

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
COUNTY BOARD ROOM
TUESDAY, AUGUST 25TH, 2015, 5:00 P.M.**

AGENDA- REVISED

Pledge of Allegiance

- 5:00 Ken Yutrzenka – Human Services
 - Consent Agenda
- 5:10 Pennington County SWCD
 - 2016 Budget
- 5:20 Mike Flaagan – County Engineer
 - Highway Dept. Items
- 5:30 Kelly Taggart – VIP – Update
- 5:45 NW MN Found. - Nancy Vyskocil, Lisa Peterson
- 6:00 Ken Schmalz – County Recorder
 - 2016 Budget
- 6:15 Adeline Olson – County Assessor
 - 2016 Budget
- 6:30 Al Morkrid – Motor Vehicle
 - 2016 Budget
- 6:45 Al Rogalla – County Attorney
 - 2016 Budget
- 7:00 Ray Kuznia – County Sheriff
 - 2016 Budget
- 7:30 Erik Beitel – Emergency Management Director
 - 2016 Budget

County Auditor's Items

(This agenda is subject to change)

PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, the following recommendations of the
Pennington County Human Service Committee for August 18, 2015 (detailed minutes on record)
are hereby adopted:

SECTION A

- I. To approve the July 21, 2015 Human Service Committee meeting minutes.
- II To approve the agency's personnel actions as presented.
- III. A. To amend Pennington County's Vulnerable Children and Adults Act service plan budget to account for the planned use of new child protection funding provided under MN Statutes 256M.41 by hiring an additional child protection social worker.

SECTION B

- I. To approve payment of the agency's bills

Aye Nay Chairperson Date

SECTION A

The regular meeting of the Pennington County Human Service Committee was held at 7:00 pm, July 21, 2015 at Pennington County Human Services.

COMMITTEE MEMBERS PRESENT

Darryl Tveitbakk
Don Jensen
Oliver Swanson
Cody Hempel
Neil Peterson

STAFF MEMBERS PRESENT:

Ken Yutrzenka
Kathleen Herring

- I. MINUTES: The June 16, 2015 Human Service Committee meeting minutes were read. Recommendation was made to forward the minutes to the Consent Agenda.

- II. PERSONNEL:
 - A. Tammie Blacklance, Office Support Specialist, has been promoted to one of the vacant Eligibility Worker positions effective 07/20/2015. The Director recommends and requests formal approval of this action. Being no further discussion, recommendation was made to forward this item to the Consent Agenda.
 - B. Committee members were informed of the hiring of Katherine Daniels to fill the remaining Eligibility Worker vacancy. Katherine is scheduled to begin employment on 08/10/2015. The Director recommends and requests formal approval of this hiring action. Upon conclusion of the presentation recommendation was made to forward this item to the Consent Agenda.
 - C. The Director and Financial Assistance Supervisor requested to post and hire to fill the Office Support Specialist vacancy created through promotion of Tammie Blacklance to Eligibility Worker. Upon conclusion of discussion, recommendation was made to forward this item to the Consent Agenda.

- III. GENERAL
 - A. Clayton Liend and Charity Brault representing the Occupational Development Center came before the committee to request a Supported Employment Service contract increase beginning CY2016. Based on costs of providing services, the ODC is requesting the following increases; a \$9,000.00 increase to the current \$45,000.00 annual contract cap and to increase the daily rate for work services to \$19.00/day up from the current \$16.00/day. Upon completion of the presentation, committee members indicated these requests would be taken under consideration.
 - B. The Director reviewed the 2015 Child Protection Legislative Funding being made available to all Minnesota counties. Pennington County is slated to receive \$75,000.00 less any performance holdbacks. Funds are limited to either adding child protection staff or providing additional child protective services. General consensus throughout our region is that counties will use this funding to hire additional staff. Counties will need to submit amended VCAA plans to DHS by 08/31/2015 indicating how these funds will be used.
 - C. The Director informed committee members of the recent notification received from the Department of Human Services regarding statewide fiscal sanctions for not meeting reunification and/or foster care re-entry performance standards. Pennington County's penalty share was calculated to be \$2,190.27.
 - D. The Director presented a draft Vehicle Use Policy for review. After brief discussion, committee members requested the Director to gather similar policies from other counties for comparison and to bring this item back for further consideration.
 - E. The Out-of-Home cost report through June 2015 was presented for review.
 - F. Month's end cash balance for June stands at 2015 stands at \$1,932,135.73.

Section B

- I. No Social Service cases were presented for Special Case Review.

- II. Kathleen Herring presented an updated crisis assistance activity report. Kathleen also reported the end of month Income Maintenance open case count through June stands at 1,910.
- III. No Income Maintenance cases were presented for Special Case consideration.
- IV. A listing of bills presented for payment was reviewed. Recommendation for payment of the bills was forwarded to the Consent Agenda

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: August 18, 2015 at 7:00pm.

REVENUES:

	2014 Actual	2015 Revised Budget	2016 7/15/2015
INTERGOVERNMENTAL - COUNTY			
County Appropriation	\$ 95,139	\$ 98,853	\$ 100,000
Water Plan	\$ 18,252	\$ 18,252	\$ 18,252
Wetland Conservation Act (WCA)	\$ 16,447	\$ 16,447	\$ 16,447
Shoreland	\$ 2,833	\$ 2,833	\$ 2,833
CWF Ditch Inventory - Co. Match	\$ -	\$ 3,480	\$ 3,480
CWF SSTS Upgrade Grant Projects	\$ 16,678	\$ 29,531	\$ 29,531
CWF SSTS Upgrade Grant Admin	\$ 3,790	\$ 4,233	\$ 4,042
Feedlot (\$7,500 + \$5,250 match)	\$ 6,350	\$ 12,750	\$ 12,750
SSTS Funds	\$ 18,600	\$ 18,600	\$ 18,600
AIS	\$ 1,340	\$ 30,147	\$ 21,715
	\$ 179,429	\$ 235,126	\$ 227,650
INTERGOVERNMENTAL - STATE			
BWSR Conservation Delivery	\$ 18,710	\$ 18,710	\$ 18,710
BWSR District Capacity	\$ -	\$ -	\$ 100,000
BWSR Cost-share - Regular	\$ 11,539	\$ 22,096	\$ 8,830
BWSR Cost-share - Tech. & Adm.	\$ 2,885	\$ 5,406	\$ 2,208
BWSR Buffer Funds			\$ 25,000
BWSR RIM Funds Easement Delivery	\$ 210	\$ 249	\$ 332
BWSR RIM/WRP Funds - Tech. & Adm.	\$ 6,000	\$ 6,000	\$ -
BWSR Farm Bill Assistance	\$ 21,457	\$ 45,000	\$ 45,000
BWSR FBA - Reim. Marshall/W. Polk	\$ -	\$ 1,600	\$ 3,333
MDA MAWQCP			\$ 6,000
One Watershed One Plan	\$ -	\$ 113,000	\$ -
CWF Projects - Erickson/REA/Halvorson/#30	\$ 89,839	\$ -	\$ -
CWF Admin - Erickson/REA/Halvorson/#30	\$ 6,782	\$ -	\$ -
CWF Engineering - Erickson/REA/Halvorson/#30	\$ 6,096	\$ -	\$ -
CWF Ditch Inventory	\$ 10,326	\$ 27,850	\$ 27,850
CWF Ditch Inventory SWCD Adm. & Project Dev.	\$ -	\$ 5,000	\$ 3,000
CWF 2013 SSTS Abatement Grant	\$ -	\$ 15,828	\$ -
CWF 2013 SSTS Abmt Grant Admin	\$ -	\$ 2,225	\$ -
PERA Aid	\$ 468	\$ 468	\$ 468
Observation Wells	\$ 840	\$ 1,680	\$ 1,680
TOTAL INTERGOVERNMENTAL - STATE	\$ 175,151	\$ 265,112	\$ 242,411
CHARGES FOR SERVICES	\$ 53,822	\$ 50,000	\$ 40,000
INTERGOVERNMENTAL - LOCAL (RLWD)	\$ 28,957	\$ -	\$ -
INTERGOVERNMENTAL - FEDERAL	\$ 11,790	\$ -	\$ -
MISCELLANEOUS			
Interest	\$ 2,189	\$ 2,500	\$ 2,500
Banquet Tickets	\$ 600	\$ 400	\$ 400
TOTAL MISCELLANEOUS	\$ 2,789	\$ 2,900	\$ 2,900
TOTAL REVENUES	\$ 451,938	\$ 553,138	\$ 512,961

