

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
COUNTY BOARD ROOM
TUESDAY, OCTOBER 25TH, 2016, 5:00 P.M.**

AGENDA - REVISED

Pledge of Allegiance

5:00 Ken Yutrzenka – Human Services Director
- Consent Agenda

5:05 Kermit Genereux – Appointment as
Commissioner to Northwest MN Multi-County
HRA

5:15 Kevin Erickson – Insurance Update

County Auditor's Items

- Set Hearing date and time for Red Lake River
One Watershed One Plan
- Change Order #1 – Minnesota Elevator
- City of TRF – Snow Removal Agreements

6:00 Public Hearing – Pennington County
Tobacco/Clean Air Ordinance

(This agenda is subject to change)

PENNINGTON COUNTY HUMAN SERVICES

HUMAN SERVICE COMMITTEE

CONSENT AGENDA

On a motion by Commissioner _____ and seconded by
Commissioner _____, the following recommendations of the
Pennington County Human Service Committee for October 18, 2016 (detailed minutes on record)
are hereby adopted:

SECTION A

- I. To approve the September 20, 2016 Human Service Committee meeting minutes.
- II. To approve the Agency's personnel actions.
- III. A. To approve the transportation business contract with Tri-Valley Opportunity Council, as presented.
B. To approve the SNAP Employment and Training (E&T) program and service contract with the Minnesota Department of Employment and Economic Development (DEED).

SECTION B

- I. To approve payment of the agency's bills.

Aye Nay Chairperson Date

SECTION A

The regular meeting of the Pennington County Human Service Committee was held at 7:00 pm. September 20, 2016 at Pennington County Human Services.

COMMITTEE MEMBERS PRESENT

Don Jensen
Oliver Swanson
Cody Hempel

STAFF MEMBERS PRESENT:

Ken Yutrzenka
Kathleen Herring
Julie Sjostrand

- I. MINUTES: The August 16, 2016 Human Service Committee meeting minutes were read. Noting no changes, a recommendation was made to forward the minutes to the Consent Agenda.

- II. PERSONNEL:
 - A. Maureen Monson, Social Worker, is scheduled to complete probation on 10/04/2016. The Social Service Supervisor and Agency Director recommend that Ms. Monson be granted permanent status upon completion of the six-month probationary period. Committee members recommended this item be forwarded to the Consent Agenda.
 - B. The Director updated committee members on vacant/open staff positions.

- III. GENERAL
 - A. A report entitled "Minnesota Child Welfare Workforce Stabilization Study" as prepared by the Center for Advanced Studies in Child Welfare, the Minnesota Association of County Social Service Administrators and the Minnesota Department of Human Services was presented as an informational item and discussed.
 - B. The Director and Social Service Supervisor presented information concerning 24/7 Child Protection Response requirements effective 01/01/2017. Administrative staff recommend establishing an on-call system to address Social Service requirements and to ensure 24/7 response coverage. The Director requested to schedule a meeting with the Personnel Committee as this item will likely have Collective Bargaining Agreement implications.
 - C. The committee re-visited the agency vehicle agenda item brought over from the August Human Service Committee meeting. After discussion concerning current and anticipated need, committee members directed the agency to obtain, from local auto dealers, price quotes on a cross-over style vehicle. Cost information will be presented at the October Human Service Committee meeting.
 - D. The Out-of-Home cost report, year-to-date through August 2016, was presented for review.
 - E. Month's end cash balance as of August 31, 2016 stands at \$2,427,610.70.
 - F. Discussion was held regarding the county's plan for Human Services to occupy the space currently housing Inter-County Nursing Service. Anticipated timelines were discussed in order that the hiring of new staff can be coordinated with the availability of work space.

SECTION B

- I. No Social Service cases were presented for special case review.

- II. Kathleen Herring presented the crisis assistance activity report and the most recent Income Maintenance caseload report. Current open case load count stands at 1,773.

- III. No Income Maintenance cases were presented for Special Case consideration.

- IV. A listing of bills presented for payment was reviewed. Recommendation for payment of the bills was moved to the Consent Agenda.

SECTION C

Be it resolved that the foregoing record is a true and accurate recording of the official actions and recommendations of the Human Service Committee for Pennington County and, as such, constitutes the official minutes thereof.

Chair: _____

Attest: _____

NEXT COMMITTEE MEETING: October 18, 2016 at 7:00pm.

**FY 2014 & 2015 STATE OF MINNESOTA
BOARD OF WATER and SOIL RESOURCES
NATURAL RESOURCES BLOCK GRANT AGREEMENT AMENDMENT**

Grant Agreement Start Date:	<u>November 19, 2013</u>	Total Grant Amount:	<u>\$ 48,615</u>
Original Grant Agreement Expiration Date:	<u>December 31, 2016</u>	Original Contract:	<u>\$ 48,615</u>
Current Grant Agreement Expiration Date:	<u>December 31, 2016</u>	Previous Amendment(s) Total:	<u>\$ 0</u>
Requested Grant Agreement Expiration Date:	<u>December 31, 2017</u>	This Amendment:	<u>\$ 0</u>

This amendment is by and between the State of Minnesota, through its Board of Water and Soil Resources, and Pennington County, 101 Main Ave N Thief River Falls Minnesota 56701.

Recitals

1. The State has a Grant Agreement with the Grantee identified as the FY 2014 & 2015 Natural Resources Block Grant Agreement, PO #3000003996, for the 2014 and 2015 Septic Treatment Systems Upgrade grants, P14-4972 and P15-9959.
2. The County requests an extension to allow time to further advertise the program, secure eligible applicants, and complete additional SSTS upgrades.
3. The State and County are willing to amend the Original Contract as stated below.

Contract Amendment

REVISION 1. 1 Term of Grant Agreement

1.3 *"Expiration date:"* is amended as follows:

~~December 31, 2016,~~ December 31, 2017, or until all obligations have been satisfactorily fulfilled, whichever comes first.

REVISION 2. 2 Grantee's Duties

2.2.3 is amended as follows:

The Grantee will submit a final progress report to the Board by February 1 of ~~2017~~ 2018. Information provided must conform to the requirements and formats set by the Board.

Except as amended herein, the terms and conditions of the Original Grant Agreement remain in full force and effect.

APPROVED:

Pennington County

Board of Water and Soil Resources

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Ordinance Issues

1. Which way does the Board want to go:
 - a. Use the draft Sent by Helen Anderson¹
 - b. Amend the current ordinance
 - c. Have State Law Control²
2. Set Backs from the public buildings
3. Legislate for the City
 - a. ***According to Mn Stat. 145 A 05.***
 - i. *A county board may adopt ordinances for all or a part of its jurisdiction to regulate actual or potential threats to the public health under this section and section 375.51, unless the ordinances are preempted by, in conflict with, or less restrictive than standards in state law or rule.*
4. Business owners could have liability if they violate

¹ May have to publish again because the current publication only says we are going to amend the tobacco ordinance and the law says that we have to let the public know the subject matter and general purpose of the ordinance. If this happens there is an issue if a public hearing is necessary.

² See Minnesota Statute 144.413, 144.414, 144.4165, 144.417.

DRAFT Pennington County Clean Indoor Air Ordinance

The County of Pennington, State of Minnesota, ordains:

Section 1. Purpose or Findings.

Tobacco smoke is a leading cause of disease in nonsmokers and a major source of indoor air pollution. Secondhand smoke causes heart disease, lung cancer, respiratory infections, decreased respiratory function and other health problems. Secondhand smoke also causes an estimated 7,000 lung cancer deaths in America each year. There is no safe level of exposure to tobacco smoke. Neither the separation of smokers and nonsmokers, nor the introduction of new ventilation systems, can eliminate the health hazards caused by secondhand smoke.

Electronic delivery devices closely resemble and purposefully mimic the act of smoking as users inhale aerosolized liquid nicotine and other substances heated by an electronic ignition system. They produce an aerosol or vapor of undetermined and potentially harmful substances, which may appear similar to smoke emitted by conventional tobacco products. Their use in workplaces and public places where smoking is prohibited creates concern and confusion and leads to difficulties in enforcing the smoking prohibitions. After testing a number of e-cigarettes from two leading manufacturers, the Food and Drug Administration (FDA) determined that various samples tested contained not only nicotine but also detectable levels of known carcinogens and toxic chemicals, including tobacco-specific nitrosamines and diethylene glycol, a toxic chemical used in antifreeze. The FDA's testing also suggested that quality control processes used to manufacture the products are inconsistent or non-existent ("Summary of results: Laboratory analysis of electronic cigarettes conducted by FDA, Food and Drug Administration, July 22, 2009; <http://www.fda.gov/NewsEvents/PublicHealthFocus/ucm173146.htm>)

By reducing the exposure of young people to adult smoking and unhealthy role modeling the elimination of smoking and vaping in public places furthers Minnesota's goal of reducing youth smoking. In addition to Minnesota, California, Connecticut, Delaware, Maine, and New York are among the states that have adopted laws ending all smoking in bars, restaurants, and other public places, as have the nations of Ireland, New Zealand and Norway. There is no legal or constitutional "right to smoke." Business owners have no legal or constitutional right to expose their employees and customers to toxic chemicals, whether in tobacco smoke or otherwise. On the contrary, employers have a duty to provide their workers with a workplace that is not unreasonably dangerous.

