

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, AUGUST 9TH, 2011, 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, August 9th, 2011 at 10:00 a.m. Members present: Cody Hempel, Donald Jensen, Neil Peterson, Oliver “Skip” Swanson, and Darryl Tveitbakk. Members absent: none.

The County Board met with County Treasurer Vickie Bjorgaard, County Recorder Ken Schmalz, and County Assessor Adeline Olson to review their 2012 budget requests.

County Sheriff Ray Kuznia presented a Mutual Aid Agreement with Mahnommen and Polk Counties to assist the Polk County Sheriff’s Office with court security and other law enforcement activities necessitated by the criminal jury trial in the matter of State of Minnesota vs. Thomas Lee Fairbanks. Motioned by Commissioner Swanson, seconded by Commissioner Peterson, to approve the Mutual Aid Agreement as presented. Motion unanimously carried.

Sheriff Kuznia presented a quote from Reliance Telephone Inc. for installing three cameras in the visitation area, back garage, and administrative hallway of the Law Enforcement Center for \$1585.00. Funds will be taken from the Canteen Fund. Motioned by Commissioner Swanson, seconded by Commissioner Tveitbakk, to approve the purchase of cameras from Reliance Telephone Inc. Motion unanimously carried.

Sheriff Kuznia presented information on a prisoner restraint chair and asked for approval to purchase the same. Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk, to purchase a prisoner restraint chair for \$1525.00, to be paid from the Canteen Fund.

Building and Grounds Supervisor Jim Seibel joined Ray Kuznia and presented quotes for labor to install energy efficient light fixtures and T8 fluorescent tubes where needed in the Law Enforcement Center. The County will provide the tubes, ballasts, and fixtures at a cost of \$3,553.39 after rebate. The labor bids are as follows:

| | |
|------------------|------------|
| Fisher Electric | \$4,900.00 |
| E&L Electric | \$5,250.54 |
| Skalsky Electric | \$5,693.75 |

Motioned by Commissioner Tveitbakk, seconded by Commissioner Swanson, to approve the quote of Fisher Electric to provide the labor to install energy efficient light fixtures in the Law Enforcement Center. Motion unanimously carried.

Mr. Seibel then presented similar bids for upgrading to energy efficient lights in the Courthouse. The labor bids are as follows:

| | |
|------------------|------------|
| Fisher Electric | \$7,760.00 |
| E&L Electric | \$6,945.00 |
| Skalsky Electric | \$9,074.50 |

The County will provide the tubes, ballast, and fixtures at an estimated cost of \$4,628.63 after rebate. Motioned by Commissioner Swanson, seconded by Commissioner Peterson, to approve the quote of E&L Electric to provide the labor to install energy efficient light fixtures in the Courthouse. Motion unanimously carried.

Mr. Seibel presented two bids for replacing the roof on the north section of the Human Services building.

| | |
|-------------------|-------------|
| Hjelle Roofing | \$16,360.00 |
| Greenberg Roofing | \$28,670.00 |

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson, to approve the bid of Hjelle Roofing and authorize replacement of the north section of the roof on the Human Services building. Motion unanimously carried.

Mr. Seibel also presented a quote from Roger Widing Plaster of \$1,620.00 to patch and resurface the front entrance of the Courthouse. Motioned by Commissioner Swanson, seconded by Commissioner Peterson, to authorize Roger Widing Plaster to patch and resurface the front entrance of the Courthouse at a cost of \$1,620.00. Motion unanimously carried.

Mr. Seibel then informed the Board that the vendor he has been using to purchase tubes and bulbs from has informed him that they have raised their prices 30% but are providing us the new tubes and ballasts for the aforementioned lighting projects at the old prices.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to approve the minutes of July 26th, 2011 as written. Motion unanimously carried.

The County Board then reviewed a request from the Offutt School of Business at Concordia College asking for a letter of support designated them as the Small Business Development Center for the NW region of Minnesota. After discussion, Commissioner Hempel motioned, seconded by Commissioner Peterson, to send a letter of support for Concordia College being designated the host site for the NW Region Small Business Development Center. Motion unanimously carried.

County Engineer Mile Flaagan and Highway Accountant Lori Marquis presented the proposed 2012 County Highway Dept. budget.

The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Tveitbakk, and upon vote was unanimously carried.

RESOLUTION

WHEREAS, Contract No. 0869 (Olson Construction TRF, Inc.) has in all things been completed, and the County Board being fully advised in the premises,

NOW THEN, BE IT RESOLVED, that we do hereby accept said completed project for and on behalf of the Pennington County Highway Dept. and authorize final payment as specified herein.

The County Engineer discussed using Perma Zyme on one mile of County Road #81 in Silverton Township as a pilot project. Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to authorize the County Engineer to do a one-mile pilot project on CR#81 in Silverton Township using Perma Zyme at an estimated cost of \$10,500. Motion unanimously carried.

Engineer Flaagan gave a report on the progress of construction projects, spraying, and ditch cleaning. He is aware that more cleaning is wanted on CD#75. The County Board asked the County Engineer to monitor CD#75 and keep them informed of any additional cleaning needed.

Human Services Director Ken Yutzenka and Fiscal Supervisor Scott Sommers then reviewed the proposed 2012 Human Services budget.

Motioned by Commissioner Swanson, seconded by Commissioner Peterson, to authorize payment of the Human Services warrants totaling \$85,513.20, the Auditor and Manual Warrants for July, 2011 totaling \$1,764,489.02, and also the following Commissioner warrants. Motion unanimously carried.

WARRANTS

| | |
|----------------------|-------------|
| County Revenue | \$42,653.34 |
| Road & Bridge | \$43,075.18 |
| Solid Waste Facility | \$ 2,105.00 |
| Ditch Funds | \$28,340.46 |

Per diems and meal reimbursements in the amount of \$1577.44 were also approved.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to adjourn the Board meeting to August 23rd, 2011 at 5:00 p.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor
Pennington County

Don Jensen, Chairman
Board of Commissioners