PENNINGTON SWCD PROPOSED BUDGET - 2016

EXPENDITURES:	2014	2015	2016
PERSONNEL SERVICES:	Actual	Revised	To Co. Bd. 8/25
Employee Salaries	\$ 149,729	\$ 175,412	\$ 199,263
Employee Insurance Allowance	\$ 10,269	\$ 12,000	\$ 54,000
Supervisor Compensation	\$ 5,250	\$ 7,000	\$ 7,000
Payroll Exp. Other	\$ 145	\$ 156	\$ 219
Employer Contribution FICA/Med.	\$ 12,641	\$ 14,873	\$ 15,779
Employer Contribution PERA	\$ 10,861	\$ 13,082	\$ 14,945
Contract Services Farm Bill Assistance	\$ 21,457	\$ 47,500	\$ 50,000
TOTAL PERSONNEL SERVICES	\$ 210,352	\$ 270,023	\$ 341,206
OTHER SERVICES & CHARGES:			
Advertising	\$ 660	\$ 500	\$ 500
Bank Service Charge	\$ 139	\$ -	\$ 150
Education & Promotion	\$ 8,806	\$ 6,700	\$ 8,000
Employee Expenses	\$ 563	\$ 1,000	\$ 1,000
Equipment, Field	\$ 1,096	\$ 100	\$ 500
Employee Training	\$ 6,500	\$ 7,000	\$ 7,000
Equipment, Office	\$ 1,188	\$ 100	\$ 1,100
Fees & Dues	\$ 3,079	\$ 3,800	\$ 3,200
Miscellaneous	\$ 334	\$ 300	\$ 300
Newsletter	\$ 1,325	\$ 1,000	\$ 1,000
Phones/iPad	\$ 1,407	\$ 1,000	\$ 2,160
Postage	\$ 711	\$ 600	\$ 600
Professional Services	\$ 349	\$ 2,500	\$ 2,500
Rent	\$ 8,223	\$ 8,224	\$ 20,000
Supervisor Expense	\$ 2,252	\$ 3,000	\$ 2,500
Vehicle	\$ 2,636	\$ 3,700	\$ 3,000
WRAC Committee	\$ 600	\$ 550	\$ 550
AIS Public Awareness Exp.	\$ -	\$ 10,000	\$ 10,000
Future Building Expense	\$ -	\$ 15,000	\$ 15,000
TOTAL OTHER SERVICES & CHARGES	\$ 39,867	\$ 65,074	\$ 79,060
SUPPLIES (OFFICE & FIELD)	\$ 1,263	\$ 1,000	\$ 1,000
CAPITAL OUTLAY	\$ 2,505	\$ 9,136	\$ 26,084
PROJECT EXPENSES DISTRICT	\$ 26,782	\$ 24,000	\$ 19,200
PROJECT EXPENSE STATE			
State Cost-share Projects	\$ 11,539	\$ 22,096	\$ 8,830
State Cost-share Engineering	\$ 600	\$ -	\$ 600
One Watershed One Plan	\$ -	\$ 109,000	\$ -
Clean Water Fund - Erickson & REA	\$ 124,890	\$ -	\$ -
CWF 2013 SSTS Abatement Grant	\$ -	\$ 15,828	\$ -
TOTAL PROJECT EXP. STATE	\$ 137,029	\$ 146,924	\$ 9,430
PROJECT EXPENSE COUNTY			
Well Water Testing	\$ 330	\$ 450	\$ 450
Surface Water Monitoring	\$ 5,760	\$ 7,000	\$ 7,000
CWF SSTS Upgrade Grant Projects	\$ 19,324	\$ 29,531	\$ 29,531
TOTAL PROJECT EXP. COUNTY	\$ 25,414	\$ 36,981	\$ 36,981
TOTAL EXPENDITURES	\$ 443,211	\$ 553,138	\$ 512,961

Commission Meeting
August 25, 2015

1. Approve pickup purchase for Technician

2. Other

August 11, 2015

County of Pennington
101 Main Ave N
P.O. Box 616
Thief River Falls, MN 56701

Dear Chair Tveitbakk, Commissioners, and Mr. Olson,

The Northwest Minnesota Foundation's mission is to invest resources, facilitate collaboration and promote philanthropy to make the region a better place to live and work. For the past 29 years we have provided loans and training to new businesses as well as expanding businesses in Pennington County. Our grants have been used by nonprofits and government entities to bring about needed change. NMF also trains nonprofit managers and boards of directors and helps adults and children gain leadership skills, preparing them for future opportunities.

For many years we have concentrated on helping raise capital for our 350 component funds, knowing that keeping local dollars local is the way to assure strength for each community and organization we work with. Many times dollars have been raised or granted for programs like the Little Brothers, Little Sisters in the Thief River Falls schools. Donors also find value in giving to the long term sustainability of the entity or community they care about. They choose to endow those gifts so the earnings can provide grants each and every year.

Counties served by foundations in Southern, Southwest, and West Central's regions and the Initiative Foundation in Central Minnesota have received annual support from their counties and cities since their inception. We ask Pennington County to join them by becoming an annual supporter of NMF, helping us continue the vital work we do in the region.

We have suggested three different giving levels. Please give at the level you feel most appropriate based on the work NMF has done in Pennington County. A summary is attached, and if you would like a complete listing of the grants and loans, we would be happy to supply them.

We look forward to visiting the board of commissioners meeting on August 18th to share more, answer any questions, and hope to receive the Endowment Commitment form indicating your support for 2016. Thank you for your consideration.

Sincerely,

Nancy Vyskocil
President

Caryl Turnow
Senior Development Officer

Enclosure



2016 Endowment Commitment

Please indicate below your decision regarding support of the Northwest Minnesota Foundation in 2016 and kindly return the form in the postage paid envelope provided.

YES, we will support the Northwest Minnesota Foundation’s work in Pennington County with a contribution in 2016 of:

___ \$.10 per capita gift of \$1,400 (Average Annual ROI of 7,000%)

___ \$.25 per capita gift of \$3,500 (Average Annual ROI of 2,800%)

___ \$.50 per capita gift of \$7,000 (Average Annual ROI of 1,400%)

NO, we decline to support the Northwest Minnesota Foundation’s work in Pennington County at this time.

Name of City or County: _____

Date action taken: ____/____/____

Approved 2016 contribution amount: \$ _____

Would you like the Northwest Minnesota Foundation to send you a pledge reminder?

___ Yes, please invoice before ____/____/____, or

___ Yes, please invoice before June 30, 2016, or

___ Not necessary, we’ll send payment without an invoice

Government Official _____
Name Title

Signature _____
Date

Email address

Thank you for considering this request.

We look forward to your partnership and support in 2016.

If you have questions, please contact Caryl Turnow, Senior Development Officer

E-mail: CarylT@nwmf.org Phone 218-759-2057 Mail: 201 3rd St NW Bemidji, MN 56601

SERVICES TO PENNINGTON COUNTY

IMPACT since inception:

Grants - 222 grants & scholarships awarded totaling \$1,016,500

Business Loans - \$1,858,209

Clients include:

Occupational Development Center, Inc– TRF;

St. Hilaire Seed Company, Inc– St. Hilaire;

Thief River Linen, Inc– TRF;

Northern Pride, Inc– TRF

392 donations totaling \$678,721 were given to 10 community, scholarship, health care, community service, arts and culture, parks and recreation, and education funds benefitting Pennington County residents and visitors.

44 Leadership Development Training participants

188 STAR Youth Leadership Training participants

142 Nonprofit Management Training participants

Active Early Childhood Coalition

(TRF, since 2009) Working to ensure that every child enters school fully prepared to learn and succeed.



All gifts to NMF endowment are matched dollar for dollar by The McKnight Foundation

THANK YOU!



