

**OFFICIAL PROCEEDINGS**  
**PENNINGTON COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, APRIL 9<sup>TH</sup>, 2013, 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, April 9th, 2013 at 10:00 a.m. Members present: Cody Hempel, Donald Jensen, Neil Peterson, Oliver “Skip” Swanson, and Darryl Tveitbakk. Members absent: none.

The Chairman called the meeting to order at 10:00 am. The County Board recited the Pledge of Allegiance.

County Engineer Mike Flaagan presented an Amendment No. 1 to Sub-Grant Agreement 2000-15145. The amendment provides an additional \$38,072.75 from the Division of Homeland Security and Emergency Management for the repairs done on Joint Ditch 25-3 after spring overland flooding in 2010 caused erosion damage to the back slope. Commissioner Jensen moved, seconded by Commissioner Peterson to approve Amendment 1 to Sub-Grant Agreement 2000-15145. Motion unanimously carried.

The County Engineer stated that Red Lake County would like to enter into a cooperation agreement to include their bituminous overlay project on their CSAH #9 with the bids for bituminous overlay of Pennington County’s CSAH #12. Moved by Commissioner Jensen, seconded by Commissioner Peterson to enter into a cooperation agreement with Red Lake County to bid Pennington County bituminous overlay project on CSAH #12 with Red Lake County’s bituminous overlay project on CSAH #9. Motion carried.

Mike Flaagan then discussed the Five Year Road & Bridge Plan. He has added CSAH #31 north to County Road #65 in 2017 as a regrading project and also added CSAH #1 from CSAH #25 to County Road #96 in 2017. Moved by Commissioner Jensen, seconded by Commissioner Peterson to approve the Five Year Road & Bridge plan as submitted. Motion unanimously carried.

Commissioner Jensen moved, seconded by Commissioner Tveitbakk to approve the purchase of a new server for the County Highway Department for \$5,452.76. Motion carried.

The County engineer is in the process of obtaining quotes for a new payloader trading in the JCP payloader. The quotes should be available for the next meeting.

The County Engineer reported on the problems with the Highway Departments newest truck. The truck will be taken to Fargo for repairs which are still under warranty. Mike Flaagan also reported on the meeting with the Commissioner of Transportation held in Roseau.

Bruce Schwartzman, BKV Group met with the County Board to inform them that the low bidder, DasCom Systems, for the Technology portion of the Courtroom remodeling

project had withdrawn their bid and are exiting the audio and video market. The next lowest bidder was Parson's Technologies at a bid of \$66,181 or an increase of \$1,738. Parson's Technologies has been contacted and will be here today at the preconstruction meeting. Moved by Commissioner Tveitbakk, seconded by Commissioner Swanson to amend the award of the Technology portion of the Courtroom remodeling project to accept Parson's Technologies as the lowest and best bid received. Motion unanimously carried.

Bruce Schwartzman, BKV Group then reviewed a draft Pro's & Con's information paper on options for future use of the Auditorium for review by the County Board. A completed Master Plan Study will be sent out to the County Board next week and if the County Board approves it at the next meeting a date will be set for a public information meeting.

Bob Goede, MCIT Account Manager presented the 2013 Minnesota Counties Intergovernmental Trust Report to the County Board. The report includes: Benefits to the Member Counties, Risk Management, Property & Casualty Claims and Worker Compensation claims for the pool. The Board thanked Mr. Goede for the report.

County Sheriff Ray Kuznia presented a resolution authorizing participation in the planning process and execution of sub-grant agreement under the Hazard Mitigation Act. The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Peterson and upon vote was unanimously carried.

**RESOLUTION AUTHORIZING PARTICIPATION IN PLANNING PROCESS  
AND EXECUTION OF SUB-GRANT AGREEMENT**

**WHEREAS**, the County of Pennington is participating in a hazard mitigation planning process as established under the Hazard Mitigation Act of 2000; and

**WHEREAS**, the Act establishes a framework for the development of a county hazard mitigation plan; and

**WHEREAS**, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and business; and

**WHEREAS**, the plan must include a risk assessment including past hazards, hazards that threaten the county, maps of hazards, an estimate of structures at risk, estimate of potential dollar losses for each hazard, a general description of land uses and development trends; and

**WHEREAS**, the plan must include a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

**WEHREAS**, the plan must include a maintenance or implementation process including plan updates, integration of plan into other planning documents and how the county will maintain public participation and coordination; and

