

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
COUNTY BOARD ROOM
TUESDAY, FEBRUARY 23TH, 2016, 5:00 P.M.**

AGENDA - REVISED

Pledge of Allegiance

5:00 Ken Yutrzenka – Human Services Director
- Consent Agenda

5:05 Mike Flaagan – County Engineer
Jeremy Ganske – Knife River Materials
- Highway Dept Items

5:30 Faye Auchenpaugh
- National Historic Register Nomination

5:45 Erik Beitel – Emergency Mgmt. Director
- Grant from MN Dept. of Public Safety -
Office of Traffic Safety

6:00 Bryan Malone – Pennington County SWCD
- NW MN Housing: Wetland Replacement
Plan

County Auditor's Items

- Resolution: MN Court Data Services
For Government Agencies
- Inter County Nursing Service Board
Appointments

(This agenda is subject to change)

PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, the following recommendations of the
Pennington County Human Service Committee for February 16, 2016 (detailed minutes on
record) are hereby adopted:

SECTION A

- I. To approve the January 19, 2015 Human Service Committee meeting minutes.
- II. To approve the agency's personnel actions.
- III A. To approve a resolution granting the Agency Director authority to sign on behalf
of the agency, the Master Subscriber Agreement and Request Form allowing
agency staff to access electronic documents under the New Minnesota
Government Access Program.
- B. To allow up to 4 agency staff to attend the MSSA Spring Conference.

SECTION B

- I. To approve payment of the agency's bills.

Aye Nay Chairperson Date

SECTION A

The regular meeting of the Pennington County Human Service Committee was held at 12:00 pm, January 19, 2016 at Pennington County Human Services.

COMMITTEE MEMBERS PRESENT

Darryl Tveitbakk
Don Jensen
Neil Peterson

STAFF MEMBERS PRESENT:

Ken Yutrzenka
Scott Sommers
Julie Sjsotrand
Kathleen Herring

- I. ELECTION OF COMMITTEE CHAIR AND VICE-CHAIR: Elections for Committee Chair and Vice-Chair were conducted. Commissioner Jensen was elected CY2016 Committee Chair. Commissioner Swanson was elected CY2016 Vice-Chair.

- II. MINUTES: The December 15, 2015 Human Service Committee meeting minutes were read and forwarded to the Consent Agenda.

- III. PERSONNEL:
After presentation and discussion, recommendation was made to forward the following personnel items to the Consent Agenda.
 - A. Completion of probation for Katherine Daniels, Eligibility Worker, effective 02/12/2016.
 - B. Completion of probation for Brenda Vizenor, Social Worker, effective 01/29/2016.
 - C. Request to post and re-fill for a Social Worker vacancy created by an anticipated internal promotion of a staff member to Lead Social Worker-Long Term Care.

- IV. GENERAL
 - A. The Director presented for consideration the Participating Provider Agreement between this agency and Health Partners Incorporated, a managed care organization. This agreement sets forth the allowances and parameters for the agency to provide behavioral health services (mental health case management and chemical health assessments) to HPI managed care members. Upon completion of the presentation, recommendation was made to forward this item to the Consent Agenda.
 - B. The Director presented the 2016-2017 Minnesota State/County Child support Program Cooperative Agreement for consideration. Upon completion of the presentation, recommendation was made to forward this item to the Consent Agenda.
 - C. An amendment to the behavioral health service contract between this agency and Sanford Health addressing the addition of Family-Based Services was presented for consideration. Upon conclusion of the presentation, recommendation was made to forward this item to the Consent Agenda.
 - D. The Director presented a request for the agency, on behalf of the Pennington County Family Service/Children's Mental Health Collaborative, to apply for a community funding grant through Blue Cross/Blue Shield of Minnesota. Upon completion of the presentation, recommendation was made to forward this item to the Consent Agenda.
 - E. Committee members were apprised that Medica, a managed care organization, has provided notice of their intent to exit the SNBC program effective 06/30/2016. The agency is presently providing SNBC care coordination as a delegate of Medica. Committee members were further informed of the procurement process that DHS has recently initiated toward securing new MCO's for SNBC programming effective 07/01/2016.
 - F. The 2016 Adult Mental Health grant allocation for Pennington County provided by the Minnesota Department of Human Services was presented for approval. Recommendation was made to forward this item to the Consent Agenda.
 - G. The December out-of-home cost report was presented for review.
 - H. Month's end cash balance for December 2015 stands at \$2,083,484.81.

SECTION B

- I. No Social Service cases were presented for Special Case Review.
- II. Kathleen Herring, Financial Assistance Supervisor, presented the crisis assistance activity report and the most recent Income Maintenance caseload report.
- III. No Income Maintenance cases were presented for Special Case consideration.
- IV. A listing of bills presented for payment was reviewed. Recommendation for payment of the bills was moved to the Consent Agenda.

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: February 16, 2016 at 12:00pm.

Pennington County
County Board Resolution

WHEREAS: the New Minnesota Government Access (New “MGA”) provides eligible subscriber agencies remote access to electronic court records and documents, and

WHEREAS: Pennington County Human Services (the Agency) desires, as needed to conduct agency business, access to electronic court records through New “MGA”, and

WHEREAS: The New “MGA” application process requires the submission of a revised Master Subscriber Agreement and New “MGA” Request Form signed by the director/commissioner of the agency, as well as a verification of authority to sign the agreement on behalf of the agency,

NOW, THEREFORE: The Pennington County Board of Commissioners has authorized Kenneth Yutrzenka, Agency Director, to enter into and sign the Master Subscriber Agreement and the “MGA” Request on behalf of the Agency.

Chairperson, Pennington County Board

Date



Minnesota Department of Public Safety (“State”) Office of Traffic Safety 445 Minnesota Street, Suite 150 Saint Paul, MN 55101-5150	Grant Program: 2016 In-Squad Computers Project No.: 16-05-08 Grant Agreement No.: A-CMPTR16-2016-PENNCO-00116
Grantee: Pennington County 101 N Main Avenue Box 616 Thief River Falls, Minnesota 56701	Grant Agreement Term: Effective Date: Oct. 1, 2015 Expiration Date: Sept. 30, 2016
Grantee’s Authorized Representative: Erik Beitel Pennington County 101 N Main Avenue Box 616 Thief River Falls, Minnesota 56701 (218) 683-7000 elbeitel@co.pennington.mn.us	Grant Agreement Amount: Original Agreement \$14,941.72 Matching Requirement \$14,554.73
State’s Authorized Representative: Hal Campbell 445 Minnesota Street, Suite 150 Saint Paul, MN 55101-5150 Phone: (651) 201-7078 Email: hal.campbell@state.mn.us	Federal Funding: CFDA 20.616 State Funding: None Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

Term: Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved 2016 In-Squad Computers Application (“Application”) which is incorporated by reference into this grant agreement and on file with the State at 445 Minnesota Street, Suite 150, Saint Paul, MN 55101-5150. The Grantee shall also comply with all requirements referenced in the 2016 In-Squad Computers Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.

Payment: As stated in the Grantee’s Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized



Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

Grant Agreement No. A-CMPTR16-2016-PENNCO-00116
PO No. 3-38802

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

Budget Summary

Budget			
Budget Category	State Reimbursement	Local Match	
Equipment			
Aircard Antenna (5 Units)	\$130.22	\$130.23	
delete	\$0.00	\$0.00	
Docking Station for Panasonic Tough Book 31 (6 Units)	\$2,481.00	\$2,481.00	
Drivers License Reader (9 Units)	\$387.00	\$0.00	
Panasonic Toughbook 31 (5 Units)	\$8,870.00	\$8,870.00	
Printer - (9 Units)	\$3,073.50	\$3,073.50	
Total	\$14,941.72	\$14,554.73	
Total	\$14,941.72	\$14,554.73	

Minnesota Wetland Conservation Act

Notice of Decision

Local Government Unit (LGU) Pennington County	Address P.O. Box 616 Thief River Falls, MN 56701
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1. PROJECT INFORMATION

Applicant Name William Ness	Project Name Northwest Minnesota Housing Cooperative (NMHC) Development	Date of Application 9/28/15*	Application Number 15-08
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<input checked="" type="checkbox"/> Attach site locator map.

