

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
COUNTY BOARD ROOM
TUESDAY, APRIL 14TH, 2015, 10:00 A.M.**

AGENDA - REVISED

Pledge of Allegiance

- 10:00 Howard Person – County Extension
 Dale Nelson – Mar/Kit
 - Mar/Kit landfill contract
- 10:30 Erik Beitel – Emergency Mgmt. Director
 - Updates
- 10:45 Ray Kuznia – County Sheriff
 - Personnel/Staffing
- 11:00 Mike Flaagan – County Engineer
 - Highway Dept. Items
- 11:20 Larry Kruse – TRF City Administrator
 - Arctic Cat Expansion / Abatement
- County Auditor's Items
 - Teamsters #320 contracts

(This agenda is subject to change)

April 7, 2015

Pennington County
Attn: Erik Beitel

Re: Project Status Memo
Invoice # Penn-02

Period Ending: March 31, 2015

Dear Director,

This letter is to reflect the work performed through June 30, 2014 – March 31 2015. Per billing cycle, Integrated Solutions Consulting has performed work totaling **\$5,376.90**. Invoice Penn-01 reflects project expenditures incurred from the Hazard Mitigation Update Project.

Project expenditures for this invoice period include:

Planning Duties @ 128 hours **\$5,376.90**

Total Amount Due **\$5,376.90**

Previously invoiced: **\$3,724.1**
Total Invoiced to Date **\$9,101.00**

Please remit payment to:

Integrated Solutions Consulting
Attention: Daniel Martin
P.O. Box 304
Prospect Heights, IL 60070

Work performed during this period includes:

- General Planning 40% done
- Community Profile 95% done
- Capability Assessment Survey 75%
- Hazard Profile Risk Assessment 75%
- Maintenance section 95%
- Mitigation actions 30%
- Modeling 10%

Performed During Next Reporting Period:

- General Planning
- Disaster Profile

- Modeling
- Mitigation Actions

Project Constraints for Reporting Period:

- None

Potential Project Concerns/Issues for Reporting Period Ending

- Project Consultant had a change in planners. City officials are a bit slow to get data back. I don't see any issue completing the project

We would like to thank you for the opportunity to work on this very important project. If you have any questions or concerns, please do not hesitate to call me at 701.721.0796.

Sincerely,

Integrated Solutions Consulting



Daniel Martin
Founding Partner

**Memorandum of Agreement
between the
Pennington County
and the**



**Federal Emergency Management Agency
Integrated Public Alert and Warning System
(IPAWS) Program Management Office**

**Regarding the use of:
Pennington County
Interoperable System(s)
and
IPAWS OPEN Platform for Emergency Networks
(IPAWS-OPEN)**

Version 1.1

March 24, 2015

WARNING: This document is FOR OFFICIAL USE ONLY (FOUO). It contains information that may be exempt from public release under the Freedom of Information Act (5 U.S.C. 552). It is to be controlled, stored, handled, transmitted, distributed, and disposed of in accordance with DHS policy relating to FOUO information and is not to be released to the public or other personnel who do not have a valid "need-to-know" without prior approval of the FEMA Integrated Public and Warning System and the FEMA Disclosure Offices.

MEMORANDUM OF AGREEMENT

SUPERSEDES: None

INTRODUCTION

The purpose of this memorandum is to establish a management agreement between the Pennington County hereinafter referred to as the Collaborative Operating Group (COG), and the Federal Emergency Management Agency (FEMA) IPAWS Division regarding the utilization and security of Pennington County Interoperable System(s) (as shown in Appendix A), which interoperate with the IPAWS Open Platform for Emergency Networks (IPAWS-OPEN). The expected benefit is to enable information interoperability across emergency response organizations and systems as intended by the IPAWS Initiative.

This agreement will govern the relationship between the Collaborative Operating Group and FEMA, including designated managerial and technical staff and system users associated with the aforementioned COG. As indicated within the terms of this agreement, both parties agree to allow system interoperability through the use of SOAP over HTTPS via the public internet. Under this agreement, no direct or networked connection using VPN (or equivalent technology) between the systems named in Appendix A and IPAWS-OPEN is allowed. In the event a direct connection is required, an Interconnection Security Agreement must be executed.

AUTHORITY

The authority for this agreement is based on the Communications Act of 1934, as amended (47 U.S.C § 606) and the implementation of regulation 47 C.F.R § 11 which establishes the statutory basis under which the FEMA IPAWS Program operates emergency alerting systems. In addition, Executive Order 13407 of June 26, 2006, Public Alert and Warning System Executive Order states, "It is the policy of the United States to have an effective, reliable, integrated, flexible, and comprehensive system to alert and warn the American people... establish or adopt, as appropriate, common alerting and warning protocols, standards, terminology, and operating procedures for the public alert and warning system to enable interoperability and the secure delivery of coordinated messages to the American people". In response, FEMA established the IPAWS Program Management Office (PMO) in April 2007.

BACKGROUND

It is the intent of both parties to this agreement to establish and utilize a standardized web based application interface (as defined by the IPAWS-OPEN Web Service Interface Design Guidance) between the information technology (IT) systems shown below to facilitate the exchange of emergency messages within the production environment. The testing of the interoperability of these systems has been performed through the use of FEMA's Test and Development environment to ensure the transference and receipt of emergency messages using approved messaging standards. The interoperability between these systems is supported by the use of SOAP over HTTPS via the public internet.

COMMUNICATIONS

Frequent formal communications are essential to ensure the successful management and operation of system interoperability. Both parties agree to maintain open lines of communication between designated staff (as indicated in Appendix B) at both the managerial and technical levels. All communications described herein must be conducted in writing and may be disseminated by electronic means unless otherwise noted.

The owners of the respective systems agree to designate and provide contact information for technical leads for their respective systems, and to facilitate direct contacts between technical leads to support the management and operation of system interoperability. To safeguard the confidentiality, integrity, and availability of the systems and the data they store, process, and transmit, both parties agree to provide notice of specific events within the timeframes indicated below:

- **Security Incidents:** Technical, administrative and/or help desk staff will immediately notify their designated counterparts by telephone or e-mail when a security incident(s) is detected and/or a violation of the Rules of Behavior (see Appendix C) has been identified. Both parties agree to make the appropriate technical and administrative individuals available for all necessary inquiries and/or investigations. Containment and/or resolution procedures will be documented by the identifying party

and after action reports generated and submitted to the system owner and/or designated security officials within five (5) business days after detection of the incident(s).

- **Disasters and Other Contingencies:** The FEMA IPAWS Program Office will notify the COG by telephone, e-mail or other acceptable means in the event of a disaster or other contingency that disrupts the normal operation of IPAWS-OPEN.
- **System Interconnections:** This MOA is intended for systems interoperating with IPAWS OPEN using SOAP over HTTPS via the public Internet. If in the future, an interconnection (i.e. dedicated system-to-system connection) is required to IPAWS-OPEN, this MOA must be updated and an Interconnection Security Agreement (ISA) must be executed. If a change in status from interoperating to interconnected system is required, the initiating party will notify the other party at least 3 months before the planned interconnection is to be in place.
- **Discontinuation of Use:** In the event the use of IPAWS-OPEN is no longer required, the COG agrees to immediately notify, in writing, the FEMA IPAWS Program Office at which time the COGID and associated access credentials will be deactivated.
- **Personnel Changes:** Both parties agree to provide notification of changes to their respective system owner or technical lead. In addition, both parties will provide notification of any changes in the point of contact information provided in Appendix B. All relevant personnel changes and changes to contact information must be provided within 5 business days of the change.

TYPE OF INTERCONNECTIVITY

Both parties agree that the COG will utilize only the assigned COGID, associated credentials and digital certificates provided by the FEMA IPAWS Program Office to support interoperability between the system(s) listed in Appendix A and IPAWS OPEN. In addition, all interoperable systems must be configured to interface with IPAWS-OPEN over the public Internet using only approved web service standards and associated requirements. A listing of approved web service standards and supporting requirements can be obtained from the IPAWS-OPEN Web Service Interface Design Guidance document.

In the event, a dedicated connection is required, both parties will agree to negotiate and execute an Interconnection Security Agreement (ISA) as required per Department of Homeland Security (DHS) policy which must be signed by all required parties before the interconnection is activated. Proposed changes to either system that affect system interoperability will be reviewed and evaluated to determine the potential impact. If the proposed changes impact the agreed upon terms, the MOA will be renegotiated and executed before changes are implemented.

SECURITY

To ensure the joint security of the systems and the message data they store, process, and transmit, both parties agree to adhere to and enforce the Rules of Behavior (as specified in Appendix C). In addition, both parties agree to the following:

- Ensure authorized users accessing the interoperable system(s) receive, agree to abide by and sign (electronically or in paper form) the IPAWS-OPEN Rules of Behavior as specified in Appendix C. Each jurisdiction is responsible for keeping the signed Rules of Behavior on file or stored electronically for each system user.
- Utilize FEMA approved PKI certificates to digitally sign messages as they are transported over the public Internet.
- Certify that its respective system is designed, managed and operated in compliance with all relevant federal laws, regulations, and policies.
- Document and maintain jurisdictional and/or system specific security policies and procedures and produce such documentation in response to official inquiries and/or requests.
- Provide physical security and system environmental safeguards for devices supporting system interoperability with IPAWS-OPEN.

- Ensure physical and logical access to the respective systems as well as knowledge of the COGID and associated access criteria are only granted to properly vetted and approved entities or individuals.
- Where applicable, ensure that only individuals who have successfully completed FEMA-required training can utilize the interoperable systems to issue alerts and warnings intended for distribution to the public.
- Where applicable, document and maintain records of successful completion of FEMA-required training and produce such documentation in response to official inquiries and/or requests.

COST CONSIDERATIONS

This agreement does not authorize financial expenditures by the COG on behalf of FEMA. The FEMA – IPAWS Division is responsible for the costs associated with developing, operating and maintaining the availability of the IPAWS-OPEN system. The COG is responsible for all costs related to providing their users with access to IPAWS-OPEN via the public Internet. These costs may include hardware, software, monthly Internet charges, completion of security awareness training and other related jurisdictional costs.

PROPERTY OWNERSHIP

Each Party agrees and acknowledges that nothing in this Agreement shall be construed as giving a party any proprietary rights in or to the intellectual property of the other party. Each Party further agrees that nothing in this Agreement shall be construed as creating or granting to a party any implied or express license in or to the intellectual property of the other party.

TIMELINE

This agreement will remain in effect based on the life of the Authority to Operate (ATO) for IPAWS-OPEN or a maximum of three (3) years after the last date on either signature in the signature block below. Upon expiration of the IPAWS-OPEN ATO or after three (3) years (whichever comes first), this agreement will expire without further action and system access privileges will be revoked. If the parties wish to extend this agreement, they may do so by reviewing, updating, and reauthorizing this agreement. This newly signed agreement supersedes all earlier agreements, which should be referenced above by title and date. If one or both of the parties wish to terminate this agreement prematurely, they may do so upon 30 days' advanced notice or in the event of a security incident that necessitates an immediate response.

SIGNATORY AUTHORITY

I agree to the terms of this Memorandum of Agreement. Noncompliance on the part of either organization or its users or contractors concerning the policies, standards, and procedures explained herein may result in the immediate termination of this agreement.

Pennington County Official
Name: Erik Beitel
Title: Director, Emergency Management

Federal Emergency Management Agency
IPAWS OPEN System Owner
Name: Mark A. Lucero
Title: Chief, IPAWS Engineering

X _____
 (Signature Date)
Pennington County
101 Main Avenue North
Thief River Falls, MN 56701

 (Signature Date)
Attn: IPAWS-OPEN System Owner, Suite 506
Federal Emergency Management Agency
500 C Street SW
Washington, D.C. 20472-0001

FEMA Authorizing Official or Designee

FEMA CISO or Deputy CISO

 (Signature Date)

 (Signature Date)

Appendix A

Listing of Interoperable Systems

IPAWS recognizes that Emergency Management organizations may utilize multiple tools to facilitate the emergency management process. As a result, jurisdictions may need to interoperate with IPAWS-OPEN using more than one system. In order to comply with DHS policy, all systems interoperating with IPAWS-OPEN must be documented and supported by a Memorandum of Agreement. As a result this appendix must be completed to identify all systems associated with the COG and used for interoperating with IPAWS-OPEN. This Appendix must be amended as applicable systems are added or removed from operations.

- **IPAWS-OPEN**

Function:	IPAWS-OPEN is the backbone system that structures the alert and distributes the message from one interoperating and/or interconnected system (message sender) to another interoperating and/or interconnected system (message recipient).
Location:	FEMA Emergency Operations Center
Description of data, including sensitivity or classification level:	Messaging data is considered Sensitive But Unclassified (SBU) information and does not contain Personally Identifiable Information (PII), Financial data, Law Enforcement Sensitive Information or classified information. Each message that flows through the IPAWS-OPEN system will be associated to a specifically assigned system User ID and COGID as captured within the message elements. This information will be retained in system logs.

The systems listed below are managed and operated by the COG and are subject to the terms defined within the Memorandum of Agreement including the Rules of Behavior in Appendix C. Each interoperable system will be assigned unique authentication credentials, which must be protected by the COG. In the event these credentials are compromised, the COG is expected to immediately contact the IPAWS Program Management Office. The systems listed below are only allowed to interoperate with IPAWS-OPEN based on the criteria set forth within the IPAWS-OPEN Web Service Interface Design Guidance.

- **CodeRED**

Function:	High speed, high volume mass emergency notification service
Location:	Atlanta, GA; Dallas, TX; Las Vegas, NV
Description of data, including sensitivity or classification level:	COTS FOUO Data is comprised of non-classified personal information of individuals, which may include any combination of name, physical address, phone numbers and email address

**Add additional tables as needed.*

Appendix B

COG Point of Contact Information

Designated COG Primary Point of Contact:

Name: Erik Beitel

Title: Director, Emergency Management

Business Email Address: elbeitel@co.pennington.mn.us

Primary Phone Number: 218-416-2274

Alternate Phone Number:

Organization: Pennington County

Mailing Address: 101 Main Avenue North, Thief River Falls, MN 56701

Designated Alternate Point of Contact:

Name: Ray Kuznia

Title: Sheriff

Business Email Address: rkuznia@penningtonsheriff.org

Primary Phone Number: 218-681-6161

Alternate Phone Number:

Organization: Pennington County Sheriff

Mailing Address: 102 1st Street West, Thief River Falls, MN 56701

Designated Technical Point of Contact:

Name: Erik Beitel

Title: Director, Emergency Management

Business Email Address: elbeitel@co.pennington.mn.us

Primary Phone Number: 218-416-2274

Alternate Phone Number:

Organization: Pennington County

Mailing Address: 101 Main Avenue North, Thief River Falls, MN 56701

**FEMA: Integrated Public Alert and Warning System
Open Platform for Emergency Networks (IPAWS-OPEN)**

Contact Name	Contact Number	Email Address	Summary of System Responsibilities
Adrian R. Gardner	202-646-3006	Adrian.Gardner@fema.dhs.gov	Chief Information Officer, FEMA
Donna Bennett	202-646-3785	Donna.Bennett@fema.dhs.gov	Chief Information Security Officer
Mark Lucero	202-646-1386	Mark.Lucero@fema.gov	System Owner
Gary Ham	703-899-6241	Gary.Ham@associates.dhs.gov	FEMA PMO - IPAWS-OPEN
Eric Caldwell	202-646-3109	Eric.Caldwell@associates.dhs.gov	FEMA ISSO - IPAWS-OPEN
Neil Bourgeois	703-732-6331	Neil.Bourgeois@associates.dhs.gov	FEMA-EADIS IPAWS-OPEN Tech Lead

Appendix C

IPAWS-OPEN Rules of Behavior

1.0 INTRODUCTION

The following rules of behavior apply to all persons with application access to Pennington County Interoperable System(s) and/or who have been issued a COGID with associated credentials for IPAWS-OPEN. These individuals shall be held accountable for their actions related to the information resources entrusted to them and must comply with the following rules or risk losing their access privileges. The Rules of Behavior apply to users on official travel as well as at their primary workplace (e.g., Emergency Operations Center – EOC) and at any alternative workplace (e.g., telecommuting from a remote or satellite site) using any electronic device including laptop computers and portable electronic devices (PED's). PED's include personal digital assistants (PDA's) (e.g. Palm Pilots), cell phones, text messaging systems (e.g., Blackberry), and plug-in and wireless peripherals that employ removable media (e.g. CDs, DVDs, etc.). PEDs also encompass USB flash memory (thumb) drives, external drives, and diskettes. These Rules of Behavior are consistent with existing DHS policies and DHS Information Technology (IT) Security directives and are intended to enhance the awareness of each user's responsibilities regarding accessing, storing, receiving and/or transmitting information using IPAWS-OPEN.

