

**PENNINGTON COUNTY  
BOARD OF COMMISSIONER'S MEETING  
COUNTY BOARD ROOM  
TUESDAY, APRIL 26<sup>TH</sup>, 2016, 5:00 P.M.**

**AGENDA**

Pledge of Allegiance

5:00 Ken Yutrzenka – Human Services Director  
- Consent Agenda

5:05 Mike Flaagan – County Engineer  
- Highway Dept. Items

County Auditor's Items

- Disposal of S.W. Equipment – Bailer & Glass  
Grinder

**(This agenda is subject to change)**

**Pennington County Five-Year Road & Bridge Plan Hearing  
Pennington County Courthouse  
County Board Room  
April 26<sup>th</sup>, 2016, 4:00 p.m.**

PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner \_\_\_\_\_ and seconded by  
Commissioner \_\_\_\_\_, the following recommendations of the  
Pennington County Human Service Committee for April 19, 2016 (detailed minutes on record)  
are hereby adopted:

SECTION A

- I. To approve the March 15, 2016 Human Service Committee meeting minutes.
- II. To approve the agency's personnel actions.

SECTION B

- I. To approve payment of the agency's bills.

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Aye                  Nay                                  Chairperson                                  Date

## SECTION A

The regular meeting of the Pennington County Human Service Committee was held at 12:00 pm, March 15, 2016 at Pennington County Human Services.

### COMMITTEE MEMBERS PRESENT

Don Jensen	Cody Hempel
Oliver Swanson	Neil Peterson

### STAFF MEMBERS PRESENT:

Ken Yutrzeuka	Scott Sommers
Julie Sjsotrand	

- I. MINUTES: The February 16, 2016 Human Service Committee meeting minutes were read. A recommendation was made to forward the minutes to the consent Agenda.
  
- II. PERSONNEL:
  - A. Committee members were updated on efforts to fill two open Social Worker positions
  - B. Information was presented about a request from a University of North Dakota Social Work student wanting to intern with our agency this coming summer. Upon completion of the presentation a recommendation was made to forward this item to the Consent Agenda.
  
- III. GENERAL
  - A. Pennington County and statewide Child Welfare Performance data for Quarter 4/2015 was presented for review. Pennington County met 6 of the 11 performance target thresholds. Statewide, 5 of the same 11 thresholds were met. On a related note, the agency did fall below required performance for earning back the two child protection funding withholds during CY 2015.
  - B. Committee members were provided information on Pennington County's Child Support Performance as reported by the Department of Human Services. Pennington County's performance for FFY 2015 met established thresholds in the areas of (1) percent of open child support cases with paternity established, (2) percent of child support cases with an order established and (3) the percent of current child support paid. Our current performance avoids the agency from having to enter into a Program Improvement Plan on any of the three measures.
  - C. Committee members were provided an informational report from the Office of Legislative Auditor reporting on a study of mental health services in jails.
  - D. The Director presented information concerning the establishment of a delegate agreement with UCare, a managed care organization, for providing care coordination to the Special Needs Basic Care program members. The Director also informed committee members that additional information regarding delegate responsibilities continues to be sought for clarification and that a formal recommendation to enter into a delegation agreement will be presented at the 03/22/2016 County Board meeting.
  - E. The January 2016 out-of-home cost report was presented for review.
  - F. Month's end cash balance for February 2016 stands at \$1,801,985.24.

## SECTION B

- I. No Social Service cases were presented for Special Case Review.
  
- II. The Director presented the crisis assistance activity report and the most recent Income Maintenance caseload report. Current open case load count stands at 1,718.
  
- III. No Income Maintenance cases were presented for Special Case consideration.
  
- IV. A listing of bills presented for payment was reviewed. Recommendation for payment of the bills was moved to the Consent Agenda.

## SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: \_\_\_\_\_

Attest: \_\_\_\_\_

NEXT COMMITTEE MEETING: April 19, 2016 at 7:00pm.

**OFFICIAL PROCEEDINGS  
PENNINGTON COUNTY BOARD OF COMMISSIONERS  
TUESDAY, APRIL 12<sup>TH</sup>, 2016, 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, April 12<sup>th</sup>, 2016 at 10:00 a.m. Members present: Donald Jensen, Neil Peterson, Darryl Tveitbakk, Oliver “Skip” Swanson and Cody Hempel. Members absent: None.

The meeting was called to order by Chairman Commissioner Jensen and the Pledge of Allegiance was recited.

County Engineer Mike Flaagan presented the following bids for SAP 057-598-052 (Bridge replacement on CR #55 – Black River Township).

Davidson Construction - \$137,289.50  
Gladen Construction - \$146,903.50  
Midwest Contracting - \$150,359.55  
Olson Construction TRF, Inc. - \$130,515.17  
Spruce Valley Corp. - \$172,778.70  
Taggart Contracting, Inc. - \$148,542.50  
Triple D Construction - \$147,866.00

Motioned by Commissioner Peterson, seconded by Commissioner Swanson to approve and award the bid for SAP 057-598-052 to Olson Construction TRF, Inc. for \$130,515.17 as the best and lowest bid received. Motion unanimously carried.

Mike Flaagan mentioned that the Joint Ditch #13 Board will hold a ditch hearing on April 14<sup>th</sup>, 2016 at 8:00 A.M.

Ken Yutzenka, Human Service Director, requests approval of a 30 day leave of absence for Kathy Daniels. Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk to approve the 30 day leave for Kathy Daniels. Motion unanimously carried.

