

Pennington County Human Service Committee

Meeting Agenda

April 19, 2016

7:00 pm

Section A

Members Present:

_____ Darryl Tveitbakk _____ Don Jensen _____ Neil Peterson
_____ Cody Hempel _____ County Attorney _____ Oliver Swanson

- I. Reading of March 15, 2016 HSC Meeting Minutes
- II. Personnel
 - A. Filling of Social Worker vacancy
 - B. Hiring update
- III. General
 - A. Agency staffing needs
 - B. Human Service Financial Reporting
 - C. Out of Home Cost Report
 - D. Month's End Cash Balance
 - E. Other

Section B

- I. Special Case Situations for Case Review (Social Services)
- II. Income Maintenance Update
- III. Special Case Situations (Public Assistance)
- IV. Payment of Bills

Section C

- I. Dates of Next Committee Meetings:
05/17/2016 06/21/2016 07/19/2016
7:00pm 7:00pm 7:00pm

SECTION A

The regular meeting of the Pennington County Human Service Committee was held at 12:00 pm, March 15, 2016 at Pennington County Human Services.

COMMITTEE MEMBERS PRESENT

Don Jensen	Cody Hempel
Oliver Swanson	Neil Peterson

STAFF MEMBERS PRESENT:

Ken Yutrzeuka	Scott Sommers
Julie Sjsotrand	

- I. MINUTES: The February 16, 2016 Human Service Committee meeting minutes were read. A recommendation was made to forward the minutes to the consent Agenda.

- II. PERSONNEL:
 - A. Committee members were updated on efforts to fill two open Social Worker positions
 - B. Information was presented about a request from a University of North Dakota Social Work student wanting to intern with our agency this coming summer. Upon completion of the presentation a recommendation was made to forward this item to the Consent Agenda.

- III. GENERAL
 - A. Pennington County and statewide Child Welfare Performance data for Quarter 4/2015 was presented for review. Pennington County met 6 of the 11 performance target thresholds. Statewide, 5 of the same 11 thresholds were met. On a related note, the agency did fall below required performance for earning back the two child protection funding withholds during CY 2015.
 - B. Committee members were provided information on Pennington County's Child Support Performance as reported by the Department of Human Services. Pennington County's performance for FFY 2015 met established thresholds in the areas of (1) percent of open child support cases with paternity established, (2) percent of child support cases with an order established and (3) the percent of current child support paid. Our current performance avoids the agency from having to enter into a Program Improvement Plan on any of the three measures.
 - C. Committee members were provided an informational report from the Office of Legislative Auditor reporting on a study of mental health services in jails.
 - D. The Director presented information concerning the establishment of a delegate agreement with UCare, a managed care organization, for providing care coordination to the Special Needs Basic Care program members. The Director also informed committee members that additional information regarding delegate responsibilities continues to be sought for clarification and that a formal recommendation to enter into a delegation agreement will be presented at the 03/22/2016 County Board meeting.
 - E. The January 2016 out-of-home cost report was presented for review.
 - F. Month's end cash balance for February 2016 stands at \$1,801,985.24.

SECTION B

- I. No Social Service cases were presented for Special Case Review.

- II. The Director presented the crisis assistance activity report and the most recent Income Maintenance caseload report. Current open case load count stands at 1,718.

- III. No Income Maintenance cases were presented for Special Case consideration.

- IV. A listing of bills presented for payment was reviewed. Recommendation for payment of the bills was moved to the Consent Agenda.

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: April 19, 2016 at 7:00pm.

Expense	January 2016	February 2016	March 2016	April 2016	May 2016	June 2016	July 2016	August 2016	September 2016	October 2016	November 2016	December 2016	YTD	2015	Change
Foster Care	\$ 12,121.02	\$ 9,722.77	\$ 8,851.45									\$ -	\$ 30,695.24	\$ 15,346.88	100.0%
Rule 4	\$ 7,241.53		\$ 5,421.60									\$ -	\$ 12,663.13	\$ 22,929.75	-44.8%
Rule 8	\$ -	\$ 561.00	\$ 3,366.00				\$ -					\$ -	\$ 3,927.00	\$ 37,550.97	-89.5%
Rule 5	\$ 22,359.43	\$ 12,299.90	\$ 19,251.80									\$ -	\$ 53,911.13	\$ 25,733.95	109.5%
Corrections	\$ 26,936.19	\$ 12,780.00	\$ 32,872.03									\$ -	\$ 72,588.22	\$ 118,903.22	-39.0%
Adoption Aid	\$ 26,993.00											\$ -	\$ 26,993.00	\$ -	
Totals	\$ 95,651.17	\$ 35,363.67	\$ 69,762.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,777.72	\$ 220,464.77	-8.9%

