

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
COUNTY BOARD ROOM
TUESDAY, JUNE 28TH, 2016, 5:00 P.M.**

AGENDA-REVISED

Pledge of Allegiance

5:00 Ken Yutrzenka – Human Services Director
- Consent agenda

5:05 Mike Flaagan – County Engineer
- Highway Dept. Items

5:20 Susan Halverson – Jail Administrator
- LETG Contract

5:30 Dean Philipp
- Justice Center Project

Pennington County Justice Center Project
- Pete Filipi – Contegrity Group

County Auditor's Items
- Old Arena Leases

(This agenda is subject to change)

PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, the following recommendations of the
Pennington County Human Service Committee for June 21, 2016 (detailed minutes on record) are
hereby adopted:

SECTION A

- I. To approve the May 17, 2016 Human Service Committee meeting minutes.
- II. To approve the Agency's personnel actions, as presented.
- III. To update the Agency's Social Service Fee schedule in accordance with Federal Poverty Guidelines.

SECTION B

- I. To approve payment of the agency's bills.

Aye Nay Chairperson Date

To the county commission:

TRFAHA would like to continue to lease auditorium space on a year to year basis under the terms that have been in place the past year.

TRFAHA would like to continue to lease the Old Arena under the same term as the prior lease with one exception. It would be our desire to have a lease that ran for 5 to 10 years. If a lease other than year to year can be obtained for the Old Arena, some of the improvements we have looked at possibly doing include but are not limited to:

- Replacing the current compressors for the artificial ice system
- Replace and improve the ice rink glass to improve spectator safety
- Add a protective viewing area on the south end of the rink similar to the north end lobby
- Replace and improve the rink boards to improve player safety
- Tuck-pointing of the masonry grout joints
- Repair or probable rebuilding of the masonry and concrete exterior exiting stairs on the east and west end of the building

The Old Arena is a vital part of our youth hockey program. If we are able to obtain a longer lease term, our association is willing to invest in the facility so it can be used for many years to come.

Chuck Lundgren, CPA
Kays, Lundgren, St Germain & Co., PLLC
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OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF APPEAL AND EQUALIZATION
COURTHOUSE, COUNTY BOARD ROOM
JUNE 13th, 2016, 5:30 P.M.

The Pennington County Board of Appeal and Equalization met in the Board Room of the Pennington County Courthouse in Thief River Falls, Minnesota, on Monday, June 13th, 2016 at 5:30 p.m.

Members present: Commissioner Donald Jensen, Commissioner Cody Hempel, Commissioner Oliver “Skip” Swanson, Commissioner Neil Peterson and County Auditor/Treasurer Kenneth Olson. Also present: County Assessor Adeline Olson, property owners Ila Anderson, Ben Sayler, Susan Gigstad, Seamus Duffy, Terry Anderson, Andy Noel and Dave Burns - KTRF.

The Pledge of Allegiance was recited.

The members of the Board of Appeal and Equalization were sworn in by County Attorney Al Rogalla and signed the Official Oath of Office, which is on file in the County Auditor/Treasurer’s Office. Commissioner Donald Jensen was appointed Chairman of the meeting.

Ila Anderson met with the Board on her parcel in North Township (parcel # R11.06201500). She appeared at the North Township Board of Appeal and Equalization and her purpose here was to request that the value placed on property by North Township not be increased. The value of the property is \$125,000. The Board took her request under advisement.

Ben Sayler then made a request to lower the value of his parcel (parcel # R25.04604071) next to the dental office. Due to easements along the parcel, he was only able to use it as a parking lot. He is requesting the value be reduced from \$13,800 to \$4,700. The Board took the request under advisement.

Susan Gigstad asked for consideration to lower the value on her parcels (parcel # R16.01113300 and # R16.01113400) as it is too high. Susan Gigstad had presented her appeal to the Rocksbury Township Board of Appeal and Equalization. The County Assessor noted that Susan Gigstad owns 250.76 acres with 239 acres tillable all in Section 11 of Rocksbury Township. The Board took the request under advisement.

Seamus Duffy purchased his home in 2014 and it has increased in value by \$40,200. He has had a private appraisal done which valued the property at \$269,900. The 2016 estimated market value payable 2017 is \$292,100. He provided the Assessor with a copy of the appraisal. He is asking that the value of his property be set at \$269,900. The Board took his request under advisement.

Terry Anderson made a request for a value reduction on the property he owns in Star Township. Terry Anderson did not present his request to the Township Board of Appeal and Equalization. The Board took his request under advisement.

Andy Noel, representing Anda Construction Co. Inc., made a request for reduced value of their vacant lot (parcel # R25.07400310). They feel the value should be somewhere around \$20,000 to \$25,000. The present value placed on the parcel is \$48,600. The County Assessor reported that this is a 1.24 acre parcel which is zoned R-4 Multi-Family Residential which can be used for townhomes, apartments and duplexes. The Board took the request under advisement.

The County Board also reviewed information submitted by Thomas Silbernagel regarding the value of his property in Section 19 and Section 30 of Bray Township. The County Assessor then reviewed the action

taken by the Township and City Board of Appeal and Equalization meetings, the tillable section averages and the township averages. The County Board of Appeal and Equalization can only act on property owner appeals that have first been presented to the Township and City Board of Appeal meetings, unless they held an open book meeting which would allow the property owners to appeal directly to the County Board of Appeal and Equalization.

