

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
COUNTY BOARD ROOM
TUESDAY, APRIL 28TH, 2015, 5:00 P.M.**

AGENDA

Pledge of Allegiance

- 5:00 Ken Yutrzenka – Human Services Director
- Consent Agenda
- 5:05 Blaize Zimmerman – Deputy Sheriff/Investigator
- LEC Staffing
- 5:15 Mike Flaagan – County Engineer
- Highway Dept. Items
- County Auditor's Items
- Tax Abatements
- PT Deputy Sheriff / PERA resolution

(This agenda is subject to change)

PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, the following recommendations of the
Pennington County Human Service Committee for April 21, 2015 (detailed minutes on record)
are hereby adopted:

SECTION A

- I. To approve the March 17, 2015 Human Service Committee meeting.

- II. A. To approve the Guardian and Conservator Purchase of Service Agreement with Lutheran Social Service of Minnesota as presented.

- B. To support and forward to the Minnesota Department of Human Services, a completed Application of Need Determination on behalf of the Falls DAC with their intent to develop a satellite location to accommodate service expansion.

- C. To renew the Regional Cooperative Agreement for administration of the Fraud Prevention Investigation Program.

SECTION B

- I. To approve payment of the agency's bills

Aye Nay Chairperson Date

SECTION A

The regular meeting of the Pennington County Human Service Committee was held at 12:00 pm, March 17, 2015 at Pennington County Human Services.

COMMITTEE MEMBERS PRESENT:

Darryl Tveitbakk
Don Jensen
Oliver Swanson
Cody Hempel
Neil Peterson

STAFF MEMBERS PRESENT:

Ken Yutrzenka
Scott Sommers
Julie Sjostrand
Kathleen Herring

- I. MINUTES: The February 17, 2015 Human Service Committee meeting minutes were read. Recommendation was made to forward the minutes to the Consent Agenda.

- II. PERSONNEL: The Director announced the following new hires:
 - A. Marcie Wallace has been hired as a Developmental Disabilities case manager. Marcie's start date was 03/09/2015.
 - B. Roxane Gilbertson has also been hired as a Developmental Disabilities case manager. Roxane's start date was 03/10/2015.
 - C. Judy Graff has been hired as the Special Needs Basic Care (SNBC) Care Coordinator. Judy's start date is scheduled for 03/23/2015Recommendation was made to forward these personnel actions to the Consent Agenda.

- III. GENERAL:
 - A. The CY 2015/2016 Behavioral Health Purchase of Service Agreements with Sanford Health were presented for consideration. Miranda Solem and Peter Sedgeman, representing Sanford Health, were present before the committee and assisted with discussion. The following agreements were presented; (1) the Comprehensive Service Agreement, (2) the residential services agreement covering Pathfinders Children's Treatment Center and the Northern Lights IRTS/Crisis Services program, and (3) the Temporary Confinement and CD Assessment agreement. Upon completion of the presentation, recommendations were made to forward these agreements to the Consent Agenda.
 - B. The Director presented the MFIP/DWP Employment Services contract with MN DEED as provided through the Minnesota Workforce Center. The agreement provides for the purchase of traditional MFIP/DWP employment services as well as for direct mentoring services. \$107,000.00 has been negotiated for CY2015 service reimbursement. Upon completion of the presentation, the committee recommended this item be forwarded to the Consent Agenda.
 - C. The Director presented the CY2015 CSP (Community Support Program) funding grant for acceptance. This grant assists, in part, funding toward the county's community-based adult mental health support services. Upon completion of the presentation, recommendation was made to forward this item to the Consent Agenda.
 - D. The out-of-home cost report for February 2015 was presented for review.
 - E. Month's end cash balance for February 2015 stands at \$1,618,976.04.

Section B

- I. No Social Service cases were presented for special case consideration.

- II. Kathleen Herring presented an updated crisis assistance activity report. Kathleen also reported the end of month Income Maintenance open case count for February stands at 1,793.

- III. No Income Maintenance cases were presented for Special Case consideration.

- IV. A listing of bills presented for payment was reviewed. Recommendation for payment of the bills was forwarded to the Consent Agenda

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: April 21, 2015 at 7:00pm.

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 14TH, 2015, 10:00 A.M.

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, April 14th, 2015 at 10:00 a.m. Members present: Cody Hempel, Darryl Tveitbakk, Donald Jensen, Neil Peterson, and Oliver “Skip” Swanson. Members absent: None.

The meeting was called to order and the Pledge of Allegiance was recited.

Howard Person - County Solid Waste Officer, and Dale Nelson – Mar-Kit Landfill Manager, met with the County Board regarding a new, 10-year contract between Mar-Kit and Pennington County. The contract would include a \$50/ton guarantee for the length of the contract, beginning January 1st, 2016. Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve a 10-year contract with Mar-Kit Landfill at \$50/ton, beginning January 1st, 2016. Motion unanimously carried.

