

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
COUNTY BOARD ROOM
TUESDAY, JANUARY 27TH, 2015, 5:00 P.M.**

AGENDA

Pledge of Allegiance

5:00 Ken Yutrzenka – Human Services Director
- Consent Agenda

5:05 Mike Flaagan – County Engineer
- Highway Dept. Items

6:00 Enbridge Presentation

6:30 County Sheriff

County Auditor's Items
- Appointment to the TRF Regional Airport Bd.

(This agenda is subject to change)

PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, the following recommendations of the
Pennington County Human Service Committee for January 20, 2015 (detailed minutes on record)
are hereby adopted:

SECTION A

- I. To approve the December 16, 2014 Human Service Committee meeting minutes.
- II. Approval of the Agency's personnel actions, as presented.
- III. A. To approve the Business Contract with Tri-Valley Opportunity Council to provide transportation services via T.H.E. (Tri-Valley Heartland Express) Bus.
B. To approve the Supplemental Nutrition Assistance Program Employment and Training Contract with the Minnesota Department of Economic Development as presented.
C. To adopt (subject to formal approval by the Minnesota Department of Human Services) the Pennington County Human Services Disability Waivers Resource Management Policy and Procedures.

SECTION B

- I. To approve payment of the agency's bills.

Aye Nay Chairperson Date

SECTION A

The regular meeting of the Pennington County Human Service Committee was held at 12:00 pm, December 16, 2014 at Pennington County Human Services.

COMMITTEE MEMBERS PRESENT:

Don Jensen
Oliver Swanson
Cody Hempel
Darryl Tveitbakk

STAFF MEMBERS PRESENT:

Ken Yutrzenka
Scott Sommers
Julie Sjostrand
Kathleen Herring

- I. MINUTES: The November 18, 2014 Human Service Committee meeting minutes were read. Noting no changes, a recommendation was made to forward the minutes, as presented, to the Consent Agenda.

- II. PERSONNEL:
 - A. There were no personnel items brought before the committee.

- III. GENERAL:
 - A. Tobacco Free Communities representatives, Connie Hagen and Anita Cardinal came before the Committee to present information and request support for a county-wide 24/7 smoke free policy for DHS licensed family child care providers. Current licensing regulations require licensed family child care homes to remain smoke free during hours of operation and must post and inform parents if smoking will be permitted in the home outside normal hours of operation. The presenters shared information of St. Louis County's recent adoption of such a policy. Although the Director indicated an understanding for a policy change, he did express concerns about whether the county can go beyond current licensing standards and of issues surrounding monitoring and enforcement. At the conclusion of their presentation, TFC representatives offered to provide additional information as it becomes available.
 - B. Miranda Solem and Peter Sedgeman, representing Sanford Health, met with committee members to recap discussions our two organizations have recently held regarding proposed changes to mental health service contracts. Sanford is proposing rate increases for; Pathfinders Children's Treatment Center, clinical supervision for agency case managers, daily rate for temporary confinement (72 hour-holds) as well as establishing a comprehensive service contract for Children's Mobile Crisis Service operations. It is apparent these amendments will not be finalized before year's end. With that, Sanford will prepare amendments to extend current contracts until new contracts are settled and approved.
 - C. Committee members were informed that ODC representatives will be invited to attend the January Human Services Committee meeting to discuss a proposed increase to the Supported Employment purchase of service agreement.
 - D. Julie Sjostrand informed committee members that our agency submitted and was awarded a UCare Foundation Grant in the amount of \$25,000. The proposed use of the grant will be to purchase and install ITV equipment in our building. Also present for the discussion was Mark Westacott, Insight Technologies, to provide information on proposed equipment and budget. Upon completion of discussion, recommendations for acceptance of the grant and to accept the proposal from Insight Technologies to purchase and install required equipment was forwarded to the Consent Agenda.
 - F. The out-of-home cost report for November 2014 was presented for discussion.
 - F. Month's end cash balance for November 2014 stands at \$1,900,971.24.

Section B

- I. No Social Service cases were presented for special case consideration.

- II. Kathleen Herring presented the current crisis assistance activity report. Kathleen also reported the end of month Income Maintenance open case count for October stands at 1,681.
- III. No Income Maintenance cases were presented for Special Case consideration.
- IV. A listing of bills presented for payment was reviewed. Recommendation for payment of the bills was forwarded to the Consent Agenda

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: January 20, 2015 at 12:00pm.

Commission Meeting
January 27, 2015

1. Advertise for Fuel, Equipment Rental and Culverts
 - Letting Date of March 10 @10 AM

2. SAP 57-599-022 - Box Culvert

3. Other

HOME HEALTH SERVICES AGREEMENT
BETWEEN
PENNINGTON AND RED LAKE COUNTY BOARD OF COMMISSIONERS

WHEREAS, the Pennington and Red Lake County Boards of Commissioners recognize it is to the best interests of the two counties for their population to have the benefits of public health and home health services provided jointly by the two counties;

WHEREAS, Minnesota Statutes 145A.03, Subdivision 2 authorizes an establishment of a joint board of health by agreement of two or more counties, the County of Pennington and the County of Red Lake hereby enter into this type of an agreement.

NOW, THEREFORE, BE IT RESOLVED, that Pennington County and Red Lake County Board of Commissioners jointly agree that:

1. The two counties are hereby joined together to form the “Inter County Nursing Service”, for the purpose of providing public health and home health services to ill and disabled persons on a fee for services basis.
2. The Pennington and Red Lake Counties Public Health Nursing Board is hereby established. This board shall consist of 10 persons, 5 representing Pennington County and 5 representing Red Lake County, and who shall be appointed by the respective Board of County Commissioners. The Pennington County and Red Lake Counties Public Health Nursing Board shall meet at its headquarters office at least quarterly, but no more often than monthly. The Board shall elect a chairperson, vice chairperson, and a secretary from its membership. Minutes shall be made of all meetings and filed with the County Auditor of Pennington County. Payment for attending Board meetings and for payment of necessary mileage shall be made pursuant to Minnesota Statutes, Section 145A.03, Subd. 5.
3. The headquarters office of the Pennington and Red Lake Counties Public Health Nursing Board and the Inter County Nursing Service shall be located in Pennington County and a district office of the Inter County Nursing Service shall be located in the Red Lake County Courthouse.

4. The County Auditor of Pennington County shall be responsible for the fiscal affairs of the Pennington and Red Lake Counties Public Health Nursing Board and the Inter County Nursing Service. A separate account in the General Revenue Fund of Pennington County shall be established for this purpose. Receipts credited to and disbursements charged against this account shall be made to as provided by law and according to the terms of this Agreement.
5. The Inter County Nursing Service shall obtain and maintain certification of its home health services program for participation in the Medicare program by the U.S. Social Security Administration.
6. The Inter County Nursing Service shall enter into an agreement with the Minnesota Department of Human Services concerning home health services provided to public assistance recipients and payment from the Medical Assistance program for such services. The Inter County Nursing Service shall enter into an agreement with the Pennington County and Red Lake County Human Services Boards concerning homemaker services provided to public assistance recipients and payment from the Medical Assistance Program for such service.
7. The budget period is from January 1 through December 31. This budget is funded for this Joint Agreement by: (a) fees for services rendered; (b) Federal and State grants; (c) the balance by appropriation of the Counties being parties to this agreement. The appropriations by the Counties shall be in the amount of 70% to be paid by Pennington County from the Pennington County General Revenue Fund, and 30% to be paid by Red Lake County from the Red Lake County General Revenue Fund.
8. The Pennington and Red Lake Counties Public Health Nursing Board shall make an annual report to the Pennington and Red Lake County Boards of Commissioners governing the operation of this Agreement.
9. A) This agreement shall become effective on January 1, 2015 and continue until December 31, 2015. In the event this agreement is not renewed, any property and surplus money shall be returned to the respective parties of this agreement in the same proportion as a respective contribution toward the budget for this joint activity.

B) Automatic renewal. This agreement will automatically renew for an additional Service Year on the day following the last day of the prior service year unless the Parties have replaced this Agreement with an new Agreement or this Agreement is terminated as outlined below.

C) Termination. This Agreement may be terminated at any time, by giving written notice to the other Party at least sixty (60) days prior to the termination date.

D) The Inter County Nursing Service and the Pennington and Red Lake Counties Public Health Nursing Board shall be considered a separate and distinct public entity to which the Parties have transferred all responsibility and control for actions taken pursuant to this Agreement. The Inter County Nursing Service and the Pennington and Red Lake Counties Public Health Nursing Board shall comply with all Federal and Minnesota State laws and rules that govern a public Entity. They shall be entitled to the protections of Minnesota State Statutes, Section 466.

E) The Inter County Nursing Service and the Pennington and Red Lake Counties Public Health Nursing Board shall fully defend, indemnify, and hold harmless the Pennington and Red Lake Counties against all claims, losses, liability, suits, judgments, costs and expenses by reason of the action or inaction of the Pennington and Red Lake Counties Public Health Nursing Board and/or employees and/or the agents of the Inter County Nursing Service and Pennington and Red Lake Counties Public Health Nursing Board. This Agreement to indemnify and hold harmless does not constitute a waiver by any participant of limitations on liability provided under Minnesota State Statutes, Section 466.04.

F) To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a “cooperative activity” and it is the intent of the parties that they shall be deemed a “single governmental unit” for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, Subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

G) The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

ATTEST:

COUNTY OF PENNINGTON

_____ by

County Auditor
Pennington County

Chairperson, County Board
Pennington County

Signed and sealed this _____ day of _____, 2015.

ATTEST:

COUNTY OF RED LAKE

_____ by

County Auditor
Red Lake County

Chairperson, County Board
Red Lake County

Signed and sealed this _____ day of _____, 2015.

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, DECEMBER 30TH, 2014, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, December 10th, 2014 at 5:00 p.m. Members present: Donald Jensen, Neil Peterson, Darryl Tveitbakk, Cody Hempel, and Oliver “Skip” Swanson. Members absent: None.

The Pledge of Allegiance was recited.

Ken Yutzenka, Human Service Director presented the Human Services Consent Agenda from the December 16th, 2014 Human Service Committee meeting. Motioned by Commissioner Jensen, seconded by Commissioner Tveitbakk, to approve the consent agenda. Motion unanimously carried.

