

**PENNINGTON COUNTY
BOARD OF COMMISSIONER'S MEETING
JUSTICE CENTER - COUNTY BOARD ROOM
TUESDAY, OCTOBER 22ND, 2019, 5:00 P.M.**

AGENDA – REVISED

Pledge of Allegiance

- 5:00 Julie Sjostrand – Human Services Director
- Consent agenda
- 5:05 Joe Kramer, Arin Burns
- ‘Respect Minnesota’
- 5:20 Ray Kuznia – County Sheriff
- LEC Items
- 5:30 Alex Bladow - Assistant County Engineer
- Highway Dept. Items
- 5:40 Erik Beitel – Emergency Management Director
- FEMA Grant discussion
- 5:50 Hoffman, Phillip & Knutson, PLLC
- 2018 Audit Report
- County Auditor’s Items
- Appt. to Airport Authority

(This agenda is subject to change)

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 8th, 2019, 10:00 A.M.
PENNINGTON COUNTY BOARD ROOM JUSTICE CENTER

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Justice Center Board Room in Thief River Falls, MN, on Tuesday, October 8th, 2019 at 10:00 a.m. Members Present: Donald Jensen, Bruce Lawrence, Neil Peterson, and Darryl Tveitbakk. Members absent: Cody Hempel.

The meeting was called to order by Chairman Lawrence and the Pledge of Allegiance was recited.

Myron Jesme, Red Lake Watershed District Administrator, presented the 2018 annual report. Mr. Jesme noted that the West Side Thief River Falls Flood Diversion Ditch Construction will not start this year as all permits have not been received. The Black River Impoundment Project is also waiting for permits, and they are submitting an application for funding for the project. Due to the high amount of rain, they need to start draining the impoundments soon before freeze up. The Watershed will be losing one of their long-term employees as Loren Sanderson is retiring after 38 years. The County Board thanked Mr. Jesme for his report.

Adeline Olson, County Assessor, informed the County Board that Travis Forsberg has resigned from his position as Deputy County Assessor effective October 4th, 2019. Commissioner Peterson moved, seconded by Commissioner Jensen, to approve the resignation from Travis Forsberg as presented. Motion carried.

Moved by Commissioner Peterson, seconded by Commissioner Jensen, to advertise for applications to fill the vacant position of Deputy County Assessor. Motion carried.

Commissioner Jensen moved, seconded by Commissioner Tveitbakk, to authorize Roger Schmitz to complete the 2020 assessment for seven townships. Motion carried.

Commissioner Lawrence noted he had received a verbal proposal to lease the Dean Foods parking lot for \$500 per month. After discussion it was decided by the County Board to inform Dean Foods that Pennington County is interested in purchasing all or part of the lot.

County Engineer Mike Flaagan then presented a Memorandum of Agreement between Pennington County Soil & Water Conservation District and Pennington County for implementation of the 2016 BWSR Clean Water Fund Grant to stabilize the outlet of County Ditch #96. Moved by Commissioner Peterson, seconded by Commissioner Jensen, to approve the Memorandum of Agreement between Pennington County Soil & Water Conservation District and Pennington County for the Red Lake River Comprehensive Watershed Management Plan County Ditch #96 Outlet Project. Motion carried.

The County Board set October 29th, 2019 at 8:00 a.m. as the time and date for a Road, Bridge, and Culvert Committee Meeting.

Tim Williamson, MNDNR, and Andrew Brown, MNDNR, met with the County Board to present a new route in Pennington County for the Border to Border Touring Route. Also present were Jack Nelson and Troy Schroeder. The route through Pennington County would be on county roads and some county state aid roads. No township roads will be used. Legislation was passed in 2019 that established a maintenance fund dedicated from the off-road vehicle account (\$200,000.00). The purpose would be to allow local road authorities to apply for funds if they see significant increase in ongoing maintenance needs as result of the Border to Border Touring Route. The County Board took the new route under consideration.

County Sheriff Ray Kuznia made a recommendation to hire Cody Bannert for the position of part-time corrections officer. Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to hire Cody Bannert to fill the position of part-time corrections officer effective October 9th, 2019. Motion carried.

Ray Kuznia then reviewed cost to install a panic button in the Probation Office and a camera in the County Attorney's Office lobby.

Moved by Commissioner Tveitbakk, seconded by Commissioner Peterson, to accept the resignation of Brody Merrill, corrections officer, effective October 16th, 2019. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to accept the resignation of Alex Brown, corrections officer, effective November 3rd, 2019. Motion carried.

Sheriff Kuznia then read the resignation letter from Grant Nelson, Dispatch Supervisor, effective October 31st, 2019. Commissioner Peterson moved, seconded by Commissioner Jensen, to accept the resignation of Grant Nelson, Dispatch Supervisor, effective October 31st, 2019 and thank him for his many years of service to Pennington County. Motion carried.

At 11:00 a.m. the County Board went into closed session pursuant to MN Statute 13D.05 Subd. 2 (b) - preliminary consideration of allegations or charges against an individual subject to Board Authority. At 11:48 a.m. the County Board meeting was called back to order in open session.