Erik Beitel, Emergency Management Director, discussed the Region Three Homeland Security and Emergency Management Joint Powers Board Mutual Aid Agreement, which includes the fourteen counties that comprise the NW MN Emergency Manager’s Joint Powers Board. Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve the Region Three Homeland Security and Emergency Management Joint Powers Board Mutual Aid Agreement. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to approve the Emergency Management Director attending the Department of Homeland Security Federal Emergency Management Agency Training course titled Multi-Hazard Emergency Planning for Schools. Motion unanimously carried.

Mr. Beitel presented a Memorandum of Agreement for the Integrated Public Alert and Warning System. Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve a one-year Memorandum of Agreement between Pennington County and the Federal Emergency Management Agency Integrated Public Alert and Warning System (IPAWS) Program Management Office regarding the use of the Pennington County Interoperable System and IPAWS Open Platform for Emergency Networks. Motion unanimously carried.

Mr. Beitel then reviewed the progress on the Hazard Mitigation Plan. Integrated Solutions Consulting was hired by the seven counties in the northwest regional development area to complete this plan. The State of Minnesota is requesting more information and is not satisfied on the progress to date. Further payments will be withheld until satisfactory progress is made on the Hazard Mitigation Plan.

Motioned by Commissioner Peterson, seconded by Commissioner Swanson, to approve the Electronic Licensing System Point-of-Sale Agent Contract with the State of

Minnesota DNR and authorize the County Auditor-Treasurer to sign the same on behalf of Pennington County. Motion unanimously carried.

County Sheriff Ray Kuznia and Jail Administrator Susan Halverson met with the Board on the following personnel actions and camera bids.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to hire Brady Meunier to fill the position of part-time Corrections Officer effective April 14th, 2015. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to hire Paul Maloney to fill the position of full-time Dispatch effective April 14th, 2015. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Swanson, to enter into an agreement with Duane E. Johnson to write a FEMA Assistance to Firefighters grant for communications equipment for the Fire Department to upgrade to the Armer system. Mr. Johnson will charge \$1000 plus mileage and expense with \$500 of the fee reimbursable by the grant. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to advertise and post for a part-time Dispatch position. Motion unanimously carried.

A Law Enforcement Committee meeting was scheduled for May 1st, 2015 at 7:00 a.m. It was also noted that the Inter-Operability Conference is scheduled for April 26th – April 28th, 2015 in St. Cloud, MN.

The bids for replacement of security cameras at the Law Enforcement Center were then discussed. Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to purchase and install 26 security cameras in the LEC from Reliance Telephone Inc. at a cost of \$11,700. Motion unanimously carried.

Mike Stennes, Assistant County Engineer, presented the following bids that were opened today at 4:00 p.m.

<u>SAP 057-603-036 (CSAH#3)</u>	
Knife River Materials	\$936,163.33
Minn-Dak	\$976,786.21

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to award the bid for SAP 057-603-036 to Knife River Materials in the amount of \$936,163.33 as the lowest and best bid received. Motion unanimously carried.

<u>SP 057-603-035, SP 057-070-004 (CSAH#3)</u>	
Central Specialties	\$1,885,431.06
Knife River Materials	\$1,472,389.45
Minn-Dak	\$1,666,575.97

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to award the bid for SP 057-603-035 and SP 057-070-004 to Knife River Materials in the amount of \$1,472,389.45 as the lowest and best bid received. Motion unanimously carried.

CP 57-15-04 (County-Wide Crack Sealing)

All Things Asphalt	\$250,000.00
American Pavement Solutions	\$212,000.00
Northwest Asphalt	\$248,832.00

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to award the bid for CP 57-15-04 to American Pavement Solutions in the amount of \$212,000 as the lowest and best bid received. Motion unanimously carried.

CP 57-15-05 (County-Wide Shouldering)

Central Specialties	\$359,760.00
Davidson Construction	\$190,400.00
K&K Trucking	\$188,480.00
Minn-Dak	\$238,720.00
Thygeson Construction Co.	\$161,120.00

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to award the bid for CP 57-15-05 to Thygeson Construction Co. in the amount of \$161,120 as the lowest and best bid received. Motion unanimously carried.

CP 57-15-06 (County-Wide Striping)

Traffic Marking Service Inc.	\$ 86,186.05
West River Striping	\$145,936.80

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to award the bid for CP 57-15-06 to Traffic Marking Service Inc. in the amount of \$86,186.05 as the lowest and best bid received. Motion unanimously carried.

For Riverbend Trail (Rocksbury Township Project) the following bids were received:

Knife River Materials	\$83,266.80
Minn-Dak	\$97,520.50

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to award the bid for Riverbend Trail Project to Knife River Materials in the amount of \$83,266.80 as the lowest and best bid received. Motion unanimously carried. It was noted that Rocksbury Township has reviewed these bids and requested the lowest bid be accepted.

Christine Anderson - Economic Development Director, Larry Kruse – TRF City Administrator, and Mark Borseth – TRF Community Services Director, met with the County Board to discuss the Arctic Cat, Inc. expansion project and request for tax abatement for up to 15 years.