Motioned by Commissioner Swanson, seconded by Commissioner Hempel to approve payment of 5.5 hours of overtime for Julie Sjostrand. Motion unanimously carried.

The following resolution was introduced by Commissioner Hempel, seconded by Commissioner Tveitbakk and upon vote was unanimously carried.

**RESOLUTION AUTHORIZING SPONSORSHIP OF SNOWMOBILE/CROSS  
COUNTRY SKI TRAILS OPERATED BY THIEF RIVER FALLS SNO-  
DRIFTERS**

**BE IT RESOLVED**, that the county of Pennington act as the legal sponsor for an application for funding to the State of Minnesota Department

of Natural Resources for maintenance of snowmobile trails managed by the Thief River Falls Sno-Drifters.

**BE IT RESOLVED**, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

**BE IT FURTHER RESOLVED**, that Kenneth Olson, County Auditor-Treasurer, is hereby authorized to serve as the fiscal agent for the above referenced project.

The following resolution was introduced by Commissioner Hempel, seconded by Commissioner Tveitbakk and upon vote was unanimously carried.

**RESOLUTION AUTHORIZING SPONSORSHIP OF SNOWMOBILE/CROSS  
COUNTRY SKI TRAILS OPERATED BY GOODRIDGE TRAILBLAZERS  
SNOWMOBILE CLUB**

**BE IT RESOLVED**, that Pennington County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance for Wapiti, 4-G North and 4-G River Road Snowmobile trails managed by the Goodridge Trailblazers Snowmobile Club.

**BE IT RESOLVED**, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

**BE IT FURTHER RESOLVED**, that the Chairman and County Auditor-Treasurer are authorized to sign such an agreement with the Department of Natural Resources.

**BE IT FURTHER RESOLVED**, that the County Auditor-Treasurer is hereby authorized to serve as the fiscal agent for the above referenced project.

County Sheriff Ray Kuznia informed the County Board that CIS had agreed to extending maintenance on the current software for a partial year. He also discussed the bill for the VPN one-time setup fee and service hosting and support fee from LETG. The County Board agreed to include this in today's Commissioner warrants to be approved.

The Sheriff then discussed the jail inspection completed by the Department of Corrections. Due to the increase in inmates DOC is requesting another post be added to the jail staff. Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson to authorize the County Sheriff to advertise for two part-time jailers. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk to authorize the County Sheriff to place Brady Meunier into a Deputy Sheriff position for prison transfers while Deputy Miller is on light duty. Motion unanimously carried.

The County Sheriff then reviewed the contract with Darnel Carlson, Negen's Investigative Services, to conduct the required PREA audit. The audit will be completed for a total cost not to exceed \$3,800.00. Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson to approve the PREA auditor contract with Darnel Carlson of Negen's Investigative Service. Motion unanimously carried.

Economic Development Director Christine Anderson and Laura Stengrim met with the County Board to discuss the Red Lake River Corridor Joint Powers Agreement and appointment to the Red Lake River Corridor Board. Pennington County approved this Joint Powers Agreement in 2004 but no funds were available and the Joint Powers Board has been inactive. With legacy funds available, the Red Lake River Corridor would like to submit an application to be designated a regional park or trail. The following actions were taken.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk to approve the Red Lake River Corridor Joint Powers Agreement as submitted. Motion unanimously carried.

The following resolution was introduced by Commissioner Hempel, seconded by Commissioner Tveitbakk and upon vote was unanimously carried.

**RESOLUTION SUPPORTING REGIONAL PARK OR TRAIL DESIGNATION  
APPLICATION IN GREATER MINNESOTA**

**BE IT RESOLVED**, that Red Lake River Corridor Joint Board, as lead applicant, has the authority to act as legal public sponsor for the application described in the Request for Designation as a Regional Park or Trail in Greater Minnesota. As members of the Joint Powers Board, Pennington County we formally support and authorize the applicant's submission on behalf of the partnership.

**BE IT FURTHER RESOLVED**, that as lead applicant and joint applicant(s)/partners(s) we are fully aware of the information provided in the application and associated responsibilities, including long-term commitments as defined in the application and related master plan and supporting information as submitted.

**BE IT FURTHER RESOLVED**, that should Red Lake River Corridor receive formal designation as a Regional park or trail in Greater Minnesota by the Commission, that as joint applicant(s) we have the legal authority to enter into formal designation and funding agreements with the Commission for the referenced park or trail.

**BE IT FURTHER RESOLVED**, that listed applicant and joint applicant(s)/partner(s) certify they will comply with all applicable laws and regulations associated with regional designation and any future grant funding for their respective portions of any project.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson to appoint Commissioner Hempel as Pennington County's representative on the Red Lake River Corridor Joint Powers Board with Commissioner Swanson as the alternate. Motion unanimously carried.

It was noted that a conference presented by Riverland will be held on Wednesday, April 27<sup>th</sup>, 2016 at 9:30 A.M. to 3:30 P.M. at the University of Minnesota Crookston. The conference is titled "The Tourism Puzzle. Piecing it all Together".

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk to authorize the purchase of two M100's from Marshall County. Motion unanimously carried.

The following resolution was introduced by Commissioner Tveitbakk, seconded by Commissioner Swanson and upon vote was unanimously carried.

