

**PENNINGTON COUNTY  
BOARD OF COMMISSIONER'S MEETING  
COUNTY BOARD ROOM  
TUESDAY, JULY 28<sup>TH</sup>, 2015, 5:00 P.M.**

**AGENDA**

Pledge of Allegiance

- 5:00 Ken Yutrzenka – Human Services Director  
- Consent Agenda
- 5:10 Kristi Hanson  
- 2016 Library Budget
- 5:25 Mike Flaagan – County Engineer  
- Highway Dept. Items
- 6:00 Public Hearing – Tax Abatement  
- West River Falls Estates Housing Development
- County Auditor's Items

**(This agenda is subject to change)**

PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner \_\_\_\_\_ and seconded by  
Commissioner \_\_\_\_\_, the following recommendations of the  
Pennington County Human Service Committee for July 21, 2015 (detailed minutes on record) are  
hereby adopted:

SECTION A

- I. To approve the June 16, 2015 Human Service Committee meeting minutes.
- II To approve the agency's personnel items as presented.

SECTION B

- I. To approve payment of the agency's bills

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Aye                      Nay                                      Chairperson                                      Date

## SECTION A

The regular meeting of the Pennington County Human Service Committee was held at 7:00 pm, June 16, 2015 at Pennington County Human Services.

### COMMITTEE MEMBERS PRESENT

Darryl Tveitbakk  
Don Jensen  
Oliver Swanson  
Cody Hempel

### STAFF MEMBERS PRESENT:

Ken Yutrzenka  
Julie Sjostrand  
Kathleen Herring

- I. MINUTES: The May 19, 2015 Human Service Committee meeting minutes were read. A recommendation was made to forward the minutes to the Consent Agenda.
  
- II. PERSONNEL:
  - A. Tammie Blacklance has been hired to fill the Office Support Specialist vacancy. Tammie's start date was 06/08/2015. A recommendation was made to forward this action to the Consent Agenda.
  - B. Brenda Vizenor has been hired to fill the Social Worker/Care Coordinator vacancy. Brenda is scheduled to begin employment on 06/29/2015. A recommendation was made to forward this item to the Consent Agenda.
  - C. Committee members were updated on the efforts to fill two Eligibility Worker vacancies. An offer of employment for one of the positions was recently declined. The agency conducted a second round of Merit System testing with the goal of garnering additional candidates for consideration.
  
- III. GENERAL
  - A. Committee members were informed of recent legislation that will provide new funding for Child Protection services. Funding is limited to either adding staff or providing additional child protective services. Each county will receive base funding of no less than \$75,000.00. 80% of the funds will be provided up-front with the remaining 20% subject to meeting performance standards; one standard tied to timely face-to-face contacts with children who are the subject of an accepted maltreatment report and the other standard tied to monthly face-to-face contacts with children who are receiving protective services or who are in out-of-home care.
  - B. Follow-up discussion from the May Human Service Committee meeting was revisited to further review children's service needs, caseload numbers, community expectations, challenges in serving this population and efforts toward managing out-of-home placement costs. Children's services will, again, have a major impact as the agency begins preparing its 2016 budget.
  - C. The Director presented a draft of a proposed agency vehicle use policy. In particular, the agency is requesting guidance on whether family members may be included as authorized riders. The Director will research further and bring additional information or clarification to the July meeting.
  - D. Julie Sjostrand provided an update on the progress of having a new residential home developed in Pennington County to serve children with disabilities. Agency staff has recently met with a regional provider to discuss their interest in providing this service.
  - E. The Out-of-Home cost report through May 2015 was presented for review.
  - F. Month's end cash balance for May 2015 stands at \$961,748.47.

## **Section B**

- I. No Social Service cases were presented for Special Case Review.
  
- II. Kathleen Herring presented an updated crisis assistance activity report. Kathleen also reported the end of month Income Maintenance open case count for May stands at 1,890.

- III. No Income Maintenance cases were presented for Special Case consideration.
- IV. A listing of bills presented for payment was reviewed. Recommendation for payment of the bills was forwarded to the Consent Agenda

**SECTION C**

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: \_\_\_\_\_

Attest: \_\_\_\_\_

NEXT COMMITTEE MEETING: July 21, 2015 at 7:00pm.



BOARD OF COMMISSIONERS FOR PENNINGTON COUNTY  
THIEF RIVER FALLS, MINNESOTA  
STATE OF MINNESOTA

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING PROPERTY TAX ABATEMENTS  
FOR THE WEST RIVER FALLS ESTATES HOUSING DEVELOPMENT

BE IT RESOLVED by the Board of Commissioners (the “Board”) of Pennington County, Minnesota (the “County”), as follows:

1. Recitals.

(a) DW Jones (the “Developer”) has requested that the City of Thief River Falls (the “City”), the County of Pennington (the “County”) and the School Board (the “Board”) for Independent School District No. 564 (the “District”) abate their respective portions of additional prospective property taxes to be generated on Lot 1 and Lot 2, Block 1 in the City of Thief River Falls (the “Property”), resulting from the construction on the Property of 104 units of market rate rental housing (the “Project”), all as further described below. The Property is currently owned by the City and to be acquired by the Developer, and it is in the process of being assigned a parcel number.

(b) The requested property tax abatement (the “Abatement”) would be for a maximum of 8 years, specifically, with respect to property taxes payable in 2018 through 2025. The portion of the Abatement attributable to the County is estimated to not exceed \$505,000, with a present value of \$412,000.

(c) Property tax abatements, such as the Abatement, are authorized under *Minnesota Statutes*, Sections 469.1812 through 469.1815 (the “Abatement Law”).

(d) On the date hereof, in accordance with the Abatement Law, a public hearing was held on the question of the Abatement, and, as required by the Abatement Law, notice of said hearing was published at least 10 days but not more than 30 days prior to the hearing.

2. Findings. The Board hereby makes the following findings:

(a) The Board expects the benefits of the Abatement to the District to at least be equal to the costs thereof.

(b) Granting the Abatement is in the public interest because it will increase the tax base of the County and other affected taxing jurisdictions and help provide access to market rate housing for residents.

(c) The Board expects the public benefits described in (b) above to be derived from the Abatement.

(d) The Property is not located in a tax increment financing district.

2. Terms of Abatement. The Abatement is hereby approved. The terms of the abatement are as follows:

(a) The Abatement shall be for a maximum of 8 years and shall apply to the taxes payable in the years 2018 through 2025, inclusive.

