

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, JANUARY 24TH, 2012, 5:00 P.M.

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, January 24th, 2012 at 5:00 p.m. Members present: Cody Hempel, Donald Jensen, Neil Peterson, Oliver “Skip” Swanson, and Darryl Tveitbakk. Members absent: none.

Scott Sommers, Human Services Fiscal Supervisor, presented the consent agenda from the January 17th, 2012 Human Service Committee meeting. On a motion by Commissioner Jensen and seconded by Commissioner Tveitbakk, the following recommendations of the Pennington County Human Services Committee meeting for January 17th, 2012 (detailed minutes on record) are hereby adopted:

SECTION A

- I. Approval of the December 20th, 2011 Human Services Committee meeting minutes.
- II. Approval of the Agency’s personnel actions.
- III. A. To approve the Comprehensive Mental Health Contract with Sanford Health as negotiated.
B. To approve the CY2012 Intensive Residential Treatment Services (IRTS) Contract with Sanford Health at the DHS established per diem rates.
C. To approve the CY2012 MFIP/DWP Employment Services Contract with Minnesota Workforce Center.
D. To approve the CY2012 Halfway House and Outpatient Service Contract with Glenmore Recovery.

SECTION B

- I. Approval for payment of the Agency’s bills.

Howard Person submitted the 2011 Annual Feedlot Officer and Performance Grant Report and the 2012-2013 County Feedlot Program Delegation Agreement and Work Plan. Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to approve the 2011 Annual Feedlot Officer and Performance Grant Report and the 2012-2013 County Feedlot Program Delegation Agreement and Work Plan as submitted. Motion unanimously carried.

County Auditor Ken Olson reported on and the County Board approved the submission of the Pay Equity Report.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to approve the Synergy Graphics Election Services Agreement for Ballot Layout and Ballot Printing Services. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to approve a 3.2 Off-Sale Liquor License for Petro Pumper for 2012. Motion unanimously carried. Motioned by Commissioner Jensen, seconded by Commissioner Tveitbakk, to appoint Commissioner Peterson to the Quin Community Health Service Board for a three-year term and Anita Cardinal to the Quin Community Health Service Advisory Board for a two-year term, both beginning January 1st, 2012. Motion unanimously carried.

The County Board reviewed the County Veteran Service Officer Operational Improvement Grant for fiscal year 2012 in the amount of \$2800. The following resolution was introduced by Commissioner Tveitbakk, seconded by Commissioner Peterson, and upon vote was unanimously carried.

RESOLUTION

BE IT RESOLVED by the County of Pennington that the County enter into the attached Grant Contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following program: County Veterans Service Office Operational Improvement Grant Program. The grant must be used to enhance the operations of the County Veterans Service Office under Minn. Statute §197.608 Subd. 4, and should not be used supplant or replace other funding.

BE IT FURTHER RESOLVED by the County of Pennington that Stephen Stone - County Veterans Service Officer, and Oliver Swanson - County Board Chairman, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to approve payment of the Human Services warrants totaling \$211,371.47, the December, 2011 Auditor and Manual Warrants totaling \$1,336,861.62 , and also the following Commissioner Warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$231,920.71
Road & Bridge	\$ 26,953.79
Solid Waste Facility	\$ 7,968.50

Per diems and meal reimbursements in the amount of \$25.10 were also approved.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to approve the Board minutes of January 3rd, 2012 as written. Motion unanimously carried.

The County Board reviewed the following two proposals to clean air ducts and vents in the Human Services Building:

Radniecki's Classic Cleaners	\$ 965.00
Merles Air Duct and Furnace Cleaning Specialist	\$3,150.00

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve the quote of Radniecki's Classic Cleaners for \$965.00 as the best and lowest bid received. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve Gordy's Plumbing to combine the two water lines coming into the Human Services building into one bigger line to increase water pressure to the building. Estimated cost is \$300.00. Motion unanimously carried.

Maria Pahlen – DWI Court Coordinator, Kurt Marben – 9th District Court Judge, and Ray Kuznia – County Sheriff, met with the County Board in support of establishing a DWI Court in Pennington County. Maria Pahlen reviewed the eligibility requirements and the benefits for individuals participating in the program. There is funding available for two years and an additional probation officer would be hired for these participants who enroll in the program. The following resolution was introduced by Commissioner Hempel, seconded by Commissioner Peterson, and upon vote was unanimously carried.

RESOLUTION

BE IT RESOLVED, that the Pennington County Board of Commissioners hereby approve Pennington County offering a DWI Court for individuals who meet the eligibility requirements.

