

# Pennington County Human Service Committee

## Meeting Agenda

December 20, 2016

12:00 pm

### Section A

Members Present:

\_\_\_\_\_ Darryl Tveitbakk                      \_\_\_\_\_ Don Jensen                      \_\_\_\_\_ Neil Peterson  
\_\_\_\_\_ Cody Hempel                      \_\_\_\_\_ County Attorney                      \_\_\_\_\_ Oliver Swanson

- I. Reading of November 15, 2016 HSC Meeting Minutes
- II. Personnel
  - A. Social Worker resignation
  - B. Request to re-fill Social Worker vacancy
- III. General
  - A. ODC Supported Employment Service Agreement
  - B. Umbrella Tree Supervised Visitation Service Agreement
  - C. MFIP/DWP E and T Service Agreement
  - D. Clinical Supervision Contract
  - E. Sanford Behavioral Health
  - F. 24/7 Child Protection Response on-call agreement
  - G. Out-of-Home Cost Report
  - H. Month's End Cash Balance
  - I. Other

### Section B

- I. Special Case Situations for Case Review (Social Services)
- II. Income Maintenance Update
- III. Special Case Situations (Public Assistance)
- IV. Payment of Bills

### Section C

- I. Dates of Next Committee Meetings:

|            |            |            |
|------------|------------|------------|
| 01/17/2017 | 02/21/2017 | 03/21/2017 |
| 12:00 pm   | 12:00 pm   | 12:00 pm   |

| Expense            | January 2016 | February 2016 | March 2016   | April 2016     | May 2016       | June 2016      | July 2016      | August 2016    | September 2016 | October 2016    | November 2016   | December 2016   | YTD             | 2015          | Change |
|--------------------|--------------|---------------|--------------|----------------|----------------|----------------|----------------|----------------|----------------|-----------------|-----------------|-----------------|-----------------|---------------|--------|
| Foster Care        | \$ 12,121.02 | \$ 9,722.77   | \$ 8,851.45  | \$ 8,194.97    | \$ 14,379.30   | \$ 20,587.32   | \$ 12,290.73   | \$ 8,871.13    | \$ 9,489.44    | \$ 11,293.17    | \$ 11,623.44    | \$ -            | \$ 127,424.74   | \$ 89,364.35  | 42.6%  |
| Rule 4             | \$ 7,241.53  | \$ -          | \$ 5,421.60  | \$ 2,801.16    | \$ 2,710.80    | \$ 2,801.16    | \$ 2,710.80    | \$ 946.68      | \$ 4,780.04    | \$ 8,525.92     | \$ 5,732.38     | \$ -            | \$ 43,672.07    | \$ 90,062.94  | -51.5% |
| Rule 8             | \$ -         | \$ 561.00     | \$ 3,366.00  | \$ -           | \$ 2,006.28    | \$ 11,033.00   | \$ 748.00      | \$ -           | \$ -           | \$ 2,642.00     | \$ 4,200.30     | \$ -            | \$ 24,556.58    | \$ 69,580.64  | -64.7% |
| Rule 5             | \$ 22,359.43 | \$ 12,299.90  | \$ 19,251.80 | \$ 23,436.71   | \$ 17,051.69   | \$ 17,725.18   | \$ 17,153.40   | \$ 12,361.18   | \$ 9,111.18    | \$ 20,489.83    | \$ 14,935.18    | \$ -            | \$ 186,175.48   | \$ 155,028.11 | 20.1%  |
| Corrections        | \$ 26,936.19 | \$ 12,780.00  | \$ 32,872.03 | \$ 20,030.88   | \$ 17,022.92   | \$ 19,317.00   | \$ 19,329.99   | \$ 15,061.95   | \$ 14,038.91   | \$ 13,386.00    | \$ 15,253.00    | \$ -            | \$ 206,028.87   | \$ 455,881.36 | -54.8% |
| Adoption Aid       | \$ 26,993.00 | \$ -          | \$ -         | \$ -           | \$ -           | \$ -           | \$ 20,113.00   | \$ 13,171.00   | \$ 4,052.00    | \$ -            | \$ -            | \$ -            | \$ 64,329.00    | \$ -          | -      |
| <b>Totals</b>      | \$ 95,651.17 | \$ 35,363.67  | \$ 69,762.88 | \$ 54,463.72   | \$ 53,170.99   | \$ 71,463.66   | \$ 72,345.92   | \$ 50,411.94   | \$ 41,471.57   | \$ 56,336.92    | \$ 51,744.30    | \$ -            | \$ 652,186.74   | \$ 859,917.40 | -24.2% |
| <b>Revenue</b>     |              |               |              |                |                |                |                |                |                |                 |                 |                 |                 |               |        |
| Reimburse          | \$ 2,286.03  | \$ 503.35     | \$ 503.35    | \$ 488.67      | \$ 488.67      | \$ 519.24      | \$ 9,214.56    | \$ 488.67      | \$ 503.35      | \$ 542.95       | \$ 557.65       | \$ -            | \$ 16,096.49    | \$ 11,512.13  | 39.8%  |
| MH Recovery        | \$ 822.00    | \$ 822.00     | \$ 822.00    | \$ 822.00      | \$ 5,510.15    | \$ 8,159.56    | \$ 3,385.95    | \$ -           | \$ 1,091.04    | \$ 822.00       | \$ 6,035.36     | \$ -            | \$ 28,292.06    | \$ 16,978.26  | 66.6%  |
| 4E Recovery        | \$ -         | \$ 3,303.00   | \$ -         | \$ -           | \$ -           | \$ -           | \$ -           | \$ -           | \$ -           | \$ -            | \$ 2,842.00     | \$ -            | \$ 6,145.00     | \$ 68,988.76  | -91.1% |
| <b>Totals</b>      | \$ 3,108.03  | \$ 4,628.35   | \$ 1,325.35  | \$ 1,310.67    | \$ 5,998.82    | \$ 8,678.80    | \$ 12,600.51   | \$ 488.67      | \$ 1,594.39    | \$ 1,364.95     | \$ 9,435.01     | \$ -            | \$ 50,533.55    | \$ 97,479.15  | -48.2% |
| <b>Net Expense</b> | \$ 92,543.14 | \$ 30,735.32  | \$ 68,437.53 | \$ 53,153.05   | \$ 47,172.17   | \$ 62,784.86   | \$ 59,745.41   | \$ 49,923.27   | \$ 39,877.18   | \$ 54,971.97    | \$ 42,309.29    | \$ -            | \$ 601,653.19   | \$ 762,438.25 | -21.1% |
| 2015 Totals        | \$ 74,103.23 | \$ 49,032.65  | \$ 63,800.77 | \$ 122,647.50  | \$ 39,412.60   | \$ 74,829.58   | \$ 52,954.66   | \$ 18,966.88   | \$ 101,067.37  | \$ 95,903.51    | \$ 69,719.50    | \$ 51,684.77    | \$ 814,123.02   | \$ 814,123.02 | 0.0%   |
| YTD Change         | \$ 18,439.91 | \$ 142.58     | \$ 4,779.34  | \$ (64,715.11) | \$ (56,955.54) | \$ (69,000.26) | \$ (62,209.51) | \$ (31,253.12) | \$ (92,443.31) | \$ (133,374.85) | \$ (160,785.06) | \$ (212,469.83) | \$ (859,844.76) | \$ -          | -      |