2.0 APPLICATION RULES

2.1 Official Use

- IPAWS-OPEN is a Federal application to be used only in the performance of the user's official duties in support of public safety as described in the National Incident Management System (NIMS).
- The use of the IPAWS-OPEN for unauthorized activities is prohibited and could result in verbal or written warning, loss of access rights, and/or criminal or civil prosecution.
- By utilizing IPAWS-OPEN, the user of the interoperable system(s) consents to allow system monitoring to ensure appropriate usage for public safety is being observed.
- EMA's will be held accountable for safeguarding all configuration items and information entrusted to them by FEMA. EMA's are expected to manage the relationship with supporting vendors, consultants and any other entities providing system support on their behalf. In addition, EMA's will be held accountable in the event of a security breach or disclosure of sensitive configuration information such as digital certificates. Each EMA understands that the use of digital signatures used on behalf of the EMA is binding for the EMA and EMA's will be held accountable accordingly. In the event sensitive information is mishandled, utilization of IPAWS-OPEN may be immediately revoked.
- If software interoperating with IPAWS-OPEN enables users to geo-target public alert messages by means of geospatial polygons or circles, then the user shall restrict any such geospatial boundaries so as to remain within the geographical limits of their public warning authority (or as near as possible), as determined by applicable state and/or local laws and duly adopted operational plans.

2.2 Access Security

- All Email addresses provided in connection with interoperable system(s) user accounts must be associated to an approved email account assigned by the user's emergency management organization. The use of personal email accounts to support emergency messaging through IPAWS-OPEN is prohibited.
- Upon approval of the MOA by FEMA, a COG account with COGID and Digital Certificate will be created and issued to the designated technical representative. All individuals with knowledge of these credentials must not share or alter these authentication mechanisms without explicit approval from IPAWS.
- Every interoperable system user is responsible for remote access security as it relates to their use of IPAWS-OPEN and shall abide by these Rules of Behavior.

2.3 Interoperable System User Accounts and Passwords

- All users must have a discrete user account ID which cannot be the user's social security number. To protect against unauthorized access, passwords linked to the user ID are used to identify and authenticate authorized users.
- Accounts and passwords shall not be transferred or shared. The sharing of both a user ID and associated password with anyone (including administrators) is prohibited.
- Accounts and passwords shall be protected from disclosure and writing passwords down or electronically storing them on a medium that is accessible by others is prohibited.
- The selection of passwords must be complex and shall:
 - Be at least eight characters in length
 - Contain a combination of alphabetic, numeric and special characters
 - Not the same as any of the user's previous 8 passwords.
- Passwords shall not contain any dictionary word.
- Passwords shall not contain any proper noun or the name of any person, pet, child, or fictional character. Passwords shall not contain any employee serial number, Social Security number, birth date, phone number, or any information that could be readily guessed about the creator of the password.
- Passwords shall not contain any simple pattern of letters or numbers, such as "qwerty" or "xyz123".
- Passwords shall not be any word, noun, or name spelled backwards or with a single digit appended, or with a two-digit "year" string, such as 98xyz123.
- Pass phrases, if used in addition to or instead of passwords, should follow the same guidelines.
- Passwords shall not be the same as the User ID.
- Users shall either log off or lock their workstations when unattended.
- Workstations shall be configured to either log off, or activate a password-protected lock, or password-protected screensaver within fifteen (15) minutes of user inactivity.
- Locked sessions shall remain locked until the user re-authenticates.
- Workstations shall be protected from theft.
- A user's account shall be automatically locked after three consecutive failed logon attempts.
- The automatic lockout period for accounts locked due to failed login attempts shall be set for a minimum of twenty (20) minutes.
- A process shall exist for manually unlocking accounts prior to the expiration of the twenty (20) minute period, after sufficient user identification is established.
- Sessions shall automatically be terminated after sixty (60) minutes of inactivity.
- Users are required to change their passwords at least once every 90 days.
- Passwords must be promptly changed whenever a compromise of a password is known or suspected.

2.4 Integrity Controls & Data Protection

- All computer workstations accessing IPAWS-OPEN must be protected by up-to-date anti-virus software. Virus scans must be performed on a periodic basis and when notified by the anti-virus software.
- Users accessing interoperable system(s) to utilize IPAWS-OPEN must:
 - Physically protect computing devices such as laptops, PEDs, blackberry devices, smartphones, etc;
 - Protect sensitive data sent to or received from IPAWS-OPEN;
 - Not use peer-to-peer (P2P) file sharing, which can provide a mechanism for the spreading of viruses and put sensitive information at risk;
 - Not program computing devices with automatic sign-on sequences, passwords or access credentials when utilizing IPAWS-OPEN.

Users may not provide personal or official IPAWS-OPEN information solicited by e-mail. If e-mail messages are received from any source requesting personal information or asking to verify accounts or other authentication credentials, immediately report this and provide the questionable e-mail to the Local System Administrator and/or the Pennington County Help Desk.

- Only devices officially issued through or approved by DHS, FEMA and/or approved emergency management organizations are authorized for use to interoperate with IPAWS-OPEN and use of personal devices to access and/or store IPAWS-OPEN data and information is prohibited.
- If a Blackberry, smartphone or other PED is used to access the interoperable system(s) to utilize IPAWS-OPEN, the device must be password protected and configured to timeout or lock after 10 minutes of inactivity.
- If sensitive information is processed, stored, or transmitted on wireless devices, it must be encrypted using approved encryption methods.

2.5 System Access Agreement

- I understand that I am given access to the interoperable system(s) and IPAWS-OPEN to perform my official duties.
- I will not attempt to access data, information or applications I am not authorized to access nor bypass access control measures.
- I will not provide or knowingly allow other individuals to use my account credentials to access the interoperable system(s) and IPAWS-OPEN.
- To prevent and deter others from gaining unauthorized access to sensitive resources, I will log off or lock my computer workstation or will use a password-protected screensaver whenever I step away from my work area, even for a short time and I will log off when I leave for the day.
- To prevent others from obtaining my password via "shoulder surfing", I will shield my keyboard from view as I enter my password.
- I will not engage in, encourage, or conceal any hacking or cracking, denial of service, unauthorized tampering, or unauthorized attempted use of (or deliberate disruption of) any data or component within the interoperable system(s) and IPAWS-OPEN.
- I agree to inform my Local System Administrator when access to the interoperable system(s) and/or IPAWS-OPEN is no longer required.
- I agree that I have completed Computer Security Awareness training prior to my initial access to the interoperable system(s) and IPAWS-OPEN and that as long as I have continued access, I will complete

Computer Security Awareness training on an annual basis.

2.6 Accountability

- I understand that I have no expectation of privacy while using any services or programs interoperating with IPAWS-OPEN.
- I understand that I will be held accountable for my actions while accessing and using interoperable system(s) and IPAWS-OPEN, including any other connected systems and IT resources.
- I understand it is my responsibility to protect sensitive information from disclosure to unauthorized persons or groups.
- I understand that I must comply with all software copyrights and licenses pertaining to the use of IPAWS-OPEN.

2.7 Incident Reporting

- I will promptly report IT security incidents, or any incidents of suspected fraud, waste or misuse of systems to the Local System Administrator and/or the Pennington County Help Desk.

3.0 IPAWS-OPEN Rules of Behavior Statement of Acknowledgement

I have read and agree to comply with the requirements of these Rules of Behavior. I understand that the terms of this agreement are a condition of my initial and continued access to Pennington County Interoperable System(s) and IPAWS-OPEN and related services and that if I fail to abide by the terms of these Rules of Behavior, my access to any and all IPAWS-OPEN information systems may be terminated and I may be subject to criminal or civil prosecution. I have read and presently understand the above conditions and restrictions concerning my access.

Name (Print): _____

Signature: _____ Date: _____

Instructions for Organizations Applying for Access to IPAWS-OPEN for Public Alerting

The following are the requirements for access to IPAWS-OPEN for Public Alerting:

- Your software vendor/system developer must have an executed Memorandum of Agreement (MOA) with FEMA for access to the IPAWS test environment. See <http://www.fema.gov/library/viewRecord.do?id=5670>.
- Your sponsoring organization must have an executed MOA with FEMA for system security requirements with signed Rules of Behavior. A separate application form is required. See <https://www.fema.gov/library/viewRecord.do?id=6019>.
- Demonstrated successful completion of the Emergency Management Institute (EMI) *Independent Study IS-247.a: Integrated Public Alerts and Warning System* course, posted online at <http://training.fema.gov/EMIWeb/IS/IS247a.asp>. (See Note # 8 below.)

Notes on the Public Alerting Application:

1. **Dissemination Systems Requested:** Check one or more boxes. (To request access to the National Weather Service HazCollect system, go to <http://www.weather.gov/os/hazcollect/>.) All alerts sent through IPAWS-OPEN, unless specifically blocked, will also be posted to the IPAWS General Public Feed. Alerts posted to the Public Feed can then be redistributed by third party vendors.
2. **Is this a statewide system?** Select "no" unless you represent an agency with statewide authority.
3. **Geographic area of responsibility:** Do not complete if you represent a statewide system; otherwise, list the area name and FIPS codes for which you are authorized to issue public warnings, typically one or more counties. FIPS codes may be found here: <http://www.census.gov/geo/www/ansi/countylookup.html>.
4. **Event Codes:** Check the event code boxes that apply to your alerting authority. The first two columns contain event codes available for use with all three dissemination systems. The third column contains additional codes available for use with EAS and/or HazCollect. Please note that the test codes cannot currently be sent over WEA.
5. Submit to your state designated point of contact (POC) to review for compliance with state alerting plans. The state reviewer POC information has been provided with this application.
6. State Reviewer: please review the requested alerting permissions. If consistent with state alert and warning plans, please complete the remainder of the form, sign and return to the applicant.
7. Applicant: once you have received the signed application, you may return to the FEMA IPAWS MOA coordinator.
8. When you have successfully completed the IPAWS Independent Study course, submit a copy of your EMI training certificate to the FEMA IPAWS MOA coordinator.

Next steps: Once your application has been processed, you will be notified when your public alerting permissions have been implemented in the IPAWS system and are ready to use.

Application for IPAWS Public Alerting Authority

COG Name: _____ **COG ID#:** _____

Dissemination Systems Requested:

- Emergency Alert System (EAS)
- Wireless Emergency Alerts (WEA)
- National Weather Service All Hazards Emergency Message Collection System (HazCollect)

Is this a statewide system?

- Yes No

If no, please list the name(s) and FIPS Code(s) for your geographic area of responsibility:

[Attach additional pages as needed]

<u>Name:</u>	<u>FIPS Code:</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Event Codes: *[Check all that apply]*

EAS/WEA/HazCollect

- | | |
|--|--|
| <input type="checkbox"/> Avalanche Warning (AVW) | <input type="checkbox"/> Law Enforcement Warning (LEW) |
| <input type="checkbox"/> Civil Danger Warning (CDW) | <input type="checkbox"/> Local Area Emergency (LAE) |
| <input type="checkbox"/> Civil Emergency Message (CEM) | <input type="checkbox"/> Nuclear Power Plant Warning (NUW) |
| <input type="checkbox"/> Earthquake Warning (EQW) | <input type="checkbox"/> Radiological Hazard Warning (RHW) |
| <input type="checkbox"/> Evacuation Immediate (EVI) | <input type="checkbox"/> Shelter in Place Warning (SPW) |
| <input type="checkbox"/> Fire Warning (FRW) | <input type="checkbox"/> Volcano Warning (VOW) |
| <input type="checkbox"/> Hazardous Materials Warning (HMW) | |

EAS/HazCollect Event Codes

- Administrative Message (ADR)
- Avalanche Watch (AVA)
- Child Abduction Emergency (CAE)
- Telephone Outage Emergency (TOE)

Test Codes (EAS Only)

- Required Monthly Test (RMT)
- Required Weekly Test (RWT)

The undersigned has reviewed this application and the public alerting authorities requested by the applicant are consistent with the state Emergency Alert System plan, AMBER Alert System plan, or other operational public warning plans.

For the State of _____ **Agency:** _____

Signature: _____ **Date:** _____

Name: _____ **Title:** _____

Email: _____ **Telephone:** _____

Protocol for the Homeland Security and Emergency Management Region 3 Joint Powers Board Mutual Aid Agreement:

The following agreement is facilitated by the 14 Northwest Minnesota Counties that comprise the Northwest Minnesota Emergency Manager's Joint Powers Board. All members of the Joint Powers Board are automatically in the agreement upon official signature.

This agreement serves to foster an increased ease in effective regional emergency management, incorporating interested emergency management agencies from the counties, tribes, cities and other jurisdictions in Northwest Minnesota.

The Homeland Security and Emergency Management Region 3 Joint Powers Board Mutual Aid Agreement does not supersede any existing or future mutual aid agreements between two entities established outside of the aforementioned agreement.

Any entity within the geographic boundaries of HSEM Region 3 and/or adjoining jurisdictions may apply to become of a member of the mutual aid agreement. The following criteria must be attained by applicants before official approval occurs:

1. Sponsorship must be attained by the host jurisdiction.
2. Entity must agree to all terms in the Region Three Homeland Security and Emergency Management Joint Powers Board Mutual Aid Agreement.
3. Entity must have an Emergency Manager that is certified by Homeland Security & Emergency Management (HSEM) standards or appointed as a county director.
4. Entity's board must have reviewed and accepted the mutual aid agreement before requesting approval to the Joint Powers Board.

**REGION THREE HOMELAND SECURITY AND EMERGENCY MANAGEMENT
JOINT POWERS BOARD
MUTUAL AID AGREEMENT**

THIS AGREEMENT Made and entered into between the Parties listed in paragraph 2 who execute this Agreement, each acting by and through its Board pursuant to Minnesota State Statutes 471.59, which authorizes the joint cooperative exercise of powers, WITNESSETH:

1. ESTABLISHMENT AND NAME. The Parties hereby establish the Region Three Homeland Security and Emergency Management Joint Powers Board Mutual Aid Agreement, to bear the name R3HSEMJPB.

2. PARTIES. The Parties to this Agreement shall consist of as many entities in Region 3 that approve this Agreement and execute a separate signature page. At the time an entity executes this Agreement and receives a majority vote by the Joint Powers Board, it shall be deemed a Party to this Agreement. The Region Three Joint Powers Board consists of the following counties:

County of Becker
County of Beltrami
County of Clay
County of Clearwater
County of Hubbard
County of Kittson
County of Lake of the Woods
County of Mahnommen
County of Marshall
County of Norman
County of Pennington
County of Polk
County of Red Lake
County of Roseau

3. PURPOSE. Acting pursuant to Minnesota State Statutes 471.59 which authorizes the joint cooperative exercise of powers, the Parties intend to make Homeland Security equipment, personnel and other resources available to each Party upon its request to the Parties.

4. DEFINITIONS:

4.1. "Assistance" means making Homeland Security and Emergency Management, equipment, personnel and other resources available to another Party.

4.2. "Party" means an entity that has executed this Agreement.

4.3. "Requesting Official" means the person designated by a Party who is responsible for requesting Assistance from the other Parties.