After discussion, the following actions were taken. If no actions were taken, the values remain unchanged.

Commissioner Hempel motioned, seconded by Commissioner Peterson to set the value of Ben Sayler's property (parcel # R25.04604071) at \$9,000. Motion carried.

Commissioner Peterson motioned, seconded by Commissioner Swanson to reduce the value on parcel # R16.01113300 and parcel # R16.01113400 owned by Susan Gigstad by 18%. Motion carried.

Commissioner Swanson motioned, seconded by Commissioner Hempel to set the value on parcel # R25.09202570 owned by Seamus Duffy at \$275,000. Motion carried.

Commissioner Hempel motioned, seconded by Commissioner Swanson to set the value of parcel # R25.07400310 owned by Anda Construction Co. Inc. at \$45,400. Motion carried.

Commissioner Swanson motioned, seconded by Commissioner Peterson, that the real and personal property values as returned by the Local Board of Appeals and Equalization and submitted by the County Assessor be accepted and approved. Motion unanimously carried.

Commissioner Hempel motioned, seconded by Commissioner Peterson, to adjourn the County Board of Appeal and Equalization meeting at 7:00 p.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Donald Jensen, Chairman
Board of Commissioners

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, JUNE 14TH, 2016, 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, June 14th, 2016 at 10:00 A.M. Members present: Donald Jensen, Neil Peterson, Oliver “Skip” Swanson and Cody Hempel. Members absent: Darryl Tveitbakk.

The meeting was called to order by Chairman Commissioner Jensen and the Pledge of Allegiance was recited.

Peter Nelson, Pennington County SWCD, presented a resolution to support grant application for the development of a comprehensive Thief River watershed plan.

The following resolution was introduced by Commissioner Swanson, seconded by Commissioner Hempel, and upon vote was unanimously carried.

**RESOLUTION
THIEF RIVER ONE WATERSHED, ONE PLAN**

WHEREAS, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103D.401, Watershed Management Plan, authorizes Minnesota Watershed Districts to develop and implement a watershed management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the counties, soil and water conservation districts, and watershed districts within the Thief River watershed, #42, as delineated in the attached One Watershed, One Plan Suggested Boundary Map, have interest in developing a comprehensive watershed management plan for this area.

NOW, THEREFORE, BE IT RESOLVED, that Pennington County recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED that Pennington County welcomes the opportunity to collaborate with the counties, soil and water conservation districts, and watershed districts within the Thief River for watershed-scale planning efforts in the future; and

BE IT FURTHER RESOLVED that the Pennington County supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the counties, soil and water conservation districts, and watershed districts within the Thief River watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

County Engineer Mike Flaagan stated that Thygeson Construction has completed County-wide shouldering (CP 57-15-05) and he is recommending final payment approval.

The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Swanson, and upon vote was unanimously carried.

RESOLUTION

WHEREAS, Contract No. 1608 has in all things been completed, and the County Board being fully advised in the premises,

NOW THEN, BE IT RESOLVED, that we do hereby by accept said completed project for and on behalf of the Pennington County Highway Dept. and authorize final payment as specified herein.

Engineer Flaagan presented the following bid for the overlay project on CR#62, which was below the estimated project cost.

Knife River Materials	\$124,323.35
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Motioned by Commissioner Swanson, seconded by Commissioner Peterson, to approve and accept the bid of Knife River Materials for the CR#62 overlay project as the best and lowest bid received. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Swanson, to approve the purchase of a 2008 Freightliner semi-truck from RG Truck Sales, East Grand Forks, MN at a cost of \$36,500. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Swanson to approve the purchase of a 1996 Fontaine gooseneck trailer from Strata Corporation, Grand Forks, ND, at a cost of \$33,000. Motion unanimously carried.

County Engineer Mike Flaagan stated the following bids for Aggregate Surfacing and Roadway Closing on CR#79 and CR#81 were received and opened at 8:00 a.m. this morning, as duly advertised.

Triple D Construction	\$191,632.50
Olson Construction – TRF	\$135,646.20
RJ Zavoral & Sons	\$165,075.31

Mr. Flaagan will tabulate the bids and noted that one landowner signature is still needed.

The County Engineer stated the City of Thief River Falls would like to extend the city trail within the right of way of CSAH #17, over an easement owned by Pennington County.

The following resolution was introduced by Commissioner Hempel, seconded by Commissioner Swanson, and upon vote was unanimously carried.

RESOLUTION

WHEREAS, Pennington County owns a right of way easement, the location of which is more fully described on Exhibit “A” attached hereto; and

WHEREAS, The City of Thief River Falls desires to extend a City Trail over said easement; and

WHEREAS, The City of Thief River Falls will be responsible for maintenance, repair, and snow removal of the City Trail.

THEREFORE, BE IT RESOLVED, That the Pennington County Board of Commissioners grants permission to the City of Thief River Falls to construct and maintain a City Trail over the Pennington County easement area described on Exhibit “A” attached hereto; and

BE IT FURTHER RESOLVED, That maintenance, repair, and snow removal of the City Trail shall be the responsibility of the City of Thief River Falls.