| Expense            | January 2015 | February 2015 | March 2015   | April 2015    | May 2015     | June 2015    | July 2015     | August 2015  | September 2015 | October 2015 | November 2015 | December 2015 | YTD           |
|--------------------|--------------|---------------|--------------|---------------|--------------|--------------|---------------|--------------|----------------|--------------|---------------|---------------|---------------|
| Foster Care        | \$ 5,764.88  | \$ 4,985.52   | \$ 4,596.48  | \$ 4,786.71   | \$ 4,632.30  | \$ 7,634.91  | \$ 6,644.19   | \$ 9,449.67  | \$ 14,488.19   | \$ 13,068.11 | \$ 13,313.39  | \$ 12,071.40  | \$ 101,435.75 |
| Rule 4             | \$ 9,581.24  | \$ 8,610.65   | \$ 4,737.86  | \$ 12,365.22  | \$ 7,248.60  | \$ 7,516.85  | \$ 7,840.48   | \$ -         | \$ 2,827.98    | \$ 25,211.11 | \$ 4,122.95   | \$ -          | \$ 90,062.94  |
| Rule 8             | \$ 5,760.00  | \$ 6,541.00   | \$ 25,249.97 | \$ 12,240.00  | \$ -         | \$ 3,964.04  | \$ -          | \$ -         | \$ 15,776.00   | \$ 49.63     | \$ -          | \$ 5,236.00   | \$ 74,816.64  |
| Rule 5             | \$ 7,522.47  | \$ 13,118.88  | \$ 5,092.60  | \$ 37,755.47  | \$ 13,289.66 | \$ 20,659.09 | \$ 3,508.50   | \$ 3,625.45  | \$ 25,935.92   | \$ 10,975.20 | \$ 13,544.87  | \$ 22,046.40  | \$ 177,074.51 |
| Corrections        | \$ 49,459.94 | \$ 42,157.28  | \$ 27,286.00 | \$ 58,719.94  | \$ 37,968.80 | \$ 38,249.46 | \$ 33,855.16  | \$ 35,168.19 | \$ 44,225.23   | \$ 47,910.13 | \$ 40,881.23  | \$ 26,993.00  | \$ 482,874.36 |
| Adoption Aid       | \$ -         | \$ -          | \$ -         | \$ -          | \$ -         | \$ -         | \$ -          | \$ -         | \$ -           | \$ -         | \$ -          | \$ -          | \$ -          |
| <b>Totals</b>      | \$ 78,088.53 | \$ 75,413.33  | \$ 66,962.91 | \$ 125,867.34 | \$ 63,139.36 | \$ 78,024.35 | \$ 51,848.33  | \$ 48,243.31 | \$ 103,253.32  | \$ 97,214.18 | \$ 71,862.44  | \$ 66,346.80  | \$ 926,264.20 |
| <b>Revenue</b>     |              |               |              |               |              |              |               |              |                |              |               |               |               |
| Reimburse          | \$ 3,015.30  | \$ 1,865.48   | \$ 1,370.14  | \$ 674.84     | \$ 620.70    | \$ 679.77    | \$ 488.67     | \$ 488.67    | \$ 498.95      | \$ 488.67    | \$ 1,320.94   | \$ 1,340.03   | \$ 12,852.16  |
| MH Recovery        | \$ 970.00    | \$ 2,295.20   | \$ 1,792.00  | \$ 2,545.00   | \$ 3,432.06  | \$ 2,515.00  | \$ (1,595.00) | \$ 1,693.00  | \$ 1,687.00    | \$ 822.00    | \$ 822.00     | \$ 822.00     | \$ 17,800.26  |
| 4E Recovery        | \$ -         | \$ 22,220.00  | \$ -         | \$ -          | \$ 19,674.00 | \$ -         | \$ -          | \$ 27,094.76 | \$ -           | \$ -         | \$ -          | \$ 12,500.00  | \$ 81,488.76  |
| <b>Totals</b>      | \$ 3,985.30  | \$ 26,380.68  | \$ 3,162.14  | \$ 3,219.84   | \$ 23,726.76 | \$ 3,194.77  | \$ (1,106.33) | \$ 29,276.43 | \$ 2,185.95    | \$ 1,310.67  | \$ 2,142.94   | \$ 14,662.03  | \$ 112,141.18 |
| <b>Net Expense</b> | \$ 74,103.23 | \$ 49,032.65  | \$ 63,800.77 | \$ 122,647.50 | \$ 39,412.60 | \$ 74,829.58 | \$ 52,954.66  | \$ 18,966.88 | \$ 101,067.37  | \$ 95,903.51 | \$ 69,719.50  | \$ 51,684.77  | \$ 814,123.02 |