Commissioner Hempel introduced the following resolution (the reading of which was dispensed with by unanimous consent) and moved for its adoption:

**RESOLUTION CALLING FOR A PUBLIC HEARING ON PROPOSED
PROPERTY TAX ABATEMENTS FOR THE ARCTIC CAT, INC. EXPANSION
PROJECT**

WHEREAS, Minnesota Statutes, Sections 469.1812 through 469.1815, both inclusive (the "Act"), authorize Pennington County, Minnesota (the "County"), upon satisfaction of certain conditions, to grant an abatement of all or a part of the taxes levied by the County on certain property; and

WHEREAS, the County has received a request from Arctic Cat, Inc., in the City of Thief River Falls (the "Company"), that the County grant an abatement of all of the increase in property taxes on one parcel of land acquired by the Company and the construction of an approximately 27,000 to 70,000 square foot expansion to the existing facility. The project is located on parcel number 2508000630;

WHEREAS, the Act requires the County to hold a public hearing prior to adoption of a resolution granting any property tax abatements:

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pennington County, Minnesota, as follows:

i) Hearing. A public hearing on the consideration of granting a property tax abatement to the Company as requested will be held at the time and place set forth in the Notice of Hearing attached hereto as Exhibit A and hereby made a part hereof.

ii) Notice. The County Auditor is hereby authorized and directed to cause notice of said hearing in substantially the form attached hereto as Exhibit A to be given one publication in a newspaper of general circulation in the County at least 10 days but not more than 30 days before the hearing. The newspaper must be one of general interest and readership in the County, and must be published at least once per week.

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner Peterson and, upon a vote being taken thereon after full discussion thereof, the following voted in favor thereof: Jensen, Hempel, Peterson, Tveitbakk, and Swanson. The following voted against the same: None.

EXHIBIT A

**NOTICE OF PUBLIC HEARING
REGARDING PROPOSED PROPERTY TAX ABATEMENTS
FOR THE ARCTIC CAT, INC. EXPANSION PROJECT**

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Pennington County, Minnesota, will hold a public hearing at a meeting of the Board beginning at 5:30 p.m., C.T., on May 12, 2015, to be held in the meeting room of the Pennington County Joint Use Facility, located at 250 125th Avenue NE, in Thief River Falls, Minnesota, on the request of Arctic Cat, Inc. (the "Company") to have the County abate to the Company the increase in property taxes to be levied by the County on tax parcel number 2508000630. The total amount of the taxes proposed to be abated by the City 15

years is estimated to be \$1,070,000 with a present value of \$750,000. It is estimated that total abatement, if other taxing entities participate in the assistance, will not exceed \$2,200,000 over the 15 year term. The County Board will consider granting property tax abatement in response of the request.

All interested persons may appear at the May 12, 2015, public hearing and present their views orally or in writing. Anyone needing reasonable accommodations or an interpreter should contact the County Auditor's office, telephone 218-683-7000.

It was noted that the Community Expo is being held on April 23rd, 2015 from 4:30 pm. to 7:00 p.m. at the Ralph Engelstad Arena.

The County Board reviewed a request to delay the Public Information meeting on the Courthouse expansion plans and discussion on the Old Arena/Auditorium until sometime after May 18th, 2015. The County Board discussed holding this meeting the first week of June, 2015. The date will be decided at a future meeting.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to approve the Dispatcher/Jailer, Corrections, and Sentence to Serve Labor Agreement between Pennington County and the Minnesota Teamsters #320 for a three-year period, effective January 1st, 2015 through December 31st, 2017. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to approve the Deputies Labor Agreement between Pennington County and Minnesota Teamsters #320 for a three-year period, effective January 1st, 2015 through December 31st, 2017. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve the Board minutes of March 24th, 2015 as written. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to approve payment of the Auditor & Manual warrants for March, 2015 totaling \$842,242.83, the Human Services warrants totaling \$129,083.48, and also the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$150,675.53
Road & Bridge	\$ 23,260.49
Solid Waste Facility	\$ 2,202.34
Ditch Funds	\$ 90.00
Capital Imp. Special Rev	\$ 8,037.43

Per diems and meal reimbursements in the amount of \$3,650.94 were also approved.

Motioned by Commissioner Swanson, seconded by Commissioner Hempel, to adjourn the Board meeting to April 28th, 2015 at 5:00 p.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Darryl Tveitbakk, Chairman
Board of Commissioners