The County Sheriff then submitted a State of Minnesota Joint Powers Agreement Criminal Justice Agency between the State of Minnesota Dept. of Public Safety - Bureau of Criminal Apprehension, and the County of Pennington Sheriff's Office. The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Hempel, and upon vote was unanimously carried.

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE COUNTY OF PENNINGTON ON BEHALF OF ITS COUNTY ATTORNEY AND SHERIFF

WHEREAS, the County of Pennington on behalf of its County Attorney and Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County is eligible. The Joint Powers Agreements further provide the County with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the County to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Pennington County, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Pennington on behalf of its County Attorney and Sheriff are hereby approved. Copies of the two Joint Powers Agreements are attached to this Resolution and made a part of it.

2. That the County Sheriff, Raymond D. Kuznia, or his or her successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the

State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

3. That the County Attorney, Alan Rogalla, or his or her successor, is designated the Authorized Representative for the County Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

4. That Oliver Swanson, the Chair of the County of Pennington, and Kenneth Olson, the County Auditor/Board Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

County Sheriff Ray Kuznia then presented an agreement between Pennington County and Geo-Comm Inc. to upgrade the County's current 9-1-1 computer dispatch GIS licenses to Geo-Comm's newest version of Geo-Lynx Desktop. In addition to the upgrade, Geo-Comm will provide the Geo-Lynx AVL Automatic Vehicle Location software, Geo-Lynx Mobile Response GIS software and Geo-Lynx DMS 9-1-1 GIS Data Management software. The total proposal is \$48,474 but includes the previously approved \$19,230 for the ambulance computerized mapping. This upgrade would be paid for with 911 grants funds. Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve the Geo-Lynx Project Agreement as presented. Motion unanimously carried.

Sheriff Kuznia then discussed the lease agreement with the City of Thief River Falls stating they need a 3% increase in this lease due to the utility rate increases alone.

Sheriff Kuznia then submitted a revised retirement date from dispatcher Kay Nelson, indicating she will retire February 19th, 2012 instead of the March 3rd, 2012 date previously submitted. Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson, to accept the amended retirement date of Kay Nelson, making her retirement effective 02/19/12. Motion unanimously carried.

The County Sheriff noted they will be short a dispatcher due to illness.

County Engineer Mike Flaagan met with the County Board and presented the Highway Dept. items.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to authorize the County Engineer and County Auditor to advertise for Fuel, Culvert, and Equipment Rental bids for 2012, with bids to be opened March 13th, 2012 at 10:00 a.m. Motion unanimously carried.

The County Engineer gave an update on the 2012 projects including five box culverts and CSAH #31 right-of-way purchase. The County will also start looking for a new motorgrader through the State Contract bids.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to make the following appointment to the Association of Minnesota Policy Committees for 2012. Motion unanimously carried.

Environment & Natural Resources Policy Committee – Neil Peterson
General Government Policy Committee – Oliver Swanson
Health & Human Services Policy Committee – Cody Hempel
Public Safety Policy Committee – Darryl Tveitbakk
Transportation Policy Committee – Donald Jensen

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to re-appoint Tom Wold and Deb Swanson to the County Extension Committee for a three-year term. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to appoint Nancy Tofte to the Thief River Falls Regional Airport Authority Board. Motion unanimously carried.

The Personnel Committee reported that the contract with Law Enforcement Labor Services Inc – Local #30 Deputies and the Pennington County Human Services AFSCME contract have been approved by the Union representatives.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Peterson, to approve the Agreement between the County of Pennington and the Law Enforcement Labor Services Inc. Local #30 - Deputies for the period of January 1st, 2012 to December 31st, 2014, pending the Union official signatures. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to approve the Labor contract between the County of Pennington and the Pennington County Human Services and American Federation of State, County, and Municipal Employees Local #3452 for the period of January 1st, 2012 to December 31st, 2014, pending Union official signatures. Motion unanimously carried.

Commissioner Hempel then reviewed recommendations of the Technology Committee. After discussion the following motions were made.

Motioned by Commissioner Peterson, seconded by Commissioner Tveitbakk, to select Pro-West & Associates to provide a GIS parcel base map and web-based interface system for Pennington County. Motion unanimously carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Jensen, to approve the proposal of D&T Ventures to provide a property tax collection and inquiry system. Motion unanimously carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Jensen, to authorize D&T Ventures to provide a credit clerk application and credit card scanners. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to adjourn the Board meeting to February 14th, 2012 at 10:00 a.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor
Pennington County

Oliver Swanson, Chairman
Board of Commissioner