

Pennington County Human Service Committee Meeting Agenda

November 18, 2014

12:00 pm

Section A

Members Present:

_____ Cody Hempel _____ Don Jensen _____ Darryl Tveitbakk
_____ Neil Peterson _____ County Attorney _____ Oliver Swanson

- I. Reading of October 21, 2014 Meeting Minutes
- II. Personnel
 - A. Social Worker; new hire
 - B. Office Support Specialist; filling of vacancy
- III. General
 - A. County Board designation for Common Entry Point
 - B. HCBS 5% rate increase
 - C. Umbrella Tree: Supervised Visitation Contract
 - D. Equifax Employment Verification service
 - E. Out of home cost report
 - F. Month's end Cash Balance

Section B

- I. Special Case Situations (Social Services)
- II. Income Maintenance Update
- III. Special Case Situations (Income Maintenance)
- IV. Payment of Bills

Section C

- I. Dates of upcoming Committee Meetings:

12/16/2014	01/20/2015	02/17/2015
12:00 pm	12:00 pm	12:00 pm

SECTION A

The regular meeting of the Pennington County Human Service Committee was held at 7:00 pm, October 21, 2014 at Pennington County Human Services.

COMMITTEE MEMBERS PRESENT:

Don Jensen
Darryl Tveitbakk
Oliver Swanson
Cody Hempel

STAFF MEMBERS PRESENT:

Ken Yutrzenka
Julie Sjostrand
Kathleen Herring

- I. MINUTES: The September 16, 2014 Human Service Committee meeting minutes were read. A recommendation was made to forward the minutes, as presented, to the Consent Agenda.

- II. PERSONNEL:
 - A. Collin Lundborg, Social Worker, tendered his resignation effective 09/24/2014. A recommendation accepting his resignation was forwarded to the consent Agenda.
 - B. Yvonne Bergerson, Office Support Specialist, tendered her resignation effective 09/12/2014. A recommendation accepting her resignation was forwarded to the Consent Agenda.
 - C. Alia Cota has been hired to fill a Child Protection Social Worker vacancy. Ms. Cota is scheduled to start work on 09/23/2014. A recommendation was made to forward this action to the Consent Agenda.
 - D. The Social Service Supervisor and Director presented a recommendation for Alissa Jones, Social Worker, to be moved from probationary to permanent status effective upon County Board approval. Committee members recommended this action be forwarded to the Consent Agenda.
 - E. Committee members were updated on efforts and challenges of filling the remaining vacant Social Worker positions. Administrative staff is contemplating bringing on interns as a means of addressing staffing shortages and to evaluate for potential hire.

- III. GENERAL:
 - A. Committee members were informed of recent discussions with Sanford Health concerning the Comprehensive Mental Health Purchase of Service contract. This agency has been contemplating fully bringing Mental Health-Targeted Case Management back in-house. Doing so may affect other contract components; however, it is believed it is worth examining. Committee members supported further discussions between the two entities.
 - B. The MSHO/MSO+ Care Coordination service contract with Medica Health Plan was presented for consideration. Under this contract, our agency would provide care coordination for eligible individuals. Medica would reimburse the agency on an established PM/PM basis. Administrative staff believes that the agency would be able to take on this contract and perform the requirements therein. Upon conclusion of the presentation recommendation was made to forward this item to the Consent Agenda.
 - C. The Director presented an amendment to the Access Transportation contract with Tri-Valley Opportunity Council to reference a decrease in the per-mile rate to the level of allowable MA reimbursement. Recommendation was made to forward this item to the Consent Agenda.
 - D. The Director presented an updated Pennington County Pre-Petition Screening Team roster of authorized screeners for approval. Recommendation was made to forward this item to the Consent Agenda.
 - E. The out-of-home cost report for September 2014 was presented for discussion
 - F. Month's end cash balance for September 2014 stands at \$1,236,816.55.

Section B

- I. No Social Service cases were presented for special case consideration.

- II. Kathleen Herring presented the current crisis assistance activity report. Kathleen also reported the end of month Income Maintenance open case count for September remains at 1,677.
- III. No Income Maintenance cases were presented for Special Case consideration.
- IV. A listing of bills presented for payment was reviewed. Recommendation for payment of the bills was forwarded to the Consent Agenda

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: November 18, 2014 at 12:00pm.