SECTION A

- I. To approve the November 18, 2014 Human Service Committee meeting minutes.
- II. To accept a \$25,000 UCare Foundation Grant to be used to acquire ITV equipment for the Human Services Department and to approve the purchase and installation of said equipment through Insight Technologies, as proposed.

SECTION B

- I. To approve payment of the agency’s bills.

Mike Stennes, Assistant County Engineer, met with the County Board regarding the following Highway Department issues.

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Tveitbakk, and upon vote was unanimously carried.

**RESOLUTION
AGREEMENT TO STATE TRANSPORTATION FUN (BRIDGE BONDS)
GRANT TERMS AND CONDITIONS
SAP 57-598-053**

WHEREAS, Pennington County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 97807; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$62,672.00 by reason of the lowest responsible bid; and

NOW, THEREFORE, BE IT RESOLVED, that Pennington County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, Section 174.50, subd. 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required.

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Tveitbakk, and upon vote was unanimously carried.

**RESOLUTION
SUPPORT FOR FUNDING THROUGH THE LOCAL
ROAD IMPROVEMENT PROGRAM**

WHEREAS, the City of Thief River Falls, is planning to extend 1st Street to Ruby Avenue then Ruby Avenue to TH#59. They have asked for a resolution of support from Pennington County to include in their application for LRIP funding.

WHEREAS, the City of Thief River Falls has exhibited a housing shortage and this project will provide Housing Development.

WHEREAS, there will be no financial considerations for Pennington County.

THEREFORE, BE IT RESOLVED, by Pennington County to provide the City of Thief River Falls a resolution of Support for a Local Road Improvement Project (LRIP) funding application for proposed project.

Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to purchase a snowblower for the Highway Dept. at a cost of \$15,895.00. Motion unanimously carried.

The following resolution was introduced by Commissioner Tveitbakk, seconded by Commissioner Hempel, and upon vote was unanimously carried.

**RESOLUTION
SAFE ROUTES TO SCHOOL PROGRAM**

WHEREAS, Pennington Avenue currently has no sidewalks for pedestrians to access Challenger Elementary School.

WHEREAS, Pennington Avenue is projected to see an increase in traffic volume with the proposed construction of two, 30-unit apartment buildings and increased NCTC Airport Campus enrollment.

WHEREAS, MnDOT has announced the availability of grant funds for the Safe Routes to School program.

THEREFORE, BE IT RESOLVED, the Pennington County Board supports the City Council's application to MnDOT for a Federal Highway Administration (FHWA) Safe Routes to School program for the construction of trail project along Pennington Avenue from Eastwood Drive to Challenger Elementary School. Also included in this grant application is the upgrade to LED Radar Feedback School Zone signs adjacent to Franklin Middle School.

County Assessor Adeline Olson presented an Application for Abatement for Roger Tunberg, parcel R25.00702310. Application requests the property carry the Special Homestead Classification for the blind and/or disabled. Motioned by Commissioner Tveitbakk, seconded by Commissioner Hempel, to approve the Application for Abatement for taxes payable 2015 on the property owned by Roger Tunberg, parcel R25.00702310 by changing the classification to Special Homestead. Motion unanimously carried.

County Sheriff Ray Kuznia presented a Joint Powers Agreement for the Pine to Prairie Drug and Violent Crime Task Force. Motioned by Commissioner Tveitbakk, seconded by Commissioner Hempel, to approve the Joint Powers Agreement for the Pine to Prairie Drug and Violent Crime Task Force and authorize the Chairman to sign the same. Motion unanimously carried.

Sheriff Kuznia discussed buying radio equipment for the Task Force Officer. Motioned by Commissioner Swanson, seconded by Commissioner Jensen, to purchase the following radio equipment from Stone's Mobile Radio for the Task Force Officer off the State bid contract. Motion unanimously carried.

Blue Tooth Remote Speaker Microphone	\$ 225.00
Blue Tooth Earpiece w/PTT Pod	\$ 221.25
APX7000 Portable Radio	\$5,756.00
Car Charger w/installation	\$ 392.50

Sheriff Kuznia presented the resignation of Robert Cardinal from the position of Northwest Sentence to Serve Crew Leader effective January 8th, 2015. Motioned by Commissioner Tveitbakk, seconded by Commissioner Swanson, to accept the resignation of Robert Cardinal and thank him for his many years of service. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Tveitbakk, to approve advertising for applications to fill the full-time position of NW Sentence to Serve Crew Leader Supervisor position. Motion unanimously carried.

The Sheriff then discussed purchasing two tasers to replace older tasers. Purchase price for the tasers, power magazine, and holster is \$2,015.40. Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to authorize the purchase of two tasers and accessories for the County Sheriff's Dept. Motion unanimously carried.

County Auditor-Treasurer Ken Olson provided the Governmental Audit Services Letter of Understanding from Hoffman, Philipp and Knutson, PLLC. Motioned by Commissioner Swanson, seconded by Commissioner Tveitbakk, to approve the Letter of Understanding of services to be provided by Hoffman, Philipp and Knutson, PLLC pertaining to the audit of Pennington County's 2014 financial statements. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Swanson, to approve Tobacco Licenses for Carpenter's Corner and the Goodridge Municipal Liquor Store. Motion unanimously carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Jensen, to approve a Liquor License with Sunday Sales to Carpenter's Corner for 2015. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Swanson to transfer \$42,689.50 from various ditch maintenance funds to the Road & Bridge fund for work done by the Highway Department in 2014. Motion unanimously carried.

The County Board then reviewed the individual ditch levies as recommended by the Committee. Moved by Commissioner Jensen, seconded by Commissioner Swanson, that a levy be made for ditch maintenance purposes and property assessed to various ditches in 2014, payable 2015 in the following amounts. Motion was unanimously carried.

CD#1 R/S-0%	CD#16-100%	CD#21-25%	JD#13P/RL-2.0%
CD#32-5%	CD#33-25%	CD#35-50%	CD#36-20%
CD#37-50%	CD#38-30%	CD#39-20%	CD#41-1.5%
CD#42-40%	CD#43-25%	CD#44-5%	CD#45-10%
CD#46-10%	CD#47-25%	CD#53-20%	CD#55-80%
CD#57-30%	CD#58-10%	CD#59-20%	CD#62-40%
CD#70-4%	CD#71-20%	CD#73-10%	CD#74-15%
CD#75-30%	CD#77-5%	CD#96-3%	JD#1-25%
JD#11-10%	JD#13-25%	JD#15-20%	JD#18-10%
JD#25-3-1%	JD#30-5%	JD#31-2%	JD#60-1%
JD#30BrA-2%			

Moved by Commissioner Hempel, seconded by Commissioner Jensen, to authorize the County Auditor-Treasurer to make temporary transfers as outlined by the County Auditor-Treasurer to bring ditch balances to a positive balance at the end of 2014. Motion unanimously carried.

Motioned by Commissioner Swanson, seconded by Commissioner Tveitbakk, to approve the issuance of a replacement warrant to replace lost warrant No. 98190 issued to Nichole Pearson on February 21st, 2014 in the amount of \$12.10 without issuance of an indemnifying bond. Motion unanimously carried.

County Auditor-Treasurer Ken Olson asked that Deputy Auditor-Treasurer Julie Stennes be added as an authorized County representative on all checking, savings, and financial accounts held by Pennington County. Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to add the name of Deputy Auditor-Treasurer Julie Stennes to all Pennington County checking, savings, and financial accounts. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Swanson, to prioritize the Minnesota Rural County Caucus legislative issues for 2015 as follows. Motion unanimously carried.

1. Transportation Funding
2. Workforce Housing
3. Natural Resources

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve payment of the Human Service Warrants totaling \$241,380.35, the Auditor & Manual warrants for November, 2014 totaling \$4,592,582.75, and also the following Commissioner Warrants. Motion carried.

WARRANTS

County Revenue	\$153,147.16
Road & Bridge	\$ 47,466.35
Prepaid Tax	\$ 970.00

Per diems and meal reimbursements in the amount of \$1,169.82 were also approved.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Jensen, to approve the Board minutes of December 10th, 2014 as written. Motion unanimously carried.

Commissioner Tveitbakk then discussed correspondence from a developer wanting to build a solar farm near Thief River Falls. Commissioner Tveitbakk felt we need to have in place an ordinance regarding solar farms before one is built. Motioned by Commissioner Swanson, seconded by Commissioner Hempel, to appoint Commissioner Tveitbakk and County Attorney Alan Rogalla to a committee to review other Solar Farm Ordinances and make a recommendation to the County Board on how an ordinance should read. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to adjourn the Board meeting to 10:00 a.m. on January 6th, 2015. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Neil Peterson, Chairman
Board of Commissioners

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
ORGANIZATIONAL MEETING
JANUARY 6th, 2015 – 10:00 A.M.**

Pursuant to M.S. 375.07, the Board of Commissioners of Pennington County met in the County Board Room in the Courthouse in Thief River Falls, Minnesota, on Tuesday, January 6th, 2015 at 10:00 a.m. Members present: Donald Jensen, Cody Hempel, Neil Peterson, Darryl Tveitbakk, and Oliver “Skip” Swanson. Members absent: none.

The County Board proceeded to organize for the year 2015 with the County Auditor-Treasurer assisting by calling for nominations for Chairman. Commissioner Jensen nominated Commissioner Tveitbakk as Chairman for 2015. Commissioner Jensen moved, seconded by Commissioner Hempel, that nominations cease and that a unanimous ballot be cast for Commissioner Tveitbakk as Chairman. Motion unanimously carried.

Commissioner Tveitbakk then called for nominations for Vice-Chairman. Commissioner Swanson nominated Commissioner Jensen as Vice-Chairman. Commissioner Swanson moved, seconded by Commissioner Hempel, that nominations cease and that a unanimous ballot be cast for Commissioner Jensen as Vice-Chairman. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Swanson that the County Board express their appreciation to Commissioner Peterson for serving as Chairman in 2014. Motion carried.

Moved by Commissioner Swanson, seconded by Commissioner Jensen, that the dates for the regular meetings of the Board will be the second Tuesday at 10:00 a.m. and the fourth Tuesday at 5:00 p.m. of each month unless otherwise called, with the exception of the January meeting that is set by law. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Hempel, and pursuant to MS471.96, elected and appointed officials of the County be designated as representatives of the County in their respective State Association and are eligible for reimbursement of expenses by-law with presentation of verified claims. Motion unanimously carried.