Accordingly, the Pennington County Board finds and declares that the purpose of this Ordinance is to:

- (1) Protect the health, safety and welfare of the people of Pennington County from the adverse effects of secondhand smoke and the use of electronic delivery devices.
- (2) Affirm that the right to breathe has priority over allowing people to smoke or use electronic delivery devices.

Section 2. Jurisdiction.

Pursuant to Minn. Stat. §§ 145A.04-.05, this Ordinance shall apply throughout all of Pennington County including the municipalities therein. Nothing in this Ordinance shall prevent other local levels of government within Pennington County from adopting more stringent measures to protect citizens from smoking as defined in this Ordinance.

Section 3. Definitions.

(a.) "**Electronic Delivery Device**" means any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of aerosol or vapor from the product. The term includes any such devices, whether they are manufactured, distributed, marketed or sold as e-cigarettes, e-cigars, e-pipes, or under any other product name or descriptor.

(b.) "**Indoor Area**" means all space between a floor and a ceiling that is bounded by walls, doorways or windows, whether opened or closed, covering more than 50 percent of the combined surface area of the vertical panes constituting the perimeter of the area. A wall includes a retractable divider, garage door, or other physical barrier, whether temporary or permanent. A standard (0.011) gauge window screen with an 18 by 16 mesh count is not considered a wall.

(c.) "**Minnesota Clean Indoor Air Act**" means Minn. Stat. §§ 144.411-.417, as it may be amended from time to time.

(d.) "**Place of Employment**" means any indoor area where one or more individuals perform any type of service for consideration of payment under any type of contractual relationship, including but not limited to an employment relationship with or for a private corporation, partnership, individual, or government office. This term includes any location where one or more individuals gratuitously perform services for which individuals are ordinarily paid.

(e.) "**Public Place**" means any indoor area used by the general public, including, but not limited to, restaurants, bars, any other food or liquor establishment, retail stores and other commercial establishments, schools and other educational facilities, hospitals, nursing homes, auditoriums, arenas, meeting rooms, and common areas of rental apartment buildings.

(f.) "**Smoke**" or "**Smoking**" means the inhaling or exhaling smoke from any lighted or heated cigar, cigarette, pipe or any other tobacco or plant product, or inhaling or exhaling aerosol or vapor from any electronic delivery device. Smoking shall include being in possession of a lighted or heated cigar, cigarette, pipe, or any other tobacco or plant product intended for inhalation or an electronic delivery device that is turned on or otherwise activated.

Section 4. Smoking Prohibited.

Smoking shall not be permitted in and no person shall smoke in a public place or in a place of employment.

Section 5. Responsibilities of Proprietors.

The proprietor or other person, firm, limited liability company, corporation or other entity that owns, leases, manages, operates, or otherwise controls the use of a public place or place of employment shall make reasonable efforts to prevent smoking by:

(a.) Posting Signs.

(b.) Refusing to serve or service any person acting in violation of this Ordinance.

(c.) Asking any person who smokes in an area where smoking is prohibited to refrain from smoking, and, if the person does not refrain from smoking after being asked to do so, ask the person to leave. If the person refuses to leave, the proprietor, person, or entity in charge shall handle the situation consistent with lawful methods for handling other persons acting in a disorderly manner or as a trespasser.

No proprietor, person or entity in charge of a public place or place of employment, may retaliate or take adverse action against an employee or other person who, in good faith, reports a violation of this Ordinance.

Section 6. Other Applicable Laws.

This Ordinance is intended to complement and go beyond the Minnesota Clean Indoor Air Act. Nothing in this Ordinance authorizes smoking in any location regulated by any other laws or applicable regulations.

Section 7. Violations and Penalties.

A person who violates any provision of this Ordinance shall be guilty of a petty misdemeanor. A person who violates any provision of this Ordinance within one year of a previous violation shall be guilty of a misdemeanor. Each violation and every day in which a violation occurs or continues, constitutes a separate offense.

Section 8. Severability. If any portion of this Ordinance, or its application to any circumstances, is held invalid, the remaining provisions shall be considered severable, and shall be given effect to the maximum extent possible.

Section 9. Effective Date. The Pennington County Board of Commissioners hereby adopts this Ordinance on the _____ day of _____ 2016. The ordinance shall be effective upon passage by the Pennington County Board of Commissioners and its publication in, accordance with the law on the _____ day of _____ 2016.

Pennington County Tobacco and Clean Indoor Air Ordinance

An ordinance relating to the sale, possession, and use of tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products in the County and to reduce the illegal sale, possession, and use of such items to and by minors.

The Pennington County Board of Commissioners Ordains:

Section 1. Purpose.

Because the county recognizes that many persons under the age of 18 years purchase or otherwise obtain, possess, and use tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products, such as sales, possession, and use are violations of both state and federal laws; because studies have shown that most smokers begin smoking before they have reached the age of eighteen (18) years and that those persons who reach the age of eighteen (18) years without having started smoking are significantly less likely to begin smoking have been known to be the cause of several serious health problems which subsequently place financial burden on all levels of government, this ordinance shall be intended to regulate the sale, possession, and use of tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products for the purpose of enforcing and furthering existing laws, to protect minors against the serious effects associated with the illegal use of tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products and to further the official public policy of the State of Minnesota in regard to preventing young people from starting to smoke as stated in Minn. Stat..144.391.

As to the clean indoor air portion of this ordinance, the County recognizes there are adverse effects of secondhand smoke and the use of electronic delivery devices.

Section 2. Definitions and Interpretations.

Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. The singular shall include the plural and the plural shall include the singular. The masculine shall include the feminine and neuter, and vice-versa. The term "shall" means mandatory and the term "may" means permissive. The following terms shall have the definitions given to them:

Subd. 1. Child-Resistant Packaging. "Child-Resistant Packaging" is defined as set forth in Code of Federal Regulations, title 16, section 1700.15(b), as in effect on January 1, 2015, when tested in accordance with the method described in Code of Federal Regulations, title 16, section 1700.20, as in effect on January 1, 2015. is special packaging to reduce the risk of children ingesting dangerous items.

Subd. 2. Compliance Checks. "Compliance Checks" shall mean the system the county uses to investigate and ensure that those authorized to sell tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products are following and complying with the requirements of this ordinance. Compliance checks shall also mean the use of minors who attempt to purchase tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products for education, research and training purposes as authorized by state and federal Laws.

Subd. 3. Electronic Delivery Device. "Electronic Delivery Device" shall mean any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. Electronic delivery device shall include any component part of such a product whether or not sold separately. Electronic delivery device shall not include any product that has been approved or otherwise certified by the United States Food and Drug Administration for legal sales for use in tobacco cessation treatment or other medical purposes, and is being marketed and sold solely for that approved purpose. The term includes any such devices, whether they are manufactured, distributed, marketed or sold as e-cigarettes, e-cigars, e-pipes, or under any other product name or descriptor.

Subd. 4. Imitation Tobacco Product. "Imitation Tobacco Product" shall mean either any edible non-tobacco product designed to resemble a tobacco product, or any non-edible tobacco product designed to resemble a tobacco product, intended to be used by children as a toy. Examples of imitation tobacco products include but are not limited to candy or chocolate cigarettes or cigars, bubble gum cigars, shredded bubble gum resembling chew tobacco, and shredded beef jerky in containers resembling tobacco snuff tins.

Subd. 5. Individually packaged. "Individually packaged" shall mean the practice of selling any tobacco or tobacco product wrapped individually for sale. Individually wrapped tobacco and tobacco products shall include, but not limited to, single cigarette packs, single bags or cans of loose tobacco in any form, and single cans or other packaging of snuff, chewing tobacco, electronic delivery devices, or nicotine or lobelia delivery devices. Cartons or other packaging containing more than a single pack or other container as described in this subdivision shall not be considered individually packaged.

Subd. 6. Indoor Area. "Indoor Area" is all the space between the floor and a ceiling that is bounded by walls, doorways, or windows, whether open or closed, covering more than 50 percent of the combined surface area of the vertical planes constituting the perimeter of the area. A wall includes any retractable divider, garage door, or physical barrier, whether temporary or permanent.

Subd. 7. Loosies. "Loosies" shall mean the common term used to refer to a single or individually packaged cigarette or a cigar. The term "loosies" does not include individual cigars with a retail price, before any sales tax, of more than \$2.00 per cigar.

Subd. 8. Minnesota Clear Indoor Air Act means Minn. Statute Section 144.411.417, as it may be amended from time to time.

Subd. 9. Minor. “Minor” shall mean any natural person who has not yet reached the age of eighteen (18) years.

Subd. 10. Moveable Place of Business. “Moveable Place of Business” shall refer to any form of business operated out of a truck, van, automobile, kiosk, or other type of vehicle or transportable shelter, and not a fixed address store front or other permanent type of structure authorized for sales transactions.

Subd. 11. Nicotine or Lobelia Delivery Products. “Nicotine or Lobelia Delivery Products” shall mean any product containing or delivering nicotine or lobelia intended for human consumption, or any part of such a product, that is not tobacco as defined in this section, not including any product that has been approved or otherwise certified for legal sale by the United States Food and Drug Administration for tobacco use cessation, harm reduction, or for other medical purposes, and is being marketed and sold solely for such approved purpose.