Engineer Flaagan updated the Board on various County road projects.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to approve the Board minutes of May 24th, 2016 as written. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to approve payment of the Human Services warrants totaling \$176,802.28, and also the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$159,362.87
Road & Bridge	\$ 45,103.74
Solid Waste	\$ 1,803.25
Ditch Funds	\$ 7,247.50
Capital Improvement	\$ 52,610.23

Per diems and meal reimbursements in the amount of \$2,526.11 were also approved.

Motioned by Commissioner Hempel, seconded by Commissioner Swanson, to approve a Joint Powers Agreement between the Minnesota Secretary of State and the Pennington County Auditor for 2016 General Election Recount Services. Motion unanimously carried.

Deputy Auditor-Treasurer Kevin Erickson presented a Notice of Election to Purchase from the Minnesota Dept. of Natural Resources regarding the tax-forfeited property in Bray and Polk Centre Townships.

Deputy Auditor-Treasurer Kevin Erickson presented a request to issue a replacement warrant for lost warrant #100461 issued to Seamus Duffy on April 29th, 2015. Motioned by Commissioner Hempel, seconded by Commissioner Swanson, to issue a replacement warrant for warrant #100461 lost in the mail without issuance of an indemnifying bond. Motion unanimously carried.

The following resolution was introduced by Commissioner Peterson, was seconded by Commissioner Hempel, and upon vote was unanimously carried.

RESOLUTION

BE IT RESOLVED; that the Pennington County Board of Commissioners hereby appoint the following Deputy County Auditor- Treasurer staff as the Absentee Ballot Board for all elections held in the year 2016.

Kevin Erickson
Julie Stennes
Jennifer Herzberg
Erica Emmans

BE IT FURTHER RESOLVED; that the foregoing Deputy Auditor-Treasurer staff also serve as the Mail Ballot Board and UOCAVA Absentee Ballot Board as recommended by the County Auditor-Treasurer.

Motioned by Commissioner Swanson, seconded by Commissioner Peterson, to approve a fireworks permit for Seven Clans Casino/Zambelli Fireworks for a display on July 4th, 2016. Motion unanimously carried.

County Sheriff Ray Kuznia presented a Joint Powers Agreement between the Dept. of Corrections and Pennington County for Work Release Services. The rate remains at \$55.00/day/inmate.

Motioned by Commissioner Swanson, seconded by Commissioner Peterson, to approve a Joint Powers Agreement between the State of MN, Dept. of Corrections and Pennington County for Work Release Services, effective 07/01/16 to 06/30/17. Motion unanimously carried.

Sheriff Kuznia gave an update on the conversion to LETG. County personnel are being trained on the new system and the final agreement/contract should be ready for approval by the June 28th, 2016 Board meeting.

Motioned by Commissioner Swanson, seconded by Commissioner Hempel, to approve an abatement under the Local Option to Disaster on parcel R25.00623000, owned by Amanda Wilde, reflecting a decrease in market value for taxes payable 2017 due to the home being destroyed by fire on April 2nd, 2016. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to adjourn to 1:00 P.M. on Thursday, June 16th, 2016. Motion unanimously carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Donald Jensen, Chairman
Board of Commissioners

**SPECIAL PENNINGTON COUNTY BOARD MEETING
THURSDAY, JUNE 16TH, 2016, 1:00 P.M.
COUNTY BOARD ROOM – COUNTY COURTHOUSE**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Thursday, June 16th, 2016 at 1:00 P.M. Members present: Donald Jensen, Neil Peterson, Oliver “Skip” Swanson, Darryl Tveitbakk and Cody Hempel.

Also present: County Sheriff Ray Kuznia and staff, County Attorney Al Rogalla, Contegrity Group – Construction Managers, BKV Group – Architects, Minnesota Department of Corrections Staff, Representatives of the City of Thief River Falls, Scott DCamp – The Times, Dave Burns – KTRF Radio and others.

County Commissioner Darryl Tveitbakk presented a slide show telling why we need to improve the Pennington County Jail and the Pennington County Justice Center. The proposed Justice Center will help alleviate overall space requirements, provide operational efficiency, public safety, court safety, staff safety, potential liability and Department of Corrections Compliance. Also included in the slide show is the increased cost to the County if we do not build a new Jail and Justice Center. That is estimated at \$1,163,769 per year and does not include the increased cost of housing inmates at other facilities after the County Jail is classified as a 90 day facility as recommended by the Department of Corrections.

County Attorney Al Rogalla emphasized that building the Justice Center would provide much needed safety for staff and inmates. The number of felony cases has increased every year. He also stated that new sentencing guidelines will only put more pressure on county facilities.

Pete Filippi, representing the Contegrity Group presented the bid tabulation. There were nine packages with no bids received and those packages will be rebid soon. At this time estimates for those nine packages were included to obtain an estimated total construction cost. Mr. Filippi also discussed the increase in costs if the project is held over for one to four years.

County Auditor-Treasurer Ken Olson then presented the costs and increase to the County’s levy if we sold 20, 25 and 30 year bonds to fund the project. The County’s levy would need to increase approximately fourteen percent to cover the levy of \$1,161,277 needed to make the bond payments on a twenty year bond.