Moved by Commissioner Swanson, seconded by Commissioner Hempel, to appropriate and set aside in the Revenue Fund and authorize the Auditor-Treasurer to pay necessary expenses for postage, freight, telephone, water, lights, and other utilities as provided by MS375.16 as amended. Motion unanimously carried.

Moved by Commissioner Hempel, seconded by Commissioner Jensen, that the County Board serve as a whole on the Road, Bridge, and Culvert Committee. Motion unanimously carried.

Moved by Moved by Commissioner Swanson, seconded by Commissioner Peterson, that the Human Services Committee consists of the County Board members and shall serve as a whole on the Human Services Committee. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Swanson, to appoint Commissioner Hempel to the Law Library Committee for 2015 and authorize the County Attorney to sign for approval any Law Library bills. Motion unanimously carried.

Commissioner Jensen introduced the following resolution and moved for its adoption:

RESOLUTION

BE IT RESOLVED that the official newspaper of Pennington County shall be The Times for the year 2015, published weekly, each Wednesday, in Thief River Falls.

The foregoing resolution was duly seconded by Commissioner Hempel, and upon vote was unanimously adopted.

Moved by Commissioner Jensen, seconded by Commissioner Hempel, that Commissioners Swanson and Tveitbakk, along with Kenneth Olson, are appointed to the Building and Maintenance Committee to oversee the Courthouse; with the addition of Sheriff Kuznia for matters pertaining to the Law Enforcement Center, and Ken Yutrzenka for matters pertaining to the Welfare Building. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Swanson, that Commissioner Peterson and Kenneth Olson be appointed to represent Pennington County on the Thief River Falls Airport Zoning Commission for the year 2015. Motion unanimously carried.

Commissioner Jensen introduced the following resolution and moved its adoption:

RESOLUTION

BE IT RESOLVED, that pursuant to the by-laws of the Association of Minnesota Counties; the following officers are named delegates of the County of Pennington, to-wit: Commissioners, Engineer, Auditor-Treasurer, and County Attorney. Other officers may be authorized by the Board to attend as non-voting members.

The foregoing resolution was duly seconded by Commissioner Peterson, and upon vote was unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Swanson, to appoint Commissioner Hempel to represent Pennington County on the Thief River Falls Chamber of Commerce Board. Motion unanimously carried.

Moved by Commissioner Peterson, seconded by Commissioner Jensen, to appoint Commissioner Swanson to the Inter-County Community Council Board for a one-year term beginning January 1, 2015. Motion unanimously carried.

Moved by Commissioner Swanson, seconded by Commissioner Hempel, that Commissioner Jensen be appointed to the Northwest Regional Development Commission Transportation Committee. Motion unanimously carried.

Moved by Commissioner Hempel, seconded by Commissioner Jensen, to appoint Kenneth Olson as MCCC delegate with Jennifer Herzberg as alternate. Motion unanimously carried.

Moved by Commissioner Swanson, seconded by Commissioner Jensen, to appoint Commissioner Hempel to the Job's Inc. Advisory Board with Commissioner Tveitbakk as alternate. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Hempel, to appoint Commissioners Tveitbakk and Peterson to serve on the County Extension Committee for 2015. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Hempel, that Commissioner Peterson be appointed to the Pennington County Historical Society Board. Motion unanimously carried.

Moved by Commissioner Swanson, seconded by Commissioner Peterson, that Commissioner Jensen be appointed to the Comprehensive Local Water Plan Joint Powers Board. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Swanson, to appoint Commissioners Peterson and Tveitbakk to the Solid Waste Committee for 2015. Motion unanimously carried.

Moved by Commissioner Swanson, seconded by Commissioner Hempel, to appoint Commissioners Peterson and Jensen to the Highway Committee for 2015. Motion unanimously carried.

Moved by Commissioner Hempel, seconded by Commissioner Peterson, to appoint Commissioner Swanson to the Household Hazardous Waste Joint Powers Board with Commissioner Jensen as alternate. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, that Commissioner Swanson be appointed to the Land of the Dancing Sky Area Agency on Aging Board and Region I Aging Advisory Committee. Motion unanimously carried.

The County Board reviewed the insurance premiums for the County's Workmen's Compensation, Property, Liability and error and omission policies. The insurance policies are all through the Minnesota Counties Intergovernmental Trust. Commissioner Swanson moved, seconded by Commissioner Peterson, to approve the insurance premium rates for 2015 and authorize the County Auditor-Treasurer to pay as presented. Motion unanimously carried.

Moved by Commissioner Swanson, seconded by Commissioner Hempel, to re-appoint Kenneth Olson to the Regional Insurance Advisory Board of the Northwest Service Cooperative with Kevin Erickson as alternate. Motion unanimously carried.

The County Board reviewed a list of Committee, Boards, and meetings that would allow for a per diem to be paid. Moved by Commissioner Hempel, seconded by Commissioner Peterson, to approve the following list of committees, boards, and meetings as meetings authorized to charge a per diem of attending on behalf of Pennington County. Motion unanimously carried.

- Airport Advisory Committee
- AMC Legislative Review Committee
- Annual Township meetings
- Area Transportation Plan
- Association of Minnesota Counties Meetings
- Building and Maintenance Committee
- BWSR Wetland Meetings
- Chamber of Commerce
- Comprehensive Local Water Plan Joint Powers Board
- Extension Committee
- Family Service Collaborative
- Feedlot meetings
- Gravel Tax Committee
- Highway Committee
- Household Hazardous Waste Meetings
- Insurance Committee
- Inter-County Community Council
- Job's Inc. Board
- Joint City/County Meetings
- Juvenile Training Center Board
- Law Enforcement Radio Committee
- Law Enforcement Committee
- Law Library Committee
- Legislative Hearing & Issues
- Minnesota Rural Counties Caucus
- MNDOT County – Joint Facilities Committee
- Northern Counties Land Use Coordinating Board
- Northland Community and Technical College Advisory Committee
- Northwest Minnesota Joint Powers Board
- Northwest Regional Library Board
- Northwest Regional Radio Board
- NWRDC Committee on Aging
- NWRDC Transportation Committee
- Pennington County Housing Loan Fund
- Personnel / Union Negotiation Committee
- Pine to Prairie Drug Task Force
- Pioneer Village Board

Red Lake Watershed Meetings
Red River Basin Joint Powers Board
Red River Valley Development
Road, Bridge, and Culvert Committee
Rocksbury Joint Zoning Board
Safety Committee
Solid Waste Committee
Technology Committee
Thief River Falls Regional Airport Authority
Special County Board Meetings
Thief River Falls Library Board
Human Service Committee

Also any other Committees that are established by the County Board or appointments made or meeting attended while representing Pennington County.

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to appoint Commissioner Swanson to the Northwest Regional Library Board for 2015. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to appoint John W. Johnson to the Northwest Regional Library Board for 2015. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to appoint Commissioner Jensen to the Minnesota Rural Counties Caucus for 2015, with Commissioner Swanson as alternate. Motion unanimously carried.

Motioned by Commissioner Swanson, seconded by Commissioner Hempel, to appoint Commissioners Jensen and Peterson to the Northern Counties Land Use Board for 2015. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to appoint Commissioner Swanson as Pennington County's representative on the Northwest Minnesota Regional Emergency Communications Board with Commissioner Hempel as alternate. Motion unanimously carried.

Motioned by Peterson, seconded by Commissioner Jensen, to appoint Commissioner Swanson to the Pennington County Affordable Housing Fund Advisory Board. Motion unanimously carried.

The following resolution was motioned by Commissioner Swanson, seconded by Commissioner Jensen, and upon vote was unanimously carried.

RESOLUTION

BE IT RESOLVED, that if an employee that has been given a County vehicle for their use and the employee chooses to use their own vehicle anyway, the employee will

not be reimbursed the County mileage rate unless the vehicle assigned to them is inoperable.

BE IT FURTHER RESOLVED, that the meal reimbursement for travel outside the County shall not exceed \$15 for breakfast, \$20 for a noon meal, and \$30 for an evening meal; that meal reimbursement shall be made for the exact expenditure and not the maximum amount allowed; itemized receipts, not totals receipts, must be attached to the claim form or no reimbursement will be made; no alcoholic beverages or tips will be reimbursed,

BE IT FURTHER RESOLVED, that there shall be no reimbursement for meals within the County of Pennington,

BE IT FURTHER RESOLVED, that the meal reimbursement without lodging shall be submitted on a claim form, with receipt (s) attached, to be processed through payroll whereby withholding tax and FICA will be deducted and that meal reimbursements with overnight lodging will not enter into the payroll system,

BE IT FURTHER RESOLVED, that the County Auditor and Welfare Director are hereby given the authority to adjust the amounts of reimbursement if the above policy is not followed,

BE IT FURTHER RESOLVED that this meal and mileage policy shall be effective January 1st, 2015 and shall be reviewed at the County Board's discretion.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to appoint Commissioner Tveitbakk to the Inter-County Nursing Service Board. Motion unanimously carried.

Motioned by Commissioner Swanson, seconded by Commissioner Peterson, to appoint Commissioners Jensen and Tveitbakk to the Personnel Policy and Labor Negotiation Committee for 2015, with Commissioner Jensen to Chair the committee. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to appoint Commissioner Hempel to the Pennington County Safety Committee. Motion unanimously carried.

Motioned by Commissioner Swanson, seconded by Commissioner Jensen, to appoint Commissioners Tveitbakk and Hempel to the Technology Committee. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Swanson, to appoint Commissioner Peterson to the Gravel Tax Committee. Motion unanimously carried.

Motioned by Commissioner Swanson, seconded by Commissioner Peterson, to appoint Commissioners Jensen and Tveitbakk to the Law Enforcement Committee. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to appoint Commissioner Swanson to the Thief River Falls/Rocksbury Township Joint Zoning Board. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to appoint Commissioners Tveitbakk and Jensen to the Emergency Management Committee (previously known as Public Safety Committee). Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to make the following appointments to the AMC 2015 Policy Committees. Motion unanimously carried.

Environment & Natural Resource – Neil Peterson
General Government – Darry Tveitbakk
Health & Human Services – Cody Hempel
Public Safety – Oliver ‘Skip’ Swanson
Transportation & Infrastructure – Don Jensen

Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to appoint Scott Petrescue as the County Coroner for a one-year term ending December 31st, 2015, as per MN Statutes 390.005. Motion unanimously carried.