Subd. 12 **Place of Employment**” means any indoor area where one or more individuals perform any type of service for consideration of payment under any type of contractual relationship, including but not limited to an employment relationship with or for a private corporation, partnership, individual, or government office. This term includes any location where one or more individuals gratuitously perform services for which individuals are ordinarily paid.

Subd. 13 **Public Place**” means any indoor area used by the general public, including, but not limited to, restaurants, bars, any other food or liquor establishment, retail stores and other commercial establishments, schools and other educational facilities, hospitals, nursing homes, auditoriums, arenas, meeting rooms, and common areas of rental apartment buildings.

Subd. 14. Retail Establishment. “Retail Establishment” shall mean any place of business where tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products are available for sale to the general public. Retail establishments shall include, but not limited to, grocery stores, convenience stores, restaurants and drug stores.

Subd.15. Sale. A “Sale” shall mean any transfer of goods for money, trade, barter, or other consideration.

Subd. 16. Self-Service Merchandising. “Self-Service Merchandising” shall mean open displays of tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products in any manner where any person shall have access to the tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products and without the assistance or intervention of the licensee or the licensee’s employee, tobacco product, tobacco related device, electronic

delivery devices, or nicotine or lobelia delivery products between the customer and the licensee or employee. Self-service merchandising shall not include vending machines.

Subd. 17. Smoke or Smoking. Smoke or Smoking shall mean inhaling or exhaling smoke from any instrumentality, including but not limited to any cigar, cigarette, pipe, hookah pipe or operating an electronic cigarette, or having in possession any such instrumentality producing smoke or engaging in any act that generates smoke. Smoking shall include carrying a lighted or heated cigarette, cigar, or pipe or any other lighted or heated tobacco or plant product intended for inhalation or carrying an electronic delivery device that is turned on or otherwise activated.

Subd. 18. Tobacco or Tobacco Products. Tobacco or Tobacco products shall include cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product; cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; penalty cut and other chewing tobaccos; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. Tobacco excludes any tobacco product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.

Subd. 19. Tobacco Related Devices. "Tobacco-Related Devices" shall mean any pipe, rolling papers, or other device intentionally designed or intended to be used in a manner which enables the chewing, sniffing, or smoking of tobacco or tobacco products or the inhalation of vapor from an electronic delivery device. Tobacco-related devices include accessories or components of tobacco-related devices, which may be marketed or sold separately.

Subd. 20. Vending Machines. "Vending Machine" shall mean any mechanical, electric or electronic, or other device which dispenses tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery devices upon the insertion of money, token, other forms of payment directly in the machine by the person seeking to purchase the tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products.

Section 3. Jurisdiction.

Pennington County has the authority to license facilities and to regulate, the retail sale of tobacco, tobacco-related devices, and electronic delivery devices within the unorganized territory of the County and in a Town or City within the County if that Town or City does not license and regulate as set out above. **This applies to clean air portion of this ordinance as well.**

Section 4. License.

No person subject to this ordinance, shall sell or offer to sell any tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products without first having obtained a license to do so from the county.

Subd. 1. Application. Any application for a license to sell tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or nicotine or lobelia delivery devices shall be made on a form provided by the County. The application shall contain the full name of the applicant, the applicant's residential and business addresses and telephone numbers, the name of the business for which the license is sought, and any additional information the county deems necessary. Upon receipt of a completed application, the Pennington County Auditor shall forward the application to the County board for action at its next regularly scheduled board meeting. If the Pennington County Auditor shall determine that an application is incomplete, he or she shall return the application to the applicant with notice of the information necessary to make the application complete.

Subd. 2. Action. The Pennington County Board may either approve or deny the license, or it may delay action for such reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the County Board shall approve the license, the Pennington County Auditor shall issue the license to the applicant. If the County Board denies the license, notice of the denial shall be given to the applicant along with notice of the applicant's right to appeal the decision.

Subd. 3. Term. All licenses issued under this ordinance shall be valid through December 31 of each calendar year from the date of issue.

Subd. 4. Revocation or Suspension. Any license issued under this ordinance may be revoked or suspended as provided in the Violations and Penalties section of this ordinance.

Subd. 5. Transfers. All licenses issued under this ordinance shall be valid only for the person to whom the license was issued. No transfer of any license to another person shall be valid without the prior approval of the Pennington County Board of Commissioners.

Subd. 6. Moveable Place of Business. No license shall be issued to a moveable place of business. Only fixed location businesses shall be eligible to be licensed under this ordinance.

Subd. 7. Display. All licenses shall be posted and displayed in plain view of the general public on the licensed premise.

Subd. 8. Renewals. The renewal of a license issued under this section shall be handled in the same manner as the original application. The request for a renewal shall be made at least thirty days but not more than sixty days before the expiration of the current license.

Subd. 9. Smoking/Sampling Restrictions in Retail Establishments. Smoking shall not be permitted and no person shall smoke within the indoor area of any Retail Establishment with a tobacco license.

Section 5. Training.

All Licensed Tobacco Retailers shall attend a training once a year to assist retailers in implementing training programs for employees to learn about and comply with the federal and state laws and regulations restricting:

- A. Sale and distribution of, including youth access to, tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products.
- B. Advertising and promotion of tobacco, tobacco products, tobacco related devices, electronic delivery devices, and nicotine or lobelia delivery products.
- C. Retailers will be required to keep on file a record of employee training by the employer along with employee signature showing proof of training. If an employee is under eighteen (18), he or she will have a parent or guardian signature also.

Section 6. Fees.

No license shall be issued under this ordinance until the appropriate license fee shall be paid in full. The fee for a license under this ordinance shall be set by Resolution of the Pennington County Board.

Section 7. Basis for Denial of License.

The following shall be grounds for denying the issuance or renewal of a license under this ordinance; however, except as many otherwise be provided by law, the existence of any particular ground for denial does not mean that the County must deny the license. The grounds for denying the issuance or renewal of a license may include, but not limited to, the following list:

- A. The applicant is under the age of eighteen (18) years.
- B. The applicant has been convicted within the past five years of any violation of a federal, state, or local law, ordinance provision, or other regulation relating to tobacco or tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products.
- C. A felony level offense.

- D. The applicant has had a license to sell tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products revoked within the preceding twelve months of the date of the application.
- E. The applicant fails to provide any information required on the application, or provides false or misleading information.
- F. The applicant is prohibited by federal, state, and other local law, ordinance, or other regulation, from holding such a license.
- G. Discovery of Grounds after Issuance of License. If a tobacco retailer license is mistakenly issued or renewed to any person based on false or misleading information or other grounds defined in this section, the license shall be revoked upon the discovery.

Section 8. Prohibited Sales.

It shall be a violation of this ordinance for any person to sell or offer to sell any tobacco, tobacco product, tobacco related device, electronic delivery device, or nicotine or lobelia delivery products.

- A. To any person under the age of eighteen (18) years.
- B. By means of any type of vending machine, except as may otherwise be provided in this ordinance.
- C. By means of self-service method whereby the customer does not need to make a verbal or written request to an employee of the license premise in order to receive the individually packaged tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products between the licensee or the licensee's employer, and the customer.
- D. By means of loosies as defined in Section 2 - Subd. 7 of this ordinance.
- E. From a moveable place of business.
- F. Containing opium, morphine, jimson weed, bella donna, strychnos, cocaine, marijuana, or other deleterious, hallucinogenic, toxic, or controlled substances except nicotine and other substances found naturally in tobacco or added as part of an otherwise lawful manufacturing process.
- G. By any other means, to any other person, or in any other manner of form prohibited by federal, state, or local law, ordinance provision, or other regulation.
- H.

Section 9. Sale of Electronic Delivery Device; Packaging

The sale of any liquid, whether or not such liquid contains nicotine, that is intended for human consumption and use in an electronic delivery device, as defined in Section 2 - subd. 3, that is not contained in packaging that is child-resistant, is prohibited. All licensees under this chapter must ensure that any liquid intended for human consumption and use in an electronic delivery device is sold in child-resistant packaging.

Section 10. Vending Machines.

It shall be unlawful for any person licensed under this ordinance to allow the sale of tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products by the means of a vending machine unless minors are at all times prohibited from entering the licensed establishment. Compliance with this Section shall be required within thirty (30) days after the adoption of this Ordinance.

Section 11. Self-Service Sales.

It shall be unlawful for a licensee under this ordinance to allow the sale of individually packaged tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products by any means whereby the customer may have access to such items without having to request the item from the licensee or the licensee's employee and whereby there is not a physical exchange of the individually packaged tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products between the licensee or his or her clerk and the customer. All individually packaged tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products shall either be stored behind a counter or other area not freely accessible to customers, or in a case or other storage unit not left open and accessible to the general public at the time this ordinance is adopted shall comply with this Section within thirty (30) days. It shall also be a violation of this ordinance for any person to sell or otherwise provide any tobacco, tobacco product, tobacco related device, electronic delivery devices, or nicotine or lobelia delivery products to a minor.

Section 12. Smoking Prohibited.

Smoking shall not be permitted in and no person shall smoke inside a public place or in a place of employment. See Section 15.5 for the penalty for violating this section.

Section 13. Responsibilities of Proprietors concerning smoking in public places or places of employment.

The proprietor or other person, firm, limited liability company, corporation or other entity that owns, leases, manages, operates, or otherwise controls the use of a public place or place of employment shall make reasonable efforts to prevent smoking by:

(a.) Posting Signs.

