

# Pennington County Human Service Committee Meeting Agenda

January 20, 2015

12:00 pm

## Section A

Members Present:

\_\_\_\_\_ Cody Hempel                      \_\_\_\_\_ Don Jensen                      \_\_\_\_\_ Darryl Tveitbakk  
\_\_\_\_\_ Neil Peterson                      \_\_\_\_\_ County Attorney                      \_\_\_\_\_ Oliver Swanson

Staff Present:

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- I. Reading of December 16, 2014 HSC Meeting Minutes
- II. Personnel
  - A. M.M. Completion of Probation
  - B. Request to fill Eligibility Worker vacancy
- III. General
  - A. ODC Supported Employment contract (12:15 pm)
  - B. Tri-Valley Opportunity Council Transportation Contract
  - C. SNAP Employment and Training Contract
  - D. Other
  - E. Other
  - E. Out of home cost report
  - F. Month's end Cash Balance

## Section B

- I. Special Case Situations (Social Services)
- II. Income Maintenance Update
- III. Special Case Situations (Income Maintenance)
- IV. Payment of Bills

## Section C

- I. Dates of upcoming Committee Meetings:

02/17/2015	03/17/2015	04/21/2015
12:00 pm	12:00 pm	12:00 pm

## SECTION A

The regular meeting of the Pennington County Human Service Committee was held at 12:00 pm, December 16, 2014 at Pennington County Human Services.

### COMMITTEE MEMBERS PRESENT:

Don Jensen  
Oliver Swanson  
Cody Hempel  
Darryl Tveitbakk

### STAFF MEMBERS PRESENT:

Ken Yutrzenka  
Scott Sommers  
Julie Sjostrand  
Kathleen Herring

- I. MINUTES: The November 18, 2014 Human Service Committee meeting minutes were read. Noting no changes, a recommendation was made to forward the minutes, as presented, to the Consent Agenda.
  
- II. PERSONNEL:
  - A. There were no personnel items brought before the committee.
  
- III. GENERAL:
  - A. Tobacco Free Communities representatives, Connie Hagen and Anita Cardinal came before the Committee to present information and request support for a county-wide 24/7 smoke free policy for DHS licensed family child care providers. Current licensing regulations require licensed family child care homes to remain smoke free during hours of operation and must post and inform parents if smoking will be permitted in the home outside normal hours of operation. The presenters shared information of St. Louis County's recent adoption of such a policy. Although the Director indicated an understanding for this policy request, he did express concerns about whether the county can be more restrictive than current licensing standards and about issues surrounding monitoring and enforcement. At the conclusion of their presentation, TFC representatives offered to provide additional information as it becomes available.
  - B. Miranda Solem and Peter Sedgeman, representing Sanford Health, met with committee members to recap discussions our two organizations have recently held regarding proposed changes to mental health service contracts. Sanford is proposing rate increases for; Pathfinders Children's Treatment Center, clinical supervision for agency case managers, daily rate for temporary confinement (72 hour-holds) as well as establishing a comprehensive service contract for Children's Mobile Crisis Service operations. It is apparent these amendments will not be finalized before year's end. With that, Sanford will prepare amendments to extend current contracts until new contracts are settled and approved.
  - C. Committee members were informed that ODC representatives will be invited to attend the January Human Services Committee meeting to discuss a proposed increase to the Supported Employment purchase of service agreement.
  - D. Julie Sjostrand informed committee members that our agency submitted and was awarded a UCare Foundation Grant in the amount of \$25,000. The proposed use of the grant will be to purchase and install ITV equipment in our building. Also present for the discussion was Mark Westacott, Insight Technologies, to provide information on proposed equipment and budget. Upon completion of discussion, recommendations for acceptance of the grant and to accept the proposal from Insight Technologies to purchase and install required equipment was forwarded to the Consent Agenda.
  - F. The out-of-home cost report for November 2014 was presented for discussion
  - F. Month's end cash balance for November 2014 stands at \$1,900,971.24.

## **Section B**

- I. No Social Service cases were presented for special case consideration.

- II. Kathleen Herring presented the current crisis assistance activity report. Kathleen also reported the end of month Income Maintenance open case count for October stands at 1,681.
- III. No Income Maintenance cases were presented for Special Case consideration.
- IV. A listing of bills presented for payment was reviewed. Recommendation for payment of the bills was forwarded to the Consent Agenda

**SECTION C**

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: \_\_\_\_\_

Attest: \_\_\_\_\_

NEXT COMMITTEE MEETING: January 20, 2015 at 12:00pm.

