

Pennington County Human Service Committee Meeting Agenda

For October 21, 2014

7:00 pm

Section A

Members Present:

_____ Cody Hempel _____ Don Jensen _____ Darryl Tveitbakk
_____ Neil Peterson _____ County Attorney _____ Oliver Swanson

- I. Reading of September 16, 2014 Meeting Minutes
- II. Personnel
 - A. Social Worker resignation
 - B. Office Support Specialist resignation
 - C. Hiring update
- III. General
 - A. Comprehensive Mental Health Contract review
 - B. Medica: MSHO/MSC+ delegation contract
 - C. Rural Transportation Contract amendment
 - D. Pre-Petition Screening Team: Re-authorization
 - D. Out of home cost report
 - C. Month's end Cash Balance

Section B

- I. Special Case Situations (Social Services)
- II. Income Maintenance Update
- III. Special Case Situations (Income Maintenance)
- IV. Payment of Bills

Section C

- I. Dates of upcoming Committee Meetings:

11/18/2014	12/16/2014	01/20/2014
12:00 pm	12:00 pm	12:00 pm

SECTION A

The regular meeting of the Pennington County Human Service Committee was held at 7:00 pm, September 16, 2014 at Pennington County Human Services.

COMMITTEE MEMBERS PRESENT:

Don Jensen
Oliver Swanson
Cody Hempel

STAFF MEMBERS PRESENT:

Ken Yutrzenka
Kathleen Herring

- I. MINUTES: The August 19, 2014 Human Service Committee meeting minutes were read. A recommendation was made to forward the minutes, as presented, to the Consent Agenda.

- II. PERSONNEL:
 - A. Committee members were provided an update of activities toward filling of open Social Worker positions and for the vacant Office Support Specialist position.
 - B. Discussion was held regarding a proposal to modify job responsibilities for a current employee to include a limited amount of IT support. Upon completion of discussion, committee members recommended this item be forwarded to the Personnel Committee for further consideration.

- III. GENERAL:
 - A. The Director presented information on the legislatively mandated rate increase for Continuing Care Services and its implication for the agency. The 2014 Minnesota Legislature authorized a 5% rate increase, effective 07/01/2014 for continuing care providers. The 5% increase also applies to Case Management services provided by the agency for certain Home and Community-Based Waiver programs. The Director shared information on how other counties are planning to address this requirement and recommends our agency follow the same process.
 - B. The purchase and installation of GPS units for agency vehicles was presented for discussion. The Director informed committee members that he sought input from the County Engineer regarding which device best meets the agency's needs. The Director supports the County Board's plan for installation of these devices.
 - C. The Director informed committee members of the upcoming Northwest Council of Collaborative's annual meeting scheduled for October 15th in Crookston.
 - D. The out-of-home cost report for August 2014 was presented for discussion
 - E. Month's end cash balance for August 2014 stands at \$1,483,015.19.

Section B

- I. No Social Service cases were presented for special case consideration.

- II. Kathleen Herring presented the current crisis assistance activity report. Kathleen also reported that end of month Income Maintenance open case count for August stands at 1,677.

- III. No Income Maintenance cases were presented for Special Case consideration.

- IV. A listing of bills presented for payment was reviewed. Recommendation for payment of the bills was forwarded to the Consent Agenda

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: October 21, 2014 at 7:00pm.

**Pennington County Human Services
Income Maintenance Unit
2014 Active Cases by Program**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Cash												
MFIP	30	28	26	30	32	34	36	34	36			
DWP	2	3	1	2	1	0	0	3	6			
WB	7	17	6	6	5	7	4	6	3			
GA	44	45	45	43	46	42	44	44	43			
GRH	64	58	58	59	61	65	59	59	59			
MSA	68	66	67	67	67	68	70	69	71			
EA	0	0	4	1	6	4	2	5	1			
EGA	0	0	0	4	1	0	0	0	0			
TOTAL	215	217	207	212	219	220	215	220	219	0	0	0

Food												
SNAP	539	543	556	541	542	519	512	505	487			
TOTAL	539	543	556	541	542	519	512	505	487	0	0	0