4.4. "Requesting Party" means a Party that requests Assistance from other Parties.

4.5. "Responding Official" means the person designated by a Party who is responsible to determine whether and to what extent that Party should provide Assistance to a Requesting Party.

4.6. "Responding Party" means a Party that provides Assistance to a Requesting Party.

5. PROCEDURE:

5.1. Request for Assistance. Whenever, in the opinion of a Requesting Official, there is a need for Assistance from other Parties, the Requesting Official may call upon the Responding Official of any other Party or Parties to furnish Assistance.

5.2. Response to Request. Upon the request for Assistance from a Requesting Party, the Responding Official may authorize and direct its personnel to provide Assistance to the Requesting party. Whether the Responding Party provides Assistance and, if so, to what extent shall be determined by the Responding Official.

5.3. Recall of Assistance. The Responding Official may at any time recall such Assistance when in the Responding Official's best judgment or by an order from the governing body of the Responding Party, it is considered to be in the best interest of the Responding Party to do so.

5.4. Command of Scene. The Requesting Party shall be in command of the emergency scene. The equipment and personnel of the Responding Party shall be under the direction and control of the Requesting Party until the Responding Official withdraws Assistance. In the event an emergency occurs in or crosses the boundaries of more than one jurisdiction, a joint command of the affected jurisdictions should be established.

6. CHARGE TO THE REQUESTING PARTY:

6.1. Items Compensable. The Requesting Party agrees to compensate the Responding party as specified in this Agreement and in other Agreements that may be in effect between the Parties. Charges to the Requesting Party from the Responding Party shall be the actual expenses and at reasonable and customary rates for:

- a. Equipment;
- b. Personnel;
- c. Transportation; and

d. Meals, lodging and other related expenses.

6.2. Time Frame. (MS 471.59 (Subd. 1)) No charges will be levied by a Responding Party to this Agreement for Assistance rendered to a Requesting Party under the terms of this Agreement unless that Assistance continues for a period of more than 8 hours. If Assistance provided under this Agreement continues for more than 8 hours, the Responding Party will submit to the Requesting party an itemized bill for the actual cost of any Assistance provided after the initial 8 hour period, including salaries, overtime, equipment, materials and supplies, and other necessary expenses; and the Requesting Party will reimburse the Party providing the Assistance for that amount.

6.3. Contingency. (MS 471.59 (Subd. 2)) Such charges are not contingent upon the availability of federal or state government funds.

6.4. Invoice Time. The Responding Party shall submit an invoice the Requesting Party within 90 days of return to the home work station for all equipment, personnel, and related expenses of the Responding Party. The Requesting Party shall pay the invoice within 45 days, unless disputed. An undisputed amount shall be paid within the 45 day period.

7. DISCRETIONARY ASSISTANCE. Providing Assistance is entirely at the discretion of the Responding Party. This Agreement to provide Assistance is expressly not contingent upon a declaration of a major disaster or emergency by the federal government or upon receiving federal funds.

8. WORKER'S COMPENSATION. Each Party shall be responsible for injuries or death to its own personnel. Each Party will maintain worker's compensation insurance or self-insurance coverage, covering its own personnel while they are providing Assistance pursuant to this Agreement. Each Party waives the right to sue any other Party for any worker's compensation benefits paid to its own employees or volunteers or their dependents, even if the injuries were caused wholly or partially by the negligence of the other Party or its officers, employees, or volunteers.

9. LIABILITIES:

9.1. For the purposes of the Minnesota Municipal Tort Liability Act (MS 466), the employees of the Responding Party are deemed to be employees (as defined in MS 466.01, Subd. 6) of the Requesting Party.

9.2. The Requesting Party agrees to defend and indemnify the Responding Party against any claims brought or actions filed against the Responding Party, or any employee or volunteer of the Responding Party, for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provision of Assistance in responding to a request for Assistance by the Requesting Party pursuant to this Agreement. Under no circumstances, however, shall a Party be required to pay on behalf of itself and other Parties, any amounts in excess of the limits on liability established in MS 466 applicable to any one Party. The limits of liability for some or all of the Parties may not be added together to determine the maximum amount of liability for any Party.

9.3. The intent of this subdivision is to impose on each Requesting Party a limited duty to defend and indemnify a Responding Party for claims arising within the Requesting Party's jurisdiction subject to the limits of liability under MS 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

9.4. No Party to this Agreement or any employee of any Party shall be liable to any other Party or to any other person for failure of any Party to furnish Assistance to any other Party, or for recalling Assistance, both as described in this Agreement.

10. DAMAGE TO EQUIPMENT. Each Party shall be responsible for damage to its own equipment. Each Party waives the right to sue any other Party for any damage to its equipment, even if the damage was caused wholly or partially by the negligence of any other Party or its employees or volunteers.

11. ADDITIONAL PARTIES. Counties which are adjacent to a Party to this Agreement may become a Party to this Agreement by executing a separate agreement to be bound by the terms and conditions of this Agreement.

12. WITHDRAWAL. Any Party may withdraw from this Agreement by providing three months notice to the Responding Official of all other Parties of its desired withdrawal.

13. CONTACTS. Each Party shall notify all other Parties of the name, title, address, and telephone number of the authorized Requesting Official and authorized Responding Official.

Any Party changing a Requesting Official or Responding Party shall immediately notify all other Parties of such change.

Any new Party shall immediately notify all other Parties of the above information regarding the authorized Requesting Official and authorized Responding Official.

14. NOTICES. All notices and other communications required herein shall be by mailed notice, properly addressed, with postage prepaid, to the last known address of the Requesting Official. Notices and other communications to be effective on date of mailing.

15. EXECUTION/COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which counterparts, when so executed and delivered, shall be deemed to be an original and all of which counterparts, taken together, shall constitute but one and the same Agreement.

IN WITNESS WHEREOF, The parties hereto have executed this Agreement as of the date shown on their execution.

(See attached pages for executions)

The _____ Board, having duly approved this Agreement on the _____ day of _____, 2015, and pursuant to such approval, the parties hereto agree to be bound by the provisions herein set forth.

_____ **Minnesota**

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

Course: *E0364 Multihazard Emergency Planning for Schools*

Course Dates:

June 29-July 1, 2015
July 21-23, 2015

Travel Dates:

June 28 and July 2, 2015
July 20 and 24, 2015

Course Length:

This course is 3 days in length.

Location:

Emergency Management Institute (EMI)
National Emergency Training Center (NETC)
Emmitsburg, Maryland

Course Description:

This course provides individuals/schools with the knowledge, skills, and tools needed to develop, enhance, and sustain an all-threats/hazards school emergency operations plan (EOP). This course follows the guidance set forth in the Federal Emergency Management Agency's (FEMA) Comprehensive Preparedness Guide (CPG) 201, for developing an EOP, and explains how to engage the whole community, including parents/guardians, and outside agencies such as law enforcement, fire, and emergency management on school preparedness and planning. Throughout the course school representatives will review their existing EOP or identify how to develop one, determine areas for improvement, and identify changes to their EOP.

Course Goals:

Using the collective knowledge and expertise of instructors and participants, participants will have an opportunity to review and enhance their school EOP and gain a broader understanding of emergency preparedness and planning. Participants will learn how to leverage existing relationships and build new working relationships with community-based protection, response and recovery organizations to help schools plan for, protect against, mitigate, respond to, and recover from emergencies.

Units:

Unit 1: Course Overview
Unit 2: Getting Ready for Planning
Unit 3: Understanding the Situation
Unit 4: Developing the School EOP
Unit 5: Developing Procedures and Functional Annexes
Unit 6: Developing Threat/Hazard-Specific Annexes
Unit 7: Training and Exercising the School EOP
Unit 8: Course Summary

Prerequisites:

Individuals MUST bring their school district/school EOP to this course. Completion of IS-100.SCa (or ICS-100), Introduction to the Incident Command System, and IS 700a, National Incident Management System, An Introduction is recommended.

Continuing Education Units (CEU's):

EMI awards 1.8 CEUs for completion of this course.

Target Audience:

This course is intended for school and emergency management personnel who are interested in comprehensive planning for grades K-12. School teams consisting of 3-5 individuals are encouraged to attend. Community Colleges, Technical and Child Care Centers are encouraged to attend.

TRAINING OPPORTUNITY



To Apply:

Complete a FEMA Form 119-25-1, General Admissions Application, with student signature and signature of supervisor or sponsoring agency official. **The supervisor or sponsoring agency official will forward the application to the State Training Officer (STO). The STO is responsible for approving and submitting applications to:**

NETC Admissions Office (Room I-216)
National Emergency Training Center
16825 South Seton Avenue
Emmitsburg, MD 21727-8998
Phone: (301) 447-1035 Fax: (301) 447-1658
Email: netcadmissions@fema.dhs.gov

Scan the QR Code, or click the link to get information on how to apply for EMI courses:



<http://training.fema.gov/Apply/>

The FEMA Form 119-25-1 must be received by NETC Admissions 6 weeks prior to the start of class.

Application Review:

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the Target Audience selection criteria and indicate how you meet the requirements based upon your position and experience.

Upon acceptance into the course, NETC Admissions will mail out an Acceptance Letter/Welcome Package outlining travel information, NETC shuttle services, lodging and other logistics. Scan the QR Code, or click the link for a PDF copy of the NETC Welcome Package online:



http://training.fema.gov/EMIWeb/downloads/NETC_Welcome_Package.pdf

Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity.

Notify the NETC Transportation Office at least 2 weeks prior to the course date to reserve a seat. Call (301) 447-1048, ext. 1113, or email FEMA-netc-housing@fema.dhs.gov.

Travel Authorizations:

All Federal travelers must have an approved TA prior to travel. A copy of the TA must be presented upon arrival. No exceptions are made to the NETC policy.

Notice to Applicants for EMI courses:

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number. This number will be used in place of the Social Security Number (SSN) on your application form. **The SSN is no longer required.**

How do I obtain my FEMA SID number?

- Step 1: To register, go to <https://cdp.dhs.gov/femasid>
- Step 2: Click on the “Need a FEMA SID” button on the right side of the screen.
- Step 3: Follow the instructions and provide the necessary information to create your account.
- Step 4: You will receive an email with your SID number. You should save this number in a secure location.

To Contact a State Office of Emergency Management:

The FEMA website that shows the list of Emergency Management Agencies for each state is:

<https://www.fema.gov/emergency-management-agencies>

EMI Point of Contact:

For additional information contact the course manager, Dawn Warehime, at (301) 447-1309 or by email at: Dawn.warehime@fema.dhs.gov.

TRAINING OPPORTUNITY



DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
GENERAL ADMISSIONS APPLICATION

See Reverse for
Privacy Act Statement

O.M.B. No. 1660-0100
Expires November 30, 2016

SECTION I - GENERAL INFORMATION		1. U.S. Citizen <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> PERMANENT RESIDENT If No, City and Country of Birth: _____	
2. NAME (Last, First, Middle Initial, Suffix) Beitel, Erik L.		3. STUDENT IDENTIFICATION (SID) NUMBER 0000848793	
4. HOME MAILING ADDRESS (Street, avenue, road no, P.O. box/city or town, state, and zip code) 1202 Greenhill Drive Thief River Falls, MN 56701		5. WORK PHONE NO. (218) 416-2274 6. HOME PHONE NO. (218) 683-5236 7. FAX NO. _____ 8. E-MAIL ADDRESS: elbeitel@co.pennington.mn.us	
9a. ENTER COURSE CODE AND TITLE: (If you wish to apply for more than one course, please attach a sheet of paper to this application) E0364 Multihazrad Emergency Planning for Schools		9b. COURSE LOCATION EMI - NETC Emmitsburg, M	9c. DATES REQUESTED (Please give three choices) 06/29/2015 07/20/2015
10. COMPLETE THE ITEMS BELOW REGARDING THE PREREQUISITES OF THE COURSE FOR WHICH YOU ARE APPLYING			
INSTITUTION		DEGREE/CERTIFICATE	DATE EARNED
			COURSE/FIELD OF STUDY
11. DO YOU HAVE ANY DISABILITIES (Including special allergies or medical disabilities) WHICH WOULD REQUIRE SPECIAL ASSISTANCE DURING YOUR ATTENDANCE IN TRAINING? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (If yes, describe & indicate any special assistance required on a separate sheet)			
SECTION II - EMPLOYMENT INFORMATION AND AUTHORIZATION			
12a. NAME AND COMPLETE ADDRESS OF ORGANIZATION BEING REPRESENTED Pennington County Emergency Management 101 Main Ave North, PO Box 616 Thief River Falls, MN 56701		12b. NFIRS # (NFA STUDENTS ONLY)	13. CURRENT POSITION AND NUMBER OF YEARS IN POSITION Emergency Management Director 2 years
14. CHECK THE BOX(ES) BELOW THAT BEST DESCRIBE YOUR ORGANIZATION			
14 a. JURISDICTION		14 b. ORGANIZATION	15. CURRENT STATUS
1. <input type="checkbox"/> STATEWIDE	4. <input type="checkbox"/> SPECIAL DISTRICT/TOWNSHIP	1. <input checked="" type="checkbox"/> ALL CAREER	1. <input checked="" type="checkbox"/> PAID FULL TIME
2. <input checked="" type="checkbox"/> COUNTY GOVERNMENT	5. <input type="checkbox"/> FEDERAL/MILITARY (non-DHS)	2. <input type="checkbox"/> ALL VOLUNTEER	2. <input type="checkbox"/> PAID PART TIME
3. <input type="checkbox"/> CITY/TOWN/VILLAGE	6. <input type="checkbox"/> INDUSTRY/BUSINESS	3. <input type="checkbox"/> COMBINATION	3. <input type="checkbox"/> VOLUNTEER
			4. <input type="checkbox"/> DISASTER RESERVIST
16. Briefly describe your activities/responsibilities as they relate to the course for which you are applying and identify how you will use the information obtained from the course. Attach an organizational chart for the organization being represented and indicate your position. If you need more space, please attach a sheet to this application. See Attached form			
17. CHECK ONE BOX IN EACH COLUMN THAT BEST DESCRIBES YOUR PRESENT PRIMARY RESPONSIBILITY AND TYPE OF EXPERIENCE AS IT RELATES TO THE COURSE FOR WHICH YOU ARE APPLYING. ALSO ENTER THE NUMBER OF YEARS OF EXPERIENCE.			
17a. PRIMARY RESPONSIBILITY		17b. TYPE OF EXPERIENCE	17c. NUMBER OF YEARS OF EXPERIENCE <u>2</u>
1. <input type="checkbox"/> MANAGEMENT	2. <input type="checkbox"/> TRAINING/EDUCATION	1. <input type="checkbox"/> INCIDENT COMMAND	17d. SIZE OF DEPARTMENT <u>1</u>
3. <input type="checkbox"/> SCIENTIFIC/ENGINEERING	4. <input type="checkbox"/> INVESTIGATION	2. <input type="checkbox"/> ADMINISTRATION/STAFF SUPPORT	17e. BUSINESS TYPE
5. <input type="checkbox"/> FIRE PREVENTION	6. <input type="checkbox"/> FIRE SUPPRESSION	3. <input type="checkbox"/> SUPERVISION	1. <input checked="" type="checkbox"/> GOVERNMENT
7. <input type="checkbox"/> PROGRAM/ACTIVITY	8. <input type="checkbox"/> HEALTH	4. <input type="checkbox"/> BUDGET/PLANNING	2. <input type="checkbox"/> EDUCATION
9. <input type="checkbox"/> PUBLIC WORKS	10. <input type="checkbox"/> DISASTER RESPONSE/RECOVERY	5. <input type="checkbox"/> PROGRAM DEVELOPMENT/DELIVERY	3. <input type="checkbox"/> FIRE SERVICE
11. <input type="checkbox"/> EMERGENCY MEDICAL SERVICE	12. <input type="checkbox"/> HAZARD MITIGATION	6. <input checked="" type="checkbox"/> COORDINATION/LIAISON	4. <input type="checkbox"/> LAW ENFORCEMENT
13. <input checked="" type="checkbox"/> EMERGENCY PREPAREDNESS	14. <input type="checkbox"/> OTHER (Specify) _____	7. <input type="checkbox"/> PUBLIC EDUCATION	5. <input type="checkbox"/> VOLUNTEER AGENCY
		8. <input type="checkbox"/> CODE DEVELOPMENT	6. <input type="checkbox"/> EMERGENCY MANAGEMENT
		9. <input type="checkbox"/> CODE ENFORCEMENT/INSPECTION	7. <input type="checkbox"/> HEALTH CARE
		10. <input type="checkbox"/> SUPPORT SERVICES	8. <input type="checkbox"/> PUBLIC WORKS
		11. <input type="checkbox"/> RESEARCH AND DEVELOPMENT	
		12. <input type="checkbox"/> ARSON	
		13. <input type="checkbox"/> LAW ENFORCEMENT	
		14. <input type="checkbox"/> DESIGN AND PLANNING	
		15. <input type="checkbox"/> OTHER (Specify) _____	
18. DATE OF BIRTH Dec 9, 1968		19. GENDER <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	
20. RACE (Please check all that apply)			20a. Ethnicity
1. <input type="checkbox"/> AMERICAN INDIAN or ALASKAN NATIVE	2. <input type="checkbox"/> ASIAN	3. <input type="checkbox"/> BLACK or AFRICAN AMERICAN	4. <input checked="" type="checkbox"/> WHITE
5. <input type="checkbox"/> NATIVE HAWAIIAN or PACIFIC ISLANDER	6. <input type="checkbox"/> HISPANIC or LATINO	7. <input checked="" type="checkbox"/> NOT HISPANIC or LATINO	

SECTION III - ENDORSEMENT AND CERTIFICATION

21a. I certify that the information recorded on this application is correct. Falsification of information will result in denial of a course certificate and stipend (18 U.S.C. 1001).