**Pennington County Human Services
Income Maintenance Unit
Active Cases by Program
Oct-14**

Cash	# Cases	## in HH	# Adults	# Children	
MFIP	34	88	27	61	Minnesota Family Investment Program
DWP	8	25	9	16	Diversionary Work Program
WB	6	14	8	6	Work Benefit Program
GA	47	48	48	0	General Assistance
GRH	62	62	62	0	Group Residential Housing
MSA	70	70	70	0	Minnesota Supplement Aid
EA	2	9	3	6	Emergency Assistance
EGA	0	0	0	0	Emergency General Assistance
TOTAL	229	316	227	89	

Food					
SNAP	499	968	594	374	Supplemental Nutrition Assistance Program
TOTAL	499				

Health Care					
MA	1,027	1,651	900	751	Medical Assistance
IMD	9	9	9	0	Institute for Mental Disease
QMB	282	283	282	1	Qualified Medicare Beneficiary (Medicare Savings Program)
SLMB	68	72	72	0	Service Limited Medicare Beneficiary (Medicare Savings Program)
QI-1	13	14	14	0	QI-1 (Medicare Savings Program)
IMA	146	---	---	---	Interim Medical Assistance
MNsure	324	---	---	---	Medical Assistance in MNsure (as of 11/14/2014)
TOTAL	1,869	2,029	1,277	752	

Stand-Alone Health Care				
MA	997	1,775	1,131	644

TOTAL ACTIVE PROGRAMS:	2,597
TOTAL ACTIVE CASES:	1,703

Pennington County Human Services
Emergency Assistance/Emergency General Assistance
Emergency Requests Related to Potential Evictions/Housing and Utilities
Date: October 17 - November 11, 2014

Approvals

Eligibility Worker	File Date	Case	Request	Employment Status	Number of Children	Amount and Purpose	Agency Action	Date of Action
TOTAL						EA	\$0.00	
						EGA	\$0.00	

Denials

X157503	10/9/2014	2108144	unknown	employed	0	unknown	Denied. No emergency.	11/3/2014
X157503	10/9/2014	554122	unknown	unemployed	0	unknown	Denied. No emergency.	11/10/2014
X157503	10/6/2014	312699	unknown	unemployed	0	unknown	Denied. No emergency.	11/7/2014
X157540	11/3/2014	1042891	unknown	unemployed	0	unknown	Denied. No emergency.	11/3/2014

Expense	January 2014	February 2014	March 2014	April 2014	May 2014	June 2014	July 2014	August 2014	September 2014	October 2014	November 2014	December 2014	YTD	2013	Change
Foster Care	\$ 21,085.23	\$ 19,153.04	\$ 18,768.43	\$ 20,586.04	\$ 17,938.56	\$ 19,737.61	\$ 19,356.77	\$ 19,713.38	\$ 19,022.30	\$ 16,842.50	\$ -	\$ -	\$ 192,203.86	\$164,157.98	17.1%
Rule 4	\$ 12,265.48	\$ 11,045.17	\$ 9,854.04	\$ 10,909.83	\$ 12,463.50	\$ 12,878.95	\$ 13,758.77	\$ 15,167.99	\$ 11,328.65	\$ 10,900.68	\$ -	\$ -	\$ 120,573.06	\$95,654.26	26.1%
Rule 8	\$ 12,236.01	\$ 12,236.01	\$ 10,363.88	\$ 18,144.01	\$ 18,171.30	\$ 20,704.79	\$ 21,951.30	\$ 22,002.48	\$ 29,274.33	\$ 6,330.00	\$ -	\$ -	\$ 171,414.11	\$118,845.94	44.2%
Rule 5	\$ 9,105.00	\$ 5,943.50	\$ 11,985.60	\$ 14,026.06	\$ 7,132.20	\$ 6,894.46	\$ -	\$ 950.96	\$ -	\$ 8,160.31	\$ -	\$ -	\$ 64,198.09	\$86,313.66	-25.6%
Corrections	\$ 18,999.00	\$ 26,938.72	\$ 17,815.99	\$ 29,507.00	\$ 21,869.00	\$ 21,540.00	\$ 29,349.18	\$ 40,572.00	\$ 43,674.24	\$ 47,696.90	\$ -	\$ -	\$ 297,962.03	\$459,978.40	-35.2%
Totals	\$ 73,690.72	\$ 75,316.44	\$ 68,787.94	\$ 93,172.94	\$ 77,574.56	\$ 81,755.81	\$ 84,416.02	\$ 98,406.81	\$ 103,299.52	\$ 89,930.39	\$ -	\$ -	\$ 846,351.15	\$ 924,950.24	-8.5%