**RESOLUTION APPROVING THE INTENT TO CONSTRUCT A POTENTIAL FUTURE JAIL/LAW ENFORCEMENT CENTER**

**WHEREAS**, Pennington County's (the "County") current courthouse and administrative buildings are separate from the county jail which requires the transport of prisoners outside for court and probation services. The County's current jail is also outdated and requires modernization; and

**WHEREAS**, the County has decided that it is more efficient and economical to consolidate court services, administrative services, law enforcement services and the jail at one new facility; and

**WHEREAS**, Minnesota Statutes, Section 641.21 requires that when a county board determines to purchase, lease or erect a new jail at an expense of more than \$15,000, it shall pass a resolution to that effect and transit a copy thereof to the Commissioner of Corrections.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF PENNINGTON COUNTY, MINNESOTA:**

1. The Board of Commissioners of Pennington County has determined it is necessary to expend more than \$15,000 to erect a new criminal justice building which will include the construction of a jail.
2. Pursuant to Minnesota Statutes, Section 641.21, County staff is authorized to transit a copy of this resolution to the Commissioner of Corrections for its review and approval.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson, to approve the Board minutes of March 22<sup>nd</sup>, 2016 as written. Motion unanimously carried.



Motioned by Commissioner Tveitbakk, seconded by Commissioner Hempel, to approve payment of the Human Services warrants totaling \$81,828.39 and also the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$145,761.73
Road & Bridge	\$ 31,698.40
Highway Bond Fund	\$ 495.00
Ditch Funds	\$ 45.94
Capital Improvement	\$100,561.43

Per diems and meal reimbursements in the amount of \$3,514.91 were also approved.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to adjourn to 5:00 p.m. on April 26<sup>th</sup>, 2016. Motion unanimously carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer  
Pennington County

Donald Jensen, Chairman  
Board of Commissioners

Jennifer  
4/26/16 1:23PM

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Pennington County Financial System



Jennifer  
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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
95	1321 ANDERSON/CHRISTINE 01-799-000-0000-6330		125.28	MILEAGE - NDC CLASS - MSP		TRAVEL & EXPENSE
96	01-799-000-0000-6330		1.00	MEAL - NDC TRAINING - MSP	040316	TRAVEL & EXPENSE
97	01-799-000-0000-6330		5.00	MEAL - NDC TRAINING - MSP	040516	TRAVEL & EXPENSE
	1321 ANDERSON/CHRISTINE		131.28	3 Transactions		
138	2050 BREDESON SUPPLY 01-121-000-0000-6401		46.79	HP INK	1080824	SUPPLIES - VETS SERVICE
139	01-121-000-0000-6401		23.00	FOLDERS	1080824	SUPPLIES - VETS SERVICE
	2050 BREDESON SUPPLY		69.79	2 Transactions		
48	2322 BRUZEK/CARL 01-106-000-0000-6330		24.84	ASSESSING TRF/GOODRIDGE TWP	030116 030416	TRAVEL & EXPENSE
44	01-106-000-0000-6330		32.94	ASSESSING TRF/KRATKA 61 @ .54	020816	TRAVEL & EXPENSE
45	01-106-000-0000-6330		3.24	ASSESSING TRF 6 @ .54	020816 021116	TRAVEL & EXPENSE
46	01-106-000-0000-6330		8.10	ASSESSING TRF 15 @ .54	021616 021716	TRAVEL & EXPENSE
47	01-106-000-0000-6330		1.08	ASSESSING TRF 2 @ .54	022916	TRAVEL & EXPENSE
49	01-106-000-0000-6330		11.88	ASSESSING RIVER FALLS 22 @ .54	030716	TRAVEL & EXPENSE
50	01-106-000-0000-6330		15.12	ASSESSING TRF/ST. HLRE 28@.54	031416 031716	TRAVEL & EXPENSE
51	01-106-000-0000-6330		2.70	ASSESSING TRF 5 @ .54	040416 040516	TRAVEL & EXPENSE
52	01-106-000-0000-6330		3.24	ASSESSING TRF & BOA R. FALLS	041316 041416	TRAVEL & EXPENSE
53	01-106-000-0000-6330		1.62	ASSESSING TRF 3 @ .54	041916	TRAVEL & EXPENSE
	2322 BRUZEK/CARL		104.76	10 Transactions		
122	3323 CHAMBER OF COMMERCE 01-251-000-0000-6801		75.00	DAY @ THE CAPITAL	13537	MISCELLANEOUS EXPENSE - JAIL
120	01-003-000-0000-6330		75.00	DAY @ THE CAPITAL - D. TVEITBA	13541	TRAVEL & EXPENSE
	3323 CHAMBER OF COMMERCE		150.00	2 Transactions		
121	3307 COMMISSIONER OF TRANSPORTATION-S 01-220-000-0000-6207		2,463.50	2016 ARMER MOTOROLA AGREEMENT	00000334510	RADIO
	3307 COMMISSIONER OF TRANSPORTATION-S		2,463.50	1 Transactions		
106	3302 CREATIVE PRODUCT SOURCING INC 01-222-000-0000-6801		1,625.94	DARE T-SHIRTS	93543	MISCELLANEOUS EXPENSE - D.A.R.E.
	3302 CREATIVE PRODUCT SOURCING INC		1,625.94	1 Transactions		
29	4305 D & J RADIO SALES & SERVICE 01-251-000-0000-6631		14.96	ANTENNA	9039	FURNITURE & EQUIPMENT - JAIL

