

**Pennington County Human Service Committee**

**Meeting Agenda**

**June 21, 2016**

**7:00 pm**

**Section A**

Members Present:

\_\_\_\_\_ Darryl Tveitbakk                      \_\_\_\_\_ Don Jensen                      \_\_\_\_\_ Neil Peterson  
\_\_\_\_\_ Cody Hempel                      \_\_\_\_\_ County Attorney                      \_\_\_\_\_ Oliver Swanson

- I. Reading of May 17, 2016 HSC Meeting Minutes
- II. Personnel
  - A. Probationary Actions
  - B. Social Worker hire
  - C. Other hiring updates
- III. General
  - A. Office space update
  - B. METS update
  - C. Civil Rights Plan
  - D. Out of Home Cost Report
  - E. Month's End Cash Balance
  - F. Other

**Section B**

- I. Special Case Situations for Case Review (Social Services)
- II. Income Maintenance Update
- III. Special Case Situations (Public Assistance)
- IV. Payment of Bills

**Section C**

- I. Dates of Next Committee Meetings:

07/19/2016	08/16/2016	09/20/2016
7:00pm	7:00pm	7:00pm



**Pennington County Human Services  
Income Maintenance Unit  
2016 Active Cases by Program**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Cash</b>												
MFIP	45	48	46	52	52							
DWP	6	3	2	4	6							
GA	59	53	50	49	50							
GRH	59	58	59	60	60							
MSA	73	72	69	68	68							
EA	0	1	0	1	1							
EGA	0	0	0	0	0							
<b>TOTAL</b>	<b>242</b>	<b>235</b>	<b>226</b>	<b>234</b>	<b>237</b>							

<b>Food</b>												
SNAP	477	468	470	469	459							
<b>TOTAL</b>	<b>477</b>	<b>468</b>	<b>470</b>	<b>469</b>	<b>459</b>							

<b>Health Care</b>												
MA (MAXIS)	805	799	786	779	781							
IMD	6	8	8	8	8							
QMB	265	269	266	265	273							
SLMB	88	85	85	88	89							
QI-1	14	13	13	12	12							
MA (METS/MNsure)	591	604	604	608	632							
MCRE (METS)	55	53	58	59	66							
<b>TOTAL</b>	<b>1,824</b>	<b>1,831</b>	<b>1,820</b>	<b>1,819</b>	<b>1,861</b>							

<b>Total Active Programs</b>												
	<b>2,543</b>	<b>2,534</b>	<b>2,516</b>	<b>2,522</b>	<b>2,557</b>							

<b>Total Active Cases</b>												
	<b>1,667</b>	<b>1,718</b>	<b>1,720</b>	<b>1,727</b>	<b>1,754</b>							

Expense	January 2016	February 2016	March 2016	April 2016	May 2016	June 2016	July 2016	August 2016	September 2016	October 2016	November 2016	December 2016	YTD	2015	Change
Foster Care	\$ 12,121.02	\$ 9,722.77	\$ 8,851.45	\$ 8,194.97	\$ 14,379.30							\$ -	\$ 53,269.51	\$ 24,765.89	115.1%
Rule 4	\$ 7,241.53		\$ 5,421.60	\$ 2,801.16	\$ 2,710.80							\$ -	\$ 18,175.09	\$ 42,543.57	-57.3%
Rule 8	\$ -	\$ 561.00	\$ 3,366.00		\$ 2,567.28		\$ -					\$ -	\$ 6,494.28	\$ 49,790.97	-87.0%
Rule 5	\$ 22,359.43	\$ 12,299.90	\$ 19,251.80	\$ 23,436.71	\$ 17,051.69							\$ -	\$ 94,399.53	\$ 76,779.08	22.9%
Corrections	\$ 26,936.19	\$ 12,780.00	\$ 32,872.03	\$ 20,030.88	\$ 17,022.92							\$ -	\$ 109,642.02	\$ 215,591.96	-49.1%
Adoption Aid	\$ 26,993.00											\$ -	\$ 26,993.00	\$ -	
<b>Totals</b>	\$ <b>95,651.17</b>	\$ <b>35,363.67</b>	\$ <b>69,762.88</b>	\$ <b>54,463.72</b>	\$ <b>53,731.99</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ <b>308,973.43</b>	\$ <b>409,471.47</b>	-24.5%
<b>Revenue</b>															
Reimburse	\$ 2,286.03	\$ 503.35	\$ 503.35	\$ 488.67	\$ 488.67							\$ -	\$ 4,270.07	\$ 7,546.46	-43.4%
MH Recovery	\$ 822.00	\$ 822.00	\$ 822.00	\$ 822.00	\$ 5,510.15							\$ -	\$ 8,798.15	\$ 11,034.26	-20.3%
4E Recovery	\$ -	\$ 3,303.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,303.00	\$ 41,894.00	-92.1%
<b>Totals</b>	\$ <b>3,108.03</b>	\$ <b>4,628.35</b>	\$ <b>1,325.35</b>	\$ <b>1,310.67</b>	\$ <b>5,998.82</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ <b>16,371.22</b>	\$ <b>60,474.72</b>	-72.9%
<b>Net Expense</b>	\$ <b>92,543.14</b>	\$ <b>30,735.32</b>	\$ <b>68,437.53</b>	\$ <b>53,153.05</b>	\$ <b>47,733.17</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ <b>292,602.21</b>	\$ <b>348,996.75</b>	-16.2%
2015 Totals	\$ 74,103.23	\$ 49,032.65	\$ 63,800.77	\$ 122,647.50	\$ 39,412.60	\$ 74,829.58	\$ 52,954.66	\$ 18,966.88	\$ 101,067.37	\$ 95,903.51	\$ 69,719.50	\$ 51,684.77	\$ 814,123.02	\$ 814,123.02	0.0%
YTD Change	\$ 18,439.91	\$ 142.58	\$ 4,779.34	\$ (64,715.11)	\$ (56,394.54)	\$ (131,224.12)	\$ (184,178.78)	\$ (203,145.66)	\$ (304,213.03)	\$ (400,116.54)	\$ (469,836.04)	\$ (521,520.81)	\$ (2,311,982.80)		