21b. I hereby authorize the release of any and all information concerning my enrollment in this course to the chief officer in charge, or designee, of my organization. All requests for information shall be in writing from said chief or designee.

21c. Further, I understand that the National Emergency Training Center (NETC), the Mt. Weather Emergency Operations Center (MWEOC), and the Noble Training Facility (NTF) are not authorized to provide medical or health insurance for students. I maintain appropriate insurance on an individual basis.

21d. I agree to abide by the rules, policies, and regulations of NETC, MWEOC, and NTF. Failure to do so will result in denial of the student stipend, expulsion from the course, and possible barring from future National Fire Academy (NFA) and Emergency Management Institute (EMI) courses.

SIGNATURE OF APPLICANT

DATE

04/10/2015

22. APPROVAL BY THE HEAD OF THE SPONSORING ORGANIZATION

"By signing this application, I certify that my organization does not discriminate on the basis of age, gender, race, color, religious belief, national origin, economic status, or disability in providing educational opportunities for its employees."

22a. SIGNATURE

22b. PRINTED NAME AND TITLE

Darryl Tveitbakk, County Board Chairperson

23. ADDITIONAL ENDORSEMENTS FOR APPLICATION TO THE EMERGENCY MANAGEMENT INSTITUTE:

23a. SIGNATURE AND DATE (State Office)

23b. SIGNATURE AND DATE (FEMA Regional Office)

24a. FOR NFA REGIONAL DELIVERY COURSES AND COURSES DELIVERED AT EMMITSBURG, MD. SUBMIT APPLICATION TO:

**NATIONAL EMERGENCY TRAINING CENTER
OFFICE OF ADMISSIONS, BLDG. I-216
16825 SOUTH SETON AVENUE
EMMITSBURG, MD. 21727**

24b. FOR EMI COURSES DELIVERED AT NETC, MWEOC, OR NTF SUBMIT APPLICATION THROUGH THE APPROPRIATE STATE EMERGENCY MANAGEMENT COORDINATOR OR FEMA REGIONAL TRAINING MANAGER TO NETC.

24c. FOR FIELD PROGRAM COURSES, SUBMIT APPLICATION TO APPROPRIATE SPONSOR.

25. DISPOSITION

ACCEPTED

REJECTED

SIGNATURE OF REVIEWER

DATE

EQUAL OPPORTUNITY STATEMENT

NFA and EMI are Equal Opportunity institutions. They do not discriminate on the basis of age, gender, race, color, religious belief, national origin, or disability in their admissions and student-related procedures. Both schools make every effort to ensure equitable representation of minorities and women in their student bodies. Qualified minority and women candidates are encouraged to apply for all courses.

PRIVACY ACT STATEMENT

GENERAL - This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), Title 5 United States Code (U.S.C.) Section 552a, for individuals applying for admission to NFA or EMI.

AUTHORITY - Federal Fire Prevention and Control Act of 1974, as amended, Title 15 U.S.C., Sections 2201 et seq.; Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, Title 42 U.S.C., Sections 5121 et seq.; Title 44 U.S.C., Section 3101; Executive Orders 12127, 12148, and 9397; Title VI of the Civil Rights Act of 1964; and Section 504 of the Rehabilitation Act of 1973.

PURPOSES - To determine eligibility for participation in NFA and EMI courses. Information such as age, gender, and ancestral heritage are used for statistical purposes only.

USES - Information may be released to: 1) FEMA staff to analyze application and enrollment patterns for specific courses, and to respond to student inquiries; 2) a physician to provide medical assistance to students who become ill or are injured during courses; 3) Members of the Board of Visitors for the purpose of evaluating programmatic statistics; 4) sponsoring States, local officials, or State agencies to update/evaluate statistics of NFA and EMI participants; 5) Members of Congress seeking first party information; and 6) Agency training program contractors and computer centers performing administrative functions.

EFFECTS OF NONDISCLOSURE - Personal information is provided on a voluntary basis. Failure to provide information on this form, however, may result in a delay in processing your application and/or certifying completion of the course.

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this data collection is estimated to average 9 minutes. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 1800 South Bell Street, Arlington, VA 20598-3005, Paperwork Reduction Project (1660-0100) **NOTE: Do not send your completed form to this address.**

SCHEDULE OF EVENTS

CITY OF THIEF RIVER FALLS, PENNINGTON COUNTY and ISD 564 in MINNESOTA

FOR THE ESTABLISHMENT OF A 15 YEAR TAX ABATEMENT OF THE INCREASE IN TAXES FOR ASSISTING AN EXPANSION FOR ARCTIC CAT, INC.

As of April 13, 2015

- April 7, 2015 City Council meets at 5:30 p.m. and calls for a public hearing on the establishment of Tax Abatement for the City's portion of the increase in taxes to assist Arctic Cat, Inc. with an expansion.
- April 13, 2015 School District No. 564 Board meets at 6:00 p.m. and calls for a public hearing on the establishment of Tax Abatement for the School Districts's portion of the increase in taxes to assist Arctic Cat, Inc. with an expansion.
- April 14, 2015 Pennington County Board meets at 5:00 p.m. and calls for a public hearing on the establishment of Tax Abatement for the County's portion of the increase in taxes to assist Arctic Cat, Inc. with an expansion.
- April 22, 2015 Date of publication of the County Board hearing notice for the establishment of Tax Abatement for the County's portion of the increase in taxes to assist Arctic Cat, Inc. with an expansion, (at least 10 days but not more than 30 days prior to hearing). *[Thief River Falls Times publication deadline is noon on April 17, 2015. Ehlers will email materials to trftimes@trftimes.com]*
- May 12, 2015 City Council, Pennington County Board and School District No. 564 hold a public hearing at 5:30 p.m. on the establishment of Tax Abatement for the City, County and School District's portion of the increase in taxes to assist Arctic Cat, Inc. with an expansion, and passes resolution approving the Abatement. *[Boards' packet information sent by May 4, 2015]*



EXTRACT OF MINUTES OF A MEETING OF THE
BOARD OF COMMISSIONERS FOR PENNINGTON COUNTY
THIEF RIVER FALLS, MINNESOTA

HELD: April 14, 2015

Pursuant to due call and notice thereof, a meeting of the Board of Commissioners of Pennington County, Minnesota, was duly called and held at the County Board Room in the City of Thief River Falls, Minnesota, on Tuesday, the 14th day of April, 2015, at 10:00 AM., for the purpose of calling for a public hearing on tax abatements.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution (the reading of which was dispensed with by unanimous consent) and moved its adoption:

RESOLUTION CALLING FOR A PUBLIC HEARING ON PROPOSED PROPERTY
TAX ABATEMENTS FOR THE ARCTIC CAT, INC. EXPANSION PROJECT

WHEREAS, *Minnesota Statutes*, Sections 469.1812 through 469.1815, both inclusive (the "Act"), authorize Pennington County, Minnesota (the "City"), upon satisfaction of certain conditions, to grant an abatement of all or a part of the taxes levied by the County on certain property; and

WHEREAS, the County has received a request from Arctic Cat, Inc., in the City of Thief River Falls (the "Company"), that the County grant an abatement of all of the increase in property taxes on one parcel of land acquired by the Company and the construction of an approximately 27,000 to 70,000 square foot expansion to the existing facility. The project is located on parcel number 2508000630;

WHEREAS, the Act requires the County to hold a public hearing prior to adoption of a resolution granting any property tax abatements:

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pennington County, Minnesota, as follows:

1. Hearing. A public hearing on the consideration of granting a property tax abatement to the Company as requested will be held at the time and place set forth in the Notice of Hearing attached hereto as Exhibit A and hereby made a part hereof.

2. Notice. The County Auditor is hereby authorized and directed to cause notice of said hearing in substantially the form attached hereto as Exhibit A to be given one publication in a newspaper of general circulation in the County at least 10 days but not more than 30 days before the hearing. The newspaper must be one of general interest and readership in the County, and must be published at least once per week.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, upon a vote being taken thereon after full discussion thereof, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Kenneth Olson, County Auditor

Attest:

EXHIBIT A

PENNINGTON COUNTY, MINNESOTA

NOTICE OF PUBLIC HEARING
REGARDING PROPOSED PROPERTY TAX ABATEMENTS
FOR THE ARCTIC CAT, INC. EXPANSION PROJECT

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Pennington County, Minnesota, will hold a public hearing at a meeting of the Board beginning at 5:30 p.m., C.T., on May 12, 2015, to be held in the meeting room of the Pennington County Joint Use Facility, located at 250 125th Avenue NE, in Thief River Falls, Minnesota, on the request of Arctic Cat, Inc. (the "Company") to have the County abate to the Company the increase in property taxes to be levied by the County on tax parcel number 2508000630. The total amount of the taxes proposed to be abated by the City 15 years is estimated to be \$1,070,000 with a present value of \$750,000. It is estimated that total abatement, if other taxing entities participate in the assistance, will not exceed \$2,200,000 over the 15 year term. The County Board will consider granting property tax abatement in response of the request.

All interested persons may appear at the May 12, 2015, public hearing and present their views orally or in writing. Anyone needing reasonable accommodations or an interpreter should contact the County Auditor=s office, telephone 218-683-7000.

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, MARCH 24TH, 2015, 5:00 P.M.

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, March 24th, 2015 at 5:00 p.m. Members present: Cody Hempel, Darryl Tveitbakk, Donald Jensen, Neil Peterson, and Oliver “Skip” Swanson. Members absent: None.

The meeting was called to order and the Pledge of Allegiance was recited.

Ken Yutzenka, Human Services Director, presented the Human Services Committee Consent Agenda for March 17th, 2015. On a motion by Commissioner Peterson, seconded by Commissioner Jensen, the following recommendations of the Pennington County Human Service Committee for March 17th, 2015 are hereby approved. Motion unanimously carried.

SECTION A

- I. To approve the February 17th, 2015 Human Service Committee meeting minutes as corrected.
- II. To approve the Agency’s personnel actions as presented.
- III. A. To approve the following Behavioral Health Purchase of Service Agreements with Sanford Health, including:
 - 1) The comprehensive services agreement.
 - 2) The residential services (Pathfinders and Northern Lights) agreement.
 - 3) The temporary confinement and chemical dependency services agreement.
- B. To approve the 2015 Minnesota Family Investment Program and Diversionary Work Program Employment and Training Services agreement as presented.
- C. To approve acceptance of the CY 2015 Adult Mental Health CSP funding grant.

SECTION B

- I. To approve payment of the Agency’s bills.

Ken Yutzenka also informed the County Board that an Office Support Specialist has submitted their resignation. Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to authorize the advertising, interviewing, and selection of a candidate to fill the full-time position of Office Support Specialist. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Swanson, to internally post the position of Social Worker-Care Coordinator. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to approve extending the Lutheran Social Services contract to June 1st, 2015 on an hourly basis. Motion unanimously carried.

Christine Anderson, Economic Development Director, gave a report to the County Board. She reported there will be 150-200 housing units built here this year. She has talked with developers interested in building here and has also submitted a downtown redevelopment proposal. Christine participated in the Day at the Capital event. The County Board thanked Christine for her report.

Marc Bloomquist, MN Dept. of Corrections, and County Attorney Alan Rogalla asked the County Board to pass a resolution approving the establishment of a drug court in Pennington County.

The following resolution was introduced by Commissioner Hempel, seconded by Commissioner Peterson, and upon vote was unanimously carried.

RESOLUTION

BE IT RESOLVED, that the Pennington County Board of Commissioners hereby approve Pennington County offering a Drug Court for individuals who meet the eligibility requirements.

Bruce Schwartzman, BKV Group, Inc., presented the Pennington County Facility Assessment Overview and the Summary and Recommendations. The County Board discussed the need for another public information meeting, setting a tentative date/time of April 30th, 2015 at 7:00 p.m. Information to be discussed is the Courthouse Expansion plans and its impact on the Old Arena and the Auditorium. This will be discussed at the April 14th, 2015 Board meeting.

County Engineer Mike Flaagan noted that all bids opened today at 4:00 p.m. will be held over for the April 14th, 2015 County Board meeting.

Engineer Flaagan then made a recommendation that the bidders for 2015 fuel, culvert supplies, and equipment rental be approved as submitted.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve the fuel, culvert supplies, and equipment rental bids as received on March 10th, 2015. Motion unanimously carried.

The following fuel bid by Farmers Union Oil Co. was accepted as submitted as shown below.

FUEL SUPPLY FOR 2015:

	Gasohol	No.1 Low Sulphur	No.2 Low Sulphur	Diesel Sulphur
Farmer's *	\$.10-	\$.10-	\$.10-	\$.10-
Union Oil **	\$.10-	\$.10-	\$.10-	\$.10-

* Delivered

** Dealer Pump

Equipment rental bids were received and accepted from the following persons or businesses and the County Engineer was directed to use the lowest bid available.

Glen Jensen Construction	Garry Gravel	Triple D Construction
Beito Repair	Wright Const.	K&K Trucking
Thygeson Const.	Sellin Bros.	Art Laudal & Son, Inc.
Quam Excavating	Jeff Olson Const.	Brummond Excavating
Olson Const. – TRF	Nelson Excavating	

The bid of True North Steel for culvert supplies was accepted as submitted and the County Engineer was directed to use the low bid for specific culverts.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to authorize the County Engineer to advertise for three, seasonal employee positions. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to set the hearing for the Five-Year Road and Bridge Plan for April 28th, 2015 at 4:00 p.m. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve the Township Road Maintenance Agreements and authorize the Chairman to sign. Motion unanimously carried.

Peter Nelson, Pennington County SWCD, discussed making application for a grant from the Board of Water and Soil Resources to do an inventory of Shore land Buffer Strips in the County. Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to authorize the Pennington County SWCD to apply for a grant to inventory Shore land Buffer Strips from the Board of Water and Soil Resources. Motion unanimously carried.

Bryan Malone, Pennington County SWCD District Manager, presented two MN Wetland Conservation Act Notice of Decision applications.