Jennifer
4/28/15 1:40PM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



Jennifer
4/28/15 1:40PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4	1380 A'VIANDS LLC 01-251-000-0000-6427		3,031.06	JAIL MEALS 3-22 TO 3-28	80120	JAIL MEALS
5	01-251-000-0000-6427		1,332.56	JAIL MEALS 3-29 TO 3-31	80121	JAIL MEALS
2	01-251-000-0000-6403		368.16	GARBAGE BAGS, TP TOWELS	80441	JANITORIAL SUPPLIES - JAIL
3	01-251-000-0000-6427		43.25	EASTER HAM	80441	JAIL MEALS
	1380 A'VIANDS LLC		4,775.03	4 Transactions		
35	1321 ANDERSON/CHRISTINE 01-799-000-0000-6330		362.25	MILEAGE-RECRUITING ABERDEEN SD		TRAVEL & EXPENSE
36	01-799-000-0000-6330		234.60	MILEAGE-RECRUITING SOUTH DAKOT		TRAVEL & EXPENSE
37	01-799-000-0000-6330		363.80	LODGING ABERDEEN, SD		TRAVEL & EXPENSE
38	01-799-000-0000-6330		45.93	MEALS - ABERDEEN, SD		TRAVEL & EXPENSE
39	01-799-000-0000-6330		11.50	MILEAGE - FEB BUSINESS VISITS		TRAVEL & EXPENSE
40	01-799-000-0000-6330		50.60	MILEAGE-MARCH BUSINESS VISITS		TRAVEL & EXPENSE
41	01-799-000-0000-6330		9.50	MEAL - RIVERLAND MEETING-MARCH		TRAVEL & EXPENSE
106	01-799-000-0000-6330		47.15	MILEAGE - DEED MTG MCINTOSH		TRAVEL & EXPENSE
107	01-799-000-0000-6330		54.63	MILEAGE - HOMARK HOMES MTG		TRAVEL & EXPENSE
	1321 ANDERSON/CHRISTINE		1,179.96	9 Transactions		
111	1320 ANDERSON/KIKI 01-106-000-0000-6401		267.12	WINDOW ENVELOPES FOR VALUATION	02123946	SUPPLIES
	1320 ANDERSON/KIKI		267.12	1 Transactions		
102	2304 BNJ PLUMBING 01-251-000-0000-6300		585.00	JETTED & AUGERED KITCHEN DRAIN	1539	REPAIRS & MAINTENANCE
	2304 BNJ PLUMBING		585.00	1 Transactions		
51	999999997 BRENDA DOKKIN 01-219-000-0000-6300		825.00	PREP & PAINT OFFICES		REPAIRS & MAINTENANCE
	999999997 BRENDA DOKKIN		825.00	1 Transactions		
72	2322 BRUZEK/CARL 01-106-000-0000-6330		6.90	MILAGE-ASSESSING TRFALLS		TRAVEL & EXPENSE
73	01-106-000-0000-6330		1.15	MILAGE-ASSESSING TRFALLS		TRAVEL & EXPENSE
74	01-106-000-0000-6330		1.15	MILAGE-ASSESSING TRFALLS		TRAVEL & EXPENSE
75	01-106-000-0000-6330		12.08	MILAGE-ASSESSING TRFALLS		TRAVEL & EXPENSE
76	01-106-000-0000-6330		19.55	MILEAGE-BOA & E MTG BLK RVR, R		TRAVEL & EXPENSE
	2322 BRUZEK/CARL		40.83	5 Transactions		
	3408 CODE 4 SERVICES LLC					

Pennington County Financial System



Jennifer
4/28/15 1:40PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
60	01-201-000-0000-6631		926.63	#4 SQUAD SETUP FOR LAPTOP	1875	FURNITURE & EQUIPMENT
59	01-201-000-0000-6631		3,072.33	#5 SQUAD SETUP LIGHTS, SIRENS	1878	FURNITURE & EQUIPMENT
	3408 CODE 4 SERVICES LLC		3,998.96	2 Transactions		
64	4305 D & J RADIO SALES & SERVICE 01-201-000-0000-6304		69.99	RADIO REPAIR AND BELT CLIP	8773	REPAIR & MAINTENANCE - SQUADS
	4305 D & J RADIO SALES & SERVICE		69.99	1 Transactions		
47	4355 DACOTAH PAPER 01-801-000-0000-6401		1,503.50	50 CS COPY PAPER	11612	SUPPLIES-UNALLOCATED
	4355 DACOTAH PAPER		1,503.50	1 Transactions		
61	13483 DEPT OF CORRECTIONS FINANACIAL SEF 01-251-000-0000-6801		1,128.50	STS WAGES - MARCH	270120	MISCELLANEOUS EXPENSE - JAIL
	13483 DEPT OF CORRECTIONS FINANACIAL SEF		1,128.50	1 Transactions		
1	13059 DHS - SWIFT 01-061-000-0000-6262		57.91	PVC PRINTING	A300IC57145I	OTHER SERVICES - ELECTIONS
	13059 DHS - SWIFT		57.91	1 Transactions		
104	999999997 DRIVER & VEHICLE SERVICES DIVISION 01-201-000-0000-6631		12.00	SHERIFF PLATES		FURNITURE & EQUIPMENT
	999999997 DRIVER & VEHICLE SERVICES DIVISION		12.00	1 Transactions		
127	5309 ECONOMIC DEVELOPMENT ASSOCIATION 01-799-000-0000-6330		295.00	SUMMER CONFERENCE REGISTRATION		TRAVEL & EXPENSE
	5309 ECONOMIC DEVELOPMENT ASSOCIATION		295.00	1 Transactions		
65	7316 GALLS INCORPORATED 01-201-000-0000-6420		107.96	#8 THIBERT UNIFORMS	003341323	UNIFORMS
	7316 GALLS INCORPORATED		107.96	1 Transactions		
105	8385 HEARTLAND PAPER CO 01-220-000-0000-6403		34.77	MOPHEADS	128931	JANITORIAL SUPPLIES-LEC SHARE
	8385 HEARTLAND PAPER CO		34.77	1 Transactions		
42	8014 HUGOS #7 01-003-000-0000-6330		14.50	FOOD FOR MEETING		TRAVEL & EXPENSE
110	01-003-000-0000-6330		12.26	FOOD FOR MEETING		TRAVEL & EXPENSE

