

**OFFICIAL PROCEEDINGS**  
**PENNINGTON COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, JULY 8<sup>TH</sup>, 2014, 10:00 A.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, July 8<sup>th</sup>, 2014 at 10:00 a.m. Members present: Neil Peterson, Cody Hempel, Oliver “Skip” Swanson, Darryl Tveitbakk, and Donald Jensen. Members absent: None.

The Pledge of Allegiance was recited.

Helen Anderson and Anita Cardinal met with the County Board to discuss the revised Tobacco Ordinance. County Attorney Alan Rogalla gave his recommendation for changes to the ordinance as rewritten. Other comments were heard on how some of the regulations would be enforced. Mr. Rogalla will collect comments from the County Board, County Sheriff, and staff and will review the Tobacco Ordinance again at the next County Board meeting.

County Engineer Mike Flaagan met with the County Board.

Motioned by Commissioner Jensen, seconded by Commissioner Swanson, to authorize the County Auditor/Treasurer and County Engineer to advertise for bids for the replacement of Bridge No. L0257 in Sanders Township, located on County Road #59 over County Ditch #96; bids to be opened on August 11<sup>th</sup>, 2014 at 9:00 a.m. Motion unanimously carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Hempel, to approve the Maintenance Agreement with Green View, Inc. for custodial services at the Pennington County/MnDOT Joint Use Facility for the period of July 1<sup>st</sup>, 2014 to June 30<sup>th</sup>, 2015. Motion unanimously carried.

The County Engineer reported on mowing of ditches, cleaning of CD #21, and a software package called Simple Signs.

County Sheriff Ray Kuznia informed the County Board that Part-Time Corrections Officer Austin Porter has submitted his letter of resignation and asked to advertise/post to fill the position. Motioned by Commissioner Tveitbakk, seconded by Commissioner Jensen, to authorize the County Sheriff to advertise and post for the position of Part-Time Corrections Officer. Motion unanimously carried.

Sheriff Kuznia discussed the Violent Crime Task Force to include the counties of Norman, Polk, Red Lake, Pennington, Kittson, Marshall, and Roseau. Ray asked that representatives from the County Board attend a meeting on July 23<sup>rd</sup>, 2014 at 7:00 p.m. at the Joint Use Facility to discuss the formation of a Violent Crime Task Force.

Sheriff Kuznia mentioned the Jail Inspection which included some minor issues.

Commissioner Swanson will attend the kick-off of the ARMER Radio System.

Human Services Director Ken Yutrzenka and Social Worker Supervisor Julie Sjostrand met with the County Board regarding a proposal to restructure and add staff in the Human Services Department. The first proposal was to fill the recently vacated Adult Mental Health Social Worker position. The second proposal was for a Special Needs Basic Care Worker.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Jensen, to authorize the Human Service Director and Personnel Committee to advertise, interview, and make recommendation to hire an Adult Mental Health Social Worker. Motion unanimously carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Hempel, to post internally for a Special Needs Basic Care worker and advertise externally if no qualified applicants are received. Motion carried with Commissioner Swanson voting against.

The Human Service Department also asked to establish a Lead Social Worker position for long-term care staff and to establish a full-time Intake Worker position.

Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to post internally for a full-time Lead Social Worker position. Motion unanimously carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Jensen, to post internally only for a full-time Intake Worker. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Tveitbakk, to approve the following salaries, effective July 1<sup>st</sup>, 2014. Motion unanimously carried.

County Attorney	\$102,500
County Auditor/Treasurer	\$ 91,500
County Recorder	\$ 61,000
County Sheriff	\$ 80,000

Motioned by Commissioner Tveitbakk, seconded by Commissioner Jensen, to hold the County Commissioner salary at \$18,500 effective January 1<sup>st</sup>, 2015. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve payment of the Human Services warrants totaling \$190,017.52 and also the following Commissioner warrants. Motion unanimously carried.

#### WARRANTS

County Revenue	\$188,537.94
Road & Bridge	\$ 56,129.35
Solid Waste Facility	\$ 871.00
Ditch Funds	\$ 100.00

Per diems and meal reimbursements in the amount of \$3,122.59 were also approved.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve the Board minutes of the Pennington County Board of Appeal and Equalization dated June 16<sup>th</sup>, 2014 as written. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve the Board minutes of June 24<sup>th</sup>, 2014 as written. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve the Special County Board minutes of June 25<sup>th</sup>, 2014 as written. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve the Special County Board minutes of June 27<sup>th</sup>, 2014 as written. Motion unanimously carried.

Commissioner Hempel informed the County Board that an offer was made to a candidate for the position of Economic Development Director but an answer has not yet been received.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to adjourn the Board meeting to July 22<sup>nd</sup>, 2014 at 5:00 p.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer  
Pennington County

Neil Peterson, Chairman  
Board of Commissioners