Expense	January 2015	February 2015	March 2015	April 2015	May 2015	June 2015	July 2015	August 2015	September 2015	October 2015	November 2015	December 2015	YTD
Foster Care	\$ 5,764.88	\$ 4,985.52	\$ 4,596.48	\$ 4,786.71	\$ 4,632.30	\$ 7,634.91	\$ 6,644.19	\$ 9,449.67	\$ 14,488.19	\$ 13,068.11	\$ 13,313.39	\$ 12,071.40	\$ 101,435.75
Rule 4	\$ 9,581.24	\$ 8,610.65	\$ 4,737.86	\$ 12,365.22	\$ 7,248.60	\$ 7,516.85	\$ 7,840.48	\$ -	\$ 2,827.98	\$ 25,211.11	\$ 4,122.95	\$ -	\$ 90,062.94
Rule 8	\$ 5,760.00	\$ 6,541.00	\$ 25,249.97	\$ 12,240.00	\$ -	\$ 3,964.04	\$ -	\$ -	\$ 15,776.00	\$ 49.63	\$ -	\$ 5,236.00	\$ 74,816.64
Rule 5	\$ 7,522.47	\$ 13,118.88	\$ 5,092.60	\$ 37,755.47	\$ 13,289.66	\$ 20,659.09	\$ 3,508.50	\$ 3,625.45	\$ 25,935.92	\$ 10,975.20	\$ 13,544.87	\$ 22,046.40	\$ 177,074.51
Corrections	\$ 49,459.94	\$ 42,157.28	\$ 27,286.00	\$ 58,719.94	\$ 37,968.80	\$ 38,249.46	\$ 33,855.16	\$ 35,168.19	\$ 44,225.23	\$ 47,910.13	\$ 40,881.23	\$ 26,993.00	\$ 482,874.36
Adoption Aid													\$ -
<b>Totals</b>	\$ <b>78,088.53</b>	\$ <b>75,413.33</b>	\$ <b>66,962.91</b>	\$ <b>125,867.34</b>	\$ <b>63,139.36</b>	\$ <b>78,024.35</b>	\$ <b>51,848.33</b>	\$ <b>48,243.31</b>	\$ <b>103,253.32</b>	\$ <b>97,214.18</b>	\$ <b>71,862.44</b>	\$ <b>66,346.80</b>	\$ <b>926,264.20</b>
<b>Revenue</b>													
Reimburse	\$ 3,015.30	\$ 1,865.48	\$ 1,370.14	\$ 674.84	\$ 620.70	\$ 679.77	\$ 488.67	\$ 488.67	\$ 498.95	\$ 488.67	\$ 1,320.94	\$ 1,340.03	\$ 12,852.16
MH Recovery	\$ 970.00	\$ 2,295.20	\$ 1,792.00	\$ 2,545.00	\$ 3,432.06	\$ 2,515.00	\$ (1,595.00)	\$ 1,693.00	\$ 1,687.00	\$ 822.00	\$ 822.00	\$ 822.00	\$ 17,800.26
4E Recovery	\$ -	\$ 22,220.00	\$ -	\$ -	\$ 19,674.00	\$ -	\$ -	\$ 27,094.76	\$ -	\$ -	\$ -	\$ 12,500.00	\$ 81,488.76
<b>Totals</b>	\$ <b>3,985.30</b>	\$ <b>26,380.68</b>	\$ <b>3,162.14</b>	\$ <b>3,219.84</b>	\$ <b>23,726.76</b>	\$ <b>3,194.77</b>	\$ <b>(1,106.33)</b>	\$ <b>29,276.43</b>	\$ <b>2,185.95</b>	\$ <b>1,310.67</b>	\$ <b>2,142.94</b>	\$ <b>14,662.03</b>	\$ <b>112,141.18</b>
<b>Net Expense</b>	\$ <b>74,103.23</b>	\$ <b>49,032.65</b>	\$ <b>63,800.77</b>	\$ <b>122,647.50</b>	\$ <b>39,412.60</b>	\$ <b>74,829.58</b>	\$ <b>52,954.66</b>	\$ <b>18,966.88</b>	\$ <b>101,067.37</b>	\$ <b>95,903.51</b>	\$ <b>69,719.50</b>	\$ <b>51,684.77</b>	\$ <b>814,123.02</b>