**Pennington County Human Services  
Income Maintenance Unit  
2016 Active Cases by Program**

|              | Jan        | Feb        | Mar        | Apr        | May        | Jun        | Jul        | Aug        | Sep        | Oct        | Nov        | Dec |
|--------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-----|
| <b>Cash</b>  |            |            |            |            |            |            |            |            |            |            |            |     |
| MFIP         | 45         | 48         | 46         | 52         | 52         | 55         | 61         | 67         | 67         | 70         | 72         |     |
| DWP          | 6          | 3          | 2          | 4          | 6          | 3          | 3          | 4          | 8          | 5          | 3          |     |
| GA           | 59         | 53         | 50         | 49         | 50         | 50         | 52         | 52         | 47         | 44         | 44         |     |
| GRH          | 59         | 58         | 59         | 60         | 60         | 58         | 58         | 62         | 66         | 64         | 63         |     |
| MSA          | 73         | 72         | 69         | 68         | 68         | 68         | 64         | 65         | 66         | 64         | 64         |     |
| EA           | 0          | 1          | 0          | 1          | 1          | 1          | 1          | 3          | 2          | 2          | 0          |     |
| EGA          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 2          | 0          | 2          | 0          |     |
| <b>TOTAL</b> | <b>242</b> | <b>235</b> | <b>226</b> | <b>234</b> | <b>237</b> | <b>235</b> | <b>239</b> | <b>255</b> | <b>256</b> | <b>251</b> | <b>246</b> |     |