Pennington County Financial System



Jennifer
4/28/15 1:40PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 4

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8014	HUGOS #7		26.76		2 Transactions	
9017	INSIGHT TECHNOLOGIES					
116	01-003-000-0000-6210		60.00	HOSTED EXCHANGE - MARCH	770600	E-MAIL SERVICES
117	01-041-000-0000-6210		12.00	HOSTED EXCHANGE - MARCH	770600	E-MAIL SERVICES
118	01-070-000-0000-6210		36.00	HOSTED EXCHANGE - MARCH	770600	E-MAIL SERVICES
119	01-070-000-0000-6210		36.00	HOSTED EXCHANGE - MARCH	770600	E-MAIL SERVICES
120	01-091-000-0000-6210		12.00	HOSTED EXCHANGE - MARCH	770600	E-MAIL SERVICES
121	01-121-000-0000-6210		12.00	HOSTED EXCHANGE - MARCH	770600	E-MAIL SERVICES
122	01-201-000-0000-6210		24.00	HOSTED EXCHANGE - MARCH	770600	E-MAIL SERVICES
123	01-290-000-0000-6210		12.00	HOSTED EXCHANGE - MARCH	770600	E-MAIL SERVICES
124	01-799-000-0000-6210		12.00	HOSTED EXCHANGE - MARCH	770600	E-MAIL SERVICES
44	01-220-000-0000-6263		876.00	IT GLOBAL CARE MAY	771841	COMPUTER SERVICES & SUPPLIES
115	01-111-000-0000-6300		11.95	PATCH CABLE 25'	772241	REPAIRS & MAINTENANCE
9017	INSIGHT TECHNOLOGIES		1,103.95		11 Transactions	
9001	INTER COUNTY NURSING					
6	01-251-000-0000-6255		975.00	19.5 JAIL NURSE HOURS - MARCH	1000	MEDICAL - LOCAL
7	01-251-000-0000-6255		110.00	22 MANTOUX TESTS	1000	MEDICAL - LOCAL
9001	INTER COUNTY NURSING		1,085.00		2 Transactions	
7012	JOHNSON FUNERAL SERVICE					
103	01-206-000-0000-6262		500.00	AUTOPSY TRANSPORT	672014	OTHER SERVICES-CORONER
7012	JOHNSON FUNERAL SERVICE		500.00		1 Transactions	
999999997	CALENDAR.COM					
126	01-070-000-0000-6263		29.95	CALENDAR SUBSCRIPTION		COMPUTER SERVICES - DP
999999997	CALENDAR.COM		29.95		1 Transactions	
13457	MACHINES & MEDIA INC					
112	01-070-000-0000-6401		264.00	10 IBM LTO 5 TAPES	46150	SUPPLIES
13457	MACHINES & MEDIA INC		264.00		1 Transactions	
13498	MARCO, INC					
113	01-801-000-0000-6301		488.53	EQ238936 MAINT AGREEMENT	2550650	MAINTENANCE AGREEMENT
13498	MARCO, INC		488.53		1 Transactions	
13528	MARCO, INC					
108	01-220-000-0000-6401		411.96	CANON COPIER - APRIL		SUPPLIES