Type of Decision:

<input type="checkbox"/> Wetland Boundary or Type	<input type="checkbox"/> No-Loss	<input type="checkbox"/> Exemption	<input type="checkbox"/> Sequencing
<input checked="" type="checkbox"/> Replacement Plan	<input type="checkbox"/> Banking Plan		

Technical Evaluation Panel Findings and Recommendation (if any):

<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Approve with conditions	<input type="checkbox"/> Deny
---------------------------------------------	--------------------------------------------------	-------------------------------

Summary (or attach):

Delineation: The TEP Steve Hofstad, BWSR; Craig Jarnot, COE; and Bryan Malone, SWCD met with Jeff Fagerstrom, NMHC, Mark Borseth, City of TRF; Joey Goeden and Brian Ross, WSN and Jim Mathson, representing William Ness on site in August 17, 2015 to review the delineation boundary. After review it was determined that the boundaries be revised and resubmit. Revised boundaries were approved on October 27, 2015. The TEP met on November 24, 2015 with the applicant's representatives to review the plat layout proposed impacts.

Replacement Plan: The goal of the original layout was to provide rear access lots as to make the house the "feature" from Nelson Drive and Greenwood Street. This limits street access as opposed to many driveways and reduces the possibility of adversely affecting the existing homes along Nelson Drive.

The original replacement plan application indicated wetland impacts were only for the installation of the road (See attachment #1). However, the intent was to fill all the wetlands (1.68 acres) within the development (either via the development of the site, or via individual homeowner applications).

As the first alternative, if the original proposal would have included the filling the lots, roads and wetland #2 s and not wetland #3, the total impact would have been 0.82 acres (See attachment #2). The second alternative was to still keep the road and lot alignments the same as to maximize lot numbers but not fill wetland #2. The total impact then was 0.56 acres. The third alternative changed the alignment of the roads and forced 4 driveways to access Greenwood Street. The total wetland impact was then minimized to 0.43 acres. It was recommended that the park area be left with trees in a beautification effort for the park as opposed to clearing all the trees and leaving a barren area.

The basic tenet of WCA is avoidance of the wetland resource, then minimization of impacts and replacement being the last option. The original application did not meet the basic requirements whatsoever. Through the Technical Evaluation Panel (TEP) process, a compromise was reached that met the requirements of WCA and met the needs of the project.

TEP Recommendation: Through discussion and good faith effort by NMHC, City of TRF, WSN and others, the TEP recommends alternative #3 for approval with 0.43 acres of impact and 0.86 acres of replaced via wetland credits purchased from the MN wetland bank Acct. #1147.

*at the date of application, additional information was needed before a decision could be made, therefore it was incomplete until new material was submitted on 1/28/16.

2. LOCAL GOVERNMENT UNIT DECISION

Date of Decision: 2/23/16		
<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Approved with conditions (include below)	<input type="checkbox"/> Denied

LGU Findings and Conclusions (attach additional sheets as necessary):

The applicant and representatives met extensively with the TEP and thoroughly discussed potential alternatives. Although complete avoidance of wetlands was not possible, the alternative with the smallest total wetland impact was selected and supported by the TEP, City of TRF and NMHC.

For Replacement Plans using credits from the State Wetland Bank:

Bank Account # 1147	Bank Service Area 3	County Roseau	Credits Approved for Withdrawal (sq. ft. or nearest .01 acre) 0.860
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Replacement Plan Approval Conditions. In addition to any conditions specified by the LGU, the approval of a Wetland Replacement Plan is conditional upon the following:

- Financial Assurance:** For project-specific replacement that is not in-advance, a financial assurance specified by the LGU must be submitted to the LGU in accordance with MN Rule 8420.0522, Subp. 9 (List amount and type in LGU Findings).
- Deed Recording:** For project-specific replacement, evidence must be provided to the LGU that the BWSR “Declaration of Restrictions and Covenants” and “Consent to Replacement Wetland” forms have been filed with the county recorder’s office in which the replacement wetland is located.
- Credit Withdrawal:** For replacement consisting of wetland bank credits, confirmation that BWSR has withdrawn the credits from the state wetland bank as specified in the approved replacement plan.

Wetlands may not be impacted until all applicable conditions have been met!

LGU Authorized Signature:

Signing and mailing of this completed form to the appropriate recipients in accordance with 8420.0255, Subp. 5 provides notice that a decision was made by the LGU under the Wetland Conservation Act as specified above. If additional details on the decision exist, they have been provided to the landowner and are available from the LGU upon request.		
Name Don Jensen	Title County Board Chair	
Signature	Date 2/23/16	Phone Number and E-mail 218-683-7000 ktolson@co.pennington.mn.us

THIS DECISION ONLY APPLIES TO THE MINNESOTA WETLAND CONSERVATION ACT. Additional approvals or permits from local, state, and federal agencies may be required. Check with all appropriate authorities before commencing work in or near wetlands.

Applicants proceed at their own risk if work authorized by this decision is started before the time period for appeal (30 days) has expired. If this decision is reversed or revised under appeal, the applicant may be responsible for restoring or replacing all wetland impacts.

This decision is valid for three years from the date of decision unless a longer period is advised by the TEP and specified in this notice of decision.

3. APPEAL OF THIS DECISION

Pursuant to MN Rule 8420.0905, any appeal of this decision can only be commenced by mailing a petition for appeal, including applicable fee, within thirty (30) calendar days of the date of the mailing of this Notice to the following as indicated:

Check one:

<input type="checkbox"/> Appeal of an LGU staff decision. Send petition and \$_____ fee (if applicable) to:	<input checked="" type="checkbox"/> Appeal of LGU governing body decision. Send petition and \$500 filing fee to: Executive Director Minnesota Board of Water and Soil Resources 520 Lafayette Road North St. Paul, MN 55155
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4. LIST OF ADDRESSEES

<input checked="" type="checkbox"/> SWCD TEP member: Bryan Malone
<input checked="" type="checkbox"/> BWSR TEP member: Steve Hofstad
<input checked="" type="checkbox"/> LGU TEP member (if different than LGU Contact): Mike Flaagan
<input checked="" type="checkbox"/> DNR TEP member: Stephanie Klamm
<input checked="" type="checkbox"/> DNR Regional Office: Nathan Kestner
<input checked="" type="checkbox"/> WD or WMO (if applicable): Red Lake Watershed District
<input checked="" type="checkbox"/> Applicant and Landowner: William Ness
<input checked="" type="checkbox"/> Members of the public who requested notice: Mark Borseth, Joey Goeden, Jeff Fagerstrom
<input checked="" type="checkbox"/> Corps of Engineers Project Manager: Craig Jarnot
<input type="checkbox"/> BWSR Wetland Bank Coordinator (wetland bank plan decisions only)

5. MAILING INFORMATION

➤ For a list of BWSR TEP representatives: www.bwsr.state.mn.us/aboutbwsr/workareas/WCA_areas.pdf

➤ For a list of DNR TEP representatives: www.bwsr.state.mn.us/wetlands/wca/DNR_TEP_contacts.pdf

➤ Department of Natural Resources Regional Offices:

NW Region:	NE Region:	Central Region:	Southern Region:
Reg. Env. Assess. Ecol. Div. Ecol. Resources 2115 Birchmont Beach Rd. NE Bemidji, MN 56601	Reg. Env. Assess. Ecol. Div. Ecol. Resources 1201 E. Hwy. 2 Grand Rapids, MN 55744	Reg. Env. Assess. Ecol. Div. Ecol. Resources 1200 Warner Road St. Paul, MN 55106	Reg. Env. Assess. Ecol. Div. Ecol. Resources 261 Hwy. 15 South New Ulm, MN 56073

For a map of DNR Administrative Regions, see: http://files.dnr.state.mn.us/aboutdnr/dnr_regions.pdf

