

**OFFICIAL PROCEEDINGS**  
**PENNINGTON COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, NOVEMBER 27<sup>TH</sup>, 2012, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, November 27<sup>th</sup>, 2012 at 5:00 p.m. Members present: Cody Hempel, Donald Jensen, Neil Peterson, and Oliver "Skip" Swanson. Members absent: Darryl Tveitbakk.

Ken Yutrzenka, Human Services presented the consent agenda from the November 20<sup>th</sup>, 2012 Human Services meeting and asked that item II under Section A (Approval of the Agency's personnel action) be removed from the consent agenda. Moved by Commissioner Hempel, seconded by Commissioner Peterson to table item II under Section A to the December 11<sup>th</sup>, 2012 County Board meeting. Motion carried.

Moved by Commissioner Hempel, seconded by Commissioner Jensen that the following recommendations of the Pennington County Human Service Committee for November 20<sup>th</sup>, 2012 are hereby adopted. Motion unanimously carried.

**SECTION A**

- I. Approval of the October 12<sup>th</sup>, 2012 Human Services Committee meeting minutes.

**SECTION B**

- II. Approve Payment of the agency's bills.

Ken Yutrzenka and Julie Sjostrand Social Service Supervisor then discussed a grant titled Children Mobile Mental Health Crisis Service. The grant application needed to be submitted by Friday November 30<sup>th</sup>, 2012 and if awarded would cover services for both Pennington and Roseau Counties.

Commissioner Jensen moved, seconded by Commissioner Peterson to approve the issuance of a replacement warrant for warrant #95300 issued to Sara Panek on October 10<sup>th</sup>, 2012 for \$420 without issuance of an indemnifying bond. Motion unanimously carried. The original warrant was destroyed.

Moved by Commissioner Hempel, seconded by Commissioner Peterson to approve the minutes of November 13<sup>th</sup>, 2012 as written. Motion carried.

The County Auditor was directed to put an Ad in The Times for applications for the position of Manager on the Red Lake Watershed Board.

County Sheriff, Ray Kuznia met with the County Board with the following requests.

An additional two inmate kiosks for the Pennington County Jail for the Turnkey System. Moved by Commissioner Jensen, seconded by Commissioner Peterson to approve the

purchase of two additional inmate kiosks for the Turnkey System at a cost of \$1,800 to be paid from the Canteen fund. Motion unanimously carried.

The Sheriff presented a quote for a new gas heat/electric cooling rooftop unit for the Minimum Security Jail Annex. The only quote received was from Brodin's. Moved by Commissioner Jensen, seconded by Commissioner Peterson to approve the purchase and installation of a Lennox KGA060 R410A gas heat/electric cooling rooftop unit for the Minimum Security Jail Annex from Brodin's for \$6,557. Motion unanimously carried. To be paid for in 2013.

The Sheriff presented quotes for a new pickup to replace a squad car.

Thief River Ford – 2013 F150 4 x 4	\$27,692.00
Northern Motors – 2013 1500 Silverado 4 x 4	\$25,805.25
Fiberglass topper installed	\$ 1,445.00

Moved by Commissioner Hempel, seconded by Commissioner Peterson to approve the purchase of a pickup from Northern Motors as quoted with a topper for a total price of \$27,250.25 plus sales tax. To be delivered in 2013. Motion unanimously carried.

Commissioner Hempel moved, seconded by Commissioner Jensen to post, interview and hire a part-time correctional officer to start after January 1<sup>st</sup>, 2013. Motion carried.

The County Auditor discussed the interest rate to be charged on ditch assessments for Red Lake Watershed District Project 171 and 171A. The rate of 3.5% will be used with a twenty year payment schedule.

County Engineer Mike Flaagan met with the County Board and asked that a Master Partnership Contract with the State of Minnesota Commissioner of Transportation be approved to be effective until June 30<sup>th</sup>, 2017. The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Peterson and upon vote was unanimously carried.

### **Mn/DOT Master Partnership Resolution**

Whereas, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

Whereas, Mn/DOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

Whereas: the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write “work orders”

against a master contract would provide the greatest speed and flexibility in responding to identified needs.

Therefore, be it resolved:

1. That the County of Pennington enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Board.
2. That the proper County officers are authorized to execute such contract, and any amendments thereto.
3. That the County Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from Mn/DOT, and that the County Engineer may execute such work order contracts on behalf of the County without further approval by this Board.

Approved this 27<sup>th</sup> day of November, 2012

Moved by Commissioner Hempel, seconded by Commissioner Peterson, to approve Commissioner Jensen and Commissioner Peterson to a committee to review ditch levies needed for 2013. Motion carried. A meeting was scheduled for December 19<sup>th</sup>, 2012.

The County Engineer informed the County Board that the mowing tractor from Titan Machinery has been delivered. The Highway Committee meeting was set for December 19<sup>th</sup>, 2012.

Moved by Commissioner Peterson, seconded by Commissioner Hempel to approve payment of Human Services warrants totaling \$234,527.42 and also the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$44,511.76
Solid Waste Facility	\$ 5,338.41

The County Board reviewed the County Veterans Service Office Community Outreach Grant Program – Grant Contract. The County will receive \$2,298 to be used for expenses related to the transportation of Veterans needing to access their benefits. The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Peterson and upon vote was unanimously carried.

## RESOLUTION OF PENNINGTON COUNTY

BE IT RESOLVED by the Pennington County Board of Commissioners that the County enter into the attached **Grant Contract** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veterans Service Office Community Outreach Grant Program**. The grant must be used for community outreach as defined in Minnesota Statutes, section 197.608, to all eligible veterans regarding the availability of benefits they have earned and especially those relating to posttraumatic stress disorder for all veterans, including World War II, Korean War, and Vietnam War era veterans, and should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Pennington County Board of Commissioners that Oliver Swanson, County Board Chair and Stephen Stone, County Veterans Service Officer, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

WHEREUPON the above resolution was adopted at a Pennington County Board meeting this 27<sup>th</sup> day of November, 2012.

The County Auditor noted that the dues for the Association of Minnesota Counties for 2013 are \$6,340.

The Pennington County Board/City of Thief River Falls City Council meeting is scheduled for December 10<sup>th</sup>, 2012 7:00 a.m.

Moved by Commissioner Jensen, seconded by Commissioner Hempel to adjourn to 5:00 p.m. December 11<sup>th</sup>, 2012. Motion carried.

ATTEST:

Kenneth Olson, Auditor  
Pennington County

Oliver "Skip" Swanson  
Board of Commissioners