Ron Solheid, Deputy Commissioner of the Department of Corrections stated that everyone had done a good job laying out the need and costs of this project. He stated Pennington County has made stop gap changes in the past, such as double bunking and adding a minimum security facility. The County now needs to move forward with a new jail facility or it will be recommended that the jail be reclassified to a 90 day facility. The Department of Corrections approves the design of jail as proposed.

A report was made on efforts to obtain funding through the State's Capital Bonding Bill. None of the projects that had new jail facilities made it into the bonding bill. No bonding bill was passed in the 2016 regular legislative session.

Commissioner Swanson asked if part of the new jail facility was unused, could it be shut down resulting in reduced staffing.

City Councilman Steve Narverud asked if there is still room for the Thief River Falls City Police in the Pennington County Justice Center. The answer was yes with a possibility of more space being available.

It was noted that the cost of moving Human Services into the current court space was not included in these costs.

It was noted that the bids received were good for 45 days making July 1st, 2016 the last day to accept or reject them. The County Board will make a decision on the bids at their regular scheduled meeting on June 28th, 2016.

Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk that at 2:25 P.M. the meeting be adjourned to 5:00 P.M. on Tuesday, June 28th, 2016. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Donald Jensen, Chairman
Board of Commissioners

Jennifer
6/24/16 4:16PM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



Jennifer
6/24/16 4:16PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1380	A'VIANDS LLC					
98	01-251-000-0000-6403		457.90	TP, GLOVES, TOWELS, BAGS	198524	JANITORIAL SUPPLIES - JAIL
95	01-251-000-0000-6427		2,836.54	JAIL MEALS 5-21 TO 5-27	198525	JAIL MEALS
100	01-251-000-0000-6403		180.66	CLEANER	198634	JANITORIAL SUPPLIES - JAIL
99	01-251-000-0000-6427		34.95	COFEE	198634	JAIL MEALS
96	01-251-000-0000-6427		2,876.68	JAIL MEALS 5-28 TO 6-3	198635	JAIL MEALS
97	01-251-000-0000-6427		2,822.64	JAIL MEALS 6-4 TO 6-10	198945	JAIL MEALS
1380	A'VIANDS LLC		9,209.37	6 Transactions		
1376	AMEM					
36	01-290-000-0000-6330		150.00	AMEM CONFERENCE REGISTRATION		Travel & Expense
1376	AMEM		150.00	1 Transactions		
1321	ANDERSON/CHRISTINE					
41	01-799-000-0000-6330		286.20	MILEAGE-EDAM CONFERENCE-DULUTH		TRAVEL & EXPENSE
42	01-799-000-0000-6330		12.93	MEAL-EDAM CONFERENCE-DULUTH		TRAVEL & EXPENSE
43	01-799-000-0000-6330		10.00	MEAL-EDAM CONFERENCE-DULUTH		TRAVEL & EXPENSE
44	01-799-000-0000-6330		51.84	MILEAGE-HOMARK-FOSSTON		TRAVEL & EXPENSE
33	01-799-000-0000-6330		12.93	MEAL-EDAM CONFERENCE-BEMIDJI	060716	TRAVEL & EXPENSE
1321	ANDERSON/CHRISTINE		373.90	5 Transactions		
1364	AUTO VALUE					
27	01-201-000-0000-6304		67.31	DAYCO NO SLACK, POLY COG BELT	9267218	REPAIR & MAINTENANCE - SQUADS
28	01-201-000-0000-6304		6.40	MINIATURE LAMPS/#02	9267334	REPAIR & MAINTENANCE - SQUADS
29	01-201-000-0000-6631		91.90	FIRE EXTINGUISHER/#06	9271174	FURNITURE & EQUIPMENT
1364	AUTO VALUE		165.61	3 Transactions		
2050	BREDESON SUPPLY					
35	01-101-000-0000-6401		20.00	RUBBER STAMP	1393035	SUPPLIES - RECORDER
2050	BREDESON SUPPLY		20.00	1 Transactions		
13483	DEPT OF CORRECTIONS FINANACIAL SEF					
72	01-251-000-0000-6801		2,242.00	STS WAGES - MAY	348936	MISCELLANEOUS EXPENSE - JAIL
13483	DEPT OF CORRECTIONS FINANACIAL SEF		2,242.00	1 Transactions		
4387	DOUGLAS COUNTY SHERIFF					
71	01-251-000-0000-6255		136.34	MEDICATION - MAY	MAY-16	MEDICAL - LOCAL
70	01-251-000-0000-6801		1,980.00	BOARD & CARE - MAY	MAY-16	MISCELLANEOUS EXPENSE - JAIL
4387	DOUGLAS COUNTY SHERIFF		2,116.34	2 Transactions		

