

**OFFICIAL PROCEEDINGS**  
**PENNINGTON COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, MAY 13<sup>TH</sup>, 2014, 10:00 AM**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, April 22<sup>nd</sup>, 2014 at 5:00 p.m. Members present: Donald Jensen, Neil Peterson, Cody Hempel, Oliver “Skip” Swanson, and Darryl Tveitbakk. Members absent: None.

County Sheriff Ray Kuznia reviewed the cost to upgrade the County’s dispatch and radio tower to be compatible with the State’s ARMER system. Total costs of the upgrades are estimated at \$450,906. The County is eligible to receive \$192,214 in grant funds to assist with the project which would leave the County’s contribution at an estimated \$268,692. The County’s share could come from 911 funds. Rey Freeman, representing Rey Freeman Communications Consulting, LLC, was on the phone to discuss the ARMER Implementation Plan. Further discussion was held on using a microwave connection versus fiber optic wire. The County Sheriff was asked to contact Sjoberg’s to discuss the fiber optic option.

Sheriff Kuznia discussed a software application called ‘Active 911’ that would run on cell phones, tablets, personal computers, etc. He is proposing to purchase Active 911 for the department, ambulance service, and others at a cost \$10 per device, total estimate \$1,030 per year, to be paid from 911 funds. Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to approve purchase of the Active 911 software application as specified. Motion unanimously carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Swanson, to approve the quote from Paint & Glass Interiors for carpet replacement in the Law Enforcement Center dispatch area, entrance vestibule, file room, hallway, steps, and landings at a cost of \$12,200. Motion unanimously carried.

Amanda Grazadzielewski, representing the NW Private Industry Council, provided a report of activities provided. Amanda asked the County Board to approve the Joint Powers Agreement for an additional two years, ending June 30<sup>th</sup>, 2016. Motioned by Commissioner Swanson, seconded by Commissioner Jensen, to approve the Joint Powers Agreement Northwest Workforce Service Area. Motion unanimously carried.

County Engineer Mike Flaagan brought two ditch cleaning petitions.

Motioned by Commissioner Jensen, seconded by Commissioner Tveitbakk, to approve the petition and authorize the cleaning of CD #58 in Sections 12, 13, 14 of Hickory Township. Motion unanimously carried.

Motioned by Commissioner Swanson, seconded by Commissioner Jensen, to approve the petition and authorize the cleaning of CD #21 in Sections 29, 30 of Smiley Township and also Section 25 of Rocksbury Township. Motion unanimously carried.

It was noted that the Hearing on the Five-Year Road and Bridge Plan is scheduled for May 27<sup>th</sup>, 2014 at 6:30 p.m.

Motioned by Commissioner Jensen, seconded by Commissioner Swanson, to approve the 2013 Annual County Highway Department Report as submitted. Motion unanimously carried.

Engineer Flaagan reported on the following items: Bituminous overlay of CSAH #23 will begin after Memorial Day, progress of CSAH #3 Right of Way purchase, Bray Township turnback of 1.5 miles of CR #67, Rocksbury Township bituminous overlay of Riverbend Trail.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Swanson, to approve the Project Services Agreement with Rey Freeman Communications Consulting, LCC. Motion unanimously carried.

Dick Sjoberg, representing Sjoberg's Cable Inc., met with the County Board to discuss fiber optic cable for connection to the radio tower for the ARMER system. Rey Freeman also joined the discussion via telephone. Mr. Sjoberg indicated they have fiber line close to the tower now and could provide two routes of fiber to the Law Enforcement Center for redundancy. Dick Sjoberg noted they were familiar with the requirements and would work with Mr. Freeman to provide the estimated costs. Rey Freeman will revise the implementation plan for a future Board meeting.

County Auditor/Treasurer Kenneth Olson presented a Minnesota Cross-County Ski Trail Assistance Program Maintenance and Grooming Application from the Thief River Falls Cross-Country Ski Club. They are requesting Pennington County to sponsor the ski trails so that their grant application may be considered for funding.

The following resolution was introduced by Commissioner Hempel, seconded by Commissioner Tveitbakk, and upon vote was unanimously carried.

## RESOLUTION

**BE IT RESOLVED**, that the County of Pennington act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance of cross country ski trails managed by Thief River Falls Cross Country Ski Club.

**BE IT RESOLVED**, that upon arrival of its application by the State, the County of Pennington may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

**BE IT FURTHER RESOLVED**, that Kenneth Olson, County Auditor-Treasurer, is hereby authorized to serve as the fiscal agent for the above referenced project.

County Auditor-Treasurer Kenneth Olson presented the Application for Fireworks Display Permit to be held at the Seven Clans Casino, Thief River Falls on July 4<sup>th</sup>, 2014. Zambelli Fireworks will operate the fireworks display. Motioned by Commissioner Jensen, seconded by Commissioner Swanson, to approve the Fireworks Display Permit for Zambelli Fireworks and Red Lake Gaming as submitted. Motion unanimously carried.

The County Board heard a report from the Law Enforcement Center Committee members regarding the Law Enforcement Study Group Meeting held on May 6<sup>th</sup>, 2014. They received a proposal from The Headwaters Regional Development Commission to do a study of various organization alternatives for the efficient provision of law enforcement for the residents. The study would cost \$12,000 and would likely be split in some way between Pennington County and the City of Thief River Falls. It was the consensus of the County Board that they have the Headwaters Regional Development Commission Representative meet with the County Board to explain the objectives of the study before any commitment was made by the County Board.

Motioned by Commissioner Jensen, seconded by Commissioner Tveitbakk, to reclassify Jennifer Herzberg to the position of Deputy Auditor/Treasurer-Computer Supervisor at the one-year step. Motion unanimously carried.

A Personnel Committee meeting has scheduled for May 23<sup>rd</sup>, 2014 at 7:30 a.m.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve payment of the Human Services warrants totaling \$193,623.70 and also the following Commissioner warrants. Motion unanimously carried.

### WARRANTS

County Revenue	\$117,451.41
Road & Bridge	\$ 65,614.79

Per diems and meal reimbursements in the amount of \$913.47 were also approved.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve the Board minutes of April 22<sup>nd</sup>, 2014 as written. Motion unanimously carried.

The Economic Development Director job has been reposted and applications close on May 20<sup>th</sup>, 2014. A possible agreement could be ready as soon as the next Board meeting.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to adjourn the Board meeting to May 27<sup>th</sup>, 2014 at 5:00 p.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer  
Pennington County

Neil Peterson, Chairman  
Board of Commissioners