

**OFFICIAL PROCEEDINGS  
PENNINGTON COUNTY BOARD OF COMMISSIONERS  
TUESDAY, FEBRUARY 26TH, 2013, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, February 26th, 2013 at 5:00 p.m. Members present: Cody Hempel, Neil Peterson, and Oliver “Skip” Swanson. Members absent: Donald Jensen and Darryl Tveitbakk.

The Chairman called the meeting to order and the first item of business was the Pledge of Allegiance to the Flag.

Ken Yutrzenka, Human Services Director presented the Human Services Committee Consent Agenda from February 19<sup>th</sup>, 2013. On a motion by Commissioner Peterson and seconded by Commissioner Swanson, the following recommendations of the Pennington County Human Services Committee for February 19<sup>th</sup>, 2013 are hereby adopted. Motion carried.

**SECTION A**

- I. Approval of the January 15, 2013 Human Service Committee meeting minutes.
- II. Approval of the Agency’s personnel actions.
- III. To approve the CY2013 Umbrella Tree supervised visitation Purchase of Service Contract with the Violence Intervention Project as presented.

**SECTION B**

- I. To approve payment of the agency’s bills.

Ken Yutrzenka also presented an amendment to the purchase of service agreement with Sanford Medical Center Thief River Falls provided Children’s Crisis Service for 2013. Moved by Commissioner Swanson, seconded by Commissioner Peterson to approve the amendment to the Purchase of Service Agreement between Pennington County and Sanford Medical Center Thief River Falls for provided Children’s Crisis Service for the year 2013. Motion carried.

Jim Adkinson representing the Minnesota Power’s Great Northern Transmission Line Project, met with the County Board to give them a brief overview of the project. The Great Northern Transmission Line Project includes a 500 KV transmission line from the Canadian border to the Iron Range Substation and a 345 KV double circuit line from the Iron Range Substation to the existing Arrowhead Substation near Duluth, MN. The line will deliver power generated by Manitoba Hydro to customers. The project is scheduled for completion in 2020.

County Engineer Mike Flaagan made a request that the Highway Department be given approval to purchase a Handi Hitch Packer from RDO Equipment Company for \$25,664.96 plus installation and oil. Moved by Commissioner Peterson, seconded by Commissioner Swanson to approve the purchase and installation of a Handi Hitch Packer from RDO Equipment Company. Motion carried.

Larry Kruse, City of Thief River Falls Administrator introduced himself to the County Board.

County Sheriff Ray Kuznia presented the ICWC Joint Powers Agreement for the period July 1, 2013 to June 30, 2015. A motion was made by Commissioner Swanson, seconded by Commissioner Peterson to approve the Joint Powers Agreement between the State of Minnesota, acting through its Commissioner of Corrections, Institution Community Work Crew (ICWC) House Building Program and Pennington County for the period July 1, 2013 through June 30, 2015. Motion unanimously carried.

Sheriff Kuznia presented a State of Minnesota Grant Contract the will provide up to \$30,000 to Pennington County to be used to contract with a vendor capable of completing an implementation plan for the transition of Pennington County public safety communication system for law enforcement, fire and other public safety agencies operating within the county onto the ARMER network. Commissioner Peterson moved, seconded by Commissioner Swanson to approve State of Minnesota Grant Contract No. 3-17501 between the State of Minnesota, acting through its Commissioner of Public Safety, Division of Emergency Communication Networks and Pennington County. Motion unanimously carried.

Moved by Commissioner Swanson, seconded by Commissioner Peterson, to approve the Project Agreement between Pennington County and GeoComm Inc. to complete an implementation plan for the transition of Pennington County public safety communication systems onto the ARMER network. Motion unanimously carried.

Commissioner Swanson moved, seconded by Commissioner Peterson to approve State of Minnesota Grant Contract No. 3-17466 between the State of Minnesota, Commissioner of Public Safety, Emergency Communications Networks and Pennington County that will allow up to \$10,000 for equipment and installation needed to convert the Legacy 911 Network to the NG911 Network. Motion unanimously carried.

County Sheriff Ray Kuznia then presented information for the Code Red Weather Warning System developed by Emergency Communications Network. The Sheriff will provide more information and proposals at a future meeting.

County Auditor Ken Olson presented the Goodridge Senior Center request for \$1,000 contribution for repairs to their roof. They have provided documentation of fund raisers held for the project. They payment will be approved as part of today's Commissioner Warrants.

County Auditor Ken Olson then presented the Xerox Land Record Management System (LRMS) agreements approved by the Minnesota Counties Computer Cooperative Executive Board, CAMA User Group and Tax User Group. The following agreements were approved with the Xerox State & Local Solutions, Inc.:

Software Services and License Agreement  
LRMS Property CAMA Maintenance and Support Agreement  
LRMS Property Tax Maintenance and Support Agreement

Pennington County now needs to decide whether or not they will ratify the agreements and participate in the financial obligations as set forth in the terms of the agreements. Commissioner Peterson moved, seconded by Commissioner Swanson to ratify the Software Services and License Agreement between MCCC and Xerox dated January 1, 2013 and participate in both the LRMC CAMA Maintenance and support Agreement and the LRMS Property Tax Maintenance and Support Agreement. Motion unanimously carried.

Moved by Commissioner Swanson, seconded by Commissioner Peterson to set June 17<sup>th</sup>, 2013 5:30 p.m. as the time and date for the Pennington County Board of Appeals and Equalization Meeting. Motion carried.

Moved by Commissioner Peterson, seconded by Commissioner Swanson, to approve payment of the Human Services warrants totaling \$69,813.29, the Auditor and Manual warrants for January 2013 totaling \$1,475,292.40, and the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$ 73,491.20
Road & Bridge	\$ 5,305.24
Ditch Funds	\$1,471,912.61

Per diems and meal reimbursements in the amount of \$53.25 were also approved.

Moved by Commissioner Peterson, seconded by Commissioner Swanson to approve the minutes of February 12<sup>th</sup>, 2012 as written. Motion carried.

A discussion was held on designating unassigned funds as requested by our Auditors. The County Board will be discussing the date for a public meeting regarding the use of the Auditorium next County Meeting. The Technology Committee is scheduled to meet this coming Friday.

Moved by Commissioner Peterson, seconded by Commissioner Swanson to adjourn to 10:00 a.m. March 12<sup>th</sup>, 2013. Motion carried.

ATTEST:

Kenneth Olson, Auditor  
Pennington County

Cody Hempel, Chairman  
Board of Commissioners

