

Pennington County Human Service Committee

Meeting Agenda

February 16, 2016

12:00 pm

Section A

Members Present:

_____ Darryl Tveitbakk _____ Don Jensen _____ Neil Peterson
_____ Cody Hempel _____ County Attorney _____ Oliver Swanson

- I. Reading of January 19, 2016 HSC Meeting Minutes
- III. Personnel
 - A. Resignation
 - B. New Hire
 - C. Promotion
 - D. Request for hiring change
- IV. General
 - A. Minnesota Government Access Program Master Subscriber Agreement
 - B. MSSA Spring Conference
 - C. Month's End Cash Balance
 - D. Other

Section B

- I. Special Case Situations for Case Review (Social Services)
- II. Income Maintenance Update
- III. Special Case Situations (Public Assistance)
- IV. Payment of Bills

Section C

- I. Dates of Next Committee Meetings:

03/15/2016	04/19/2016	05/17/2016
12:00pm	7:00pm	7:00pm

SECTION A

The regular meeting of the Pennington County Human Service Committee was held at 12:00 pm, January 19, 2016 at Pennington County Human Services.

COMMITTEE MEMBERS PRESENT

Darryl Tveitbakk
Don Jensen
Neil Peterson

STAFF MEMBERS PRESENT:

Ken Yutrzenka
Scott Sommers
Julie Sjsotrand
Kathleen Herring

- I. ELECTION OF COMMITTEE CHAIR AND VICE-CHAIR: Elections for Committee Chair and Vice-Chair were conducted. Commissioner Jensen was elected CY2016 Committee Chair. Commissioner Swanson was elected CY2016 Vice-Chair.

- II. MINUTES: The December 15, 2015 Human Service Committee meeting minutes were read and forwarded to the Consent Agenda.

- III. PERSONNEL:
After presentation and discussion, recommendation was made to forward the following personnel items to the Consent Agenda.
 - A. Completion of probation for Katherine Daniels, Eligibility Worker, effective 02/12/2016.
 - B. Completion of probation for Brenda Vizenor, Social Worker, effective 01/29/2016.
 - C. Request to post and re-fill for a Social Worker vacancy created by an anticipated internal promotion of a staff member to Lead Social Worker-Long Term Care.

- IV. GENERAL
 - A. The Director presented for consideration the Participating Provider Agreement between this agency and Health Partners Incorporated, a managed care organization. This agreement sets forth the allowances and parameters for the agency to provide behavioral health services (mental health case management and chemical health assessments) to HPI managed care members. Upon completion of the presentation, recommendation was made to forward this item to the Consent Agenda.
 - B. The Director presented the 2016-2017 Minnesota State/County Child support Program Cooperative Agreement for consideration. Upon completion of the presentation, recommendation was made to forward this item to the Consent Agenda.
 - C. An amendment to the behavioral health service contract between this agency and Sanford Health addressing the addition of Family-Based Services was presented for consideration. Upon conclusion of the presentation, recommendation was made to forward this item to the Consent Agenda.
 - D. The Director presented a request for the agency, on behalf of the Pennington County Family Service/Children's Mental Health Collaborative, to apply for a community funding grant through Blue Cross/Blue Shield of Minnesota. Upon completion of the presentation, recommendation was made to forward this item to the Consent Agenda.
 - E. Committee members were apprised that Medica, a managed care organization, has provided notice of their intent to exit the SNBC program effective 06/30/2016. Our agency is presently providing SNBC care coordination as a delegate of Medica. Committee members were further informed of procurement process that DHS has recently initiated toward securing new MCO's for SNBC programming effective 07/01/2016.
 - F. The 2016 Adult Mental Health grant allocation for Pennington County provided by the Minnesota Department of Human Services was presented for approval. Recommendation was made to forward this item to the Consent Agenda.
 - G. The December out-of-home cost report was presented for review.
 - H. Month's end cash balance for December 2015 stands at \$2,083,484.81.

SECTION B

- I. No Social Service cases were presented for Special Case Review.
- II. Kathleen Herring, Financial Assistance Supervisor, presented the crisis assistance activity report and the most recent Income Maintenance caseload report.
- III. No Income Maintenance cases were presented for Special Case consideration.
- IV. A listing of bills presented for payment was reviewed. Recommendation for payment of the bills was moved to the Consent Agenda.

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: February 16, 2016 at 12:00pm.

Pennington County Human Services
Emergency Assistance/Emergency General Assistance
Emergency Requests Related to Potential Evictions/Housing and Utilities
Date: January 13 - February 10, 2016

Approvals

Eligibility Worker	File Date	Case	Request	Employment Status	Number of Children	Amount and Purpose	Agency Action	Date of Action
TOTAL						EA	\$0.00	
						EGA	\$0.00	

Denials

X157505	1/19/2016	308848	electric	Unemployed	0	\$182.67 - to avoid electronic disconnect	EGA Denied. No funds available. Received assistance from family member.	1/19/2016
X157517	1/21/2016	2177847	rent	Full time	2	\$475 - past due rent	EA Denied. Used EA within past 12 months.	2/2/2016
X157535	1/19/2016	2151641	unknown	unemployed	0	unknown	EGA Denied. No emergency.	1/21/2016
X157535	1/26/2016	361743	unknown	unemployed	0	unknown	EGA Denied. No emergency.	1/27/2016
X157535	1/28/2016	889457	eviction	RSDI	0	unknown	EGA Denied. No funds available.	1/28/2016
X157539	1/12/2016	1548114	electric	Unemployed	2	\$1,000 - past due electric	EA Denied. Used EA within past 12 months.	1/19/2016
X157540	1/8/2016	22270	unknown	Unemployed	0	No emergency	EGA Denied. No emergency.	1/13/2016
X157540	1/13/2016	1864324	unknown	Unemployed	0	No emergency	EGA Denied. No emergency.	1/13/2016