Pennington County Financial System



Jennifer
6/24/16 4:16PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
25	6315 FALLS RADIATOR SERVICE 01-201-000-0000-6631		227.00	REPLACE RADIATOR/REFRIGERANT	40465	FURNITURE & EQUIPMENT
26	01-201-000-0000-6631		259.80	REPLACE A/C ACCUMULATOR #08	40525	FURNITURE & EQUIPMENT
	6315 FALLS RADIATOR SERVICE		486.80	2 Transactions		
999999997	FALLS TOWING					
32	01-201-000-0000-6262		133.59	TOW CAVALIER 5-16-1824	274680	OTHER SERVICES
999999997	FALLS TOWING		133.59	1 Transactions		
45	6305 FLAAGAN/JODI 01-013-000-0000-6853		7.98	TZD - MEETING REFRESHMENTS		TOWARD ZERO DEATH GRANT
	6305 FLAAGAN/JODI		7.98	1 Transactions		
112	7031 GARDEN VALLEY TELEPHONE 01-601-000-0000-6202		85.50	PHONE REPAIR	100711147	TELEPHONE - EXTENSION
	7031 GARDEN VALLEY TELEPHONE		85.50	1 Transactions		
60	8385 HEARTLAND PAPER CO 01-111-000-0000-6403		299.49	T.P., PAPER TOWELS, TOWELS	269176-0	JANITORIAL SUPPLIES - COURTHOUSE
61	01-111-000-0000-6403		35.96	GARBAGE BAGS	269178-0	JANITORIAL SUPPLIES - COURTHOUSE
19	01-220-000-0000-6403		372.06	DETERDENT, PAPER PRODUCTS	2691790	JANITORIAL SUPPLIES-LEC SHARE
20	01-220-000-0000-6403		139.65	FLOOR CLEANER	2691810	JANITORIAL SUPPLIES-LEC SHARE
59	01-800-000-0000-6403		373.90	DETER,CLEANER,DISF,T.P.,PAPER	269182-0	JANITORIAL SUPPLIES
58	01-800-000-0000-6403		151.69	GARBAGE BAGS,DISINFECTANT	269184-0	JANITORIAL SUPPLIES
	8385 HEARTLAND PAPER CO		1,372.75	6 Transactions		
69	8214 HUBBARD COUNTY SHERIFF 01-251-000-0000-6255		377.92	MEDICATION - MAY	52016	MEDICAL - LOCAL
68	01-251-000-0000-6801		1,760.00	BOARD & CARE - MAY	52016	MISCELLANEOUS EXPENSE - JAIL
	8214 HUBBARD COUNTY SHERIFF		2,137.92	2 Transactions		
46	8014 HUGOS #7 01-003-000-0000-6330		17.40	FOOD FOR MEETING		TRAVEL & EXPENSE
	8014 HUGOS #7		17.40	1 Transactions		
111	9304 INCONTACT INC 01-601-000-0000-6202		9.11	MAY TOLL FREE #	379836	TELEPHONE - EXTENSION
	9304 INCONTACT INC		9.11	1 Transactions		
	9017 INSIGHT TECHNOLOGIES					

Pennington County Financial System



Jennifer
6/24/16 4:16PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
119	01-220-000-0000-6631		65.00	USB TO HDMI ADAPTOR	81455	FURNITURE & EQUIPMENT
117	01-201-000-0000-6631		1,520.00	PANASONIC DVD DRIVES/TOUGHBOOK	81918	FURNITURE & EQUIPMENT
118	01-201-000-0000-6631		836.00	PREP 4 TOUGHBOOKS/OFFICE 2016	81918	FURNITURE & EQUIPMENT
57	01-091-000-0000-6631		948.00	HP LASER JET PRO PRINTER	81941	FURNITURE & EQUIPMENT - ATTORNEY
9017	INSIGHT TECHNOLOGIES		3,369.00	4 Transactions		
109	14378 LEXISNEXIS MATTHEW BENDER 01-016-000-0000-6242		177.10	PROBATE REL #13	83208100	SUBSCRIPTIONS - LAW LIBRARY
	14378 LEXISNEXIS MATTHEW BENDER		177.10	1 Transactions		
50	13498 MARCO TECHNOLOGIES LLC 01-132-000-0000-6301		25.00	EQ465509 MAINTENANCE AGREEMENT	INV3415201	MAINTENANCE AGREEMENT
	13498 MARCO TECHNOLOGIES LLC		25.00	1 Transactions		
113	13352 MARSHALL COUNTY AUDITOR'S OFFICE 01-601-000-0000-6801		506.69	ADV & TRNING AG SERV DIR 1/2		MISCELLANEOUS EXPENSE - EXTENSION
115	01-601-000-0000-6837		13,152.37	REIMB SAL/BENEFITS-PENNCO 50%	63018	REFUNDS & REIMBURSEMENTS
	13352 MARSHALL COUNTY AUDITOR'S OFFICE		13,659.06	2 Transactions		
47	13355 MN COUNTIES COMPUTER COOP 01-041-000-0000-6330		80.00	2016 MCCC ANNUAL CONF REG-JEN	2Y1606057	TRAVEL & EXPENSE
	13355 MN COUNTIES COMPUTER COOP		80.00	1 Transactions		
64	13324 MN SHERIFFS ASSOCIATION 01-251-000-0000-6245		165.00	JAIL CONFERENCE - KUZNIA	115960	CONTINUING EDUCATION
	13324 MN SHERIFFS ASSOCIATION		165.00	1 Transactions		
52	13346 MN STATE BAR ASSOCIATION 01-091-000-0000-6241		249.00	16/17 MSBA DUES - HANSON	16324	DUES
51	01-091-000-0000-6241		249.00	16/17 MSBA DUES - ROGALLA	31116	DUES
	13346 MN STATE BAR ASSOCIATION		498.00	2 Transactions		
62	14405 NEGEN'S INVESTIGATIVE SERVICES LLC 01-251-000-0000-6801		3,800.00	PREA AUDIT	1208	MISCELLANEOUS EXPENSE - JAIL
	14405 NEGEN'S INVESTIGATIVE SERVICES LLC		3,800.00	1 Transactions		
121	14033 NORTHERN STATE BANK 01-251-000-0000-6330		6.72	REIMB PETTY CASH - TRANS MEAL		TRAVEL & EXPENSE
122	01-251-000-0000-6330		6.97	REIMB PETTY CASH - TRANS MEAL		TRAVEL & EXPENSE
127	01-251-000-0000-6330		7.58	REIMB PETTY CASH-TRANS MEAL		TRAVEL & EXPENSE