Pennington County Financial System



Jennifer
4/28/15 1:40PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 5

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
13528	MARCO, INC		411.96		1 Transactions	
114	13385 MINNESOTA SAFETY COUNCIL 01-801-000-0000-6401		130.94	BATTERIES M5070A	037067	SUPPLIES-UNALLOCATED
	13385 MINNESOTA SAFETY COUNCIL		130.94		1 Transactions	
63	13361 MN BUREAU OF CRIMINAL APPREHENSIO 01-203-000-0000-6801		365.00	34 NEW, 5 RENEW PERMIT TO CARR	57-000044	GUN PERMIT - MISC
	13361 MN BUREAU OF CRIMINAL APPREHENSIO		365.00		1 Transactions	
45	13355 MN COUNTIES COMPUTER COOP 01-070-000-0000-6801		41.54	'15 1ST QTR TAX USER SHARED MT	2Y150542	MISCELLANEOUS EXPENSE - DP
46	01-070-000-0000-6801		28.13	'15 1ST QTR CAMA SHARED MTG	2Y150542	MISCELLANEOUS EXPENSE - DP
	13355 MN COUNTIES COMPUTER COOP		69.67		2 Transactions	
68	14301 NELSON/MICHELLE 01-106-000-0000-6330		13.23	MILEAGE - ASSESSING SMILEY TWP		TRAVEL & EXPENSE
69	01-106-000-0000-6330		9.78	MILEAGE - ASSESSING SMILEY TWP		TRAVEL & EXPENSE
70	01-106-000-0000-6330		24.15	MILEAGE-ASSESSING SANDERS, NOR		TRAVEL & EXPENSE
71	01-106-000-0000-6330		46.00	MILEAGE - BOA & E MTG, DEER PA		TRAVEL & EXPENSE
	14301 NELSON/MICHELLE		93.16		4 Transactions	
109	14321 NORTHWEST REGIONAL LIBRARY 01-003-000-0000-6820		26,250.00	2015 2ND QTR ALLOCATION	181	NORTHWEST REGIONAL LIBRARY
	14321 NORTHWEST REGIONAL LIBRARY		26,250.00		1 Transactions	
98	15323 OFFICE DEPOT 01-201-000-0000-6405		81.56-	RETURNED TONER CARTRIDGES	2553001	GENERAL SUPPLIES
53	01-220-000-0000-6631		28.99	VIDEO ADAPTER MONITOR DISPATCH	3624001	FURNITURE & EQUIPMENT
97	01-220-000-0000-6405		83.96	BLACK INK PG-240XL	3698001	GENERAL SUPPLIES
52	01-220-000-0000-6631		34.99	CASTER DISPATCH CHAIR	4328001	FURNITURE & EQUIPMENT
100	01-201-000-0000-6405		36.76	HANGING FOLDERS, CLIPS	5656001	GENERAL SUPPLIES
99	01-201-000-0000-6405		7.49	PLASTIC CLIP	5808001	GENERAL SUPPLIES
54	01-220-000-0000-6405		41.98	TONER FAX	8174001	GENERAL SUPPLIES
56	01-220-000-0000-6405		78.97	INK CARTRIDGE RECORDS	8174001	GENERAL SUPPLIES
55	01-251-000-0000-6405		81.87	INK CARTRIDGE SH/MB	8174001	GENERAL SUPPLIES - JAIL
101	01-201-000-0000-6631		59.99	VOICE RECORDER	8178001	FURNITURE & EQUIPMENT
57	01-201-000-0000-6405		13.09	PAPER PAD 5X7	8847001	GENERAL SUPPLIES
	15323 OFFICE DEPOT		386.53		11 Transactions	

Pennington County Financial System



Jennifer
4/28/15 1:40PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 6

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description
							Paid On Bhf #	On Behalf of Name
58	15329	OIL BOYZ EXPRESS LUBE		40.92	TRANSPORT OIL CHANGE		115321	REPAIR & MAINTENANCE - SQUADS
96		01-201-000-0000-6304		40.92	#1 OIL CHANGE		115321	REPAIR & MAINTENANCE - SQUADS
	15329	OIL BOYZ EXPRESS LUBE		81.84		2 Transactions		
67	15302	OLSON/ADELINE		150.08	MILEAGE - BRD OF APPEALS MTG			TRAVEL & EXPENSE
	15302	OLSON/ADELINE		150.08		1 Transactions		
91	15303	OLSON/DAVID		1,931.00	MEAL - ICAC CONF MPLS			TRAVEL & EXPENSE
92		01-252-000-0000-6330		29.98	MEAL - ICAC CONF MPLS			TRAVEL & EXPENSE
93		01-252-000-0000-6330		9.59	MEAL - ICAC CONF MPLS			TRAVEL & EXPENSE
	15303	OLSON/DAVID		1,970.57		3 Transactions		
34	16313	PENNINGTON COUNTY AUDITOR		186.00	'15 PROPERTY TAXES- AUDITORIUM		25.00338760	MISCELLANEOUS EXPENSE
	16313	PENNINGTON COUNTY AUDITOR		186.00		1 Transactions		
125	16346	PETERSON/LISA		70.00	TRANSCRIPT 57-CR-14-691		437	OTHER SERVICES
	16346	PETERSON/LISA		70.00		1 Transactions		
8	16300	PIZZA CORNER INC		260.00	52 PIZZAS		1074426	GENERAL SUPPLIES - CANTEEN
	16300	PIZZA CORNER INC		260.00		1 Transactions		
9	17002	QUILL CORPORATION		181.68	FILE CABINET		2733884	FURNITURE & EQUIPMENT - JAIL
	17002	QUILL CORPORATION		181.68		1 Transactions		
10	18320	REDWOOD TOXICOLOGY LAB INC		20.00	DRUG TEST - SB		031415	MISCELLANEOUS EXPENSE - JAIL
11		01-251-000-0000-6801		9.50	DRUG TEST - SC		032715	MISCELLANEOUS EXPENSE - JAIL
	18320	REDWOOD TOXICOLOGY LAB INC		29.50		2 Transactions		
48	18044	ROGALLA/ALAN G		25.94	MEAL - BEMIDJI			TRAVEL & EXPENSE
49		01-091-000-0000-6330		103.50	MILEAGE-BEMIDJI MTG W/ATTY GEN			TRAVEL & EXPENSE