County Sheriff Ray Kuznia asked that an appointment be made to the Pine to Prairie Drug Task Force Joint Power Governing Board. Motioned by Commissioner Swanson, seconded by Commissioner Peterson, to appoint Commissioner Tveitbakk to the Pine to Prairie Drug Task Force Joint Power Governing Board. Motion unanimously carried.

Sheriff Kuznia discussed hiring someone to write a grant to obtain funds to upgrade the Fire Department radios to the Armor system.

The Law Enforcement Committee is meeting on January 7th, 2015 at 7:30 a.m. in the County Board room.

Motioned by Commissioner Swanson, seconded by Commissioner Jensen, to appoint David Olson to the NW Emergency Communications Advisory Committee with Paul Maloney as alternate. Motion unanimously carried.

Anita Cardinal, Inter-County Nursing Administrator, asked that the County Board appoint Cindy Dallmann and Don Aandal to the Inter-County Nursing Service Board for two-year terms.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to appoint Cindy Dallmann as a Pennington County Representative on the Inter-County Nursing Service Board for a two-year term ending December 31st, 2016. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to appoint Don Aandal as a Pennington County Representative on the Inter-County Nursing Service Board for a two-year term ending on December 31st, 2016. Motion unanimously carried.

Anita Cardinal is currently acting as the Quinn County Community Health Administrator.

Human Services Director Ken Yutrzecka presented amendments to the following contracts with Sanford Health.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve an amendment to the Comprehensive (PathFinders/In-Home) Children Mental Health Service contract with Sanford Health providing for an extension of the current contract to February 28th, 2015. Motion unanimously carried.

Motioned by Commissioner Swanson, seconded by Commissioner Hempel, to approve an amendment to the Thief River Falls Outpatient Diagnostic and Therapeutic Mental Health Services and Mental Health In-Patient Hospitalization contract with Sanford Health which provides for an extension of the current contract to February 28th, 2015. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve an amendment to the Children's Crisis Services Annual Agreement with Sanford Health which provides for an extension of the current contract to February 28th, 2015. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to approve payment of the Human Services warrants totaling \$81,482.52 and also the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$171,790.29
Road & Bridge	\$ 84,611.44
Solid Waste Facility	\$ 2,820.00

Per diems and meal reimbursements in the amount of \$2,635.00 were also approved.

The County Board discussed a proposal to share a grant writer position with Marshall County. No action was taken.

County Attorney Alan Rogalla and the Personnel Committee noted that an agreement with the County Highway Department Union (I.O.U.E. Local #49) has been reached and is ready for approval. It is a three-year agreement commencing January 1st, 2015 and ending December 31st, 2017. Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve the three-year union agreement with the County Highway Department employees represented by the I.U.O.E and authorize the Chairman to sign the same. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to adjourn the Board meeting to January 27th, 2015 at 5:00 p.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Darryl Tveitbakk, Chairman
Board of Commissioners

Jennifer
1/27/15 11:26AM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



Jennifer
1/27/15 11:26AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1380	A'VIANDS LLC					
165	01-251-000-0000-6427	AP	2,217.36	JAIL MEALS 12-1 TO 12-6	77352	JAIL MEALS
166	01-251-000-0000-6427	AP	2,538.54	JAIL MEALS 12-7 TO 12-13	77418	JAIL MEALS
167	01-251-000-0000-6427	AP	2,603.40	JAIL MEALS 12-14 TO 12-20	77490	JAIL MEALS
212	01-251-000-0000-6427	AP	2,694.49	JAIL MEALS 12-21 TO 12-27	77667	JAIL MEALS
168	01-251-000-0000-6427	AP	1,590.45	JAIL MEALS 12-28 TO 12-31	77668	JAIL MEALS
169	01-251-000-0000-6403	AP	663.53	TP, LINERS, TOWELS, CLEANER, S	78018	JANITORIAL SUPPLIES - JAIL
171	01-251-000-0000-6403	AP	242.07	TP	78018	JANITORIAL SUPPLIES - JAIL
170	01-251-000-0000-6427	AP	76.00	CHRISTMAS TURNKEY	78018	JAIL MEALS
1380	A'VIANDS LLC		12,625.84	8 Transactions		
1011	ACE HARDWARE					
25	01-219-000-0000-6300	AP	6.98	VBELT TAPE	197530	REPAIRS & MAINTENANCE
26	01-251-000-0000-6801	AP	103.74	BUILDING DECORATION	197558	MISCELLANEOUS EXPENSE - JAIL
24	01-219-000-0000-6300	AP	4.85	HARDWARE FOR BLDG	197757	REPAIRS & MAINTENANCE
140	01-111-000-0000-6300	AP	7.49	FIX-A-FLAT	197759	REPAIRS & MAINTENANCE
141	01-111-000-0000-6300	AP	4.23	NUTS & BOLTS	197876	REPAIRS & MAINTENANCE
142	01-111-000-0000-6300	AP	7.83	NUTS & BOLTS	197883	REPAIRS & MAINTENANCE
191	01-800-000-0000-6300	AP	22.76	SWITCH, BULBS, COVER	197914	REPAIRS & MAINTENANCE
190	01-800-000-0000-6300	AP	3.98	KEYS	198017	REPAIRS & MAINTENANCE
27	01-201-000-0000-6801	AP	16.43	KEY RINGS	198111	MISCELLANEOUS EXPENSE
28	01-201-000-0000-6801	AP	12.99	TOWELS	198132	MISCELLANEOUS EXPENSE
1011	ACE HARDWARE		191.28	10 Transactions		
1376	AMEM					
1	01-290-000-0000-6241		130.00	2015 A.M.E.M ANNUAL MEMBERSHIP		Dues
1376	AMEM		130.00	1 Transactions		
2346	BJORKLUND COMPENSATION CONSULTIN					
8	01-255-000-0000-6801		130.00	REVIEW STS CREW PD	3398	MISCELLANEOUS EXPENSE
2346	BJORKLUND COMPENSATION CONSULTIN		130.00	1 Transactions		
2312	BOB BARKER COMPANY INC					
149	01-251-000-0000-6420		439.26	8 SWEATERS	1204414	JAILER UNIFORMS
2312	BOB BARKER COMPANY INC		439.26	1 Transactions		
3002	CELLTECH COMMUNICATIONS INC					
225	01-201-000-0000-6405		21.36	FACEPLATE IPHONE 5	CELLING19368	GENERAL SUPPLIES
3002	CELLTECH COMMUNICATIONS INC		21.36	1 Transactions		

Pennington County Financial System



Jennifer
1/27/15 11:26AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
194	3409 CHADER BUSINESS EQUIPMENT 01-092-000-0000-6631	AP	415.74	TRANSCRIPTION SYSTEM	IN12315	FURNITURE & EQUIPMENT
193	01-092-000-0000-6631	AP	459.00	DIGITAL HAND HELD	IN12363	FURNITURE & EQUIPMENT
229	01-221-000-0000-6631		469.00	PHILIPS 8000 DIGITAL HANDHELD	IN12400	FURNITURE & EQUIPMENT
	3409 CHADER BUSINESS EQUIPMENT		1,343.74	3 Transactions		
29	3306 CITY OF THIEF RIVER FALLS 01-201-000-0000-6262	AP	1,050.00	2014 ANIMAL POUND		OTHER SERVICES
137	01-799-000-0000-6202	AP	50.42	DEC PHONE - ECONOMIC DEVELOPME	00001463	TELEPHONE- ECONOMIC DEVELOPMENT
	3306 CITY OF THIEF RIVER FALLS		1,100.42	2 Transactions		
6	3345 COMPUTER INFORMATION SYS INC 01-220-000-0000-6263		13,450.00	ANNUAL MAINTENANCE 3/15 - 16		COMPUTER SERVICES & SUPPLIES
	3345 COMPUTER INFORMATION SYS INC		13,450.00	1 Transactions		
136	4310 D & T VENTURES 01-070-000-0000-6301		450.00	PROPERTY TAX WEBSITE SUPPORT	295996	MAINTENANCE AGREEMENT
	4310 D & T VENTURES		450.00	1 Transactions		
210	4313 DEPARTMENT OF MOTOR VEHICLES 01-221-000-0000-6631		898.29	TAX,TITLE, TRANSFER NEW SQUAD		FURNITURE & EQUIPMENT
	4313 DEPARTMENT OF MOTOR VEHICLES		898.29	1 Transactions		
9	13483 DEPT OF CORRECTIONS FINANACIAL SEF 01-251-000-0000-6801	AP	927.00	STS WAGES - DECEMBER	167541	MISCELLANEOUS EXPENSE - JAIL
	13483 DEPT OF CORRECTIONS FINANACIAL SEF		927.00	1 Transactions		
209	13059 DHS - SWIFT 01-061-000-0000-6262		243.14	PVC PRINTING	A3001C57142I	OTHER SERVICES - ELECTIONS
	13059 DHS - SWIFT		243.14	1 Transactions		
216	4054 DIGI-KEY CORPORATION 01-201-000-0000-6405		74.88	AAA & AA BATTERIES	41711843	GENERAL SUPPLIES
	4054 DIGI-KEY CORPORATION		74.88	1 Transactions		
133	5031 ELECTRONICS PLUS 01-111-000-0000-6300	AP	162.00	REPLACE BATTERY JUDGE SECURITY	83039	REPAIRS & MAINTENANCE
134	01-111-000-0000-6300	AP	10.69	BATTERY	83039	REPAIRS & MAINTENANCE
135	01-111-000-0000-6300	AP	22.50	BATTERY	83039	REPAIRS & MAINTENANCE