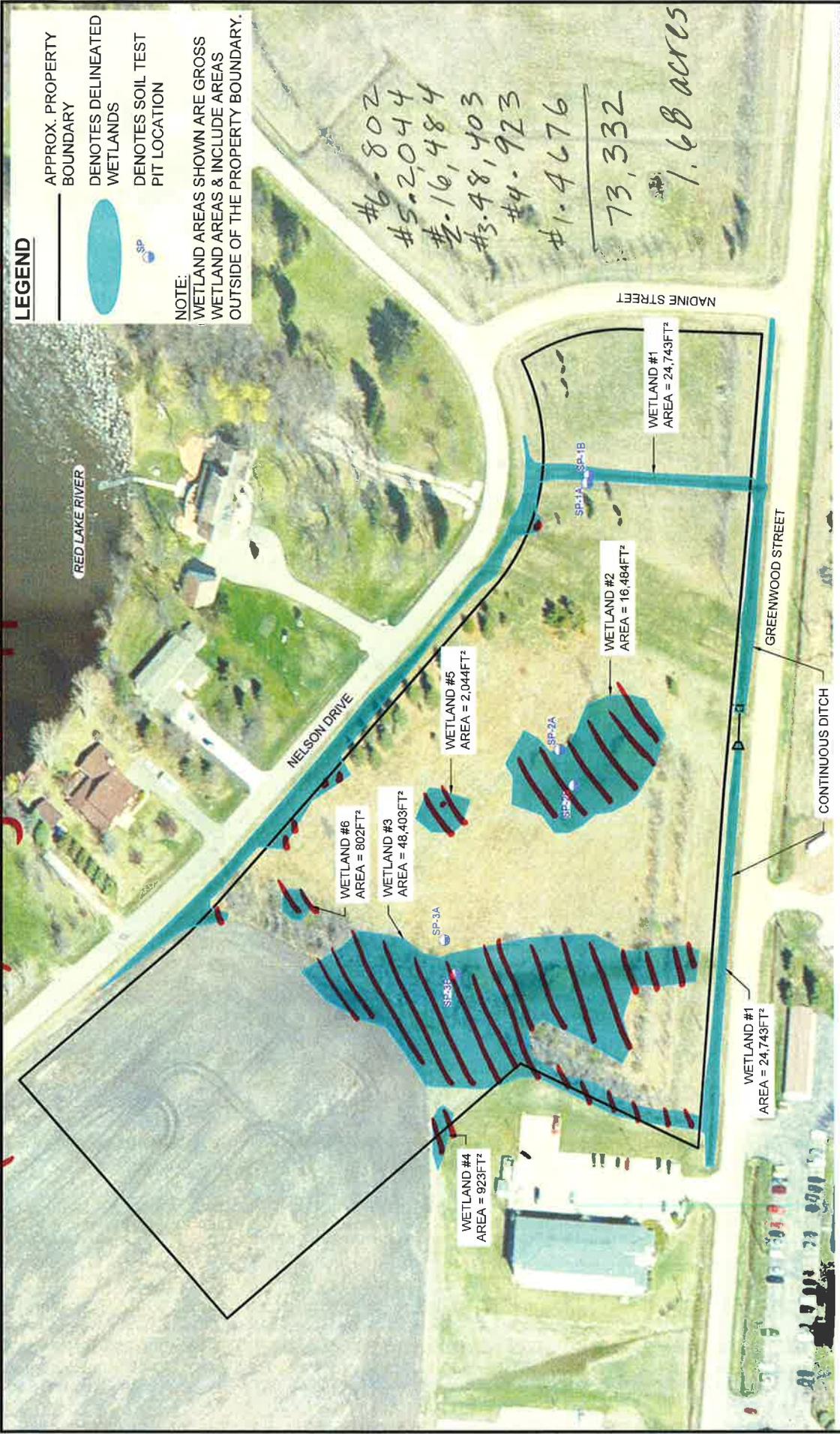
➤ For a list of Corps of Project Managers: www.mvp.usace.army.mil/regulatory/default.asp?pageid=687 or send to:
US Army Corps of Engineers
St. Paul District, ATTN: OP-R
180 Fifth St. East, Suite 700
St. Paul, MN 55101-1678

➤ For Wetland Bank Plan applications, also send a copy of the application to:
Minnesota Board of Water and Soil Resources
Wetland Bank Coordinator
520 Lafayette Road North
St. Paul, MN 55155

6. ATTACHMENTS

In addition to the site locator map, list any other attachments:
<input checked="" type="checkbox"/> #1 Original Application Intent
<input checked="" type="checkbox"/> #2 First Alternative
<input checked="" type="checkbox"/> #3 Second Alternative
<input checked="" type="checkbox"/> #4 Third Alternative (Recommended for Approval)
<input checked="" type="checkbox"/> #5 Agreement for Purchase of Wetland Credits

(Attach. #1) Original Application Intent



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DATE: JANUARY 2016

WETLAND PERMIT APPLICATION FOR NMHC
NORTHWEST MINNESOTA HOUSING COOPERATIVE
THIEF RIVER FALLS, MN

JOB No. 020101355.000

FIGURE 02

EXISTING CONDITIONS

Engineering
Architecture
Surveying
Environmental

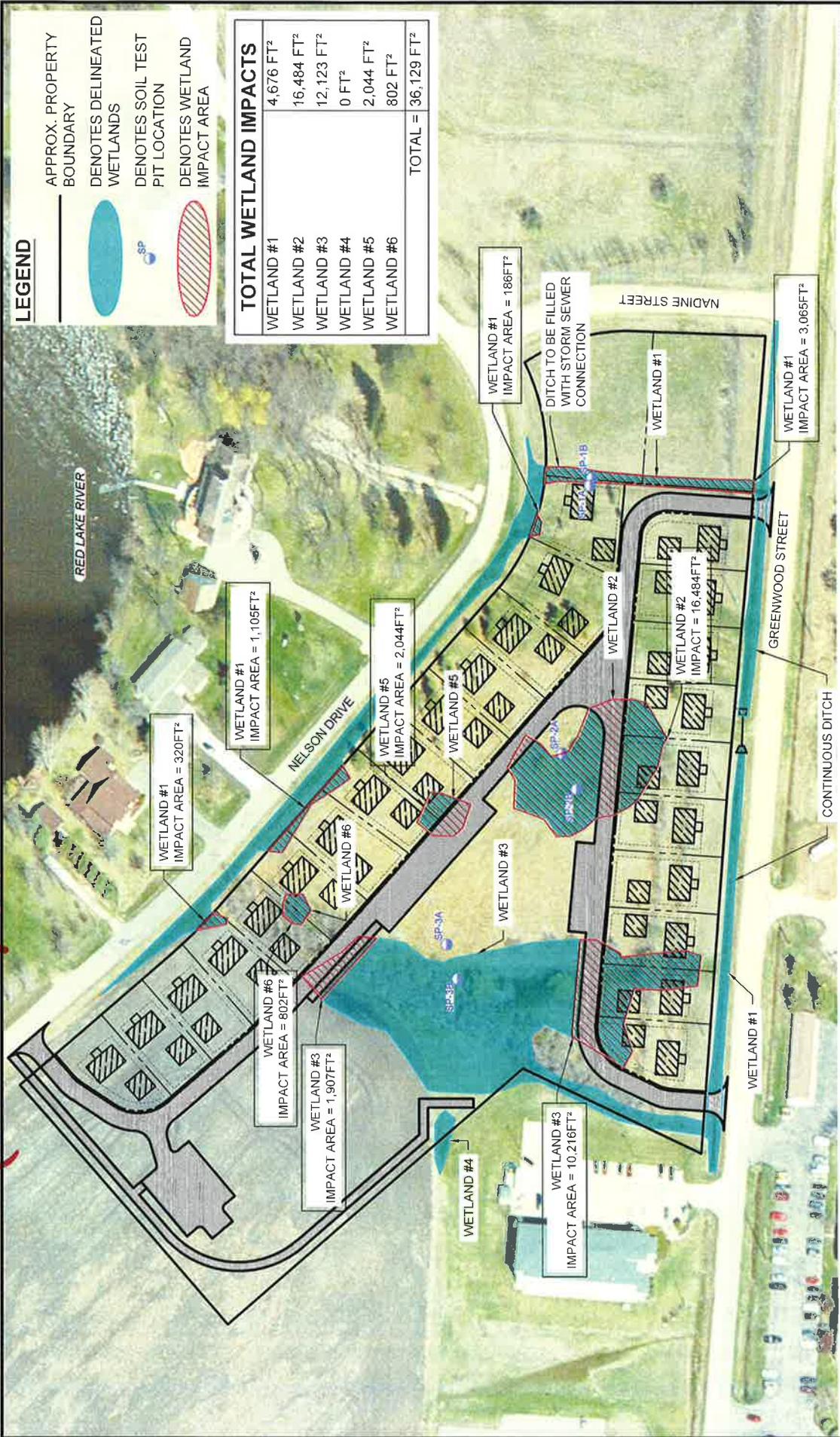
WIDSETH SMITH NOLTING

0 100 (SCALE IN FEET)

NORTH

IMAGE: ESRI, INC.