Pennington County Financial System



Jennifer
4/28/15 1:40PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 7

Vendor No.	Vendor Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
18044	ROGALLA/ALAN G		129.44		2 Transactions	
19369	SANFORD PATIENT FINANCIAL SERVICES					
14	01-251-000-0000-6255		3,580.31	DR 14-361	33663197	MEDICAL - LOCAL
20	01-251-000-0000-6255		75.38	DR 14-348	33869585	MEDICAL - LOCAL
21	01-251-000-0000-6255		113.71	DR 14-206	34861439	MEDICAL - LOCAL
19	01-251-000-0000-6255		69.11	DR 14-387	36113927	MEDICAL - LOCAL
15	01-251-000-0000-6255		75.38	DR 14-453	36150771	MEDICAL - LOCAL
16	01-251-000-0000-6255		113.71	DR 14-454	36362244	MEDICAL - LOCAL
18	01-251-000-0000-6255		75.38	DR 14-387	36721124	MEDICAL - LOCAL
17	01-251-000-0000-6255		75.38	DR 14-454	36729259	MEDICAL - LOCAL
25	01-251-000-0000-6255		56.11	DR 15-016	37277895	MEDICAL - LOCAL
22	01-251-000-0000-6255		75.38	DR 14-454	37299082	MEDICAL - LOCAL
23	01-251-000-0000-6255		113.71	DR 14-454	37709358	MEDICAL - LOCAL
24	01-251-000-0000-6255		75.38	DR 14-488	37755044	MEDICAL - LOCAL
30	01-251-000-0000-6255		56.11	DR 14-387	37824960	MEDICAL - LOCAL
28	01-251-000-0000-6255		56.11	DR 14-454	37887343	MEDICAL - LOCAL
32	01-251-000-0000-6255		56.11	DR 14-477	37887373	MEDICAL - LOCAL
31	01-251-000-0000-6255		116.96	DR 14-387	37890304	MEDICAL - LOCAL
33	01-251-000-0000-6255		56.11	DR 14-412	38051753	MEDICAL - LOCAL
26	01-251-000-0000-6255		113.39	DR 15-016	38152249	MEDICAL - LOCAL
27	01-251-000-0000-6255		113.39	DR 15-016	38152348	MEDICAL - LOCAL
29	01-251-000-0000-6255		56.11	DR 14-454	38228814	MEDICAL - LOCAL
19369	SANFORD PATIENT FINANCIAL SERVICES		5,123.23		20 Transactions	
19352	STATE OF MN-DEPT OF PUBLIC SAFETY					
62	01-220-000-0000-6203		270.00	CJDN CHARGES - 1ST QTR CONNECT	98570	TELETYPE
19352	STATE OF MN-DEPT OF PUBLIC SAFETY		270.00		1 Transactions	
19310	STONE'S MOBILE RADIO					
94	01-223-000-0000-6631		1,166.80	50 PAIR CABLE/RADIO LINK DISPA	2014097	FURNITURE & EQUIPMENT
95	01-223-000-0000-6631		2,687.00	TONE ADAPTOR	2015211	FURNITURE & EQUIPMENT
19310	STONE'S MOBILE RADIO		3,853.80		2 Transactions	
20358	TOTALFUNDS BY HASLER					
43	01-801-000-0000-6209		2,500.00	POSTAGE		POSTAGE
20358	TOTALFUNDS BY HASLER		2,500.00		1 Transactions	
999999997	TRENT COLLINS					
50	01-219-000-0000-6300		500.00	PREP & PAINT OFFICES		REPAIRS & MAINTENANCE

Pennington County Financial System



Jennifer
4/28/15 1:40PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 8

Vendor No.	Vendor Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
999999997	TRENT COLLINS		500.00			
				1 Transactions		
12	20357 TURNKEY CORRECTIONS 01-259-000-0000-6405		1,200.75	VENDING & CANTEEN 4-1 TO 4-15	39363	GENERAL SUPPLIES - CANTEEN
13	01-259-000-0000-6405		873.87	114-\$5 & 25-\$10 PHONE CARDS	39364	GENERAL SUPPLIES - CANTEEN
	20357 TURNKEY CORRECTIONS		2,074.62	2 Transactions		
66	20361 TYLER TECHNOLOGIES, INC 01-102-000-0000-6844		1,190.00	DOC PRO SETUP eRECORDING	025-122565	TECHNOLOGY - RECORDER
	20361 TYLER TECHNOLOGIES, INC		1,190.00	1 Transactions		
1 Fund Total:			64,657.74	County Revenue	45 Vendors	113 Transactions