(b.) Refusing to serve or service any person acting in violation of this Ordinance.

(c.) Asking any person who smokes in an area where smoking is prohibited to refrain from smoking, and, if the person does not refrain from smoking after being asked to do so, ask the person to leave. If the person refuses to leave, the proprietor, person, or entity in charge shall handle the situation consistent with lawful methods for handling other persons acting in a disorderly manner or as a trespasser.

No proprietor, person or entity in charge of a public place or place of employment, may retaliate or take adverse action against an employee or other person who, in good faith, reports a violation of this Ordinance.

See Section 15.5 for the penalty for violating this section.

Section 14. Violations.

Subd. 1. Notice. Upon discovery of a suspected violation of this ordinance, the alleged violator shall be issued within thirty (30) days, either personally or by mail, a citation that sets forth the alleged violation and which shall inform the alleged violator of his or her right to be heard on the accusation.

Subd. 2. Hearings. Within fifteen (15) days of receiving a citation, a person accused of violating this ordinance may request a hearing by contacting the Pennington County Auditor. The hearing shall be scheduled within fifteen (15) days of the request. The time and place of the hearing will provided to the accused violator.

Subd. 3. Hearing Officer and Decision. A hearing officer, appointed by the County Board shall hear the facts and determine if a violation of this ordinance did occur. The decision and the hearing officer's reasons for finding a violation and the penalty to be imposed shall be recorded in writing, a copy of which shall be provided to the accused violator within five (5) days of the hearing. Likewise, if the hearing officer finds that no violation occurred or finds grounds for not imposing any penalty, such findings shall be recorded and a copy provided to the acquitted accused violator within five (5) days.

Subd. 4. Appeals. Appeals of any decision made by the hearing officer shall be filed in the District Court for the jurisdiction of the county in which the alleged violation occurred. The appeal shall be filed within thirty (30) days of receipt of the decision of the Hearing Officer.

Subd. 5. Misdemeanor Prosecution. Nothing in this Section shall prohibit the proper authorities from seeking prosecution as a misdemeanor for any alleged violation of this ordinance.

Subd. 6. Continued Violation. Each violation, and every day in which a violation occurs or continues, shall constitute a separate offense.

Subd. 7. Payment of penalties. All penalties shall be paid within thirty (30 days of the receipt of the citation, decision of the Hearing Officer, or decision of the District Court. Failure to pay the penalty in a timely fashion may result in the suspension of any tobacco related licenses issued by Pennington County to that licensee until the penalty is paid in full. Penalties shall be paid at the Pennington County Auditor's Office.

Section 15. Penalties.

Subd. 1. Licensees. Any licensee found to have violated this ordinance, or whose employee shall have violated this ordinance, shall be charged an administrative penalty of \$75.00 for a first violation of this ordinance; \$200.00 for a second offense at the same licensed premises within a twenty-four month period; and \$400.00 for a third and subsequent offense at the same location within a twenty-four month period. In addition, after the third offense, the license shall be suspended for not less than seven days. No suspension or penalty may not take effect until the licensee has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing. (See [Section #14](#))

Subd. 2. Other Individuals. Other individuals employed by the licensee who violates this ordinance shall be charged an administrative penalty of \$50.00 for the first violation of this section, \$100.00 penalty for the second violation of this section within a twelve (12) month period, and a \$150.00 penalty for a third violation of this chapter within a twelve (12) month period. No penalty shall be imposed until the individual has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing. (See [Section #14](#))

Subd. 3. Anyone found to be selling tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products on the licensed premises, and the sale of such an item without a license shall be subject to an administrative penalty of \$500.00 for the first offense and \$1000.00 for a second offense. No administrative penalty may take effect until the offender has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing. (See [Section #14](#))

Subd. 4. Misdemeanor. Nothing in this Ordinance shall prohibit the proper authorities from seeking prosecution as a misdemeanor for any violation of State Law.

Subd. 5. Petty Misdemeanor. A violation of section 12 and 13 is a petty misdemeanor. A person who violates these sections within one year of a previous conviction shall be guilty of a misdemeanor.

Section 16. Defenses

Exceptions and Defenses. Nothing in this ordinance shall prevent the providing of tobacco, tobacco products, tobacco related devices, electronic delivery devices, or nicotine or lobelia delivery products to a minor as part of a lawfully recognized religious, spiritual, or cultural ceremony. It shall be an affirmative defense to the violation of this ordinance for a person to have reasonably relied on proof of age as described by state law.

Section 17. Severability

Severability and Savings Clause. If any section or portion of this ordinance shall be found unconstitutional or otherwise invalid or unenforceable by a court of competent jurisdiction, that finding shall not serve as an invalidation or effect the validity and enforceability of any other section or provision of this ordinance.

Section 18. Effective Date.

This ordinance shall take effect on: October ____, 2016.

Passed and approved this ____ day of _____ 2016.

By Donald Jensen

Chairman of the Pennington Board

Donald Jensen

Attested By: Kenneth Olson

Pennington County Auditor

Kenneth Olson

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 11TH, 2016, 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, October 11th, 2016 at 10:00 A.M. Members present: Cody Hempel, Donald Jensen, Neil Peterson Darryl Tveitbakk and Oliver “Skip” Swanson. Members absent: None.

The meeting was called to order by Chairman Commissioner Jensen and the Pledge of Allegiance was recited.

County Assessor Adeline Olson presented an abatement request for Thomas Hutton – parcel # 03.02703500. The Department of Veterans Affairs has notified him that on July 22, 2016 he now qualifies for the market value exclusion for veterans. Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk to approve the abatement of market value according to the market value exclusion for disabled veterans for Thomas Hutton – parcel # 03.02703500 for taxes payable 2017. Motion carried.

The following resolution was introduced by Commissioner Tveitbakk, seconded by Commissioner Peterson and upon vote was unanimously carried.

Be it resolved that the Pennington County Board of Commissioners does hereby reappoint Adeline Olson as Pennington County Assessor for a four year term effective January 1st, 2017 to December 31st, 2020.

Pete Filippi, Contegrity Group, the Justice Center construction manager gave an update on the project. We have received the permit to demo the minimum security facility building and hope to start that later this week. C.L. Linfoot will be here tomorrow morning to remove the heating and air conditioning unit off of that building. These units will be used during construction. Pete Filippi will be making a report monthly on the progress of the construction.

Assistant County Engineer Mike Stennes presented a petition to clean Joint Ditch #60 for one half mile along the SW1/4 of Section 19 Polk Centre Township. All property owners had signed the petition. Motioned by Commissioner Peterson, seconded by Commissioner Hempel to accept the petition to clean J.D. #60 and approve the cleaning. Motion carried.

Motioned by Commissioner Swanson, seconded by Commissioner Tveitbakk to appoint Commissioner Hempel as the County representative at the Thief River Falls School District #564 strategic planning meeting on October 17th, 2016. Motion carried.

Motioned by Commissioner Swanson, seconded by Commissioner Tveitbakk to approve issuance of a replacement warrant for lost warrant #101676 issued to Jason Kjeaar on December 18th, 2015 without issuance of an indemnifying bond. Motion carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Hempel to approve the lease of the gymnasium to St. Bernard Catholic Church for the term of September 1, 2016 to September 1, 2017. Motion carried.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk to approve the lease with the Thief River Falls Rifle Club of the second floor of the Old Arena for five years beginning September 1st, 2016. Motion carried.

The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Swanson and upon vote was unanimously carried.

WHEREAS, The County Board of Commissioners of the County of Pennington, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes, and

WHEREAS, Said parcels of land have been viewed by the County Board of Commissioners and have been classified as non-conservation lands as provided for in Minnesota Statutes 282.01.

THEREFORE, Be it resolved that the Pennington County Board of Commissioners hereby certifies that all parcels of land have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01, Subd. 8, and 282.018, and the 1991 Laws of Minnesota Ch. 354, Art. 10, Sec. 9, amending M.S. Sec. 282.108, subd. 2 (1990). The County Board of Commissioners hereby certifies that either the County Land Commissioner or the Soil and Water Conservation Board of the district in where the land is located has reviewed the attached land sale list and identified any and all nonforested marginal land and wetland.

BE IT FURTHER RESOLVED That the Pennington County Board of Commissioners hereby request approval from the Minnesota Department of Natural Resources for the sale of said lands.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Swanson to set the minimum price of the forfeited lots in the Townsite of Mavie at \$100 per lot. Motion carried.

County Auditor-Treasurer Ken Olson stated that letters to the Cloverleaf Township Clerk, the Pennington County Soil and Water Conservation District and the Minnesota Department of Natural Resources will be sent regarding the sale of the forfeited properties in the Townsite of Mavie.

The County Board discussed changing the first Board meeting in November as it lands on the same day as the General Election. It was decided to move the meeting to Monday, November 7th, 2016 at 10:00 A.M.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk to approve payment of the Human Services warrants totaling \$63,829.87 and the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$272,251.89
Road & Bridge	\$ 35,093.36
Solid Waste Facility	\$ 3,398.50
Ditch Funds	\$ 550.00

Per diems and meal reimbursements in the amount of \$2,211.35 were also approved.

Motioned by Commissioner Peterson, seconded by Commissioner Swanson to approve the Board minutes of September 27th, 2016 as written. Motion carried.

