

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
MONDAY, DECEMBER 30, 2013, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Monday, December 30th, 2013 at 5:00 p.m. Members present: Donald Jensen, Neil Peterson, Darryl Tveitbakk, Cody Hempel and Oliver “Skip” Swanson. Members absent: None.

The Pledge of Allegiance was recited.

Ken Yutzenka, Human Services Director presented the Human Service Committee consent agenda from the December 17th, 2013 committee meeting. On a motion by Commissioner Tveitbakk and seconded by Commissioner Jensen, the following recommendations of the Pennington County Human Service Committee for December 17th, 2013 are hereby adopted. Motion unanimously carried.

SECTION A

- I. To approve the November 19, 2013 Human Service Committee meeting minutes as presented.
- II. To approve the Agency’s personnel actions
- III. A. To Approve the CY2014-2013 Pennington County IV-D Cooperative Agreement as agreed to between County Human Services, County Attorney and County Sheriff
- B. To approve the CY2014 Guardian and Conservator Purchase of Service Agreement with Lutheran Social Services of Minnesota, as presented.
- C. To approve the CY2014 Northern Lights IRST/Crisis Stabilization Services contract with Sanford Medical Center, Thief River Falls, as presented.
- D. To approve the CY2014 MFIP/DWP/FSS Employment and Training Services Contract with Minnesota Workforce Center, as presented.

SECTION B

- I. To approve payment of the Agency’s bills.

Dean Philipp met with the County Board regarding the bridge over CD #35 Section 10 Smiley Township. County Engineer Mike Flaagan gave information on the bridge which is presently a double rail car bridge. The County has been replacing these bridges on as needed basis and there are four left in the County. Since this bridge is part of the legal ditch system the ditch system will pay for any replacement. Moved by Commissioner

Tveitbakk, seconded by Commissioner Peterson, that the Highway Committee work with the County Engineer to present a recommendation for replacement of the rail car bridge. Motion unanimously carried.

Mr. Philipp then presented a newspaper article on an abatement done by the Thief River Falls City Council on three new homes under the economic abatement policy.

County Sheriff Ray Kuznia made a recommendation that part-time Deputy Sheriff Dave Olson be hired to fill the vacant full-time Deputy Sheriff position. Moved by Commissioner Tveitbakk, seconded by Commissioner Jensen to approve hire Dave Olson as a full-time Deputy Sheriff as recommended effective January 6th, 2014. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson to authorize the County Sheriff to advertise for a part-time Deputy Sheriff. Motion carried.

The Sheriff also reported on the progress of the 911 updates and Code Red emergency notification system.

County Engineer Mike Flaagan asked to set a hearing on removing railroad crossings in selected areas. Moved by Commissioner Peterson, seconded by Commissioner Jensen to set February 6th, 2014 11:00 a.m. as the date and time to hold a hearing on closing the railroad crossing on County Roads. Motion carried.

Moved by Commissioner Peterson, seconded by Commissioner Jensen to hold a County Ditch #36 meeting on February 6th, 2014 at 1:00 p.m. to discuss a possible redetermination of benefits and description of ditch. Motion carried.

Moved by Commissioner Jensen, seconded by Commissioner Peterson to transfer \$33,777.97 from various ditch maintenance funds to the Road & Bridge fund for work done by the Highway Department in 2013. Motion unanimously carried.

The County Board then reviewed the individual ditch levies as recommended by the Committee. Moved by Commissioner Peterson, seconded by Commissioner Jensen, that a levy be made for ditch maintenance purposes and property assessed to various ditches in 2013, payable 2014 in the following amounts. Motion was unanimously carried.

CD#1 R/S-0%	CD#16-25%	CD#21-25%	JD#13P/RL-2.0%
CD#32-5%	CD#33-25%	CD#35-30%	CD#36-20%
CD#37-40%	CD#38-30%	CD#39-20%	CD#41-1.5%
CD#42-40%	CD#43-25%	CD#44-5%	CD#45-10%
CD#46-10%	CD#47-20%	CD#53-20%	CD#55-80%
CD#57-30%	CD#58-10%	CD#59-20%	CD#62-30%
CD#70-4%	CD#71-20%	CD#73-10%	CD#74-15%
CD#75-30%	CD#77-5%	CD#96-3%	JD#1-25%
JD#11-10%	JD#13-30%	JD#15-20%	JD#18-2%

JD#25-3-1%
JD#30BrA-2%

JD#30-5%

JD#31-2%

JD#60-1%

Moved by Commissioner Peterson, seconded by Commissioner Jensen, to authorize the County Auditor-Treasurer to make temporary transfers as outlined by the County Auditor-Treasurer to bring ditch balances to a positive balance at the end of 2013. Motion unanimously carried.

Commissioner Peterson moved, seconded by Commissioner Tveitbakk to approve the following licenses for 2014. Motion unanimously carried.

Carpenters Corner	-	Liquor and Sunday Sales
Falls Stay & Play	-	3.2 On Sale

The County Board then discussed the changes being proposed to the Northwest Minnesota Regional Radio Board Joint Powers Agreement. The name would be changed to the Northwest Minnesota Regional Emergency Communications Board. After review of the other changes Commissioner Tveitbakk moved, seconded by Commissioner Swanson to approve the Northwest Minnesota Regional Emergency Communications Board Joint Powers Agreement as presented. Motion unanimously carried.

The County Board then reviewed the RTVision proposal to provide a computerized time card and pay stub system for the County Employees. The Highway Department has implemented this system earlier this year. Commissioner Tveitbakk moved, seconded by Commissioner Jensen to approve the RTVision proposal for computerized time cards and pay stubs for the remainder of the County Employees. Motion unanimously carried.

The County Board then discussed whether the County Coroner position should be an appointed position in the future. Commissioner Tveitbakk will meet with the current County Coroner Sanjay Patel about his possibility.

Commissioner Peterson moved, seconded by Commissioner Tveitbakk to approve payment of the Human Service warrants totaling \$65,112.91 and the following Commissioner warrants. Motion carried.

WARRANTS	
County Revenue	\$83,952.43
Road & Bridge	\$14,259.47
Capital Improvement	\$ 662.75

Per diems and meal reimbursements in the amount of \$3,542.76 were also approved.

Commissioner Jensen moved, seconded by Commissioner Peterson to approve the minutes of December 17th, 2013 as written. Motion carried.

Commissioner Peterson moved, seconded by Commissioner Tveitbakk to adjourn.
Motion carried.