Expense	January 2014	February 2014	March 2014	April 2014	May 2014	June 2014	July 2014	August 2014	September 2014	October 2014	November 2014	December 2014	YTD	2013	Change
Foster Care	\$ 21,085.23	\$ 19,153.04	\$ 18,768.43	\$ 20,586.04	\$ 17,938.56	\$ 19,737.61	\$ 19,356.77	\$ 19,713.38	\$ 19,022.30	\$ 16,842.50	\$ 17,794.34	\$ 8,793.33	\$ 218,791.53	\$205,696.19	6.4%
Rule 4	\$ 12,265.48	\$ 11,045.17	\$ 9,854.04	\$ 10,909.83	\$ 12,463.50	\$ 12,878.95	\$ 13,758.77	\$ 15,167.99	\$ 11,328.65	\$ 10,900.68	\$ 4,935.73	\$ 10,334.90	\$ 135,843.69	\$115,133.90	18.0%
Rule 8	\$ 12,236.01	\$ 12,236.01	\$ 10,363.88	\$ 18,144.01	\$ 18,171.30	\$ 20,704.79	\$ 21,951.30	\$ 22,002.48	\$ 29,274.33	\$ 6,330.00	\$ 2,160.00	\$ 3,780.00	\$ 177,354.11	\$140,871.37	25.9%
Rule 5	\$ 9,105.00	\$ 5,943.50	\$ 11,985.60	\$ 14,026.06	\$ 7,132.20	\$ 6,894.46	\$ -	\$ 950.96	\$ -	\$ 8,160.31	\$ 6,565.72	\$ 6,852.01	\$ 77,615.82	\$89,343.41	-13.1%
Corrections	\$ 18,999.00	\$ 26,938.72	\$ 17,815.99	\$ 29,507.00	\$ 21,869.00	\$ 21,540.00	\$ 29,349.18	\$ 40,572.00	\$ 43,674.24	\$ 47,696.90	\$ 45,824.00	\$ 56,558.60	\$ 400,344.63	\$528,197.15	-24.2%
<b>Totals</b>	<b>\$ 73,690.72</b>	<b>\$ 75,316.44</b>	<b>\$ 68,787.94</b>	<b>\$ 93,172.94</b>	<b>\$ 77,574.56</b>	<b>\$ 81,755.81</b>	<b>\$ 84,416.02</b>	<b>\$ 98,406.81</b>	<b>\$ 103,299.52</b>	<b>\$ 89,930.39</b>	<b>\$ 77,279.79</b>	<b>\$ 86,318.84</b>	<b>\$ 1,009,949.78</b>	<b>\$ 1,079,242.02</b>	-6.4%

Revenue															
Reimburse	\$ 6,241.51	\$ 1,637.24	\$ 1,685.36	\$ 1,607.69	\$ 5,342.24	\$ 2,093.21	\$ 1,730.10	\$ 3,086.15	\$ 2,230.15	\$ 2,465.98	\$ 3,994.15	\$ 3,846.15	\$ 35,959.93	\$42,108.29	-14.6%
MH Recovery	\$ (12.50)	\$ -	\$ 2,901.08	\$ 19,604.78	\$ 20,721.18	\$ -	\$ 30.00	\$ 6,616.00	\$ 300.22	\$ 148.00	\$ -	\$ 148.00	\$ 50,456.76	\$12,887.39	291.5%
4E Recovery	\$ -	\$ 9,724.00	\$ -	\$ -	\$ 24,515.00	\$ -	\$ -	\$ 18,612.00	\$ -	\$ -	\$ 17,612.00	\$ -	\$ 70,463.00	\$34,353.10	105.1%
<b>Totals</b>	<b>\$ 6,229.01</b>	<b>\$ 11,361.24</b>	<b>\$ 4,586.44</b>	<b>\$ 21,212.47</b>	<b>\$ 50,578.42</b>	<b>\$ 2,093.21</b>	<b>\$ 1,760.10</b>	<b>\$ 28,314.15</b>	<b>\$ 2,530.37</b>	<b>\$ 2,613.98</b>	<b>\$ 21,606.15</b>	<b>\$ 3,994.15</b>	<b>\$ 156,879.69</b>	<b>\$ 89,348.78</b>	75.6%