(Attach. #2) FIRST ALTERNATIVE



© 2016 WIDSETH SMITH NOLTING

DATE: JANUARY 2016

WETLAND PERMIT APPLICATION FOR NMHC
NORTHWEST MINNESOTA HOUSING COOPERATIVE
THIEF RIVER FALLS, MN

JOB No. 0280931346.001

FIGURE 04

WETLAND IMPACT AREAS

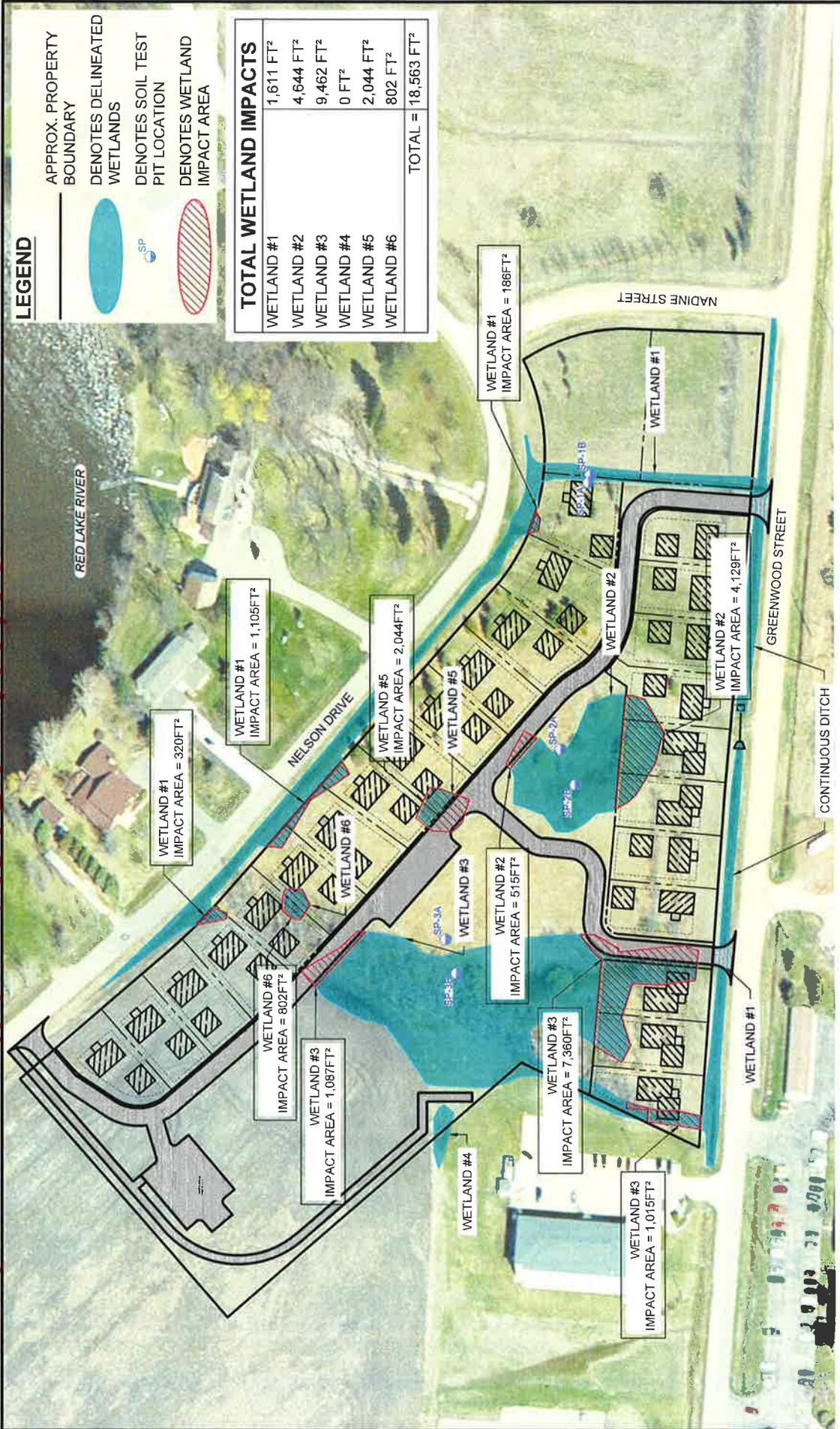
0 100 (SCALE IN FEET)

Engineering
Architecture
Surveying
Environmental

WIDSETH SMITH NOLTING

IMAGE: ESRI, INC.

THIRD ALTERNATIVE
(Attach #4)



© 2016 WIDSETH SMITH NOLTING

DATE: JANUARY 2016

WETLAND PERMIT APPLICATION FOR NMHC
NORTHWEST MINNESOTA HOUSING COOPERATIVE
THIEF RIVER FALLS, MN

Engineering
Architecture
Surveying
Environmental

WIDSETH SMITH NOLTING

SCALE IN FEET
0 100

WETLAND IMPACT AREAS

JOB No. 026081355.000

FIGURE 04

Attachment #5

THIS AGREEMENT is made this 11th day of February, 2016 between (Seller) Arne Heggedal & Gerald Krog 25622 267th Ave Fergus Falls, MN 56537 Wetland Bank Account # 1147, and (Buyer): Midwest Minnesota Community Development Corporation 119 Graystone Plaza, Suite 100 Detroit Lakes, MN 56501

1. Seller agrees to sell to Buyer, and Buyer agrees to buy from Seller, the wetland banking credits (Credits) listed below:

CREDITS TO BE SOLD					
Credit Sub-Group ¹	NWC Acres or Sq. Ft.	PVC Acres or Sq. Ft.	Wetland Type ²	Topo. Setting	Cost per Acre or Sq. Foot
A.					
B.	0.8600 acre	2	Fresh (wet) Meadow		\$17,424.00
C.					
D.					
E.					

¹Check here if additional credit sub-groups are part of this account and are listed on an attachment to this document.
¹A separate credit sub-group shall be established for each wetland or wetland area that has different wetland characteristics.
²Circular 39 types: 1, 1L, 2, 3, 4, 5, 6, 7, 8, B, U.
³Topographic setting types: shoreland, reverine, floodplain, flow-through, tributary, isolated, upland

2. Seller represents and warrants as follows:
 - a) The Credits are deposited in an account in the Minnesota Wetland Bank administered by the Minnesota Board of Water and Soil Resources (BWSR) pursuant to Minn. Rules Chapter 8420.0700-.0760.
 - b) Seller owns the Credits and has the right to sell the Credits to Buyer.

3. Buyer will pay Seller a total of \$14,984.64 for the Credits, as follows: Check made payable to: Gerald Krog & Arne Heggedal
 - a) \$ NONE as earnest money, to be paid when this Agreement is signed; and
 - b) The balance of \$14,984.64 to be paid on the Closing Date listed below.
 - c) Buyer will pay a transaction fee of \$241.66 payable to Board of Water and Soil Resources. Check will accompany application for withdrawal of wetland credits from the Minnesota Wetland Bank.

4. The closing of the purchase and sale shall occur on or before May 31, 2016(Closing Date) at Gerald Krog 25622 267th Ave Fergus Falls, MN 56537. The Closing Date and location may be changed by written consent of both parties. Upon payment of the balance of the purchase price, Seller will execute and deliver to Buyer an Application for Withdrawal of the Credits in the form specified BWSR and such other documents as are necessary to transfer the Credits to Buyer. Closing may be completed by mailing documents and payments.



5. Buyer has applied or will apply to Pennington (LGU) for approval of a replacement plan utilizing the Credits as the means of replacing impacted wetlands. If the LGU has not approved the Buyer's application for a replacement plan utilizing the Credits by the Closing Date, and no postponement of the Closing Date has been agreed to by Buyer and Seller in writing, then either Buyer or Seller may cancel this Agreement by giving written notice to the other. In this case, Seller shall return Buyer's earnest money, and neither Buyer nor Seller shall have any further obligations under this Agreement. If the LGU has approved the replacement plan and the Seller is ready to proceed with the sale on the Closing Date, but Buyer fails to proceed, then the Seller may retain the earnest money as liquidated damages.