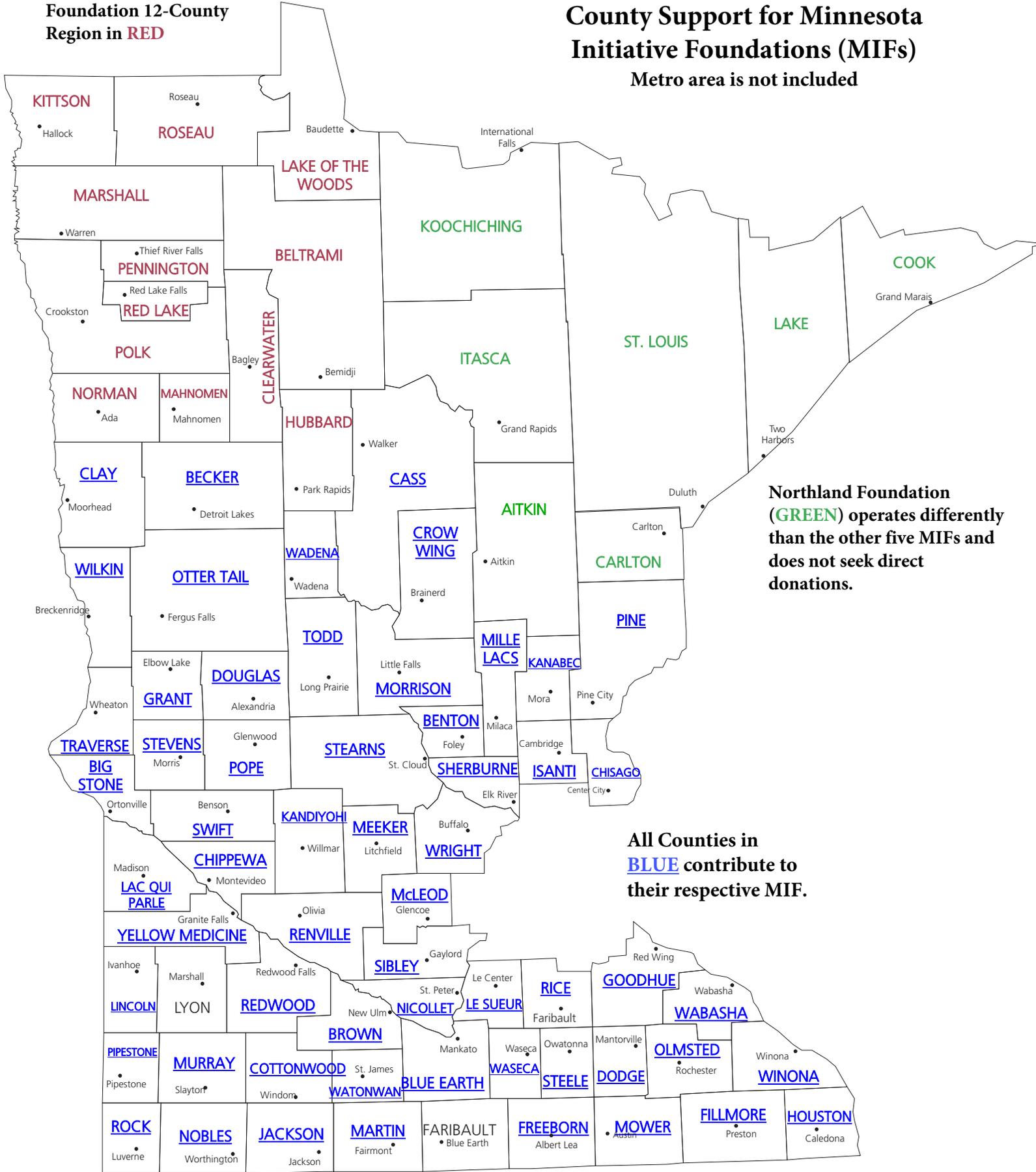
“The Cass County Board of Commissioners have unanimously supported a financial contribution to the Initiative Foundation for decades based upon their proven record to leverage resources to meet local needs.”

*Robert Yochum,
Cass County Administrator*

The Northwest Minnesota Foundation invests resources, facilitates collaboration, and promotes philanthropy to make the region a better place to live and work.

**Northwest Minnesota
Foundation 12-County
Region in RED**

**County Support for Minnesota
Initiative Foundations (MIFs)
Metro area is not included**



Northland Foundation (GREEN) operates differently than the other five MIFs and does not seek direct donations.

All Counties in BLUE contribute to their respective MIF.

**Note: Minnesota Statute - 469.191
CONTRIBUTIONS TO REGIONAL OR LOCAL ORGANIZATIONS.**

A home rule or statutory city or town described in section 368.01, subdivision 1 or 1a, may appropriate not more than \$50,000 annually out of the general revenue fund of the jurisdiction to be paid to any incorporated development society or organization of this state for promoting, advertising, improving, or developing the economic and agricultural resources of the city or town.

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, AUGUST 11TH, 2015, 9:30 A.M.

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, August 11th, 2015 at 9:30 A.M. Members present: Cody Hempel, Darryl Tveitbakk, Donald Jensen, Neil Peterson, and Oliver “Skip” Swanson. Members absent: None.

The County Board Chairman Commissioner Tveitbakk called the hearing on the Revised Tax Abatement Program for New Homes in the City of Thief River Falls to order at 9:30 A.M.

Others present: Mark Borseth, Larry Kruse, Jeff Fagerstrom, Christine Anderson, Steve Narverud, Kermit Genereux and Scott DCamp.

Thief River Falls City Administrator Larry Kruse stated that the Revised Tax Abatement Program allows for any residential property within the City of Thief River Falls meeting the requirements of the program to apply for tax abatement assistance. The Revised Tax Abatement Program would be effective July 1, 2015 and terminate on December 31, 2020. A copy of the Revised Tax Abatement Program is on file in the County Auditor Treasurer’s office.

The Chairman opened the floor for comments. It was discussed that one of the changes to the program would be that the constructed cost of the home cannot exceed \$200,000 replacing the old language of \$160,000. The other change in the program would allow the abatement to be for a maximum of seven years if there are outstanding assessments on the property. The tax abatement in this situation is applied to pay down the assessments. If there are no assessments, the abatement is for a maximum of three years as in the current program.

The hearing was closed at 9:45 A.M. and the County Board recessed until 10:00 A.M. for the regular session of the County Board meeting.

At 10:00 A.M. the meeting was called to order by Chairman Commissioner Tveitbakk and the Pledge of Allegiance was recited.

The first item of business was the Property Tax Abatement for the West River Falls Estates housing development.

Commissioner Peterson introduced the following resolution, Commissioner Hempel seconded and upon vote was unanimously carried.

RESOLUTION APPROVING PROPERTY TAX ABATEMENTS
FOR THE WEST RIVER FALLS ESTATES HOUSING DEVELOPMENT

BE IT RESOLVED by the Board of Commissioners (the “Board”) of Pennington County, Minnesota (the “County”), as follows:

1. Recitals.

(a) DW Jones (the “Developer”) has requested that the City of Thief River Falls (the “City”), the County of Pennington (the “County”) and the School Board (the “Board”) for Independent School District No. 564 (the “District) abate their respective portions of additional prospective property taxes to be generated on Lot 1 and Lot 2, Block 1 Noper’s Fourth Addition in the City of Thief River Falls (the “Property”), resulting from the construction on the Property of 104 units of market rate rental housing (the “Project”), all as further described below. The Property is currently owned by the City and to be acquired by the Developer, and it is in the process of being assigned a parcel number.

(b) The requested property tax abatement (the “Abatement”) would be for a maximum of 4 years, specifically, with respect to property taxes payable in 2018 through 2021. The portion of the Abatement attributable to the County is estimated to not exceed \$243,000, with a present value of \$205,000.

(c) Property tax abatements, such as the Abatement, are authorized under *Minnesota Statutes*, Sections 469.1812 through 469.1815 (the “Abatement Law”).

(d) On the date hereof, in accordance with the Abatement Law, a public hearing was held on the question of the Abatement, and, as required by the Abatement Law, notice of said hearing was published at least 10 days but not more than 30 days prior to the hearing.

2. Findings. The Board hereby makes the following findings:

(i) The Board expects the benefits of the Abatement to the District to at least be equal to the costs thereof.

(ii) Granting the Abatement is in the public interest because it will increase the tax base of the County and other affected taxing jurisdictions and help provide access to market rate housing for residents.

(iii) The Board expects the public benefits described in (b) above to be derived from the Abatement.

(iv) The Property is not located in a tax increment financing district.

ii) Terms of Abatement. The Abatement is hereby approved. The terms of the abatement are as follows:

(i) The Abatement shall be for a maximum of 4 years and shall apply to the taxes payable in the years 2018 through 2021, inclusive.