**WHEREAS**, the draft plan will be shared with the State of Minnesota and the Federal Emergency Management Agency (FEMA) for coordination of state and federal review and comment on the draft; and

**WHEREAS**, approval of the all hazard mitigation will make the county eligible to receive Hazard Mitigation Assistance Program grants and other funding sources; and

**NOW THEREFORE**, Be it resolved that Pennington County enter into a sub-grant agreement with the Division of Homeland Security and Emergency Management in the Minnesota Department of Public Safety for the program entitled Hazard Mitigation Assistance Programs for Development of update of the Pennington County Hazard Mitigation Plan. Cody Hempel, County Board Chair is hereby authorized to execute and sign such sub-grant agreements and any amendments hereto as are necessary to implement the plan on behalf of Pennington County.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk to authorize the Chairman to sign an Application for funding for Hazard Mitigation Plan Five Year Update. Motion unanimously carried.

A motion was made by Commissioner Tveitbakk, seconded by Commissioner Jensen to approve four hours consulting time with Shawn Larson, Morris Electronics to review our net Gen 911 Plan. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to approve payment of the Human Services warrants totaling \$110,745.79, the Auditor and Manual warrants for March 2013 totaling \$783,045.46, and the following Commissioner warrants. Motion unanimously carried.

WARRANTS	
County Revenue	\$ 69,145.99
Road & Bridge	\$ 26,986.08
Ditch Funds	\$ 90.00
Solid Waste Facility	\$ 867.50

Per diems and meal reimbursements in the amount of \$2,722.43 were also approved.

Commissioner Jensen moved seconded by Commissioner Peterson to approve the minutes of March 26<sup>th</sup>, 2013 as written. Motion carried.

The County Board then reviewed the Emergency Management Director job description and pay grade. Commissioner Peterson moved, seconded by Commissioner Swanson to approve the job description and pay grade (17) as presented and authorize the advertisement for an Emergency Management Director three quarter's time with applications to be taken until May 3<sup>rd</sup>, 2013. Motion unanimously carried.

The following resolution was introduced by Commissioner Tveitbakk, seconded by Commissioner Peterson and upon vote was unanimously carried.

### **RESOLUTION**

**IT IS HEREBY RESOLVED**, that all lands pursuant to Chapter 386, Laws of 1935, as amended, and recodified as Chapter 282, have been forfeited to the State of Minnesota for non-payment of taxes, shall be offered for sale to the highest bidder at the Office of the County Auditor in the Pennington County Courthouse in Thief River Falls in said County and State, commencing at **10:00 a.m., May 7<sup>th</sup>, 2013**. A list of said lands being on file in the Office of the County Auditor of said County.

The following resolution was introduced by Commissioner Tveitbakk, seconded by Commissioner Jensen and upon vote unanimously carried.

### **RESOLUTION AUTHORIZING SPONSORSHIP OF SNOWMOBILE/CROSS COUNTY SKI TRAILS OPERATED BY GOODRIDGE TRAILBLAZERS SNOWMOBILE CLUB**

**BE IT RESOLVED**, that Pennington County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance for Wapiti, 4-G North, and 4-G River Road Snowmobile trails managed by the Goodridge Trailblazers Snowmobile Club.

**BE IT RESOLVED**, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

**BE IT FUTHER RESOLVED**, that the Chairman and County Auditor are authorized to sign such an agreement with Department of Natural Resources,

**BE IT FURTHER RESOLVED**, that the County Auditor is hereby authorized to serve as the fiscal agent for the above referenced project.

The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Jensen and upon vote unanimously carried.

**RESOLUTION AUTHORIZING SPONSORSHIP OF  
SNOWMOBILE/CROSS COUNTRY SKI TRAILS OPERATED BY  
THIEF RIVER FALLS SNO DRIFTERS**

**BE IT RESOLVED**, that the County of Pennington act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance of snowmobile trails managed by Thief River Falls Sno Drifters.

**BE IT RESOLVED**, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

**BE IT FURTHER RESOLVED**, that Kenneth Olson, County Auditor, is hereby authorized to serve as the fiscal agent for the above referenced project.

Moved by Commissioner Tveitbakk, seconded by Commissioner Peterson to adjourn to 5:00 p.m. April 23<sup>rd</sup>, 2013. Motion carried.

ATTEST:

Kenneth Olson, Auditor  
Pennington County

Cody Hempel, Chairman  
Board of Commissioners