Revenue															
Reimburse	\$ 6,241.51	\$ 1,637.24	\$ 1,685.36	\$ 1,607.69	\$ 5,342.24	\$ 2,093.21	\$ 1,730.10	\$ 3,086.15	\$ 2,230.15	\$ 2,465.98	\$ -	\$ -	\$ 28,119.63	\$39,484.82	-28.8%
MH Recovery	\$ (12.50)	\$ -	\$ 2,901.08	\$ 19,604.78	\$ 20,721.18	\$ -	\$ 30.00	\$ 6,616.00	\$ 300.22	\$ 148.00	\$ -	\$ -	\$ 50,308.76	\$10,587.50	375.2%
4E Recovery	\$ -	\$ 9,724.00	\$ -	\$ -	\$ 24,515.00	\$ -	\$ -	\$ 18,612.00	\$ -	\$ -	\$ -	\$ -	\$ 52,851.00	\$27,371.42	93.1%
Totals	\$ 6,229.01	\$ 11,361.24	\$ 4,586.44	\$ 21,212.47	\$ 50,578.42	\$ 2,093.21	\$ 1,760.10	\$ 28,314.15	\$ 2,530.37	\$ 2,613.98	\$ -	\$ -	\$ 131,279.39	\$73,057.49	79.7%

Net Expense	\$ 67,461.71	\$ 63,955.20	\$ 64,201.50	\$ 71,960.47	\$ 26,996.14	\$ 79,662.60	\$ 82,655.92	\$ 70,092.66	\$ 100,769.15	\$ 87,316.41	\$ -	\$ -	\$ 715,071.76	\$ 851,892.75	-16.1%
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2013 Totals	107112.3	65012.17	121385.15	84891.74	66,959.16	84094.08	61999.55	78355.32	78436.91	99260.12	69425.6	72961.14	\$ 989,893.24	\$ 989,893.24	0.0%
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YTD Change	\$ (39,650.59)	\$ (40,707.56)	\$ (97,891.21)	\$ (110,822.48)	\$ (150,785.50)	\$ (155,216.98)	\$ (134,560.61)	\$ (142,823.27)	\$ (120,491.03)	\$ (132,434.74)	\$ (201,860.34)	\$ (274,821.48)			
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Expense	January 2013	February 2013	March 2013	April 2013	May 2013	June 2013	July 2013	August 2013	September 2013	October 2013	November 2013	December 2013	YTD	2012	Change
Foster Care	\$14,580.10	\$15,750.21	\$15,770.46	\$16,907.45	\$14,635.55	\$15,350.79	\$14,538.65	\$17,310.06	\$18,974.30	\$20,340.41	\$20,513.32	\$21,024.89	\$205,696.19	\$207,766.51	-1.00%
Rule 4	\$8,081.08	\$3,546.40	\$13,738.60	\$4,804.07	\$17,441.46	\$9,102.59	\$7,304.37	\$8,502.84	\$11,712.31	\$11,420.54	\$9,613.48	\$9,866.16	\$115,133.90	\$39,342.16	192.60%
Rule 8	\$19,623.00	\$10,080.00	\$21,420.00	\$8,640.00	(\$1,010.31)	\$14,420.00	\$6,357.25	\$14,940.00	\$14,988.00	\$19,260.00	\$7,664.13	\$14,361.30	\$140,871.37	\$259,403.00	-45.70%
Rule 5	\$19,541.68	\$18,017.25	\$16,724.30	\$6,502.25	\$ -	\$5,305.08	(\$3,822.28)	\$3,503.28	\$4,120.46	\$16,421.64	\$3,029.75	\$ -	\$89,343.41	\$255,126.47	-65.00%
Corrections	\$50,279.08	\$57,358.19	\$56,287.72	\$51,175.61	\$45,782.20	\$52,353.44	\$41,507.57	\$40,388.97	\$31,059.67	\$33,785.95	\$38,895.75	\$29,323.00	\$528,197.15	\$436,193.94	21.10%
Totals	\$112,104.94	\$104,752.05	\$123,941.08	\$88,029.38	\$76,848.90	\$86,659.90	\$65,885.56	\$84,645.15	\$80,854.74	\$101,228.54	\$79,716.43	\$74,575.35	\$1,079,242.02	\$1,197,832.08	-9.90%