(ii) The Abatement shall be subject to final approval by the County of a definitive Development Agreement.

(c) The Abatement shall be for 100% of the County's share of the ad valorem property taxes generated by the Property which are attributable to the Project.

(d) The Abatement may not be modified or changed during the term set forth in (a) above, except with the prior written consent of the County.

(e) The Abatement shall be subject to all the terms and limitations of the Abatement Law.

(f) In order to be entitled to the Abatement, the Developer shall not be in default within the County, the City or the District on any of its payment obligations respecting any taxes, assessments, utility charges or other governmental impositions.

(g) All terms and conditions of the Abatement will be subject to final approval of the Development Agreement between the relevant taxing jurisdictions and the Developer.

(h) In any year, the total amount of property taxes to be abated by the County by this and any other applicable resolutions shall not exceed the greater of ten percent (10%) of the net tax capacity, or \$200,000, whichever is greater.

(i) In no event shall the combined aggregate abatement assistance, if all requested taxing jurisdictions participate, and if the Project is constructed at the maximum size envisioned, exceed \$400,000 over the 4 year term.

(j) The County Board Chair and County Auditor Treasurer are authorized to execute all documents and Development Agreements necessary to execute the Property Tax Abatement Program.

The County Board then discussed the Revised Tax Abatement Program for New Homes in the City of Thief River Falls.

Commissioner Peterson introduced the following resolution, seconded by Commissioner Hempel.

BE IT RESOLVED, that the Pennington County Board of Commissioners accept and approve the revised Tax Abatement Program Policy as follows:

Exhibit A

Revised Tax Abatement Program

The Pennington County Tax Abatement Program is based on the Tax Abatement Program established in August 2011 by the City of Thief River Falls and Pennington County. The original program will expire on December 31, 2015. The program was established in response to a request from developers for relief in establishing new plats, new lot developments, and ultimately new homes in the City of Thief River Falls.

The abatement program operates under the Tax Abatement Authority in Minnesota Statutes 469.1813 through 469.1815. The Tax Abatement Program provides for the abatement of property taxes as set by the County of Pennington County (the “taxing authority”) for a three to seven year period of time. The parameters of the program follow:

- The County of Pennington, agrees to participate in the incentive program.
- All of the property taxes for the County, including existing taxes on land, may be abated for a specific parcel(s).
- The program applies to new single-family residential construction only. New construction is defined as:
 - **Modular homes: A new modular home built after June 2015 and prior to the termination of the Tax Abatement Program qualifies provided it is placed on an approved foundation.**
 - **Manufactured homes: A new manufactured home built after June 2015 and prior to the termination of the Tax Abatement Program qualifies provided it is placed on an approved foundation.**
 - **Stick built homes. New construction for Stick Built homes is defined as any home that is built from scratch and is placed on an approved foundation. Construction must be after June 2015 and prior to the termination of the Tax Abatement Program. Stick built also pertains to a stick built home that is moved onto property within the City limits (having never been in the City limits prior to) and renovated to over 1/3 of its assessed value. The home must have an approved foundation.**
- The home must be owned by the party requesting the abatement, and the party must be the first owner of the home.

- Occupancy of the home must take place within two years of acquisition of the undeveloped real property (lot).
- The home can be built on any approved lot, anywhere within the City limits of Thief River Falls. The constructed cost of the home cannot exceed \$200,000. The cost of the lot is not included in the construction cost of the home.
- The term of the abatement may be a maximum of seven years if there are outstanding assessments on the property. The tax abatement would be applied to pay down the assessments. If the property does not have outstanding assessments, the term of the abatement may be a maximum of three years.
- The tax abatement will be provided in the form of a rebate to the property owner.
- Tax abatement payments for assessments and/or property tax reimbursement will only be provided if the property owner pays the semi-annual taxes.
- The Tax Abatement Program is only eligible for the original tax abatement applicants (property owners). The abatement does not transfer if the property is sold.

ABATEMENT REIMBURSEMENT

The homeowner is reimbursed for taxes paid to Pennington County when the home is occupied and valued after one year of occupancy and certified as such by the Thief River Falls Building Official and Pennington County Assessor's Office. The abatement of real property taxes by the taxing authorities will be for seven consecutive years if the property has outstanding assessments, and three consecutive years if there are no outstanding assessments.

PROCESS

1. The Thief River Falls Community Services Department is responsible for notifying the County and School District of properties participating in the program, and the date the real property was acquired.
2. The taxpayer pays the property taxes.
 - a. The owner submits a copy of their property tax statement and verification of payment to the Thief River Falls Community Services Office.
 - b. A statement is sent to the County for their portion of the property taxes. Included is a copy of the tax statement along with a cover letter indicating that the property owner is participating in the Tax Abatement Program, that the taxes have been paid, and that a rebate is due. The individual

rebate amount will be calculated by the County Auditor Treasurer and be based on the terms of the Tax Abatement Program. The County will send the rebate directly to the property owner or if there are outstanding City assessments the County shall pay the rebate to the City, and the City shall apply the property tax rebate to the property owners outstanding assessments, following proper notification and public hearings.

3. The program will close at the end of five years for review and consideration. The termination date is December 31, 2020.
4. The Revised Tax Abatement Program will replace the Program terminating on December 31, 2015 and is effective July 1, 2015.

There was discussion held on the maximum of seven years of abatements on homes with special assessments. Should it be that long and what is the procedure?

Upon call for vote, the resolution was unanimously carried.

Executive Director Lee Meier and Pennington County Representative Kermit Genereux gave an update on the NW MN Multi-County Housing and Redevelopment Authority (HRA) activities in Pennington County. They reviewed a breakout of levies collected through 2015 and the return on investment from the use of these levies. The HRA will continue to levy the authorized 25% of .0185% of the taxable market value for taxes payable in 2016.

Allan Morkrid, Manager of the Department of Motor Vehicle office, presented a quote for a new Canon copier from Marco for model Ir-1025 IF at a price of \$1,795.00. Parts are no longer available for the present copier. Motioned by Commissioner Jensen, seconded by Commissioner Hempel to approve the purchase of a Canon Ir-1025 IF from Marco for the Department of Motor Vehicles. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Swanson to issue a duplicate warrant for lost warrant #166366 issued to Travis Black in July of 2012 in the amount of \$22.80 without furnishing of an indemnifying bond. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Hempel to issue a duplicate warrant for lost warrant #171103 issued to Dante Steele on March 28th, 2014 in the amount of \$9.18 without furnishing of an indemnifying bond. Motion unanimously carried.

County Sheriff Ray Kuznia and Jail Administrator Susan Halvorson met to discuss co-pays charged for inmates as recommended by MEND Correctional Health Care.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen to establish the following medical co-pays for inmates replacing all other prior co-pays: Nurse Visit - \$5.00 and Provider Visit - \$5.00. The cost of services not handled in house will be billed to the inmate. Motion unanimously carried.

County Sheriff Ray Kuznia, Thief River Falls Police Chief Dick Wittenberg, Mark Westacott - Insight Technologies, Grant Nelson - Dispatch and Dean Gutzke – Law Enforcement Technology Group (LETG) met with the Board to discuss replacing the current Law Enforcement software with LETG. Due to requirements that begin in 2016, the current software will need to be updated at a cost of \$212,590 or move to the LETG software at a cost of \$223,651. Advantages of the new software is that it's web based and it will be a hosted solution. LETG would be willing to setup a three year payment plan. 911 funds would be able to be used to fund approximately \$107,205 of the project. The remainder would be split \$80,430 County and \$36,016 for the City of Thief River Falls Police Department. Sheriff Kuznia will include this in his 2016 budget. No further action was taken.

Tammy Frohlich, representing the Retired Senior Volunteer Program (RSVP), gave a report on volunteer hours by county and yearly funding. RSVP plans to start a handyman program in Pennington County and currently has three Bone Builder programs in Pennington County. The program is in its 41st year and is housed at the University of Minnesota Crookston.

Peter Nelson, Pennington County Soil and Water Conservation District, discussed an \$8,500 grant to do a Septic System Inventory on Chief's Coulee. A licensed inspector will need to do the inspections. Mr. Nelson provided a work plan that needs County Board approval. Motioned by Commissioner Hempel, seconded by Commissioner Jensen to approve the Chief's Coulee Septic System Inventory work plan as presented. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Jensen to sign the Cost Share Voucher for the Red Lake River Stabilization (SAP 57-603-36) project for the amount of \$15,975.80. Motion unanimously carried.