Health Care												
MA	1,115	1,101	1,097	1,095	1,095	1,089	1,079	1,079	1,048			
IMD	5	5	5	5	4	5	4	6	7			
QMB	286	284	288	289	296	293	288	289	282			
SLMB	74	71	74	78	72	73	72	72	73			
QI-1	15	15	15	15	14	16	14	13	13			
IMA	200	200	200	200	200	200	146	146	146			
MNsure	69	90	125	159	182	201	222	268	295			
TOTAL	1,764	1,766	1,804	1,841	1,863	1,877	1,825	1,873	1,864	0	0	0

Stand-Alone Health Care												
MA	1,079	1,062	1,065	1,061	1,064	1,057	1,045	1,051	1,016			

Total Active Programs												
	2,518	2,526	2,567	2,594	2,624	2,616	2,552	2,598	2,570	0	0	0

Total Active Cases												
	1,541	1,558	1,609	1,645	1,676	1,681	1,625	1,677	1,677			

Pennington County Human Services
Emergency Assistance/Emergency General Assistance
Emergency Requests Related to Potential Evictions/Housing and Utilities
Date: September 12 - October 16, 2014

Approvals								
Eligibility Worker	File Date	Case	Request	Employment Status	Number of Children	Amount and Purpose	Agency Action	Date of Action
X157209	10/10/2014	1629951	electric	1 adult - disabled; 1 adult - full time	2	\$989.24 to reconnect electric.	EA approved - \$750. Salvation Army funds used for balance of need.	10/14/2014
X157517	10/2/2014	939333	electric	full time	4	\$531.96 to avoid electric disconnect.	EA approved - \$531.96.	10/2/2014
TOTAL						EA	\$1,281.96	
						EGA	\$0.00	

Denials								
X157503	8/19/2014	488740	unknown	unemployed	0	unknown	Denied. No emergency.	9/18/2014
X157503	8/20/2014	2100908	unknown	unemployed	0	unknown	Denied. No emergency.	9/19/2014
X157503	8/26/2014	1902732	unknown	unemployed	0	unknown	Denied. No emergency.	9/25/2014
X157524	10/7/2014	1120397	electric	unemployed (under care of doctor)	1	\$405.13 to reconnect electric.	Denied. Not cost effective.	10/7/2014
X157540	10/7/2014	1593092	electric	unemployed	2	electric disconnect	Denied. Used EA within past 12 months.	10/8/2014

X157540	9/29/2014	1559458	rent	full time	5	past due rent - eviction notice	Denied. Excess income.	9/29/2014
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Human Service's Month End Balance

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
January	1,097,173.67	1,309,156.86	1,237,104.03	1,122,389.02	771,407.81	701,564.42	929,075.49	1,197,979.30	1,389,512.16	1,271,780.24	1,417,880.34
February	1,010,675.68	1,147,870.39	1,104,373.70	1,022,585.37	607,319.40	635,264.10	903,465.27	1,157,578.43	1,331,478.96	1,198,866.83	1,307,072.82
March	892,266.12	1,029,374.21	908,840.83	705,442.69	428,905.97	463,085.65	810,094.43	1,096,732.38	1,165,062.80	1,062,709.62	1,159,500.45
April	624,411.63	788,416.16	747,437.52	467,998.34	262,762.58	310,616.16	506,305.55	825,804.92	819,532.72	808,225.65	930,693.70
May	560,618.15	653,690.74	691,752.23	382,551.08	142,246.78	161,895.69	447,916.22	768,561.39	678,196.10	552,664.08	693,604.86
June	1,185,103.58	1,122,336.68	1,156,696.29	856,293.17	748,735.68	813,433.08	1,253,180.74	1,615,579.53	1,560,001.28	336,353.50	1,534,085.80
July	1,303,439.41	1,425,888.93	1,429,151.24	1,073,512.78	906,246.71	925,265.96	1,327,951.41	1,313,679.13	1,659,331.53	1,693,689.91	1,538,687.96
August	1,270,258.47	1,295,253.41	1,253,678.57	887,436.09	751,562.11	882,810.00	1,312,090.88	1,599,387.92	1,694,786.46	1,636,358.00	1,483,015.19
September	1,053,129.16	1,073,403.66	1,006,514.93	700,638.09	633,565.54	726,047.54	1,094,067.41	1,349,316.27	1,431,613.15	1,468,683.30	1,236,816.55
October	778,866.94	897,378.14	846,958.68	534,556.62	500,741.08	525,397.26	954,484.86	1,188,529.69	1,116,275.87	1,174,910.46	
November	774,986.11	765,995.33	1,307,027.10	892,920.21	422,625.48	1,261,703.28	1,422,560.89	1,732,295.38	877,736.63	1,756,882.42	
December	1,317,868.82	1,415,786.24	1,320,805.76	877,663.14	907,713.54	1,119,405.06	1,377,405.92	1,588,551.10	1,485,681.91	1,678,723.86	