# Pennington County Financial System



Jennifer  
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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4305	D & J RADIO SALES & SERVICE		14.96		1 Transactions	
36	13483 DEPT OF CORRECTIONS FINANACIAL SEF 01-251-000-0000-6801		1,572.00	STS WAGES - MARCH	336766	MISCELLANEOUS EXPENSE - JAIL
	13483 DEPT OF CORRECTIONS FINANACIAL SEF		1,572.00		1 Transactions	
142	13059 DHS - SWIFT 01-061-000-0000-6262		47.18	PVC PRINTING	A3001C571571	OTHER SERVICES - ELECTIONS
	13059 DHS - SWIFT		47.18		1 Transactions	
137	999999997 EDAM 01-799-000-0000-6330		295.00	EDAM SUMMER CONFERENCE REGISTR		TRAVEL & EXPENSE
	999999997 EDAM		295.00		1 Transactions	
103	5031 ELECTRONICS PLUS 01-219-000-0000-6300		142.68	FIRE ALARM TEST LEC	83569	REPAIRS & MAINTENANCE
104	01-251-000-0000-6300		142.68	FIRE ALARM TEST ANNEX	83570	REPAIRS & MAINTENANCE
119	01-111-000-0000-6300		83.36	FIRE ALARM INSPECTION	83571	REPAIRS & MAINTENANCE
	5031 ELECTRONICS PLUS		368.72		3 Transactions	
151	5301 EVANS STEEL COMPANY 01-111-000-0000-6300		161.38	1 X 1 X 1/8 ALUM ANGLE	11087	REPAIRS & MAINTENANCE
	5301 EVANS STEEL COMPANY		161.38		1 Transactions	
110	7393 GORDY'S PLUMBING 01-251-000-0000-6300		295.00	SNAKE CLEANED DRAIN IN BOOKING	1970	REPAIRS & MAINTENANCE
152	01-800-000-0000-6300		72.50	LABOR - CLOSET AUGER TOILET	1972	REPAIRS & MAINTENANCE
111	01-219-000-0000-6300		162.30	SNAKE CLEANED DRAIN MEN'S BR	1975	REPAIRS & MAINTENANCE
112	01-251-000-0000-6300		295.00	SNAKE CLEANED DRAIN BOOKING	1980	REPAIRS & MAINTENANCE
	7393 GORDY'S PLUMBING		824.80		4 Transactions	
94	7302 GRAINGER 01-501-000-0000-6300		125.00	VALVE REBUILD KIT	856722442	REPAIRS & MAINTENANCE
	7302 GRAINGER		125.00		1 Transactions	
136	7017 GRAND VIEW LODGE 01-121-000-0000-6330		750.51	ANNUAL CVSO TRAINING CONFERENC		TRAVEL & EXPENSE
	7017 GRAND VIEW LODGE		750.51		1 Transactions	
	8374 HAUKEBO/KERSTIN					

# Pennington County Financial System



Jennifer  
4/26/16 1:23PM  
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
153	01-091-000-0000-6262		84.00	TRANSCRIPT - 57-CR-15-442		OTHER SERVICES
8374	HAUKEBO/KERSTIN		84.00	1 Transactions		
8385	HEARTLAND PAPER CO					
115	01-111-000-0000-6403		696.07	BAGS, CLEANER, PAPER TOWELS	246908-0	JANITORIAL SUPPLIES - COURTHOUSE
116	01-111-000-0000-6403		163.90	CLEANERS	246909-0	JANITORIAL SUPPLIES - COURTHOUSE
100	01-220-000-0000-6403		501.35	TRASHBAGS, FOAM CLEANER, GLOVE	2469110	JANITORIAL SUPPLIES-LEC SHARE
101	01-220-000-0000-6403		255.70	LOTION, SOAPS, DEGREASER	2469140	JANITORIAL SUPPLIES-LEC SHARE
25	01-800-000-0000-6403		581.85	BAGS, CLEANER, GLOVES	246917-0	JANITORIAL SUPPLIES
26	01-800-000-0000-6403		66.74	16 GALLON BAGS	246918-0	JANITORIAL SUPPLIES
102	01-220-000-0000-6403		60.01	TRASHBAGS	2499990	JANITORIAL SUPPLIES-LEC SHARE
8385	HEARTLAND PAPER CO		2,325.62	7 Transactions		
8014	HUGOS #7					
150	01-003-000-0000-6330		16.16	FOOD FOR MEETING	1155	TRAVEL & EXPENSE
8014	HUGOS #7		16.16	1 Transactions		
7012	JOHNSON-GREEN FUNERAL SERVICE INC					
93	01-206-000-0000-6262		210.00	TRANSPORT/AUTOPSY GRND FKS/BL	041316	OTHER SERVICES-CORONER
7012	JOHNSON-GREEN FUNERAL SERVICE INC		210.00	1 Transactions		
11306	KRUSE BUILDERS					
140	01-800-000-0000-6300		438.11	DOOR & INSTALLATION		REPAIRS & MAINTENANCE
11306	KRUSE BUILDERS		438.11	1 Transactions		
12037	LEE PLUMBING & HEATING					
128	01-251-000-0000-6300		247.50	REPAIR RETRO AIR VALVE, LAVATO	70857	REPAIRS & MAINTENANCE
12037	LEE PLUMBING & HEATING		247.50	1 Transactions		
13498	MARCO TECHNOLOGIES LLC					
154	01-132-000-0000-6301		25.00	EQ465509 MAINTENANCE AGREEMENT	INV3280954	MAINTENANCE AGREEMENT
155	01-801-000-0000-6301		473.56	EQ238936 MAINTENANCE AGREEMENT	INV3284236	MAINTENANCE AGREEMENT
13498	MARCO TECHNOLOGIES LLC		498.56	2 Transactions		
13341	MINNESOTA CLE					
117	01-091-000-0000-6241		167.00	CONTINUING ED - K. HANSON	INV750116	DUES
13341	MINNESOTA CLE		167.00	1 Transactions		
13445	MINNESOTA POST BOARD					
98	01-201-000-0000-6262		90.00	POST LICENSE RENEWAL - JSS		OTHER SERVICES