Revenue															
Reimburse	\$ 2,286.03	\$ 503.35	\$ 503.35									\$ -	\$ 3,292.73	\$ 6,250.92	-47.3%
MH Recovery	\$ 822.00	\$ 822.00	\$ 822.00									\$ -	\$ 2,466.00	\$ 5,057.20	-51.2%
4E Recovery	\$ -	\$ 3,303.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,303.00	\$ 22,220.00	-85.1%
Totals	\$ 3,108.03	\$ 4,628.35	\$ 1,325.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,061.73	\$ 33,528.12	-73.0%

Net Expense	\$ 92,543.14	\$ 30,735.32	\$ 68,437.53	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 191,715.99	\$ 186,936.65	2.6%
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2015 Totals	\$ 74,103.23	\$ 49,032.65	\$ 63,800.77	\$ 122,647.50	\$ 39,412.60	\$ 74,829.58	\$ 52,954.66	\$ 18,966.88	\$ 101,067.37	\$ 95,903.51	\$ 69,719.50	\$ 51,684.77	\$ 814,123.02	\$ 814,123.02	0.0%
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YTD Change	\$ 18,439.91	\$ 142.58	\$ 4,779.34	\$ (117,868.16)	\$ (157,280.76)	\$ (232,110.34)	\$ (285,065.00)	\$ (304,031.88)	\$ (405,099.25)	\$ (501,002.76)	\$ (570,722.26)	\$ (622,407.03)	\$ (3,172,225.61)		
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Expense	January 2015	February 2015	March 2015	April 2015	May 2015	June 2015	July 2015	August 2015	September 2015	October 2015	November 2015	December 2015	YTD
Foster Care	\$ 5,764.88	\$ 4,985.52	\$ 4,596.48	\$ 4,786.71	\$ 4,632.30	\$ 7,634.91	\$ 6,644.19	\$ 9,449.67	\$ 14,488.19	\$ 13,068.11	\$ 13,313.39	\$ 12,071.40	\$ 101,435.75
Rule 4	\$ 9,581.24	\$ 8,610.65	\$ 4,737.86	\$ 12,365.22	\$ 7,248.60	\$ 7,516.85	\$ 7,840.48	\$ -	\$ 2,827.98	\$ 25,211.11	\$ 4,122.95	\$ -	\$ 90,062.94
Rule 8	\$ 5,760.00	\$ 6,541.00	\$ 25,249.97	\$ 12,240.00	\$ -	\$ 3,964.04	\$ -	\$ -	\$ 15,776.00	\$ 49.63	\$ -	\$ 5,236.00	\$ 74,816.64
Rule 5	\$ 7,522.47	\$ 13,118.88	\$ 5,092.60	\$ 37,755.47	\$ 13,289.66	\$ 20,659.09	\$ 3,508.50	\$ 3,625.45	\$ 25,935.92	\$ 10,975.20	\$ 13,544.87	\$ 22,046.40	\$ 177,074.51
Corrections	\$ 49,459.94	\$ 42,157.28	\$ 27,286.00	\$ 58,719.94	\$ 37,968.80	\$ 38,249.46	\$ 33,855.16	\$ 35,168.19	\$ 44,225.23	\$ 47,910.13	\$ 40,881.23	\$ 26,993.00	\$ 482,874.36
Adoption Aid													\$ -
Totals	\$ 78,088.53	\$ 75,413.33	\$ 66,962.91	\$ 125,867.34	\$ 63,139.36	\$ 78,024.35	\$ 51,848.33	\$ 48,243.31	\$ 103,253.32	\$ 97,214.18	\$ 71,862.44	\$ 66,346.80	\$ 926,264.20

Revenue													
Reimburse	\$ 3,015.30	\$ 1,865.48	\$ 1,370.14	\$ 674.84	\$ 620.70	\$ 679.77	\$ 488.67	\$ 488.67	\$ 498.95	\$ 488.67	\$ 1,320.94	\$ 1,340.03	\$ 12,852.16
MH Recovery	\$ 970.00	\$ 2,295.20	\$ 1,792.00	\$ 2,545.00	\$ 3,432.06	\$ 2,515.00	\$ (1,595.00)	\$ 1,693.00	\$ 1,687.00	\$ 822.00	\$ 822.00	\$ 822.00	\$ 17,800.26
4E Recovery	\$ -	\$ 22,220.00	\$ -	\$ -	\$ 19,674.00	\$ -	\$ -	\$ 27,094.76	\$ -	\$ -	\$ -	\$ 12,500.00	\$ 81,488.76
Totals	\$ 3,985.30	\$ 26,380.68	\$ 3,162.14	\$ 3,219.84	\$ 23,726.76	\$ 3,194.77	\$ (1,106.33)	\$ 29,276.43	\$ 2,185.95	\$ 1,310.67	\$ 2,142.94	\$ 14,662.03	\$ 112,141.18