Pennington County Financial System



Jennifer
1/27/15 11:26AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 4

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5031	ELECTRONICS PLUS		195.19		3 Transactions	
162	6303 F-M AMBULANCE INC 01-251-000-0000-6245	AP	100.00	CPR - AED TRAINING	27166	CONTINUING EDUCATION
	6303 F-M AMBULANCE INC		100.00		1 Transactions	
131	6001 FALLS DAY ACTIVITY CENTER 01-501-000-0000-6262	AP	69.00	CLEAN AUDITORIUM	14308	OTHER SERVICES
132	01-501-000-0000-6262	AP	67.65	CLEAN AUDITORIUM	14323	OTHER SERVICES
	6001 FALLS DAY ACTIVITY CENTER		136.65		2 Transactions	
224	6349 FASTENAL COMPANY 01-219-000-0000-6300	AP	76.00	16X20X2 HGHCAPPHFLTR - FILTERS	MNR0S68133	REPAIRS & MAINTENANCE
	6349 FASTENAL COMPANY		76.00		1 Transactions	
37	6305 FLAAGAN/JODI 01-013-000-0000-6853		10.77	TZD MTG SNACKS		TOWARD ZERO DEATH GRANT
130	01-013-000-0000-6853	AP	1,392.00	43.50 @ \$32 TZD GRANT		TOWARD ZERO DEATH GRANT
	6305 FLAAGAN/JODI		1,402.77		2 Transactions	
222	7393 GORDY'S PLUMBING 01-251-000-0000-6300	AP	295.00	SNAKE CLEANED MAIN SEWER	1403	REPAIRS & MAINTENANCE
	7393 GORDY'S PLUMBING		295.00		1 Transactions	
17	8385 HEARTLAND PAPER CO 01-219-000-0000-6300	AP	189.45	ENTRANCE MATT	96249	REPAIRS & MAINTENANCE
143	01-111-000-0000-6403	AP	522.16	BAGS, CLEANER, DETERGENT, TISS	99002-0	JANITORIAL SUPPLIES - COURTHOUSE
144	01-111-000-0000-6403	AP	142.18	CLEANER & BAGS	99007-0	JANITORIAL SUPPLIES - COURTHOUSE
139	01-800-000-0000-6403	AP	271.91	CLEANER, TOWELS, TISSUE	99008-0	JANITORIAL SUPPLIES
178	01-800-000-0000-6403		69.90	DETERGENT	99008-1	JANITORIAL SUPPLIES
200	01-800-000-0000-6403		98.85	FOAM CLEANER	99015-0	JANITORIAL SUPPLIES
18	01-219-000-0000-6300	AP	503.93	TP, FLOOR CLEAN, TISSUES, PPTO	99017	REPAIRS & MAINTENANCE
	8385 HEARTLAND PAPER CO		1,798.38		7 Transactions	
145	8335 HENRY'S FOODS INC 01-259-000-0000-6405		826.03	CIGARETTES, CHEW, CANDY, CHIPS	4546713	GENERAL SUPPLIES - CANTEEN
146	01-259-000-0000-6405		684.84	CIGARETTES, CHEW	4612065	GENERAL SUPPLIES - CANTEEN
	8335 HENRY'S FOODS INC		1,510.87		2 Transactions	
8412	HOFFMAN, PHILIPP, & KNUTSON, PLLC					

Pennington County Financial System



Jennifer
1/27/15 11:26AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 5

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
213	8412	HOFFMAN, PHILIPP, & KNUTSON, PLLC			3,025.00	2014 PARTIAL AUDIT BILLING #1				OTHER SERVICES-AUDITOR	
	8014	HUGOS #7					1 Transactions				
23		01-201-000-0000-6801	AP		24.16	DEPUTY MTG - SNACKS				MISCELLANEOUS EXPENSE	
128		01-271-000-0000-6262			12.27	FOOD FOR TRIAL				OTHER SERVICES - A.E.S.	
129		01-271-000-0000-6262			31.02	FOOD FOR TRIAL				OTHER SERVICES - A.E.S.	
44		01-003-000-0000-6330			15.26	FOOD FOR MEETING		1155		TRAVEL & EXPENSE	
	8014	HUGOS #7			82.71		4 Transactions				
223	9302	ID WHOLESALER	AP		79.89	COLOR RIBBON		1069103		GUN PERMIT - MISC	
	9302	ID WHOLESALER			79.89		1 Transactions				
127	9001	INTER COUNTY NURSING			12,476.45	2015 1ST QTR BILLING		981		APPROPRIATIONS	
163		01-251-000-0000-6255	AP		950.00	19 NURSE HOURS - DECEMBER		985		MEDICAL - LOCAL	
164		01-251-000-0000-6255	AP		75.00	15 MANTOUX TESTS		985		MEDICAL - LOCAL	
	9001	INTER COUNTY NURSING			13,501.45		3 Transactions				
30	10301	JDM INC	AP		9.00	#11 CAR WASH		3389		MISCELLANEOUS EXPENSE	
	10301	JDM INC			9.00		1 Transactions				
11	7012	JOHNSON FUNERAL SERVICE	AP		150.00	TRANSPORT BODY				OTHER SERVICES-CORONER	
226		01-206-000-0000-6262			150.00	TRANSPORT GF AUTOPSY		0672014		OTHER SERVICES-CORONER	
	7012	JOHNSON FUNERAL SERVICE			300.00		2 Transactions				
205	14378	LEXISNEXIS MATTHEW BENDER	AP		319.81	DECEMBER SUBSCRIPTION		67579744		SUBSCRIPTIONS - LAW LIBRARY	
124		01-016-000-0000-6242	AP		219.60	DECEMBER SUBSCRIPTIONS		67863485		SUBSCRIPTIONS - LAW LIBRARY	
	14378	LEXISNEXIS MATTHEW BENDER			539.41		2 Transactions				
237	12338	LOFFLER BUSINESS SYSTEMS			351.62	BASE PYMT/RECORDER LEASE JAN		270094212		MISCELLANEOUS EXPENSE-E911	
	12338	LOFFLER BUSINESS SYSTEMS			351.62		1 Transactions				
126	13498	MARCO, INC	AP		166.81	EQ238936 MAINTENANCE AGREEMENT		INV2342657		MAINTENANCE AGREEMENT	

Pennington County Financial System



Jennifer
1/27/15 11:26AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 6

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
230	13498	01-801-000-0000-6301 MARCO, INC			63.62 230.43	EQ238936 MAINTENANCE AGREEMENT		INV2384276		MAINTENANCE AGREEMENT	
							2 Transactions				
123	13417	01-091-000-0000-6240 MARIPOSA PUBLISHING			68.26 68.26	2015 MN ATTY SECY UPDATE		IN710272		SUBSCRIPTIONS	
							1 Transactions				
206	13314	01-132-000-0000-6241 MDRA			334.00 334.00	2015 MDRA DUES				DUES - MOTOR VEHICLE	
							1 Transactions				
5	999999997	01-252-000-0000-6330 MINNESOTA JUVENILE OFFICERS ASSOCI,			205.00 205.00	ML TRAINING				TRAVEL & EXPENSE	
							1 Transactions				
215	13056	01-041-000-0000-6262 MINNESOTA STATE AUDITOR			600.00 600.00	FINAL STMT '13 AUDIT		65460		OTHER SERVICES-AUDITOR	
							1 Transactions				
118	13322	01-101-000-0000-6801 MINNESOTA STATE TREASURER	AP		7.50	REGISTERED LAND				MISCELLANEOUS EXPENSE - RECORDER	
114		01-101-000-0000-6825 MINNESOTA STATE TREASURER	AP		495.00	MARRIAGE SURCHARGE				MARRIAGE SURCHARGES MN - RECORDER	
117		01-101-000-0000-6827 MINNESOTA STATE TREASURER	AP		2,373.00	RECORDER & REGISTRAR FEE				STATE SURCHARGES	
113		01-101-000-0000-6829 MINNESOTA STATE TREASURER	AP		138.00	CHILDREN SURCHARGE				CHILDREN SURCHARGE MN - RECORDER	
115		01-101-000-0000-6831 MINNESOTA STATE TREASURER	AP		776.00	BIRTH/DEATH SURCHARGE				BIRTH/DEATH CERTIF SURCHARGE - REC	
116		01-101-000-0000-6848 MINNESOTA STATE TREASURER	AP		460.00	BIRTH RECORD SURCHARGE				BIRTH DEFECT SURCHARGE	
					4,249.50		6 Transactions				
7	13361	01-203-000-0000-6801 MN BUREAU OF CRIMINAL APPREHENSIO	AP		95.00	9 NEW, 1 RENEW		57-000043		GUN PERMIT - MISC	
221		01-252-000-0000-6330 MN BUREAU OF CRIMINAL APPREHENSIO	AP		360.00	CE COURSE - BASIC NARCOTICS		6054		TRAVEL & EXPENSE	
					455.00		2 Transactions				
119	13355	01-070-000-0000-6801 MN COUNTIES COMPUTER COOP	AP		81.73	'14 4TH QTR TAX USER SHARED MT		2Y1412163		MISCELLANEOUS EXPENSE - DP	
120		01-070-000-0000-6801 MN COUNTIES COMPUTER COOP	AP		52.40	'14 4TH QTR CAMA SHARED MTG		2Y1412163		MISCELLANEOUS EXPENSE - DP	
121		01-070-000-0000-6801 MN COUNTIES COMPUTER COOP	AP		9.77	'14 4TH QTR FINANCE SHARED MTG		2Y1412163		MISCELLANEOUS EXPENSE - DP	
					143.90		3 Transactions				
	13415	MN COUNTIES HUMAN RESOURCES									

