

**OFFICIAL PROCEEDINGS  
PENNINGTON COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JULY 24TH, 2012, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, July 24th, 2012 at 5:00 p.m. Members present: Cody Hempel, Neil Peterson, Oliver “Skip” Swanson, and Darryl Tveitbakk. Members absent: Donald Jensen.

Scott Sommers presented the Pennington County Human Services Consent Agenda. On a motion by Commissioner Hempel, seconded by Commissioner Tveitbakk the following recommendations of the Pennington County Human Service Committee for July 17<sup>th</sup>, 2012 are hereby adopted. Motion unanimously carried:

**SECTION A**

- I. Approval of the June 19<sup>th</sup>, 2012 Human Service Committee meeting minutes.
- II. Approval of the Agency’s personnel actions.

**SECTION B**

- I. Approval for payment of the Agency’s bills.

Darcie Caswell representing the Thief River Falls Library gave a report on the activities the Library provides. Darcie Caswell also presented the preliminary operating budget for 2013. Glenice Johnson representing the Friends of the Library discussed their role in working with the Thief River Falls Library. The Friends of the Library is a separate organization with their own officers and Board. The Thief River Falls Library preliminary budget shows a \$37,673 deficit if funding remains at the same level as 2012. The County Board took the information under advisement.

Correspondence from the Northwest Minnesota Radio Board was reviewed indicating dues of \$3,000 were set for 2013.

Commissioner Hempel then discussed the County making a request to be released from the Multi-Events Center Joint Power Agreement. A motion was made by Commissioner Tveitbakk, seconded by Commissioner Peterson to send a letter to the Multi-Events Center Board requesting that Pennington County be released from the Joint Powers Agreement. Motion unanimously carried.

Commissioner Jensen joined the meeting at 5:40 p.m.

Brian Solberg, Steve Nordhagen and Howard Person met with the County Board regarding the Sale of Les’s Sanitation to L & S systems L.L.C. a Minnesota Corporation. The purpose of the meeting was to request the transfer of the Operating and Facility Space Agreement currently with Les’s Sanitation to L & S Systems L.L.C.. Under the agreement the County would allow L & S use of the County Solid Waste Facility tipping floor and a portion of the storage area for the processing and storage of recyclables.

(Note: A transfer of this agreement was approved 4/10/2012 but incorrectly stated the name of the corporation as O & S Systems) A motion was made by Commissioner Hempel, seconded by Commissioner Jensen to approve the Operating and Facility Space Agreement with L & S Systems L.L.C. effective August 1<sup>st</sup>, 2012. Motion unanimously carried.

The County Board then discussed the two proposals received for repairs of the wall in the tipping floor building. One proposal was from Hartman Construction for \$2,512 for reinforcing the rafters and the other proposal from Fynboh Martell Construction, Inc. for \$4,230.57 for installation of concrete walls. Moved by Commissioner Tveitbakk, seconded by Commissioner Peterson, to accept the proposals from Hartman Construction and Fynboh Martell Construction, Inc. for repairs to the load out area wall in the tipping floor section of the County Solid Waste Building. Motion unanimously carried.

Howard Person and Building and Grounds Supervisor Jim Seibel discussed the employees concern after the OSHA required Asbestos warning sign was installed on the Boiler Room door. It is proposed that Air Quality tests be done by Brian Byklum through the Northwest Service Cooperative. The test would be for asbestos, mold and dust with one test being done on each floor at an estimated cost up to \$2,000. After discussion it was decided to include the Human Services and Inter County Nursing Service building. Moved by Commissioner Peterson, seconded by Commissioner Tveitbakk to approve the Air Quality tests in the Courthouse, Human Service and Inter County Nursing Service buildings to be completed by Brian Byklum as proposed. Motion unanimously carried.

County Sheriff Ray Kuznia presented a Jail Service Agreement from Turnkey Corrections. Upfront cost to Pennington County to be paid from the Canteen Funds, are \$1,500 for five kiosks, \$2,000 for onsite video visitation viewing stations, and approximately \$700 for electrical installation. Commissioner Jensen moved, seconded by Commissioner Hempel to approve a three year Jail Service Agreement with Turnkey Corrections and agree to payment of the necessary upfront costs as outlined after receiving Certificate.

Ray Kuznia then reviewed a proposal from Sjoberg's Inc. to run fiber connections from the equipment room in the Courthouse to the equipment room in the Law Enforcement Center. The cost of the project is \$5,000 plus a \$40 per month maintenance fee for five years. Moved by Commissioner Peterson, seconded by Commissioner Hempel to approve the proposal from Sjoberg's Inc. as submitted to be paid from 911 funds. Motion unanimously carried.

County Engineer Mike Flaagan presented quotes for gravel crushing.

Schenky Inc.	\$67,850.00
M & J	\$78,000.00
Olson Construction	\$102,000.00

Moved by Commissioner Jensen, seconded by Commissioner Peterson to accept the bid of Schenky Inc. of \$67,850 as the best and lowest bid received for gravel crushing. Motion unanimously carried.

Mike Flaagan reported that the culverts were going in on the CSAH #31 project and that cleaning of the C.D. #62 will begin next week.

County Assessor Adeline Olson presented abatement under the Local Option to Disaster. The abatement was for parcel #25.00344680 owned by Daniel Huber. The home was destroyed by fire which will result in a reduction of \$1,900 in market value for taxes payable in 2013. Moved by Commissioner Hempel, seconded by Commissioner Peterson to approve the abatement of \$1,900 in market value for taxes payable 2013 on parcel #25.00344680 as per the Local Option of Disaster. Motion unanimously carried.

The County Assessor also reported on the Enbridge Pipeline meeting.

Moved by Commissioner Jensen, seconded by Commissioner Hempel to approve the minutes of July 10, 2012 as written. Motion carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Hempel to approve payment of Human Services warrants totaling \$211,002.33 and also the following Commissioner warrants. Motion Carried.

WARRANTS

County Revenue	\$108,602.56
Road & Bridge	\$85,330.48
Solid Waste Facility	\$924.00
Ditch Funds	\$510.00

Per diems and meal reimbursements were in the amount of \$259.84 were also approved.

The County Board then reviewed the Professional Service Proposal from the BKV Group. Bruce Schwartzman was present via speaker phone. After review the following services were requested.

- A. Courtroom Technology & Planning Upgrades
- B. Auditorium Assessment
- C. Courthouse Mechanical System Assessment
- D. Conceptual Courthouse Expansion Plan – North End.

Moved by Commissioner Tveitbakk, seconded by Commissioner Peterson to approve a Facility Assessment Professional Service Proposal as outlined above at an approximate cost of \$19,000 to \$20,000. Motion unanimously carried.

Moved by Commissioner Peterson, seconded by Commissioner Hempel to appoint Commissioner Jensen to the Beyond The Yellow Ribbon Committee. Motion unanimously carried.

The Commissioner set December 27<sup>th</sup>, 2012 as the date for the last County Board Meeting of 2012.

Motioned by Commissioner Jensen, seconded by Commissioner Tveitbakk to adjourn to 10:00 a.m. on August 14, 2012. Motion carried.

ATTEST:

Kenneth Olson, Auditor  
Pennington County

Oliver Swanson, Chairman  
Board of Commissioners