

Pennington County Human Service Committee Meeting Agenda

For February 17, 2015

12:00 pm

Section A

Members Present:

_____ Darryl Tveitbakk

_____ Don Jensen

_____ Neil Peterson

_____ Cody Hempel

_____ County Attorney

_____ Oliver Swanson

- I. Reading of January 20, 2015 HSC Meeting Minutes.
- II. Personnel
 - A. Hiring update
- III. General
 - A. LSS Senior Nutrition update (12:15 pm)
 - B. ODC Supported Employment Contract
 - C. Access Transportation Service plan
 - D. Human Service Performance System
 - E. Out-of-Home Cost Report
 - F. Month's End Cash Balance
 - G. Other

Section B

- I. Special Case Situations for Case Review (Social Services)
- II. Income Maintenance Update
- III. Special Case Situations (Public Assistance)
- IV. Payment of Bills

Section C

- I. Dates of Next Committee Meetings:

03/17/2015	04/21/2015	05/19/2015
12:00 pm	7:00 pm	7:00 pm

SECTION A

The regular meeting of the Pennington County Human Service Committee was held at 12:00 pm, January 20, 2014 at Pennington County Human Services.

COMMITTEE MEMBERS PRESENT:

Don Jensen
Oliver Swanson
Cody Hempel
Darryl Tveitbakk

STAFF MEMBERS PRESENT:

Ken Yutrzenka
Scott Sommers
Kathleen Herring

I. ELECTION OF COMMITTEE CHAIR AND VICE-CHAIR: Elections for Committee Chair and Vice-Chair were held. Commissioner Tveitbakk was nominated and elected as CY2015 Committee Chair. Commissioner Jensen was nominated and elected as CY2014 Vice-Chair.

II. MINUTES: The December, 2014 Human Service Committee meeting minutes were read. Noting no corrections, a recommendation was made to forward the minutes, as presented, to the Consent Agenda.

III. PERSONNEL:

- A. Maureen Monson, Social Worker Lead is scheduled to complete probation on February 1, 2015. Maureen is successfully meeting and fulfilling her responsibilities. The Director recommends that Ms. Monson be granted permanent status. The committee recommended this item be forwarded to the Consent Agenda.
- B. Kathleen Herring, Financial Assistance Supervisor and the Director presented information pursuant to a request to fill the vacant Eligibility Worker position. Upon completion of the presentation, the committee recommended this item be forwarded to the Consent Agenda.

IV. GENERAL:

- A. Clayton Liend, Charity Brault and Kari Brenna, representing the Occupational Development Center, came before the committee to request contract increases for Supported Employment programming. The requests include a \$9,000 increase to the contract cap as well as approval to increase the daily rate from \$16.00 to \$19.00. The primary reason cited for the request was the mandated minimum wage provisions enacted last year. Committee members questioned the timeliness of the request since the County already set its 2015 budget. Committee members did offer to provide other support by way of letter in the ODC's efforts to communicate with the state legislature concerning program and funding issues. Upon conclusion of the presentation, this item was taken under advisement.
- B. The Tri-Valley Transportation Business Contract establishing agency referred rates for transportation via T.H.E. (Tri-Valley Heartland Express) Bus was presented for consideration. Recommendation was made to forward this item to the Consent Agenda.
- C. The SNAP Employment and Training Services contract with MN DEED was presented for consideration. Upon conclusion of the presentation, recommendation was made to forward this item to the Consent Agenda.
- D. The Director presented the Pennington County Human Services Disability Waivers Resource Management Policy and Procedures for approval. This policy will also be subject to DHS approval. Upon completion of the presentation, recommendation was made to forward this item to the Consent Agenda.
- F. The out-of-home cost report for both December 2014 and CY 2014 was presented for review.
- F. Month's end cash balance for December 2014 stands at \$1,833,528.58.

Section B

- I. No Social Service cases were presented for special case consideration.
- II. Kathleen Herring presented an updated crisis assistance activity report. Kathleen also reported the end of month Income Maintenance open case count for December stands at 1,751.
- III. No Income Maintenance cases were presented for Special Case consideration.
- IV. A listing of bills presented for payment was reviewed. Recommendation for payment of the bills was forwarded to the Consent Agenda

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: February 17, 2015 at 12:00pm.

