

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, JUNE 24TH, 2014, 5:00 P.M.

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, June 24th, 2014 at 5:00 p.m. Members present: Donald Jensen, Neil Peterson, Cody Hempel, and Darryl Tveitbakk. Members absent: Oliver “Skip” Swanson (attending NWRDC Quarterly meeting).

The Pledge of Allegiance was recited.

Human Services Director Ken Yutzenka presented the consent agenda from the June 17th, 2014 Human Service Committee meeting. On a motion by Commissioner Hempel, seconded by Commissioner Jensen, the following recommendations of the Pennington County Human Services Committee for June 17th, 2014 are hereby approved. Motion unanimously carried.

SECTION A

- I. To approve the May 20th, 2014 Human Service Committee meeting minutes.
- II. To approve the Agency’s personnel actions, as presented.
- III. A. To approve the Pennington County Human Services Electronic Home Monitoring Fee Policy and Disclosure Statement, as revised.
B. To approve the Pennington County Human Services Placement Fee Policy and Disclosure Statement for Children in Out-of-Home Care, as revised.
C. To approve the Pennington County Human Services Smoke-Free Policy for Licensed Child Care Foster Care Providers, as presented.

SECTION B

- I. To approve payment of the Agency’s bills.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve the issuance of a duplicate warrant to Kevin Cota in the amount of \$214.14 to replace lost warrant #98480 dated April 17th, 2014 without issuance of an indemnifying bond. Motion unanimously carried.

Helen Anderson, Connie Hagen, and Anita Cardinal met with the County Board regarding the Pennington County Tobacco Ordinance. A revised Tobacco Ordinance was distributed that incorporates new legislation on tobacco as well as suggested changes that area counties have incorporated. The County Attorney and County Board will review the proposed revisions. A sample resolution from Beltrami County was also discussed, which requests that the State of MN include e-cigarettes in the MN Clean Indoor Air Act. No action was taken by the Board at this time.

County Engineer Mike Flaagan discussed the County road sign policy and said the Federal deadline to approve is June 30th, 2014. He would like to change the language to state the lifespan of road signs is fifteen years, not twelve. Motioned by Commissioner Tveitbakk, seconded by Commissioner Jensen, to approve the County road sign policy and increase to the sign lifespan language. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Tveitbakk, to authorize Engineer Flaagan to obtain gravel crushing quotes for the Wold Pit. Motion unanimously carried.

Engineer Flaagan requested approval to advertise for the full-time position of Highway Maintenance Foreman. Motioned by Commissioner Jensen, seconded by Commissioner Tveitbakk, to approve advertising for the position of Highway Maintenance Foreman. Motion unanimously carried.

The Engineer then gave an update on current projects: Dewey Ave and Evans Road have been milled and paving is to begin Thursday; CSAH #23 paving is near completion; CSAH #31 paving will begin soon.

Emergency Management Director Erik Beitel met with the Board regarding his 2014 budget. A grant from Homeland Security was \$311 higher than expected and the deadline to file his budget with the State of MN is July 7th at midnight. Motioned by Commissioner Tveitbakk, seconded by Commissioner Jensen, to approve the 2014 Emergency Management dept. budget as presented. Motion unanimously carried.

Mr. Beitel discussed his position of EMD, stating that the City of Thief River Falls has made no commitment to co-fund his position/department. Making his position full-time by adding 10 hours per week in wages and benefits would still be within his budget. After discussion, Commissioner Tveitbakk motioned, seconded by Commissioner Hempel, to approve the position of Emergency Management Director becoming full-time effective July 8th, 2014. Motion unanimously carried.

Sheriff's Secretary Becky Carlson met with the Board and said urgent repairs are needed in the minimum security facility/annex. An interior concrete wall is sinking and Kaushagen Construction is mud-jacking the wall today. Also, a portion of the south exterior wall is rotting and Sheriff Kuznia is obtaining estimates. After discussion, Commissioner Jensen motioned, seconded by Commissioner Tveitbakk, to authorize the Building Committee to approve repairs to the south wall of the Annex in an amount not to exceed \$10,000. Motion unanimously carried. The Building Committee will meet on July 1st, 2014 at 8:00 a.m. to review the damage and any estimates obtained.

Becky Carlson stated that STS Crew Leader Neal Peterson is resigning effective July 9th, 2014. Motioned by Commissioner Jensen, seconded by Commissioner Tveitbakk, to accept the resignation of STS Crew Leader Neal Peterson and thank him for his years of service to Pennington County. Motion unanimously carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Jensen, to approve advertising for the full-time position of STS Crew Leader. Motion unanimously carried.

Deputy Auditor-Treasurer Kevin Erickson stated that an Absentee Ballot Board must be established for the 2014 Elections. The following resolution was introduced by Commissioner Hempel, seconded by Commissioner Jensen, and upon vote was unanimously carried.

RESOLUTION

BE IT RESOLVED, that the Pennington County Board of Commissioners hereby appoint the following Deputy County Auditor-Treasurer staff as the Absentee Ballot Board for all elections held in the years 2014.

Julie Stennes
Jennifer Herzberg
Kevin Erickson

BE IT FURTHER RESOLVED, that the foregoing Deputy Auditor-Treasurer staff also serve as the Mail Ballot Board and UOCAVA Absentee Ballot Board as recommended by the County Auditor-Treasurer.

Mr. Erickson presented an Overtime Request Form for Deputy Auditor-Treasurers Julie Stennes, Jennifer Herzberg, and Kevin Erickson in regards to the 2014 Primary and General Elections. Motioned by Commissioner Jensen, seconded by Commissioner Tveitbakk, to approve an Overtime Request by the Deputy Auditor-Treasurer staff for the 2014 Primary and General Elections. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve the Board minutes of June 10th, 2014 as written. Motion unanimously carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Jensen, to approve payment of the Human Service warrants totaling \$85,166.90, the Auditor & Manual warrants for May, 2014 totaling \$2,887,639.36, and also the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$43,940.14
Road & Bridge	\$ 5,390.39
Ditch Funds	\$10,487.50
Capital Imp. Special Revenue	\$22,071.98

Per diems and meal reimbursements in the amount of \$787.98 were also approved.

Commissioner Hempel gave an update on the Economic Development Director position.

Commissioner Jensen stated that a NW Juvenile Center Board member passed away and they are looking for a replacement. The Board meets six times per year.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to adjourn the Board meeting to June 25th, 2014 at 9:00 a.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Neil Peterson, Chairman
Board of Commissioners