The first application is from Farmers Union Oil Co. asking to fill .17 acre of wetland at their C-Store, A&W, and Truck Stop on Highway 59 S. in Thief River Falls. They agree to purchase .34 acres of wetland credits from Bank Account #1147 in Roseau County. Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to approve the

Notice of Decision from applicant Farmers Union Oil Co. and authorize the Chairman to sign the same. Motion unanimously carried.

The second application was from Ryan Eberhardt who is building a home in Smiley Township. The project falls under the 2000 sq. ft. De Minimus Exemption. Motioned by Commissioner Jensen, seconded by Commissioner Swanson, to approve the Notice of Decision for applicant Ryan Eberhardt and authorize the Chairman to sign the same. Motion unanimously carried.

The County Board discussed the legislation to change the County Program Aid formula. No action was taken.

The County Board discussed the move to eliminate or cap the deduction on tax-exempt municipal bond as part of the President's Fiscal Year 2016 Budget Proposal. Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to send a letter asking that any proposal altering tax exempt status of municipal bonds be rejected. Motion unanimously carried.

County Sheriff Ray Kuznia met with the Board regarding personnel in the Sheriff's office and the Jail staff.

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to approve Betty Coauette moving from the position of full-time Dispatcher/Jailer to full-time Corrections Officer effective April 15th, 2015. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to post the position of full-time Dispatcher/Jailer to fill the position vacated by Betty Coauette. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to hire Mark Halverson for the position of full-time STS Crew Leader effective April 6th, 2015. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to hire Alex Thibert for the position of part-time Deputy Sheriff effective March 30th, 2015. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to approve the County Board minutes of March 10th, 2015 as written. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to approve payment of the Auditor & Manual warrants for February, 2015 totaling \$881,218.21, the Human Services warrants totaling \$75,627.86, and also the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$ 46,874.67
Road & Bridge	\$178,633.84

Per diems and meal reimbursements in the amount of \$373.53 were also approved.

Commissioner Hempel reported that the Technology Committee is surveying employees regarding computer training, such as Microsoft Excel, that they would like to have.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to make a one-time appropriation of \$500.00 to Thief River Forward to cover business expenses incurred during the Thief River Falls Day Capital, with payment to be made to the Thief River Falls Chamber of Commerce. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to adjourn the Board meeting to April 14th, 2015 at 10:00 a.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Darryl Tveitbakk, Chairman
Board of Commissioners

Jennifer
4/13/15 4:32PM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



Jennifer
4/13/15 4:32PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
62	1380 A'VIANDS LLC 01-251-000-0000-6427		3,041.89	JAIL MEALS 3-1 TO 3-7	79826	JAIL MEALS
63	01-251-000-0000-6427		3,055.78	JAIL MEALS 3-8 TO 3-14	79876	JAIL MEALS
64	01-251-000-0000-6427		2,995.56	JAIL MEALS 3-15 TO 3-21	79921	JAIL MEALS
	1380 A'VIANDS LLC		9,093.23	3 Transactions		
75	1011 ACE HARDWARE 01-201-000-0000-6801		9.27	GLUE & VELCRO	199301	MISCELLANEOUS EXPENSE
65	01-501-000-0000-6300		15.71	ROPE, TAPE	199966	REPAIRS & MAINTENANCE
67	01-111-000-0000-6403		22.76	DISH SOAP, OIL & SCREW	200010	JANITORIAL SUPPLIES - COURTHOUSE
74	01-255-000-0000-6300		10.80	SCREW DRILL BIT	200145	REPAIRS & MAINTENANCE
69	01-111-000-0000-6300		10.98	SAND DISC	200159	REPAIRS & MAINTENANCE
70	01-111-000-0000-6300		18.79	BULBS	200320	REPAIRS & MAINTENANCE
71	01-111-000-0000-6300		3.70	WASHERS, CLIPS & BRUSHES	200347	REPAIRS & MAINTENANCE
66	01-111-000-0000-6300		19.47	PADS, FIBER & FLAP DISCS	200605	REPAIRS & MAINTENANCE
68	01-111-000-0000-6403		25.98	BROOM	200642	JANITORIAL SUPPLIES - COURTHOUSE
72	01-251-000-0000-6300		44.38	SANDPAPER, STEEL RODS JAIL CEL	843-984	REPAIRS & MAINTENANCE
73	01-219-000-0000-6300		426.62	PAINT & SUPPLIES LEC OFFICE PA	911-046-643-07	REPAIRS & MAINTENANCE
	1011 ACE HARDWARE		608.46	11 Transactions		
76	1310 AMERICAN INSTITUTIONAL SUPPLY 01-251-000-0000-6405		75.96	SHAMPOO	23241	GENERAL SUPPLIES - JAIL
	1310 AMERICAN INSTITUTIONAL SUPPLY		75.96	1 Transactions		
77	1320 ANDERSON/KIKI 01-106-000-0000-6401		533.41	VALUATION NOTICES & ENVELOPES	2074691	SUPPLIES
	1320 ANDERSON/KIKI		533.41	1 Transactions		
61	1316 AP TECHNOLOGY LLC 01-070-000-0000-6263		795.00	SECURE CHECK RENEWAL	IN005414	COMPUTER SERVICES - DP
	1316 AP TECHNOLOGY LLC		795.00	1 Transactions		
78	2323 BEAR GRAPHICS 01-101-000-0000-6401		700.76	PLAT CABINET EVELOPES W/ZIPPER	0711863	SUPPLIES - RECORDER
	2323 BEAR GRAPHICS		700.76	1 Transactions		
83	2050 BREDESON SUPPLY 01-799-000-0000-6401		31.90	2 PREINKED STAMPS	1193293	SUPPLIES
82	01-106-000-0000-6401		21.06	ERASER REFILLS	1193316	SUPPLIES
81	01-106-000-0000-6401		21.06	ERASER REFILLS	1193328	SUPPLIES

Pennington County Financial System



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4/13/15 4:32PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2050	BREDESON SUPPLY		74.02		3 Transactions	
84	3323 CHAMBER OF COMMERCE 01-003-000-0000-6330		500.00	APPROPRIATION FOR DAY @ CAPITOL		TRAVEL & EXPENSE
85	01-799-000-0000-6801		75.00	2015 COMM OPEN HOUSE CARNEGIE	12704	MISCELLANEOUS EXPENSE
3323	CHAMBER OF COMMERCE		575.00		2 Transactions	
93	3306 CITY OF THIEF RIVER FALLS 01-799-000-0000-6330		46.10	FOOD FOR CDAB MEETING	11185	TRAVEL & EXPENSE
91	01-799-000-0000-6202		50.49	FEB PHONE - ECONOMIC DEVELOPME	1541	TELEPHONE- ECONOMIC DEVELOPMENT
90	01-800-000-0000-6262		204.00	2014-2015 SNOW REMOVAL	1557	OTHER SERVICES-WELFARE BUILDING
89	01-220-000-0000-6207		24.00	SNOW REMOVAL	1572	RADIO
88	01-220-000-0000-6207		72.00	SNOW REMOVAL	1583	RADIO
92	01-799-000-0000-6202		50.49	MAR PHONE - ECONOMIC DEVELOPME	1596	TELEPHONE- ECONOMIC DEVELOPMENT
3306	CITY OF THIEF RIVER FALLS		447.08		6 Transactions	
87	3302 CREATIVE PRODUCT SOURCING INC 01-222-000-0000-6801		732.64	DARE PENCILS, STICKERS, PAMPHL	79994	MISCELLANEOUS EXPENSE - D.A.R.E.
86	01-222-000-0000-6801		48.00	DARE ERASERS	80128	MISCELLANEOUS EXPENSE - D.A.R.E.
3302	CREATIVE PRODUCT SOURCING INC		780.64		2 Transactions	
94	4310 D & T VENTURES 01-070-000-0000-6301		450.00	PROPERTY TAX WEBSITE SUPPORT	296189	MAINTENANCE AGREEMENT
4310	D & T VENTURES		450.00		1 Transactions	
96	4303 DON'S SEWING & VACUUM SERV 01-111-000-0000-6403		23.50	VACUUM BAGS	19475	JANITORIAL SUPPLIES - COURTHOUSE
95	01-111-000-0000-6631		329.99	NEW VACUUM	19475	FURNITURE & EQUIPMENT - COURTHOUS
4303	DON'S SEWING & VACUUM SERV		353.49		2 Transactions	
97	4004 DYNAMIC IMAGING 01-251-000-0000-6301		2,920.00	2015 PICTURELINK MAINT CONTRAC	19829	MAINTENANCE AGREEMENT
4004	DYNAMIC IMAGING		2,920.00		1 Transactions	
98	5308 ECOLAB PEST ELIMINATION DIVISN 01-251-000-0000-6300		64.12	SPRAY	2211795	REPAIRS & MAINTENANCE
5308	ECOLAB PEST ELIMINATION DIVISN		64.12		1 Transactions	
99	5053 ELECTION SYSTEMS & SOFTWARE 01-061-000-0000-6262		408.42	CODING SERVICES - ROCKSBURY	923585	OTHER SERVICES - ELECTIONS

Pennington County Financial System



Jennifer
4/13/15 4:32PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 4

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5053	ELECTION SYSTEMS & SOFTWARE		408.42		1 Transactions	
99999997	EMBLEM ENTERPRISES, INC.					
100	01-201-000-0000-6420		365.58	BADGES - 100 SHERIFF/50 FLAGS	609788	UNIFORMS
99999997	EMBLEM ENTERPRISES, INC.		365.58		1 Transactions	
5312	ERICKSON/KEVIN					
101	01-041-000-0000-6330		112.32	LODGING - ST CLOUD PAYROLL TRN		TRAVEL & EXPENSE
102	01-041-000-0000-6330		54.14	MEALS - ST CLOUD PAYROLL TRAIN		TRAVEL & EXPENSE
103	01-041-000-0000-6330		281.75	MILEAGE - ST CLOUD PAYROLL TRN		TRAVEL & EXPENSE
5312	ERICKSON/KEVIN		448.21		3 Transactions	
6001	FALLS DIVERSE ABILITIES CORPORATION					
270	01-501-000-0000-6262		75.60	CLEAN AUDITORIUM	14452	OTHER SERVICES
271	01-501-000-0000-6262		85.40	CLEAN AUDITORIUM	14473	OTHER SERVICES
6001	FALLS DIVERSE ABILITIES CORPORATION		161.00		2 Transactions	
6006	FARMERS UNION OIL					
106	01-201-000-0000-6560		2,039.40	GAS FOR SQUADS - MARCH		GAS & DIESEL
104	01-255-000-0000-6405		121.70	GLOVES, MISC CLOTHING		GENERAL SUPPLIES - S.T.S.
105	01-255-000-0000-6631		192.05	LP, TIRES, LABOR		SUPPLIES & EQUIPMENT - S.T.S.
6006	FARMERS UNION OIL		2,353.15		3 Transactions	
6346	FAST RACING PROMOTIONS INC.					
107	01-201-000-0000-6631		351.58	BALANCE GRAPHIX FOR #11 SQUAD		FURNITURE & EQUIPMENT
6346	FAST RACING PROMOTIONS INC.		351.58		1 Transactions	
6305	FLAAGAN/JODI					
108	01-013-000-0000-6853		1,392.00	43.50 @ \$32 TZD GRANT		TOWARD ZERO DEATH GRANT
6305	FLAAGAN/JODI		1,392.00		1 Transactions	
99999997	FORMS & SYSTEMS OF MINNESOTA					
109	01-201-000-0000-6401		499.66	CITATION BOOKS - 10	141678	SUPPLIES
99999997	FORMS & SYSTEMS OF MINNESOTA		499.66		1 Transactions	
99999997	GOODRIDGE HISTORICAL SOCIETY					
291	01-003-000-0000-6801		1,000.00	CENTENNIAL EXPENSES		MISCELLANEOUS EXPENSE - BOARD
99999997	GOODRIDGE HISTORICAL SOCIETY		1,000.00		1 Transactions	
8385	HEARTLAND PAPER CO					

Pennington County Financial System



Jennifer
4/13/15 4:32PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 5

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
269	01-111-000-0000-6300		27.66-	RETURN REPLACEMENT BLADE	102308.0	REPAIRS & MAINTENANCE
113	01-111-000-0000-6403		723.58	TOWELS, TISSUE, GLOVES, SOAP	123317-0	JANITORIAL SUPPLIES - COURTHOUSE
114	01-501-000-0000-6403		55.09	TISSUE	123319-0	JANITORIAL SUPPLIES
111	01-800-000-0000-6403		428.94	TOWLES, TISSUE, GLOVES, SOAP	123321-0	JANITORIAL SUPPLIES
112	01-800-000-0000-6403		71.33	BAGS	123322-0	JANITORIAL SUPPLIES
115	01-220-000-0000-6403		711.20	TRASHBAGS, CLEANER PAPER PRODU	123323	JANITORIAL SUPPLIES-LEC SHARE
116	01-220-000-0000-6403		200.75	TRASHBAGS, SHOWER & FLOOR CLEA	1233250	JANITORIAL SUPPLIES-LEC SHARE
117	01-220-000-0000-6403		35.66	TRASHBAGS, SHOWER & FLOOR CLEA	1233251	JANITORIAL SUPPLIES-LEC SHARE
118	01-220-000-0000-6403		34.17	MOPHEADS	123339	JANITORIAL SUPPLIES-LEC SHARE
268	01-111-000-0000-6300		27.66	REPLACEMENT BLADE	63061-0	REPAIRS & MAINTENANCE
8385	HEARTLAND PAPER CO		2,260.72			10 Transactions
8335	HENRY'S FOODS INC					
119	01-259-000-0000-6405		1,311.60	CIGARETTES, CHEW, CHIPS, CANDY	431783	GENERAL SUPPLIES - CANTEEN
8335	HENRY'S FOODS INC		1,311.60			1 Transactions
8326	HILLYARD INC					
120	01-111-000-0000-6300		337.35	FLOOR FINISH - TOP SHAPE	601540458	REPAIRS & MAINTENANCE
8326	HILLYARD INC		337.35			1 Transactions
8014	HUGOS #7					
121	01-003-000-0000-6330		12.26	FOOD FOR MEETING		TRAVEL & EXPENSE
122	01-251-000-0000-6300		9.56	VINEGAR FOR CELL CLEANING		REPAIRS & MAINTENANCE
8014	HUGOS #7		21.82			2 Transactions
9017	INSIGHT TECHNOLOGIES					
123	01-290-000-0000-6631		100.00	MICROSOFT BUSINESS OPEN	771311	Furniture & Equipment
217	01-003-000-0000-6210		60.00	HOSTED EXCHANGE - MARCH	771593	E-MAIL SERVICES
218	01-041-000-0000-6210		12.00	HOSTED EXCHANGE - MARCH	771593	E-MAIL SERVICES
219	01-070-000-0000-6210		36.00	HOSTED EXCHANGE - MARCH	771593	E-MAIL SERVICES
220	01-070-000-0000-6210		36.00	HOSTED EXCHANGE - MARCH	771593	E-MAIL SERVICES
221	01-091-000-0000-6210		12.00	HOSTED EXCHANGE - MARCH	771593	E-MAIL SERVICES
222	01-121-000-0000-6210		12.00	HOSTED EXCHANGE - MARCH	771593	E-MAIL SERVICES
223	01-201-000-0000-6210		24.00	HOSTED EXCHANGE - MARCH	771593	E-MAIL SERVICES
224	01-290-000-0000-6210		12.00	HOSTED EXCHANGE - MARCH	771593	E-MAIL SERVICES
225	01-799-000-0000-6210		12.00	HOSTED EXCHANGE - MARCH	771593	E-MAIL SERVICES
124	01-290-000-0000-6401		40.00	15' HDMI CABLES - EOC	771757	Supplies
272	01-041-000-0000-6210		222.86	IT GLOBAL MAY - AUD/TREAS	771840	E-MAIL SERVICES
273	01-070-000-0000-6263		445.71	IT GLOBAL MAY - HIGHWAY	771840	COMPUTER SERVICES - DP
274	01-070-000-0000-6263		297.14	IT GLOBAL MAY - ICN	771840	COMPUTER SERVICES - DP