Revenue															
Reimburse	\$1,301.97	\$26,398.54	\$1,238.59	\$1,820.30	\$1,336.40	\$1,248.48	\$1,429.48	\$1,271.49	\$1,944.49	\$1,495.08	\$1,482.60	\$1,140.87	\$42,108.29	\$10,259.37	310.40%
MH Recovery	\$1,821.31	\$2,563.00	\$844.00	\$844.00	\$844.00	\$844.00	\$1,983.19	\$844.00	\$ -	\$2,299.89	\$ -	\$ -	\$12,887.39	\$65,863.36	-80.40%
4E Recovery	\$1,869.36	\$10,778.34	\$473.34	\$473.34	\$7,709.34	\$473.34	\$473.34	\$4,174.34	\$473.34	\$473.34	\$6,508.34	\$473.34	\$34,353.10	\$57,397.00	-40.10%
Totals	\$4,992.64	\$39,739.88	\$2,555.93	\$3,137.64	\$9,889.74	\$2,565.82	\$3,886.01	\$6,289.83	\$2,417.83	\$1,968.42	\$10,290.83	\$1,614.21	\$89,348.78	\$133,519.73	-33.10%

Net Expense	\$107,112.30	\$65,012.17	\$121,385.15	\$84,891.74	\$66,959.16	\$84,094.08	\$61,999.55	\$78,355.32	\$78,436.91	\$99,260.12	\$69,425.60	\$72,961.14	\$989,893.24	\$1,064,312.35	-7.00%
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2012 Totals	83237.47	68262.07	81227.92	106195.87	\$87,818.50	101287.13	73644.25	79481.99	80918.83	82223.9	139104.41	80910.01	\$983,402.34	\$1,064,312.35	-7.60%
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YTD Change	\$23,874.83	\$20,624.93	\$60,782.16	\$39,478.03	\$18,618.69	\$1,425.64	(\$10,219.06)	(\$11,345.73)	(\$13,827.65)	\$3,208.57	(\$66,470.24)	(\$74,419.11)			
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Human Service's Month End Balance

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
January	1,097,173.67	1,309,156.86	1,237,104.03	1,122,389.02	771,407.81	701,564.42	929,075.49	1,197,979.30	1,389,512.16	1,271,780.24	1,417,880.34
February	1,010,675.68	1,147,870.39	1,104,373.70	1,022,585.37	607,319.40	635,264.10	903,465.27	1,157,578.43	1,331,478.96	1,198,866.83	1,307,072.82
March	892,266.12	1,029,374.21	908,840.83	705,442.69	428,905.97	463,085.65	810,094.43	1,096,732.38	1,165,062.80	1,062,709.62	1,159,500.45
April	624,411.63	788,416.16	747,437.52	467,998.34	262,762.58	310,616.16	506,305.55	825,804.92	819,532.72	808,225.65	930,693.70
May	560,618.15	653,690.74	691,752.23	382,551.08	142,246.78	161,895.69	447,916.22	768,561.39	678,196.10	552,664.08	693,604.86
June	1,185,103.58	1,122,336.68	1,156,696.29	856,293.17	748,735.68	813,433.08	1,253,180.74	1,615,579.53	1,560,001.28	336,353.50	1,534,085.80
July	1,303,439.41	1,425,888.93	1,429,151.24	1,073,512.78	906,246.71	925,265.96	1,327,951.41	1,313,679.13	1,659,331.53	1,693,689.91	1,538,687.96
August	1,270,258.47	1,295,253.41	1,253,678.57	887,436.09	751,562.11	882,810.00	1,312,090.88	1,599,387.92	1,694,786.46	1,636,358.00	1,483,015.19
September	1,053,129.16	1,073,403.66	1,006,514.93	700,638.09	633,565.54	726,047.54	1,094,067.41	1,349,316.27	1,431,613.15	1,468,683.30	1,236,816.55
October	778,866.94	897,378.14	846,958.68	534,556.62	500,741.08	525,397.26	954,484.86	1,188,529.69	1,116,275.87	1,174,910.46	919,650.64
November	774,986.11	765,995.33	1,307,027.10	892,920.21	422,625.48	1,261,703.28	1,422,560.89	1,732,295.38	877,736.63	1,756,882.42	
December	1,317,868.82	1,415,786.24	1,320,805.76	877,663.14	907,713.54	1,119,405.06	1,377,405.92	1,588,551.10	1,485,681.91	1,678,723.86	