Expense	January 2015	February 2015	March 2015	April 2015	May 2015	June 2015	July 2015	August 2015	September 2015	October 2015	November 2015	December 2015	YTD	2014	Change
Foster Care	\$ 5,764.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,764.88	\$ 21,085.23	-72.7%
Rule 4	\$ 9,602.93	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,602.93	\$ 12,265.48	-21.7%
Rule 8	\$ 5,760.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,760.00	\$ 12,236.01	-52.9%
Rule 5	\$ 7,522.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,522.47	\$ 9,105.00	-17.4%
Corrections	\$ 49,459.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,459.94	\$ 18,999.00	160.3%
Totals	\$ 78,110.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 78,110.22	\$ 73,690.72	6.0%

Revenue															
Reimburse	\$ 3,133.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,133.30	\$ 6,241.51	-49.8%
MH Recovery	\$ 852.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 852.00	\$ (12.50)	-6916.0%
4E Recovery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Totals	\$ 3,985.30	\$ -	\$ 3,985.30	\$ 6,229.01	-36.0%										

Net Expense	\$ 74,124.92	\$ -	\$ 74,124.92	\$ 67,461.71	9.9%										
--------------------	---------------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	---------------------	---------------------	-------------

2014 Totals	\$ 67,461.71	\$ 63,955.20	\$ 64,201.50	\$ 71,960.47	\$ 26,996.14	\$ 79,662.60	\$ 82,655.92	\$ 70,092.66	\$ 100,769.15	\$ 87,316.41	\$ 55,673.64	\$ 82,324.69	\$ 853,070.09	\$ 853,070.09	0.0%
-------------	--------------	--------------	--------------	--------------	--------------	--------------	--------------	--------------	---------------	--------------	--------------	--------------	---------------	---------------	------

YTD Change	\$ 6,663.21	\$ (57,291.99)	\$ (121,493.49)	\$ (193,453.96)	\$ (220,450.10)	\$ (300,112.70)	\$ (382,768.62)	\$ (452,861.28)	\$ (553,630.43)	\$ (640,946.84)	\$ (696,620.48)	\$ (778,945.17)	\$ (4,391,911.85)		
------------	-------------	----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-------------------	--	--

Expense	January 2014	February 2014	March 2014	April 2014	May 2014	June 2014	July 2014	August 2014	September 2014	October 2014	November 2014	December 2014	YTD
Foster Care	\$ 21,085.23	\$ 19,153.04	\$ 18,768.43	\$ 20,586.04	\$ 17,938.56	\$ 19,737.61	\$ 19,356.77	\$ 19,713.38	\$ 19,022.30	\$ 16,842.50	\$ 17,794.34	\$ 8,793.33	\$ 218,791.53
Rule 4	\$ 12,265.48	\$ 11,045.17	\$ 9,854.04	\$ 10,909.83	\$ 12,463.50	\$ 12,878.95	\$ 13,758.77	\$ 15,167.99	\$ 11,328.65	\$ 10,900.68	\$ 4,935.73	\$ 10,334.90	\$ 135,843.69
Rule 8	\$ 12,236.01	\$ 12,236.01	\$ 10,363.88	\$ 18,144.01	\$ 18,171.30	\$ 20,704.79	\$ 21,951.30	\$ 22,002.48	\$ 29,274.33	\$ 6,330.00	\$ 2,160.00	\$ 3,780.00	\$ 177,354.11
Rule 5	\$ 9,105.00	\$ 5,943.50	\$ 11,985.60	\$ 14,026.06	\$ 7,132.20	\$ 6,894.46	\$ -	\$ 950.96	\$ -	\$ 8,160.31	\$ 6,565.72	\$ 6,852.01	\$ 77,615.82
Corrections	\$ 18,999.00	\$ 26,938.72	\$ 17,815.99	\$ 29,507.00	\$ 21,869.00	\$ 21,540.00	\$ 29,349.18	\$ 40,572.00	\$ 43,674.24	\$ 47,696.90	\$ 45,824.00	\$ 56,558.60	\$ 400,344.63
Totals	\$ 73,690.72	\$ 75,316.44	\$ 68,787.94	\$ 93,172.94	\$ 77,574.56	\$ 81,755.81	\$ 84,416.02	\$ 98,406.81	\$ 103,299.52	\$ 89,930.39	\$ 77,279.79	\$ 86,318.84	\$ 1,009,949.78

Revenue													
Reimburse	\$ 6,241.51	\$ 1,637.24	\$ 1,685.36	\$ 1,607.69	\$ 5,342.24	\$ 2,093.21	\$ 1,730.10	\$ 3,086.15	\$ 2,230.15	\$ 2,465.98	\$ 3,994.15	\$ 3,846.15	\$ 35,959.93
MH Recovery	\$ (12.50)	\$ -	\$ 2,901.08	\$ 19,604.78	\$ 20,721.18	\$ -	\$ 30.00	\$ 6,616.00	\$ 300.22	\$ 148.00	\$ -	\$ 148.00	\$ 50,456.76
4E Recovery	\$ -	\$ 9,724.00	\$ -	\$ -	\$ 24,515.00	\$ -	\$ -	\$ 18,612.00	\$ -	\$ -	\$ 17,612.00	\$ -	\$ 70,463.00
Totals	\$ 6,229.01	\$ 11,361.24	\$ 4,586.44	\$ 21,212.47	\$ 50,578.42	\$ 2,093.21	\$ 1,760.10	\$ 28,314.15	\$ 2,530.37	\$ 2,613.98	\$ 21,606.15	\$ 3,994.15	\$ 156,879.69