Pennington County Financial System



Jennifer
4/13/15 4:32PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 6

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
275	01-070-000-0000-6263		891.43	IT GLOBAL MAY - WELFARE	771840	COMPUTER SERVICES - DP
276	01-070-000-0000-6263		49.52	IT GLOBAL MAY - DATA	771840	COMPUTER SERVICES - DP
277	01-070-000-0000-6263		140.00	IT GLOBAL MAY - DATA	771840	COMPUTER SERVICES - DP
278	01-091-000-0000-6300		99.05	IT GLOBAL MAY - ATTORNEY	771840	REPAIRS & MAINTENANCE
279	01-101-000-0000-6300		123.81	IT GLOBAL MAY - RECORDER	771840	REPAIRS & MAINTENANCE
280	01-106-000-0000-6300		74.29	IT GLOBAL MAY - ASSESSOR	771840	REPAIRS & MAINTENANCE
281	01-121-000-0000-6300		49.52	IT GLOBAL MAY - VET SERVICE	771840	Repairs & Maintenance
282	01-132-000-0000-6300		148.57	IT GLOBAL MAY - MV	771840	REPAIRS & MAINTENANCE
283	01-270-000-0000-6300		24.77	IT GLOBAL MAY - CRIME VICTIM	771840	REPAIRS & MAINTENANCE
284	01-290-000-0000-6300		49.52	IT GLOBAL MAY - EMER MGMT	771840	Repairs & Maintenance
285	01-601-000-0000-6300		123.81	IT GLOBAL MAY - EXTENSION	771840	REPAIRS & MAINTENANCE
9017	INSIGHT TECHNOLOGIES		3,096.00	25 Transactions		
9001	INTER COUNTY NURSING					
125	01-003-000-0000-6901		12,476.45	2015 2ND QTR BILLING	994	APPROPRIATIONS
9001	INTER COUNTY NURSING		12,476.45	1 Transactions		
9025	ITS AUTO CENTER					
126	01-201-000-0000-6304		18.50	#11 TIRE REPAIR	31697	REPAIR & MAINTENANCE - SQUADS
9025	ITS AUTO CENTER		18.50	1 Transactions		
10026	JENSEN/DONALD J					
292	01-003-000-0000-6330		10.00	PARKING FEE - AMC - ST PAUL		TRAVEL & EXPENSE
127	01-003-000-0000-6330		623.30	MARCH MILEAGE		TRAVEL & EXPENSE
293	01-003-000-0000-6330		8.00	MEAL - AMC - ST PAUL	030415	TRAVEL & EXPENSE
10026	JENSEN/DONALD J		641.30	3 Transactions		
13498	MARCO, INC					
130	01-801-000-0000-6301		354.57	EQ238936 MAINT AGREEMENT	2494906	MAINTENANCE AGREEMENT
129	01-101-000-0000-6631		4,295.00	HP LASERJET - COPIER	2497933	FURNITURE & EQUIPMENT - RECORDER
13498	MARCO, INC		4,649.57	2 Transactions		
13418	MARK D NYVOLD					
289	01-091-000-0000-6261		2,635.41	APPEAL CASE A14-1603		CONSULTING & LEGAL SERVICES-ATTORNI
13418	MARK D NYVOLD		2,635.41	1 Transactions		
13341	MINNESOTA CLE					
236	01-091-000-0000-6241		82.00	MN BENCHMARK BOOK	683399	DUES
13341	MINNESOTA CLE		82.00	1 Transactions		

Pennington County Financial System



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4/13/15 4:32PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 7

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
165	13445 MINNESOTA POST BOARD		270.00	LICENSE RENEWAL - ML, KN, BZ	OTHER SERVICES
	13445 MINNESOTA POST BOARD		270.00	1 Transactions	
134	13322 MINNESOTA STATE TREASURER		375.00	MARRIAGE SURCHARGE	MARRIAGE SURCHARGES MN - RECORDER
137	01-101-000-0000-6827		2,310.00	RECORDER & REGISTRAR FEES	STATE SURCHARGES
133	01-101-000-0000-6829		306.00	CHILDREN'S SURCHARGE	CHILDREN SURCHARGE MN - RECORDER
135	01-101-000-0000-6831		708.00	BIRTH/DEATH SURCHARGE	BIRTH/DEATH CERTIF SURCHARGE - REC
136	01-101-000-0000-6848		1,020.00	BIRTH RECORD SURCHARGE	BIRTH DEFECT SURCHARGE
	13322 MINNESOTA STATE TREASURER		4,719.00	5 Transactions	
266	13361 MN BUREAU OF CRIMINAL APPREHENSIO		180.00	2015 CJDN REMOTE ACCESS	OTHER SERVICES
267	01-091-000-0000-6262		360.00	BASIC NARCOTIC TRAINING #3	TRAVEL & EXPENSE
	13361 MN BUREAU OF CRIMINAL APPREHENSIO		540.00	2 Transactions	
205	13355 MN COUNTIES COMPUTER COOP		8,538.00	2015 2ND QTR - TAX SUPPORT	COMPUTER SERVICES - DP
206	01-070-000-0000-6263		348.00-	CREDIT 2015 1ST QTR - TAX SUPP	COMPUTER SERVICES - DP
207	01-070-000-0000-6263		412.50	2015 2ND QTR - BETA TESTING	COMPUTER SERVICES - DP
208	01-070-000-0000-6263		600.00	2015 2ND QTR - ENHANCEMENT FUN	COMPUTER SERVICES - DP
209	01-070-000-0000-6263		1,000.00	2015 2ND QTR - DATA FILE CHANG	COMPUTER SERVICES - DP
210	01-070-000-0000-6263		3,071.00	2015 2ND QTR - CAMA MAINT & SU	COMPUTER SERVICES - DP
211	01-070-000-0000-6263		189.00-	CREDIT 2015 1ST QTR - CAMA MAI	COMPUTER SERVICES - DP
212	01-070-000-0000-6263		462.40	2015 2ND QTR - IFS GENERAL	COMPUTER SERVICES - DP
213	01-070-000-0000-6263		1,084.00	2015 2ND QTR - PAYMATE	COMPUTER SERVICES - DP
214	01-070-000-0000-6263		42.63-	CREDIT 2015 1ST QTR - PAYMATE	COMPUTER SERVICES - DP
215	01-070-000-0000-6263		379.50	2015 2ND QTR - CAPITAL ASSETS	COMPUTER SERVICES - DP
216	01-070-000-0000-6263		30.73-	CREDIT 2015 1ST QTR - CAPITAL	COMPUTER SERVICES - DP
	13355 MN COUNTIES COMPUTER COOP		14,937.04	12 Transactions	
131	13334 MN DEPARTMENT OF HEALTH		382.50	2015 1ST QTR WELL CERTIFICATE	WELL DISCLOSURE CERTIFICATE
	13334 MN DEPARTMENT OF HEALTH		382.50	1 Transactions	
265	13329 MN ENTERPRISE TECHNOLOGY SHARED :		114.00	MARCH SPAM FILTER	COMPUTER SERVICES - DP
132	01-070-000-0000-6263		1,300.00	MARCH FIBER USAGE	COMPUTER SERVICES - DP

Pennington County Financial System



Jennifer
4/13/15 4:32PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 8

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
13329	MN ENTERPRISE TECHNOLOGY SHARED		1,414.00		2 Transactions	
204	13539 MNDRIVERSMANUALS.COM 01-132-000-0000-6401		272.33	DRIVERS MANUALS	CT34416	SUPPLIES - MOTOR VEHICLE
	13539 MNDRIVERSMANUALS.COM		272.33		1 Transactions	
138	13425 MOTOROLA 01-223-000-0000-6631		15,257.50	MILESTONE 5 ARMER CONTRACT	41207086	FURNITURE & EQUIPMENT
	13425 MOTOROLA		15,257.50		1 Transactions	
139	14315 NORTHERN MOTORS INC 01-201-000-0000-6631		140.44	#5 NEW SQUAD - MUD FLAPS	145948	FURNITURE & EQUIPMENT
	14315 NORTHERN MOTORS INC		140.44		1 Transactions	
140	14303 NORTHLAND FIRE PROTECTION 01-251-000-0000-6302		191.64	SEMI-ANNUAL KITCHEN FIRE INSPE	17117	KITCHEN REPAIRS & EXPENSE
	14303 NORTHLAND FIRE PROTECTION		191.64		1 Transactions	
241	14123 NORTHWEST BEVERAGE INC 01-801-000-0000-6801		40.00	WATER	394060	MISCELLANEOUS EXPENSE
	14123 NORTHWEST BEVERAGE INC		40.00		1 Transactions	
147	15323 OFFICE DEPOT 01-101-000-0000-6401		18.39	WIRELESS MOUSE	761363356001	SUPPLIES - RECORDER
146	01-801-000-0000-6401		84.65	PAD, NOTES, POST-IT, PENS, TA	761363356001	SUPPLIES-UNALLOCATED
142	01-091-000-0000-6401		5.45	CD/DVD SLEEVES	761363469001	SUPPLIES
148	01-101-000-0000-6401		18.39	RETURNED MOUSE	761587702001	SUPPLIES - RECORDER
143	01-091-000-0000-6401		19.65	HOLEPUNCH/BATTERIES	762688546001	SUPPLIES
144	01-270-000-0000-6401		3.29	LABELS, FOLDERS	762688546001	SUPPLIES - CRIME
145	01-801-000-0000-6401		16.79	MECHANICAL PENCILS	762688546001	SUPPLIES-UNALLOCATED
	15323 OFFICE DEPOT		129.83		7 Transactions	
239	15051 OFFICE MAX 01-601-000-0000-6401		159.36	BINDERS HOME STRETCH	598426	SUPPLIES - EXTENSION
240	01-601-000-0000-6401		6.64	BINDERS HOME STRETCH	598536	SUPPLIES - EXTENSION
149	01-220-000-0000-6401		320.80	PAPER 10 CASES	660478	SUPPLIES
	15051 OFFICE MAX		486.80		3 Transactions	
150	15329 OIL BOYZ EXPRESS LUBE 01-201-000-0000-6304		31.64	#5 OIL CHANGE	110850	REPAIR & MAINTENANCE - SQUADS

Pennington County Financial System



Jennifer
4/13/15 4:32PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 9

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
151	01-201-000-0000-6304		70.85	#13 OIL CHANGE, LUBE, COOLANT	112653	REPAIR & MAINTENANCE - SQUADS
152	01-201-000-0000-6304		40.92	#11 OIL CHANGE	115067	REPAIR & MAINTENANCE - SQUADS
15329	OIL BOYZ EXPRESS LUBE		143.41	3 Transactions		
15302	OLSON/ADELINE					
260	01-106-000-0000-6330		27.03	MILEAGE - ASSESSING - NORDEN		TRAVEL & EXPENSE
262	01-106-000-0000-6330		55.78	MILEAGE - ASSESSING - NORDEN		TRAVEL & EXPENSE
263	01-106-000-0000-6330		31.05	MILEAGE - ASSESSING - NORDEN		TRAVEL & EXPENSE
264	01-106-000-0000-6330		10.35	MILEAGE - ASSESSING - NORDEN		TRAVEL & EXPENSE
261	01-106-000-0000-6330		287.50	MILEAGE - XEROX MTG - ST CLOUD	031915	TRAVEL & EXPENSE
15302	OLSON/ADELINE		411.71	5 Transactions		
16056	PAINT & GLASS INTERIORS					
153	01-219-000-0000-6634		8,171.00	CARPET LEC	96139	OTHER IMPROVEMENTS - LEC BUILDING
16056	PAINT & GLASS INTERIORS		8,171.00	1 Transactions		
16313	PENNINGTON COUNTY AUDITOR					
154	01-132-000-0000-6300		160.00	REIMB. INSIGHT - MV	3451	REPAIRS & MAINTENANCE
238	01-003-000-0000-6241		119.80	MARCH POSTAGE	3452	DUES - BOARD
156	01-290-000-0000-6209		0.48	POSTAGE - EMER MGMT	3455	POSTAGE
155	01-290-000-0000-6300		520.00	REIMB INSIGHT - EMER. MGMT	3455	Repairs & Maintenance
16313	PENNINGTON COUNTY AUDITOR		800.28	4 Transactions		
16314	PENNINGTON FAST LUBE					
157	01-201-000-0000-6304		424.85	#5 REMOTE START	29158	REPAIR & MAINTENANCE - SQUADS
158	01-201-000-0000-6304		497.24	#1 BRAKES, ROTOR CALIPER	29192	REPAIR & MAINTENANCE - SQUADS
159	01-201-000-0000-6304		36.28	#4 OIL CHANGE	49486	REPAIR & MAINTENANCE - SQUADS
16314	PENNINGTON FAST LUBE		958.37	3 Transactions		
16344	PENNINGTON MAIN					
160	01-201-000-0000-6304		5.33	#6 CARWASH		REPAIR & MAINTENANCE - SQUADS
16344	PENNINGTON MAIN		5.33	1 Transactions		
16079	PETERSON LUMBER					
163	01-219-000-0000-6300		41.60	SHELF RAY'S OFFICE	1104-1107	REPAIRS & MAINTENANCE
162	01-255-000-0000-6405		17.54	BLADES TAPE BITS	947-1083	GENERAL SUPPLIES - S.T.S.
16079	PETERSON LUMBER		59.14	2 Transactions		
16362	PETERSON/NEIL					
161	01-003-000-0000-6330		496.80	MARCH - MILEAGE		TRAVEL & EXPENSE

Pennington County Financial System



Jennifer
4/13/15 4:32PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 10

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
294	01-003-000-0000-6330		13.95	MEAL - AMC - ST PAUL	030315	TRAVEL & EXPENSE
295	01-003-000-0000-6330		10.00	MEAL - AMC - ST PAUL	030415	TRAVEL & EXPENSE
296	01-003-000-0000-6330		11.25	MEAL - AMC - ST PAUL	030515	TRAVEL & EXPENSE
16362	PETERSON/NEIL		532.00	4 Transactions		
164	16300 PIZZA CORNER INC 01-259-000-0000-6405		180.00	36 PIZZAS	1071017	GENERAL SUPPLIES - CANTEEN
16300	PIZZA CORNER INC		180.00	1 Transactions		
166	16348 PROBUILD 01-219-000-0000-6300		212.68	CHAIR "RAIL" BOARD	414389	REPAIRS & MAINTENANCE
16348	PROBUILD		212.68	1 Transactions		
167	17002 QUILL CORPORATION 01-101-000-0000-6401		18.08	WIRELESS MOUSE	2561731	SUPPLIES - RECORDER
168	01-101-000-0000-6401		170.90	X264, X363, X364 - TONER	2593927	SUPPLIES - RECORDER
17002	QUILL CORPORATION		188.98	2 Transactions		
234	18311 REGENTS OF THE UNIVERSITY OF MN 01-601-000-0000-6837		17,355.99	JAN-MAR SALARY REIMBURSEMENT	0300013019	REFUNDS & REIMBURSEMENTS
18311	REGENTS OF THE UNIVERSITY OF MN		17,355.99	1 Transactions		
169	18327 REIERSON EXCAVATING 01-800-000-0000-6262		50.00	SNOW REMOVAL - MARCH		OTHER SERVICES-WELFARE BUILDING
18327	REIERSON EXCAVATING		50.00	1 Transactions		
170	18039 RIVERVIEW HEALTHCARE ASSN 01-251-000-0000-6255		2,887.68	DR-14-453	120914	MEDICAL - LOCAL
171	01-251-000-0000-6255		158.40	DR-14-453	120914	MEDICAL - LOCAL
18039	RIVERVIEW HEALTHCARE ASSN		3,046.08	2 Transactions		
172	19356 SAYLOR DDS/BENJAMIN A 01-251-000-0000-6255		230.00	DENTIST 15-082	031915	MEDICAL - LOCAL
19356	SAYLOR DDS/BENJAMIN A		230.00	1 Transactions		
173	19289 SEIBEL/JIM 01-111-000-0000-6330		31.19	REMIB. LIGHT BULBS		TRAVEL & EXPENSE
19289	SEIBEL/JIM		31.19	1 Transactions		
19335	ST. LOUIS COUNTY					