Gerald R. Kroeg 2/11/2014

(Signature of Seller)
 GERALD KROG
 25622 267th Ave
 Fergus Falls, MN 56537
 Cell: 701-219-3828

(Signature of Buyer) (Date)
 Kevin Shipley
 Midwest Minnesota Community
 Development Corporation
 119 Graystone Plaza, Suite 100
 Detroit Lakes, MN 56501

RESOLUTION _____

RESOLUTION AUTHORIZING SIGNING AUTHORITY ALLOWING ACCESS TO MINNESOTA GOVERNMENT ACCESS (MGA) ACCOUNTS FOR ELECTRONIC COURT RECORDS AND DOCUMENTS

WHERE AS, the new Minnesota Government Access Accounts, allowing government agencies to view appropriate electronic court records and documents stored in the Minnesota Court Information System for cases in Minnesota district courts, require authorization from the governing body.

NOW, THEREFORE, BE IT RESOLVED, the County Board of Pennington County, Minnesota as follows:

1. Approves and authorizes Raymond Kuznia, Pennington County Sheriff, to sign the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies.
2. That the Pennington County Sheriff, Raymond Kuznia, is the designated Authorized Representative for the Pennington County Sheriff's Office. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
3. That Commissioner Donald Jensen, the Chair of the County Board, and Kenneth Olson, the Board Clerk, are authorized to sign this Resolution.

Passed and Adopted by the Board of Commissioners on this _____ day of _____, 2016.

COUNTY OF PENNINGTON, STATE OF MINNESOTA

By: Pennington County Commissioner Donald Jensen,
Chair Board

ATTEST:

By: Pennington County Auditor-Treasurer Kenneth Olson,
County Board Clerk

RESOLUTION _____

RESOLUTION AUTHORIZING SIGNING AUTHORITY ALLOWING ACCESS TO MINNESOTA GOVERNMENT ACCESS (MGA) ACCOUNTS FOR ELECTRONIC COURT RECORDS AND DOCUMENTS

WHERE AS, the new Minnesota Government Access Accounts, allowing government agencies to view appropriate electronic court records and documents stored in the Minnesota Court Information System for cases in Minnesota district courts, require authorization from the governing body.

NOW, THEREFORE, BE IT RESOLVED, the County Board of Pennington County, Minnesota as follows:

1. Approves and authorizes Alan Rogalla, Pennington County Attorney, to sign the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies.
2. That the Pennington County Attorney, Alan Rogalla, is the designated Authorized Representative for the Pennington County Attorney's Office. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
3. That Commissioner Donald Jensen, the Chair of the County Board, and Kenneth Olson, the Board Clerk, are authorized to sign this Resolution.

Passed and Adopted by the Board of Commissioners on this _____ day of _____, 2016.

COUNTY OF PENNINGTON, STATE OF MINNESOTA

By: Pennington County Commissioner Donald Jensen,
Chair Board

ATTEST:

By: Pennington County Auditor-Treasurer Kenneth Olson,
County Board Clerk

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 9TH, 2016, 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, February 9th, 2016 at 10:00 a.m. Members present: Donald Jensen, Neil Peterson, Oliver “Skip” Swanson, Darryl Tveitbakk and Cody Hempel. Members absent: None.

The meeting was called to order by Chairman Commissioner Jensen and the Pledge of Allegiance was recited.

Levy Bergstrom, County Feedlot Officer, presented the 2015 Annual County Feedlot Officer Annual Report. Seven feedlot inspections were completed in 2015. Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to approve the 2015 Annual County Feedlot Officer Annual Report and Performance Credit Report and authorize the Chairman to sign the same. Motion unanimously carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson, to approve the hire of Seth Tveiten for the position of Part-Time Dispatcher/Jailer effective February 10th, 2016. Motion unanimously carried.

It was noted that the Northwestern Minnesota Juvenile Center Statistical Report for fiscal year 2015 was available for review online. Commissioner Jensen noted that Superintendent William Frey will be retiring in March and they are presently taking applications for the position.

Motioned by Commissioner Swanson, seconded by Commissioner Peterson, to pay the legal description training fee of \$240 to Pro-West & Associates, Inc. by Auditor’s Warrant. Motion unanimously carried.

The County Auditor-Treasurer then reviewed a petition to abandon Branch 5 of Joint Ditch #13. This will be returned to the Joint Ditch Board for their review.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Hempel, to appoint JoeAnna Larson as a Pennington County representative on the Inter-County Nursing Service Board. Motion unanimously carried.

Lou Tasa, MnDOT District 2 Engineer, gave a ‘Towards Zero Death’ (TZD) program update. TZD efforts continue but in the last year fatalities by automobile crashes showed an increase over the previous year. One theory is that there are more people driving gas prices decreasing. Other factors include distracted driving, such as texting and driving.

Mr. Tasa also reviewed the Construction Program for 2016 and 2017. 2017 plans include the reconstruction of a portion of Trunk Highway #1/U.S. Highway #59 urban streets in Thief River Falls. Mr. Tasa also noted that a second roundabout is planned for 2020 at

the intersection of Trunk Highway #1 and U.S. Highway #59 on the west edge of Thief River Falls. The County Board asked Engineer Tasa to consider a new bridge on the east side of Thief River Falls in future plans.

County Engineer Mike Flaagan presented a resolution requesting State Transportation Bond Funds for replacement of deficient bridges. The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Swanson, and upon vote was unanimously carried.

DEFICIENT BRIDGES REQUIRING REPLACEMENT OR REHABILITATION

WHEREAS, the County of Pennington has determined that the following deficient bridges on the CSAH, County Road and Township systems are a high priority and require replacement or rehabilitation within the next five (5) years, and

Bridge No.	Road No.	Estimated Project Cost	Town Bridge	Bridge Bonding	Proposed Year
93203	CR 65	\$ 10,000		\$ 10,000	2017
7078	CSAH 17	\$110,000		\$110,000	2017
L0264	CR 75	\$123,000		\$123,000	2017

WHEREAS, local roads play an essential role in the overall state transportation network and local bridges are the critical component of the local road systems, and

WHEREAS, State support for the replacement or rehabilitation of local bridges continues to be crucial to maintaining the integrity of the local road systems and is necessary for the County and the Townships to proceed with the replacement or rehabilitation of the high priority deficient bridges described above, and

WHEREAS, Pennington County intends to proceed with replacement or rehabilitation of these bridges as soon as possible when State Transportation Bond Funds are available.

NOW THEREFORE, BE IT RESOLVED, that Pennington County commits that it will proceed with the design and contract documents for these bridges immediately after being notified that funds are available in order to permit construction to take place within one year of notification.

The County Engineer then asked the County Board to allow the Highway Dept. to purchase the new model Frontier Precision Data Collector at the State Bid price of \$10,011 instead of the model approved at the last County Board meeting, January 26th, 2016. Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to approve the purchase of the new model Frontier Precision Data Collector using the State Contract at a price of \$10,011, and to rescind the Board motion made January 26th, 2016 to purchase a Data Collector at a cost of \$8,561. Motion unanimously carried.

Bids were opened for milling and overlay projects on CSAH #7, #12, and #16 at 9:00 a.m. this morning. A tabulation and recommendation for award will be presented at the February 23rd, 2016 County Board meeting.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Hempel, to approve the following Board Ratification Statement. Motion unanimously carried.

The Board of Pennington County has ratified the Professional Services Agreement between Minnesota Counties Computer Cooperative and Trimin Systems, Inc. for the maintenance and support of I.F.S.

