

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, DECEMBER 27TH, 2011, 5:00 P.M.

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, December 27th, 2011 at 5:00 p.m. Members present: Cody Hempel, Neil Peterson, Oliver “Skip” Swanson, and Darryl Tveitbakk. Members absent: Donald Jensen.

Vice Chairman Commissioner Swanson called the meeting to order.

Ken Yutrzenka, Human Services Director, presented the consent agenda recommendations from the December 20th, 2011 Committee meeting. On a motion by Commissioner Tveitbakk and seconded by Commissioner Peterson, the following recommendations of the Pennington County Human Services Committee for December 20th, 2011 (detailed minutes on record) are hereby adopted:

SECTION A

- I. Approval of the November 15th, 2011 Human Services Committee meeting minutes.
- II. Approval of the Agency’s personnel actions.
- III. A. To renew the Home and Community-based Waiver Services Contract with Minnesota Greenleaf as presented.
B. To renew the supervised visitation services contract with the Umbrella Tree Children’s Safety Center as presented.

SECTION B

- I. Approval for payment of the Agency’s bills.

Bryan Malone, Pennington County SWCD Administrator and Cassandra Jacobson, SWCD Water Plan Coordinator, met with the County Board. Mr. Malone introduced Cassandra Jacobson to the County Board, then presented a County Feedlot Performance Grant Agreement for \$675.00 and made a recommendation that the County approve the Agreement. Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to approve the State of Minnesota Board of Water and Soil Resources MPCA County Feedlot Performance Grant Agreement as presented. Motion unanimously carried.

Bryan Malone then invited members of the County Board to a planning meeting on February 9th, 2012 from 9:00 a.m. to 12:00 p.m.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve the Carpenter’s Corner Liquor License for 2012. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk, to approve the Cooperative Purchasing Joint Powers Agreement with the State of Minnesota Material Management Division. Motion unanimously carried.

County Auditor Ken Olson presented a Fund Balance Policy as recommended by the State Auditor as part of the Governmental Accounting Standard Board Statement No. 54. Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson, to approve the Pennington County Fund Balance Policy as presented. A final copy is available in the County Auditor's office. Motion unanimously carried.

The County Auditor asked the County Board to set the interest rate and term for repayment of the construction cost of the Red Lake Watershed District Ditch #13 by benefitted landowners. Motioned by Commissioner Peterson, seconded by Commissioner Hempel, that the term for repayment of construction costs on RLWD Ditch #13 be set at 20 years at 4%. The benefitted landowners will have until January 31st, 2012 to pay their assessment in full without interest. Motion unanimously carried.

The County Board then reviewed the individual ditch levies as recommended by the Committee. Moved by Commissioner Peterson, seconded by Commissioner Tveitbakk, that a levy be made for ditch maintenance purposes and property assessed to various ditches in 2011, payable 2012 in the following amounts. Motion was unanimously carried.

CD#1 R/N-0%	CD#1 R/S-0%	CD#16-20%	CD#21-25%
CD#32-5%	CD#33-25%	CD#35-30%	CD#36-10%
CD#37-20%	CD#38-30%	CD#39-20%	CD#41-1.5%
CD#42-25%	CD#43-25%	CD#44-5%	CD#45-10%
CD#46-10%	CD#47-20%	CD#53-20%	CD#55-80%
CD#57-30%	CD#58-10%	CD#59-20%	CD#62-30%
CD#70-4%	CD#71-5%	CD#73-10%	CD#74-15%
CD#75-30%	CD#77-5%	CD#96-3%	JD#1-25%
JD#11-10%	JD#13-30%	JD#15-20%	JD#18-2%
JD#25-3-2%	JD#30-5%	JD#31-2%	JD#60-1%
JD#30BrA-2%	JD#13P/RL-2.0%		

County Engineer Mike Flaagan presented the annual membership dues statement for the Minnesota Transportation Alliance. Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve payment of the 2012 Minnesota Transportation Alliance dues of \$1265.00. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to transfer \$84,574.10 from various Ditch Maintenance Funds to the Road & Bridge Fund for work done in 2011 by the County Highway Dept. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to authorize the County Auditor to make temporary transfers as outlined by the County Auditor to bring all ditch balances to a positive balance at the end of 2011. Motion unanimously carried.

County Sheriff Ray Kuznia presented quotes from Thief River Ford, Northern Motors, and Westside Motors for a new four-wheel drive pickup and topper. All bids received are from the State Cooperative Purchasing Program.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson, to approve the County Sheriff purchasing a new Dodge pickup from Westside Motors to be delivered and paid for in 2012 by Auditor's warrant. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to approve payment of the Human Services warrants totaling \$178,896.19 and also the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$29,947.78
Road & Bridge	\$31,579.86
Solid Waste Facility	\$ 120.00
Ditch Funds	\$ 1,980.00

Per diems and meal reimbursements in the amount of \$761.64 were also approved.

The Personnel Committee reported on the progress being made on the L.E.L.S. and Human Services Union contracts.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Hempel, to approve a three-year non-union pay schedule by placing non-union employees on the pay equity pay schedule plus 1% COLA adjustment for 2012, 2013, and 2014, excluding the County Engineer and Elected Officials. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk, to adjourn the Board meeting. Motion carried.

ATTEST:

Kenneth Olson, Auditor
Pennington County

Don Jensen, Chairman
Board of Commissioners