(b) The Abatement shall be subject to final approval by the County of a definitive Development Agreement.

(c) The Abatement shall be for 100% of the County's share of the ad valorem property taxes generated by the Property which are attributable to the Project.

(d) The Abatement may not be modified or changed during the term set forth in (a) above, except with the prior written consent of the County.

(e) The Abatement shall be subject to all the terms and limitations of the Abatement Law.

(f) In order to be entitled to the Abatement, the Developer shall not be in default within the County, the City or the District on any of its payment obligations respecting any taxes, assessments, utility charges or other governmental impositions.

(g) All terms and conditions of the Abatement will be subject to final approval of the Development Agreement between the relevant taxing jurisdictions and the Developer.

(h) In any year, the total amount of property taxes to be abated by the County by this and any other applicable resolutions shall not exceed the greater of ten percent (10%) of the net tax capacity, or \$200,000, whichever is greater.

(i) In no event shall the combined aggregate abatement assistance, if all requested taxing jurisdictions participate, and if the Project is constructed at the maximum size envisioned, exceed \$800,000 over the 8 year term.

Board member \_\_\_\_\_ moved the adoption of the foregoing resolution, and

said motion was duly seconded by Board member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly adopted.

Adopted July 28, 2015

\_\_\_\_\_  
Kenneth Olson, County Auditor

Attest:

\_\_\_\_\_

BOARD OF COMMISSIONERS FOR PENNINGTON COUNTY  
THIEF RIVER FALLS, MINNESOTA  
STATE OF MINNESOTA

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING PROPERTY TAX ABATEMENTS  
FOR THE WEST RIVER FALLS ESTATES HOUSING DEVELOPMENT

BE IT RESOLVED by the Board of Commissioners (the "Board") of Pennington County, Minnesota (the "County"), as follows:

1. Recitals.

(a) DW Jones (the "Developer") has requested that the City of Thief River Falls (the "City"), the County of Pennington (the "County") and the School Board (the "Board") for Independent School District No. 564 (the "District") abate their respective portions of additional prospective property taxes to be generated on Lot 1 and Lot 2, Block 1 in the City of Thief River Falls (the "Property"), resulting from the construction on the Property of 104 units of market rate rental housing (the "Project"), all as further described below. The Property is currently owned by the City and to be acquired by the Developer, and it is in the process of being assigned a parcel number.

(b) The requested property tax abatement (the "Abatement") would be for a maximum of 4 years, specifically, with respect to property taxes payable in 2018 through 2021. The portion of the Abatement attributable to the County is estimated to not exceed \$243,000, with a present value of \$205,000.

(c) Property tax abatements, such as the Abatement, are authorized under *Minnesota Statutes*, Sections 469.1812 through 469.1815 (the "Abatement Law").

(d) On the date hereof, in accordance with the Abatement Law, a public hearing was held on the question of the Abatement, and, as required by the Abatement Law, notice of said hearing was published at least 10 days but not more than 30 days prior to the hearing.

2. Findings. The Board hereby makes the following findings:

(a) The Board expects the benefits of the Abatement to the District to at least be equal to the costs thereof.

(b) Granting the Abatement is in the public interest because it will increase the tax base of the County and other affected taxing jurisdictions and help provide access to market rate housing for residents.

(c) The Board expects the public benefits described in (b) above to be derived from the Abatement.

(d) The Property is not located in a tax increment financing district.

2. Terms of Abatement. The Abatement is hereby approved. The terms of the abatement are as follows:

(a) The Abatement shall be for a maximum of 4 years and shall apply to the taxes payable in the years 2018 through 2021, inclusive.

(b) The Abatement shall be subject to final approval by the County of a definitive Development Agreement.

(c) The Abatement shall be for 100% of the County's share of the ad valorem property taxes generated by the Property which are attributable to the Project.

(d) The Abatement may not be modified or changed during the term set forth in (a) above, except with the prior written consent of the County.

(e) The Abatement shall be subject to all the terms and limitations of the Abatement Law.

(f) In order to be entitled to the Abatement, the Developer shall not be in default within the County, the City or the District on any of its payment obligations respecting any taxes, assessments, utility charges or other governmental impositions.

(g) All terms and conditions of the Abatement will be subject to final approval of the Development Agreement between the relevant taxing jurisdictions and the Developer.

(h) In any year, the total amount of property taxes to be abated by the County by this and any other applicable resolutions shall not exceed the greater of ten percent (10%) of the net tax capacity, or \$200,000, whichever is greater.

(i) In no event shall the combined aggregate abatement assistance, if all requested taxing jurisdictions participate, and if the Project is constructed at the maximum size envisioned, exceed \$400,000 over the 4 year term.

Board member \_\_\_\_\_ moved the adoption of the foregoing resolution, and

said motion was duly seconded by Board member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly adopted.

Adopted July 28, 2015

\_\_\_\_\_  
Kenneth Olson, County Auditor

Attest:

\_\_\_\_\_

**OFFICIAL PROCEEDINGS**  
**PENNINGTON COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, JULY 14<sup>TH</sup>, 2015, 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, July 14<sup>th</sup>, 2015 at 10:00 A.M. Members present: Cody Hempel, Darryl Tveitbakk, Donald Jensen, Neil Peterson, and Oliver “Skip” Swanson. Members absent: None.

The meeting was called to order by Chairman Commissioner Tveitbakk and the Pledge of Allegiance was recited.

Red Lake Watershed District Administrator Myron Jesme presented the 2014 RLWD Annual Report and the projects currently being worked on in the district. Myron also discussed the Buffer Strip Law passed by the Minnesota legislature this year.

Dean Philipp met with the Board to discuss the rise in farm values and to state that he is in the process of buying land for \$875 per acre. Mr. Philipp also asked how the County could consider tax abatements when the taxes keep going up for those paying for the services. Dean Philipp also commented on the purchase of the property on 1020 Centennial Drive claiming he was intentionally rushed to finalize the purchase of this property from the State of Minnesota so that he would have to pay the property tax the next year. Dean Philipp then made a request that the value of his property on Centennial Drive be reduced from \$580,700 back down to \$570,000 which is the amount he paid for it and stated that this property was used as a college. The County Board explained that this was not a County Board of Appeal and Equalization meeting and that no change could be made but that Mr. Philipp could appeal the valuation of his property to the Tax Court.