Ken Olson, County Auditor-Treasurer, reviewed the Addendum to the Memorandum of Agreement between the University of Minnesota and Pennington County that would provide moving the 4-H Coordinator from an 80 percent time position to a full-time position. Moved by Commissioner Peterson, seconded by Commissioner Jensen, to approve the Addendum to the Memorandum of Agreement between the University of

Minnesota and Pennington County for providing Extension programs locally and employing County Extension staff. Motion carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Peterson, to approve the lease with the Thief River Falls School District for use of the auditorium gym as written. Motion carried.

The County Board then reviewed the Consent to Transfer of Operating and Facility Space Agreement from Les's Sanitation, Inc. to Waste Masters, LLC. Upon motion by Commissioner Peterson, seconded by Commissioner Tveitbakk, the following Consent to Transfer of Operating and Facility Space Agreement was approved. Motion carried.

**CONSENT TO TRANSFER OF OPERATING AND FACILITY SPACE
AGREEMENT**

WHEREAS, Pennington County did enter into an Operating and Facility Space Agreement between the County of Pennington and Les's Sanitation Inc. effective April 1, 2018; and

WHEREAS, Pennington County did enter into an Operating and Facility Space Agreement Addendum between the County of Pennington and Les's Sanitation Inc. providing for the payment of SCORE funds for an increased tipping fee; and

WHEREAS, Les's Sanitation Inc. has sold their assets and intends to assign their leases to Waste Masters LLC; and

WHEREAS, the Operating and Facility Space Agreement provides that it may not be assigned without the consent of Pennington County; and

WHEREAS, The County of Pennington does consent to the assignment of the Operating and Facility Space Agreement from Les's Sanitation Inc. to Waste Masters LLC.

NOW, THEREFORE, In consideration of the conditions and covenants expressed herein, Pennington County does agree as follows.

1. CONSENT. Pennington County does consent to the assignment of the Operating and Facility Space Agreement and addendum thereto from Les's Sanitation Inc. to Waste Masters LLC.

2. CONTINUATION OF TERMS. The terms of the Operating and Facility Space Agreement and addendum thereto shall remain in effect.

County Auditor - Treasurer Ken Olson then explained the options we are facing on the contract with Avenu Insights and Analytics to develop new Property Tax and CAMA software. Avenu has not met the go live date of February, 2019, and is now requesting a go live date of June 30, 2021. This project completion date has moved previously and has been worked on for several years under four different company names. A negotiating team from the counties involved and the Minnesota Counties Computer Coop (MnCCC) had an amendment approved which will allow counties out of the contract at no additional cost. It was stated that if 21 counties choose to stay with the project it will continue and as of this date that number will be much less than that. It seems that the best option is to end participation in the contract. Avenu has agreed to maintain the Legacy System through 2023. Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen to end Pennington County's participation in the Avenu Tax Project and the Avenu CAMA Project. Motion carried.

MnCCC has issued an RFP for a new tax and CAMA system and will be receiving proposals soon.

A proposal for maintenance of equipment AVI installed in the Justice Center was referred to the Technology Committee for review.

The Solid Waste Committee has received proposals from Peterson Lumber and Builders First Source for materials to construct a roof over the used oil collection tank. The quotes still need to be reviewed. Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk, to authorize the Solid Waste Committee to spend up to \$2000 of SCORE funds for purchase of materials to build a roof over the used oil collection tank. Motion carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen, to enter into an agreement with Bjorkland Consulting to do a wage study on all county employees to be completed by 2020. Motion carried.

Progress on the signs in the Justice Center was reviewed.

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to approve the Human Services warrants totaling \$76,070.87, the Auditor and Manual Warrants for July totaling \$1,585,350.82, August totaling \$1,613,539.29, and September totaling \$992,828.47 and the following Commissioner warrants.

WARRANTS	
County Revenue	\$160,729.94
Road & Bridge	\$115,455.25
Solid Waste Facility	\$ 510.00

Per diems and meal reimbursements in the amount of \$3,363.92 were also approved.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to approve the minutes of September 24th, 2019 as written. Motion carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson, to adjourn the Board Meeting to Tuesday, October 22nd, 2019 at 5:00 p.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Bruce Lawrence, Chairman
Board of Commissioners

