		144.24		3 Transactions				
	20075	THIEF RIVER GLASS CO								
111		01-251-000-0000-6302		28.75	CAULK FOR ANNEX		22198	KITCHEN REPAIRS & EXPENSE		
	20075	THIEF RIVER GLASS CO		28.75		1 Transactions				
	20047	THRIFTY WHITE PHARMACY								
125		01-251-000-0000-6255		26.07	PRESCRIPTION 14-018		19080	MEDICAL - LOCAL		
126		01-251-000-0000-6255		13.59-	PRESCRIPTION 13-472		24197	MEDICAL - LOCAL		
127		01-251-000-0000-6255		42.08	PRESCRIPTION 14-206		24540	MEDICAL - LOCAL		
128		01-251-000-0000-6255		55.79-	PRESCRIPTION 14-135		29233	MEDICAL - LOCAL		
129		01-251-000-0000-6255		6.99	PRESCRIPTION 14-215		56942	MEDICAL - LOCAL		
130		01-251-000-0000-6255		65.88	PRESCRIPTION 14-070		58283	MEDICAL - LOCAL		
131		01-251-000-0000-6256		46.68	PRESCRIPTION 14-226		58592	MEDICAL - REIMBURSED		
132		01-251-000-0000-6255		6.99	PRESCRIPTION 14-240		58619	MEDICAL - LOCAL		
133		01-251-000-0000-6255		18.89	PRESCRIPTION 14-257		58632	MEDICAL - LOCAL		

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
20047	THRIFTY WHITE PHARMACY		144.20		9 Transactions	
106	20341 TONGEN/ADAM 01-220-000-0000-6420		100.00	1ST 1/2 2014 UNIFORM ALLOWANCE		UNIFORMS
	20341 TONGEN/ADAM		100.00	1 Transactions		
122	20357 TURNKEY CORRECTIONS 01-259-000-0000-6405		6.83	INDIGENT FEES 6-1 TO 6-30	33322	GENERAL SUPPLIES - CANTEEN
119	01-259-000-0000-6405		277.96	VENDING & CANTEEN 6-16 TO 6-30	33351	GENERAL SUPPLIES - CANTEEN
120	01-259-000-0000-6405		522.03	36 - \$5 & 31 - \$10 PHONE CARDS	33355	GENERAL SUPPLIES - CANTEEN
121	01-259-000-0000-6405		26.37	EMAIL 6-1 TO 6-30	33418	GENERAL SUPPLIES - CANTEEN
	20357 TURNKEY CORRECTIONS		833.19	4 Transactions		
14	20361 TYLER TECHNOLOGIES, INC 01-102-000-0000-6843		490.00	DOCUPRO IMPLEMENTATION	025-100374	UNALLOCATED TECHNOLOGY EXP
143	01-102-000-0000-6843		140.00	DOC PRO HARWARE CHECK	025-100622	UNALLOCATED TECHNOLOGY EXP
	20361 TYLER TECHNOLOGIES, INC		630.00	2 Transactions		
53	22301 VISUALGOV SOLUTIONS, LLC 01-041-000-0000-6852		56.00	E-CHECK FEE APRIL-JUNE	140707	E-CHECK CHARGES
	22301 VISUALGOV SOLUTIONS, LLC		56.00	1 Transactions		
63	23303 WEST GROUP PAYMENT CENTER 01-016-000-0000-6242		701.70	JUNE WEST LAW SELECT WPACK	829865640	SUBSCRIPTIONS - LAW LIBRARY
58	01-091-000-0000-6240		417.41	JUNE WEST LAW ACCESS	829872858	SUBSCRIPTIONS
11	01-016-000-0000-6242		201.50	JUNE SUBSCRIPTIONS	829952872	SUBSCRIPTIONS - LAW LIBRARY
	23303 WEST GROUP PAYMENT CENTER		1,320.61	3 Transactions		
100	26306 ZIMMERMAN/BLAIZE 01-201-000-0000-6420		225.00	1ST 1/2 2014 UNIFORM ALLOWANCE		UNIFORMS
	26306 ZIMMERMAN/BLAIZE		225.00	1 Transactions		
1 Fund Total:			46,090.16	County Revenue	61 Vendors	127 Transactions

# Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
93	6357 FARGO WATERWORKS/DSG 03-350-000-0000-6565		3,863.33	RINGS FOR CSAH 31		ROAD MATERIALS
	6357 FARGO WATERWORKS/DSG		3,863.33	1 Transactions		
94	6349 FASTENAL COMPANY 03-350-000-0000-6564		73.99	GREASE GUN BATTERY UNIT 313		EQUIPMENT REPAIR PARTS
	6349 FASTENAL COMPANY		73.99	1 Transactions		
91	6344 FLEETPRIDE 03-350-000-0000-6564		56.58	FILTERS UNIT 208		EQUIPMENT REPAIR PARTS
	6344 FLEETPRIDE		56.58	1 Transactions		
92	6363 FRONTIER PRECISION, INC 03-330-000-0000-6554		451.05	BATTERY'S FOR GPS	128319	ENGINEERING & SURVEYING SUPPLIES
	6363 FRONTIER PRECISION, INC		451.05	1 Transactions		
89	8356 HOUSTON ENGINEERING INC 03-330-000-0000-6245		968.00	PROJECT DEVELOPMENT 57-603-036		CONTINUING EDUCATION
90	03-330-000-0000-6245		1,157.75	PROJECT DEVELOPMENT 57-598-052		CONTINUING EDUCATION
	8356 HOUSTON ENGINEERING INC		2,125.75	2 Transactions		
87	8014 HUGOS #7 03-350-000-0000-6556		35.20	PT FOR SHOP 211, 212, 213, &		SHOP SUPPLIES
88	03-350-000-0000-6556		34.50	SUPPLIES FOR SHOP 500		SHOP SUPPLIES
	8014 HUGOS #7		69.70	2 Transactions		
86	11380 KITTSON COUNTY HIGHWAY DEPTMENT 03-320-000-0000-6330		44.48	LODGING FOR DIST 2 MEETING		TRAVEL & EXPENSE
	11380 KITTSON COUNTY HIGHWAY DEPTMENT		44.48	1 Transactions		
84	11002 KOLSTOE/LEIF 03-330-000-0000-6330		130.81	MEALS FOR CLASS		TRAVEL & EXPENSE
85	03-330-000-0000-6330		105.00	GAS FOR UNIT 300		TRAVEL & EXPENSE
	11002 KOLSTOE/LEIF		235.81	2 Transactions		
65	12321 LACAL EQUIPMENT 03-350-000-0000-6564		1,103.76	MOWER BLADES		EQUIPMENT REPAIR PARTS
	12321 LACAL EQUIPMENT		1,103.76	1 Transactions		
	13302 M-R SIGN CO, INC					

# Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Vendor Name	Account/Formula	Accr	Rpt Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description
							Paid On Bhf #	On Behalf of Name
83		03-350-000-0000-6551		41.39	STOP SIGN FOR GARBAGE AT RV			SIGNS
	13302	M-R SIGN CO, INC		41.39		1 Transactions		
	13498	MARCO, INC						
82		03-320-000-0000-6301		130.73	MAINTENANCE AGREEMENT 3616B023			MAINTENANCE AGREEMENT
	13498	MARCO, INC		130.73		1 Transactions		
	999999997	MATTISON/GERRY						
81		03-350-000-0000-6330		26.32	MILEAGE FIVER VALLEY TO TRF			TRAVEL & EXPENSE
	999999997	MATTISON/GERRY		26.32		1 Transactions		
	14316	NELSON EQUIPMENT OF TRF INC						
77		03-350-000-0000-6562		130.89	OIL UNIT 312 & 313			MOTOR OIL & LUBRICANTS
78		03-350-000-0000-6562		43.63	OIL UNIT 313			MOTOR OIL & LUBRICANTS
79		03-350-000-0000-6562		60.30	GREASE UNIT 312			MOTOR OIL & LUBRICANTS
80		03-350-000-0000-6562		6.70	GREASE UNIT 313			MOTOR OIL & LUBRICANTS
76		03-350-000-0000-6564		3.50	PIN UNIT 276			EQUIPMENT REPAIR PARTS
	14316	NELSON EQUIPMENT OF TRF INC		245.02		5 Transactions		
	14123	NORTHWEST BEVERAGE INC						
75		03-320-000-0000-6401		29.75	WATER			SUPPLIES
	14123	NORTHWEST BEVERAGE INC		29.75		1 Transactions		
	16067	PEMBERTON, SORLIE, RUFER & KERSHNEI						
74		03-320-000-0000-6261		2,182.30	EMPLOYEE INVESTIGATION			CONSULTING & LEGAL SERVICES
	16067	PEMBERTON, SORLIE, RUFER & KERSHNEI		2,182.30		1 Transactions		
	16027	PENNINGTON COUNTY TREASURER						
71		03-320-000-0000-6263		38.47	HOSTED EXCHANGE - JUNE			COMPUTER SERVICES
72		03-320-000-0000-6263		445.71	IT GLOBAL - JULY			COMPUTER SERVICES
	16027	PENNINGTON COUNTY TREASURER		484.18		2 Transactions		
	16348	PROBUILD						
73		03-350-000-0000-6564		11.07	PIPE HINGE FOR UNIT 294			EQUIPMENT REPAIR PARTS
	16348	PROBUILD		11.07		1 Transactions		
	19338	STEIGER MFG. CO.						
70		03-350-000-0000-6564		147.81	PLATE FOR UNIT 312 & 313			EQUIPMENT REPAIR PARTS
	19338	STEIGER MFG. CO.		147.81		1 Transactions		

# Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 12

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
69	20027 THE TIMES 03-320-000-0000-6232		149.41	AD FOR SAP 57-603-036		ADVERTISING
	20027 THE TIMES		149.41	1 Transactions		
68	20075 THIEF RIVER GLASS CO 03-350-000-0000-6564		335.41	TINTED LAMINATE UNIT 202		EQUIPMENT REPAIR PARTS
	20075 THIEF RIVER GLASS CO		335.41	1 Transactions		
66	26301 ZIEGLER, INC. 03-350-000-0000-6564		111.97	SHOCK ABSORB UNIT 208		EQUIPMENT REPAIR PARTS
67	03-350-000-0000-6564		363.54	BOLT, NUT, WASHER, EDGE UNIT		EQUIPMENT REPAIR PARTS
	26301 ZIEGLER, INC.		475.51	2 Transactions		
3 Fund Total:			12,283.35	Road & Bridge	21 Vendors	30 Transactions

# Pennington County Financial System



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32 Solid Waste Facility

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
13 18314 RAINY LAKE OIL 32-390-000-0000-6262		300.00	USED OIL FILTERS	6925 OTHER SERVICES-SCORE ACCOUNT
18314 RAINY LAKE OIL		300.00	1 Transactions	
32 Fund Total:		300.00	Solid Waste Facility	1 Vendors 1 Transactions

# Pennington County Financial System



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60 Capital Improvement Spec

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
2337 BKV GROUP INC				
10 60-460-000-0000-6801		2,059.12	FACILITY UPDATE PLANNING	34842 MISCELLANEOUS EXPENSE
2337 BKV GROUP INC		2,059.12	1 Transactions	
60 Fund Total:		2,059.12	Capital Improvement Special Re	1 Vendors 1 Transactions
Final Total:		60,732.63	84 Vendors	159 Transactions

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	46,090.16	County Revenue	
	3	12,283.35	Road & Bridge	
	32	300.00	Solid Waste Facility	
	60	2,059.12	Capital Improvement Special Re	
	All Funds	60,732.63	Total	Approved by, .....
				.....
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7/22/14 11:52AM

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
1	20306 THODE/KEITH 03-330-000-0000-6330		11.62	MEAL - BEMIDJI	060914 TRAVEL & EXPENSE
	20306 THODE/KEITH		11.62	1 Transactions	
3 Fund Total:			11.62	Road & Bridge	1 Vendors 1 Transactions
Final Total:			11.62	1 Vendors	1 Transactions

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	3	11.62	Road & Bridge
All Funds		11.62	Total

Approved by, .....

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