

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, AUGUST 27TH, 2013, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, August 27th, 2013 at 5:00 p.m. Members present: Cody Hempel, Neil Peterson, Oliver “Skip” Swanson, and Darryl Tveitbakk. Members absent: Donald Jensen.

The Pledge of Allegiance was recited.

Ken Yutrzenka presented the Consent Agenda from the August 14th, 2013 Human Services Committee meeting. On a motion by Commissioner Tveitbakk and seconded by Commissioner Peterson, the following recommendation of the Pennington County Human Service Committee for August 14th, 2013 (detailed minutes on record) are hereby adopted. Motion unanimously carried.

SECTION A

- I. Approval of the July 16, 2013 Human Service Committee meeting minutes.
- II. Approval of the Agency’s personnel actions.

SECTION B

- I. To approve payment of the Agency’s bills.

Barb Molskness, Grant Nelson, Bryon Malone and Peter Nelson representing the Pennington County Soil and Water Conservation request, presented their 2014 budget and appropriation request. They request an additional \$1,139 to a total of \$95,139 for 2014. The County Board referred the request to the budget.

County Assessor, Adeline Olson reviewed the 2014 budget for the County Assessor office.

County Recorder, Ken Schmalz presented the 2014 County Recorder’s office budget.

The County Board then reviewed the application from Sally Erickson to become a Northwest Private Industry Council Board Member. Moved by Commissioner Peterson, and seconded by Commissioner Tveitbakk to approve the Northwest Private Industry Council Board Member application from Sally Erickson representing the private sector (small business). Motion unanimously carried.

County Engineer Mike Flaagan discussed a meeting held with CP Rail officials who intend to increase the speed of the train in rural areas from 40 mph to 60 mph. CP Rail is

offering \$50,000 for every rail crossing closed in the rural area. This is something the County might want to study.

County Engineer Flaagan stated that he has the purchase of two mowers in the 2014 budget and the County Board will want to consider the lead time needed to take delivery of these mowers next year. No action taken at this time. Mr. Flaagan also discussed County Ditch #36. The County may need a hearing to define the location of the ditch and a possible redetermination of benefits may be needed. The use of the wheelage tax was also discussed.

Colleen Hoffman, Hoffman, Dale and Swenson, presented the 2012 Audit and Financial Statement. Colleen Hoffman stated the staff had done an excellent job providing the information needed. The County Board thanked Colleen Hoffman for the report.

Angie Philipp, Deputy County Auditor/Computer Supervisor reviewed the 2014 Data Processing budget.

County Sheriff Ray Kuznia noted he had received one quote for a new furnace for the Sentence to Serve office along with maintenance of two natural gas units. The County Board asked that another quote be received for these items for their consideration.

Sheriff Kuznia then asked to purchase new battery backup's for the dispatch center to be paid from 911 funds. Moved by Commissioner Swanson, seconded by Commissioner Peterson to get quotes to replace battery backup's and purchase with the approval of the Law Enforcement Committee. Motion carried.

The Personnel Committee has completed interviews for the position of Office Manager to the Sheriff's Department and recommends Becky Carlson for the position. Moved by Commissioner Tveitbakk, and seconded by Commissioner Peterson to approve hiring Becky Carlson for the position of Office Manager for the County Sheriff's Department to begin as soon as possible. Motion unanimously carried.

Sheriff Ray Kuznia then asked to advertise for the position of part-time Sheriff Clerk help as the position has just been recently vacated. Moved by Commissioner Peterson, seconded by Commissioner Swanson to authorize the personnel Committee to take steps to advertise, interview and recommend for hire the position of part-time Sheriff Clerk. Motion carried.

The County Board discussed having a special County Board Meeting September 3rd, 2013 at 5:00 p.m. to discuss 2014 budgets. (This was later changed to 6:30 p.m.)

Moved by Commissioner Swanson, seconded by Commissioner Tveitbakk to authorize the County Auditor to pay by Auditor's warrant, the full contracted amount to Skalsky Electric, 90% partial payments of the contracted amount to both Northern Woodwork and Parson's for the Courtroom remodeling project. Motion carried.

Commissioner Swanson moved, seconded by Commissioner Tveitbakk to hire Building Systems Corporation to remove floor tile and glue from the future Human Services office area in the Courthouse. Motion carried.

Commissioner Tveitbakk moved, seconded by Commissioner Peterson to send a letter of support for the Thief River Falls Area Food Shelf’s application for funds from the USDA/Rural Development Community Facilities program for purchase of a building to house the Food Shelf Program. Motion unanimously carried.

Commissioner Tveitbakk moved, seconded by Commissioner Peterson to approve payment of the Human Service warrants totaling \$167,571.43 and the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$ 36,548.87
Road & Bridge	\$135,623.58
Solid Waste Facility	\$ 2,550.33

Per diems and meal reimbursements in the amount of \$50.36 were also approved.

Moved by Commissioner Peterson, seconded by Commissioner Tveitbakk to approve the minutes of August 13th, 2013 as written. Motion carried.

Commissioner Peterson moved, seconded by Commissioner Tveitbakk to write off the following Mobile Home Taxes. Motion carried.

<u>Year</u>	<u>Parcel#</u>	<u>Amount</u>	<u>Reason</u>
1997 – 2000	22.09100800	\$268.00 plus Penalty & Interest	Land Forfeited
1995 – 2005	19.09104800	\$260.00 plus Penalty & Interest	Deceased
1997 & 2003 – 2009	25.09160100	\$256.00 plus Penalty & Interest	Deceased
1988	25.09135200	\$ 32.00 plus Penalty & Interest	Deceased
1996	25.09133700	\$ 38.00 plus Penalty & Interest	Deceased
1998 & 1999	20.09161500	\$158.00 plus Penalty & Interest	Deceased
2006	25.09101100	\$146.00 plus Penalty & Interest	Deceased
1991 & 1997	22.09101100	\$172.33 plus Penalty & Interest	Deceased
2000	25.09130502	\$190.00 plus Penalty & Interest	Deceased
1997	25.09145000	\$320.00 plus Penalty & Interest	Deceased

Moved by Commissioner Tveitbakk, seconded by Commissioner Peterson to purchase chairs for the County Board Room. Motion carried.

Commissioner Peterson moved, seconded by Commissioner Tveitbakk to adjourn to 6:30 p.m. September 3rd, 2013. Motion carried.