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Jennifer
10/18/19 4:16PM

Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

draft

Pennington County Financial System



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1 County Revenue

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1011	ACE HARDWARE					
112	01-218-000-0000-6300		5.59	BAR CHAIN OIL	19485	REPAIRS & MAINTENANCE
113	01-220-000-0000-6403		4.59	BATHROOM CLEANER	19598	JANITORIAL SUPPLIES-LEC SHARE
114	01-251-000-0000-6300		1.25	SINK REPAIR	20334	REPAIRS & MAINTENANCE
115	01-218-000-0000-6300		9.99	MOUNTING TAPE	20421	REPAIRS & MAINTENANCE
116	01-218-000-0000-6300		19.98	MOUNTING TAPE	20424	REPAIRS & MAINTENANCE
117	01-251-000-0000-6300		9.98	HOSES - SINK REPAIR	20431	REPAIRS & MAINTENANCE
118	01-218-000-0000-6403		249.98	WATER FILTERS	20593	JANITORIAL SUPPLIES
119	01-218-000-0000-6403		13.58	DRAIN, CARPET CLEANER	20639	JANITORIAL SUPPLIES
146	01-255-000-0000-6405		19.98	DUCT TAPE	20753	GENERAL SUPPLIES - S.T.S.
147	01-251-000-0000-6403		40.56	HOOKS, DUSTERS	20859	JANITORIAL SUPPLIES - JAIL
148	01-218-000-0000-6300		19.87	PLUMBING SUPPLIES/REPAIR	21433	REPAIRS & MAINTENANCE
1	01-601-000-0000-6401		9.98	OFFICE SUPPLIES	21488	SUPPLIES - EXTENSION
149	01-251-000-0000-6300		6.99	CARPET REPAIR	21544	REPAIRS & MAINTENANCE
1011	ACE HARDWARE		412.32	13 Transactions		
2324	BERGSTROM ELECTRIC INC					
2	01-201-000-0000-6300		334.32	BREATHALIZER/FINGERPRT REPAIR	6-143771	REPAIRS & MAINTENANCE
2324	BERGSTROM ELECTRIC INC		334.32	1 Transactions		
2346	BJORKLUND COMPENSATION CONSULTIN					
3	01-251-000-0000-6801		145.00	EVALUATE JAIL ADMIN DUTIES	4077	MISCELLANEOUS EXPENSE - JAIL
2346	BJORKLUND COMPENSATION CONSULTIN		145.00	1 Transactions		
2302	BLACK HILLS AMMUNITION					
4	01-201-000-0000-6405		1,877.50	AMMO/ 223,40	240218	GENERAL SUPPLIES
2302	BLACK HILLS AMMUNITION		1,877.50	1 Transactions		
99999997	BROWN/ALEX					
5	01-251-000-0000-6245		99.99	UNIFORM ALLOWANCE REIMBURSE		CONTINUING EDUCATION
99999997	BROWN/ALEX		99.99	1 Transactions		
2128	BUDGET ELECTRONICS					
120	01-251-000-0000-6631		474.99	WHIRLPOOL WASHER	1484	FURNITURE & EQUIPMENT - JAIL
2128	BUDGET ELECTRONICS		474.99	1 Transactions		
99999997	CASANOVA/DAVID					
6	01-251-000-0000-6245		388.60	MILEAGE - JAIL ADMIN CONF - WI		CONTINUING EDUCATION
12	01-251-000-0000-6420		74.99	UNIFORM ALLOWANCE REIMBURSE		JAILER UNIFORMS
11	01-251-000-0000-6245		20.00	MEAL - CONFERENCE - WALKER	4-30-19	CONTINUING EDUCATION

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
7	01-251-000-0000-6245		14.86	MEAL - JAIL ADMIN CONF - WI	9-10-19	CONTINUING EDUCATION
8	01-251-000-0000-6245		11.06	MEAL - JAIL ADMIN CONF - WI	9-13-19	CONTINUING EDUCATION
9	01-251-000-0000-6245		14.90	MEAL - JAIL ADMIN CON F - WI	9-25-19	CONTINUING EDUCATION
10	01-251-000-0000-6245		12.94	MEAL - JAIL ADMIN CONF - WI	9-27-19	CONTINUING EDUCATION
99999997	CASANOVA/DAVID		537.35	7 Transactions		
13	3408 CODE 4 SERVICES INC 01-201-000-0000-6631		2,993.21	SETUP 2019 CHARGER	5083	FURNITURE & EQUIPMENT
	3408 CODE 4 SERVICES INC		2,993.21	1 Transactions		
14	4310 D & T VENTURES 01-070-000-0000-6301		450.00	PROPERTY TAX WEBSITE SUPPORT	299796	MAINTENANCE AGREEMENT
	4310 D & T VENTURES		450.00	1 Transactions		
121	4054 DIGI-KEY ELECTRONICS 01-220-000-0000-6401		128.49	CONNECTORS, BATTERIES	70310448	SUPPLIES
	4054 DIGI-KEY ELECTRONICS		128.49	1 Transactions		
15	4303 DON'S SEWING & VACUUM SERV 01-218-000-0000-6300		93.49	VACUUM BELT & BRUSHES	21093	REPAIRS & MAINTENANCE
	4303 DON'S SEWING & VACUUM SERV		93.49	1 Transactions		
16	5053 ELECTION SYSTEMS & SOFTWARE 01-061-000-0000-6301		3,357.00	SILVER - HDW MTC/SUPPORT AUTO	1098279	MAINTENANCE AGREEMENT
	5053 ELECTION SYSTEMS & SOFTWARE		3,357.00	1 Transactions		
19	6001 FALLS DIVERSE ABILITIES CORPORATION 01-218-000-0000-6262		131.40	CLEAN JUSTICE CENTER	17102	OTHER SERVICES
20	01-218-000-0000-6262		134.00	CLEAN JUSTICE CENTER	17103	OTHER SERVICES
17	01-111-000-0000-6262		137.70	CLEAN COUTHOUSE	17104	OTHER SERVICES - COURTHOUSE
18	01-111-000-0000-6262		168.30	CLEAN COUTHOUSE	17105	OTHER SERVICES - COURTHOUSE
21	01-501-000-0000-6262		44.00	CLEAN AUDITORIUM	17114	OTHER SERVICES
22	01-501-000-0000-6262		66.70	CLEAN AUDITORIUM	17115	OTHER SERVICES
	6001 FALLS DIVERSE ABILITIES CORPORATION		682.10	6 Transactions		
24	6313 FALLS TOWING 01-201-000-0000-6801		125.00	TOW/19-3520	10806	MISCELLANEOUS EXPENSE
23	01-201-000-0000-6801		100.00	TOW/19-3592	11635	MISCELLANEOUS EXPENSE
	6313 FALLS TOWING		225.00	2 Transactions		