Pennington County Financial System



Jennifer
1/27/15 11:26AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 7

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
38	01-041-000-0000-6241		100.00	MCHRMA MEMBERSHIP DUES		DUES - AUDITOR
	13415 MN COUNTIES HUMAN RESOURCES		100.00	1 Transactions		
	13334 MN DEPARTMENT OF HEALTH					
112	01-101-000-0000-6826	AP	212.50	4TH QTR WELL CERTIFICATE		WELL DISCLOSURE CERTIFICATE
	13334 MN DEPARTMENT OF HEALTH		212.50	1 Transactions		
	999999997 MN DRIVERS MANUALS.COM					
192	01-132-000-0000-6401		409.83	DRIVERS MANUALS		SUPPLIES - MOTOR VEHICLE
	999999997 MN DRIVERS MANUALS.COM		409.83	1 Transactions		
	13329 MN ENTERPRISE TECHNOLOGY SHARED :					
40	01-070-000-0000-6263	AP	114.00	DECEMER SPAM FILTER	14120511	COMPUTER SERVICES - DP
39	01-070-000-0000-6263	AP	1,300.00	DECEMBER FIBER USAGE	DV14120419	COMPUTER SERVICES - DP
	13329 MN ENTERPRISE TECHNOLOGY SHARED :		1,414.00	2 Transactions		
	13347 MN RED RIVER VALLEY					
214	01-003-000-0000-6813		800.00	2015 APPROPRIATION	2015-10	RED RIVER VALLEY DEVELOPEMENT ASSC
	13347 MN RED RIVER VALLEY		800.00	1 Transactions		
	13425 MOTOROLA					
251	01-223-000-0000-6631		15,257.50	MILESTONE #3 ACCEPTANCE		FURNITURE & EQUIPMENT
252	01-223-000-0000-6631		15,257.50	MILESTONE #4 ACCEPTANCE		FURNITURE & EQUIPMENT
253	01-223-000-0000-6631		5,453.00	DIGITAL PORTABLE RADIO		FURNITURE & EQUIPMENT
217	01-223-000-0000-6631		15,257.50	MILESTONE 3	41204594	FURNITURE & EQUIPMENT
218	01-223-000-0000-6631		15,257.50	MILESTONE 4	41204594	FURNITURE & EQUIPMENT
	13425 MOTOROLA		66,483.00	5 Transactions		
	14042 NORTHWEST SERVICE COOPERATIVE					
111	01-003-000-0000-6241		250.00	2015 MEMEBERSHIP DUES	27627	DUES - BOARD
	14042 NORTHWEST SERVICE COOPERATIVE		250.00	1 Transactions		
	15323 OFFICE DEPOT					
14	01-201-000-0000-6405		12.99	MICRO SD CARD FOR CAMERA	4418001	GENERAL SUPPLIES
12	01-220-000-0000-6801		92.49	FAX TONER	45300001	MISCELLANEOUS EXPENSE
240	01-091-000-0000-6631	AP	470.25	CHAIRS	747515383001	FURNITURE & EQUIPMENT - ATTORNEY
244	01-091-000-0000-6401	AP	166.46	INDEX CARDS, DVD, CD, TAPE	747776751001	SUPPLIES
245	01-091-000-0000-6401	AP	1,103.56	LABELS, TONER, COPY HOLDER	747776751001	SUPPLIES
246	01-091-000-0000-6401	AP	138.22	STAPLES, FOLDERS, LEGAL PADS	747776751001	SUPPLIES
241	01-091-000-0000-6631	AP	282.15	CHAIRS	747776751001	FURNITURE & EQUIPMENT - ATTORNEY

Pennington County Financial System



Jennifer
1/27/15 11:26AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 8

Vendor No.	Name	Account/Formula	Accr	Rpt Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	Paid On Bhf #	On Behalf of Name
247		01-132-000-0000-6401	AP	16.41	ENVELOPES 10X13		747776751001	SUPPLIES - MOTOR VEHICLE		
242		01-801-000-0000-6401	AP	52.58	CALC TAPE		747776751001	SUPPLIES-UNALLOCATED		
243		01-801-000-0000-6401	AP	71.75	LABLES, PENS		747776751001	SUPPLIES-UNALLOCATED		
248		01-801-000-0000-6401	AP	9.90	LETTER TRAY		747776751001	SUPPLIES-UNALLOCATED		
239		01-091-000-0000-6401	AP	23.18	COPY STAMP		747776830001	SUPPLIES		
238		01-091-000-0000-6401	AP	31.42	6X9 ENVELOPES		747776831001	SUPPLIES		
227		01-201-000-0000-6405		47.65	MARKERS, NOTES, STAPLES		750002758001	GENERAL SUPPLIES		
228		01-201-000-0000-6405		3.99	HIGHLIGHTERS		750002982001	GENERAL SUPPLIES		
15		01-201-000-0000-6405		28.49	CD SLEEVES & DVDS		7998001	GENERAL SUPPLIES		
13		01-201-000-0000-6405		21.99	CD FW		939001	GENERAL SUPPLIES		
15323	OFFICE DEPOT			2,573.48		17 Transactions				
31	15329 OIL BOYZ EXPRESS LUBE	01-201-000-0000-6304	AP	40.92	#11 OIL CHANGE AND ANITIFREEZE		112823	REPAIR & MAINTENANCE - SQUADS		
	15329 OIL BOYZ EXPRESS LUBE			40.92		1 Transactions				
21	16313 PENNINGTON COUNTY AUDITOR	01-220-000-0000-6631	AP	120.00	TOUGH PADS INSTALLATION			FURNITURE & EQUIPMENT		
22		01-220-000-0000-6631	AP	108.00	IP SWITCH INSTALL KT			FURNITURE & EQUIPMENT		
	16313 PENNINGTON COUNTY AUDITOR			228.00		2 Transactions				
207	16317 PENNINGTON COUNTY HIGHWAY DEPT	01-111-000-0000-6262	AP	270.00	DECEMBER SNOW REMOVAL		30215	OTHER SERVICES - COURTHOUSE		
	16317 PENNINGTON COUNTY HIGHWAY DEPT			270.00		1 Transactions				
219	16314 PENNINGTON FAST LUBE	01-201-000-0000-6304	AP	107.04	'08 FORD/ HELICOIL PLUG		29515	REPAIR & MAINTENANCE - SQUADS		
220		01-201-000-0000-6304	AP	213.62	'08 TAURUS R & R HUB ASSEMBLY		29562	REPAIR & MAINTENANCE - SQUADS		
	16314 PENNINGTON FAST LUBE			320.66		2 Transactions				
33	16344 PENNINGTON MAIN	01-201-000-0000-6304	AP	5.33	#1 CARWASH		133062	REPAIR & MAINTENANCE - SQUADS		
32		01-201-000-0000-6304	AP	5.33	TRANSPORT CARWASH		133069	REPAIR & MAINTENANCE - SQUADS		
34		01-201-000-0000-6304	AP	5.33	TRANSPORT CARWASH		133186	REPAIR & MAINTENANCE - SQUADS		
	16344 PENNINGTON MAIN			15.99		3 Transactions				
35	16079 PETERSON LUMBER	01-255-000-0000-6405	AP	31.52	DOOR CABLE		98553	GENERAL SUPPLIES - S.T.S.		
36		01-255-000-0000-6405	AP	11.64	GLUE & BITS		98604	GENERAL SUPPLIES - S.T.S.		

Pennington County Financial System



Jennifer
1/27/15 11:26AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 9

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
16079	PETERSON LUMBER		43.16		2 Transactions	
147	16300 PIZZA CORNER INC 01-259-000-0000-6405		45.00	9 PIZZAS	1062170	GENERAL SUPPLIES - CANTEEN
148	01-259-000-0000-6405		85.00	17 PIZZAS	1063828	GENERAL SUPPLIES - CANTEEN
16300	PIZZA CORNER INC		130.00		2 Transactions	
41	17002 QUILL CORPORATION 01-091-000-0000-6401	AP	84.09	CLASP ENVELOPES	9040911	SUPPLIES
110	01-091-000-0000-6401	AP	285.56	T-T FOLDERS	9065210	SUPPLIES
201	01-091-000-0000-6401		55.53	SANDISK CRUZER GLIDE - 4	9146498	SUPPLIES
202	01-091-000-0000-6401		83.30	SANDISK CRUZER GLIDE - 6	9183888	SUPPLIES
17002	QUILL CORPORATION		508.48		4 Transactions	
109	18327 REIERSON EXCAVATING 01-800-000-0000-6262	AP	50.00	SNOW REMOVAL DECEMBER		OTHER SERVICES-WELFARE BUILDING
18327	REIERSON EXCAVATING		50.00		1 Transactions	
179	19326 SATHER LAW LTD 01-011-000-0000-6261	AP	68.39	ATTY FEES 57-F498-827		COURT APPOINTED ATTORNEYS
180	01-011-000-0000-6261	AP	60.89	ATTY FEES 57-F4-97-50271		COURT APPOINTED ATTORNEYS
181	01-011-000-0000-6261	AP	60.89	ATTY FEES 57-F6-02-181		COURT APPOINTED ATTORNEYS
182	01-011-000-0000-6261	AP	84.19	ATTY FEES 57-F4-01-234		COURT APPOINTED ATTORNEYS
183	01-011-000-0000-6261	AP	152.99	ATTY FEES 57-JV-1-14-303		COURT APPOINTED ATTORNEYS
184	01-011-000-0000-6261	AP	477.50	ATTY FEES 57-PR-14-874		COURT APPOINTED ATTORNEYS
185	01-011-000-0000-6261	AP	30.00	ATTY FEES 57-FA-14-308		COURT APPOINTED ATTORNEYS
186	01-011-000-0000-6261	AP	115.08	ATTY FEES 57-F3-03-309		COURT APPOINTED ATTORNEYS
187	01-011-000-0000-6261	AP	298.75	ATTY FEES 57-FA-13-5		COURT APPOINTED ATTORNEYS
19326	SATHER LAW LTD		1,348.68		9 Transactions	
16	19352 STATE OF MN-DEPT OF PUBLIC SAFETY 01-220-000-0000-6203	AP	270.00	CJDN CHARGES - 4TH QTR	229667	TELETYPE
19352	STATE OF MN-DEPT OF PUBLIC SAFETY		270.00		1 Transactions	
197	20027 THE TIMES 01-003-000-0000-6231	AP	1,100.80	PRCEEDINGS JULY/AUG 12-17-14		PUBLISHING - BOARD
198	01-003-000-0000-6231	AP	1,083.60	PROCEEDINGS SEPT/OCT 12-24-14		PUBLISHING - BOARD
195	01-101-000-0000-6401	AP	118.75	ENVELOPES		SUPPLIES - RECORDER
196	01-101-000-0000-6401		10.90	REDUCE MAPS		SUPPLIES - RECORDER
10	01-201-000-0000-6801	AP	99.00	AD JUVE CREW/DEPUTY		MISCELLANEOUS EXPENSE