Assistant County Engineer Mike Stennes and Highway Accountant Lori Marquis met with the County Board. Mike Stennes provided two quotes for a dump trailer: Big Tex - \$6,799.00 and Finish Line Trailers - \$8,500.00.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel to approve the purchase of a dump trailer from Big Tex in the amount of \$6,799.00 as the lowest and best bid received. Motion unanimously carried.

It was noted that CR #55 in the City of St. Hilaire is in the process of being turned back to the City of St. Hilaire.

The following resolution was introduced by Commissioner Hempel, seconded by Commissioner Peterson and upon vote was unanimously carried.

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

Be it resolved that Pennington County enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety projects during the period from October 1, 2015 through September 30, 2016.

The Pennington County Auditor is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Pennington County and to be the fiscal agent and administer the grant.

The County Board then reviewed the 2016 Road and Bridge Budget.

County Auditor Treasurer Ken Olson reviewed the County Veterans Service Office Operational Grant Contract. The grant is for \$10,000 and will be used for transportation of veterans to the VA Hospital/Clinic and for new computer software. The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Hempel and upon vote was unanimously carried.

RESOLUTION OF PENNINGTON COUNTY

BE IT RESOLVED by Pennington County Board of Commissioners that the County enter into the attached **Grant Contract** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veterans Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Laws 2013 Chapter 142 Article 4. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Pennington County Board that Stephen Stone – County VSO, and Darryl Tveitbakk – Chairman, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

WHEREUPON the above resolution was adopted at a regular meeting of the Pennington County Board this 11th day of August, 2015.

County Auditor Treasurer Ken Olson then reviewed the 2015 Emergency Management Performance Grant between the Homeland Security and Emergency Management Division and the Pennington County Emergency Management. The grant amount is for \$30,856.

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Peterson and upon vote was unanimously carried.

BE IT RESOLVED that the Pennington County Board of Commissioners does hereby approve the Emergency Management Performance Grant 2015, Grant Agreement No. A-EMPG-2015-PENNCO-00059 and authorize the Chairman and Emergency Management Director sign the same.

Human Service Director Ken Yutrzenka and Fiscal Supervisor Scott Sommers met with the County Board to review the draft 2016 Human Services budget.

Motioned by Commissioner Peterson, seconded by Commissioner Swanson, to approve the Board minutes of the July 28th, 2015 meeting as written. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to approve payment of the Human Services warrants totaling \$136,094.13, and also the following Commissioner warrants. Motion unanimously carried.

WARRANTS	
County Revenue	\$41,057.63
Road & Bridge	\$46,766.50
Solid Waste Facility	\$ 240.00

Per diems and meal reimbursements in the amount of \$41.94 were also approved.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson to adjourn to 5:00 P.M. August 25th, 2015. Motion unanimously carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Darryl Tveitbakk, Chairman
Board of Commissioners

Jennifer
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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
73	1380 A'VIANDS LLC 01-251-000-0000-6427		2,669.79	JAIL MEALS 7-18 TO 7-24	19-1672	JAIL MEALS
75	01-251-000-0000-6403		280.89	OASIS SHOWER CLEANER	19-1759	JANITORIAL SUPPLIES - JAIL
74	01-251-000-0000-6427		2,821.13	JAIL MEALS 7-25 TO 7-31	19-1760	JAIL MEALS
	1380 A'VIANDS LLC		5,771.81	3 Transactions		
1	2323 BEAR GRAPHICS 01-101-000-0000-6401		65.75	MARRIAGE LICENSE BOOK	0722531	SUPPLIES - RECORDER
	2323 BEAR GRAPHICS		65.75	1 Transactions		
2	2322 BRUZEK/CARL 01-106-000-0000-6330		3.45	ASSESSING TRF 6/15 - 6/18		TRAVEL & EXPENSE
3	01-106-000-0000-6330		4.60	ASSESSING TRF 7/7 - 7/10		TRAVEL & EXPENSE
4	01-106-000-0000-6330		29.33	ASSESSING TRF & GOODRIDGE 7/20		TRAVEL & EXPENSE
5	01-106-000-0000-6330		1.73	ASSESSING TRF 7/29		TRAVEL & EXPENSE
6	01-106-000-0000-6330		2.88	ASSESSING TRF 8/10		TRAVEL & EXPENSE
	2322 BRUZEK/CARL		41.99	5 Transactions		
122	3002 CELLTECH COMMUNICATIONS INC 01-201-000-0000-6631		27.43	KYOCERA DURAFORCE - BK	21267	FURNITURE & EQUIPMENT
123	01-201-000-0000-6405		26.72	PHONE CASE - BK	21268	GENERAL SUPPLIES
124	01-201-000-0000-6631		53.43	KYOCERA DURAFORCE - JS	21456	FURNITURE & EQUIPMENT
125	01-201-000-0000-6405		26.72	PHONE CASE - JS	21461	GENERAL SUPPLIES
	3002 CELLTECH COMMUNICATIONS INC		134.30	4 Transactions		
171	3408 CODE 4 SERVICES LLC 01-201-000-0000-6631		803.93	KM SQUAD SETUP FOR LAPTOP	1939	FURNITURE & EQUIPMENT
	3408 CODE 4 SERVICES LLC		803.93	1 Transactions		
9	3375 CRESCENT ELECTRIC SUPPLY CO 01-800-000-0000-6300		657.83	BALLASTS & LAMPS		REPAIRS & MAINTENANCE
	3375 CRESCENT ELECTRIC SUPPLY CO		657.83	1 Transactions		
112	4313 DEPARTMENT OF MOTOR VEHICLES 01-201-000-0000-6304		11.00	LICENSE '08 TAURUS		REPAIR & MAINTENANCE - SQUADS
111	01-221-000-0000-6262		16.00	DUPLICATE TABS/XTRA PLATE		OTHER SERVICES
	4313 DEPARTMENT OF MOTOR VEHICLES		27.00	2 Transactions		
64	13483 DEPT OF CORRECTIONS FINANACIAL SEF 01-251-000-0000-6801		1,589.25	STS WAGES - JULY	293592	MISCELLANEOUS EXPENSE - JAIL

Pennington County Financial System



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
13483	DEPT OF CORRECTIONS FINANACIAL SEF		1,589.25	1 Transactions		
7	6001 FALLS DIVERSE ABILITIES CORPORATION					
	01-501-000-0000-6262		43.35	CLEAN AUDITORIUM	14649	OTHER SERVICES
8	01-501-000-0000-6262		74.70	CLEAN AUDITORIUM	14674	OTHER SERVICES
	6001 FALLS DIVERSE ABILITIES CORPORATION		118.05	2 Transactions		
	6306 FLEET DISTRIBUTING					
109	01-201-000-0000-6801		26.47	TIE STAKES- SHERIFF BOOTH FAIR	6161	MISCELLANEOUS EXPENSE
110	01-201-000-0000-6801		10.98	TARP TRAPS-SHERIFF BOOTH FAIR	6161	MISCELLANEOUS EXPENSE
	6306 FLEET DISTRIBUTING		37.45	2 Transactions		
	7339 GALAXIE AUTO SALES & TRAILER SALES					
128	01-201-000-0000-6300		97.43	FAIR TRAILER REPAIR	16807	REPAIRS & MAINTENANCE
129	01-201-000-0000-6300		7.43	WINTERIZE TRAILER	16854	REPAIRS & MAINTENANCE
	7339 GALAXIE AUTO SALES & TRAILER SALES		104.86	2 Transactions		
	7031 GARDEN VALLEY TELEPHONE					
11	01-101-000-0000-6300		85.50	LABOR FAX LINE - RECORDER	100652553	REPAIRS & MAINTENANCE
10	01-111-000-0000-6300		128.25	RESET VOICEMAIL - LABOR	100652553	REPAIRS & MAINTENANCE
	7031 GARDEN VALLEY TELEPHONE		213.75	2 Transactions		
	8331 HARDWARE HANK					
130	01-201-000-0000-6801		2.71	KEYS FOR SQUAD - JS	18159	MISCELLANEOUS EXPENSE
	8331 HARDWARE HANK		2.71	1 Transactions		
	8385 HEARTLAND PAPER CO					
126	01-220-000-0000-6403		268.26	DISINFECTANT, GLOVES, PAPER PR	174449	JANITORIAL SUPPLIES-LEC SHARE
127	01-220-000-0000-6403		201.04	GARBAGE BAGS, FLOOR CLEANER, H	174450	JANITORIAL SUPPLIES-LEC SHARE
13	01-111-000-0000-6403		440.10	BAGS, CLEANER, GLOVES, TOWELS	174453-0	JANITORIAL SUPPLIES - COURTHOUSE
12	01-111-000-0000-6403		66.74	BAGS	174454-0	JANITORIAL SUPPLIES - COURTHOUSE
14	01-800-000-0000-6403		463.83	DETERGENT, BATHCLEANER, GLOVES	174455-0	JANITORIAL SUPPLIES
15	01-800-000-0000-6403		66.74	BAGS	174456-0	JANITORIAL SUPPLIES
	8385 HEARTLAND PAPER CO		1,506.71	6 Transactions		
	8335 HENRY'S FOODS INC					
71	01-259-000-0000-6405		813.09	CIGARETTES, CHEW CHIPS, CANDY	4793482	GENERAL SUPPLIES - CANTEEN
	8335 HENRY'S FOODS INC		813.09	1 Transactions		
	8014 HUGOS #7					

