

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, MARCH 12TH, 2013, 10:00 A.M.
COUNTY BOARD ROOM

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, March 12th, 2013 at 10:00 a.m. Members present: Cody Hempel, Donald Jensen, Neil Peterson, and Oliver “Skip” Swanson. Members absent: Darryl Tveitbakk.

County Engineer Mike Flaagan presented the bids for equipment rental, culvert supplies and fuel for 2013. The bids were opened at 10:00 a.m. as duly advertised and the name of each bidder was read aloud. Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to have the County Engineer tabulate the bids and return next meeting with an abstract and recommendations for approval. Motion unanimously carried.

The County Engineer then gave a report on the Toward Zero Death (TZD) Committee and presented a video regarding the TZD program.

The Highway Committee will start interviewing for the Maintenance Foreman position tomorrow March 13th, 2013. The Engineer also discussed legislation on transportation funding.

Ken Yutzenka, Human Services Director asked the County Board to allow him to hire a temporary Social Worker at step 2 of the contract. This action is to fill a position vacant because of a Leave of Absence. Moved by Commissioner Jensen, seconded by Commissioner Swanson, to authorize the Human Service Director to hire Temporary Staff for the open Social Worker Position at no more than step 2 of the contract. Motion carried.

Bruce Schwartzman, BKV Group, met with the County Board regarding the Courtroom Remodeling project and a proposal to develop a presentation and materials for a public meeting on the future of the Auditorium. The Courtroom bid documents are completed and bidder will have until 3:30 p.m. March 25th, 2013 to submit their bids to the County Auditor by email or in person. Bruce Schwartzman will then present a tabulation of the bids at the March 26th, 2013 County Board meeting. A preconstruction meeting could be held April 9th, and construction would be scheduled for May 2nd to May 20th, 2013.

Mr. Schwartzman then presented a proposal to assist the County in compiling data to present to the public on existing and future use of the County Auditorium. Commissioner Swanson moved, seconded by Commissioner Peterson to approve the proposal between Pennington County and The BKV Group Professional Service Agreement. Motion unanimously carried.

County Sheriff Ray Kuznia presented a three and five year proposal from Emergency Communications Network for the Code Red Emergency Warning System along with a 1, 2 or 3 year proposal from E-911 Independent Emergency Services for their Cassidian System including their Geo Cast Web and Reverse 911 system. The County Sheriff recommends the Code Red Emergency Warning System at a three year agreement. Moved by Commissioner Peterson, seconded by Commissioner Swanson, to approve a three year contract with Emergency Communication Network for the Code Red system pending the County Attorneys approval of the contract. To be discontinued if 911 grant funds no longer are available. Motion unanimously carried.

Colleen Hoffman, Hoffman, Dale and Swenson, discussed restricted and committed funds as per the Fund Balance Policy adopted by the County in December 2011. Colleen Hoffman recommended that unassigned funds be committed to a specific purpose. After discussion, Commissioner Peterson moved, seconded by Commissioner Swanson, to commit 40% of currently unassigned funds to Capital Improvement, 40% to current operations and 20% to Public Safety. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to approve payment of the Human Services warrants totaling \$84,791.28, the Auditor and Manual warrants for February 2013 totaling \$979,493.85, and the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$ 138,654.68
Road & Bridge	\$ 34,822.28
Ditch Funds	\$ 6,500.00
Solid Waste Facility	\$ 4,680.71
Capital Improvement	
Special Reserve	\$ 11,993.81

Per diems and meal reimbursements in the amount of \$851.77 were also approved.

Moved by Commissioner Peterson, seconded by Commissioner Jensen to approve the Satisfaction of Mortgage Deed for Jeffrey & Melody Dyrud satisfying the Mortgage recorded February 20th, 2008 document No. 1184849. Motion unanimously carried.

Moved by Commissioner Peterson, seconded by Commissioner Swanson, to approve the minutes of February 26th, 2013 as written. Motion carried.

It was agreed that Commissioner Swanson would replace Commissioner Hempel on the County Extension Committee for 2013.

Larry Kruse, Thief River Falls City Administrator reviewed plans to hold a Community Expo on April 25th, 2013 from 4 p.m. to 7 p.m. at the Ralph Engelstad Arena. He invites the County to participate and the tables would be available for any department that would like to present themselves.

Moved by Commissioner Jensen, seconded by Commissioner Peterson to adjourn to 4:00 p.m. March 26th, 2013. Motion carried.

ATTEST:

Kenneth Olson, Auditor
Pennington County

Cody Hempel, Chairman
Board of Commissioners