Pennington County Financial System



Jennifer
4/13/15 4:32PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 11

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt Amount	Warrant Description	Invoice #	Account/Formula Description
					Service Dates	Paid On Bhf #	On Behalf of Name
237		01-003-000-0000-6241		2,000.00	2015 MEMBERSHIP DUES	NCLUEB	DUES - BOARD
	19335	ST. LOUIS COUNTY		2,000.00	1 Transactions		
	19310	STONE'S MOBILE RADIO					
185		01-201-000-0000-6631		500.00	RADIO PROGRAMMING		FURNITURE & EQUIPMENT
186		01-220-000-0000-6631		588.00	CODE PLUG - RADIO PROGRAMMING		FURNITURE & EQUIPMENT
	19310	STONE'S MOBILE RADIO		1,088.00	2 Transactions		
	19413	STONE/STEVE					
174		01-121-000-0000-6330		11.05	MEAL - CVSO SPRING TRAINING		TRAVEL & EXPENSE
175		01-121-000-0000-6330		7.48	MEAL - CVSO SPRING TRAINING		TRAVEL & EXPENSE
176		01-121-000-0000-6330		15.00	2015 DUES NWMNCVSO		TRAVEL & EXPENSE
177		01-121-000-0000-6330		25.93	MILEAGE		TRAVEL & EXPENSE
178		01-121-000-0000-6330		73.13	6 PIZZAS - GROUP MEETING		TRAVEL & EXPENSE
179		01-121-000-0000-6330		4.50	POP GROUP MEETING		TRAVEL & EXPENSE
180		01-121-000-0000-6330		142.80	MILEAGE CVSO SPRING TRAINING		TRAVEL & EXPENSE
181		01-121-000-0000-6330		138.94	LODGING CVSO SPRING TRAINING		TRAVEL & EXPENSE
182		01-121-000-0000-6330		14.26	MEAL - CVSO SPRING TRAINING		TRAVEL & EXPENSE
183		01-121-000-0000-6330		18.15	MEAL - CVSO SPRING TRAINING		TRAVEL & EXPENSE
184		01-121-000-0000-6330		6.41	MEAL - CVSO SPRING TRAINING		TRAVEL & EXPENSE
110		01-121-000-0000-6330		747.00	ANNUAL CVSO TRAINING CONFERENC		TRAVEL & EXPENSE
	19413	STONE/STEVE		1,204.65	12 Transactions		
	19419	SUBWAY					
187		01-271-000-0000-6262		46.50	FOOD FOR 2 TRIALS		OTHER SERVICES - A.E.S.
	19419	SUBWAY		46.50	1 Transactions		
	19048	SWANSON/OLIVER (SKIP)					
188		01-003-000-0000-6330		166.18	MARCH - MILAGE		TRAVEL & EXPENSE
	19048	SWANSON/OLIVER (SKIP)		166.18	1 Transactions		
	999999997	THE ODYSSEY GROUP					
141		01-290-000-0000-6330		125.00	INTEROPERABLE CONF - ST CLOUD	PS-5098	Travel & Expense
	999999997	THE ODYSSEY GROUP		125.00	1 Transactions		
	20027	THE TIMES					
189		01-003-000-0000-6231		2,985.00	AUDITOR DELINQUENT TAX LIST		PUBLISHING - BOARD
190		01-201-000-0000-6801		265.50	DEPUTY ADVERTISEMENT		MISCELLANEOUS EXPENSE
192		01-251-000-0000-6801		111.00	CORRECTIONS ADVERTISEMENT		MISCELLANEOUS EXPENSE - JAIL
191		01-255-000-0000-6801		49.50	CREW LEADER ADVERTISEMENT		MISCELLANEOUS EXPENSE

Pennington County Financial System



Jennifer
4/13/15 4:32PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 12

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
20027	THE TIMES		3,411.00		4 Transactions	
20047	THRIFTY WHITE PHARMACY					
242	01-251-000-0000-6256		29.95	PRESCRIPTION 14-445	10638	MEDICAL - REIMBURSED
243	01-251-000-0000-6256		1,101.73	PRESCRIPTION 15-064	11376	MEDICAL - REIMBURSED
244	01-251-000-0000-6255		10.00	PRESCRIPTION 14-018	19080	MEDICAL - LOCAL
245	01-251-000-0000-6255		75.44	PRESCRIPTION 15-035	20388	MEDICAL - LOCAL
246	01-251-000-0000-6255		8.88	PRESCRIPTION 14-489	29099	MEDICAL - LOCAL
247	01-251-000-0000-6255		8.78	PRESCRIPTION 15-103	29449	MEDICAL - LOCAL
248	01-251-000-0000-6255		58.11	PRESCRIPTION 14-477	30267	MEDICAL - LOCAL
249	01-251-000-0000-6255		1.20	PRESCRIPTION 15-127	37531	MEDICAL - LOCAL
258	01-251-000-0000-6255		175.85	STOCK SUPPLY - MARCH	40109	MEDICAL - LOCAL
250	01-251-000-0000-6255		16.38	PRESCRIPTION 15-096	44439	MEDICAL - LOCAL
251	01-251-000-0000-6255		4.69	PRESCRIPTION 15-090	56326	MEDICAL - LOCAL
252	01-251-000-0000-6255		24.47	PRESCRIPTION 15-082	56942	MEDICAL - LOCAL
253	01-251-000-0000-6255		6.49	PRESCRIPTION 15-040	58270	MEDICAL - LOCAL
254	01-251-000-0000-6255		6.89	PRESCRIPTION 15-121	58284	MEDICAL - LOCAL
255	01-251-000-0000-6255		50.65	PRESCRIPTION 14-387	59252	MEDICAL - LOCAL
256	01-251-000-0000-6256		54.64	PRESCRIPTION 15-026	59507	MEDICAL - REIMBURSED
257	01-251-000-0000-6255		6.99	PRESCRIPTION 15-119	59592	MEDICAL - LOCAL
20047	THRIFTY WHITE PHARMACY		1,641.14		17 Transactions	
999999997	TLJ INTERNATIONAL					
226	01-132-000-0000-6631		272.00	MV COUNTER SCANNER	1021	FURNITURE & EQUIPMENT - MOTOR VEHI
999999997	TLJ INTERNATIONAL		272.00		1 Transactions	
20331	TREASURER CITY OF GOODRIDGE					
290	01-003-000-0000-6801		5,000.00	GOODRIDGE CENTENNIAL EXPENSES		MISCELLANEOUS EXPENSE - BOARD
20331	TREASURER CITY OF GOODRIDGE		5,000.00		1 Transactions	
20357	TURNKEY CORRECTIONS					
193	01-259-000-0000-6405		1,155.69	VENDING & CANTEEN 3-1 TO 3-15	38734	GENERAL SUPPLIES - CANTEEN
194	01-259-000-0000-6405		804.54	93 \$5 & 29 \$10 PHONE CARDS	38735	GENERAL SUPPLIES - CANTEEN
197	01-259-000-0000-6405		80.90	EMAIL 3-1 TO 3-1	38920	GENERAL SUPPLIES - CANTEEN
195	01-259-000-0000-6405		1,129.37	VENDING & CANTEEN 3-16 TO 3-31	39064	GENERAL SUPPLIES - CANTEEN
196	01-259-000-0000-6405		778.04	118 \$5 & 14 \$10 PHONE CARDS	39065	GENERAL SUPPLIES - CANTEEN
198	01-259-000-0000-6405		40.97	INDINGENT 3-1 TO 3-31	39114	GENERAL SUPPLIES - CANTEEN
20357	TURNKEY CORRECTIONS		3,989.51		6 Transactions	
20307	TVEITBAKK/DARRYL					

Pennington County Financial System



Jennifer
4/13/15 4:32PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 13

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
298	01-003-000-0000-6330		12.38	MEALS - AMC - ST PAUL	030415	TRAVEL & EXPENSE
299	01-003-000-0000-6330		19.25	MEAL - AMC - ST PAUL	030415	TRAVEL & EXPENSE
300	01-003-000-0000-6330		19.16	MEAL - AMC - ST PAUL	030515	TRAVEL & EXPENSE
20307	TVEITBAKK/DARRYL		50.79	3 Transactions		
20361	TYLER TECHNOLOGIES, INC					
199	01-102-000-0000-5514		910.00	DOC PRO SETUP eRECORDING	025-119872	TECHNOLOGY RECORDER REVENUE
20361	TYLER TECHNOLOGIES, INC		910.00	1 Transactions		
21329	UNIV OF MN-EXTENSION SERVICE 2					
235	01-611-000-0000-6330		299.00	PARENTS FOREVER	80452055	TRAVEL & EXPENSE
21329	UNIV OF MN-EXTENSION SERVICE 2		299.00	1 Transactions		
21338	UNIVERSITY OF NORTH DAKOTA					
201	01-206-000-0000-6262		2,000.00	AUTOPSY	A14343	OTHER SERVICES-CORONER
200	01-206-000-0000-6262		2,000.00	AUTOPSY	A14359	OTHER SERVICES-CORONER
202	01-206-000-0000-6262		2,000.00	AUTOPSY	A15009	OTHER SERVICES-CORONER
21338	UNIVERSITY OF NORTH DAKOTA		6,000.00	3 Transactions		
22301	VISUALGOV SOLUTIONS, LLC					
297	01-041-000-0000-6852		10.00	ECHECK FEE JAN - MARCH 2015	150408	E-CHECK CHARGES
22301	VISUALGOV SOLUTIONS, LLC		10.00	1 Transactions		
23303	WEST GROUP PAYMENT CENTER					
288	01-016-000-0000-6242		736.79	MARCH WET LAW SELECT WPACK	831549401	SUBSCRIPTIONS - LAW LIBRARY
287	01-091-000-0000-6240		426.41	MARCH WETS LAW SELECT WPACK	831558219	SUBSCRIPTIONS
23303	WEST GROUP PAYMENT CENTER		1,163.20	2 Transactions		
26302	ZEE MEDICAL SERVICE					
203	01-220-000-0000-6801		159.83	MEDICINE CABINET FILL	110672887	MISCELLANEOUS EXPENSE
26302	ZEE MEDICAL SERVICE		159.83	1 Transactions		
1 Fund Total:			150,675.53	County Revenue	81 Vendors	228 Transactions

Pennington County Financial System



Jennifer
4/13/15 4:32PM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 14

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
57	1011 ACE HARDWARE 03-350-000-0000-6556		12.98	WELDING HELMET BATTERIES, UTIL		SHOP SUPPLIES
58	03-350-000-0000-6556		12.06	SIGN NUMBERS, VISE GRIPS SHOP		SHOP SUPPLIES
59	03-350-000-0000-6564		18.98-	RETURN HINGES UNIT 219		EQUIPMENT REPAIR PARTS
60	03-350-000-0000-6564		21.47	HINGES, CLIPS UNIT 219		EQUIPMENT REPAIR PARTS
	1011 ACE HARDWARE		27.53	4 Transactions		
56	1305 ACME ELECTRIC 03-350-000-0000-6556		44.10	GRINDER SHOP 500		SHOP SUPPLIES
	1305 ACME ELECTRIC		44.10	1 Transactions		
49	1364 AUTO VALUE 03-350-000-0000-6556		86.84	PROPANE, BUTANE, TORCH SHOP 50		SHOP SUPPLIES
52	03-350-000-0000-6556		95.99	ACETYLENE SHOP 500		SHOP SUPPLIES
55	03-350-000-0000-6556		298.32	OIL, WIRE, ARGON, OXYGEN SHOP		SHOP SUPPLIES
48	03-350-000-0000-6564		1,113.23	BRAKE PARTS, PLUG UNIT 219		EQUIPMENT REPAIR PARTS
50	03-350-000-0000-6564		124.97	LENS BATTERY, FUSE KIT UNIT 24		EQUIPMENT REPAIR PARTS
51	03-350-000-0000-6564		44.82	WASHER FLUID		EQUIPMENT REPAIR PARTS
53	03-350-000-0000-6564		117.96	BEARING UNIT 206 & 209		EQUIPMENT REPAIR PARTS
54	03-350-000-0000-6564		96.29	WINCH BOLT, PLUG, BULB UNIT 25		EQUIPMENT REPAIR PARTS
	1364 AUTO VALUE		1,978.42	8 Transactions		
46	2326 BERT'S TRUCK EQUIPMENT INC 03-350-000-0000-6564		244.17	PINTLE HOOK UNIT 219		EQUIPMENT REPAIR PARTS
47	03-350-000-0000-6564		100.95	SNOWPLOW LIGHT UNIT 311		EQUIPMENT REPAIR PARTS
	2326 BERT'S TRUCK EQUIPMENT INC		345.12	2 Transactions		
45	2390 BROCK WHITE 03-350-000-0000-6565		378.48	EROSION CONTROL BLANKET	1251732500	ROAD MATERIALS
	2390 BROCK WHITE		378.48	1 Transactions		
44	3002 CELLTECH COMMUNICATIONS INC 03-330-000-0000-6554		74.80	PHONE COVERS - JM, MS	20149	ENGINEERING & SURVEYING SUPPLIES
	3002 CELLTECH COMMUNICATIONS INC		74.80	1 Transactions		
43	3359 COMMISSIONER OF TRANSPORTATION 03-330-000-0000-6245		100.00	BIT PLANT MONITOR TRAINING		CONTINUING EDUCATION
	3359 COMMISSIONER OF TRANSPORTATION		100.00	1 Transactions		
	6006 FARMERS UNION OIL					

Pennington County Financial System



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4/13/15 4:32PM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 15

Vendor No.	Name	Account/Formula	Accr	Rpt Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description
							Paid On Bhf #	On Behalf of Name
36		03-350-000-0000-6560		3,661.16	GAS & DIESEL SHOP 500			GAS & DIESEL
37		03-350-000-0000-6560		1,326.78	DIESEL SHOP 212			GAS & DIESEL
38		03-350-000-0000-6560		1,184.65	DIESEL SHOP 215			GAS & DIESEL
39		03-350-000-0000-6560		1,848.42	DIESEL SHOP 211			GAS & DIESEL
40		03-350-000-0000-6560		1,338.37	DIESEL SHOP 213			GAS & DIESEL
41		03-350-000-0000-6560		41.84	GAS UNIT 301			GAS & DIESEL
42		03-350-000-0000-6562		26.25	OIL UNIT 306 & 311			MOTOR OIL & LUBRICANTS
6006	FARMERS UNION OIL			9,427.47		7 Transactions		
6349	FASTENAL COMPANY							
34		03-350-000-0000-6556		35.82	SHOP 500 SUPPLIES			SHOP SUPPLIES
33		03-350-000-0000-6564		62.51	BOLTS FOR WHEEL PACKER			EQUIPMENT REPAIR PARTS
35		03-350-000-0000-6564		502.82	TOOLS FOR SHOP 500			EQUIPMENT REPAIR PARTS
6349	FASTENAL COMPANY			601.15		3 Transactions		
6306	FLEET DISTRIBUTING							
230		03-350-000-0000-6556		13.77	SPRAY PAINT SHOP 215			SHOP SUPPLIES
233		03-350-000-0000-6556		31.39	BOLTS FOR SWISS BUILDING			SHOP SUPPLIES
227		03-350-000-0000-6564		148.97	COUPLER, FLEX COIL UNIT 254			EQUIPMENT REPAIR PARTS
228		03-350-000-0000-6564		255.19	PARTS FOR UNIT 254			EQUIPMENT REPAIR PARTS
229		03-350-000-0000-6564		13.98	MOUNTING TUBE UNIT 254			EQUIPMENT REPAIR PARTS
231		03-350-000-0000-6564		15.10	PARTS FOR UNIT 270			EQUIPMENT REPAIR PARTS
232		03-350-000-0000-6564		32.99	WRENCH UNIT 305			EQUIPMENT REPAIR PARTS
6306	FLEET DISTRIBUTING			511.39		7 Transactions		
6344	FLEETPRIDE							
32		03-350-000-0000-6564		14.28	FILTERS UNIT 290,306 & 311			EQUIPMENT REPAIR PARTS
6344	FLEETPRIDE			14.28		1 Transactions		
8367	H & L MESABI							
31		03-350-000-0000-6561		1,924.46	CARBIDE TEETH			CUTTING EDGES
8367	H & L MESABI			1,924.46		1 Transactions		
8356	HOUSTON ENGINEERING INC							
30		03-330-000-0000-6261		240.00	PROJECT DEVELOPMENT 57-598-052			CONSULTING & LEGAL SERVICES
8356	HOUSTON ENGINEERING INC			240.00		1 Transactions		
13498	MARCO, INC							
29		03-320-000-0000-6301		242.21	MAINT. AGREEMENT 3616B023AD			MAINTENANCE AGREEMENT