County Sheriff Ray Kuznia requested that Maria Srnsky be reclassified as a Grade 9 employee, as recommended by Bjorklund Consulting, and be placed at a Step 5 pay scale. Motioned by Commissioner Jensen, seconded by Commissioner Hempel to approve placing Maria Srnsky at Step 5 of the Grade 9 pay scale effective July 6<sup>th</sup>, 2015. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to move the Jail Administrator to Step 5 of the Jail Administrator pay scale effective July 21, 2015. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson to accept the resignation of Jacob Beito, Part-Time Deputy Sheriff effective July 15<sup>th</sup>, 2015. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Hempel to hire Jamison Karlberg-Steer to fill the position of Part-Time Deputy Sheriff effective July 28<sup>th</sup>, 2015. Motion unanimously carried.

The Sheriff then discussed the letter from the Inter-County Nursing Service and their decision to discontinue nursing service to the Pennington County Jail effective August 1<sup>st</sup>, 2015. Sheriff Kuznia then presented a proposal for jail clinical services from Mend Correctional Care. Mend Correctional Care would provide doctor and nursing care to the jail for \$34,900 per year. Motioned by Commissioner Jensen, seconded by Commissioner Peterson to enter into a Medical Services Agreement with Mend Correctional Care, PLLC under a one year contract. A report of the medical costs for the inmates would be required after one year under this contract comparing the costs of when Inter-County Nursing Service provided those services. Motion unanimously carried.

County Engineer Mike Flaagan then met with the County Board and asked to replace the sign along Trunk Highway #32 that says Museum pointing east. Motioned by Commissioner Peterson, seconded by Commissioner Hempel to authorize the replacement of the Museum sign as requested. Motion unanimously carried.

Mike Flaagan presented the Maintenance Agreement with Green View Inc. to provide custodial services for the Pennington County/MnDOT Joint Use Facility for the period of July 1<sup>st</sup>, 2015 to June 30<sup>th</sup>, 2016. The hourly rate will be \$14.50 per hour. Motioned by Commissioner Jensen, seconded by Commissioner Peterson to approve the Pennington County Green View Inc. Maintenance Agreement as presented. Motion unanimously carried.

Mike Flaagan reviewed a petition to clean C.D. #96 in Section 4 of Black River Township. Motioned by Commissioner Peterson, seconded by Commissioner Jensen to accept the petition to clean C.D. #96 in Section 4 of Black River Township and authorize the cleaning of that portion of C.D. #96. Motion unanimously carried.

County Engineer Flaagan then gave a project update and requested that the crack sealing project be finalized as all things have been completed. The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Peterson and upon vote was unanimously carried.

**WHEREAS**, Contract No. 1503 has in all things been completed and the County Board being fully advised in the premises;  
**NOW, THEREFORE, BE IT RESOLVED** that we do hereby accept said completed project for and in behalf of the Pennington County Highway Department and authorize final payment as specified herein.

The Technology Committee recommends the approval of a customized training contract with Northland Community & Technical College to provide Microsoft Intro to Excel and Intro to Word to up to 20 county employees per course at a total cost of \$1,350 including books and instructor. Motioned by Commissioner Hempel, seconded by Commissioner Jensen to approve the Northland Community & Technical College Customized Training Income Contract. Motion unanimously carried.

The County Board then reviewed Change Order #1 from Bergstrom Electric to provide an additional panel location feed, an additional panel in existing boiler room and to provide an additional main breaker from the existing switch board. Motioned by Commissioner Swanson, seconded by Commissioner Jensen to approve Change Order #1 from Bergstrom Electric Inc. at an additional cost of \$5,649.44. Motion unanimously carried.

Commissioner Hempel introduced the following resolution, seconded by Commissioner Jensen and upon vote was unanimously carried.

**RESOLUTION CALLING FOR A PUBLIC HEARING TO ESTABLISH THE  
REVISED TAX ABATEMENT PROGRAM FOR NEW HOMES IN THE CITY  
OF THIEF RIVER FALLS**

WHEREAS, *Minnesota Statutes*, Sections 469.1812 through 469.1815, both inclusive (the "Act"), authorize the Pennington County, Minnesota (the "County"), upon satisfaction of certain conditions, to grant an abatement of all or a part of the taxes levied by the County on certain property; and

WHEREAS, In August 2011, the County, and the City of Thief River Falls, established a tax abatement program in response to a request for relief in establishing new plats, new lot developments and new homes in the City of Thief River Falls;

WHEREAS, the tax abatement program will expire on December 31, 2015;

WHEREAS, it is proposed that the tax abatement program be replaced with the Revised Tax Abatement Program (the "Program") attached hereto as Exhibit A and hereby made a part hereof;

WHEREAS, The Revised Tax Abatement Program allows for any residential property within the City of Thief River Falls meeting the requirements of the Program to apply for tax abatement assistance;

WHEREAS, *Minnesota Statutes*, Section 469.1813, Subd. 8 provides for in any year, the total amount of property taxes abated by a political subdivision may not exceed the greater of ten percent of the net tax capacity of the political subdivision for the taxes payable year to which the abatement applies or \$200,000, whichever is greater;

WHEREAS, the Act requires the County to hold a public hearing prior to adoption of a resolution granting any property tax abatements.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pennington County, Minnesota, as follows:

i) Hearing. A public hearing on the consideration of establishing the Revised Tax Abatement Program will be held at the time and place set forth in the Notice of Hearing attached hereto as Exhibit B and hereby made a part hereof.

ii) Notice. The County Auditor is hereby authorized and directed to cause notice of said hearing in substantially the form attached hereto as Exhibit B to be given one publication in a newspaper of general circulation in the City at least 10 days but not more than 30 days before the hearing. The newspaper must be one of general interest and readership in the City, and must be published at least once per week.

## EXHIBIT A

Draft as of June 2015

# Revised Tax Abatement Program

The proposed City, County and ISD 564 Tax Abatement Program is based on the Tax Abatement Program established in August 2011 by the City of Thief River Falls and Pennington County. The original program will expire on December 31, 2015. The program was established in response to a request from developers for relief in establishing new plats, new lot developments, and ultimately new homes in the City of Thief River Falls.