Pennington County Financial System



Jennifer
1/27/15 11:26AM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 10

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
20027	THE TIMES		2,413.05			
				5 Transactions		
211	20379 THIEF RIVER FORD		13,449.00	SQUAD CAR		FURNITURE & EQUIPMENT
19	01-221-000-0000-6631	AP	114.13	2 KEYS #1	628	REPAIR & MAINTENANCE - SQUADS
20	01-201-000-0000-6304	AP	50.40	1 KEY NEW SQUAD	633	REPAIR & MAINTENANCE - SQUADS
	20379 THIEF RIVER FORD		13,613.53			
				3 Transactions		
	20047 THRIFTY WHITE PHARMACY					
157	01-251-000-0000-6256	AP	6.89	PRESCRIPTION 14-466		MEDICAL - REIMBURSED
151	01-251-000-0000-6255	AP	21.58	PRESCRIPTION 14-018	19080	MEDICAL - LOCAL
152	01-251-000-0000-6255	AP	42.16	PRESCRIPTION 14-453	24197	MEDICAL - LOCAL
153	01-251-000-0000-6255	AP	27.93	PRESCRIPTION 14-484	24978	MEDICAL - LOCAL
154	01-251-000-0000-6255	AP	19.58	PRESCRIPTION 14-477	30267	MEDICAL - LOCAL
161	01-251-000-0000-6255	AP	68.85	STOCK SUPPLY - DECEMBER	40109	MEDICAL - LOCAL
155	01-251-000-0000-6255	AP	3.99	PRESCRIPTION 14-506	41390	MEDICAL - LOCAL
156	01-251-000-0000-6255	AP	110.20	PRESCRIPTION 14-485	57457	MEDICAL - LOCAL
158	01-251-000-0000-6255	AP	3.99	PRESCRIPTION 14-512	58308	MEDICAL - LOCAL
159	01-251-000-0000-6255	AP	16.26	PRESCRIPTION 14-454	59209	MEDICAL - LOCAL
160	01-251-000-0000-6255	AP	24.55	PRESCRIPTION 14-387	59252	MEDICAL - LOCAL
150	01-251-000-0000-6256	AP	104.09	PRESCRIPTION 14-422	963	MEDICAL - REIMBURSED
	20047 THRIFTY WHITE PHARMACY		450.07			
				12 Transactions		
	20358 TOTALFUNDS BY HASLER					
208	01-801-000-0000-6209		1,500.00	POSTAGE		POSTAGE
	20358 TOTALFUNDS BY HASLER		1,500.00			
				1 Transactions		
	20357 TURNKEY CORRECTIONS					
174	01-259-000-0000-6405	AP	98.68	EMAIL 12-1 TO 12-31	36933	GENERAL SUPPLIES - CANTEEN
172	01-259-000-0000-6405	AP	852.31	VENDING & CANTEEN 12-16 TO 12-	37085	GENERAL SUPPLIES - CANTEEN
173	01-259-000-0000-6405	AP	724.45	50 \$5 & 43 \$10 PHONE CARDS	37086	GENERAL SUPPLIES - CANTEEN
175	01-259-000-0000-6405	AP	28.10	INDIGENT FEES 12-1 TO 12-31	37127	GENERAL SUPPLIES - CANTEEN
176	01-259-000-0000-6405		817.19	VENDIGN & CANTEEN 1-1 TO 1-15	37396	GENERAL SUPPLIES - CANTEEN
177	01-259-000-0000-6405		596.56	32 \$5 & 40 \$10 PHONE CARDS	37397	GENERAL SUPPLIES - CANTEEN
	20357 TURNKEY CORRECTIONS		3,117.29			
				6 Transactions		
	20361 TYLER TECHNOLOGIES, INC					
108	01-102-000-0000-6843	AP	280.00	DOC PRO IMPLEMENTATION	025-113900	UNALLOCATED TECHNOLOGY EXP
	20361 TYLER TECHNOLOGIES, INC		280.00			
				1 Transactions		

Pennington County Financial System



Jennifer
1/27/15 11:26AM

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 11

1 County Revenue

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4	21008 UNIVERSAL SCREEN PRINT					
	01-201-000-0000-6801		32.06	PLAQUE CARDINAL		MISCELLANEOUS EXPENSE
	21008 UNIVERSAL SCREEN PRINT		32.06	1 Transactions		
2	21338 UNIVERSITY OF NORTH DAKOTA					
	01-206-000-0000-6262	AP	2,000.00	AUTOPSY	A14294	OTHER SERVICES-CORONER
3	01-206-000-0000-6262	AP	2,000.00	AUTOPSY	A14308	OTHER SERVICES-CORONER
	21338 UNIVERSITY OF NORTH DAKOTA		4,000.00	2 Transactions		
199	22301 VISUALGOV SOLUTIONS, LLC					
	01-041-000-0000-6852	AP	50.00	ECHECK FEES OCT-DEC	150112	E-CHECK CHARGES
	22301 VISUALGOV SOLUTIONS, LLC		50.00	1 Transactions		
42	23303 WEST GROUP PAYMENT CENTER					
	01-016-000-0000-6242	AP	701.70	DEC - WEST LAW SELECT PACK	831000619	SUBSCRIPTIONS - LAW LIBRARY
43	01-091-000-0000-6240	AP	433.41	DEC -WEST LAW SELECT PACK ACCE	831007834	SUBSCRIPTIONS
188	01-016-000-0000-6242	AP	468.00	DECEMBER SUBSCRIPTIONS	831091743	SUBSCRIPTIONS - LAW LIBRARY
	23303 WEST GROUP PAYMENT CENTER		1,603.11	3 Transactions		
189	999999997 WORLD DATA CORPORATION					
	01-132-000-0000-6401		300.00	MV REG. MANUAL SET	455	SUPPLIES - MOTOR VEHICLE
	999999997 WORLD DATA CORPORATION		300.00	1 Transactions		
1 Fund Total:			164,543.05	County Revenue	68 Vendors	177 Transactions

Pennington County Financial System



Jennifer
1/27/15 11:26AM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 12

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
106	1011 ACE HARDWARE 03-350-000-0000-6556	AP	74.99	LIGHT SHP 212		SHOP SUPPLIES
104	03-350-000-0000-6564	AP	11.67	CARPET RUNNER UNIT 314		EQUIPMENT REPAIR PARTS
105	03-350-000-0000-6564	AP	7.49	DRILL BIT UNIT 204		EQUIPMENT REPAIR PARTS
107	03-350-000-0000-6564	AP	10.48	WIRE BRUSH FOR CUTTING EDGES		EQUIPMENT REPAIR PARTS
	1011 ACE HARDWARE		104.63		4 Transactions	
103	999999997 C&H DISTRIBUTORS, LLC 03-350-000-0000-6428		553.80	CABINET FOR SHOP 212 & COLD ST		SAFETY EQUIPMENT
	999999997 C&H DISTRIBUTORS, LLC		553.80		1 Transactions	
102	6006 FARMERS UNION OIL 03-350-000-0000-6556	AP	52.39	KEROSENE AND JB WELD SHOP 500		SHOP SUPPLIES
98	03-350-000-0000-6560	AP	487.41	DIESEL SHOP 211		GAS & DIESEL
99	03-350-000-0000-6560	AP	2,204.98	GAS & DIESEL SHOP 500		GAS & DIESEL
100	03-350-000-0000-6560	AP	254.53	DIESEL SHOP 212		GAS & DIESEL
101	03-350-000-0000-6560	AP	49.31	GAS UNIT 301		GAS & DIESEL
	6006 FARMERS UNION OIL		3,048.62		5 Transactions	
86	6312 FISHER ELECTRIC OF THIEF RIVER 03-320-000-0000-6801		357.00	MOVE OUTLETS SHOP 500 OFFICE		MISCELLANEOUS EXPENSE
	6312 FISHER ELECTRIC OF THIEF RIVER		357.00		1 Transactions	
88	6306 FLEET DISTRIBUTING 03-350-000-0000-6556	AP	71.99	JACK SHOP 211		SHOP SUPPLIES
89	03-350-000-0000-6556	AP	74.89	PAINT, POXY, CUP SHOP 500		SHOP SUPPLIES
92	03-350-000-0000-6556	AP	37.77	WD 40 SHOP 500		SHOP SUPPLIES
90	03-350-000-0000-6564	AP	6.99	SLEDGE HANDLE UNIT 308		EQUIPMENT REPAIR PARTS
91	03-350-000-0000-6564	AP	35.98	SANDER LIGHT UNIT 230		EQUIPMENT REPAIR PARTS
93	03-350-000-0000-6564	AP	36.72	POINT UNIT 312 & 313		EQUIPMENT REPAIR PARTS
	6306 FLEET DISTRIBUTING		264.34		6 Transactions	
94	6344 FLEETPRIDE 03-350-000-0000-6556		76.29	FURNACE FILTERS FOR SHPS		SHOP SUPPLIES
95	03-350-000-0000-6564	AP	38.48	FILTERS UNIT 208, 300, 304		EQUIPMENT REPAIR PARTS
96	03-350-000-0000-6564		125.14	FILTERS UNIT 203		EQUIPMENT REPAIR PARTS
97	03-350-000-0000-6564		66.56	FILTERS UNIT 206		EQUIPMENT REPAIR PARTS
	6344 FLEETPRIDE		306.47		4 Transactions	
	999999997 FURUSETH ROAD CONSTRUCTION					

Pennington County Financial System



Jennifer
1/27/15 11:26AM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 13

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
87	03-350-000-0000-6565	AP	700.00	RAILROAD CROSSING REPAIR CSAH3		ROAD MATERIALS
999999997	FURUSETH ROAD CONSTRUCTION		700.00	1 Transactions		
84	7336 GCR TIRES & SERVICE 03-350-000-0000-6564	AP	20.00	MOUNT TIRE UNIT 313		EQUIPMENT REPAIR PARTS
85	03-350-000-0000-6564		120.00	MOUNT TIRES UNIT 203 & 206		EQUIPMENT REPAIR PARTS
	7336 GCR TIRES & SERVICE		140.00	2 Transactions		
79	8367 H & L MESABI 03-350-000-0000-6561		2,834.17	CARBIDE TEETH		CUTTING EDGES
	8367 H & L MESABI		2,834.17	1 Transactions		
78	8412 HOFFMAN, PHILIPP, & KNUTSON, PLLC 03-320-000-0000-6261	AP	200.00	PARTIAL AUDIT #1		CONSULTING & LEGAL SERVICES
	8412 HOFFMAN, PHILIPP, & KNUTSON, PLLC		200.00	1 Transactions		
76	8091 HOLIDAY INN - ST. CLOUD 03-330-000-0000-6330		101.08	LODGING - TENSAR DESIGN SEMINA		TRAVEL & EXPENSE
77	03-330-000-0000-6330		190.92	LODGING - CONSTRUCTION SITE CL		TRAVEL & EXPENSE
	8091 HOLIDAY INN - ST. CLOUD		292.00	2 Transactions		
82	8315 HUBERT OUTDOOR POWER 03-350-000-0000-6246		9.98	DVDS - SAFETY		SAFETY TRAINING
83	03-350-000-0000-6246	AP	22.88	FILTER, PLUG GENERATOR		SAFETY TRAINING
	8315 HUBERT OUTDOOR POWER		32.86	2 Transactions		
80	8014 HUGOS #7 03-350-000-0000-6556	AP	26.43	CUPS, FILTERS, BATTERIES SHP 5		SHOP SUPPLIES
81	03-350-000-0000-6556	AP	33.91	TP, PT & WINDEX SHOP 213		SHOP SUPPLIES
	8014 HUGOS #7		60.34	2 Transactions		
45	10119 JEFF OLSON CONSTRUCTION 03-330-000-0000-6341	AP	1,395.00	REPAIR CULVERT CSAH 3		EQUIPMENT RENTAL
	10119 JEFF OLSON CONSTRUCTION		1,395.00	1 Transactions		
75	13317 MN COUNTY ENGINEERS ASSN 03-320-000-0000-6241		270.00	2015 MEMBERSHIP DUES		DUES
	13317 MN COUNTY ENGINEERS ASSN		270.00	1 Transactions		
	13368 MN TRANSPORTATION ALLIANCE					