The Agreement will be effective January 1st, 2016 through December 31st, 2018. This Agreement commits the participating members for the term of the contract and the financial obligations associated with this contract.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve payment of the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$86,994.75
Road & Bridge	\$21,579.45
Solid Waste Facility	\$ 2,902.28
Capital Improvement	\$41,302.04

Per diems and meal reimbursements in the amount of \$2,438.21 were also approved.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson, to approve the Board minutes of January 26th, 2016 as written. Motion unanimously carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Hempel, to adjourn to 5:00 p.m. on February 23rd, 2016. Motion unanimously carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Donald Jensen, Chairman
Board of Commissioners

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
57	1380 A'VIANDS LLC 01-251-000-0000-6427		2,711.48	JAIL MEALS 1-23 TO 1-29	19-5925	JAIL MEALS
	1380 A'VIANDS LLC		2,711.48	1 Transactions		
15	2348 BERGAN TRAVEL, INC 01-799-000-0000-6330		301.00	AIRFARE - ECON DEV		TRAVEL & EXPENSE
	2348 BERGAN TRAVEL, INC		301.00	1 Transactions		
109	2128 BUDGET ELECTRONICS 01-253-000-0000-6847		534.00	REFRIGERATOR FOR STAORAGE	46335	SUPERVISION FEE EXPENSE
	2128 BUDGET ELECTRONICS		534.00	1 Transactions		
56	2389 BYLINE FINANCIAL GROUP-03 01-223-000-0000-6801		924.76	AUDIOLOG SERVER JANUARY	260911	MISCELLANEOUS EXPENSE-E911
	2389 BYLINE FINANCIAL GROUP-03		924.76	1 Transactions		
2	3306 CITY OF THIEF RIVER FALLS 01-220-000-0000-6801		30,000.00	1/2 TECH FEE AWARD - LETG		MISCELLANEOUS EXPENSE
	3306 CITY OF THIEF RIVER FALLS		30,000.00	1 Transactions		
29	18154 COAUETTE/BETTY 01-251-000-0000-6245		11.42	MEAL - JAIL CONF - WALKER		CONTINUING EDUCATION
30	01-251-000-0000-6245		14.96	MEAL - JAIL CONF - WALKER		CONTINUING EDUCATION
31	01-251-000-0000-6245		10.14	MEAL - JAIL CONF - WALKER		CONTINUING EDUCATION
	18154 COAUETTE/BETTY		36.52	3 Transactions		
8	3138 CREATIVE FORMS AND CONCEPTS 01-801-000-0000-6401		801.84	5,430 AUD/COMM WARRANTS	114504	SUPPLIES-UNALLOCATED
	3138 CREATIVE FORMS AND CONCEPTS		801.84	1 Transactions		
115	4355 DACOTAH PAPER 01-801-000-0000-6401		1,196.00	40 CS COPY PAPER	80279	SUPPLIES-UNALLOCATED
	4355 DACOTAH PAPER		1,196.00	1 Transactions		
50	4340 DAKOTA FIRE PROTECTION INC 01-219-000-0000-6300		212.50	ANNUAL SPRINKER INSPECT - LEC		REPAIRS & MAINTENANCE
49	01-251-000-0000-6300		212.50	ANNUAL SPRINKER INSPECT -ANNEX	14937	REPAIRS & MAINTENANCE
	4340 DAKOTA FIRE PROTECTION INC		425.00	2 Transactions		
	4313 DEPARTMENT OF MOTOR VEHICLES					

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Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
39	4313	DEPARTMENT OF MOTOR VEHICLES			16.00	06 FORD REGISTRATION				REPAIR & MAINTENANCE - SQUADS	
	13483	DEPT OF CORRECTIONS FINANACIAL SEF					1 Transactions				
81	13483	DEPT OF CORRECTIONS FINANACIAL SEF			876.00	STS WAGES - JANUARY		326301		MISCELLANEOUS EXPENSE - JAIL	
	13483	DEPT OF CORRECTIONS FINANACIAL SEF			876.00		1 Transactions				
99999997	116	EMERGENCY AUTOMOTIVE TECHNOLOGI			294.27	ANTENA BASES MOUNTS SQUAD SET		CS110415-20		FURNITURE & EQUIPMENT	
	99999997	EMERGENCY AUTOMOTIVE TECHNOLOGI			294.27		1 Transactions				
11	6001	FALLS DIVERSE ABILITIES CORPORATION			87.00	CLEAN AUDITORIUM		14978		OTHER SERVICES	
12	6001	FALLS DIVERSE ABILITIES CORPORATION			77.55	CLEAN AUDITORIUM		14994		OTHER SERVICES	
	6001	FALLS DIVERSE ABILITIES CORPORATION			164.55		2 Transactions				
1	6305	FLAAGAN/JODI			7.98	TZD MEETING - REFRESHMENTS				TOWARD ZERO DEATH GRANT	
14	6305	FLAAGAN/JODI			1,168.00	36.5 HRS @ \$32 TZD GRANT				TOWARD ZERO DEATH GRANT	
	6305	FLAAGAN/JODI			1,175.98		2 Transactions				
40	6348	FULTON/DEB			16.80	TRANSPORT MEAL				TRAVEL & EXPENSE	
	6348	FULTON/DEB			16.80		1 Transactions				
32	6347	FULTON/JIM			6.97	TRANSPORT MEAL				TRAVEL & EXPENSE	
33	6347	FULTON/JIM			22.40	TRANSPORT MEAL				TRAVEL & EXPENSE	
	6347	FULTON/JIM			29.37		2 Transactions				
37	7317	GALLS, LLC			34.99	EDGE JACKET/SC		4860795		UNIFORMS	
	7317	GALLS, LLC			34.99		1 Transactions				
99999997	117	GERARDY/MARY			60.00	IZ CD LOCAL PROGRAM COST				SUPERVISION FEE EXPENSE	
	99999997	GERARDY/MARY			60.00		1 Transactions				
51	7393	GORDY'S PLUMBING			130.00	SNAKE CLEAINED SHOWER DRAIN		1919		REPAIRS & MAINTENANCE	

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
16	01-800-000-0000-6300		82.50	LABOR AUGER TOILETS	1925	REPAIRS & MAINTENANCE
36	01-251-000-0000-6300		130.00	SNAKE CLEANED SHOWER DRAIN	1927	REPAIRS & MAINTENANCE
	7393 GORDY'S PLUMBING		342.50	3 Transactions		
3	8385 HEARTLAND PAPER CO 01-111-000-0000-6300		268.75	TRIPLE ICE MELT	227525-0	REPAIRS & MAINTENANCE
	8385 HEARTLAND PAPER CO		268.75	1 Transactions		
7	8014 HUGOS #7 01-003-000-0000-6330		15.80	FOOD FOR MEETING		TRAVEL & EXPENSE
	8014 HUGOS #7		15.80	1 Transactions		
42	9304 INCONTACT INC 01-601-000-0000-6202		8.49	JANUARY TOLL FREE	267954	TELEPHONE - EXTENSION
	9304 INCONTACT INC		8.49	1 Transactions		
55	9017 INSIGHT TECHNOLOGIES 01-220-000-0000-6263		876.00	IT GLOBAL - FEBRUARY	782653	COMPUTER SERVICES & SUPPLIES
	9017 INSIGHT TECHNOLOGIES		876.00	1 Transactions		
54	12338 LOFFLER INC 01-223-000-0000-6801		351.62	RECORDER LEASE - FEBRUARY	297967945	MISCELLANEOUS EXPENSE-E911
	12338 LOFFLER INC		351.62	1 Transactions		
128	13321 MCMILLIN/JANELLE 01-091-000-0000-6262		107.25	TRANSCRIPT 57-CR-15-474		OTHER SERVICES
	13321 MCMILLIN/JANELLE		107.25	1 Transactions		
13	13405 MIDWEST COCA-COLA 01-801-000-0000-6838		101.57	COKE PRODUCTS	1681903	POP MACHINE EXPENSE
	13405 MIDWEST COCA-COLA		101.57	1 Transactions		
18	13329 MN ENTERPRISE TECHNOLOGY SHARED : 01-070-000-0000-6263		123.50	JANUARY SPAM FILTER	16010507	COMPUTER SERVICES - DP
17	01-070-000-0000-6263		1,300.00	JANUARY FIBER USAGE	DV16010444	COMPUTER SERVICES - DP
	13329 MN ENTERPRISE TECHNOLOGY SHARED :		1,423.50	2 Transactions		
132	13425 MOTOROLA 01-201-000-0000-6205		9,600.00	3-PORTABLE RADIOS	13099470	WALKIE TALKIE & RADIO
133	01-201-000-0000-6631		10,982.25	2-PORTABLE RADIOS/SQUAD RADIO	13099470	FURNITURE & EQUIPMENT