|              |            |            |            |            |            |            |            |            |            |            |            |  |
|--------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--|
| <b>Food</b>  |            |            |            |            |            |            |            |            |            |            |            |  |
| SNAP         | 477        | 468        | 470        | 469        | 459        | 472        | 471        | 478        | 490        | 486        | 473        |  |
| <b>TOTAL</b> | <b>477</b> | <b>468</b> | <b>470</b> | <b>469</b> | <b>459</b> | <b>472</b> | <b>471</b> | <b>478</b> | <b>490</b> | <b>486</b> | <b>473</b> |  |

|                    |              |              |              |              |              |              |              |              |              |              |              |  |
|--------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--|
| <b>Health Care</b> |              |              |              |              |              |              |              |              |              |              |              |  |
| MA (MAXIS)         | 805          | 799          | 786          | 779          | 781          | 768          | 755          | 747          | 738          | 713          | 699          |  |
| IMD                | 6            | 8            | 8            | 8            | 8            | 8            | 10           | 9            | 9            | 9            | 9            |  |
| QMB                | 265          | 269          | 266          | 265          | 273          | 270          | 269          | 268          | 278          | 270          | 268          |  |
| SLMB               | 88           | 85           | 85           | 88           | 89           | 92           | 91           | 95           | 89           | 86           | 83           |  |
| QI-1               | 14           | 13           | 13           | 12           | 12           | 8            | 9            | 9            | 9            | 9            | 10           |  |
| MA (METS/MNsure)   | 591          | 604          | 604          | 608          | 632          | 640          | 654          | 656          | 630          | 665          | 687          |  |
| MCRE (METS)        | 55           | 53           | 58           | 59           | 66           | 64           | 65           | 65           | 54           | 59           | 61           |  |
| <b>TOTAL</b>       | <b>1,824</b> | <b>1,831</b> | <b>1,820</b> | <b>1,819</b> | <b>1,861</b> | <b>1,850</b> | <b>1,853</b> | <b>1,849</b> | <b>1,807</b> | <b>1,811</b> | <b>1,817</b> |  |

|                              |              |              |              |              |              |              |              |              |              |              |              |  |
|------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--|
| <b>Total Active Programs</b> |              |              |              |              |              |              |              |              |              |              |              |  |
|                              | <b>2,543</b> | <b>2,534</b> | <b>2,516</b> | <b>2,522</b> | <b>2,557</b> | <b>2,557</b> | <b>2,563</b> | <b>2,582</b> | <b>2,553</b> | <b>2,548</b> | <b>2,536</b> |  |

|                           |              |              |              |              |              |              |              |              |              |              |              |  |
|---------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--|
| <b>Total Active Cases</b> |              |              |              |              |              |              |              |              |              |              |              |  |
|                           | <b>1,667</b> | <b>1,718</b> | <b>1,720</b> | <b>1,727</b> | <b>1,754</b> | <b>1,769</b> | <b>1,766</b> | <b>1,773</b> | <b>1,749</b> | <b>1,775</b> | <b>1,783</b> |  |