## Human Service's Month End Balance

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
January	1,309,156.86	1,237,104.03	1,122,389.02	771,407.81	701,564.42	929,075.49	1,197,979.30	1,389,512.16	1,271,780.24	1,417,880.34	1,647,300.14	1,814,014.90
February	1,147,870.39	1,104,373.70	1,022,585.37	607,319.40	635,264.10	903,465.27	1,157,578.43	1,331,478.96	1,198,866.83	1,307,072.82	1,618,976.04	1,801,985.24
March	1,029,374.21	908,840.83	705,442.69	428,905.97	463,085.65	810,094.43	1,096,732.38	1,165,062.80	1,062,709.62	1,159,500.45	1,375,360.09	1,655,070.89
April	788,416.16	747,437.52	467,998.34	262,762.58	310,616.16	506,305.55	825,804.92	819,532.72	808,225.65	930,693.70	1,088,964.93	1,347,248.60
May	653,690.74	691,752.23	382,551.08	142,246.78	161,895.69	447,916.22	768,561.39	678,196.10	552,664.08	693,604.86	961,748.47	1,294,231.42
June	1,122,336.68	1,156,696.29	856,293.17	748,735.68	813,433.08	1,253,180.74	1,615,579.53	1,560,001.28	336,353.50	1,534,085.80	1,932,135.73	
July	1,425,888.93	1,429,151.24	1,073,512.78	906,246.71	925,265.96	1,327,951.41	1,313,679.13	1,659,331.53	1,693,689.91	1,538,687.96	2,047,715.90	
August	1,295,253.41	1,253,678.57	887,436.09	751,562.11	882,810.00	1,312,090.88	1,599,387.92	1,694,786.46	1,636,358.00	1,483,015.19	2,097,897.09	
September	1,073,403.66	1,006,514.93	700,638.09	633,565.54	726,047.54	1,094,067.41	1,349,316.27	1,431,613.15	1,468,683.30	1,236,816.55	1,844,296.27	
October	897,378.14	846,958.68	534,556.62	500,741.08	525,397.26	954,484.86	1,188,529.69	1,116,275.87	1,174,910.46	919,650.64	1,492,630.60	
November	765,995.33	1,307,027.10	892,920.21	422,625.48	1,261,703.28	1,422,560.89	1,732,295.38	877,736.63	1,756,882.42	1,900,971.24	2,213,985.52	
December	1,415,786.24	1,320,805.76	877,663.14	907,713.54	1,119,405.06	1,377,405.92	1,588,551.10	1,485,681.91	1,678,723.86	1,833,528.58	2,083,484.81	

**Pennington County Human Services**  
**Emergency Assistance/Emergency General Assistance**  
**Emergency Requests Related to Potential Evictions/Housing and Utilities**  
**May-16**

**Approvals**

Eligibility Worker	File Date	Case	Request	Employment Status	Number of Children	Amount and Purpose	Agency Action	Date of Action
X157524	5/24/2016	546639	rental damage deposit	parttime	2	Evicted. Needed assistance with first month's rent and deposits at new residence.	EA Approved - \$300. ICCC and Salvation Army funds used for the balance needed for rent and other deposits.	5/26/2016
<b>TOTAL</b>						<b>EA</b>	<b>\$300.00</b>	
						<b>EGA</b>	<b>\$0.00</b>	

**Denials**

x157540	5/17/2016	514109	EGA	Unemployed	0	No emergency	Withdrawn	5/17/2016
x157540	5/18/2016	2194703	EGA	Unknown	0	No emergency	Withdrawn	5/18/2016
x157540	5/18/2016	207960	EGA	Unemployed	0	No emergency	Denied - No funds/No Emer	5/19/2016
x157540	5/20/2016	394505	EGA	Unemployed	0	No emergency	Denied - No funds/No Emer	6/3/2016
x157540	5/27/2016	1190998	EGA	Unemployed	0	No emergency	Withdrawn	5/27/2016
x157540	5/30/2016	553544	EGA	RSDI/SSI	0	No emergency	Withdrawn	6/3/2016
x157540	5/31/2016	2129444	EGA	Unemployed	0	No emergency	Withdrawn	5/31/2016
x157540	5/31/2016	1537286	EGA	Arby's	0	No emergency	Denied - No funds/No Emer	6/1/2016