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13425	MOTOROLA		20,582.25		2 Transactions	
34	14324 NAPA AUTO PARTS 01-220-000-0000-6401		27.98	MIRROR/ADHESICE	628787	SUPPLIES
	14324 NAPA AUTO PARTS		27.98		1 Transactions	
4	14123 NORTHWEST BEVERAGE INC 01-801-000-0000-6801		14.50	WATER	1007559	MISCELLANEOUS EXPENSE
	14123 NORTHWEST BEVERAGE INC		14.50		1 Transactions	
52	14042 NORTHWEST SERVICE COOPERATIVE 01-220-000-0000-6401		294.90	10 CASES COPY PAPER	3207	SUPPLIES
	14042 NORTHWEST SERVICE COOPERATIVE		294.90		1 Transactions	
47	15323 OFFICE DEPOT 01-201-000-0000-6405		33.69	9 X 12 ENVELOPES, 2 FLASHDRIVE	82251916400	GENERAL SUPPLIES
46	01-220-000-0000-6405		85.35	PRINTER INK	82251916400	GENERAL SUPPLIES
122	01-041-000-0000-6401		130.82	HP 42A INK CARTRIDGE	824086451001	SUPPLIES - AUDITOR
123	01-041-000-0000-6401		271.99	CB401A INK CARTRIDGE	824086451001	SUPPLIES - AUDITOR
121	01-801-000-0000-6401		28.08	CORRECTION TAPE,ENVELOPES	824086451001	SUPPLIES-UNALLOCATED
124	01-801-000-0000-6401		20.87	SHARPIES	824086451001	SUPPLIES-UNALLOCATED
125	01-041-000-0000-6401		271.99	CB402A INK CARTRIDGE	824086604001	SUPPLIES - AUDITOR
126	01-801-000-0000-6401		13.67	AA BATTERIES	824086604001	SUPPLIES-UNALLOCATED
	15323 OFFICE DEPOT		856.46		8 Transactions	
9	15051 OFFICE MAX 01-601-000-0000-6401	AP	62.15	OFFICE SUPPLIES	2196674	SUPPLIES - EXTENSION
	15051 OFFICE MAX		62.15		1 Transactions	
48	15329 OIL BOYZ EXPRESS LUBE 01-201-000-0000-6304		70.97	OIL CHANGE/SERVICE #08	122298	REPAIR & MAINTENANCE - SQUADS
	15329 OIL BOYZ EXPRESS LUBE		70.97		1 Transactions	
120	15302 OLSON/ADELINE 01-106-000-0000-6241		20.00	REGION 8 DUES		DUES - ASSESSOR
118	01-106-000-0000-6330		39.96	MILEAGE - REG MTG - ERSKINE	021216	TRAVEL & EXPENSE
119	01-106-000-0000-6330		46.98	MILEAGE - ASSESSING-MAYFIELD	021816	TRAVEL & EXPENSE
	15302 OLSON/ADELINE		106.94		3 Transactions	
	16067 PEMBERTON, SORLIE, RUFER & KERSHNEI					

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No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
127	01-091-000-0000-6261			242.50	SERVICES	40	CONSULTING & LEGAL SERVICES-ATTOR
106	01-251-000-0000-6801			586.00	EMPLOYEE GRIEVANCE MATTER	40	MISCELLANEOUS EXPENSE - JAIL
16067	PEMBERTON, SORLIE, RUFER & KERSHNEI			828.50	2 Transactions		
16313	PENNINGTON COUNTY AUDITOR						
20	01-091-000-0000-6300			40.00	REIMB INSIGHT BILLING #781807	3548	REPAIRS & MAINTENANCE
21	01-091-000-0000-6300			130.00	REIMB INSIGHT BILLING #782138	3548	REPAIRS & MAINTENANCE
19	01-270-000-0000-6300			66.99	REIMB INSIGHT BILL #781779	3548	REPAIRS & MAINTENANCE
22	01-132-000-0000-6300			410.00	REIMB INSIGHT BILLING #781851	3552	REPAIRS & MAINTENANCE
41	01-601-000-0000-6209			243.49	JANUARY POSTAGE	3553	POSTAGE
110	01-251-000-0000-6801	DTF		542.00	REIMB INSIGHT/SETUP LAPTOP	781224	MISCELLANEOUS EXPENSE - JAIL
111	01-201-000-0000-6300	DTF		162.00	REIMB INSIGHT HOSTED EXVH SETU	781301	REPAIRS & MAINTENANCE
112	01-220-000-0000-6263	DTF		210.00	REIMB INSIGHT/PS PORTALS	781351	COMPUTER SERVICES & SUPPLIES
113	01-251-000-0000-6300			105.00	REIMB INSIGHT/TURNKEY	781784	REPAIRS & MAINTENANCE
114	01-220-000-0000-6263			80.00	REIMB INSIGHT/GN COMPUTER ISSU	781920	COMPUTER SERVICES & SUPPLIES
16313	PENNINGTON COUNTY AUDITOR			1,989.48	10 Transactions		
16309	PRO ACTION SAFETY & SALES						
53	01-220-000-0000-6420			138.86	2 STAR BADGES - DISPATCH SC,ST	13581	UNIFORMS
16309	PRO ACTION SAFETY & SALES			138.86	1 Transactions		
16311	PRO-WEST & ASSOCIATES INC						
10	01-103-000-0000-6843			50.00	PARCEL UPDATES - COUNTYWIDE	000245	UNALLOCATED TECHNOLOGY EXP
16311	PRO-WEST & ASSOCIATES INC			50.00	1 Transactions		
18420	ROLLAND OFFICE FURNITURE						
108	01-220-000-0000-6631			802.97	DUAL ARM MONITOR STAND/DISPATC	76	FURNITURE & EQUIPMENT
18420	ROLLAND OFFICE FURNITURE			802.97	1 Transactions		
19369	SANFORD PATIENT FINANCIAL SERVICES						
85	01-251-000-0000-6255	AP		59.37	DR 15-565	121815	MEDICAL - LOCAL
82	01-251-000-0000-6255	AP		1,319.88	DR 15-140	40580222	MEDICAL - LOCAL
83	01-251-000-0000-6255	AP		860.11	DR 15-307	42722503	MEDICAL - LOCAL
84	01-251-000-0000-6255	AP		3,626.48	DR 15-427	45439333	MEDICAL - LOCAL
19369	SANFORD PATIENT FINANCIAL SERVICES			5,865.84	4 Transactions		
19028	SORVIG OIL MOBIL DIST						
35	01-219-000-0000-6300			216.54	DIESEL FOR GENERATOR	15454	REPAIRS & MAINTENANCE
19028	SORVIG OIL MOBIL DIST			216.54	1 Transactions		

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No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
25	20363 TAGGART/LINDA		156.60		
26	01-251-000-0000-6245		11.42		CONTINUING EDUCATION
27	01-251-000-0000-6245		11.76		CONTINUING EDUCATION
28	01-251-000-0000-6245		12.28		CONTINUING EDUCATION
	20363 TAGGART/LINDA		192.06	4 Transactions	
107	20366 THIEF RIVER FALLS FIRE DEPARTMENT		1,000.00		MISCELLANEOUS EXPENSE
	01-220-000-0000-6801				
	20366 THIEF RIVER FALLS FIRE DEPARTMENT		1,000.00	1 Transactions	
66	20047 THRIFTY WHITE PHARMACY		36.28		MEDICAL - LOCAL
64	01-251-000-0000-6255		93.94		MEDICAL - LOCAL
67	01-251-000-0000-6255		2.00		MEDICAL - LOCAL
68	01-251-000-0000-6255		13.02		MEDICAL - LOCAL
69	01-251-000-0000-6255		3.99		MEDICAL - LOCAL
70	01-251-000-0000-6255		1.00		MEDICAL - LOCAL
71	01-251-000-0000-6255		69.16		MEDICAL - LOCAL
72	01-251-000-0000-6255		6.89		MEDICAL - LOCAL
73	01-251-000-0000-6255		66.24		MEDICAL - LOCAL
74	01-251-000-0000-6255		50.75		MEDICAL - LOCAL
75	01-251-000-0000-6255		86.33		MEDICAL - LOCAL
76	01-251-000-0000-6256		60.94		MEDICAL - REIMBURSED
77	01-251-000-0000-6255		51.25		MEDICAL - LOCAL
78	01-251-000-0000-6256		12.50		MEDICAL - REIMBURSED
79	01-251-000-0000-6256		3.99		MEDICAL - REIMBURSED
80	01-251-000-0000-6256		11.78		MEDICAL - REIMBURSED
65	01-251-000-0000-6255		6.49		MEDICAL - LOCAL
	20047 THRIFTY WHITE PHARMACY		576.55	17 Transactions	
23	20358 TOTALFUNDS BY HASLER		5,000.00		POSTAGE
	01-801-000-0000-6209				
	20358 TOTALFUNDS BY HASLER		5,000.00	1 Transactions	
59	20357 TURNKEY CORRECTIONS		1,106.11		GENERAL SUPPLIES - CANTEEN
60	01-259-000-0000-6405		11.24		GENERAL SUPPLIES - CANTEEN
61	01-259-000-0000-6405		27.90		GENERAL SUPPLIES - CANTEEN
62	01-259-000-0000-6405		0.82		GENERAL SUPPLIES - CANTEEN