County Attorney Alan Rogalla then discussed the revised Pennington County Data Practices Manual. Motioned by Commissioner Hempel, seconded by Commissioner Swanson to approve the Pennington County Data Practices Manual as written and to appoint County Recorder Julie Hansen and County Attorney Alan Rogalla as the responsible authorities and compliance officials. Motion carried.

County Attorney Alan Rogalla then discussed amending the Tobacco Ordinance to include the Clear Indoor Air Act. He asked the County Board to review the draft ordinance and submit comments to him.

The County Attorney then discussed a draft letter from the Chairman to Dean Foods with an offer to purchase 4,200 square feet of their property adjacent to the south side of the Justice Center project.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson to send a letter to Dean Foods signed by the Chairman offering to purchase 4,200 square feet of property adjacent to the south end of the County's property. Motion carried.

County Sheriff Ray Kuznia then met with the County Board to recommend hiring Sarah Kalash and Julie Martinson as part-time corrections officers. Motioned by Commissioner Tveitbakk, seconded by Commissioner Hempel to approve hiring Sarah Kalash and Julie Martinson as part-time corrections officers. Motion carried.

The County Board discussed the moving of offices to allow the Inter County Nursing Service space to move back into the Courthouse.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk to adjourn to 5:00 P.M. on Tuesday, October 25th, 2016. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Donald Jensen, Chairman
Board of Commissioners

Jennifer
10/25/16 1:24PM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



Jennifer
10/25/16 1:24PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
51	1380 A'VIANDS LLC 01-251-000-0000-6403		301.03	TP, LINERS	19-11080	JANITORIAL SUPPLIES - JAIL
50	01-251-000-0000-6427		120.00	LABOR 9-24 TO 9-30	19-11080	JAIL MEALS
49	01-251-000-0000-6427		3,000.21	JAIL MEALS 9-24 TO 9-30	19-11081	JAIL MEALS
52	01-251-000-0000-6427		2,725.36	JAIL MEALS 10-1 TO 10-7	19-11378	JAIL MEALS
	1380 A'VIANDS LLC		6,146.60	4 Transactions		
158	1011 ACE HARDWARE 01-218-000-0000-6636		34.47	TARP, ROPE - JUS CENTER	213246	BUILDING IMPROVEMENTS
157	01-218-000-0000-6636		8.88	WASHER, ROD, NUT - JUS CENTER	213297	BUILDING IMPROVEMENTS
156	01-218-000-0000-6636		5.99	COUPLING NUTS - JUS CENTER	213302	BUILDING IMPROVEMENTS
	1011 ACE HARDWARE		49.34	3 Transactions		
6	2338 BEITEL/ERIK 01-290-000-0000-6330		70.20	MILEAGE - HSEM MTG - BAGLEY		Travel & Expense
	2338 BEITEL/ERIK		70.20	1 Transactions		
133	2329 BEST WESTERN - KELLY INN 01-106-000-0000-6330		102.26	LODGING - XEROX MTG - ST CLOUD	371373	TRAVEL & EXPENSE
	2329 BEST WESTERN - KELLY INN		102.26	1 Transactions		
127	3306 CITY OF THIEF RIVER FALLS 01-218-000-0000-6636		63,365.31	BUILDING PERMIT - JUS CENTER		BUILDING IMPROVEMENTS
	3306 CITY OF THIEF RIVER FALLS		63,365.31	1 Transactions		
125	18154 COAUETTE/BETTY 01-251-000-0000-6420		52.00	SHIRT/PURDY'S		JAILER UNIFORMS
	18154 COAUETTE/BETTY		52.00	1 Transactions		
95	13405 COCA-COLA BOTTLING COMPANY HIGH 01-801-000-0000-6838		105.81	COKE PRODUCTS		POP MACHINE EXPENSE
	13405 COCA-COLA BOTTLING COMPANY HIGH		105.81	1 Transactions		
47	13483 DEPT OF CORRECTIONS FINANACIAL SEF 01-251-000-0000-6801		1,659.25	STS WAGES - SEPT	371664	MISCELLANEOUS EXPENSE - JAIL
	13483 DEPT OF CORRECTIONS FINANACIAL SEF		1,659.25	1 Transactions		
121	13059 DHS - SWIFT 01-061-000-0000-6262		70.99	POSTAGE FOR MAILING SERVICES	A300IC57163I	OTHER SERVICES - ELECTIONS

Pennington County Financial System



Jennifer
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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
13059	DHS - SWIFT		70.99		1 Transactions	
43	4387 DOUGLAS COUNTY SHERIFF 01-251-000-0000-6801		3,025.00	BOARD & CARE - SEPT	SEPT - 16	MISCELLANEOUS EXPENSE - JAIL
	4387 DOUGLAS COUNTY SHERIFF		3,025.00		1 Transactions	
118	4320 DS SOLUTIONS, INC 01-061-000-0000-6262		940.00	PREMARKED TEST DECK/BALLOTS	11489	OTHER SERVICES - ELECTIONS
	4320 DS SOLUTIONS, INC		940.00		1 Transactions	
159	5369 ESRI 01-103-000-0000-6843		1,267.19	ARCGIS MAINTENANCE AGREEMENT	93197557	UNALLOCATED TECHNOLOGY EXP
	5369 ESRI		1,267.19		1 Transactions	
109	6001 FALLS DIVERSE ABILITIES CORPORATION 01-501-000-0000-6262		53.40	CLEAN AUDITORIUM	15402	OTHER SERVICES
110	01-501-000-0000-6262		88.00	CLEAN AUDITORIUM	15419	OTHER SERVICES
	6001 FALLS DIVERSE ABILITIES CORPORATION		141.40		2 Transactions	
14	999999997 FALLS TOWING 01-201-000-0000-6262		90.00	TOW/NISSAN 16-3692	312029	OTHER SERVICES
	999999997 FALLS TOWING		90.00		1 Transactions	
144	6349 FASTENAL COMPANY 01-251-000-0000-6300		650.00-	DUPLICATE PAYMENT CK 172418	65523	REPAIRS & MAINTENANCE
145	01-219-000-0000-6300		71.11-	DUPLICATE PAYMENT 173178	68133	REPAIRS & MAINTENANCE
150	01-111-000-0000-6300		169.02	FILTERS	MNR0578571	REPAIRS & MAINTENANCE
146	01-218-000-0000-6636		132.52	VESTS, CAPS	MNR0584093	BUILDING IMPROVEMENTS
147	01-111-000-0000-6300		112.74	FILTERS - COURTHOUSE	MNR0584262	REPAIRS & MAINTENANCE
149	01-219-000-0000-6300		115.48	FILTERS - LEC	MNR0584262	REPAIRS & MAINTENANCE
148	01-800-000-0000-6300		136.86	FILTERS - SS BUILDING	MNR0584262	REPAIRS & MAINTENANCE
151	01-251-000-0000-6300		95.76	FILTERS - ANNEX	MNR0578572	REPAIRS & MAINTENANCE
	6349 FASTENAL COMPANY		41.27		8 Transactions	
38	6354 FORSBERG/ROGER 01-111-000-0000-6634		2,340.00	PATCH,PRIME,PAINT OFFICE AREA		OTHER IMPROVEMENTS - COURTHOUSE
	6354 FORSBERG/ROGER		2,340.00		1 Transactions	
40	7317 GALLS, LLC 01-220-000-0000-6631		1,127.72	10 LEG RESTRAINTS, 2 FLASHLIGH	6225662	FURNITURE & EQUIPMENT

Pennington County Financial System



Jennifer
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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	7317 GALLS, LLC		1,127.72		1 Transactions	
142	7420 Government Forms and Supplies 01-061-000-0000-6401		86.79	VOTING BOOTHS	0303820	SUPPLIES-ELECTION
	7420 Government Forms and Supplies		86.79		1 Transactions	
128	8385 HEARTLAND PAPER CO 01-800-000-0000-6403		140.22	TISSUE, PAPER TOWELS	309250-0	JANITORIAL SUPPLIES
	8385 HEARTLAND PAPER CO		140.22		1 Transactions	
2	8412 HOFFMAN, PHILIPP, & KNUTSON, PLLC 01-041-000-0000-6262		9,047.00	2015 FINAL AUDIT BILLING		OTHER SERVICES-AUDITOR
	8412 HOFFMAN, PHILIPP, & KNUTSON, PLLC		9,047.00		1 Transactions	
48	8214 HUBBARD COUNTY SHERIFF 01-251-000-0000-6801		715.00	BOARD & CARE - SEPTEMBER	92016	MISCELLANEOUS EXPENSE - JAIL
	8214 HUBBARD COUNTY SHERIFF		715.00		1 Transactions	
123	8014 HUGOS #7 01-003-000-0000-6330		17.40	FOOD FOR MEETING		TRAVEL & EXPENSE
	8014 HUGOS #7		17.40		1 Transactions	
96	9017 INSIGHT TECHNOLOGIES 01-132-000-0000-6300		9.50	EMAIL PROVISIONING - MV	83465	REPAIRS & MAINTENANCE
31	01-251-000-0000-6300		155.00	UBIQUITI NETWORKS/BASEMENT MOD	83906	REPAIRS & MAINTENANCE
	9017 INSIGHT TECHNOLOGIES		164.50		2 Transactions	
120	9001 INTER COUNTY NURSING 01-003-000-0000-6901		12,476.45	2016 4TH QUARTER ALLOCATION	1043	APPROPRIATIONS
	9001 INTER COUNTY NURSING		12,476.45		1 Transactions	
44	11045 KIP & CHUCKS LOCK & KEY SHOP 01-219-000-0000-6300		57.07	6 ASSA BUILDING KEYS	180088	REPAIRS & MAINTENANCE
	11045 KIP & CHUCKS LOCK & KEY SHOP		57.07		1 Transactions	
126	13528 MARCO, INC 01-220-000-0000-6401		450.04	CANON COPIER - OCTOBER	315595389	SUPPLIES
	13528 MARCO, INC		450.04		1 Transactions	
	13322 MINNESOTA STATE TREASURER					