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
16	01-003-000-0000-6330		13.86	FOOD FOR MEETING		TRAVEL & EXPENSE
	8014 HUGOS #7		13.86		1 Transactions	
17	9312 I.E.D.C.					
	01-799-000-0000-6241		385.00	IEDC MEMBERSHIP DUES		DUES
	9312 I.E.D.C.		385.00		1 Transactions	
	9017 INSIGHT TECHNOLOGIES					
149	01-003-000-0000-6210		60.00	HOSTED EXCHANGE - AUG COMMISSI	775994	E-MAIL SERVICES
150	01-041-000-0000-6210		12.00	HOSTED EXCHANGE - AUG AUD/TREA	775994	E-MAIL SERVICES
151	01-070-000-0000-6210		36.00	HOSTED EXCHANGE - AUG ICN	775994	E-MAIL SERVICES
152	01-070-000-0000-6210		36.00	HOSTED EXCHANGE - AUG WELFARE	775994	E-MAIL SERVICES
153	01-091-000-0000-6210		12.00	HOSTED EXCHANGE - AUG ATTY	775994	E-MAIL SERVICES
154	01-121-000-0000-6210		12.00	HOSTED EXCHANGE - AUG VET SERV	775994	E-MAIL SERVICES
155	01-201-000-0000-6210		24.00	HOSTED EXCHANGE - AUG SHERIFF	775994	E-MAIL SERVICES
156	01-290-000-0000-6210		12.00	HOSTED EXCHANGE - AUG EMER MGM	775994	E-MAIL SERVICES
157	01-799-000-0000-6210		12.00	HOSTED EXCHANGE - AUG ECON DEV	775994	E-MAIL SERVICES
135	01-041-000-0000-6210		222.86	IT GLOBAL SEPTEMBER - AUD/TREA	776161	E-MAIL SERVICES
136	01-070-000-0000-6263		445.71	IT GLOBAL SEPTEMBER - HWY	776161	COMPUTER SERVICES - DP
137	01-070-000-0000-6263		297.14	IT GLOBAL SEPTEMBER - ICN	776161	COMPUTER SERVICES - DP
138	01-070-000-0000-6263		891.43	IT GLOBAL SEPTEMBER - WELFARE	776161	COMPUTER SERVICES - DP
139	01-070-000-0000-6263		49.52	IT GLOBAL SEPTEMBER - DATA	776161	COMPUTER SERVICES - DP
140	01-070-000-0000-6263		140.00	IT GLOBAL SEPTEMBER - DATA	776161	COMPUTER SERVICES - DP
141	01-091-000-0000-6300		99.05	IT GLOBAL SEPTEMBER - ATTORNEY	776161	REPAIRS & MAINTENANCE
142	01-101-000-0000-6300		123.81	IT GLOBAL SEPTEMBER - RECORDER	776161	REPAIRS & MAINTENANCE
143	01-106-000-0000-6300		74.29	IT GLOBAL SEPTEMBER - ASSESSOR	776161	REPAIRS & MAINTENANCE
144	01-121-000-0000-6300		49.52	IT GLOBAL SEPTEMBER - VET SERV	776161	Repairs & Maintenance
145	01-132-000-0000-6300		148.57	IT GLOBAL SEPTEMBER - MV	776161	REPAIRS & MAINTENANCE
146	01-270-000-0000-6300		24.77	IT GLOBAL SEPTEMBER - CRIME VI	776161	REPAIRS & MAINTENANCE
147	01-290-000-0000-6300		49.52	IT GLOBAL SEPTEMBER - EMER MGM	776161	Repairs & Maintenance
148	01-601-000-0000-6300		123.81	IT GLOBAL SEPTEMBER - EXTENSIO	776161	REPAIRS & MAINTENANCE
114	01-201-000-0000-6631		434.00	FACTORY INSTALL BROADBANKD/DO	776517	FURNITURE & EQUIPMENT
	9017 INSIGHT TECHNOLOGIES		3,390.00		24 Transactions	
	9001 INTER COUNTY NURSING					
76	01-251-000-0000-6255		1,437.50	28.75 NURSE HOURS	1010	MEDICAL - LOCAL
77	01-251-000-0000-6255		95.00	19 MANTOUX TESTS	1010	MEDICAL - LOCAL
	9001 INTER COUNTY NURSING		1,532.50		2 Transactions	
	9025 ITS AUTO CENTER					

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121	01-201-000-0000-6304		18.50	#11 FLAT REPAIR	31586	REPAIR & MAINTENANCE - SQUADS
	9025 ITS AUTO CENTER		18.50	1 Transactions		
115	12037 LEE PLUMBING & HEATING		34.85	REPAIR TOILET/DISPATCH	69110	REPAIRS & MAINTENANCE
	12037 LEE PLUMBING & HEATING		34.85	1 Transactions		
18	14378 LEXISNEXIS MATTHEW BENDER		126.23	MN FAMILY LAW PRACTICE	7246111X	SUBSCRIPTIONS - LAW LIBRARY
19	01-016-000-0000-6242		163.80	MN NO FAULT AUTO	73642290	SUBSCRIPTIONS - LAW LIBRARY
	14378 LEXISNEXIS MATTHEW BENDER		290.03	2 Transactions		
20	13498 MARCO, INC		407.10	EQ238936 MAINTENANCE AGREEMENT		MAINTENANCE AGREEMENT
	13498 MARCO, INC		407.10	1 Transactions		
131	13528 MARCO, INC		434.36	CANON COPIER - AUGUST	285197307	SUPPLIES
	13528 MARCO, INC		434.36	1 Transactions		
106	14033 NORTHERN STATE BANK		14.33	INSECT SPRAY - 911 TOWER		MISCELLANEOUS EXPENSE-E911
107	01-223-000-0000-6801		3.00	INMATE PRESCRIPTION		MEDICAL - LOCAL
100	01-251-000-0000-6255		7.26	MEALS - TRANSPORT		TRAVEL & EXPENSE
101	01-251-000-0000-6330		8.47	MEALS - TRANSPORT		TRAVEL & EXPENSE
102	01-251-000-0000-6330		7.45	MEALS - TRANSPORT		TRAVEL & EXPENSE
103	01-251-000-0000-6330		8.66	MEALS - TRANSPORT		TRAVEL & EXPENSE
104	01-251-000-0000-6330		15.01	MEALS - TRANSPORT		TRAVEL & EXPENSE
105	01-251-000-0000-6330		6.60	MEALS - TRANSPORT		TRAVEL & EXPENSE
108	01-251-000-0000-6420		36.00	IRENE BERGERSON TAILORING - MW		JAILER UNIFORMS
	14033 NORTHERN STATE BANK		106.78	9 Transactions		
113	15323 OFFICE DEPOT		41.95	4 PORT USB PORTS/DISPATCH, CD	77951361600	GENERAL SUPPLIES
21	01-220-000-0000-6405		4.65	STYLUS - "SKIP"	783243841001	SUPPLIES - BOARD
22	01-003-000-0000-6401		5.45	CD/DVD SLEEVES	783243842001	SUPPLIES
23	01-091-000-0000-6401		89.99	BOARD, MARKER, ALUM-FRAME	783995040001	SUPPLIES
24	01-799-000-0000-6401		6.18	HOLDER, CD BUS, POLY	783995040001	SUPPLIES
25	01-799-000-0000-6631		97.99	KEYBOARD	783995040001	FURNITURE & EQUIPMENT
26	01-801-000-0000-6401		17.07	TAPE	783995180001	SUPPLIES-UNALLOCATED