<b>Net Expense</b>	<b>\$ 67,461.71</b>	<b>\$ 63,955.20</b>	<b>\$ 64,201.50</b>	<b>\$ 71,960.47</b>	<b>\$ 26,996.14</b>	<b>\$ 79,662.60</b>	<b>\$ 82,655.92</b>	<b>\$ 70,092.66</b>	<b>\$ 100,769.15</b>	<b>\$ 87,316.41</b>	<b>\$ 55,673.64</b>	<b>\$ 82,324.69</b>	<b>\$ 853,070.09</b>	<b>\$ 989,893.24</b>	<b>-13.8%</b>
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2013 Totals	107112.3	65012.17	121385.15	84891.74	66,959.16	84094.08	61999.55	78355.32	78436.91	99260.12	69425.6	72961.14	\$ 989,893.24	\$ 989,893.24	0.0%
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YTD Change	\$ (39,650.59)	\$ (40,707.56)	\$ (97,891.21)	\$ (110,822.48)	\$ (150,785.50)	\$ (155,216.98)	\$ (134,560.61)	\$ (142,823.27)	\$ (120,491.03)	\$ (132,434.74)	\$ (146,186.70)	\$ (136,823.15)			
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Expense	January 2013	February 2013	March 2013	April 2013	May 2013	June 2013	July 2013	August 2013	September 2013	October 2013	November 2013	December 2013	YTD	2012	Change
Foster Care	\$14,580.10	\$15,750.21	\$15,770.46	\$16,907.45	\$14,635.55	\$15,350.79	\$14,538.65	\$17,310.06	\$18,974.30	\$20,340.41	\$20,513.32	\$21,024.89	\$205,696.19	\$207,766.51	-1.00%
Rule 4	\$8,081.08	\$3,546.40	\$13,738.60	\$4,804.07	\$17,441.46	\$9,102.59	\$7,304.37	\$8,502.84	\$11,712.31	\$11,420.54	\$9,613.48	\$9,866.16	\$115,133.90	\$39,342.16	192.60%
Rule 8	\$19,623.00	\$10,080.00	\$21,420.00	\$8,640.00	(\$1,010.31)	\$14,940.00	\$6,357.25	\$14,940.00	\$14,988.00	\$19,260.00	\$7,664.13	\$14,361.30	\$140,871.37	\$259,403.00	-45.70%
Rule 5	\$19,541.68	\$18,017.25	\$16,724.30	\$6,502.25	\$ -	\$5,305.08	(\$3,822.28)	\$3,503.28	\$4,120.46	\$16,421.64	\$3,029.75	\$ -	\$89,343.41	\$255,126.47	-65.00%
Corrections	\$50,279.08	\$57,358.19	\$56,287.72	\$51,175.61	\$45,782.20	\$52,353.44	\$41,507.57	\$40,388.97	\$31,059.67	\$33,785.95	\$38,895.75	\$29,323.00	\$528,197.15	\$436,193.94	21.10%
<b>Totals</b>	<b>\$112,104.94</b>	<b>\$104,752.05</b>	<b>\$123,941.08</b>	<b>\$88,029.38</b>	<b>\$76,848.90</b>	<b>\$86,659.90</b>	<b>\$65,885.56</b>	<b>\$84,645.15</b>	<b>\$80,854.74</b>	<b>\$101,228.54</b>	<b>\$79,716.43</b>	<b>\$74,575.35</b>	<b>\$1,079,242.02</b>	<b>\$1,197,832.08</b>	-9.90%

Revenue															
Reimburse	\$1,301.97	\$26,398.54	\$1,238.59	\$1,820.30	\$1,336.40	\$1,248.48	\$1,429.48	\$1,271.49	\$1,944.49	\$1,495.08	\$1,482.60	\$1,140.87	\$42,108.29	\$10,259.37	310.40%
MH Recovery	\$1,821.31	\$2,563.00	\$844.00	\$844.00	\$844.00	\$844.00	\$1,983.19	\$844.00	\$ -	\$2,299.89	\$ -	\$ -	\$12,887.39	\$65,863.36	-80.40%
4E Recovery	\$1,869.36	\$10,778.34	\$473.34	\$473.34	\$7,709.34	\$473.34	\$473.34	\$4,174.34	\$473.34	\$473.34	\$6,508.34	\$473.34	\$34,353.10	\$57,397.00	-40.10%
<b>Totals</b>	<b>\$4,992.64</b>	<b>\$39,739.88</b>	<b>\$2,555.93</b>	<b>\$3,137.64</b>	<b>\$9,889.74</b>	<b>\$2,565.82</b>	<b>\$3,886.01</b>	<b>\$6,289.83</b>	<b>\$2,417.83</b>	<b>\$1,968.42</b>	<b>\$10,290.83</b>	<b>\$1,614.21</b>	<b>\$89,348.78</b>	<b>\$133,519.73</b>	-33.10%