Expense	January 2014	February 2014	March 2014	April 2014	May 2014	June 2014	July 2014	August 2014	September 2014	October 2014	November 2014	December 2014	YTD	2013	Change
Foster Care	\$ 21,085.23	\$ 19,153.04	\$ 18,768.43	\$ 20,586.04	\$ 17,938.56	\$ 19,737.61	\$ 19,356.77	\$ 19,713.38	\$ 19,022.30	\$ -	\$ -	\$ -	\$ 175,361.36	\$143,817.57	21.9%
Rule 4	\$ 12,265.48	\$ 11,045.17	\$ 9,854.04	\$ 10,909.83	\$ 12,463.50	\$ 12,878.95	\$ 13,758.77	\$ 15,167.99	\$ 11,328.65	\$ -	\$ -	\$ -	\$ 109,672.38	\$84,233.72	30.2%
Rule 8	\$ 12,236.01	\$ 12,236.01	\$ 10,363.88	\$ 18,144.01	\$ 18,171.30	\$ 20,704.79	\$ 21,951.30	\$ 22,002.48	\$ 29,274.33	\$ -	\$ -	\$ -	\$ 165,084.11	\$99,585.94	65.8%
Rule 5	\$ 9,105.00	\$ 5,943.50	\$ 11,985.60	\$ 14,026.06	\$ 7,132.20	\$ 6,894.46	\$ -	\$ 950.96	\$ -	\$ -	\$ -	\$ -	\$ 56,037.78	\$69,892.02	-19.8%
Corrections	\$ 18,999.00	\$ 26,938.72	\$ 17,815.99	\$ 29,507.00	\$ 21,869.00	\$ 21,540.00	\$ 29,349.18	\$ 40,572.00	\$ 43,674.24	\$ -	\$ -	\$ -	\$ 250,265.13	\$426,192.45	-41.3%
Totals	\$ 73,690.72	\$ 75,316.44	\$ 68,787.94	\$ 93,172.94	\$ 77,574.56	\$ 81,755.81	\$ 84,416.02	\$ 98,406.81	\$ 103,299.52	\$ -	\$ -	\$ -	\$ 756,420.76	\$ 823,721.70	-8.2%

Revenue															
Reimburse	\$ 6,241.51	\$ 1,637.24	\$ 1,685.36	\$ 1,607.69	\$ 5,342.24	\$ 2,093.21	\$ 1,730.10	\$ 3,086.15	\$ 2,230.15	\$ -	\$ -	\$ -	\$ 25,653.65	\$37,989.74	-32.5%
MH Recovery	\$ (12.50)	\$ -	\$ 2,901.08	\$ 19,604.78	\$ 20,721.18	\$ -	\$ 30.00	\$ 6,616.00	\$ 300.22	\$ -	\$ -	\$ -	\$ 50,160.76	\$10,587.50	373.8%
4E Recovery	\$ -	\$ 9,724.00	\$ -	\$ -	\$ 24,515.00	\$ -	\$ -	\$ 18,612.00	\$ -	\$ -	\$ -	\$ -	\$ 52,851.00	\$26,898.08	96.5%
Totals	\$ 6,229.01	\$ 11,361.24	\$ 4,586.44	\$ 21,212.47	\$ 50,578.42	\$ 2,093.21	\$ 1,760.10	\$ 28,314.15	\$ 2,530.37	\$ -	\$ -	\$ -	\$ 128,665.41	\$73,057.49	76.1%