Pennington County Financial System



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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
150	6450 FLEETWOOD FINANCE LEASING LLC		7,463.00	AUDIOLOGGER LEASE PAYMENT	MIA100819	MISCELLANEOUS EXPENSE-E911
	6450 FLEETWOOD FINANCE LEASING LLC		7,463.00	1 Transactions		
27	6390 FORSBERG/TRAVIS		64.38	ASSESSING - NORTH, SMILEY, TRF	10/01-10/03/19	TRAVEL & EXPENSE
25	01-106-000-0000-6330		17.98	ASSESSING - 31 MI - TRF	9/16-9/20/19	TRAVEL & EXPENSE
26	01-106-000-0000-6330		124.70	ASSESSING - ST HIL, BRAY	9/23-9/27/19	TRAVEL & EXPENSE
	6390 FORSBERG/TRAVIS		207.06	3 Transactions		
29	7317 GALLS, LLC		157.47	NEW EMPLOYEE UNIFORMS	13771988	JAILER UNIFORMS
28	01-251-000-0000-6420		440.92	NEW EMPLOYEE UNIFORMS/BELTS	13776308	JAILER UNIFORMS
	7317 GALLS, LLC		598.39	2 Transactions		
30	7314 GOVERNMENT MANAGEMENT GROUP, IN		3,000.00	18 PREP COUNTY COST		CONSULTING & LEGAL SERVICES - BOAR
	01-003-000-0000-6261		3,000.00	1 Transactions		
	7314 GOVERNMENT MANAGEMENT GROUP, IN		3,000.00			
31	999999997 HAGL/JENNA		20.00	MEAL - JAIL CONF - BEMIDJI	09/10/19	CONTINUING EDUCATION
	01-251-000-0000-6245		20.00	1 Transactions		
	999999997 HAGL/JENNA		20.00			
32	8349 HILDI INC		470.00	ACTUARIAL VALUATION	11102	OTHER SERVICES-AUDITOR
	01-041-000-0000-6262		470.00	1 Transactions		
	8349 HILDI INC		470.00			
33	8014 HUGOS #7		9.99	FOOD FOR MEETING	1155	TRAVEL & EXPENSE
	01-003-000-0000-6330		9.99	1 Transactions		
	8014 HUGOS #7		9.99			
34	999999997 HUTTON/IAN		92.80	MILEAGE - MEND TRN - BEMIDJI		CONTINUING EDUCATION
	01-251-000-0000-6245		92.80	1 Transactions		
	999999997 HUTTON/IAN		92.80			
35	10450 JENSEN PLUMBING		225.00	AUGER SINK DRAINS/ LEC	1524	REPAIRS & MAINTENANCE
	01-218-000-0000-6300		225.00	1 Transactions		
	10450 JENSEN PLUMBING		225.00			
	999999997 JUVE/ALAINA					