<b>Net Expense</b>	<b>\$107,112.30</b>	<b>\$65,012.17</b>	<b>\$121,385.15</b>	<b>\$84,891.74</b>	<b>\$66,959.16</b>	<b>\$84,094.08</b>	<b>\$61,999.55</b>	<b>\$78,355.32</b>	<b>\$78,436.91</b>	<b>\$99,260.12</b>	<b>\$69,425.60</b>	<b>\$72,961.14</b>	<b>\$989,893.24</b>	<b>\$1,064,312.35</b>	<b>-7.00%</b>
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2012 Totals	83237.47	68262.07	81227.92	106195.87	\$87,818.50	101287.13	73644.25	79481.99	80918.83	82223.9	139104.41	80910.01	\$983,402.34	\$1,064,312.35	-7.60%
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YTD Change	\$23,874.83	\$20,624.93	\$60,782.16	\$39,478.03	\$18,618.69	\$1,425.64	(\$10,219.06)	(\$11,345.73)	(\$13,827.65)	\$3,208.57	(\$66,470.24)	(\$74,419.11)			
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**Pennington County Human Services  
Income Maintenance Unit  
2014 Active Cases by Program**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Cash</b>												
MFIP	30	28	26	30	32	34	36	34	36	34	29	31
DWP	2	3	1	2	1	0	0	3	6	8	4	6
WB	7	17	6	6	5	7	4	6	3	6	6	0
GA	44	45	45	43	46	42	44	44	43	47	46	49
GRH	64	58	58	59	61	65	59	59	59	62	63	61
MSA	68	66	67	67	67	68	70	69	71	70	70	70
EA	0	0	4	1	6	4	2	5	1	2	0	0
EGA	0	0	0	4	1	0	0	0	0	0	0	1
<b>TOTAL</b>	<b>215</b>	<b>217</b>	<b>207</b>	<b>212</b>	<b>219</b>	<b>220</b>	<b>215</b>	<b>220</b>	<b>219</b>	<b>229</b>	<b>218</b>	<b>218</b>

<b>Food</b>												
SNAP	539	543	556	541	542	519	512	505	487	499	493	492
<b>TOTAL</b>	<b>539</b>	<b>543</b>	<b>556</b>	<b>541</b>	<b>542</b>	<b>519</b>	<b>512</b>	<b>505</b>	<b>487</b>	<b>499</b>	<b>493</b>	<b>492</b>

<b>Health Care</b>												
MA	1,115	1,101	1,097	1,095	1,095	1,089	1,079	1,079	1,048	1,027	1,025	981
IMD	5	5	5	5	4	5	4	6	7	8	7	7
QMB	286	284	288	289	296	293	288	289	282	282	282	277
SLMB	74	71	74	78	72	73	72	72	73	68	72	72
QI-1	15	15	15	15	14	16	14	13	13	13	12	13
IMA	200	200	200	200	200	200	146	146	146	146	122	122
MNsure	69	90	125	159	182	201	222	268	295	324	361	425
<b>TOTAL</b>	<b>1,764</b>	<b>1,766</b>	<b>1,804</b>	<b>1,841</b>	<b>1,863</b>	<b>1,877</b>	<b>1,825</b>	<b>1,873</b>	<b>1,864</b>	<b>1,868</b>	<b>1,881</b>	<b>1,897</b>

<b>Stand-Alone Health Care</b>												
MA	1,079	1,062	1,065	1,061	1,064	1,057	1,045	1,051	1,016	997	996	957

<b>Total Active Programs</b>												
	<b>2,518</b>	<b>2,526</b>	<b>2,567</b>	<b>2,594</b>	<b>2,624</b>	<b>2,616</b>	<b>2,552</b>	<b>2,598</b>	<b>2,570</b>	<b>2,596</b>	<b>2,592</b>	<b>2,607</b>