Net Expense	\$ 74,103.23	\$ 49,032.65	\$ 63,800.77	\$ 122,647.50	\$ 39,412.60	\$ 74,829.58	\$ 52,954.66	\$ 18,966.88	\$ 101,067.37	\$ 95,903.51	\$ 69,719.50	\$ 51,684.77	\$ 814,123.02
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Human Service's Month End Balance

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
January	1,309,156.86	1,237,104.03	1,122,389.02	771,407.81	701,564.42	929,075.49	1,197,979.30	1,389,512.16	1,271,780.24	1,417,880.34	1,647,300.14	1,814,014.90
February	1,147,870.39	1,104,373.70	1,022,585.37	607,319.40	635,264.10	903,465.27	1,157,578.43	1,331,478.96	1,198,866.83	1,307,072.82	1,618,976.04	1,801,985.24
March	1,029,374.21	908,840.83	705,442.69	428,905.97	463,085.65	810,094.43	1,096,732.38	1,165,062.80	1,062,709.62	1,159,500.45	1,375,360.09	1,655,070.89
April	788,416.16	747,437.52	467,998.34	262,762.58	310,616.16	506,305.55	825,804.92	819,532.72	808,225.65	930,693.70	1,088,964.93	
May	653,690.74	691,752.23	382,551.08	142,246.78	161,895.69	447,916.22	768,561.39	678,196.10	552,664.08	693,604.86	961,748.47	
June	1,122,336.68	1,156,696.29	856,293.17	748,735.68	813,433.08	1,253,180.74	1,615,579.53	1,560,001.28	336,353.50	1,534,085.80	1,932,135.73	
July	1,425,888.93	1,429,151.24	1,073,512.78	906,246.71	925,265.96	1,327,951.41	1,313,679.13	1,659,331.53	1,693,689.91	1,538,687.96	2,047,715.90	
August	1,295,253.41	1,253,678.57	887,436.09	751,562.11	882,810.00	1,312,090.88	1,599,387.92	1,694,786.46	1,636,358.00	1,483,015.19	2,097,897.09	
September	1,073,403.66	1,006,514.93	700,638.09	633,565.54	726,047.54	1,094,067.41	1,349,316.27	1,431,613.15	1,468,683.30	1,236,816.55	1,844,296.27	
October	897,378.14	846,958.68	534,556.62	500,741.08	525,397.26	954,484.86	1,188,529.69	1,116,275.87	1,174,910.46	919,650.64	1,492,630.60	
November	765,995.33	1,307,027.10	892,920.21	422,625.48	1,261,703.28	1,422,560.89	1,732,295.38	877,736.63	1,756,882.42	1,900,971.24	2,213,985.52	
December	1,415,786.24	1,320,805.76	877,663.14	907,713.54	1,119,405.06	1,377,405.92	1,588,551.10	1,485,681.91	1,678,723.86	1,833,528.58	2,083,484.81	

Pennington County Human Services
Emergency Assistance/Emergency General Assistance
Emergency Requests Related to Potential Evictions/Housing and Utilities
Date: March 2016

Approvals

Eligibility Worker	File Date	Case	Request	Employment Status	Number of Children	Amount and Purpose	Agency Action	Date of Action
TOTAL						EA	\$0.00	
						EGA	\$0.00	

Denials

x157517	3/4/2016	1178803	rent and first month's deposit	full time	4	unknown	EA Denied. No documented emergency. Living with parents and will save for future housing needs.	3/8/2016
x157517	3/23/2016	943898	rent and first month's deposit	unemployed	1	\$400 - rent	EA Denied. Approved MFIP. Client was then able to meet this need.	3/23/2016
x157517	3/28/2016	476353	electric	RSDI (SSA disability)	2	\$1,100 - to avoid electric disconnect	EA Denied. Not living in home. Home is vacant and up for sale.	3/29/2016
x157535	3/7/2016	687962	electric	full time	0	\$1,159.08 - to avoid electric disconnect	EGA Denied. No funds available.	3/11/2016

x157535	3/4/2016	516157	electric	unemployed	0	unknown	EGA Denied. No funds available. Approved GA. Client was then able to meet this need.	3/14/2016
x157535	3/4/2016	1049053	housing	unemployed	0	unknown	EGA Denied. No funds available.	3/15/2016
x157540	3/1/2016	326374	unknown	UIB (Unemployment Insurance Benefits)	0	unknown	EGA Withdrawn. No documented emergency.	3/1/2016
x157540	3/23/2016	70352	unknown	unemployed	0	unknown	EGA Withdrawn. No documented emergency.	3/28/2016