Pennington County Financial System



Jennifer
4/13/15 4:32PM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 16

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
13498	MARCO, INC			242.21		1 Transactions	
26	14312 NORTHWEST POWER SYSTEMS						
	03-350-000-0000-6556			14.82	FITTING FOR PRESSURE WASHER		SHOP SUPPLIES
27	03-350-000-0000-6564			11.49	FITTINGS, PIN FOR UNIT 270		EQUIPMENT REPAIR PARTS
28	03-350-000-0000-6564			179.90	HOSE, CLAMP UNIT 270		EQUIPMENT REPAIR PARTS
14312	NORTHWEST POWER SYSTEMS			206.21		3 Transactions	
25	15319 O'REILLY AUTOMOTIVE INC						
	03-350-000-0000-6564			50.23	TRAILER LIGHT UNIT 254		EQUIPMENT REPAIR PARTS
15319	O'REILLY AUTOMOTIVE INC			50.23		1 Transactions	
21	16027 PENNINGTON COUNTY TREASURER						
	03-320-000-0000-6263			36.00	HOSTED EXCHANGE - JANUARY		COMPUTER SERVICES
22	03-320-000-0000-6263			445.71	IT GLOBAL - FEBRUARY		COMPUTER SERVICES
24	03-320-000-0000-6263			640.00	REIMBURSE INSIGHT BILL		COMPUTER SERVICES
23	03-330-000-0000-6801			1,146.61	ROAD ASSESSMENTS ON DITCHES		MISCELLANEOUS EXPENSE
16027	PENNINGTON COUNTY TREASURER			2,268.32		4 Transactions	
20	16343 PRAXAIR						
	03-350-000-0000-6556			19.59	WELDING SUPPLIES		SHOP SUPPLIES
16343	PRAXAIR			19.59		1 Transactions	
18	16419 PRECISE MRM LLC						
	03-350-000-0000-6564			133.52	MONTHLY GPS SUPPORT - JAN		EQUIPMENT REPAIR PARTS
19	03-350-000-0000-6564			148.68	MONTHLY GPS SUPPORT - FEB		EQUIPMENT REPAIR PARTS
16419	PRECISE MRM LLC			282.20		2 Transactions	
15	13318 RDO FINANCIAL SERVICES COMPANY						
	03-350-000-0000-6564			610.72	REPAIR ODER FOR UNIT 204		EQUIPMENT REPAIR PARTS
16	03-350-000-0000-6564			182.21	THERMOSTAT UNIT 209		EQUIPMENT REPAIR PARTS
17	03-350-000-0000-6564			103.00	FAN BELT UNIT 209		EQUIPMENT REPAIR PARTS
13318	RDO FINANCIAL SERVICES COMPANY			895.93		3 Transactions	
11	18106 RED LAKE COUNTY COOP						
	03-350-000-0000-6418			666.67	PROPANE SHOP 211		PROPANE FOR HEATING SHOPS
12	03-350-000-0000-6418			456.74	PROPANE SHOP 211		PROPANE FOR HEATING SHOPS
13	03-350-000-0000-6418			575.72	PROPANE SHOP 213		PROPANE FOR HEATING SHOPS
14	03-350-000-0000-6418			344.09	PROPANE SHOP 215		PROPANE FOR HEATING SHOPS

Pennington County Financial System



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4/13/15 4:32PM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 17

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	18106 RED LAKE COUNTY COOP		2,043.22		4 Transactions	
10	18065 RELIABLE OFFICE SUPPLY 03-320-000-0000-6401		136.33	TAPE, NOTES & COLORED PAPER		SUPPLIES
	18065 RELIABLE OFFICE SUPPLY		136.33		1 Transactions	
9	19426 SANDAHL'S 03-350-000-0000-6564		80.00	DECALS		EQUIPMENT REPAIR PARTS
	19426 SANDAHL'S		80.00		1 Transactions	
8	19338 STEIGER MFG. CO. 03-350-000-0000-6564		54.85	PLATE & CUT LIGHT HOLES UNIT 2		EQUIPMENT REPAIR PARTS
	19338 STEIGER MFG. CO.		54.85		1 Transactions	
7	13330 STENNES/MIKE 03-330-000-0000-6330		37.02	MEALS CLASS IN DL - MS		TRAVEL & EXPENSE
	13330 STENNES/MIKE		37.02		1 Transactions	
4	20027 THE TIMES 03-320-000-0000-6232		185.68	AD ROAD RESTRICTIONS		ADVERTISING
5	03-320-000-0000-6232		134.08	AD - PEPSI ROAD		ADVERTISING
6	03-320-000-0000-6232		126.34	AD - BOX CULVERT		ADVERTISING
	20027 THE TIMES		446.10		3 Transactions	
3	22315 VALLEY TRUCK 03-350-000-0000-6564		188.29	BRACKETS, TAIL LIGHTS UNIT 219		EQUIPMENT REPAIR PARTS
	22315 VALLEY TRUCK		188.29		1 Transactions	
2	26302 ZEE MEDICAL SERVICE 03-350-000-0000-6428		90.75	FIRST AID SUPPLIES		SAFETY EQUIPMENT
	26302 ZEE MEDICAL SERVICE		90.75		1 Transactions	
1	26301 ZIEGLER, INC. 03-350-000-0000-6564		552.04	BATTERY UNIT 221		EQUIPMENT REPAIR PARTS
	26301 ZIEGLER, INC.		552.04		1 Transactions	
3 Fund Total:			23,260.49	Road & Bridge	29 Vendors	67 Transactions

Pennington County Financial System



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4/13/15 4:32PM
32 Solid Waste Facility

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 18

Vendor No.	Vendor Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
128	12123 LES'S SANITATION SERVICE 32-390-000-0000-6262		612.00	RECYCLE NEWSPAPER	150104	OTHER SERVICES-SCORE ACCOUNT
	12123 LES'S SANITATION SERVICE		612.00	1 Transactions		
259	16348 PROBUILD 32-390-000-0000-6262		1,590.34	REPAIRS TO RECYCLE BLDG		OTHER SERVICES-SCORE ACCOUNT
	16348 PROBUILD		1,590.34	1 Transactions		
32 Fund Total:			2,202.34	Solid Waste Facility	2 Vendors	2 Transactions

Pennington County Financial System



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4/13/15 4:32PM
40 Ditch Funds

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 19

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
16027 PENNINGTON COUNTY TREASURER		90.00	TAX - DITCH BENEFITS CD #41	20.00000200	OTHER SERVICES
286 40-775-000-0000-6262		90.00	1 Transactions		
16027 PENNINGTON COUNTY TREASURER		90.00			
40 Fund Total:		90.00	Ditch Funds	1 Vendors	1 Transactions

Pennington County Financial System



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4/13/15 4:32PM
60 Capital Improvement Spec

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 20

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
2337 BKV GROUP INC				
79 60-460-000-0000-6801		2,600.80	FACILITY UPDATE PLANNING	40004 MISCELLANEOUS EXPENSE
80 60-460-000-0000-6801		5,436.63	FACILITY UPDATE PLANNING	40005 MISCELLANEOUS EXPENSE
2337 BKV GROUP INC		8,037.43	2 Transactions	
60 Fund Total:		8,037.43	Capital Improvement Special Re	1 Vendors 2 Transactions
Final Total:		184,265.79	114 Vendors	300 Transactions

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	150,675.53	County Revenue	
	3	23,260.49	Road & Bridge	
	32	2,202.34	Solid Waste Facility	
	40	90.00	Ditch Funds	
	60	8,037.43	Capital Improvement Special Re	
	All Funds	184,265.79	Total	Approved by,
			
			

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4/13/15 4:53PM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



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4/13/15 4:53PM

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 County Revenue

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6347	FULTON/JIM					
1	01-251-000-0000-6330		6.61	MEALS - TRANSPORT		TRAVEL & EXPENSE
2	01-251-000-0000-6330		5.95	MEALS - TRANSPORT		TRAVEL & EXPENSE
3	01-251-000-0000-6330		9.75	MEALS - TRANSPORT		TRAVEL & EXPENSE
6347	FULTON/JIM		22.31		3 Transactions	
8352	HEMPEL/CODY					
6	01-003-000-0000-6103		65.00	PER DIEM TRF 030415		PER DIEMS - BOARD
21	01-003-000-0000-6103		65.00	PER DIEM TRF TECH COMM 031915		PER DIEMS - BOARD
22	01-003-000-0000-6103		65.00	PER DIEM TRF JOBS INC 033015		PER DIEMS - BOARD
8352	HEMPEL/CODY		195.00		3 Transactions	
10026	JENSEN/DONALD J					
40	01-003-000-0000-6103		100.00	PER DIEM ST PAUL AMC 030315		PER DIEMS - BOARD
41	01-003-000-0000-6103		100.00	PER DIEM ST PAUL AMC 030415		PER DIEMS - BOARD
42	01-003-000-0000-6103		100.00	PER DIEM ST PAUL AMC 030515		PER DIEMS - BOARD
43	01-003-000-0000-6103		65.00	PER DIEM TRF PERSONEL 031215		PER DIEMS - BOARD
44	01-003-000-0000-6103		65.00	PER DIEM TRF PERSONEL 031615		PER DIEMS - BOARD
45	01-003-000-0000-6103		65.00	PER DIEM TRF HWY MTG 031715		PER DIEMS - BOARD
46	01-003-000-0000-6103		65.00	PER DIEM TRF IWIP 031815		PER DIEMS - BOARD
47	01-003-000-0000-6103		100.00	PER DIEM BEMIDJI JTC 031915		PER DIEMS - BOARD
48	01-003-000-0000-6103		65.00	PER DIEM BEMIDJI DNR 032315		PER DIEMS - BOARD
49	01-003-000-0000-6103		100.00	PER DIEM TRF PERSONEL 032415		PER DIEMS - BOARD
50	01-003-000-0000-6103		100.00	PER DIEM CROOKSTON SWCD 033115		PER DIEMS - BOARD
12	01-003-000-0000-6103		65.00	PER DIEM TRF TAC 030215		PER DIEMS - BOARD
13	01-003-000-0000-6103		65.00	PER DIEM TRF WRAC 030915		PER DIEMS - BOARD
14	01-003-000-0000-6330		10.02	MEAL - DNR - BEMIDJI		TRAVEL & EXPENSE
10026	JENSEN/DONALD J		1,065.02		14 Transactions	
11063	KUZNIA/RAYMOND D					
7	01-201-000-0000-6330		12.83	MEAL - TASK FORCE MTG		TRAVEL & EXPENSE
11063	KUZNIA/RAYMOND D		12.83		1 Transactions	
16362	PETERSON/NEIL					
8	01-003-000-0000-6103		100.00	PER DIEM ST PAUL AMC 030315		PER DIEMS - BOARD
23	01-003-000-0000-6103		100.00	PER DIEM ST PAUL AMC 030415		PER DIEMS - BOARD
24	01-003-000-0000-6103		100.00	PER DIEM ST PAUL AMC 030415		PER DIEMS - BOARD
25	01-003-000-0000-6103		65.00	PER DIEM TRF TWP AN MTG 031015		PER DIEMS - BOARD
26	01-003-000-0000-6103		65.00	PER DIEM TRF SOLID WAST 031215		PER DIEMS - BOARD
27	01-003-000-0000-6103		65.00	PER DIEM TRF TWP AN MTG 031915		PER DIEMS - BOARD

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	Paid On Bhf #	On Behalf of Name
28		01-003-000-0000-6103		65.00	PER DIEM TRF SOLID WASTE 03201			PER DIEMS - BOARD		
29		01-003-000-0000-6103		100.00	PER DIEM BEMIDJI DNR 032315			PER DIEMS - BOARD		
30		01-003-000-0000-6103		65.00	PER DIEM TRF HWY BID MTG 03241			PER DIEMS - BOARD		
31		01-003-000-0000-6103		65.00	PER DIEM TRF ECON DEV 032715			PER DIEMS - BOARD		
32		01-003-000-0000-6103		65.00	PER DIEM TRF PCHS 032915			PER DIEMS - BOARD		
33		01-003-000-0000-6103		100.00	PER DIEM CROOKSTON SWCD 033015			PER DIEMS - BOARD		
9		01-003-000-0000-6330		10.78	MEALS - DNR - BEMIDJI			TRAVEL & EXPENSE		
16362	PETERSON/NEIL			965.78						13 Transactions
19048	SWANSON/OLIVER (SKIP)									
39		01-003-000-0000-6103		100.00	PER DIEM CROOKSTON 032815			PER DIEMS - BOARD		
10		01-003-000-0000-6103		65.00	PER DIEM TRF BLDG COMM 030215			PER DIEMS - BOARD		
11		01-003-000-0000-6103		65.00	PER DIEM TRF BLDG COMM 030415			PER DIEMS - BOARD		
34		01-003-000-0000-6103		65.00	PER DIEM TRF EXTENTION 030515			PER DIEMS - BOARD		
35		01-003-000-0000-6103		65.00	PER DIEM TRF RADIO BD 031115			PER DIEMS - BOARD		
36		01-003-000-0000-6103		100.00	PER DIEM MAHNOMEN 031615			PER DIEMS - BOARD		
37		01-003-000-0000-6103		100.00	PER DIEM TRF REG TWP MTG 03191			PER DIEMS - BOARD		
38		01-003-000-0000-6103		100.00	PER DIEM OKLEE ICC 032315			PER DIEMS - BOARD		
19048	SWANSON/OLIVER (SKIP)			660.00						8 Transactions
20307	TVEITBAKK/DARRYL									
4		01-003-000-0000-6103		100.00	PER DIEM - ST PAUL - 030315			PER DIEMS - BOARD		
5		01-003-000-0000-6103		100.00	PER DIEM ST PAUL-AMC 030415			PER DIEMS - BOARD		
15		01-003-000-0000-6103		100.00	PER DIEM ST PAUL-AMC 030515			PER DIEMS - BOARD		
16		01-003-000-0000-6103		100.00	PER DIEM MPCA MTG - TRF 031215			PER DIEMS - BOARD		
17		01-003-000-0000-6103		65.00	PER DIEM DAY AT CAPITAL 031715			PER DIEMS - BOARD		
18		01-003-000-0000-6103		65.00	PER DIEM TRF AIRPORT 031815			PER DIEMS - BOARD		
19		01-003-000-0000-6103		100.00	PER DIEM TRF TECH COMM 031915			PER DIEMS - BOARD		
20		01-003-000-0000-6103		100.00	PER DIEM TRF AFSCME 032415			PER DIEMS - BOARD		
20307	TVEITBAKK/DARRYL			730.00						8 Transactions
1 Fund Total:				3,650.94	County Revenue				7 Vendors	50 Transactions
Final Total:				3,650.94					7 Vendors	50 Transactions

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	3,650.94	County Revenue
	All Funds	3,650.94	Total

Approved by,

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