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Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
27	01-801-000-0000-6401			6.14	PENS, SHARPIES	783995180001	SUPPLIES-UNALLOCATED
28	01-041-000-0000-6401			10.39	WALLET, EXP, 5.25 LTR, BK	783995181001	SUPPLIES - AUDITOR
29	01-106-000-0000-6401			42.06	INK	784680694001	SUPPLIES
30	01-801-000-0000-6401			7.96	MARKER, SHARPIE	784680694001	SUPPLIES-UNALLOCATED
31	01-801-000-0000-6401			4.21	PAD, POST-ITS	784680694001	SUPPLIES-UNALLOCATED
32	01-801-000-0000-6401			10.50	STAPLES	784680860001	SUPPLIES-UNALLOCATED
15323	OFFICE DEPOT			344.54			13 Transactions
15302	OLSON/ADELINE						
36	01-106-000-0000-6241			20.00	REGION 8 DUES		DUES - ASSESSOR
33	01-106-000-0000-6330			50.60	MILEAGE - MEETING CROOKSTON		TRAVEL & EXPENSE
34	01-106-000-0000-6330			19.55	MILEAGE - ENBRIDGE MTG PLUMMER		TRAVEL & EXPENSE
35	01-106-000-0000-6330			69.00	MILEAGE - REGION 8 MTG MAHNOME		TRAVEL & EXPENSE
15302	OLSON/ADELINE			159.15			4 Transactions
16067	PEMBERTON, SORLIE, RUFER & KERSHNEI						
37	01-091-000-0000-6261			6,237.01	CONSULTING	35	CONSULTING & LEGAL SERVICES-ATTORI
16067	PEMBERTON, SORLIE, RUFER & KERSHNEI			6,237.01			1 Transactions
16314	PENNINGTON FAST LUBE						
117	01-201-000-0000-6304			79.24	#6 REPLACE RESISTOR	30194	REPAIR & MAINTENANCE - SQUADS
118	01-201-000-0000-6304			133.27	#6 INSTALL BATTERY	30214	REPAIR & MAINTENANCE - SQUADS
116	01-201-000-0000-6304			309.44	#4 FRONT BRAKE PADS & ROTORS	30216	REPAIR & MAINTENANCE - SQUADS
119	01-201-000-0000-6304			78.80	#6 BLOWER MOTOR	30259	REPAIR & MAINTENANCE - SQUADS
120	01-201-000-0000-6304			228.19	TRANSPORT BRAKE ROTORS & WIPER	30334	REPAIR & MAINTENANCE - SQUADS
16314	PENNINGTON FAST LUBE			828.94			5 Transactions
16300	PIZZA CORNER INC						
72	01-259-000-0000-6405			85.00	17 PIZZAS	1090421	GENERAL SUPPLIES - CANTEEN
16300	PIZZA CORNER INC			85.00			1 Transactions
18044	ROGALLA/ALAN G						
41	01-091-000-0000-6330			68.97	MILEAGE - GF MEETING		TRAVEL & EXPENSE
42	01-091-000-0000-6330			225.29	MILEAGE - BAGLEY		TRAVEL & EXPENSE
40	01-091-000-0000-6801			9.00	DEATH CERTIFICATE		MISCELLANEOUS EXPENSE
18044	ROGALLA/ALAN G			303.26			3 Transactions
999999997	ROLLAND OFFICE FURNITURE						
66	01-251-000-0000-6255			270.00	MEDICAL ROOM CHAIR	26	MEDICAL - LOCAL

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
999999997	ROLLAND OFFICE FURNITURE		270.00		1 Transactions	
38	18319 RT VISION, INC. 01-070-000-0000-6263		4,135.00	ANNUAL TIMECARD-BASIC '15-'16	12107	COMPUTER SERVICES - DP
	18319 RT VISION, INC.		4,135.00		1 Transactions	
43	19326 SATHER LAW LTD 01-011-000-0000-6261		343.60	ATTY FEES 57-PR-15-524		COURT APPOINTED ATTORNEYS
44	01-011-000-0000-6261		755.40	ATTY FEES 57-PR-15-329		COURT APPOINTED ATTORNEYS
	19326 SATHER LAW LTD		1,099.00		2 Transactions	
65	19356 SAYLOR DDS/BENJAMIN A 01-251-000-0000-6255		160.00	DENTIST 15-291	073015	MEDICAL - LOCAL
	19356 SAYLOR DDS/BENJAMIN A		160.00		1 Transactions	
133	19306 SEARS 01-091-000-0000-6631		175.05	FRIDGE		FURNITURE & EQUIPMENT - ATTORNEY
132	01-111-000-0000-6300		18.71	PARTS		REPAIRS & MAINTENANCE
	19306 SEARS		193.76		2 Transactions	
158	19413 STONE/STEVE 01-121-000-0000-6330		70.47	6 PIZZAS - GROUP MEETING		TRAVEL & EXPENSE
159	01-121-000-0000-6330		5.50	POP - PTSO GROUP MEETING		TRAVEL & EXPENSE
160	01-121-000-0000-6330		146.16	MILEAGE - FARGO MTG		TRAVEL & EXPENSE
161	01-121-000-0000-6330		61.39	5 PIZZAS GROUP MEETING		TRAVEL & EXPENSE
162	01-121-000-0000-6330		3.50	POP GROUP MEETING		TRAVEL & EXPENSE
163	01-121-000-0000-6330		95.58	6 PIZZAS GROUP MEETING		TRAVEL & EXPENSE
164	01-121-000-0000-6330		5.50	POP PTSO GROUP MEETING		TRAVEL & EXPENSE
165	01-121-000-0000-6330		84.88	7 PIZZAS GROUP MEETING		TRAVEL & EXPENSE
166	01-121-000-0000-6330		6.50	POP PTSO GROUP MEETING		TRAVEL & EXPENSE
167	01-121-000-0000-6330		145.15	MILEAGE - FARGO		TRAVEL & EXPENSE
168	01-121-000-0000-6330		20.00	MEAL - FARGO		TRAVEL & EXPENSE
169	01-121-000-0000-6330		61.39	5 PIZZAS - GROUP MEETING		TRAVEL & EXPENSE
170	01-121-000-0000-6330		3.50	POP PTSO GROUP MEETING		TRAVEL & EXPENSE
	19413 STONE/STEVE		709.52		13 Transactions	
45	20027 THE TIMES 01-106-000-0000-6401		528.50	WHITE & GOLD FIELD CARDS		SUPPLIES
134	01-091-000-0000-6401		26.72	ENVELOPES	8737	SUPPLIES

Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
20027	THE TIMES		555.22		2 Transactions	
20047	THRIFTY WHITE PHARMACY					
51	01-251-000-0000-6255		21.57	PRESCRIPTION 15-279	24197	MEDICAL - LOCAL
52	01-251-000-0000-6255		437.36	PRESCRIPTION 15-293	28518	MEDICAL - LOCAL
53	01-251-000-0000-6255		56.64	PRESCRIPTION 15-213	28581	MEDICAL - LOCAL
54	01-251-000-0000-6255		105.81	PRESCRIPTION 14-477	30267	MEDICAL - LOCAL
63	01-251-000-0000-6255		49.84	STOCK SUPPLY - JULY	40109	MEDICAL - LOCAL
55	01-251-000-0000-6255		50.28	PRESCRIPTION 15-262	56907	MEDICAL - LOCAL
57	01-251-000-0000-6255		5.69	PRESCRIPTION 15-187	58308	MEDICAL - LOCAL
56	01-251-000-0000-6255		93.16	PRESCRIPTION 15-271	59462	MEDICAL - LOCAL
58	01-251-000-0000-6256		39.15	PRESCRIPTION 15-180	59507	MEDICAL - REIMBURSED
59	01-251-000-0000-6255		634.61	PRESCRIPTION 15-230	59718	MEDICAL - LOCAL
60	01-251-000-0000-6256		64.44	PRESCRIPTION 15-204	59802	MEDICAL - REIMBURSED
61	01-251-000-0000-6256		29.47	PRESCRIPTION 15-258	59827	MEDICAL - REIMBURSED
62	01-251-000-0000-6255		7.29	PRESCRIPTION 15-291	59895	MEDICAL - LOCAL
20047	THRIFTY WHITE PHARMACY		1,595.31		13 Transactions	
20358	TOTALFUNDS BY HASLER					
46	01-801-000-0000-6209		3,000.00	POSTAGE		POSTAGE
20358	TOTALFUNDS BY HASLER		3,000.00		1 Transactions	
20357	TURNKEY CORRECTIONS					
67	01-259-000-0000-6405		1,303.91	VENDING & CANTEEN 7-16 TO 7-31	41511	GENERAL SUPPLIES - CANTEEN
68	01-259-000-0000-6405		309.06	42 \$5 & 8 \$10 PHONE CARDS	41512	GENERAL SUPPLIES - CANTEEN
70	01-259-000-0000-6405		19.32	INDIGENT 7-1 TO 7031	41599	GENERAL SUPPLIES - CANTEEN
69	01-259-000-0000-6405		9.96	EMAIL 7-1 TO 7-31	41642	GENERAL SUPPLIES - CANTEEN
20357	TURNKEY CORRECTIONS		1,642.25		4 Transactions	
21338	UNIVERSITY OF NORTH DAKOTA					
47	01-091-000-0000-6801		17.75	FEDEX - LAPTOP & CASE IMAGES		MISCELLANEOUS EXPENSE
21338	UNIVERSITY OF NORTH DAKOTA		17.75		1 Transactions	
23303	WEST GROUP PAYMENT CENTER					
48	01-016-000-0000-6242		736.79	JULY WESTLAW SELECT W/PACK	832273778	SUBSCRIPTIONS - LAW LIBRARY
49	01-091-000-0000-6240		454.28	JULY WESTLAW ACCESS	832283211	SUBSCRIPTIONS
50	01-016-000-0000-6242		29.39	2015 MN PRAC SERIES V11	832364660	SUBSCRIPTIONS - LAW LIBRARY
23303	WEST GROUP PAYMENT CENTER		1,220.46		3 Transactions	

1 Fund Total: 41,057.63 County Revenue 43 Vendors 148 Transactions

Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
95	3304 CHS AG SERVICES 03-350-000-0000-6553		2,663.75	SPRAY CORNERSTONE, CLASS ACT,		BRUSH & WEED CONTROL CHEMICALS
	3304 CHS AG SERVICES		2,663.75	1 Transactions		
96	3359 COMMISSIONER OF TRANSPORTATION 03-330-000-0000-6274		1,698.26	LAB TESTING		LAB TESTING
	3359 COMMISSIONER OF TRANSPORTATION		1,698.26	1 Transactions		
78	7336 GCR TIRES & SERVICE 03-350-000-0000-6564		50.00	FLAT REPAIR UNIT 242	51173	EQUIPMENT REPAIR PARTS
79	03-350-000-0000-6564		168.81	TIRE UNIT 300	51247	EQUIPMENT REPAIR PARTS
80	03-350-000-0000-6564		486.68	TIRES UNIT 305	51907	EQUIPMENT REPAIR PARTS
81	03-350-000-0000-6564		82.99	ALIGNMENT UNIT 305	52128	EQUIPMENT REPAIR PARTS
	7336 GCR TIRES & SERVICE		788.48	4 Transactions		
98	999999997 GRAND AUTO LEASING & TRAILER SALES 03-350-000-0000-6631		7,394.19	2015 BIG TEX TRAILER		FURNITURE & EQUIPMENT
	999999997 GRAND AUTO LEASING & TRAILER SALES		7,394.19	1 Transactions		
99	11307 KRUSE IN 03-350-000-0000-6560		32.59	GAS UNIT 300		GAS & DIESEL
	11307 KRUSE IN		32.59	1 Transactions		
97	13353 MARSHALL COUNTY HIGHWAY DEPARTM 03-330-000-0000-6261		10,217.54	INSPECT SAP 57603036 & 576035		CONSULTING & LEGAL SERVICES
	13353 MARSHALL COUNTY HIGHWAY DEPARTM		10,217.54	1 Transactions		
94	13351 MATHISON COMPANY 03-330-000-0000-6631		579.25	SCAN ORIG. BRIDGE FILES TO CD		FURNITURE & EQUIPMENT
	13351 MATHISON COMPANY		579.25	1 Transactions		
91	14310 NEWFOLDEN CO-OP ELEVATOR 03-350-000-0000-6553		4,875.00	SPRAY - LIBERATE		BRUSH & WEED CONTROL CHEMICALS
92	03-350-000-0000-6553		787.50	SPRAY - GARLON		BRUSH & WEED CONTROL CHEMICALS
93	03-350-000-0000-6553		6,011.25	SPRAY - ROUND UP CUSTOM, GALON		BRUSH & WEED CONTROL CHEMICALS
	14310 NEWFOLDEN CO-OP ELEVATOR		11,673.75	3 Transactions		
90	14123 NORTHWEST BEVERAGE INC 03-320-000-0000-6401		20.75	WATER		SUPPLIES

Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Vendor Name	Account/Formula	Accr	Rpt Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description
							Paid On Bhf #	On Behalf of Name
14123	NORTHWEST BEVERAGE INC			20.75		1 Transactions		
88	15323 OFFICE DEPOT	03-320-000-0000-6401		297.59	POST ITS, PENS, TONER, DRUM, P			SUPPLIES
89	15323 OFFICE DEPOT	03-320-000-0000-6401		798.43	PAPER, SHREDDER, DUSTER			SUPPLIES
	15323 OFFICE DEPOT			1,096.02		2 Transactions		
87	16343 PRAXAIR	03-350-000-0000-6556		20.31	WELDING SUPPLIES			SHOP SUPPLIES
	16343 PRAXAIR			20.31		1 Transactions		
86	18379 RDO TRUST # 80-5800	03-350-000-0000-6564		348.00	SAMPLE BOTTLES			EQUIPMENT REPAIR PARTS
	18379 RDO TRUST # 80-5800			348.00		1 Transactions		
85	19306 SEARS	03-350-000-0000-6564		6.94	LEVEL FOR SIGN TRUCK			EQUIPMENT REPAIR PARTS
	19306 SEARS			6.94		1 Transactions		
84	19297 STEAMAGIC OF TRF	03-320-000-0000-6262		395.00	CLEAN CHAIRS IN CONFERENCE ROO		8880	OTHER SERVICES
	19297 STEAMAGIC OF TRF			395.00		1 Transactions		
82	20309 TRUE NORTH STEEL	03-350-000-0000-6549		9,601.68	18", 24", 30" PIPE			CULVERTS
83	20309 TRUE NORTH STEEL	03-350-000-0000-6549		229.99	72" BAND			CULVERTS
	20309 TRUE NORTH STEEL			9,831.67		2 Transactions		
3 Fund Total:				46,766.50	Road & Bridge		15 Vendors	22 Transactions

Pennington County Financial System



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32 Solid Waste Facility

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
18314 RAINY LAKE OIL				
39 32-390-000-0000-6262		240.00	USED FILTERS - 1 FULL DRUM	10387 OTHER SERVICES-SCORE ACCOUNT
18314 RAINY LAKE OIL		240.00	1 Transactions	
32 Fund Total:		240.00	Solid Waste Facility	1 Vendors 1 Transactions
Final Total:		88,064.13	59 Vendors	171 Transactions

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	41,057.63	County Revenue
3	46,766.50	Road & Bridge
32	240.00	Solid Waste Facility
All Funds	88,064.13	Total

Approved by,

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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1	6348 FULTON/DEB 01-251-000-0000-6330		6.42	MEAL - TRANSPORT		TRAVEL & EXPENSE
2	01-251-000-0000-6330		13.08	MEAL - TRANSPORT		TRAVEL & EXPENSE
	6348 FULTON/DEB		19.50		2 Transactions	
3	6347 FULTON/JIM 01-251-000-0000-6330		6.11	MEAL - TRANSPORT		TRAVEL & EXPENSE
4	01-251-000-0000-6330		16.33	MEAL - TRANSPORT		TRAVEL & EXPENSE
	6347 FULTON/JIM		22.44		2 Transactions	
1 Fund Total:			41.94	County Revenue	2 Vendors	4 Transactions
Final Total:			41.94	2 Vendors	4 Transactions	

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	41.94	County Revenue
All Funds		41.94	Total

Approved by,

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