

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, MAY 14TH, 2013, 10:00 A.M.

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, May 14th, 2013 at 10:00 a.m. Members present: Cody Hempel, Donald Jensen, Neil Peterson, Oliver “Skip” Swanson, and Darryl Tveitbakk. Members absent: none.

Kathy Mercil asked that the County Board consider an abatement of interest on the Mobile Home tax for payable year 2000 on parcel number 25.09117400. The County Board will ask the County Treasurer to meet with them later in the meeting to discuss the request.

Bruce Schwartzman, BKV Group, reviewed the Pennington County Facility Assessment/Courthouse Expansion Option – Site Plan. Five options were reviewed along with a Cost Analysis Summary. Bruce Schwartzman will revise the plans with the changes discussed and send the completed plan to the County and the County will then place the plan on their website. A public information meeting will then be held on June 24th, 2013 at 7:00 p.m. at the Joint Use Facility meeting room.

Deputy Auditor Data Processing Supervisor Angie Philipp presented the following information and agreements.

After a discussion with ProWest it was agreed they could put any completed GIS information out on the website after the server has been installed. Since it has been the intention to share this server with other surrounding counties a meeting has been set for June 13th, 2013 to discuss this item with Red Lake, Norman and Marshall Counties.

Two proposals were reviewed regarding a Hosted Exchange option for employees using smart phones and Ipads to receive and manage County emails and to allow for a shared calendar. Moved by Commissioner Tveitbakk, seconded by Commissioner Peterson to approve a Hosted Exchange agreement for up to 14 County Employees with Insight Technologies. Motion unanimously carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Swanson to approve a Service Agreement with Insight Technologies, Inc. for monitoring and remediation of the Network Infrastructure and Desktops. Motion unanimously carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Peterson to purchase a new IBM Power 7 Upgrade with three year hardware and software maintenance for \$25,871.44 plus sales tax. Motion unanimously carried.

County Engineer Mike Flaagan received quotes from each of the three new vehicle dealerships for a new ¾ ton pickup. Thief River Ford had the low bid of \$31,357 with Tommy Lift and Snowplow. Moved by Commissioner Jensen, seconded by

Commissioner Peterson to approve the purchase of a new three quarter ton Ford Pick-up equipped with a Tommy Lift and Snowplow from Thief River Ford for \$31,357. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson to purchase a used Spray Truck from Tri County Coop in Gully for \$10,000. Motion unanimously carried.

Commissioner Peterson moved, seconded by Commissioner Jensen to authorize the County Auditor and County Engineer to advertise for bids for striping on County State Aid Roads with bids to be received by June 25th, 2013 at 10:00 a.m. Motion carried.

Commissioner Jensen moved, seconded by Commissioner Peterson to authorize the County Auditor and County Engineer to advertise for bids for regrading a section of County Road #81 with bids to be received by June 25th, 2013 at 10:00 a.m. Motion carried.

The County Board then reviewed the bids received for the following paving projects: Pennington County Projects - SAP 57-608-006, SAP 57-610-010, SAP 57-612-010, SAP 57-623-006, Red Lake County Projects – SAP 63-603-010 and SAP 63-609-007. The following complete bids were received:

Knife River Materials	-	\$2,337,627.26
Central Specialties	-	\$3,012,530.62

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to approve the bid of Knife River Materials as the lowest and best bid received in the amount of \$2,337,627.26 for the Bituminous Milling, Bituminous Overlay and Aggregate Shouldering Projects as previously listed. Motion unanimously carried.

County Engineer Mike Flaagan stated that a Memorandum of Agreement had been received from the International Union of Operating Engineers Local 49 regarding the Highway Department members working ten hour days and requests the County Board approval. Moved by Commissioner Peterson, seconded by Commissioner Jensen to approve the Memorandum of Agreement with the International Union of Operating Engineers Local 49. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Tveitbakk to set the Road, Bridge and Culvert meeting/tour for 8:00 a.m., May 29th, 2013. Motion carried.

County Sheriff Ray Kuznia noted that Shawn Larsen from Morris Electronics had reviewed the proposal from IES for the new 911 solution and VOIP Admin Phones and has stated that the Pennington County Law Enforcement Center is in very good shape to proceed with the 911 upgrade.

The County Board then reviewed and Equipment Purchase Agreement a 3 year Maintenance Agreement from Independent Emergency Services, LLC (IES) for the new

911 upgrade. A motion was made by Commissioner Swanson, seconded by Commissioner Jensen to approve the Equipment Purchase Agreement and the 3 year Maintenance Agreement with Independent Emergency Services, LLC for the new 911 Emergency Answering System at a total cost of \$228,065.05 to be paid from the 911 Grant Funds. Motion unanimously carried.

The County Sheriff then reviewed two agreements with the State of Minnesota Department of Corrections. The first was the State of MN Income Contract providing for a State of MN Sentence to Serve Crew Leader for the period July 1, 2013 to June 30, 2015. The second agreement was a Joint Powers Agreement with the Work Release Unit to provide State offenders for the work release program and payment of \$55 per day for each offender participating in the program to Pennington County for the period July 1, 2013 to June 30, 2014.