Pennington County Financial System



Jennifer
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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
37		01-101-000-0000-6801			4.50	REGISTERED LAND				MISCELLANEOUS EXPENSE - RECORDER	
33		01-101-000-0000-6825			870.00	MARRIAGE SURCHARGE				MARRIAGE SURCHARGES MN - RECORDER	
34		01-101-000-0000-6825			676.00	BIRTH/DEATH SURCHARGE				MARRIAGE SURCHARGES MN - RECORDER	
36		01-101-000-0000-6827			1,921.50	RECORDER & REGISTRAR'S FEES				STATE SURCHARGES	
32		01-101-000-0000-6829			168.00	CHILDREN'S SURCHARGE				CHILDREN SURCHARGE MN - RECORDER	
35		01-101-000-0000-6848			560.00	BIRTH RECORD SURCHARGE				BIRTH DEFECT SURCHARGE	
	13322	MINNESOTA STATE TREASURER			4,200.00		6 Transactions				
	13361	MN BUREAU OF CRIMINAL APPREHENSIO									
42		01-203-000-0000-6801			505.00	48 NEW 5 RENEW				GUN PERMIT - MISC	
	13361	MN BUREAU OF CRIMINAL APPREHENSIO			505.00		1 Transactions				
	13329	MN ENTERPRISE TECHNOLOGY SHARED :									
131		01-070-000-0000-6263			133.00	SEPTEMBER SPAM FILTER		100A05801		COMPUTER SERVICES - DP	
132		01-070-000-0000-6263			1,300.00	SEPTEMBER FIBER USAGE		DV16090460		COMPUTER SERVICES - DP	
	13329	MN ENTERPRISE TECHNOLOGY SHARED :			1,433.00		2 Transactions				
	14408	NARVERUD/STEVEN									
3		01-111-000-0000-6262			20.00	BOILER CHECK 10-5-16				OTHER SERVICES - COURTHOUSE	
4		01-111-000-0000-6262			20.00	BOILER CHECK 10-6-16				OTHER SERVICES - COURTHOUSE	
5		01-111-000-0000-6262			20.00	BOILER CHECK 10-7-16				OTHER SERVICES - COURTHOUSE	
	14408	NARVERUD/STEVEN			60.00		3 Transactions				
	14320	NATIONAL ASSOCIATION OF COUNTIES									
138		01-003-000-0000-6241			450.00	2017 MEMBERSHIP DUES		151679		DUES - BOARD	
	14320	NATIONAL ASSOCIATION OF COUNTIES			450.00		1 Transactions				
	14432	NORTH VALLEY HEALTH CENTER									
130		01-251-000-0000-6256			117.47	DOCTOR - 27		1402252781		MEDICAL - REIMBURSED	
	14432	NORTH VALLEY HEALTH CENTER			117.47		1 Transactions				
	14033	NORTHERN STATE BANK									
22		01-251-000-0000-6416			84.50	LAUNDREYLAND - INMATE LAUNDRY				CLOTHING SUPPLIES - JAIL	
23		01-251-000-0000-6416			53.00	LAUNDREYLAND - INMATE LAUNDRY				CLOTHING SUPPLIES - JAIL	
24		01-251-000-0000-6416			35.64	EXXON EXPRESS-TRASPORT GAS				CLOTHING SUPPLIES - JAIL	
	14033	NORTHERN STATE BANK			173.14		3 Transactions				
	14321	NORTHWEST REGIONAL LIBRARY									
115		01-003-000-0000-6820			27,037.50	2016 4TH QTR ALLOCATION		302		NORTHWEST REGIONAL LIBRARY	

Pennington County Financial System



Jennifer
10/25/16 1:24PM
1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
14321	NORTHWEST REGIONAL LIBRARY		27,037.50	1 Transactions	
15323	OFFICE DEPOT				
16	01-201-000-0000-6405		9.59	CORRECTION TAPE	86935135001 GENERAL SUPPLIES
15	01-251-000-0000-6405		54.39	HP INK	86935135001 GENERAL SUPPLIES - JAIL
17	01-201-000-0000-6405		7.83	NOTEPADS	86935345200 GENERAL SUPPLIES
160	01-061-000-0000-6401		5.99	PENS - ELECTION	872677488001 SUPPLIES-ELECTION
141	01-091-000-0000-6401		192.20	HP55X TONER	872677488001 SUPPLIES
140	01-799-000-0000-6401		31.19	LEAFLET HOLDER	872677488001 SUPPLIES
139	01-801-000-0000-6401		39.60	POST ITS, PENCILS	872677488001 SUPPLIES-UNALLOCATED
15323	OFFICE DEPOT		340.79	7 Transactions	
15329	OIL BOYZ EXPRESS LUBE				
7	01-201-000-0000-6304		41.07	OIL CHANGE/TRANSPORT TAURUS	127863 REPAIR & MAINTENANCE - SQUADS
15329	OIL BOYZ EXPRESS LUBE		41.07	1 Transactions	
15302	OLSON/ADELINE				
135	01-106-000-0000-6241		20.00	DUES REGION 8	101416 DUES - ASSESSOR
134	01-106-000-0000-6330		39.96	MILEAGE-REGION 8 MTG - ERSKINE	101416 TRAVEL & EXPENSE
137	01-106-000-0000-6330		16.57	MEAL - XEROX MTG - ST CLOUD	102316 TRAVEL & EXPENSE
136	01-106-000-0000-6330		270.00	MILEAGE - XEROX MTG - ST CLOUD	102416 TRAVEL & EXPENSE
15302	OLSON/ADELINE		346.53	4 Transactions	
16067	PEMBERTON, SORLIE, RUFER & KERSHNEI				
25	01-251-000-0000-6801		102.50	EMPLOYEE INVESTIGATION	MISCELLANEOUS EXPENSE - JAIL
26	01-251-000-0000-6801		41.00	EMPLOYEE INVESTIGATION	MISCELLANEOUS EXPENSE - JAIL
27	01-251-000-0000-6801		41.00	EMPLOYEE INVESTIGATION	MISCELLANEOUS EXPENSE - JAIL
28	01-251-000-0000-6801		41.00	EMPLOYEE INVESTIGATION	MISCELLANEOUS EXPENSE - JAIL
29	01-251-000-0000-6801		11.00	EMPLOYEE INVESTIGATION	MISCELLANEOUS EXPENSE - JAIL
30	01-251-000-0000-6801		22.00	EMPLOYEE INVESTIGATION	MISCELLANEOUS EXPENSE - JAIL
16067	PEMBERTON, SORLIE, RUFER & KERSHNEI		258.50	6 Transactions	
16079	PETERSON LUMBER				
41	01-255-000-0000-6300		718.63	SHINGLING MATERIALS/STS GARAGE	23421 REPAIRS & MAINTENANCE
152	01-218-000-0000-6636		435.29	LUMBER, SCREWS - JUS CENTER	24780 BUILDING IMPROVEMENTS
153	01-218-000-0000-6636		99.82	SCREWS, NUTSETTER - JUS CENTER	24781 BUILDING IMPROVEMENTS
16079	PETERSON LUMBER		1,253.74	3 Transactions	
17003	QUICK PRINT CENTER				
122	01-132-000-0000-6401		76.00	#10 REG ENVELOPES	11148 SUPPLIES - MOTOR VEHICLE