The abatement program operates under the Tax Abatement Authority in Minnesota Statutes 469.1813 through 469.1815. The Tax Abatement Program provides for the abatement of property taxes as set by the City of Thief River Falls, Pennington County and Independent School District No. 564 (the “taxing authorities”) for a three to seven year period of time. The parameters of the program follow:

- The three primary taxing authorities, City of Thief River Falls, Pennington County and Independent School District No. 564 agree to participate in the incentive program.
- All of the property taxes for the three taxing authorities, including existing taxes on land, may be abated for a specific parcel(s).
- The program applies to new single-family residential construction only. New construction is defined as:
  - **Modular homes: A new modular home built after June 2015 and prior to the termination of the Tax Abatement Program qualifies provided it is placed on an approved foundation.**

- **Manufactured homes: A new manufactured home built after June 2015 and prior to the termination of the Tax Abatement Program qualifies provided it is placed on an approved foundation.**
  - **Stick built homes. New construction for Stick Built homes is defined as any home that is built from scratch and is placed on an approved foundation. Construction must be after June 2015 and prior to the termination of the Tax Abatement Program. Stick built also pertains to a stick built home that is moved onto property within the City limits (having never been in the City limits prior to) and renovated to over 1/3 of its assessed value. The home must have an approved foundation.**
- The home must be owned by the party requesting the abatement, and the party must be the first owner of the home.
  - Occupancy of the home must take place within two years of acquisition of the undeveloped real property (lot).
  - The home can be built on any approved lot, anywhere within the City limits of Thief River Falls. The constructed cost of the home cannot exceed \$200,000. The cost of the lot is not included in the construction cost of the home.
  - The term of the abatement may be a maximum of seven years if there are outstanding assessments on the property. The tax abatement would be applied to pay down the assessments. If the property does not have outstanding assessments, the term of the abatement may be a maximum of three years.
  - The tax abatement will be provided in the form of a rebate to the property owner.
  - Tax abatement payments for assessments and/or property tax reimbursement will only be provided if the property owner pays the semi-annual taxes.
  - The Tax Abatement Program is only eligible for the original tax abatement applicants (property owners). The abatement does not transfer if the property is sold.

### **ABATEMENT REIMBURSEMENT**

The homeowner is reimbursed for taxes paid to City of Thief River Falls, Pennington County and Independent School District No. 564 when the home is occupied and valued after one year of occupancy and certified as such by the Thief River Falls Building Official and Pennington County Assessor's Office. The abatement of real property taxes by the taxing authorities will be for seven consecutive years if the property has outstanding assessments, and three consecutive years if there are no outstanding assessments.

## **PROCESS**

1. The Thief River Falls Community Services Department is responsible for notifying the County and School District of properties participating in the program, and the date the real property was acquired. In addition, the City will coordinate the proper notification and public hearing.
2. The taxpayer pays the property taxes.
  - a. The owner submits a copy of their property tax statement and verification of payment to the Thief River Falls Community Services Office.
  - b. A statement is sent to the County for their portion of the property taxes. Included is a copy of the tax statement along with a cover letter indicating that the property owner is participating in the Tax Abatement Program, that the taxes have been paid, and that a rebate is due. The individual rebate amount will be calculated by the County Auditor and be based on the terms of the Tax Abatement Program. The County will send the rebate directly to the property owner following proper notification and public hearings.
  - c. The City and School District receive similar documentation and respond with a rebate check to the property owner following proper notification and public hearings.
3. The program will close at the end of five years for review and consideration. The termination date is December 31, 2020.
4. The Revised Tax Abatement Program will replace the Program terminating on December 31, 2015 and is effective July 1, 2015.

### **EXHIBIT B**

#### **PENNINGTON COUNTY, MINNESOTA**

##### **NOTICE OF PUBLIC HEARING TO ESTABLISH THE REVISED TAX ABATEMENT PROGRAM FOR NEW HOMES IN THE CITY OF THIEF RIVER FALLS**

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Pennington County, Minnesota, will hold a public hearing at a meeting of the Board beginning at 9:30 a.m., C.T., on August 11th, 2015, to be held in the County Board room of the Pennington County Courthouse, located at 101 Main Avenue North, in Thief River Falls, Minnesota, to establish the Revised Tax Abatement Program for new homes in the City of Thief River Falls. The Revised Tax Abatement Program allows for any residential

property within the City of Thief River Falls meeting the requirements of the Program to apply for tax abatement assistance. In any year, the total amount of property taxes abated by the County may not exceed the greater of ten percent of the net tax capacity of the County for the taxes payable year to which the abatement applies or \$200,000, whichever is greater. The Revised Tax Abatement Program would be effective July 1, 2015, and terminate on December 31, 2020.

All interested persons may appear at the August 11th, 2015 public hearing and present their views orally or in writing. Anyone needing reasonable accommodations or an interpreter should contact the County Auditor's office, telephone 218-683-7000.

Kenneth Olson  
Pennington County Auditor Treasurer

The Personnel Committee made a recommendation to clarify the Overtime/Compensation Time language in the Personnel Policy stating that the maximum amount of compensation time that can be accrued is 120 hours. Any time over that needs pre-approval as overtime by the County Board. Motioned by Commissioner Jensen, seconded by Commissioner Hempel to approve the change in the Personnel Policy in the section titled D. Overtime/Compensatory Time and to have the change distributed to all county employees informing them that anyone with more than 120 hours of compensatory time will have until December 4<sup>th</sup>, 2015 to bring their balance down. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Swanson, to approve payment of the Human Services warrants totaling \$199,829.60, and also the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$76,288.46
Road & Bridge	\$133,931.12
Ditch Funds	\$27,764.50
Capital Improvement	\$630.00

Per diems and meal reimbursements in the amount of \$33.90 were also approved.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to approve the minutes of the County Board meeting held June 23<sup>rd</sup>, 2015 as written. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Swanson, to approve the minutes of the Special County Board meeting held July 7<sup>th</sup>, 2015 as written. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson to authorize an auction of surplus office chairs and equipment no longer used by the county by

advertisements in the official paper and accepting bids on items by numbers assigned to them. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen to place the Social Worker Supervisor, Financial Worker Supervisor and Fiscal Supervisor on a 40 hour per week work schedule effective immediately. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Hempel to increase the rate of pay one step in the appropriate pay grade for the Social Worker Supervisor, Financial Worker Supervisor and Fiscal Supervisor effective April 1, 2015. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve the following salaries effective July 1<sup>st</sup>, 2015. Motion unanimously carried.

County Attorney	\$105,000
County Auditor/Treasurer	\$ 94,000
County Recorder	\$ 62,600
County Sheriff	\$ 82,200

No action was taken on the salaries of the County Commissioners.

Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to adjourn the Board meeting to July 28<sup>th</sup>, 2015 at 5:00 pm. Motion unanimously carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer  
Pennington County

Darryl Tveitbakk, Chairman  
Board of Commissioners

Jennifer  
7/28/15 11:07AM

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5	1380 A'VIANDS LLC 01-251-000-0000-6427		2,549.36	JAIL MEALS 6/27 TO 7/3	191073	JAIL MEALS
1	01-251-000-0000-6427		2,682.14	JAIL MEALS 5/30 TO 6/5	19641	JAIL MEALS
2	01-251-000-0000-6427		2,777.87	JAIL MEALS 6/6 TO 6/12	19731	JAIL MEALS
3	01-251-000-0000-6427		2,688.32	JAIL MEALS 6/13 TO 6/19	19866	JAIL MEALS
6	01-251-000-0000-6403		309.62	PAPER TOWELS, GLOVES	19976	JANITORIAL SUPPLIES - JAIL
7	01-251-000-0000-6403		15.00	LETG MTG COOKIES	19976	JANITORIAL SUPPLIES - JAIL
4	01-251-000-0000-6427		2,635.82	JAIL MEALS 6/20 TO 6/26	19977	JAIL MEALS
	1380 A'VIANDS LLC		13,658.13	7 Transactions		
	1321 ANDERSON/CHRISTINE					
120	01-799-000-0000-6330		296.13	MILEAGE - BEDC TRAINING - DUL		TRAVEL & EXPENSE
121	01-799-000-0000-6330		30.00	MEAL - BEDC TRAINING - DUL		TRAVEL & EXPENSE
122	01-799-000-0000-6330		14.20	MEALS - BEDC TRAINING - DUL		TRAVEL & EXPENSE
	1321 ANDERSON/CHRISTINE		340.33	3 Transactions		
	2389 BAYTREE NATIONAL BANK & TRUST					
18	01-223-000-0000-6801		924.76	AUDIO LOG SERVER JUNE	217007	MISCELLANEOUS EXPENSE-E911
	2389 BAYTREE NATIONAL BANK & TRUST		924.76	1 Transactions		
	99999997 CHASE ON THE LAKE					
90	01-270-000-0000-6330		298.68	LODGING - MNCASA TRAINING		TRAVEL & EXPENSE
	99999997 CHASE ON THE LAKE		298.68	1 Transactions		
	3375 CRESCENT ELECTRIC SUPPLY CO					
20	01-111-000-0000-6300		657.83	FLOURESCENT LAMP, BULBS	S500724968001	REPAIRS & MAINTENANCE
	3375 CRESCENT ELECTRIC SUPPLY CO		657.83	1 Transactions		
	13483 DEPT OF CORRECTIONS FINANACIAL SEF					
51	01-251-000-0000-6801		594.00	STS WAGES - JUNE	287041	MISCELLANEOUS EXPENSE - JAIL
	13483 DEPT OF CORRECTIONS FINANACIAL SEF		594.00	1 Transactions		
	13059 DHS - SWIFT					
21	01-061-000-0000-6262		40.96	POSTAGE FOR MAILING SERVICES	A300IC57148I	OTHER SERVICES - ELECTIONS
	13059 DHS - SWIFT		40.96	1 Transactions		
	8335 HENRY'S FOODS INC					
23	01-259-000-0000-6405		784.83	CIGARETTES & CHEW	4778552	GENERAL SUPPLIES - CANTEEN
	8335 HENRY'S FOODS INC		784.83	1 Transactions		

# Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
24	8014 HUGOS #7		15.21	FOOD FOR MEETING	TRAVEL & EXPENSE
	01-003-000-0000-6330				
	8014 HUGOS #7		15.21	1 Transactions	
26	9021 INFORMATION SYSTEMS CORPORATION				
	01-102-000-0000-6401		241.65	PLASMON OPTICAL DISK (WORM)	23889 SUPPLIES
	9021 INFORMATION SYSTEMS CORPORATION		241.65	1 Transactions	
41	9017 INSIGHT TECHNOLOGIES				
	01-070-000-0000-6263		1,895.00	SONICWALL 1 YR RENEWAL	12086 COMPUTER SERVICES - DP
118	01-201-000-0000-6631		834.00	FACTORY INSTALL BROADBAND/2	774015 FURNITURE & EQUIPMENT
116	01-220-000-0000-6263		876.00	IT GLOBAL CARE - JULY	774050 COMPUTER SERVICES & SUPPLIES
117	01-201-000-0000-6631		4,620.00	5 HP DESKTOP PC'S W/ MICROSOFT	774800 FURNITURE & EQUIPMENT
42	01-220-000-0000-6263		876.00	IT GLOBAL CARE - AUGUST	775078 COMPUTER SERVICES & SUPPLIES
27	01-041-000-0000-6210		222.86	IT GLOBAL AUGUST - AUD/TREAS	775119 E-MAIL SERVICES
28	01-070-000-0000-6263		445.71	IT GLOBAL AUGUST - HWY	775119 COMPUTER SERVICES - DP
29	01-070-000-0000-6263		297.14	IT GLOBAL AUGUST - INC	775119 COMPUTER SERVICES - DP
30	01-070-000-0000-6263		891.43	IT GLOBAL AUGUST - WELFARE	775119 COMPUTER SERVICES - DP
31	01-070-000-0000-6263		49.52	IT GLOBAL AUGUST - DATA	775119 COMPUTER SERVICES - DP
32	01-070-000-0000-6263		140.00	IT GLOBAL AUGUST - DATA	775119 COMPUTER SERVICES - DP
33	01-091-000-0000-6300		99.05	IT GLOBAL AUGUST - ATTORNEY	775119 REPAIRS & MAINTENANCE
34	01-101-000-0000-6300		123.81	IT GLOBAL AUGUST - RECORDER	775119 REPAIRS & MAINTENANCE
35	01-106-000-0000-6300		74.29	IT GLOBAL AUGUST - ASSESSOR	775119 REPAIRS & MAINTENANCE
36	01-121-000-0000-6300		49.52	IT GLOBAL AUGUST - VET SERVICE	775119 Repairs & Maintenance
37	01-132-000-0000-6300		148.57	IT GLOBAL AUGUST - MV	775119 REPAIRS & MAINTENANCE
38	01-270-000-0000-6300		24.77	IT GLOBAL AUGUST - CRIME VICTI	775119 REPAIRS & MAINTENANCE
39	01-290-000-0000-6300		49.52	IT GLOBAL AUGUST - EMER MGMT	775119 Repairs & Maintenance
40	01-601-000-0000-6300		123.81	IT GLOBAL AUGUST - EXTENSION	775119 REPAIRS & MAINTENANCE
	9017 INSIGHT TECHNOLOGIES		11,841.00	19 Transactions	
43	9001 INTER COUNTY NURSING				
	01-251-000-0000-6255		1,187.50	23.75 NURSE HOURS - JUNE	1008 MEDICAL - LOCAL
44	01-251-000-0000-6255		80.00	16 MANTOAX TESTS	1008 MEDICAL - LOCAL
	9001 INTER COUNTY NURSING		1,267.50	2 Transactions	
46	11003 K-MART				
	01-251-000-0000-6405		73.13	TOWELS, TAPE	TW3979 GENERAL SUPPLIES - JAIL
45	01-259-000-0000-6631		555.32	TV'S - HOLDZ, LEC, MAX, SPARE	TW3979 FURNITURE & EQUIPMENT
	11003 K-MART		628.45	2 Transactions	

# Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
47	11343 KEEPRS					
	01-201-000-0000-6631		468.10	GLOCK FIXED SIGHT PISTOL	267944	FURNITURE & EQUIPMENT
	11343 KEEPRS		468.10	1 Transactions		
49	14378 LEXISNEXIS MATTHEW BENDER					
	01-016-000-0000-6242		126.23	MN FAMILY LAW PRAC	7246111X	SUBSCRIPTIONS - LAW LIBRARY
	14378 LEXISNEXIS MATTHEW BENDER		126.23	1 Transactions		
85	12338 LOFFLER INC					
	01-201-000-0000-6420		798.00	BODY ARMOUR - AT	13182	UNIFORMS
84			35.87	NAME TAG - ML	13187	UNIFORMS
	12338 LOFFLER INC		833.87	2 Transactions		
50	13304 M.B. MCGEE					
	01-206-000-0000-6262		500.00	AUTOPSY	2337	OTHER SERVICES-CORONER
	13304 M.B. MCGEE		500.00	1 Transactions		
112	13498 MARCO, INC					
	01-102-000-0000-6844		33.75	SETUP FAX ON HP COPIER	2700424	TECHNOLOGY - RECORDER
115			279.95	EQ238936 MAINTENANCE AGREEMENT	INV27722802	MAINTENANCE AGREEMENT
	13498 MARCO, INC		313.70	2 Transactions		
22	999999997 MARY GERARDY					
	01-253-000-0000-6847		53.94	PREPAID DEBIT CARD FOR ID DOC'		SUPERVISION FEE EXPENSE
	999999997 MARY GERARDY		53.94	1 Transactions		
54	13443 MINNESOTA LAW REVIEW					
	01-016-000-0000-6242		40.00	LAW JOURNAL VOL 100	11262	SUBSCRIPTIONS - LAW LIBRARY
	13443 MINNESOTA LAW REVIEW		40.00	1 Transactions		
56	13391 MN DEPT OF LABOR & INDUSTRY					
	01-111-000-0000-6300		10.00	PRESSURE VESSEL	659521	REPAIRS & MAINTENANCE
55			20.00	PRESSURE VESSEL	659521	REPAIRS & MAINTENANCE
	13391 MN DEPT OF LABOR & INDUSTRY		30.00	2 Transactions		
119	13329 MN ENTERPRISE TECHNOLOGY SHARED :					
	01-070-000-0000-6263		114.00	JUNE SPAM FILTER	15060521	COMPUTER SERVICES - DP
	13329 MN ENTERPRISE TECHNOLOGY SHARED :		114.00	1 Transactions		
	13539 MNDRIVERSMANUALS.COM					

# Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
58	01-132-000-0000-6401		134.63	20 COMMERCIAL MANUALS	CT41060	SUPPLIES - MOTOR VEHICLE
	13539 MNDRIVERSMANUALS.COM		134.63	1 Transactions		
	13425 MOTOROLA					
59	01-201-000-0000-6405		284.00	2 BATTERY IMPRES LIION	91880472	GENERAL SUPPLIES
	13425 MOTOROLA		284.00	1 Transactions		
	14317 NATIONAL DEVELOPMENT COUNCIL					
60	01-799-000-0000-6330		956.25	ECON DEV TRAINING-RE FINANCE		TRAVEL & EXPENSE
61	01-799-000-0000-6330		956.25	ECON DEV TRAINING-BUSI CREDIT		TRAVEL & EXPENSE
	14317 NATIONAL DEVELOPMENT COUNCIL		1,912.50	2 Transactions		
	14301 NELSON/MICHELLE					
62	01-106-000-0000-6330		55.20	MILEAGE - NWMAP MEETING - EGF		TRAVEL & EXPENSE
63	01-106-000-0000-6330		20.70	MILEAGE - ASSESSING		TRAVEL & EXPENSE
64	01-106-000-0000-6330		16.68	MILEAGE - ASSESSING		TRAVEL & EXPENSE
	14301 NELSON/MICHELLE		92.58	3 Transactions		
	14321 NORTHWEST REGIONAL LIBRARY					
66	01-003-000-0000-6820		26,250.00	2015 3RD QTR ALLOCATION	196	NORTHWEST REGIONAL LIBRARY
	14321 NORTHWEST REGIONAL LIBRARY		26,250.00	1 Transactions		
	15323 OFFICE DEPOT					
69	01-041-000-0000-6401		21.69	BINDER	779275045001	SUPPLIES - AUDITOR
67	01-132-000-0000-6401		192.20	TONER HPCE255X	779275045001	SUPPLIES - MOTOR VEHICLE
68	01-801-000-0000-6401		17.10	PENS, SHARPIES, NOTES	779275045001	SUPPLIES-UNALLOCATED
71	01-220-000-0000-6405		57.98	FASTENERS/HP 88 INK CARTRIDGE	77951450200	GENERAL SUPPLIES
70	01-220-000-0000-6405		5.99	CD/DVD SLEEVES	77951450300	GENERAL SUPPLIES
	15323 OFFICE DEPOT		294.96	5 Transactions		
	15051 OFFICE MAX					
72	01-220-000-0000-6401		320.80	10 CASES COPY PAPER	758394	SUPPLIES
	15051 OFFICE MAX		320.80	1 Transactions		
	15302 OLSON/ADELINE					
75	01-106-000-0000-6241		20.00	REGION 8 DUES		DUES - ASSESSOR
73	01-106-000-0000-6330		23.00	MILEAGE - ASSESSING		TRAVEL & EXPENSE
74	01-106-000-0000-6330		20.70	MILEAGE - ASSESSING		TRAVEL & EXPENSE
76	01-106-000-0000-6330		42.55	MILEAGE - ENBRIDGE MEETING		TRAVEL & EXPENSE

# Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
15302	OLSON/ADELINE		106.25		4 Transactions	
77	15305 OLSON/KENNETH 01-041-000-0000-6330		247.25	MILEAGE-MACATFO CONFERENCE		TRAVEL & EXPENSE
15305	OLSON/KENNETH		247.25		1 Transactions	
78	16067 PEMBERTON, SORLIE, RUFER & KERSHNEI 01-091-000-0000-6261		271.00	SERVICES	34	CONSULTING & LEGAL SERVICES-ATTORI
16067	PEMBERTON, SORLIE, RUFER & KERSHNEI		271.00		1 Transactions	
79	16313 PENNINGTON COUNTY AUDITOR 01-041-000-0000-6300		282.50	REIMB. INSIGHT - AUD/TREAS	3479	REPAIRS & MAINTENANCE
16313	PENNINGTON COUNTY AUDITOR		282.50		1 Transactions	
82	999999997 PEPIN CONSULTING LLC 01-253-000-0000-6264		1,500.00	DOMESTIC ABUSE PROG-JAN/MAR 15		DOMESTIC VIOLENCE PROGRAM
999999997	PEPIN CONSULTING LLC		1,500.00		1 Transactions	
83	16300 PIZZA CORNER INC 01-259-000-0000-6405		85.00	17 PIZZAS	1081736	GENERAL SUPPLIES - CANTEEN
16300	PIZZA CORNER INC		85.00		1 Transactions	
87	16311 PRO-WEST & ASSOCIATED INC 01-103-000-0000-6843		3,575.00	GIS SERVICES 1/2014-6/2015	15071503	UNALLOCATED TECHNOLOGY EXP
16311	PRO-WEST & ASSOCIATED INC		3,575.00		1 Transactions	
88	19352 STATE OF MN-DEPT OF PUBLIC SAFETY 01-220-000-0000-6203		270.00	CJDN CHARGES - 2ND QTR CONNECT	229669	TELETYPE
19352	STATE OF MN-DEPT OF PUBLIC SAFETY		270.00		1 Transactions	
89	19412 STAVNES/KARLA 01-270-000-0000-6300		28.75	MILEAGE - ACTIVITY BOARD MTG		REPAIRS & MAINTENANCE
19412	STAVNES/KARLA		28.75		1 Transactions	
91	20026 TONY DORN POS 01-132-000-0000-6401		75.00	CASH REGISTER PAPER	02387	SUPPLIES - MOTOR VEHICLE
20026	TONY DORN POS		75.00		1 Transactions	
92	20358 TOTALFUNDS BY HASLER 01-801-000-0000-6209		1,500.00	POSTAGE		POSTAGE

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
20358	TOTALFUNDS BY HASLER		1,500.00		1 Transactions	
20357	TURNKEY CORRECTIONS					
100	01-259-000-0000-6405		14.50	EMAIL 6/1 TO 6/30	40815	GENERAL SUPPLIES - CANTEEN
98	01-259-000-0000-6405		735.70	VENDING & CANTEEN 6/16 TO 6/30	40977	GENERAL SUPPLIES - CANTEEN
99	01-259-000-0000-6405		330.37	44 \$5 & 9 \$10 PHONE CARDS	40978	GENERAL SUPPLIES - CANTEEN
101	01-259-000-0000-6405		25.08	INDIGENT 6/1 TO 6/30	41044	GENERAL SUPPLIES - CANTEEN
104	01-259-000-0000-6405		40.00	500 CHECK BLANKS	41249	GENERAL SUPPLIES - CANTEEN
102	01-259-000-0000-6405		676.95	VENDING & CANTEEN 7/1 TO 7/15	41281	GENERAL SUPPLIES - CANTEEN
103	01-259-000-0000-6405		191.83	26 45 & 5 \$10 PHONE CARDS	41282	GENERAL SUPPLIES - CANTEEN
20357	TURNKEY CORRECTIONS		2,014.43		7 Transactions	
20361	TYLER TECHNOLOGIES, INC					
105	01-102-000-0000-6844		280.00	DOC PRO eRECORDING - SETUP	025126839	TECHNOLOGY - RECORDER
106	01-102-000-0000-6844		210.00	DOC PRO eRECORDING - SERVICES	025126839	TECHNOLOGY - RECORDER
20361	TYLER TECHNOLOGIES, INC		490.00		2 Transactions	
23303	WEST GROUP PAYMENT CENTER					
109	01-016-000-0000-6242		359.90	JUNE SUBSCRIPTION		SUBSCRIPTIONS - LAW LIBRARY
108	01-016-000-0000-6242		736.79	JUNE WESTLAW SELECT W/PACK	832089893	SUBSCRIPTIONS - LAW LIBRARY
107	01-091-000-0000-6240		438.28	JUNE WESTLAW ACCESS	832097857	SUBSCRIPTIONS
23303	WEST GROUP PAYMENT CENTER		1,534.97		3 Transactions	
23311	WIDSETH SMITH NOLTING & ASSOC					
114	01-801-000-0000-6801		1,700.00	WETLAND WATERBANK	104473	MISCELLANEOUS EXPENSE
23311	WIDSETH SMITH NOLTING & ASSOC		1,700.00		1 Transactions	
1 Fund Total:			76,742.79	County Revenue	44 Vendors	94 Transactions

# Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8	1364 AUTO VALUE 03-350-000-0000-6556		37.97	GENERATOR		SHOP SUPPLIES
11	03-350-000-0000-6556		34.99	OXYGIN SHOP 500		SHOP SUPPLIES
16	03-350-000-0000-6556		66.96	BRAKE PARTS CLEANER		SHOP SUPPLIES
9	03-350-000-0000-6564		7.70	FILTER UNIT 300		EQUIPMENT REPAIR PARTS
10	03-350-000-0000-6564		31.96	FREON UNIT 303		EQUIPMENT REPAIR PARTS
12	03-350-000-0000-6564		178.36	BRAKE ROTOR, SEAL UNIT 302		EQUIPMENT REPAIR PARTS
13	03-350-000-0000-6564		15.99	CLEANER/WAX UNIT 286 & 287		EQUIPMENT REPAIR PARTS
14	03-350-000-0000-6564		35.82	OIL, FILTER UNIT 314		EQUIPMENT REPAIR PARTS
15	03-350-000-0000-6564		165.85	VALVES, GEAR LUBE UNIT 269		EQUIPMENT REPAIR PARTS
17	03-350-000-0000-6564		72.99	HOSE UNIT 308		EQUIPMENT REPAIR PARTS
	1364 AUTO VALUE		648.59	10 Transactions		
25	8014 HUGOS #7 03-350-000-0000-6556		45.27	PAPER TOWELS SHOP 500		SHOP SUPPLIES
	8014 HUGOS #7		45.27	1 Transactions		
48	12322 LARSON/STEVE 03-330-000-0000-6261		5,593.50	INSPECT PROJECTS		CONSULTING & LEGAL SERVICES
	12322 LARSON/STEVE		5,593.50	1 Transactions		
52	13302 M-R SIGN CO, INC 03-350-000-0000-6551		144.77	SIGNS		SIGNS
	13302 M-R SIGN CO, INC		144.77	1 Transactions		
53	13340 MIELKE OIL CO., INC. 03-350-000-0000-6562		1,474.80	OIL & GREASE	247954	MOTOR OIL & LUBRICANTS
	13340 MIELKE OIL CO., INC.		1,474.80	1 Transactions		
57	13391 MN DEPT OF LABOR & INDUSTRY 03-350-000-0000-6801		50.00	AIR TANK INSPECTION		MISCELLANEOUS EXPENSE
	13391 MN DEPT OF LABOR & INDUSTRY		50.00	1 Transactions		
113	13360 MN DEPT OF NATURAL RESOURCES - OM 03-330-000-0000-6801		100.00	PERMIT FEE SAP 57-598-052		MISCELLANEOUS EXPENSE
	13360 MN DEPT OF NATURAL RESOURCES - OM		100.00	1 Transactions		
65	14310 NEWFOLDEN CO-OP ELEVATOR 03-350-000-0000-6553		5,696.25	LOW-VOL, LIBERATE SPRAY		BRUSH & WEED CONTROL CHEMICALS

# Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
14310	NEWFOLDEN CO-OP ELEVATOR		5,696.25		1 Transactions	
80	16027 PENNINGTON COUNTY TREASURER 03-320-000-0000-6263		36.00	HOSTED EXCHANGE - JUNE		COMPUTER SERVICES
81	03-320-000-0000-6263		445.71	IT GLOBAL - JULY		COMPUTER SERVICES
16027	PENNINGTON COUNTY TREASURER		481.71		2 Transactions	
86	16332 PRO CAL CORPORATION 03-330-000-0000-6300		60.00	CALIBRATE EQUIPMENT		REPAIRS & MAINTENANCE
16332	PRO CAL CORPORATION		60.00		1 Transactions	
93	20301 TRAFFIC MARKING SERVICE INC 03-330-000-0000-6269		82,794.39	COUNTY WIDE STRIPING		GENERAL CONTRACTS
20301	TRAFFIC MARKING SERVICE INC		82,794.39		1 Transactions	
94	20353 TRI-CITY PAVING INC 03-350-000-0000-6565		24,391.80	CALCIUM CHLORIDE		ROAD MATERIALS
20353	TRI-CITY PAVING INC		24,391.80		1 Transactions	
96	20309 TRUE NORTH STEEL 03-350-000-0000-6549		6,730.84	54" & 60" PIPE CTY RD 81 & 61		CULVERTS
97	03-350-000-0000-6549		5,719.20	72" PIPE COUNTY ROAD 57		CULVERTS
20309	TRUE NORTH STEEL		12,450.04		2 Transactions	
3 Fund Total:			133,931.12	Road & Bridge	13 Vendors	24 Transactions

# Pennington County Financial System



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40 Ditch Funds

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
95	20309 TRUE NORTH STEEL 40-738-000-0000-6262		3,984.50	CSP HELICAL GALV 60" 10 GA STD	FP0000006684	OTHER SERVICES
	20309 TRUE NORTH STEEL		3,984.50	1 Transactions		
110	23302 WRIGHT CONSTRUCTION INC 40-716-000-0000-6262		15,282.50	CD #16 - DITCH CLEANING		OTHER SERVICES
111	40-721-000-0000-6262		8,497.50	CD #21 - DITCH CLEANING		OTHER SERVICES
	23302 WRIGHT CONSTRUCTION INC		23,780.00	2 Transactions		
40 Fund Total:			27,764.50	Ditch Funds	2 Vendors	3 Transactions

# Pennington County Financial System



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60 Capital Improvement Spec

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
2324 BERGSTROM ELECTRIC INC				
19 60-460-000-0000-6636		630.00	MATERIAL APPL #1, MECH UPGRADE	Building Improvements
2324 BERGSTROM ELECTRIC INC		630.00	1 Transactions	
60 Fund Total:		630.00	Capital Improvement Special Re	1 Vendors 1 Transactions
Final Total:		239,068.41	60 Vendors	122 Transactions

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
1	76,742.79	County Revenue	
3	133,931.12	Road & Bridge	
40	27,764.50	Ditch Funds	
60	630.00	Capital Improvement Special Re	
All Funds	239,068.41	Total	Approved by, .....
			.....
			.....

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7/24/15 4:13PM

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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1 County Revenue

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1	6347 FULTON/JIM 01-251-000-0000-6330		7.18	MEALS - TRANSPORT		TRAVEL & EXPENSE
2	01-251-000-0000-6330		6.72	MEALS - TRANSPORT		TRAVEL & EXPENSE
	6347 FULTON/JIM		13.90		2 Transactions	
3	26306 ZIMMERMAN/BLAIZE 01-251-000-0000-6330		20.00	MEAL - BACKGROUND CHECK		TRAVEL & EXPENSE
	26306 ZIMMERMAN/BLAIZE		20.00		1 Transactions	
1 Fund Total:			33.90	County Revenue	2 Vendors	3 Transactions
Final Total:			33.90	2 Vendors	3 Transactions	

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	33.90	County Revenue
All Funds		33.90	Total

Approved by, .....

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