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123		01-251-000-0000-6405		42.56	REIMB PETTY CASH-FLE CAB/PREA			GENERAL SUPPLIES - JAIL
124		01-251-000-0000-6405		111.24	REIMB PETTY CASH-JAIL SUPPLIES			GENERAL SUPPLIES - JAIL
120		01-251-000-0000-6420		45.00	REIMB PETTY CASH-PATCHES - CE			JAILER UNIFORMS
125		01-259-000-0000-6405		25.46	REIMB PETTY CASH-SOAP,DETERGEN			GENERAL SUPPLIES - CANTEEN
126		01-259-000-0000-6405		23.51	REIMB PETTY CASH-SOAP, RAZORS			GENERAL SUPPLIES - CANTEEN
14033	NORTHERN STATE BANK			269.04		8 Transactions		
14428	NORTHSTAR							
63		01-101-000-0000-6401		31.47	SECURITY PAPER - 200		2385528	SUPPLIES - RECORDER
14428	NORTHSTAR			31.47		1 Transactions		
15323	OFFICE DEPOT							
54		01-041-000-0000-6401		271.99	PRINTER CARTRIDGE CB403A		845262834001	SUPPLIES - AUDITOR
55		01-041-000-0000-6401		182.99	PRINTER CARTRIDGE CB400A		845262834001	SUPPLIES - AUDITOR
53		01-061-000-0000-6401		29.42	ADDRESS LABELS		845262834001	SUPPLIES-ELECTION
15323	OFFICE DEPOT			484.40		3 Transactions		
16067	PEMBERTON, SORLIE, RUFER & KERSHNEI							
30		01-251-000-0000-6801		2,463.70	EMPLOYEE GRIEVANCE MATTERS			MISCELLANEOUS EXPENSE - JAIL
31		01-251-000-0000-6801		31.50	PREA AUDIT/REPORT			MISCELLANEOUS EXPENSE - JAIL
16067	PEMBERTON, SORLIE, RUFER & KERSHNEI			2,495.20		2 Transactions		
16314	PENNINGTON FAST LUBE							
23		01-201-000-0000-6304		321.95	R&R R/F HUG ASSEMBLY #13		31910	REPAIR & MAINTENANCE - SQUADS
22		01-201-000-0000-6304		74.22	OIL CHANGE/SERVICE #13		53274	REPAIR & MAINTENANCE - SQUADS
16314	PENNINGTON FAST LUBE			396.17		2 Transactions		
16309	PRO ACTION SAFETY & SALES							
24		01-201-000-0000-6420		822.00	BODY ARMOUR/BM		13703	UNIFORMS
16309	PRO ACTION SAFETY & SALES			822.00		1 Transactions		
17002	QUILL CORPORATION							
56		01-061-000-0000-6631		99.99	DYMO LABELER/TAPE BUNDLE		6651586	FURNITURE & EQUIPMENT-ELECTIONS
17002	QUILL CORPORATION			99.99		1 Transactions		
18311	REGENTS OF THE UNIVERSITY OF MN							
114		01-601-000-0000-6837		11,064.51	APRIL-JUNE 2016 SALARY REIMB		0300015681	REFUNDS & REIMBURSEMENTS
18311	REGENTS OF THE UNIVERSITY OF MN			11,064.51		1 Transactions		
18095	ROSEAU COUNTY SHERIFF							

