

**OFFICIAL PROCEEDINGS  
PENNINGTON COUNTY BOARD OF COMMISSIONERS  
TUESDAY, SEPTEMBER 24, 2013, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, September 24<sup>th</sup>, 2013 at 5:00 p.m. Members present: Cody Hempel, Donald Jensen, Neil Peterson, and Darryl Tveitbakk (5:15 p.m.). Members absent: Oliver “Skip” Swanson who was attending the Northwest Regional Development Commission meeting.

The Pledge of Allegiance was recited.

Ken Yutrzenka, Human Services Director presented the consent agenda from the September 17<sup>th</sup>, 2013 Human Services Committee meeting. On a motion by Commissioner Jensen and seconded by Commissioner Peterson the following recommendations of the Pennington County Human Services Committee for September 17<sup>th</sup>, 2013 are hereby adopted. Motion unanimously carried.

**SECTION A**

- I. To approve the August 14, 2013 Human Service Committee meeting minutes.
- II. To approve the Agency’s personnel actions.
- III.
  - A. To approve the purchase of a 2014 Chevrolet Impala from Northern Motors, Inc. per submitted price quote.
  - B. To amend the Comprehensive Mental Health Contract with Sanford Health, Thief River Falls by including Mental Health In-Patient Hold services.
  - C. To adopt the Pennington County Human Services Social Service Fee schedule as presented.

**SECTION B**

- I. To approve payment of the Agency’s bills.

Scott Sommers, Financial Supervisor, advised the County Board that Northern Motors offered the same quote for a new 2014 Chevrolet Impala with trade in of Human Services used Impala as approved above. Commissioner Peterson moved, seconded by Commissioner Jensen to approve trading in the Human Services second used impala for a new 2014 Impala with northern Motors. Motion unanimously carried.

Ken Yutrzenka presented a two year Adoption and Foster Care Recruitment Grant from the State of Minnesota which provide \$2,784.00 to purchase LexisNexis Accurint licenses for agency relative search and notification efforts. Moved by Commissioner Jensen, seconded by Commissioner Peterson to approve the Adoption and Foster Care Recruitment Grant. Motion unanimously carried.

Minnesota State Patrol Captain Michael Hanson, MNDOT District Engineer Lou Tasa and Northern MN TZD Coordinator Holly Kostrzewski gave a report on the Northwest Minnesota Toward Zero Deaths Program. Seatbelt use has improved in Northwest Minnesota but is still at a rate of 74.6 percent which is the lowest in the state. Northwest Minnesota still has the highest fatality rate of any region in the State of Minnesota at 2.3 traffic related deaths for every 100 million miles traveled. Increased seatbelt use could reduce these fatalities. Captain Hanson praised the DWI Court now operating in Pennington County and Lou Tasa discussed safety projects scheduled for this area.

Pennington County LEAN facilitators Kathleen Herring and Mike Flaagan discussed leading LEAN Kaizen events for Pennington County Departments that would like to participate. Also discussed was the need for one more trained facilitator to allow events to be held in the Highway Department and Human Services as they should not act as facilitators in their own departments.

County Engineer Mike Flaagan discussed possible railroad crossing closure's and road realignments. Possible Intersections include:

- Intersection of CR #52 and CR #81
- Intersection of CR #55 and Railroad
- Intersection of CR #58 and CR #79

Ray Freeman, representing GeoComm and Ray Kuznia, County Sheriff presented the ARMER implementation plan to the County Board. ARMER is a statewide 800 mhz trunked radio system recommended by the State of Minnesota. Once approved, Pennington County will be eligible for grant funds to implement the ARMER system. Commissioner Tveitbakk moved, seconded by Commissioner Peterson to approve the Pennington County ARMER Implementation Plan as written. Motion unanimously carried. The plan now goes to the NW Regional Radio Board for approval and then to the State Technology Committee and the State Radio Board for approval.

The County Board then discussed the lease terms to be presented to TRFAHA for lease of the Old Arena. Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen to present a lease to TRFAHA for the lease of the Old Arena for the period January 1, 2014 to June 30, 2015 at the rate of \$5,000 per year. Motion unanimously carried.

Commissioner Tveitbakk moved, seconded by Commissioner Jensen to approve the Cost-Share Assistance Contract Amendment #FY12-03 to extend the completion date from 11/15/13 to 10/15/14 due to coordination of CSAH #3 construction project planned for the summer of 2014. Motion unanimously carried.

County Auditor Ken Olson reviewed the amount insurance paid for storm damage to the Solid Waste Building and reviewed the dates of the Association of Minnesota Counties Conference in December.

Moved by Commissioner Jensen, seconded by Commissioner Peterson to approve the minutes of September 3<sup>rd</sup>, 2013 and September 10<sup>th</sup>, 2013 as written. Motion carried.

Commissioner Jensen moved, seconded by Commissioner Tveitbakk to approve payment of the Human Service warrants totaling \$80,499.17 and the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$ 56,208.53
Road & Bridge	\$ 576.73
Solid Waste Facility	\$ 1,023.50

Per diems and meal reimbursements in the amount of \$632.32 were also approved.

Moved by Commissioner Peterson, seconded by Commissioner Tveitbakk to adjourn to 10:00 a.m. October 8<sup>th</sup>, 2013. Motion carried.