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Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice # Paid On Bhf #	Account/Formula Description	On Behalf of Name
36		01-251-000-0000-6245		15.25	MEAL - TURNKEY CONF - ST CLOUD		9-25-19	CONTINUING EDUCATION	
37		01-251-000-0000-6245		10.94	MEAL - TURNKEY CONF - ST CLOUD		9-27-19	CONTINUING EDUCATION	
99999997	JUVE/ALAINA			26.19		2 Transactions			
11309	KENDELL DOORS & HARDWARE								
38		01-218-000-0000-6636		820.00	KEYPAD LOCK- BOARDROOM		IN009157	BUILDING IMPROVEMENTS	
11309	KENDELL DOORS & HARDWARE			820.00		1 Transactions			
13498	MARCO TECHNOLOGIES LLC								
39		01-091-000-0000-6301		75.20	EQ767167 MAINTENANCE AGREEMENT		INV6496984	MAINTENANCE AGREEMENT	
122		01-101-000-0000-6301		9.60	EQ442257 MAINTENANCE AGREEMENT		INV6834790	MAINTENANCE AGREEMENT	
13498	MARCO TECHNOLOGIES LLC			84.80		2 Transactions			
99999997	MARINEZ/GREG								
40		01-251-000-0000-6245		12.90	MEAL - TURNKEY CONF - ST CLOUD		9-25-19	CONTINUING EDUCATION	
41		01-251-000-0000-6245		10.94	MEAL - TURNKEY CONF - ST CLOUD		9-27-19	CONTINUING EDUCATION	
99999997	MARINEZ/GREG			23.84		2 Transactions			
99999997	MARTINSON/JULIE								
42		01-251-000-0000-6245		20.00	MEAL - JAIL CONF - BEMIDJI		9-10-19	CONTINUING EDUCATION	
99999997	MARTINSON/JULIE			20.00		1 Transactions			
13322	MINNESOTA STATE TREASURER								
128		01-101-000-0000-6801		9.00	REGISTERED LAND			MISCELLANEOUS EXPENSE - RECORDER	
124		01-101-000-0000-6825		840.00	MARRIAGE SURCHARGE			MARRIAGE SURCHARGES MN - RECORDER	
127		01-101-000-0000-6827		1,911.00	RECORDER & REGISTRAR'S FEES			STATE SURCHARGES	
123		01-101-000-0000-6829		138.00	CHILDREN'S SURCHARGE			CHILDREN SURCHARGE MN - RECORDER	
125		01-101-000-0000-6831		456.00	BIRTH/DEATH SURCHARGE			BIRTH/DEATH CERTIF SURCHARGE - REC	
126		01-101-000-0000-6848		460.00	BIRTH RECORD SURCHARGE			BIRTH DEFECT SURCHARGE	
13322	MINNESOTA STATE TREASURER			3,814.00		6 Transactions			
13361	MN BUREAU OF CRIMINAL APPREHENSIO								
138		01-203-000-0000-6801		395.00	34 NEW/11 RENEWAL		57-000062	GUN PERMIT - MISC	
13361	MN BUREAU OF CRIMINAL APPREHENSIO			395.00		1 Transactions			
13355	MN COUNTIES COMPUTER COOP								
43		01-070-000-0000-6801		120.96	2019 3RD QTR SHARED MTG EXP		1910155	MISCELLANEOUS EXPENSE - DP	
44		01-070-000-0000-6801		1.74	2019 3RD QTR CAMA SHARED MTG		1910155	MISCELLANEOUS EXPENSE - DP	
13355	MN COUNTIES COMPUTER COOP			119.22		2 Transactions			

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
13391	MN DEPT OF LABOR & INDUSTRY					
45	01-111-000-0000-6300		10.00	BOILER - COURTHOUSE	ABR02212371	REPAIRS & MAINTENANCE
46	01-111-000-0000-6300		10.00	BOILER - COURTHOUSE	ABR02212371	REPAIRS & MAINTENANCE
47	01-111-000-0000-6300		10.00	PRESSURE VESSEL	ABR02212371	REPAIRS & MAINTENANCE
13391	MN DEPT OF LABOR & INDUSTRY		30.00	3 Transactions		
13329	MN ENTERPRISE TECHNOLOGY SHARED :					
151	01-070-000-0000-6263		1,300.00	SEPTEMBER FIBER USAGE	dv19090441	COMPUTER SERVICES - DP
13329	MN ENTERPRISE TECHNOLOGY SHARED :		1,300.00	1 Transactions		
14440	NORTHDALE OIL INC.					
48	01-201-000-0000-6304		7.47	CAR WASH #16	1013562	REPAIR & MAINTENANCE - SQUADS
14440	NORTHDALE OIL INC.		7.47	1 Transactions		
14033	NORTHERN STATE BANK					
132	01-201-000-0000-6801		11.86	REIMBURSE - PETTY CASH - MAIL		MISCELLANEOUS EXPENSE
131	01-251-000-0000-6330		28.50	REIMBURSE - PETTY CASH - FUEL		TRAVEL & EXPENSE
130	01-251-000-0000-6403		6.16	REIMBURSE - PETTY CASH - CLEAN		JANITORIAL SUPPLIES - JAIL
129	01-251-000-0000-6420		70.00	REIMBURSE - PETTY CASH - PATCH		JAILER UNIFORMS
14033	NORTHERN STATE BANK		116.52	4 Transactions		
14123	NORTHWEST BEVERAGE INC					
53	01-601-000-0000-6401		27.50	WATER		SUPPLIES - EXTENSION
52	01-251-000-0000-6801		64.75	WATER	1158697	MISCELLANEOUS EXPENSE - JAIL
49	01-220-000-0000-6801		57.75	WATER	1162824	MISCELLANEOUS EXPENSE
50	01-220-000-0000-6801		10.00	MONTHLY RENTAL/ SEPT	1163605	MISCELLANEOUS EXPENSE
51	01-251-000-0000-6801		10.00	MONTHLY RENTAL/ SEPT	1163605	MISCELLANEOUS EXPENSE - JAIL
14123	NORTHWEST BEVERAGE INC		170.00	5 Transactions		
15323	OFFICE DEPOT					
134	01-220-000-0000-6401		126.89	PRINTER TONER	379581851001	SUPPLIES
55	01-251-000-0000-6405		16.99	FILEBOX	381882523001	GENERAL SUPPLIES - JAIL
56	01-201-000-0000-6405		24.18	PAPER, OFFICE SUPPLIES	382531398001	GENERAL SUPPLIES
57	01-251-000-0000-6405		10.99	CHECK STAMP	382569841001	GENERAL SUPPLIES - JAIL
58	01-251-000-0000-6405		24.99	SELF INKING STAMP	382575421001	GENERAL SUPPLIES - JAIL
60	01-220-000-0000-6401		126.89	TONER/DISPATCH	384589099001	SUPPLIES
59	01-251-000-0000-6255		136.48	MEND TONER/FOLDERS	384589099001	MEDICAL - LOCAL
61	01-251-000-0000-6405		133.78	TONER	385251359001	GENERAL SUPPLIES - JAIL
133	01-251-000-0000-6405		68.89	PRINTER INK	386699134001	GENERAL SUPPLIES - JAIL
54	01-801-000-0000-6401		34.05	PENCILS, ERASERS, POST ITS	38829347701	SUPPLIES-UNALLOCATED