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
65	01-251-000-0000-6255		96.70	MEDICATION - MARCH & APRIL		MEDICAL - LOCAL
	18095 ROSEAU COUNTY SHERIFF		96.70	1 Transactions		
73	19356 SAYLOR DDS/BENJAMIN A		650.00	DENTIST 16-207	052416	MEDICAL - LOCAL
	19356 SAYLOR DDS/BENJAMIN A		650.00	1 Transactions		
49	19319 SEACHANGE		5,883.61	PRIMARY BALLOT PRINTING	10196	OTHER SERVICES - ELECTIONS
	19319 SEACHANGE		5,883.61	1 Transactions		
34	19412 STAVNES/KARLA		43.20	MILEAGE-TRAINING-CROOKSTON		TRAVEL & EXPENSE
	19412 STAVNES/KARLA		43.20	1 Transactions		
110	19353 SWANSON/KIM		11.30	POSTAGE SOYBEAN NEMETODE SAMPL		POSTAGE
	19353 SWANSON/KIM		11.30	1 Transactions		
39	20027 THE TIMES		77.50	TIMES-REAL ESTATE TAX 5-11-16		SUPPLIES - AUDITOR
40	01-041-000-0000-6401		75.00	N WATCH-REAL ESTATE TAX 5-14-1		SUPPLIES - AUDITOR
	20027 THE TIMES		152.50	2 Transactions		
18	20379 THIEF RIVER FORD		53.44	KEYS - NEW 06 SQUAD		FURNITURE & EQUIPMENT
	20379 THIEF RIVER FORD		53.44	1 Transactions		
93	20047 THRIFTY WHITE PHARMACY		10.00	MARS		MEDICAL - LOCAL
88	01-251-000-0000-6255		13.38	PRESCRIPTION 16-207	11425	MEDICAL - LOCAL
78	01-251-000-0000-6255		4.00	PRESCRIPTION 16-201	18277	MEDICAL - LOCAL
83	01-251-000-0000-6255		8.29	PRESCRIPTION 16-236	23503	MEDICAL - LOCAL
90	01-251-000-0000-6255		26.18	PRESCRIPTION 15-564	33284	MEDICAL - LOCAL
89	01-251-000-0000-6255		42.07	PRESCRIPTION 16-263	37531	MEDICAL - LOCAL
87	01-251-000-0000-6255		167.97	PRESCRIPTION 16-223	37630	MEDICAL - LOCAL
75	01-251-000-0000-6255		6.09	PRESCRIPTION 16-235	39708	MEDICAL - LOCAL
80	01-251-000-0000-6255		15.87	PRESCRIPTION 15-493	56923	MEDICAL - LOCAL
81	01-251-000-0000-6255		68.44	PRESCRIPTION 16-125	57457	MEDICAL - LOCAL
91	01-251-000-0000-6255		4.00	PRESCRIPTION 16-171	58911	MEDICAL - LOCAL

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Vendor No.	Vendor Name	Account/Formula	Accr	Rpt Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	On Behalf of Name
77		01-251-000-0000-6255		2.00	PRESCRIPTION 16-151		59895	MEDICAL - LOCAL	
76		01-251-000-0000-6255		36.16	PRESCRIPTION 15-346		60219	MEDICAL - LOCAL	
79		01-251-000-0000-6256		7.98	PRESCRIPTION 16-035		60478	MEDICAL - REIMBURSED	
82		01-251-000-0000-6255		14.08	PRESCRIPTION 16-164		60813	MEDICAL - LOCAL	
74		01-251-000-0000-6256		53.32	PRESCRIPTION 16-168		60819	MEDICAL - REIMBURSED	
92		01-251-000-0000-6256		3.99	PRESCRIPTION 16-157		60831	MEDICAL - REIMBURSED	
85		01-251-000-0000-6256		43.85	PRESCRIPTION 16-158		60832	MEDICAL - REIMBURSED	
94		01-251-000-0000-6255		7.98	PRESCRIPTION 16-206		60844	MEDICAL - LOCAL	
86		01-251-000-0000-6255		3.99	PRESCRIPTION 16-248		60875	MEDICAL - LOCAL	
84		01-251-000-0000-6255		22.07	PRESCRIPTION 16-255		60884	MEDICAL - LOCAL	
20047	THRIFTY WHITE PHARMACY			561.71		21 Transactions			
20358	TOTALFUNDS BY HASLER								
17		01-801-000-0000-6209		1,500.00	POSTAGE			POSTAGE	
20358	TOTALFUNDS BY HASLER			1,500.00		1 Transactions			
20020	TRI-COUNTY COMMUNITY CORRECTION								
67		01-251-000-0000-6255		780.63	MEDICATION - MAY		INV003	MEDICAL - LOCAL	
66		01-251-000-0000-6801		9,460.00	BOARD & CARE - MAY		INV003	MISCELLANEOUS EXPENSE - JAIL	
20020	TRI-COUNTY COMMUNITY CORRECTION			10,240.63		2 Transactions			
20357	TURNKEY CORRECTIONS								
101		01-259-000-0000-6405		971.18	VENDING & CANTEEN 5-16 TO 5-31		160531C	GENERAL SUPPLIES - CANTEEN	
102		01-259-000-0000-6405		479.61	72 - \$5 & 9 - \$10 PHONE CARDS		160531D	GENERAL SUPPLIES - CANTEEN	
103		01-259-000-0000-6405		12.09	EMAIL 5-1 TO 5-31		160531E	GENERAL SUPPLIES - CANTEEN	
104		01-259-000-0000-6405		26.17	INDIGENT 5-1 TO 5-31		160531I	GENERAL SUPPLIES - CANTEEN	
105		01-259-000-0000-6405		10.94	SMS 5-1 TO 5-31		160531S	GENERAL SUPPLIES - CANTEEN	
106		01-259-000-0000-6405		853.37	VENDING & CANTEEN 6-1 TO 6-15		160615C	GENERAL SUPPLIES - CANTEEN	
107		01-259-000-0000-6405		479.58	66 - \$5 & 12 - \$10 PHONE CARDS		160615D	GENERAL SUPPLIES - CANTEEN	
20357	TURNKEY CORRECTIONS			2,832.94		7 Transactions			
20361	TYLER TECHNOLOGIES, INC								
37		01-102-000-0000-6844		1,190.70	IDOC 5 - MAINT 8/2016 - 7/2017		025-159043	TECHNOLOGY - RECORDER	
38		01-102-000-0000-6844		1,323.00	IDOC WEB HOSTING 8/2016-7/2017		025-159043	TECHNOLOGY - RECORDER	
20361	TYLER TECHNOLOGIES, INC			2,513.70		2 Transactions			
23303	WEST GROUP PAYMENT CENTER								
108		01-016-000-0000-6242		260.87	MAY SUBSCRIPTIONS		834173334	SUBSCRIPTIONS - LAW LIBRARY	
48		01-091-000-0000-6240		50.57	MAY WEST LAW ACCESS		834181060	SUBSCRIPTIONS	

