

**OFFICIAL PROCEEDINGS**  
**PENNINGTON COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, DECEMBER 11<sup>TH</sup>, 2012, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, December 11th, 2012 at 5:00 p.m. Members present: Cody Hempel, Donald Jensen, Neil Peterson, and Oliver "Skip" Swanson. Members absent: Darryl Tveitbakk.

Marc Bloomquist, Probation and Parole Area Director for the State of Minnesota Department of Correction met with the County Board. He presented information on the various probation programs provided and discussed the amount billed to the County. Also discussed was the reason's they were moving to other office space.

County Assessor Adeline Olson presented the following abatements applications.

Moved by Commissioner Jensen, seconded by Commissioner Hempel to approve the Market Value Exclusion for Veterans on the property owned by Dustin Isaak described as Allwood Acres Addition Lot 1 Block 1 for taxes payable 2013. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson to approve the Market Value Exclusion for Veterans on the property owned by Chad H. Tabatt parcel #09.00304800 for taxes payable 2013. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Hempel to approve an abatement under the Local Option to Disaster rule for parcel #25.02202800 owned by Dan Ricks due to a fire that destroyed the garage and breezeway resulting in the market value being reduced \$1,000 for taxes payable 2013. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson to approve an abatement under the Local Option to Disaster rule for parcel #18.01402000 owned by the Kodiak Group due to a fire that destroyed the pole shed resulting in the market value being reduced \$1,200 for taxes payable 2013. Motion unanimously carried.

County Auditor Ken Olson provided the Governmental Audit Service's letter of understanding from Hoffman, Dale & Swanson, PLLC. Commissioner Hempel moved, seconded by Commissioner Jensen to approve the letter of understanding of services to be provided by Hoffman, Dale & Swanson, PLLC pertaining to the audit of Pennington County's 2012 financial statements. Motion unanimously carried.

Commissioner Hempel moved, seconded by Commissioner Peterson to re-appoint Commissioner Jensen to a four year term on the Northwestern Minnesota Juvenile Training Center Board effective 1/1/2013 to 12/31/2016. Motion unanimously carried.

The County Board also discussed the need to appoint someone as Pennington County's second representative on the Northwestern Minnesota Juvenile Center Board for a term that expires 12/31/2014.

County Engineer Mike Flaagan discussed the need to develop a County Road Safety Plan (CRSP).

County Engineer Mike Flaagan then noted that Davidson Construction has produced the last pile of gravel in the County Pit known as the Loeffler Pit. Davidson has asked to be given until October 2013 to remove the gravel. The County Board asked if Davidson has paid the Township gravel tax as per agreement.

Mike Flaagan also noted that Enbridge is pushing another pipe under the Red Lake River and will be closing County Road 75 for about one week.

Commissioner Hempel moved, seconded by Commissioner Jensen to approve the minutes of November 27<sup>th</sup>, 2012 as written. Motion carried.

Moved by Commissioner Hempel, seconded by Commissioner Peterson, to approve payment of the Human Services warrants totaling \$157,805.83, the Auditor and Manual warrants for November 2012 totaling \$2,239,054.30, and the following Commissioner warrants. Motion carried.

#### WARRANTS

County Revenue	\$80,762.27
Road & Bridge	\$75,891.86
Solid Waste Facility	\$780.50
Ditch Funds	\$2208.00

Per diems and meal reimbursements in the amount of \$1,649.64 were also approved.

The County Board then discussed a request to use space in the Auditorium. The Convention and Visitor Bureau is looking for storage space and the Epiphany Station is looking at using the Gym and other space for church services and Sunday School. The Building Committee will review the areas available and meet with the Epiphany Station.

At 6:00 pm the County Board Chairman recessed the County Board meeting and called the 2013 Budget and Levy Hearing to order.

Present at the meeting were County Department Heads and Scott DCamp representing The Times. County Auditor Ken Olson then presented budget and levy comparisons from 2012 to 2013. Mr. Olson also explained what looked like a large use of reserves.

The Hearing was closed at 6:25 pm and the County Board meeting was called back to order.

The following resolution was introduced by Commissioner Hempel, seconded by Commissioner Jensen, and upon vote was unanimously carried.

**RESOLUTION**

**WHEREAS**, the Pennington County Board of Commissioners has reviewed the department budgets for 2013 at several County Board meeting and at this time finds no further changes.

**NOW, THEREFORE, BE IT RESOLVED**, that the following budgets for 2013 are approved.

<b><u>FUND</u></b>	<b><u>REVENUE</u></b>	<b><u>EXPENDITURES</u></b>	<b><u>+/-RESERVE</u></b>
General Revenue	\$5,991,540	\$6,461,013	\$-469,473
Road & Bridge	\$3,595,155	\$3,595,155	\$ 0
Welfare	\$4,834,990	\$4,894,203	\$ -59,213
Debt Service	\$ 253,925	\$ 275,755	\$ -21,830
Solid Waste Facility	\$ 65,000	\$ 63,400	\$ 1,600
Ditch Maintenance	\$ 152,000	\$ 152,000	\$ 0
Tax Forfeiture	\$ 10,000	\$ 10,000	\$ 0

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Peterson, and upon vote was unanimously carried.

**RESOLUTION**

**WHEREAS**, the Pennington County Board of Commissioners has reviewed the proposed levy for 2013 and the proposed Real Estate Tax Statements have been sent as required.

**NOW, THEREFORE, BE IT RESOLVED**, that the final property tax levy for 2013 is approved as follows:

<b><u>FUND</u></b>	<b><u>Levy Before CPA*</u></b>	<b><u>CPA</u></b>	<b><u>Levy After CPA</u></b>
General Revenue	\$3,983,072	\$319,604	\$3,663,468
Road & Bridge	\$1,295,603	\$103,960	\$1,191,643
Welfare	\$2,384,834	\$191,361	\$2,193,473
Bonded Debt Fund	\$ 248,380	\$ 0	\$ 248,380
<b>Total Levy</b>			<b>\$7,296,964</b>

(CPA-County Program Aid)

Ken Yutzenka, Human Service Director, asked that the County Board make a current part-time Social Worker position to a full-time status. He has reviewed this with the Union representing this group and they have approved the move and agreed this does not set a precedent for any future actions.

Commissioner Hempel moved, seconded by Commissioner Jensen to approve moving the current 20 hour per week Social Worker position to a full-time position effective immediately. Motion unanimously carried.

Moved by Commissioner Hempel, seconded by Commissioner Peterson to adjourn to 5:00 p.m. December 27<sup>th</sup>, 2012. Motion carried.

ATTEST:

Kenneth Olson, Auditor  
Pennington County

Oliver "Skip" Swanson  
Board of Commissioners