Pennington County Financial System



Jennifer
4/28/15 1:40PM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 9

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
90	1303 ANDERSON/DALE 03-350-000-0000-6564		238.90	BOARDS FOR TRUCKS		EQUIPMENT REPAIR PARTS
	1303 ANDERSON/DALE		238.90	1 Transactions		
89	3392 COMPASS MINERALS AMERICA 03-350-000-0000-6565		4,762.82	SALT		ROAD MATERIALS
	3392 COMPASS MINERALS AMERICA		4,762.82	1 Transactions		
87	6349 FASTENAL COMPANY 03-350-000-0000-6564		25.98	HEX NUTS FOR GRADERS & TRUCKS	70558	EQUIPMENT REPAIR PARTS
	6349 FASTENAL COMPANY		25.98	1 Transactions		
88	6363 FRONTIER PRECISION, INC 03-330-000-0000-6554		151.93	GPS ROVER ROD		ENGINEERING & SURVEYING SUPPLIES
	6363 FRONTIER PRECISION, INC		151.93	1 Transactions		
85	7336 GCR TIRES & SERVICE 03-350-000-0000-6564		16.00	FLAT REPAIR UNIT 302	46675	EQUIPMENT REPAIR PARTS
86	03-350-000-0000-6564		17.90	BRASS METAL STEMS UNIT 312 & 3	486356349	EQUIPMENT REPAIR PARTS
	7336 GCR TIRES & SERVICE		33.90	2 Transactions		
84	8315 HUBERT OUTDOOR POWER 03-350-000-0000-6564		2.54	CLIPS FOR CHAINSAW	132341	EQUIPMENT REPAIR PARTS
	8315 HUBERT OUTDOOR POWER		2.54	1 Transactions		
83	9306 ILS 03-350-000-0000-6564		30.00	SHEAR PLATES - SIGNING		EQUIPMENT REPAIR PARTS
	9306 ILS		30.00	1 Transactions		
82	14399 NEW HORIZONS CONSULTING INC 03-320-000-0000-6261		863.00	MEDIATOR		CONSULTING & LEGAL SERVICES
	14399 NEW HORIZONS CONSULTING INC		863.00	1 Transactions		
80	16027 PENNINGTON COUNTY TREASURER 03-320-000-0000-6263		36.00	HOSTED EXCHANGE - JANUARY		COMPUTER SERVICES
81	03-320-000-0000-6263		445.71	IT GLOBAL - FEBRUARY		COMPUTER SERVICES
	16027 PENNINGTON COUNTY TREASURER		481.71	2 Transactions		
78	19310 STONE'S MOBILE RADIO 03-350-000-0000-6564		52.43	FIX RADIO UNIT 206		EQUIPMENT REPAIR PARTS

Pennington County Financial System



Jennifer
4/28/15 1:40PM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 10

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	Paid On Bhf #	On Behalf of Name
79		03-350-000-0000-6564			609.31	INSTALL RADIOS UNIT 286 & 287			EQUIPMENT REPAIR PARTS		
	19310	STONE'S MOBILE RADIO			661.74		2 Transactions				
	21335	UNIVERSITY OF MINNESOTA									
77		03-350-000-0000-6330			65.00	SIGN MTC TRAINING - TP & JG			TRAVEL & EXPENSE		
	21335	UNIVERSITY OF MINNESOTA			65.00		1 Transactions				
3 Fund Total:					7,317.52	Road & Bridge		11 Vendors			14 Transactions
Final Total:					71,975.26		56 Vendors				127 Transactions

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	64,657.74	County Revenue
	3	7,317.52	Road & Bridge
All Funds		71,975.26	Total

Approved by,

.....

.....

Jennifer
4/23/15 2:49PM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



Jennifer
4/23/15 2:49PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
6347 FULTON/JIM				
3 01-251-000-0000-6330		13.57	MEAL - TRANSPORT	033115 TRAVEL & EXPENSE
4 01-251-000-0000-6330		5.25	MEAL - TRANSPORT	040215 TRAVEL & EXPENSE
6 01-251-000-0000-6330		7.83	MEAL - TRANSPORT	040215 TRAVEL & EXPENSE
5 01-251-000-0000-6330		12.97	MEAL - TRANSPORT	040915 TRAVEL & EXPENSE
7 01-251-000-0000-6330		9.17	MEAL - TRANSPORT	041015 TRAVEL & EXPENSE
8 01-251-000-0000-6330		6.22	MEAL - TRANSPORT	041015 TRAVEL & EXPENSE
6347 FULTON/JIM		55.01	6 Transactions	
1 Fund Total:		55.01	County Revenue	1 Vendors 6 Transactions

Pennington County Financial System



Jennifer
4/23/15 2:49PM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
6350 FLAAGAN/MIKE				
1 03-320-000-0000-6330		4.72	MEAL - CLASS - BEMIDJI	041415 TRAVEL & EXPENSE
2 03-320-000-0000-6330		10.24	MEAL - CLASS - BEMIDJI	041515 TRAVEL & EXPENSE
6350 FLAAGAN/MIKE		14.96	2 Transactions	
3 Fund Total:		14.96	Road & Bridge	1 Vendors 2 Transactions
Final Total:		69.97	2 Vendors	8 Transactions

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	55.01	County Revenue
	3	14.96	Road & Bridge
All Funds		69.97	Total

Approved by,

.....

.....