Commissioner Swanson moved, seconded by Commissioner Jensen to approve the State of Minnesota Income Contract Sentencing to Service Program and the State of Minnesota Joint Powers Agreement with the Work Release Unit as presented. Motion unanimously carried.

County Assessor, Adeline Olson presented an abatement under the Local Option to Disaster Rule for parcel No. 17.02817801 owned by John G. Meyers. The house was destroyed by fire on February 21, 2013 and the abatement requests a reduction of Market Value for tax payable 2014 to reflect the amount of time the house was usable before the fire. Moved by Commissioner Peterson, seconded by Commissioner Jensen to approve the abatement on parcel No. 17.02817801 resulting in a reduction of \$21,700 in market value for taxes payable 2014. Motion unanimously carried.

The County Assessor then presented an abatement request for parcel No. 25.04702500 owned by Allan & Pamela Cwikla. The abatement was for a change of classification from Residential Homestead to Special Homestead for Blind/Disabled for Taxes payable 2011, 2012 and 2013. Moved by Commissioner Tveitbakk, seconded by Commissioner Swanson to approve the abatement on parcel No. 25.04702500 for the years 2011, 2012, and 2013 resulting in a reduction of tax in the amount of \$1,492. Motion unanimously carried.

Doug Franke, Minnesota Department of Natural Resources Area Wildlife Manager presented and discussed the Minnesota Department of Natural Resources request for County Board Approval to purchase the SE1/4 of Section 30 in Bray Township. The County Board has 90 days to respond to the request and will take this matter up at a later meeting.

The County Board reviewed the classification of Tax Forfeited Property in Star Township. The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Peterson and upon vote was unanimously carried.

PENNINGTON COUNTY BOARD RESOLUTION

WHEREAS The County Board of Commissioners of the County of Pennington, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes, and

WHEREAS, Said parcels of land have been viewed by the County Board of Commissioners and have been classified as non-conservation lands as provided for in Minnesota Statutes 282.01.

NOW, THEREFORE, BE IT RESOLVED That the Pennington County Board of Commissioners hereby certify that all parcels of land on the attached list have been viewed and comply with the provisions of Minnesota Statutes 85.012; 92.461; 282.01, Subd. 8; and 282.018; and other statutes that require the withholding of tax-forfeited lands from sale.

BE IT FURTHER RESOLVED That the Pennington County Board of Commissioners hereby request approval from the Minnesota Department of Natural Resources for the sale of said lands.

FORFEITED REAL ESTATE

<u>Description</u>	<u>Sec.</u>	<u>Twp.</u>	<u>Range</u>
SE1/4	12	153	39
NW1/4NW1/4 and SE1/4NW1/4	13	153	39
SW1/4NE1/4, E1/2NE1/4 and NW1/4NE1/4	13	153	39
SE1/4SE1/4	13	153	39
N1/2SE1/4	13	153	39
E1/2NW1/4NW1/4, E1/2SW1/4NW1/4 and E1/2NW1/4	25	153	39

Moved by Commissioner Jensen, seconded by Commissioner Peterson, to approve payment of the Human Services warrants totaling \$240,342.00, the Auditor and Manual warrants for April 2013 totaling \$792,444.87, and the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$ 57,292.51
Road & Bridge	\$ 28,110.08
Solid Waste Facility	\$ 2,130.20
Ditch Funds	\$ 84.54
Capital Improvement	\$ 12,337.76
Forfeited Tax	\$ 101.32

Per diems and meal reimbursements in the amount of \$2,252.66 were also approved.

Moved by Commissioner Jensen , seconded by Commissioner Peterson to approve the minutes of April 23rd, 2013 as written. Motion carried.

County Treasurer Vickie Bjorgaard then appeared before the County Board regarding the request for reduction of interest on the 2000 Mobile Home Tax on parcel No. 25.09117400 that was discussed earlier in the meeting. The Mobile Home is no longer owned by the previous owners. Commissioner Jensen moved, seconded by Commissioner Peterson that upon agreement of the County Treasurer that the County agree to abate one half of the interest on the amount due on Mobile Home parcel 25.09117400 for taxes payable 2000 if the remaining amount is paid promptly. Motion carried.

The County Auditor noted that the AMC District III meeting was scheduled for June 6th, 2013 at the Lancaster Community Center and that the Red Lake Watershed Board of Managers was holding a Ditch Hearing on RLWD Ditch #15 on May 23rd, 2013 at 9:30 a.m. in the RLWD Office Building.

Commissioner Hempel discussed the meetings with the City of Thief River Falls regarding possible Joint positions.

Moved by Commissioner Peterson, seconded by Commissioner Swanson to authorize the Personnel Committee along with Personnel Officer Kevin Erickson to screen and interview Emergency Manager Director candidates and come back with a recommendation to the County Board. Motion carried.

Moved by Commissioner Tveitbakk, seconded by Commissioner Peterson to adjourn to 5:00 p.m. May 28th, 2013. Motion carried.