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Vendor No.	Vendor Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
15323	OFFICE DEPOT		704.13		10 Transactions	
135	15334 OFFICE OF THE SECRETARY OF STATE 01-101-000-0000-6801		120.00	NOTARY APPLICATION- A ULRICH		MISCELLANEOUS EXPENSE - RECORDER
	15334 OFFICE OF THE SECRETARY OF STATE		120.00	1 Transactions		
62	15329 OIL BOYZ EXPRESS LUBE 01-201-000-0000-6304		79.54	OIL CHANGE/SERVICE #10	151617	REPAIR & MAINTENANCE - SQUADS
63	01-201-000-0000-6304		79.54	OIL CHANGE/SERVICE- CHARGER	151804	REPAIR & MAINTENANCE - SQUADS
	15329 OIL BOYZ EXPRESS LUBE		159.08	2 Transactions		
64	999999997 OLSLUND/SCOTT 01-220-000-0000-6245		203.00	MILEAGE - PORTAL TRAINING		CONTINUING EDUCATION
	999999997 OLSLUND/SCOTT		203.00	1 Transactions		
65	16067 PEMBERTON, SORLIE, RUFER & KERSHNEI 01-201-000-0000-6801		1,986.50	EMPLOYEE MATTER		MISCELLANEOUS EXPENSE
	16067 PEMBERTON, SORLIE, RUFER & KERSHNEI		1,986.50	1 Transactions		
68	16313 PENNINGTON COUNTY AUDITOR 01-132-000-0000-6300		133.34	REIMBURSE READITECH BILL101329	3972	REPAIRS & MAINTENANCE
66	01-601-000-0000-6209		86.60	AUGUST POSTAGE	3973	POSTAGE
67	01-601-000-0000-6300		133.33	REIMBURSE READITECH BILL101329	3973	REPAIRS & MAINTENANCE
	16313 PENNINGTON COUNTY AUDITOR		353.27	3 Transactions		
69	16314 PENNINGTON FAST LUBE 01-201-000-0000-6304		267.54	R&R BRAKE PADS, ROTORS #6	39222	REPAIR & MAINTENANCE - SQUADS
	16314 PENNINGTON FAST LUBE		267.54	1 Transactions		
70	17002 QUILL CORPORATION 01-091-000-0000-6401		192.40	MAILER, FOLDERS	2942253	SUPPLIES
	17002 QUILL CORPORATION		192.40	1 Transactions		
137	18440 READITECH IT SOLUTIONS 01-220-000-0000-6263		876.00	IT GLOBAL CARE/SEPTEMBER		COMPUTER SERVICES & SUPPLIES
136	01-259-000-0000-6801		2,143.00	4 CHROMEBOOKS		MISCELLANEOUS EXPENSE - CANTEEN
	18440 READITECH IT SOLUTIONS		3,019.00	2 Transactions		
71	19369 SANFORD PATIENT FINANCIAL SERVICES 01-251-000-0000-6255		664.00	SEXUAL ASSAULT EXAMS/TREATMENT	306009351	MEDICAL - LOCAL