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
63	01-259-000-0000-6405		15.76	SMS 1-1 TO 1-31-16	20160131S	GENERAL SUPPLIES - CANTEEN
58	01-259-000-0000-6405		575.46	72 - \$5 & 18 - \$10 PHONE CARDS	44030	GENERAL SUPPLIES - CANTEEN
20357	TURNKEY CORRECTIONS		1,737.29	6 Transactions		
20361	TYLER TECHNOLOGIES, INC					
131	01-102-000-0000-6844		120.00	DOCPROSERVICES CONF & SETUP	025-147070	TECHNOLOGY - RECORDER
130	01-102-000-0000-6301		4,029.41	2016 SUPPORT FEE	025-147408	MAINTENANCE AGREEMENT
129	01-102-000-0000-6844		420.00	DOCPRO SERVICES SETUP & CONF	025-148832	TECHNOLOGY - RECORDER
20361	TYLER TECHNOLOGIES, INC		4,569.41	3 Transactions		
21008	UNIVERSAL SCREEN PRINT					
38	01-251-000-0000-6801		68.40	POSTERS, FLYERS/PREA	32099	MISCELLANEOUS EXPENSE - JAIL
21008	UNIVERSAL SCREEN PRINT		68.40	1 Transactions		
21338	UNIVERSITY OF NORTH DAKOTA					
43	01-206-000-0000-6262		158.40	TOXICOLOGY - EH		OTHER SERVICES-CORONER
44	01-206-000-0000-6262		169.20	TOXICOLOGY - GT		OTHER SERVICES-CORONER
45	01-206-000-0000-6262		57.60	TOXICOLOGY - HW		OTHER SERVICES-CORONER
21338	UNIVERSITY OF NORTH DAKOTA		385.20	3 Transactions		
23326	WATCH GUARD					
134	01-201-000-0000-6631		9,940.00	2 IN CAR CAMERAS - DO, MNL	0002275	FURNITURE & EQUIPMENT
23326	WATCH GUARD		9,940.00	1 Transactions		
23303	WEST GROUP PAYMENT CENTER					
5	01-016-000-0000-6242		660.59	FEBRUARY SUBSCRIPTIONS	833470409	SUBSCRIPTIONS - LAW LIBRARY
6	01-091-000-0000-6240		50.57	FEBRUARY SUBSCRIPTIONS	833478687	SUBSCRIPTIONS
23303	WEST GROUP PAYMENT CENTER		711.16	2 Transactions		
1 Fund Total:			99,182.45	County Revenue		52 Vendors 113 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
96	2325 BOBCAT OF GRAND FORKS 03-350-000-0000-6564		44.55	ANTENNA FOR UNIT 224		EQUIPMENT REPAIR PARTS
95	03-350-000-0000-6631		64,553.12	TRACK LOADER		FURNITURE & EQUIPMENT
	2325 BOBCAT OF GRAND FORKS		64,597.67	2 Transactions		
105	3392 COMPASS MINERALS AMERICA 03-350-000-0000-6565		6,001.01	SALT		ROAD MATERIALS
	3392 COMPASS MINERALS AMERICA		6,001.01	1 Transactions		
104	3040 CRAGUN'S 03-320-000-0000-6330		648.00	LODGING - CTY ENGINEER MTG	388	TRAVEL & EXPENSE
	3040 CRAGUN'S		648.00	1 Transactions		
103	6349 FASTENAL COMPANY 03-350-000-0000-6556		45.75	CUTTING WHEEL SHOP 500		SHOP SUPPLIES
102	03-350-000-0000-6564		10.75	SPLICE CONNECTOR UNIT 315		EQUIPMENT REPAIR PARTS
	6349 FASTENAL COMPANY		56.50	2 Transactions		
101	6363 FRONTIER PRECISION, INC 03-330-000-0000-6554		10,011.00	TRIMBLE DATA COLLECTOR		ENGINEERING & SURVEYING SUPPLIES
	6363 FRONTIER PRECISION, INC		10,011.00	1 Transactions		
99	7336 GCR TIRES & SERVICE 03-350-000-0000-6564		144.66	TIRE UNIT 311	56230	EQUIPMENT REPAIR PARTS
100	03-350-000-0000-6564		35.00	FLAT REPAIR UNIT 310	56454	EQUIPMENT REPAIR PARTS
	7336 GCR TIRES & SERVICE		179.66	2 Transactions		
86	8091 HOLIDAY INN - ST. CLOUD 03-330-000-0000-6330		320.10	LODGING - MS		TRAVEL & EXPENSE
	8091 HOLIDAY INN - ST. CLOUD		320.10	1 Transactions		
97	8315 HUBERT OUTDOOR POWER 03-350-000-0000-6556		172.79	CHAIN SAW PARTS		SHOP SUPPLIES
98	03-350-000-0000-6564		21.31	CLEVIS FOR UNIT 220		EQUIPMENT REPAIR PARTS
	8315 HUBERT OUTDOOR POWER		194.10	2 Transactions		
94	16067 PEMBERTON, SORLIE, RUFER & KERSHNEI 03-350-000-0000-6261		519.50	EMPLOYEE INVESTIGATION		CONSULTING & LEGAL SERVICES
	16067 PEMBERTON, SORLIE, RUFER & KERSHNEI		519.50	1 Transactions		

Pennington County Financial System



Jennifer
2/23/16 11:02AM
3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 10

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
16027	PENNINGTON COUNTY TREASURER					
91	03-320-000-0000-6263		25.47	HOSTED EXCHANGE - JANUARY		COMPUTER SERVICES
92	03-320-000-0000-6263		445.71	IT GLOBAL - FEBRUARY		COMPUTER SERVICES
93	03-320-000-0000-6263		250.00	REIMBURSE INSIGHT BILLING		COMPUTER SERVICES
16027	PENNINGTON COUNTY TREASURER		721.18	3 Transactions		
16419	PRECISE MRM LLC					
90	03-350-000-0000-6564		189.45	MONTHLY GPS SUPPORT		EQUIPMENT REPAIR PARTS
16419	PRECISE MRM LLC		189.45	1 Transactions		
17003	QUICK PRINT CENTER					
89	03-320-000-0000-6401		352.00	VOUCHERS, LETTERHEAD		SUPPLIES
17003	QUICK PRINT CENTER		352.00	1 Transactions		
18357	RINKE NOONAN					
88	03-320-000-0000-6245		95.00	DRAINAGE CONFERENCE - MF		CONTINUING EDUCATION
18357	RINKE NOONAN		95.00	1 Transactions		
19400	SURPLUS CENTER					
87	03-350-000-0000-6556		24.98	WASHERS, LIFTING STRAP SHOP 50		SHOP SUPPLIES
19400	SURPLUS CENTER		24.98	1 Transactions		
3 Fund Total:			83,910.15	Road & Bridge	14 Vendors	20 Transactions

Pennington County Financial System



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40 Ditch Funds

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
16310 POLK COUNTY AUDITOR				
24 40-760-000-0000-6262		90.29	WORK DONE ON JD #60	OTHER SERVICES - JD #60
16310 POLK COUNTY AUDITOR		90.29	1 Transactions	
40 Fund Total:		90.29	Ditch Funds	1 Vendors 1 Transactions
Final Total:		183,182.89	67 Vendors	134 Transactions

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	99,182.45	County Revenue
	3	83,910.15	Road & Bridge
	40	90.29	Ditch Funds
	All Funds	183,182.89	Total

Approved by,

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Jennifer
2/23/16 11:02AM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

1 County Revenue

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
2	1321 ANDERSON/CHRISTINE 01-799-000-0000-6330		10.57	MEAL - RIVERLAND MTG - CROOKST	021116 TRAVEL & EXPENSE
	1321 ANDERSON/CHRISTINE		10.57	1 Transactions	
1	6347 FULTON/JIM 01-251-000-0000-6330		11.15	TRANSPORT MEAL	020416 TRAVEL & EXPENSE
	6347 FULTON/JIM		11.15	1 Transactions	
1 Fund Total:			21.72	County Revenue	2 Vendors 2 Transactions
Final Total:			21.72	2 Vendors	2 Transactions

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	21.72	County Revenue
All Funds		21.72	Total

Approved by,

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