Net Expense	\$ 67,461.71	\$ 63,955.20	\$ 64,201.50	\$ 71,960.47	\$ 26,996.14	\$ 79,662.60	\$ 82,655.92	\$ 70,092.66	\$ 100,769.15	\$ 87,316.41	\$ 55,673.64	\$ 82,324.69	\$ 853,070.09
--------------------	---------------------	---------------------	---------------------	---------------------	---------------------	---------------------	---------------------	---------------------	----------------------	---------------------	---------------------	---------------------	----------------------

Pennington County Human Services
Emergency Assistance/Emergency General Assistance
Emergency Requests Related to Potential Evictions/Housing and Utilities
Date: January 16 - February 12, 2015

Approvals								
Eligibility Worker	File Date	Case	Request	Employment Status	Number of Children	Amount and Purpose	Agency Action	Date of Action
X157517	2/10/2015	1548114	rent	Unemployed. Receives monthly child support income. HUD began 2/1/15.	2	\$750 - past due rent.	EA approved - \$750	2/10/2015
TOTAL						EA	\$750.00	
						EGA	\$0.00	

Denials								
X157503	1/6/2015	1921673	unknown	unemployed	0	unknown	Denied. No emergency.	2/6/2015
X157503	1/21/2015	512988	electric	laid off	0	\$700 - past due electric.	Denied. Income exceeds 200% FPG. No co-payments made.	1/21/2015
X157503	1/20/2015	948933	unknown	unemployment	0	unknown	Denied. Income exceeds 200% FPG.	1/20/2015
X157503	1/28/2015	319522	unknown	unemployed	0	unknown	Denied. No emergency.	1/29/2015
X157535	1/29/2015	82606	unknown	RSDI	0	unknown	Denied. No emergency.	2/10/2015

Human Service's Month End Balance

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
January	1,097,173.67	1,309,156.86	1,237,104.03	1,122,389.02	771,407.81	701,564.42	929,075.49	1,197,979.30	1,389,512.16	1,271,780.24	1,417,880.34	1,647,300.14
February	1,010,675.68	1,147,870.39	1,104,373.70	1,022,585.37	607,319.40	635,264.10	903,465.27	1,157,578.43	1,331,478.96	1,198,866.83	1,307,072.82	
March	892,266.12	1,029,374.21	908,840.83	705,442.69	428,905.97	463,085.65	810,094.43	1,096,732.38	1,165,062.80	1,062,709.62	1,159,500.45	
April	624,411.63	788,416.16	747,437.52	467,998.34	262,762.58	310,616.16	506,305.55	825,804.92	819,532.72	808,225.65	930,693.70	
May	560,618.15	653,690.74	691,752.23	382,551.08	142,246.78	161,895.69	447,916.22	768,561.39	678,196.10	552,664.08	693,604.86	
June	1,185,103.58	1,122,336.68	1,156,696.29	856,293.17	748,735.68	813,433.08	1,253,180.74	1,615,579.53	1,560,001.28	336,353.50	1,534,085.80	
July	1,303,439.41	1,425,888.93	1,429,151.24	1,073,512.78	906,246.71	925,265.96	1,327,951.41	1,313,679.13	1,659,331.53	1,693,689.91	1,538,687.96	
August	1,270,258.47	1,295,253.41	1,253,678.57	887,436.09	751,562.11	882,810.00	1,312,090.88	1,599,387.92	1,694,786.46	1,636,358.00	1,483,015.19	
September	1,053,129.16	1,073,403.66	1,006,514.93	700,638.09	633,565.54	726,047.54	1,094,067.41	1,349,316.27	1,431,613.15	1,468,683.30	1,236,816.55	
October	778,866.94	897,378.14	846,958.68	534,556.62	500,741.08	525,397.26	954,484.86	1,188,529.69	1,116,275.87	1,174,910.46	919,650.64	
November	774,986.11	765,995.33	1,307,027.10	892,920.21	422,625.48	1,261,703.28	1,422,560.89	1,732,295.38	877,736.63	1,756,882.42	1,900,971.24	
December	1,317,868.82	1,415,786.24	1,320,805.76	877,663.14	907,713.54	1,119,405.06	1,377,405.92	1,588,551.10	1,485,681.91	1,678,723.86	1,833,528.58	