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Jennifer  
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1 County Revenue

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
13445	MINNESOTA POST BOARD		90.00		1 Transactions	
28	13056 MINNESOTA STATE AUDITOR 01-041-000-0000-6262		840.00	FINAL STATEMENT 2014 AUDIT	66970	OTHER SERVICES-AUDITOR
	13056 MINNESOTA STATE AUDITOR		840.00		1 Transactions	
134	13322 MINNESOTA STATE TREASURER 01-101-000-0000-6801		4.50	REGISTERED LAND		MISCELLANEOUS EXPENSE - RECORDER
130	01-101-000-0000-6825		285.00	MARRIAGE SURCHARGE		MARRIAGE SURCHARGES MN - RECORDER
133	01-101-000-0000-6827		1,753.50	RECORDER & REGISTRAR FEES		STATE SURCHARGES
129	01-101-000-0000-6829		231.00	CHILDRENS SURCHARGE		CHILDREN SURCHARGE MN - RECORDER
131	01-101-000-0000-6831		624.00	BIRTH/DEATH SURCHARGE		BIRTH/DEATH CERTIF SURCHARGE - REC
132	01-101-000-0000-6848		770.00	BIRTH RECORD SURCHARGE		BIRTH DEFECT SURCHARGE
	13322 MINNESOTA STATE TREASURER		3,668.00		6 Transactions	
107	13361 MN BUREAU OF CRIMINAL APPREHENSIO 01-203-000-0000-6801		1,060.00	105 NEW 2 RENEW	57-000048	GUN PERMIT - MISC
	13361 MN BUREAU OF CRIMINAL APPREHENSIO		1,060.00		1 Transactions	
141	13328 MN DEED, MN MARKETING PARTNERS 01-799-000-0000-6330		625.00	MN MRKTNG PARTNERSHIP EVNT FE	1791153-917035	TRAVEL & EXPENSE
	13328 MN DEED, MN MARKETING PARTNERS		625.00		1 Transactions	
54	14301 NELSON/MICHELLE 01-106-000-0000-6330		34.56	ASSESSING DEER PARK 64 @ .54	030416	TRAVEL & EXPENSE
55	01-106-000-0000-6330		2.16	ASSESSING TRF 4 @ .54	031116	TRAVEL & EXPENSE
56	01-106-000-0000-6330		4.32	ASSESSING NORTH TWP 8 @ .54	041316	TRAVEL & EXPENSE
	14301 NELSON/MICHELLE		41.04		3 Transactions	
105	14303 NORTHLAND FIRE PROTECTION 01-251-000-0000-6302		186.30	SEMI-ANNUAL KITCHEN FIRE INSPE	21629	KITCHEN REPAIRS & EXPENSE
	14303 NORTHLAND FIRE PROTECTION		186.30		1 Transactions	
27	14321 NORTHWEST REGIONAL LIBRARY 01-003-000-0000-6820		27,037.50	2016 2ND QUARTER ALLOCATION	271	NORTHWEST REGIONAL LIBRARY
	14321 NORTHWEST REGIONAL LIBRARY		27,037.50		1 Transactions	
127	15323 OFFICE DEPOT 01-251-000-0000-6405		10.63	TAPE/PREA	82632344700	GENERAL SUPPLIES - JAIL
118	01-070-000-0000-6401		75.86	BOND PAPER 14 7/8 X 11	830389341002	SUPPLIES