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
19369	SANFORD PATIENT FINANCIAL SERVICES		664.00		1 Transactions	
72	19352 STATE OF MN-DEPT OF PUBLIC SAFETY 01-220-000-0000-6203		270.00	CJDN CHARGES - 3RD QTR	568435	TELETYPE
19352	STATE OF MN-DEPT OF PUBLIC SAFETY		270.00		1 Transactions	
139	19189 STREICHER'S 01-201-000-0000-6420		5,496.00	BODY ARMOUR/ 02,03,04,05,06	11390861	UNIFORMS
19189	STREICHER'S		5,496.00		1 Transactions	
73	19362 SUNDBY CLEANING, LLC 01-111-000-0000-6403		56.00	FLOOR CLEANER	PC10219	JANITORIAL SUPPLIES - COURTHOUSE
75	01-800-000-0000-6262		1,800.00	SEPT CLEANING - SS	PCLEC919	OTHER SERVICES-WELFARE BUILDING
74	01-111-000-0000-6262		1,300.00	SEPT CLEANING - LEC	PCSS919	OTHER SERVICES - COURTHOUSE
19362	SUNDBY CLEANING, LLC		3,156.00		3 Transactions	
78	20027 THE TIMES 01-220-000-0000-6232		67.50	NW WATCH 1WK/DISPATCH	284	ADVERTISING
79	01-220-000-0000-6232		10.00	INTERNET JOB WATCH/DISPATCH	284	ADVERTISING
80	01-220-000-0000-6232		55.50	TRF TIMES 1 WK/DISPATCH	284	ADVERTISING
81	01-220-000-0000-6232		67.50	NW WATCH 1WK/DISPATCH	284	ADVERTISING
82	01-220-000-0000-6232		10.00	INTERNET JOB WATCH/DISPATCH	284	ADVERTISING
76	01-251-000-0000-6801		55.50	TRF TIMES 1 WK/CORRECTIONS	284	MISCELLANEOUS EXPENSE - JAIL
77	01-251-000-0000-6801		67.50	NW WATCH 1WK/CORRECTIONS	284	MISCELLANEOUS EXPENSE - JAIL
20027	THE TIMES		333.50		7 Transactions	
83	11039 TRF RADIO 01-220-000-0000-6232		50.00	DISPATCHER/JAILER-NOW HIRING	24630-1	ADVERTISING
11039	TRF RADIO		50.00		1 Transactions	
84	20460 TRUE NORTH EQUIPMENT 01-111-000-0000-6300		179.55	CHANGE DIFF FLUID - JD TRACTOR	10031477	REPAIRS & MAINTENANCE
20460	TRUE NORTH EQUIPMENT		179.55		1 Transactions	
85	21329 UNIV OF MN-EXTENSION SERVICE 2 01-601-000-0000-6837		14,756.01	4-H EDUCATOR SALARY JULY-SEPT	0300023846	REFUNDS & REIMBURSEMENTS
21329	UNIV OF MN-EXTENSION SERVICE 2		14,756.01		1 Transactions	
141	21008 UNIVERSAL SCREEN PRINT 01-111-000-0000-6631		300.00	8X8 SIGNS (5)	38074	FURNITURE & EQUIPMENT - COURTHOUS

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Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description
							Paid On Bhf #	On Behalf of Name
142		01-111-000-0000-6631		360.00	5X12 SIGNS (4)		38074	FURNITURE & EQUIPMENT - COURTHOUS
140		01-218-000-0000-6636		60.00	8X8 SIGNS (1)		38074	BUILDING IMPROVEMENTS
21008	UNIVERSAL SCREEN PRINT			720.00		3 Transactions		
23326	WATCH GUARD							
86		01-201-000-0000-6304		152.00	REPAIR #05 SQUAD		SRINV0019613	REPAIR & MAINTENANCE - SQUADS
23326	WATCH GUARD			152.00		1 Transactions		
23075	WEINRICH/GRETCHEN							
87		01-271-000-0000-6330		24.70	SNACKS - WITNESSES JURY TRIAL			TRAVEL & EXPENSE
23075	WEINRICH/GRETCHEN			24.70		1 Transactions		
23303	WEST GROUP PAYMENT CENTER							
143		01-016-000-0000-6242		982.00	SEPTEMBER WEST LAW ACCESS		841054686	SUBSCRIPTIONS - LAW LIBRARY
88		01-091-000-0000-6240		651.99	SEPTEMBER WEST LAW ACCESS		841062280	SUBSCRIPTIONS
144		01-091-000-0000-6240		59.66	SEPTEMBER SUBSCRIPTIONS		841138799	SUBSCRIPTIONS
23303	WEST GROUP PAYMENT CENTER			1,693.65		3 Transactions		
23317	WILLIAMS/JO							
89		01-251-000-0000-6245		15.00	MEAL - TURNKEY CONF - ST CLOUD		9-25-19	CONTINUING EDUCATION
90		01-251-000-0000-6245		10.94	MEAL - TURNKEY CONF - ST CLOUD		9-27-19	CONTINUING EDUCATION
23317	WILLIAMS/JO			25.94		2 Transactions		
26302	ZEE MEDICAL SERVICE							
145		01-220-000-0000-6801		195.37	MEDICINE CABINET FILL		110899034	MISCELLANEOUS EXPENSE
26302	ZEE MEDICAL SERVICE			195.37		1 Transactions		
1 Fund Total:				65,545.68	County Revenue		59 Vendors	130 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
91	2326 BERT'S TRUCK EQUIPMENT INC 03-350-000-0000-6564		289.00	FILTERS & OIL AIR COMP		EQUIPMENT REPAIR PARTS
	2326 BERT'S TRUCK EQUIPMENT INC		289.00		1 Transactions	
111	2530 BWSR 03-330-000-0000-6245		50.00	BWSR MEETING		CONTINUING EDUCATION
	2530 BWSR		50.00		1 Transactions	
92	7336 GCR TIRES & SERVICE 03-350-000-0000-6564		3,034.52	TIRES		EQUIPMENT REPAIR PARTS
93	03-350-000-0000-6564		235.88	TIRE UNIT 312		EQUIPMENT REPAIR PARTS
	7336 GCR TIRES & SERVICE		3,270.40		2 Transactions	
94	8315 HUBERT OUTDOOR POWER 03-350-000-0000-6564		4.12	GAS CAP FOR CHAIN SAW		EQUIPMENT REPAIR PARTS
	8315 HUBERT OUTDOOR POWER		4.12		1 Transactions	
96	12325 L & M SUPPLY, INC. 03-350-000-0000-6556		51.24	FUNNEL, WASHER FLUID		SHOP SUPPLIES
95	03-350-000-0000-6564		19.21	MOUSE TRAPS		EQUIPMENT REPAIR PARTS
97	03-350-000-0000-6564		26.46	BATTERIES, MOUSE TRAPS		EQUIPMENT REPAIR PARTS
	12325 L & M SUPPLY, INC.		96.91		3 Transactions	
98	12302 LOCATORS & SUPPLIES INC 03-350-000-0000-6428		427.92	JACKETS, HARD HAT LINERS		SAFETY EQUIPMENT
	12302 LOCATORS & SUPPLIES INC		427.92		1 Transactions	
99	14316 NELSON EQUIPMENT OF TRF INC 03-350-000-0000-6564		11.88	BALL BEARING		EQUIPMENT REPAIR PARTS
100	03-350-000-0000-6564		468.09	CLUTCH		EQUIPMENT REPAIR PARTS
101	03-350-000-0000-6564		601.18	HUB ASSEMBLY		EQUIPMENT REPAIR PARTS
102	03-350-000-0000-6564		23.40	BOLTS & NUTS		EQUIPMENT REPAIR PARTS
	14316 NELSON EQUIPMENT OF TRF INC		1,104.55		4 Transactions	
103	14389 NELSON INTERNATIONAL 03-350-000-0000-6564		184.38	STROBE		EQUIPMENT REPAIR PARTS
	14389 NELSON INTERNATIONAL		184.38		1 Transactions	
104	15323 OFFICE DEPOT 03-320-000-0000-6401		14.59	PENS		SUPPLIES