Pennington County Financial System



Jennifer
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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
17003	QUICK PRINT CENTER		76.00		1 Transactions	
154	18327 REIERSON EXCAVATING 01-218-000-0000-6636		200.00	ROLLOFF - JUSTICE CENTER		BUILDING IMPROVEMENTS
155	01-218-000-0000-6636		540.00	ROLLOFF - JUSTICE CENTER		BUILDING IMPROVEMENTS
18327	REIERSON EXCAVATING		740.00		2 Transactions	
73	18127 RELIANCE TELEPHONE SYSTEMS 01-251-000-0000-6202		238.50	CABLE & LABOR - TEMP OFFICE PH	65353	TELEPHONE - JAIL
18127	RELIANCE TELEPHONE SYSTEMS		238.50		1 Transactions	
108	999999997 ROSEAU RESTAURANT INVESTMENTS, LL 01-271-000-0000-6330		38.72	FOOD FOR TRIAL		TRAVEL & EXPENSE
999999997	ROSEAU RESTAURANT INVESTMENTS, LL		38.72		1 Transactions	
97	19326 SATHER LAW LTD 01-011-000-0000-6261		177.78	ATTY FEES - 57-PR-16-554		COURT APPOINTED ATTORNEYS
98	01-011-000-0000-6261		198.83	ATTY FEES - 57-F4-97-50271		COURT APPOINTED ATTORNEYS
99	01-011-000-0000-6261		486.46	ATTY FEES - 57-F3-98-827		COURT APPOINTED ATTORNEYS
100	01-011-000-0000-6261		222.67	ATTY FEES - 57-PR-15-852		COURT APPOINTED ATTORNEYS
101	01-011-000-0000-6261		34.00	ATTY FEES - 57-PR-13-291		COURT APPOINTED ATTORNEYS
102	01-011-000-0000-6261		464.55	ATTY FEES - 57-F4-06-480		COURT APPOINTED ATTORNEYS
103	01-011-000-0000-6261		68.00	ATTY FEES - 57-FA-13-289		COURT APPOINTED ATTORNEYS
104	01-011-000-0000-6261		121.34	ATTY FEES - 57-F6-02-181		COURT APPOINTED ATTORNEYS
105	01-011-000-0000-6261		412.68	ATTY FEES - 57-FA-07-571		COURT APPOINTED ATTORNEYS
106	01-011-000-0000-6261		153.00	ATTY FEES - 57-P1-88-422		COURT APPOINTED ATTORNEYS
19326	SATHER LAW LTD		2,339.31		10 Transactions	
53	19356 SAYLOR DDS/BENJAMIN A 01-251-000-0000-6256		230.00	DENTIST - 199	092116	MEDICAL - REIMBURSED
19356	SAYLOR DDS/BENJAMIN A		230.00		1 Transactions	
116	19319 SEACHANGE 01-061-000-0000-6262		90.00	M100 PC CARD	17826	OTHER SERVICES - ELECTIONS
19319	SEACHANGE		90.00		1 Transactions	
119	19362 SUNDBY CLEANING 01-111-000-0000-6262		65.00	SHAMPOO CARPET	PC10616	OTHER SERVICES - COURTHOUSE
19362	SUNDBY CLEANING		65.00		1 Transactions	

Pennington County Financial System



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
20047	THRIFTY WHITE PHARMACY				
88	01-251-000-0000-6255		10.00	MARS - SEPT	MEDICAL - LOCAL
80	01-251-000-0000-6255		16.97	PRESCRIPTION - 157	14307 MEDICAL - LOCAL
85	01-251-000-0000-6255		13.58	PRESCRIPTION - 205	20588 MEDICAL - LOCAL
78	01-251-000-0000-6255		8.99	PRESCRIPTION - 21	21462 MEDICAL - LOCAL
87	01-251-000-0000-6255		28.97	PRESCRIPTION - 171	23003 MEDICAL - LOCAL
84	01-251-000-0000-6255		59.53	PRESCRIPTION - 85	24540 MEDICAL - LOCAL
79	01-251-000-0000-6255		27.93	PRESCRIPTION - 211	30474 MEDICAL - LOCAL
86	01-251-000-0000-6255		26.38	PRESCRIPTION - 101	33284 MEDICAL - LOCAL
76	01-251-000-0000-6255		15.17	PRESCRIPTION - 24	56923 MEDICAL - LOCAL
75	01-251-000-0000-6255		23.18	PRESCRIPTION - 226	60219 MEDICAL - LOCAL
74	01-251-000-0000-6256		41.94	PRESCRIPTION - 27	60819 MEDICAL - REIMBURSED
83	01-251-000-0000-6256		24.77	PRESCRIPTION - 34	60832 MEDICAL - REIMBURSED
81	01-251-000-0000-6255		12.19	PRESCRIPTION - 2	60950 MEDICAL - LOCAL
82	01-251-000-0000-6255		9.78	PRESCRIPTION - 114	60971 MEDICAL - LOCAL
77	01-251-000-0000-6256		10.08	PRESCRIPTION - 31	61086 MEDICAL - REIMBURSED
20047	THRIFTY WHITE PHARMACY		329.46	15 Transactions	
20341	TONGEN/ADAM				
18	01-252-000-0000-6330		248.40	MILEAGE-BCA CONF - ST. CLOUD	TRAVEL & EXPENSE
19	01-252-000-0000-6330		12.44	MEAL-BCA CONFERENCE-ST. CLOUD	TRAVEL & EXPENSE
20	01-252-000-0000-6330		13.97	MEAL-BCA CONFERENCE-ST. CLOUD	TRAVEL & EXPENSE
21	01-252-000-0000-6330		13.62	MEAL-BCA CONFERENCE-ST. CLOUD	TRAVEL & EXPENSE
20341	TONGEN/ADAM		288.43	4 Transactions	
20358	TOTALFUNDS BY HASLER				
143	01-801-000-0000-6209		1,500.00	POSTAGE	POSTAGE
20358	TOTALFUNDS BY HASLER		1,500.00	1 Transactions	
20020	TRI-COUNTY COMMUNITY CORRECTION				
46	01-251-000-0000-6255		520.55	INMATE MEDICAL - SEPT	INV007 MEDICAL - LOCAL
45	01-251-000-0000-6801		4,510.00	BOARD & CARE - SEPT	INV007 MISCELLANEOUS EXPENSE - JAIL
20020	TRI-COUNTY COMMUNITY CORRECTION		5,030.55	2 Transactions	
20357	TURNKEY CORRECTIONS				
89	01-259-000-0000-6405		1,488.96	VENDING & CANTEEN 09/16 TO 09/	160930-C GENERAL SUPPLIES - CANTEEN
90	01-259-000-0000-6405		532.88	76 - \$5 & 12 - \$10 PHONE CARDS	160930-D GENERAL SUPPLIES - CANTEEN
91	01-259-000-0000-6405		6.41	EMAIL 9-1 TO 9-30	160930-E GENERAL SUPPLIES - CANTEEN
92	01-259-000-0000-6405		23.55	INDIGENT 9-1 TO 9-30	160930-I GENERAL SUPPLIES - CANTEEN
93	01-259-000-0000-6405		112.63	MEDIA 09-1 TO 09-30	160930-M GENERAL SUPPLIES - CANTEEN

Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Vendor Name	Account/Formula	Accr	Rpt Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	Paid On Bhf #	On Behalf of Name
94	20357	01-259-000-0000-6405 TURNKEY CORRECTIONS		12.19 2,176.62	SMS 9-1 TO 9-30		160930-S	GENERAL SUPPLIES - CANTEEN		
						6 Transactions				
107	20307	01-003-000-0000-6330 TVEITBAKK/DARRYL		186.84 186.84	SEPTEMBER MILEAGE			TRAVEL & EXPENSE		
						1 Transactions				
8	21338	01-206-000-0000-6262 UNIVERSITY OF NORTH DAKOTA		137.85	TOXICOLOGY MB			OTHER SERVICES-CORONER		
9		01-206-000-0000-6262		101.00	TOXICOLOGY GH			OTHER SERVICES-CORONER		
10		01-206-000-0000-6262		109.75	TOXICOLOGY DI			OTHER SERVICES-CORONER		
11		01-206-000-0000-6262		253.42	TOXICOLOGY TL			OTHER SERVICES-CORONER		
12		01-206-000-0000-6262		125.50	TOXICOLOGY KS			OTHER SERVICES-CORONER		
13		01-206-000-0000-6262		109.75	TOXICOLOGY WW			OTHER SERVICES-CORONER		
				837.27		6 Transactions				
39	22338	01-201-000-0000-6801 VERIZON WIRELESS		100.00 100.00	SMS PRESERVATION		160220779	MISCELLANEOUS EXPENSE		
						1 Transactions				
117	22301	01-041-000-0000-6852 VISUALGOV SOLUTIONS, LLC		12.00	ECHECK FEE JULY-SEPTEMBER 2016		JS-2931	E-CHECK CHARGES		
				12.00		1 Transactions				
113	23303	01-016-000-0000-6242 WEST GROUP PAYMENT CENTER		870.01	SEPTEMBER WEST LAW ACCESS		834806655	SUBSCRIPTIONS - LAW LIBRARY		
112		01-091-000-0000-6240		511.00	SEPTEMBER WESTLAW ACCESS		834814319	SUBSCRIPTIONS		
114		01-016-000-0000-6242		260.87	SEPTEMBER SUBSCRIPTIONS		834891798	SUBSCRIPTIONS - LAW LIBRARY		
111		01-091-000-0000-6240		50.57	SEPTEMBER SUBSCRIPTIONS		834899956	SUBSCRIPTIONS		
				1,692.45		4 Transactions				
1 Fund Total:				155,936.70	County Revenue		57 Vendors	138 Transactions		

Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
72	2330 BOYER TRUCKS 03-350-000-0000-6564		251.49	OIL FILTER, COVER UNIT 303		EQUIPMENT REPAIR PARTS
	2330 BOYER TRUCKS		251.49	1 Transactions		
56	20007 CITY OF THIEF RIVER FALLS 03-350-000-0000-6553		140.01	WATER FOR SPRAYING		BRUSH & WEED CONTROL CHEMICALS
	20007 CITY OF THIEF RIVER FALLS		140.01	1 Transactions		
70	6344 FLEETPRIDE 03-350-000-0000-6564		241.08	FILTERS UNIT 230, 242, 286, 28		EQUIPMENT REPAIR PARTS
71	03-350-000-0000-6564		83.47	FILTERS UNIT 311, 302, 304, 20		EQUIPMENT REPAIR PARTS
	6344 FLEETPRIDE		324.55	2 Transactions		
69	8412 HOFFMAN, PHILIPP, & KNUTSON, PLLC 03-320-000-0000-6261		795.00	FINAL AUDIT 2016		CONSULTING & LEGAL SERVICES
	8412 HOFFMAN, PHILIPP, & KNUTSON, PLLC		795.00	1 Transactions		
66	13302 M-R SIGN CO, INC 03-350-000-0000-6551		721.61	SCHOOL SIGNS, WEIGHT LIMIT, CT		SIGNS
67	03-350-000-0000-6551		264.23	911 SIGNS		SIGNS
68	03-350-000-0000-6551		2,120.54	911 SIGNS, DELINEATORS, SIGNS		SIGNS
	13302 M-R SIGN CO, INC		3,106.38	3 Transactions		
129	13353 MARSHALL COUNTY HIGHWAY DEPARTM 03-330-000-0000-6261		4,686.19	INSPECTOR 2016 BITUMINOUS PROJ		CONSULTING & LEGAL SERVICES
	13353 MARSHALL COUNTY HIGHWAY DEPARTM		4,686.19	1 Transactions		
65	15323 OFFICE DEPOT 03-320-000-0000-6401		44.18	2017 PLANNERS		SUPPLIES
	15323 OFFICE DEPOT		44.18	1 Transactions		
64	16067 PEMBERTON, SORLIE, RUFER & KERSHNEI 03-350-000-0000-6261		66.00	EMPLOYEE INVESTIGATION		CONSULTING & LEGAL SERVICES
	16067 PEMBERTON, SORLIE, RUFER & KERSHNEI		66.00	1 Transactions		
61	16027 PENNINGTON COUNTY TREASURER 03-320-000-0000-6263		25.47	HOSTED EXCHANGE - AUGUST		COMPUTER SERVICES
62	03-320-000-0000-6263		445.71	IT GLOBAL - SEPTEMBER 2016		COMPUTER SERVICES
63	03-320-000-0000-6263		72.46	ARCHIVING		COMPUTER SERVICES

Pennington County Financial System



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3 Road & Bridge

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
16027	PENNINGTON COUNTY TREASURER		543.64		3 Transactions	
18379	RDO TRUST # 80-5800					
59	03-350-000-0000-6564		404.60	WORK ON UNIT 204		EQUIPMENT REPAIR PARTS
60	03-350-000-0000-6564		15.01	KIT UNIT 228		EQUIPMENT REPAIR PARTS
18379	RDO TRUST # 80-5800		419.61		2 Transactions	
19322	ST. HILAIRE SUPPLY					
58	03-350-000-0000-6565		1,259.25	DRAIN TILE FOR CSAH 17		ROAD MATERIALS
19322	ST. HILAIRE SUPPLY		1,259.25		1 Transactions	
20309	TRUE NORTH STEEL					
57	03-350-000-0000-6549		9,880.68	15" 18" PIPE		CULVERTS
20309	TRUE NORTH STEEL		9,880.68		1 Transactions	
23311	WIDSETH SMITH NOLTING & ASSOC					
55	03-330-000-0000-6261		17,927.95	PRELIMINARY ENGINEERING CSAH 1		CONSULTING & LEGAL SERVICES
23311	WIDSETH SMITH NOLTING & ASSOC		17,927.95		1 Transactions	
26301	ZIEGLER, INC.					
54	03-350-000-0000-6564		55.66	SWITCH UNIT 223		EQUIPMENT REPAIR PARTS
26301	ZIEGLER, INC.		55.66		1 Transactions	
3 Fund Total:			39,500.59	Road & Bridge	14 Vendors	20 Transactions

Pennington County Financial System



Jennifer
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 32 Solid Waste Facility

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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<u>Vendor No.</u>	<u>Name</u> <u>Account/Formula</u>	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>
12123	LES'S SANITATION SERVICE					
124	32-390-000-0000-6262		1,488.00	RECYCLE NEWSPAPER	69X00368	OTHER SERVICES-SCORE ACCOUNT
12123	LES'S SANITATION SERVICE		1,488.00	1 Transactions		
32 Fund Total:			1,488.00	Solid Waste Facility	1 Vendors	1 Transactions

Pennington County Financial System



Jennifer
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40 Ditch Funds

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8412	HOFFMAN, PHILIPP, & KNUTSON, PLLC					
1	40-701-000-0000-6262		25.00	2015 FINAL AUDIT BILLING		OTHER SERVICES - JD #1
1	40-703-000-0000-6262		34.00	2015 FINAL AUDIT BILLING		OTHER SERVICES -JD #25-3
1	40-711-000-0000-6262		15.00	2015 FINAL AUDIT BILLING		OTHER SERVICES - JD #11
1	40-713-000-0000-6262		38.00	2015 FINAL AUDIT BILLING		OTHER SERVICES - JD #13
1	40-715-000-0000-6262		19.00	2015 FINAL AUDIT BILLING		OTHER SERVICES - JD #15
1	40-718-000-0000-6262		24.00	2015 FINAL AUDIT BILLING		OTHER SERVICES - JD #18
1	40-730-000-0000-6262		22.00	2015 FINAL AUDIT BILLING		OTHER SERVICES - JD #30
1	40-731-000-0000-6262		18.00	2015 FINAL AUDIT BILLING		OTHER SERVICES
1	40-736-000-0000-6262		32.00	2015 FINAL AUDIT BILLING		OTHER SERVICES
1	40-744-000-0000-6262		15.00	2015 FINAL AUDIT BILLING		OTHER SERVICES
1	40-762-000-0000-6262		15.00	2015 FINAL AUDIT BILLING		OTHER SERVICES
1	40-770-000-0000-6262		60.00	2015 FINAL AUDIT BILLING		OTHER SERVICES
1	40-775-000-0000-6262		30.00	2015 FINAL AUDIT BILLING		OTHER SERVICES
1	40-777-000-0000-6262		20.00	2015 FINAL AUDIT BILLING		OTHER SERVICES
1	40-784-000-0000-6262		60.00	2015 FINAL AUDIT BILLING		OTHER SERVICES
1	40-785-000-0000-6262		59.00	2015 FINAL AUDIT BILLING		OTHER SERVICES
1	40-793-000-0000-6262		14.00	2015 FINAL AUDIT BILLING		OTHER SERVICES
8412	HOFFMAN, PHILIPP, & KNUTSON, PLLC		500.00	17 Transactions		
40 Fund Total:			500.00	Ditch Funds	1 Vendors	17 Transactions
Final Total:			197,425.29	73 Vendors	176 Transactions	

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	155,936.70	County Revenue	
	3	39,500.59	Road & Bridge	
	32	1,488.00	Solid Waste Facility	
	40	500.00	Ditch Funds	
	All Funds	197,425.29	Total	Approved by,
			
			

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10/24/16 3:45PM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Pennington County Financial System



Jennifer
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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2	2322 BRUZEK/CARL 01-106-000-0000-6330		12.41	MEAL-DOR AG HOMESTEAD TRG-FFLS	101016	TRAVEL & EXPENSE
	2322 BRUZEK/CARL		12.41	1 Transactions		
1	14301 NELSON/MICHELLE 01-106-000-0000-6330		12.41	MEAL-DOR AG HOMESTEAD TRG-FFLS	101016	TRAVEL & EXPENSE
	14301 NELSON/MICHELLE		12.41	1 Transactions		
3	15302 OLSON/ADELINE 01-106-000-0000-6330		10.25	MEAL-DOR AG HOMESTEAD TRG-FFLS	101016	TRAVEL & EXPENSE
	15302 OLSON/ADELINE		10.25	1 Transactions		
4	20307 TVEITBAKK/DARRYL 01-003-000-0000-6103		65.00	PER DIEM-LEC COMMITTEE-TRF	090616	PER DIEMS - BOARD
5	01-003-000-0000-6103		65.00	PER DIEM-SHERIFF BDGT MTG-TRF	090916	PER DIEMS - BOARD
6	01-003-000-0000-6103		65.00	PER DIEM-TECH COMMITTEE-TRF	091416	PER DIEMS - BOARD
7	01-003-000-0000-6103		100.00	PER DIEM-AMC FALL MTG-ALXNDRIA	091516	PER DIEMS - BOARD
8	01-003-000-0000-6103		100.00	PER DIEM-AMC FALL MTG-ALXNDRIA	091616	PER DIEMS - BOARD
9	01-003-000-0000-6103		65.00	PER DIEM-BUDGET MEETING-TRF	092016	PER DIEMS - BOARD
10	01-003-000-0000-6103		65.00	PER DIEM-BUDGET MEETING-TRF	092216	PER DIEMS - BOARD
11	01-003-000-0000-6103		65.00	PER DIEM-CONSTRUCTION MTG-TRF	092816	PER DIEMS - BOARD
12	01-003-000-0000-6103		65.00	PER DIEM-GVTEL MEETING-TRF	093016	PER DIEMS - BOARD
	20307 TVEITBAKK/DARRYL		655.00	9 Transactions		
1 Fund Total:			690.07	County Revenue	4 Vendors	12 Transactions
Final Total:			690.07	4 Vendors	12 Transactions	

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	690.07	County Revenue
All Funds		690.07	Total

Approved by,

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