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
23303	WEST GROUP PAYMENT CENTER		311.44	2 Transactions	
21	26302 ZEE MEDICAL SERVICE 01-220-000-0000-6801		44.61	MEDICINE FILL/ANTACID,DILOTAB	110894862 MISCELLANEOUS EXPENSE
	26302 ZEE MEDICAL SERVICE		44.61	1 Transactions	
1 Fund Total:			80,859.99	County Revenue	45 Vendors 110 Transactions

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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
15	20007 CITY OF THIEF RIVER FALLS 03-350-000-0000-6553		252.00	WATER FOR SPRAYING		BRUSH & WEED CONTROL CHEMICALS
	20007 CITY OF THIEF RIVER FALLS		252.00		1 Transactions	
8	7336 GCR TIRES & SERVICE 03-350-000-0000-6564		75.00	REPAIR TIRE UNIT 303	58357	EQUIPMENT REPAIR PARTS
9	03-350-000-0000-6564		20.00	DEMOUNT TIRE UNIT 208	58493	EQUIPMENT REPAIR PARTS
10	03-350-000-0000-6564		57.00	FLAT REPAIR UNIT 269	58502	EQUIPMENT REPAIR PARTS
11	03-350-000-0000-6564		155.80	REPAIR TIRE UNIT 247	58596	EQUIPMENT REPAIR PARTS
12	03-350-000-0000-6564		106.00	REPAIR TIRE UNIT 223	58963	EQUIPMENT REPAIR PARTS
13	03-350-000-0000-6564		372.36	TIRE UNIT 242	59030	EQUIPMENT REPAIR PARTS
14	03-350-000-0000-6564		347.60	TIRE UNIT 204	59051	EQUIPMENT REPAIR PARTS
	7336 GCR TIRES & SERVICE		1,133.76		7 Transactions	
16	7032 GIS WORKSHOP 03-320-000-0000-6263		400.00	SIMPLE SIGNS ANNUAL MAINT SUPP		COMPUTER SERVICES
	7032 GIS WORKSHOP		400.00		1 Transactions	
7	8315 HUBERT OUTDOOR POWER 03-350-000-0000-6556		118.54	BLADES & AIR FILTERS	142799	SHOP SUPPLIES
6	03-350-000-0000-6556		23.40	PARTS FOR MOWER	143263	SHOP SUPPLIES
	8315 HUBERT OUTDOOR POWER		141.94		2 Transactions	
128	12322 LARSON/STEVE 03-330-000-0000-6261		1,530.00	INSPECT PROJECTS		CONSULTING & LEGAL SERVICES
	12322 LARSON/STEVE		1,530.00		1 Transactions	
4	14310 NEWFOLDEN CO-OP ELEVATOR 03-350-000-0000-6553		1,200.00	SPRAY - LV 4, 2 4-D		BRUSH & WEED CONTROL CHEMICALS
	14310 NEWFOLDEN CO-OP ELEVATOR		1,200.00		1 Transactions	
5	14123 NORTHWEST BEVERAGE INC 03-320-000-0000-6401		14.50	WATER		SUPPLIES
	14123 NORTHWEST BEVERAGE INC		14.50		1 Transactions	
1	16067 PEMBERTON, SORLIE, RUFER & KERSHNEI 03-350-000-0000-6261		2,635.40	EMPLOYEE INVESTIGATION		CONSULTING & LEGAL SERVICES
	16067 PEMBERTON, SORLIE, RUFER & KERSHNEI		2,635.40		1 Transactions	
	18319 RT VISION, INC.					

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3 Road & Bridge

Pennington County Financial System



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Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
3		03-330-000-0000-6554			2,376.00	ANNUAL SUPPORT FOR WORKCENTRAL				ENGINEERING & SURVEYING SUPPLIES	
	18319	RT VISION, INC.			2,376.00		1 Transactions				
2		03-350-000-0000-6564			116.80	DOT INSPECTIONS				EQUIPMENT REPAIR PARTS	
	19350	S & S HAULING & TRUCK REPAIR			116.80		1 Transactions				
3	Fund Total:				9,800.40	Road & Bridge			10 Vendors		17 Transactions

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32 Solid Waste Facility

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
1308 ASSOCIATION MINNESOTA COUNTIES				
116 32-390-000-0000-6801		100.00		MISCELLANEOUS EXPENSE-SCORE ACCOL
1308 ASSOCIATION MINNESOTA COUNTIES		100.00	1 Transactions	
32 Fund Total:		100.00	Solid Waste Facility	1 Vendors 1 Transactions
Final Total:		90,760.39	56 Vendors	128 Transactions

Pennington County Financial System



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Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	80,859.99	County Revenue	
	3	9,800.40	Road & Bridge	
	32	100.00	Solid Waste Facility	
	All Funds	90,760.39	Total	Approved by,
			
			