Net Expense	\$ 67,461.71	\$ 63,955.20	\$ 64,201.50	\$ 71,960.47	\$ 26,996.14	\$ 79,662.60	\$ 82,655.92	\$ 70,092.66	\$ 100,769.15	\$ -	\$ -	\$ -	\$ 627,755.35	\$ 750,664.21	-16.4%
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2013 Totals	107112.3	65012.17	121385.15	84891.74	66,959.16	84094.08	61999.55	78355.32	78436.91	99260.12	69425.6	72961.14	\$ 989,893.24	\$ 989,893.24	0.0%
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YTD Change	\$ (39,650.59)	\$ (40,707.56)	\$ (97,891.21)	\$ (110,822.48)	\$ (150,785.50)	\$ (155,216.98)	\$ (134,560.61)	\$ (142,823.27)	\$ (120,491.03)	\$ (219,751.15)	\$ (289,176.75)	\$ (362,137.89)			
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Expense	January 2013	February 2013	March 2013	April 2013	May 2013	June 2013	July 2013	August 2013	September 2013	October 2013	November 2013	December 2013	YTD	2012	Change
Foster Care	\$14,580.10	\$15,750.21	\$15,770.46	\$16,907.45	\$14,635.55	\$15,350.79	\$14,538.65	\$17,310.06	\$18,974.30	\$20,340.41	\$20,513.32	\$21,024.89	\$205,696.19	\$207,766.51	-1.00%
Rule 4	\$8,081.08	\$3,546.40	\$13,738.60	\$4,804.07	\$17,441.46	\$9,102.59	\$7,304.37	\$8,502.84	\$11,712.31	\$11,420.54	\$9,613.48	\$9,866.16	\$115,133.90	\$39,342.16	192.60%
Rule 8	\$19,623.00	\$10,080.00	\$21,420.00	\$8,640.00	(\$1,010.31)	\$14,940.00	\$6,357.25	\$14,940.00	\$14,988.00	\$19,260.00	\$7,664.13	\$14,361.30	\$140,871.37	\$259,403.00	-45.70%
Rule 5	\$19,541.68	\$18,017.25	\$16,724.30	\$6,502.25	\$ -	\$5,305.08	(\$3,822.28)	\$3,503.28	\$4,120.46	\$16,421.64	\$3,029.75	\$ -	\$89,343.41	\$255,126.47	-65.00%
Corrections	\$50,279.08	\$57,358.19	\$56,287.72	\$51,175.61	\$45,782.20	\$52,353.44	\$41,507.57	\$40,388.97	\$31,059.67	\$33,785.95	\$38,895.75	\$29,323.00	\$528,197.15	\$436,193.94	21.10%
Totals	\$112,104.94	\$104,752.05	\$123,941.08	\$88,029.38	\$76,848.90	\$86,659.90	\$65,885.56	\$84,645.15	\$80,854.74	\$101,228.54	\$79,716.43	\$74,575.35	\$1,079,242.02	\$1,197,832.08	-9.90%

Revenue															
Reimburse	\$1,301.97	\$26,398.54	\$1,238.59	\$1,820.30	\$1,336.40	\$1,248.48	\$1,429.48	\$1,271.49	\$1,944.49	\$1,495.08	\$1,482.60	\$1,140.87	\$42,108.29	\$10,259.37	310.40%
MH Recovery	\$1,821.31	\$2,563.00	\$844.00	\$844.00	\$844.00	\$844.00	\$1,983.19	\$844.00	\$ -	\$2,299.89	\$ -	\$ -	\$12,887.39	\$65,863.36	-80.40%
4E Recovery	\$1,869.36	\$10,778.34	\$473.34	\$473.34	\$7,709.34	\$473.34	\$473.34	\$4,174.34	\$473.34	\$473.34	\$6,508.34	\$473.34	\$34,353.10	\$57,397.00	-40.10%
Totals	\$4,992.64	\$39,739.88	\$2,555.93	\$3,137.64	\$9,889.74	\$2,565.82	\$3,886.01	\$6,289.83	\$2,417.83	\$1,968.42	\$10,290.83	\$1,614.21	\$89,348.78	\$133,519.73	-33.10%

Net Expense	\$107,112.30	\$65,012.17	\$121,385.15	\$84,891.74	\$66,959.16	\$84,094.08	\$61,999.55	\$78,355.32	\$78,436.91	\$99,260.12	\$69,425.60	\$72,961.14	\$989,893.24	\$1,064,312.35	-7.00%
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2012 Totals	83237.47	68262.07	81227.92	106195.87	\$87,818.50	101287.13	73644.25	79481.99	80918.83	82223.9	139104.41	80910.01	\$983,402.34	\$1,064,312.35	-7.60%
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YTD Change	\$23,874.83	\$20,624.93	\$60,782.16	\$39,478.03	\$18,618.69	\$1,425.64	(\$10,219.06)	(\$11,345.73)	(\$13,827.65)	\$3,208.57	(\$66,470.24)	(\$74,419.11)			
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