# Pennington County Financial System



Jennifer  
4/26/16 1:23PM  
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
123		01-201-000-0000-6405			9.99	CARD READER		83348495000		GENERAL SUPPLIES	
125		01-251-000-0000-6405			57.98	INK/MB		83367698700		GENERAL SUPPLIES - JAIL	
124		01-251-000-0000-6255			23.99	INK/MENDS		83490581300		MEDICAL - LOCAL	
126		01-220-000-0000-6405			35.96	HANGING FOLDERS, FOLDERS		83510760000		GENERAL SUPPLIES	
15323	OFFICE DEPOT				214.41		6 Transactions				
15302	OLSON/ADELINE										
42		01-106-000-0000-6330			10.80	ASSESSING NORDEN 20 @ .54		040516		TRAVEL & EXPENSE	
38		01-106-000-0000-6330			16.20	ASSESSING MAYFIELD 30 @ .54		040616		TRAVEL & EXPENSE	
43		01-106-000-0000-6330			3.24	ASSESSING TRF 6 @ .54		040816		TRAVEL & EXPENSE	
39		01-106-000-0000-6330			140.40	BOA MEETINGS 260 @ .54		041116 041216		TRAVEL & EXPENSE	
40		01-106-000-0000-6330			20.52	ASSESSING MAYFIELD 38 @ .54		041516		TRAVEL & EXPENSE	
41		01-106-000-0000-6330			4.86	BOA MEETING NORDEN 9 @ .54		041816		TRAVEL & EXPENSE	
15302	OLSON/ADELINE				196.02		6 Transactions				
16067	PEMBERTON, SORLIE, RUFER & KERSHNEI										
113		01-251-000-0000-6801			1,685.50	EMPLOYEE GREIVANCE MATTER				MISCELLANEOUS EXPENSE - JAIL	
114		01-251-000-0000-6801			230.00	EMPLOYEE GRIEVANCE MATTER				MISCELLANEOUS EXPENSE - JAIL	
16067	PEMBERTON, SORLIE, RUFER & KERSHNEI				1,915.50		2 Transactions				
16313	PENNINGTON COUNTY AUDITOR										
147		01-101-000-0000-6401			225.00	COLOR COPIES		3571		SUPPLIES - RECORDER	
148		01-799-000-0000-6209			0.49	MARCH POSTAGE		3577		POSTAGE	
16313	PENNINGTON COUNTY AUDITOR				225.49		2 Transactions				
16314	PENNINGTON FAST LUBE										
109		01-201-000-0000-6304			93.55	SWAY BAR REPAIR #01		31581		REPAIR & MAINTENANCE - SQUADS	
108		01-201-000-0000-6304			238.79	FRONT BRAKE PADS, REPAIR #06		55756		REPAIR & MAINTENANCE - SQUADS	
16314	PENNINGTON FAST LUBE				332.34		2 Transactions				
18044	ROGALLA/ALAN G										
21		01-091-000-0000-6330			326.16	MILEAGE-BLD MTG-ST. PAUL		042016		TRAVEL & EXPENSE	
22		01-091-000-0000-6330			13.30	MEALS-BLD MTG-ST. PAUL		042016		TRAVEL & EXPENSE	
18044	ROGALLA/ALAN G				339.46		2 Transactions				
18420	ROLLAND OFFICE FURNITURE										
99		01-220-000-0000-6631			760.00	4 DRAWER LATERAL FILE CABINET		87		FURNITURE & EQUIPMENT	
18420	ROLLAND OFFICE FURNITURE				760.00		1 Transactions				
18095	ROSEAU COUNTY SHERIFF										

# Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
37	18095	ROSEAU COUNTY SHERIFF			6,250.00	BOARD & CARE - MARCH				MISCELLANEOUS EXPENSE - JAIL	
	19401	SAFETY COMPLIANCE SERVICES									
149	19401	SAFETY COMPLIANCE SERVICES			1,075.00	2016 SAFETY TRAINING - HWY				SAFETY TRAINING	
	19401	SAFETY COMPLIANCE SERVICES			1,075.00		1 Transactions				
	19369	SANFORD PATIENT FINANCIAL SERVICES									
60		01-251-000-0000-6255			27.10	DOCTOR 15-213		42565973		MEDICAL - LOCAL	
57		01-251-000-0000-6256			57.79	DOCTOR 15-372		48001776		MEDICAL - REIMBURSED	
58		01-251-000-0000-6256			5.80	DOCTOR 16-013		48079846		MEDICAL - REIMBURSED	
59		01-251-000-0000-6255			82.93	DOCTOR 15-488		48701763		MEDICAL - LOCAL	
61		01-251-000-0000-6255			20.34	DOCTOR 16-048		48721132		MEDICAL - LOCAL	
62		01-251-000-0000-6255			17.34	DOCTOR 15-427		48721820		MEDICAL - LOCAL	
63		01-251-000-0000-6255			35.80	DOCTOR 16-045		49140051		MEDICAL - LOCAL	
64		01-251-000-0000-6256			114.23	DOCTOR 16-086		49726084		MEDICAL - REIMBURSED	
65		01-251-000-0000-6255			26.26	DOCTOR 15-578		49953360		MEDICAL - LOCAL	
66		01-251-000-0000-6255			19.44	DOCTOR 16-102		50074887		MEDICAL - LOCAL	
67		01-251-000-0000-6255			19.44	DOCTOR 16-121		50074887		MEDICAL - LOCAL	
	19369	SANFORD PATIENT FINANCIAL SERVICES			426.47		11 Transactions				
	20027	THE TIMES									
30	20027	THE TIMES			13.89	04-19-16 1 BOX #10 ENVELOPES				SUPPLIES	
	20027	THE TIMES			13.89		1 Transactions				
	20047	THRIFTY WHITE PHARMACY									
70		01-251-000-0000-6255			24.28	PRESCRIPTION 16-097		14307		MEDICAL - LOCAL	
71		01-251-000-0000-6256			4.00	PRESCRIPTION 16-086		21413		MEDICAL - REIMBURSED	
72		01-251-000-0000-6255			176.19	PRESCRIPTION 16-088		26331		MEDICAL - LOCAL	
73		01-251-000-0000-6256			3.99	PRESCRIPTION 16-088		26331		MEDICAL - REIMBURSED	
74		01-251-000-0000-6255			3.19	PRESCRIPTION 16-092		27424		MEDICAL - LOCAL	
75		01-251-000-0000-6255			16.27	PRESCRIPTION 16-065		32833		MEDICAL - LOCAL	
76		01-251-000-0000-6255			77.55	PRESCRIPTION 15-564		33284		MEDICAL - LOCAL	
77		01-251-000-0000-6255			129.35	PRESCRIPTION 16-045		37531		MEDICAL - LOCAL	
92		01-251-000-0000-6255			1.09	STOCK SUPPLY - MARCH		40109		MEDICAL - LOCAL	
68		01-251-000-0000-6255			19.89	PRESCRIPTION 15-582		4019		MEDICAL - LOCAL	
78		01-251-000-0000-6255			4.00	PRESCRIPTION 16-084		42092		MEDICAL - LOCAL	
79		01-251-000-0000-6255			14.98	PRESCRIPTION 16-099		42520		MEDICAL - LOCAL	
80		01-251-000-0000-6255			6.51	PRESCRIPTION 15-587		53539		MEDICAL - LOCAL	
81		01-251-000-0000-6255			105.44	PRESCRIPTION 15-469		56545		MEDICAL - LOCAL	



# Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Vendor Name	Account/Formula	Accr	Rpt Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	Paid On Bhf #	On Behalf of Name
82		01-251-000-0000-6255		20.67	PRESCRIPTION 15-493		56923	MEDICAL - LOCAL		
83		01-251-000-0000-6255		51.85	PRESCRIPTION 16-023		59012	MEDICAL - LOCAL		
84		01-251-000-0000-6255		73.96	PRESCRIPTION 15-578		59462	MEDICAL - LOCAL		
85		01-251-000-0000-6256		29.48	PRESCRIPTION 16-013		59802	MEDICAL - REIMBURSED		
86		01-251-000-0000-6255		62.07	PRESCRIPTION 15-346		60219	MEDICAL - LOCAL		
87		01-251-000-0000-6256		7.98	PRESCRIPTION 16-035		60478	MEDICAL - REIMBURSED		
88		01-251-000-0000-6256		54.19	PRESCRIPTION 16-072		60705	MEDICAL - REIMBURSED		
89		01-251-000-0000-6255		19.17	PRESCRIPTION 16-111		60729	MEDICAL - LOCAL		
90		01-251-000-0000-6255		21.96	PRESCRIPTION 16-110		60738	MEDICAL - LOCAL		
91		01-251-000-0000-6255		6.49	PRESCRIPTION 16-113		60739	MEDICAL - LOCAL		
69		01-251-000-0000-6255		31.74	PRESCRIPTION 16-112		6391	MEDICAL - LOCAL		
20047	THRIFTY WHITE PHARMACY			966.29		25 Transactions				
20358	TOTALFUNDS BY HASLER									
23		01-801-000-0000-6209		2,500.00	POSTAGE			POSTAGE		
20358	TOTALFUNDS BY HASLER			2,500.00		1 Transactions				
20357	TURNKEY CORRECTIONS									
31		01-259-000-0000-6405		1,500.38	VENDING & CANTEEN 3-16 TO 3-31		20160331C	GENERAL SUPPLIES - CANTEEN		
32		01-259-000-0000-6405		804.49	83-\$5 & 34-\$10 PHONE CARDS		20160331D	GENERAL SUPPLIES - CANTEEN		
33		01-259-000-0000-6405		10.88	EMAIL 3-1 TO 3-31		20160331E	GENERAL SUPPLIES - CANTEEN		
34		01-259-000-0000-6405		23.83	INDIGENT 3-1 TO 3-31		20160331I	GENERAL SUPPLIES - CANTEEN		
35		01-259-000-0000-6405		98.84	MEDIA 3-1 TO 3-31		20160331M	GENERAL SUPPLIES - CANTEEN		
20357	TURNKEY CORRECTIONS			2,438.42		5 Transactions				
22301	VISUALGOV SOLUTIONS, LLC									
24		01-041-000-0000-6852		6.00	ECHECK FEE JAN-MARCH 2016		160408	E-CHECK CHARGES		
22301	VISUALGOV SOLUTIONS, LLC			6.00		1 Transactions				
23303	WEST GROUP PAYMENT CENTER									
143		01-016-000-0000-6242		260.87	APRIL WEST LAW ACCESS		833821735	SUBSCRIPTIONS - LAW LIBRARY		
144		01-091-000-0000-6240		50.57	APRIL LIBRARY PLAN CHARGES		833830859	SUBSCRIPTIONS		
23303	WEST GROUP PAYMENT CENTER			311.44		2 Transactions				
1 Fund Total:				64,210.34	County Revenue				47 Vendors	132 Transactions

# Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1	1314 ACE RENT-ALL 03-350-000-0000-6556		60.00	STUMP GRINDER RENTAL		SHOP SUPPLIES
	1314 ACE RENT-ALL		60.00	1 Transactions		
7	2325 BOBCAT OF GRAND FORKS 03-350-000-0000-6564		55.25	FREIGHT FOR WRRNTY WRK UNT 224	R70490G	EQUIPMENT REPAIR PARTS
	2325 BOBCAT OF GRAND FORKS		55.25	1 Transactions		
3	6344 FLEETPRIDE 03-350-000-0000-6564		151.64	FILTERS UNIT 202	76357094	EQUIPMENT REPAIR PARTS
	6344 FLEETPRIDE		151.64	1 Transactions		
2	7336 GCR TIRES & SERVICE 03-350-000-0000-6564		272.97	NEW TIRE UNIT 217	57755	EQUIPMENT REPAIR PARTS
	7336 GCR TIRES & SERVICE		272.97	1 Transactions		
4	8014 HUGOS #7 03-350-000-0000-6556		66.25	MEETING SUPPLIES		SHOP SUPPLIES
5	03-350-000-0000-6556		9.28	MEETING SUPPLIES		SHOP SUPPLIES
6	03-350-000-0000-6556		42.01	MEETING SUPPLIES		SHOP SUPPLIES
	8014 HUGOS #7		117.54	3 Transactions		
8	14307 NORTHERN SAFETY & INDUSTRIAL 03-350-000-0000-6428		726.61	BURN JEL, LENS WIPES, SFTY GLA	901868854	SAFETY EQUIPMENT
9	03-350-000-0000-6428		87.36	NEOSPORIN	901874597	SAFETY EQUIPMENT
10	03-350-000-0000-6428		191.80	SAFETY GLASSES	901882815	SAFETY EQUIPMENT
	14307 NORTHERN SAFETY & INDUSTRIAL		1,005.77	3 Transactions		
11	14123 NORTHWEST BEVERAGE INC 03-320-000-0000-6401		26.50	WATER	1014036	SUPPLIES
	14123 NORTHWEST BEVERAGE INC		26.50	1 Transactions		
13	16067 PEMBERTON, SORLIE, RUFER & KERSHNEI 03-350-000-0000-6261		1,072.50	EMPLOYEE INVESTIGATION		CONSULTING & LEGAL SERVICES
	16067 PEMBERTON, SORLIE, RUFER & KERSHNEI		1,072.50	1 Transactions		
12	16027 PENNINGTON COUNTY TREASURER 03-330-000-0000-6801		1,405.43	ROAD ASSESSMENTS ON DITCHES		MISCELLANEOUS EXPENSE
	16027 PENNINGTON COUNTY TREASURER		1,405.43	1 Transactions		

# Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
15	19306 SEARS 03-350-000-0000-6556		262.26	TOOLS FOR COLD STORAGE		SHOP SUPPLIES
16	03-350-000-0000-6556		144.97	TOOLS FOR COLD STORAGE		SHOP SUPPLIES
17	03-350-000-0000-6556		67.49	TOOLS FOR COLD STORAGE		SHOP SUPPLIES
	19306 SEARS		474.72	3 Transactions		
14	19333 SETON 03-350-000-0000-6428		290.60	SAFETY DATA SHEET BINDERS	9330706856	SAFETY EQUIPMENT
	19333 SETON		290.60	1 Transactions		
135	19301 SHELDONS USED AUTO PARTS 03-350-000-0000-6564		30.00	PARTS UNIT 304		EQUIPMENT REPAIR PARTS
	19301 SHELDONS USED AUTO PARTS		30.00	1 Transactions		
18	20309 TRUE NORTH STEEL 03-350-000-0000-6549		19,723.08	15", 18", 30", 36" PIPE		CULVERTS
19	03-350-000-0000-6549		3,420.20	54" PIPE		CULVERTS
20	03-350-000-0000-6549		7,195.20	24" PIPE		CULVERTS
	20309 TRUE NORTH STEEL		30,338.48	3 Transactions		
3 Fund Total:			35,301.40	Road & Bridge	13 Vendors	21 Transactions

# Pennington County Financial System



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32 Solid Waste Facility

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Vendor Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
146	12123 LES'S SANITATION SERVICE 32-390-000-0000-6262		1,168.50	RECYCLE NEWSPAPER	63X00346	OTHER SERVICES-SCORE ACCOUNT
	12123 LES'S SANITATION SERVICE		1,168.50	1 Transactions		
145	13373 MAR-KIT LANDFILL 32-390-000-0000-6801		3,348.00	10 YR SOLID WASTE PLAN DEV		MISCELLANEOUS EXPENSE-SCORE ACCOL
	13373 MAR-KIT LANDFILL		3,348.00	1 Transactions		
32 Fund Total:			4,516.50	Solid Waste Facility	2 Vendors	2 Transactions
Final Total:			104,028.24	62 Vendors	155 Transactions	

# Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	64,210.34	County Revenue	
	3	35,301.40	Road & Bridge	
	32	4,516.50	Solid Waste Facility	
	All Funds	104,028.24	Total	Approved by, .....
				.....
				.....

# Pennington County Financial System



Print List in Order By: 4  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Pennington County Financial System



	<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
2	6347 FULTON/JIM 01-251-000-0000-6330			6.22	MEAL - TRANSPORT	033116	TRAVEL & EXPENSE
	6347 FULTON/JIM			6.22	1 Transactions		
1	11355 KOLSTOE/JILL 01-251-000-0000-6330			8.35	MEAL - TRANSPORT	041116	TRAVEL & EXPENSE
	11355 KOLSTOE/JILL			8.35	1 Transactions		
4	14371 NELSON/KURT 01-221-000-0000-6330			11.96	MEAL - TRANSPORT	022516	TRAVEL & EXPENSE
	14371 NELSON/KURT			11.96	1 Transactions		
3	26306 ZIMMERMAN/BLAIZE 01-251-000-0000-6330			9.65	MEAL - TRANSPORT	041316	TRAVEL & EXPENSE
	26306 ZIMMERMAN/BLAIZE			9.65	1 Transactions		
	Final Total .....			36.18	4 Vendors	4 Transactions	

# Pennington County Financial System



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	36.18	County Revenue
	All Funds	36.18	Total

Approved by, .....

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