

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, DECEMBER 30TH, 2014, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, December 10th, 2014 at 5:00 p.m. Members present: Donald Jensen, Neil Peterson, Darryl Tveitbakk, Cody Hempel, and Oliver “Skip” Swanson. Members absent: None.

The Pledge of Allegiance was recited.

Ken Yutzenka, Human Service Director presented the Human Services Consent Agenda from the December 16th, 2014 Human Service Committee meeting. Motioned by Commissioner Jensen, seconded by Commissioner Tveitbakk, to approve the consent agenda. Motion unanimously carried.

SECTION A

- I. To approve the November 18, 2014 Human Service Committee meeting minutes.
- II. To accept a \$25,000 UCare Foundation Grant to be used to acquire ITV equipment for the Human Services Department and to approve the purchase and installation of said equipment through Insight Technologies, as proposed.

SECTION B

- I. To approve payment of the agency’s bills.

Mike Stennes, Assistant County Engineer, met with the County Board regarding the following Highway Department issues.

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Tveitbakk, and upon vote was unanimously carried.

**RESOLUTION
AGREEMENT TO STATE TRANSPORTATION FUN (BRIDGE BONDS)
GRANT TERMS AND CONDITIONS
SAP 57-598-053**

WHEREAS, Pennington County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 97807; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$62,672.00 by reason of the lowest responsible bid; and

NOW, THEREFORE, BE IT RESOLVED, that Pennington County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, Section 174.50, subd. 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required.

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Tveitbakk, and upon vote was unanimously carried.

**RESOLUTION
SUPPORT FOR FUNDING THROUGH THE LOCAL
ROAD IMPROVEMENT PROGRAM**

WHEREAS, the City of Thief River Falls, is planning to extend 1st Street to Ruby Avenue then Ruby Avenue to TH#59. They have asked for a resolution of support from Pennington County to include in their application for LRIP funding.

WHEREAS, the City of Thief River Falls has exhibited a housing shortage and this project will provide Housing Development.

WHEREAS, there will be no financial considerations for Pennington County.

THEREFORE, BE IT RESOLVED, by Pennington County to provide the City of Thief River Falls a resolution of Support for a Local Road Improvement Project (LRIP) funding application for proposed project.

Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to purchase a snowblower for the Highway Dept. at a cost of \$15,895.00. Motion unanimously carried.

The following resolution was introduced by Commissioner Tveitbakk, seconded by Commissioner Hempel, and upon vote was unanimously carried.

**RESOLUTION
SAFE ROUTES TO SCHOOL PROGRAM**

WHEREAS, Pennington Avenue currently has no sidewalks for pedestrians to access Challenger Elementary School.

WHEREAS, Pennington Avenue is projected to see an increase in traffic volume with the proposed construction of two, 30-unit apartment buildings and increased NCTC Airport Campus enrollment.

WHEREAS, MnDOT has announced the availability of grant funds for the Safe Routes to School program.

THEREFORE, BE IT RESOLVED, the Pennington County Board supports the City Council's application to MnDOT for a Federal Highway Administration (FHWA) Safe Routes to School program for the construction of trail project along Pennington Avenue from Eastwood Drive to Challenger Elementary School. Also included in this grant application is the upgrade to LED Radar Feedback School Zone signs adjacent to Franklin Middle School.

County Assessor Adeline Olson presented an Application for Abatement for Roger Tunberg, parcel R25.00702310. Application requests the property carry the Special Homestead Classification for the blind and/or disabled. Motioned by Commissioner Tveitbakk, seconded by Commissioner Hempel, to approve the Application for Abatement for taxes payable 2015 on the property owned by Roger Tunberg, parcel R25.00702310 by changing the classification to Special Homestead. Motion unanimously carried.

County Sheriff Ray Kuznia presented a Joint Powers Agreement for the Pine to Prairie Drug and Violent Crime Task Force. Motioned by Commissioner Tveitbakk, seconded by Commissioner Hempel, to approve the Joint Powers Agreement for the Pine to Prairie Drug and Violent Crime Task Force and authorize the Chairman to sign the same. Motion unanimously carried.

Sheriff Kuznia discussed buying radio equipment for the Task Force Officer. Motioned by Commissioner Swanson, seconded by Commissioner Jensen, to purchase the following radio equipment from Stone's Mobile Radio for the Task Force Officer off the State bid contract. Motion unanimously carried.

Blue Tooth Remote Speaker Microphone	\$ 225.00
Blue Tooth Earpiece w/PTT Pod	\$ 221.25
APX7000 Portable Radio	\$5,756.00
Car Charger w/installation	\$ 392.50

Sheriff Kuznia presented the resignation of Robert Cardinal from the position of Northwest Sentence to Serve Crew Leader effective January 8th, 2015. Motioned by Commissioner Tveitbakk, seconded by Commissioner Swanson, to accept the resignation of Robert Cardinal and thank him for his many years of service. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Tveitbakk, to approve advertising for applications to fill the full-time position of NW Sentence to Serve Crew Leader Supervisor position. Motion unanimously carried.