## Human Service's Month End Balance

|           | 2005         | 2006         | 2007         | 2008       | 2009         | 2010         | 2011         | 2012         | 2013         | 2014         | 2015         | 2016         |
|-----------|--------------|--------------|--------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| January   | 1,309,156.86 | 1,237,104.03 | 1,122,389.02 | 771,407.81 | 701,564.42   | 929,075.49   | 1,197,979.30 | 1,389,512.16 | 1,271,780.24 | 1,417,880.34 | 1,647,300.14 | 1,814,014.90 |
| February  | 1,147,870.39 | 1,104,373.70 | 1,022,585.37 | 607,319.40 | 635,264.10   | 903,465.27   | 1,157,578.43 | 1,331,478.96 | 1,198,866.83 | 1,307,072.82 | 1,618,976.04 | 1,801,985.24 |
| March     | 1,029,374.21 | 908,840.83   | 705,442.69   | 428,905.97 | 463,085.65   | 810,094.43   | 1,096,732.38 | 1,165,062.80 | 1,062,709.62 | 1,159,500.45 | 1,375,360.09 | 1,655,070.89 |
| April     | 788,416.16   | 747,437.52   | 467,998.34   | 262,762.58 | 310,616.16   | 506,305.55   | 825,804.92   | 819,532.72   | 808,225.65   | 930,693.70   | 1,088,964.93 | 1,347,248.60 |
| May       | 653,690.74   | 691,752.23   | 382,551.08   | 142,246.78 | 161,895.69   | 447,916.22   | 768,561.39   | 678,196.10   | 552,664.08   | 693,604.86   | 961,748.47   | 1,294,231.42 |
| June      | 1,122,336.68 | 1,156,696.29 | 856,293.17   | 748,735.68 | 813,433.08   | 1,253,180.74 | 1,615,579.53 | 1,560,001.28 | 336,353.50   | 1,534,085.80 | 1,932,135.73 | 2,330,176.40 |
| July      | 1,425,888.93 | 1,429,151.24 | 1,073,512.78 | 906,246.71 | 925,265.96   | 1,327,951.41 | 1,313,679.13 | 1,659,331.53 | 1,693,689.91 | 1,538,687.96 | 2,047,715.90 | 2,367,725.88 |
| August    | 1,295,253.41 | 1,253,678.57 | 887,436.09   | 751,562.11 | 882,810.00   | 1,312,090.88 | 1,599,387.92 | 1,694,786.46 | 1,636,358.00 | 1,483,015.19 | 2,097,897.09 | 2,427,610.70 |
| September | 1,073,403.66 | 1,006,514.93 | 700,638.09   | 633,565.54 | 726,047.54   | 1,094,067.41 | 1,349,316.27 | 1,431,613.15 | 1,468,683.30 | 1,236,816.55 | 1,844,296.27 | 2,121,578.06 |
| October   | 897,378.14   | 846,958.68   | 534,556.62   | 500,741.08 | 525,397.26   | 954,484.86   | 1,188,529.69 | 1,116,275.87 | 1,174,910.46 | 919,650.64   | 1,492,630.60 | 1,866,987.16 |
| November  | 765,995.33   | 1,307,027.10 | 892,920.21   | 422,625.48 | 1,261,703.28 | 1,422,560.89 | 1,732,295.38 | 877,736.63   | 1,756,882.42 | 1,900,971.24 | 2,213,985.52 | 2,638,930.35 |
| December  | 1,415,786.24 | 1,320,805.76 | 877,663.14   | 907,713.54 | 1,119,405.06 | 1,377,405.92 | 1,588,551.10 | 1,485,681.91 | 1,678,723.86 | 1,833,528.58 | 2,083,484.81 |              |

**Pennington County Human Services  
Emergency Assistance/Emergency General Assistance  
Emergency Requests Related to Potential Evictions/Housing and Utilities  
Nov-16**

**Approvals**

| Eligibility Worker | File Date | Case | Request | Employment Status | Number of Children | Amount and Purpose | Agency Action | Date of Action |
|--------------------|-----------|------|---------|-------------------|--------------------|--------------------|---------------|----------------|
| none               |           |      |         |                   |                    |                    |               |                |
| <b>TOTAL</b>       |           |      |         |                   |                    | <b>EA</b>          | <b>\$0.00</b> |                |
|                    |           |      |         |                   |                    | <b>EGA</b>         | <b>\$0.00</b> |                |

**Denials**

|         |            |         |              |            |          |          |   |            |
|---------|------------|---------|--------------|------------|----------|----------|---|------------|
| X157503 | 10/19/2016 | 1081837 | deposit      | unemployed | 0        | unknown  | EGA Denied.<br>No longer a MN resident.               | 11/3/2016  |
| X157503 | 11/14/2016 | 902117  | unknown      | unemployed | 0        | unknown  | EGA Denied.<br>No emergency.                          | 11/14/2016 |
| X157517 | 10/28/2016 | 987920  | unknown      | full time  | 3        | unknown  | EA Denied.<br>No emergency.                           | 11/8/2016  |
| X157524 | 10/30/2016 | 2211306 | unknown      | unemployed | pregnant | unknown  | EA Denied.<br>No emergency.                           | 11/29/2016 |
| X157540 | 11/9/2016  | 1968893 | unknown      | unemployed | 0        | unknown  | EGA Denied.<br>No emergency.                          | 11/16/2016 |
| X157540 | 11/14/2016 | 2222865 | rent         | unemployed | 0        | rent     | EGA Denied.<br>Not cost-effective.                    | 11/16/2016 |
| X157540 | 11/15/2016 | 1539580 | rent/housing | unemployed | 0        | homeless | EGA Denied.<br>No emergency and no permanent housing. | 11/15/2016 |
| X157540 | 11/15/2016 | 2129444 | unknown      | unemployed | 0        | unknown  | EGA Denied.<br>No emergency.                          | 11/16/2016 |
| X157540 | 11/29/2016 | 2200413 | unknown      | unemployed | 0        | unknown  | EGA Denied.<br>No emergency.                          | 11/30/2016 |