Pennington County Financial System



Jennifer
1/27/15 11:26AM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 14

Vendor No.	Name	Account/Formula	Accr	Rpt Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description
							Paid On Bhf #	On Behalf of Name
74		03-320-000-0000-6241		1,585.00	2015 DUES			DUES
	13368	MN TRANSPORTATION ALLIANCE		1,585.00		1 Transactions		
	13197	MODEL LAUNDRY						
249		03-320-000-0000-6262	AP	108.37	SHOP 500 RUGS			OTHER SERVICES
250		03-320-000-0000-6262	AP	154.49	BUILDING RUGS			OTHER SERVICES
	13197	MODEL LAUNDRY		262.86		2 Transactions		
	14324	NAPA AUTO PARTS						
73		03-350-000-0000-6564	AP	504.00	TOOL BOXES UNITS 309, 312, 313			EQUIPMENT REPAIR PARTS
	14324	NAPA AUTO PARTS		504.00		1 Transactions		
	14316	NELSON EQUIPMENT OF TRF INC						
71		03-350-000-0000-6564	AP	261.05	DISCS, ROD/THREAD, ROLL PIN UN			EQUIPMENT REPAIR PARTS
72		03-350-000-0000-6564		810.08	SKID SHOE, DISC, BUSHING UNIT			EQUIPMENT REPAIR PARTS
	14316	NELSON EQUIPMENT OF TRF INC		1,071.13		2 Transactions		
	14329	NORTH AMERICAN SALT CO.						
70		03-350-000-0000-6428		466.50	SERVICE FIRE EXTINGUISHERS			SAFETY EQUIPMENT
	14329	NORTH AMERICAN SALT CO.		466.50		1 Transactions		
	14312	NORTHWEST POWER SYSTEMS						
65		03-350-000-0000-6564	AP	17.19	FITTING, CLAMP UNIT 309			EQUIPMENT REPAIR PARTS
66		03-350-000-0000-6564	AP	4.48	ORING UNIT 313			EQUIPMENT REPAIR PARTS
67		03-350-000-0000-6564	AP	39.99	HYD HOSE, FITTING UNIT 203			EQUIPMENT REPAIR PARTS
68		03-350-000-0000-6564	AP	3.12	ADAPTOR UNIT 223			EQUIPMENT REPAIR PARTS
69		03-350-000-0000-6564	AP	374.92	CUTTING EDGE HALF FORMED UNIT			EQUIPMENT REPAIR PARTS
	14312	NORTHWEST POWER SYSTEMS		439.70		5 Transactions		
	16027	PENNINGTON COUNTY TREASURER						
62		03-320-000-0000-6263	AP	36.00	HOSTED EXCHANGE - JUNE			COMPUTER SERVICES
63		03-320-000-0000-6263	AP	445.71	IT GLOBAL - JULY			COMPUTER SERVICES
64		03-320-000-0000-6263	AP	140.00	SETUP NEW PC FOR GOODRIDGE SHO			COMPUTER SERVICES
	16027	PENNINGTON COUNTY TREASURER		621.71		3 Transactions		
	16343	PRAXAIR						
61		03-350-000-0000-6556	AP	19.24	WELDING SUPPLIES			SHOP SUPPLIES
	16343	PRAXAIR		19.24		1 Transactions		
	16348	PROBUILD						

Pennington County Financial System



Jennifer
1/27/15 11:26AM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 15

Vendor No.	Name	Account/Formula	Accr	Rpt Amount	Warrant Description	Invoice #	Account/Formula Description
					Service Dates	Paid On Bhf #	On Behalf of Name
60	16348	PROBUILD	AP	41.21	ROOF SEAL & SUPPLIES SHOP 212		SHOP SUPPLIES
	18106	RED LAKE COUNTY COOP		41.21		1 Transactions	
57		03-350-000-0000-6418	AP	1,105.50	PROPANE SHOP 213		PROPANE FOR HEATING SHOPS
58		03-350-000-0000-6418		1,904.33	PROPANE SHOP 212		PROPANE FOR HEATING SHOPS
59		03-350-000-0000-6418		780.17	PROPANE SHOP 215		PROPANE FOR HEATING SHOPS
	18106	RED LAKE COUNTY COOP		3,790.00		3 Transactions	
46	19369	SANFORD PATIENT FINANCIAL SERVICES	AP	69.00	RANDOM DRUG & ALCOHOL		MISCELLANEOUS EXPENSE
	19369	SANFORD PATIENT FINANCIAL SERVICES		69.00		1 Transactions	
54	13330	STENNES/MIKE		32.28	MEALS FOR MEETING 1-11 TO 1-13		TRAVEL & EXPENSE
55		03-330-000-0000-6330		41.15	GAS FOR UNIT 314		TRAVEL & EXPENSE
56		03-330-000-0000-6330		19.58	MEALS FOR MEETING 1-7 TO 1-8		TRAVEL & EXPENSE
	13330	STENNES/MIKE		93.01		3 Transactions	
52	20075	THIEF RIVER GLASS CO	AP	11.35	SILICONE UNIT 314		EQUIPMENT REPAIR PARTS
53		03-350-000-0000-6564		233.63	LAMINATE, URETHANE, SILICONE U		EQUIPMENT REPAIR PARTS
	20075	THIEF RIVER GLASS CO		244.98		2 Transactions	
51	22315	VALLEY TRUCK	AP	679.00	VIBRATOR DISPLAY UNIT 242		EQUIPMENT REPAIR PARTS
	22315	VALLEY TRUCK		679.00		1 Transactions	
50	26302	ZEE MEDICAL SERVICE	AP	45.99	FIRST AID SUPPLIES		SAFETY EQUIPMENT
	26302	ZEE MEDICAL SERVICE		45.99		1 Transactions	
49	26301	ZIEGLER, INC.		1,384.42	CUTTING EDGES		CUTTING EDGES
47		03-350-000-0000-6561		850.41	BRUSH WAFER UNIT 223		EQUIPMENT REPAIR PARTS
48		03-350-000-0000-6564		3.04	LIGHTBULB UNIT 208		EQUIPMENT REPAIR PARTS
	26301	ZIEGLER, INC.		2,237.87		3 Transactions	
3 Fund Total:				22,730.43	Road & Bridge	31 Vendors	65 Transactions

Pennington County Financial System



Jennifer
1/27/15 11:26AM
32 Solid Waste Facility

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 16

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
125	12123 LES'S SANITATION SERVICE 32-390-000-0000-6262	AP	106.50	BLADING CTY RECYCLE BINS	439	OTHER SERVICES-SCORE ACCOUNT
	12123 LES'S SANITATION SERVICE		106.50	1 Transactions		
203	13378 NORTHWEST MN HOUSEHOLD 32-390-000-0000-6836		7,100.00	2015 HHW ASSESSMENT		HOUSEHOLD HAZARDOUS WASTE OPERA
204	32-390-000-0000-6836		315.00	HHW DISPOSAL		HOUSEHOLD HAZARDOUS WASTE OPERA
	13378 NORTHWEST MN HOUSEHOLD		7,415.00	2 Transactions		
32 Fund Total:			7,521.50	Solid Waste Facility	2 Vendors	3 Transactions

Pennington County Financial System



Jennifer
1/27/15 11:26AM
40 Ditch Funds

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 17

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
10119 JEFF OLSON CONSTRUCTION				
236 40-718-000-0000-6262 AP	1,560.00	BACKHOE JD#18	2304	OTHER SERVICES - JD #18
234 40-739-000-0000-6262 AP	1,120.00	BACKHOE CD #39	2304	OTHER SERVICES
232 40-744-000-0000-6262 AP	13,610.00	BACKHOE CD#44	2304	OTHER SERVICES
233 40-747-000-0000-6262 AP	5,790.00	BACKHOE CD #47	2304	OTHER SERVICES
235 40-771-000-0000-6262 AP	560.00	BACKHOE CD#71	2304	OTHER SERVICES
231 40-796-000-0000-6262 AP	17,940.00	REMOVE DAMS, BACKHOE, CD#96	2304	OTHER SERVICES
10119 JEFF OLSON CONSTRUCTION	40,580.00	6 Transactions		
13352 MARSHALL COUNTY AUDITOR'S OFFICE				
122 40-718-000-0000-6262 DTG	793.20	2014 4TH QTR - JD #18		OTHER SERVICES - JD #18
13352 MARSHALL COUNTY AUDITOR'S OFFICE	793.20	1 Transactions		
40 Fund Total:	41,373.20	Ditch Funds	2 Vendors	7 Transactions

Pennington County Financial System



Jennifer
1/27/15 11:26AM
60 Capital Improvement Spec

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 18

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
2337 BKV GROUP INC				
138 60-460-000-0000-6801	AP	1,188.92	FACILITY UPDATE PLANNING	39538 MISCELLANEOUS EXPENSE
2337 BKV GROUP INC		1,188.92	1 Transactions	
60 Fund Total:		1,188.92	Capital Improvement Special Re	1 Vendors 1 Transactions
Final Total:		237,357.10	104 Vendors	253 Transactions

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	164,543.05	County Revenue	
	3	22,730.43	Road & Bridge	
	32	7,521.50	Solid Waste Facility	
	40	41,373.20	Ditch Funds	
	60	1,188.92	Capital Improvement Special Re	
	All Funds	237,357.10	Total	Approved by,
			
			