<b>Total Active Cases</b>												
	<b>1,541</b>	<b>1,558</b>	<b>1,609</b>	<b>1,645</b>	<b>1,676</b>	<b>1,681</b>	<b>1,625</b>	<b>1,677</b>	<b>1,677</b>	<b>1,703</b>	<b>1,681</b>	<b>1,751</b>

**Pennington County Human Services**  
**Emergency Assistance/Emergency General Assistance**  
**Emergency Requests Related to Potential Evictions/Housing and Utilities**  
**Date: Decembe 13, 2014 - January 15, 2015**

<b>Approvals</b>								
<b>Eligibility Worker</b>	<b>File Date</b>	<b>Case</b>	<b>Request</b>	<b>Employment Status</b>	<b>Number of Children</b>	<b>Amount and Purpose</b>	<b>Agency Action</b>	<b>Date of Action</b>
X157540	1/14/2015	1525959	electric	Laid off. Returning to full time work 01/19/2015.	2	\$780 - to avoid electric disconnect.	EGA Approved - \$700. Client paid remaining \$80.	1/14/2015
<b>TOTAL</b>						<b>EA</b>	<b>\$700.00</b>	
						<b>EGA</b>	<b>\$0.00</b>	

<b>Denials</b>								
X157503	11/20/2014	2115592	unknown	Laid off	0	unknown	Denied. No emergency.	12/19/2014
X157503	11/24/2014	1235229	unknown	Unemployed	0	unknown	Denied. No emergency.	12/24/2014
X157503	11/24/2014	1914991	unknown	Full Time	0	unknown	Denied. No emergency.	12/19/2014
X157503	12/2/2014	2116788	unknown	Part Time	0	unknown	Denied. No emergency.	12/29/2014
X157503	11/25/2014	2116231	unknown	Unemployed	0	unknown	Denied. No emergency.	12/26/2014
X157503	12/4/2014	1676107	unknown	Laid off	0	unknown	Denied. No emergency.	12/29/2014
X157503	12/3/2014	405949	unknown	Disabled	0	unknown	Denied. No emergency.	12/29/2014

## Human Service's Month End Balance

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
January	1,097,173.67	1,309,156.86	1,237,104.03	1,122,389.02	771,407.81	701,564.42	929,075.49	1,197,979.30	1,389,512.16	1,271,780.24	1,417,880.34	
February	1,010,675.68	1,147,870.39	1,104,373.70	1,022,585.37	607,319.40	635,264.10	903,465.27	1,157,578.43	1,331,478.96	1,198,866.83	1,307,072.82	
March	892,266.12	1,029,374.21	908,840.83	705,442.69	428,905.97	463,085.65	810,094.43	1,096,732.38	1,165,062.80	1,062,709.62	1,159,500.45	
April	624,411.63	788,416.16	747,437.52	467,998.34	262,762.58	310,616.16	506,305.55	825,804.92	819,532.72	808,225.65	930,693.70	
May	560,618.15	653,690.74	691,752.23	382,551.08	142,246.78	161,895.69	447,916.22	768,561.39	678,196.10	552,664.08	693,604.86	
June	1,185,103.58	1,122,336.68	1,156,696.29	856,293.17	748,735.68	813,433.08	1,253,180.74	1,615,579.53	1,560,001.28	336,353.50	1,534,085.80	
July	1,303,439.41	1,425,888.93	1,429,151.24	1,073,512.78	906,246.71	925,265.96	1,327,951.41	1,313,679.13	1,659,331.53	1,693,689.91	1,538,687.96	
August	1,270,258.47	1,295,253.41	1,253,678.57	887,436.09	751,562.11	882,810.00	1,312,090.88	1,599,387.92	1,694,786.46	1,636,358.00	1,483,015.19	
September	1,053,129.16	1,073,403.66	1,006,514.93	700,638.09	633,565.54	726,047.54	1,094,067.41	1,349,316.27	1,431,613.15	1,468,683.30	1,236,816.55	
October	778,866.94	897,378.14	846,958.68	534,556.62	500,741.08	525,397.26	954,484.86	1,188,529.69	1,116,275.87	1,174,910.46	919,650.64	
November	774,986.11	765,995.33	1,307,027.10	892,920.21	422,625.48	1,261,703.28	1,422,560.89	1,732,295.38	877,736.63	1,756,882.42	1,900,971.24	
December	1,317,868.82	1,415,786.24	1,320,805.76	877,663.14	907,713.54	1,119,405.06	1,377,405.92	1,588,551.10	1,485,681.91	1,678,723.86	1,833,528.58	