The Sheriff then discussed purchasing two tasers to replace older tasers. Purchase price for the tasers, power magazine, and holster is \$2,015.40. Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to authorize the purchase of two tasers and accessories for the County Sheriff's Dept. Motion unanimously carried.

County Auditor-Treasurer Ken Olson provided the Governmental Audit Services Letter of Understanding from Hoffman, Philipp and Knutson, PLLC. Motioned by Commissioner Swanson, seconded by Commissioner Tveitbakk, to approve the Letter of Understanding of services to be provided by Hoffman, Philipp and Knutson, PLLC pertaining to the audit of Pennington County's 2014 financial statements. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Swanson, to approve Tobacco Licenses for Carpenter’s Corner and the Goodridge Municipal Liquor Store. Motion unanimously carried.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Jensen, to approve a Liquor License with Sunday Sales to Carpenter’s Corner for 2015. Motion unanimously carried.

Moved by Commissioner Jensen, seconded by Commissioner Swanson to transfer \$42,689.50 from various ditch maintenance funds to the Road & Bridge fund for work done by the Highway Department in 2014. Motion unanimously carried.

The County Board then reviewed the individual ditch levies as recommended by the Committee. Moved by Commissioner Jensen, seconded by Commissioner Swanson, that a levy be made for ditch maintenance purposes and property assessed to various ditches in 2014, payable 2015 in the following amounts. Motion was unanimously carried.

CD#1 R/S-0%	CD#16-100%	CD#21-25%	JD#13P/RL-2.0%
CD#32-5%	CD#33-25%	CD#35-50%	CD#36-20%
CD#37-50%	CD#38-30%	CD#39-20%	CD#41-1.5%
CD#42-40%	CD#43-25%	CD#44-5%	CD#45-10%
CD#46-10%	CD#47-25%	CD#53-20%	CD#55-80%
CD#57-30%	CD#58-10%	CD#59-20%	CD#62-40%
CD#70-4%	CD#71-20%	CD#73-10%	CD#74-15%
CD#75-30%	CD#77-5%	CD#96-3%	JD#1-25%
JD#11-10%	JD#13-25%	JD#15-20%	JD#18-10%
JD#25-3-1%	JD#30-5%	JD#31-2%	JD#60-1%
JD#30BrA-2%			

Moved by Commissioner Hempel, seconded by Commissioner Jensen, to authorize the County Auditor-Treasurer to make temporary transfers as outlined by the County Auditor-Treasurer to bring ditch balances to a positive balance at the end of 2014. Motion unanimously carried.

Motioned by Commissioner Swanson, seconded by Commissioner Tveitbakk, to approve the issuance of a replacement warrant to replace lost warrant No. 98190 issued to Nichole Pearson on February 21st, 2014 in the amount of \$12.10 without issuance of an indemnifying bond. Motion unanimously carried.

County Auditor-Treasurer Ken Olson asked that Deputy Auditor-Treasurer Julie Stennes be added as an authorized County representative on all checking, savings, and financial accounts held by Pennington County. Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to add the name of Deputy Auditor-Treasurer Julie Stennes to all Pennington County checking, savings, and financial accounts. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Swanson, to prioritize the Minnesota Rural County Caucus legislative issues for 2015 as follows. Motion unanimously carried.

1. Transportation Funding
2. Workforce Housing
3. Natural Resources

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to approve payment of the Human Service Warrants totaling \$241,380.35, the Auditor & Manual warrants for November, 2014 totaling \$4,592,582.75, and also the following Commissioner Warrants. Motion carried.

WARRANTS

County Revenue	\$153,147.16
Road & Bridge	\$ 47,466.35
Prepaid Tax	\$ 970.00

Per diems and meal reimbursements in the amount of \$1,169.82 were also approved.

Motioned by Commissioner Tveitbakk, seconded by Commissioner Jensen, to approve the Board minutes of December 10th, 2014 as written. Motion unanimously carried.

Commissioner Tveitbakk then discussed correspondence from a developer wanting to build a solar farm near Thief River Falls. Commissioner Tveitbakk felt we need to have in place an ordinance regarding solar farms before one is built. Motioned by Commissioner Swanson, seconded by Commissioner Hempel, to appoint Commissioner Tveitbakk and County Attorney Alan Rogalla to a committee to review other Solar Farm Ordinances and make a recommendation to the County Board on how an ordinance should read. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Tveitbakk, to adjourn the Board meeting to 10:00 a.m. on January 6th, 2015. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Neil Peterson, Chairman
Board of Commissioners