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
15323 OFFICE DEPOT		14.59	1 Transactions	
16027 PENNINGTON COUNTY TREASURER				
105 03-320-000-0000-6263		25.47	HOSTED EXC - SEPT 2019	COMPUTER SERVICES
106 03-320-000-0000-6263		12.00	ARCHIVING SEPT. 2019	COMPUTER SERVICES
107 03-320-000-0000-6263		445.71	IT GLOBAL SEPT 2019	COMPUTER SERVICES
108 03-320-000-0000-6263		31.23	EMAIL ARCHIVING SEPT 2019	COMPUTER SERVICES
109 03-320-000-0000-6263		17.50	HOSTED - SEPT 2019	COMPUTER SERVICES
16027 PENNINGTON COUNTY TREASURER		531.91	5 Transactions	
20387 TRI STEEL				
110 03-350-000-0000-6564		293.21	OUTPUT SHAFT	EQUIPMENT REPAIR PARTS
20387 TRI STEEL		293.21	1 Transactions	
3 Fund Total:		6,266.99	Road & Bridge	11 Vendors 21 Transactions
Final Total:		71,812.67	70 Vendors	151 Transactions

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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	65,545.68	County Revenue
	3	6,266.99	Road & Bridge
All Funds		71,812.67	Total

Approved by,

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Pennington County Financial System



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
19343	LARSON/MELISSA					
1	01-251-000-0000-6330		6.83	MEAL-TRANSPORT	9-19-19	TRAVEL & EXPENSE
2	01-251-000-0000-6330		10.09	MEAL-TRANSPORT	9-19-19	TRAVEL & EXPENSE
19343	LARSON/MELISSA		16.92	2 Transactions		
12324	LOVLY/DAVID					
3	01-251-000-0000-6330		7.84	MEAL-TRANSPORT	7-15-19	TRAVEL & EXPENSE
4	01-251-000-0000-6330		15.00	MEAL-TRANSPORT	9-27-19	TRAVEL & EXPENSE
5	01-251-000-0000-6330		5.32	MEAL-TRANSPORT	9-27-19	TRAVEL & EXPENSE
6	01-251-000-0000-6330		8.39	MEAL-TRANSPORT	9-27-19	TRAVEL & EXPENSE
7	01-251-000-0000-6330		8.86	MEAL-TRANSPORT	9-30-19	TRAVEL & EXPENSE
12324	LOVLY/DAVID		45.41	5 Transactions		
20403	THIBERT/ALEX					
9	01-251-000-0000-6330		11.30	MEAL-TRANSPORT	10-3-19	TRAVEL & EXPENSE
8	01-251-000-0000-6330		13.60	MEAL-TRANSPORT	9-26-19	TRAVEL & EXPENSE
20403	THIBERT/ALEX		24.90	2 Transactions		
1 Fund Total:			87.23	County Revenue	3 Vendors	9 Transactions
Final Total:			87.23	3 Vendors	9 Transactions	

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	87.23	County Revenue
All Funds		87.23	Total

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