

OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 14TH, 2015, 10:00 A.M.

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, April 14th, 2015 at 10:00 a.m. Members present: Cody Hempel, Darryl Tveitbakk, Donald Jensen, Neil Peterson, and Oliver “Skip” Swanson. Members absent: None.

The meeting was called to order and the Pledge of Allegiance was recited.

Howard Person - County Solid Waste Officer, and Dale Nelson – Mar-Kit Landfill Manager, met with the County Board regarding a new, 10-year contract between Mar-Kit and Pennington County. The contract would include a \$50/ton guarantee for the length of the contract, beginning January 1st, 2016. Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve a 10-year contract with Mar-Kit Landfill at \$50/ton, beginning January 1st, 2016. Motion unanimously carried.

Erik Beitel, Emergency Management Director, discussed the Region Three Homeland Security and Emergency Management Joint Powers Board Mutual Aid Agreement, which includes the fourteen counties that comprise the NW MN Emergency Manager’s Joint Powers Board. Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve the Region Three Homeland Security and Emergency Management Joint Powers Board Mutual Aid Agreement. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to approve the Emergency Management Director attending the Department of Homeland Security Federal Emergency Management Agency Training course titled Multi-Hazard Emergency Planning for Schools. Motion unanimously carried.

Mr. Beitel presented a Memorandum of Agreement for the Integrated Public Alert and Warning System. Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve a one-year Memorandum of Agreement between Pennington County and the Federal Emergency Management Agency Integrated Public Alert and Warning System (IPAWS) Program Management Office regarding the use of the Pennington County Interoperable System and IPAWS Open Platform for Emergency Networks. Motion unanimously carried.

Mr. Beitel then reviewed the progress on the Hazard Mitigation Plan. Integrated Solutions Consulting was hired by the seven counties in the northwest regional development area to complete this plan. The State of Minnesota is requesting more information and is not satisfied on the progress to date. Further payments will be withheld until satisfactory progress is made on the Hazard Mitigation Plan.

Motioned by Commissioner Peterson, seconded by Commissioner Swanson, to approve the Electronic Licensing System Point-of-Sale Agent Contract with the State of

Minnesota DNR and authorize the County Auditor-Treasurer to sign the same on behalf of Pennington County. Motion unanimously carried.

County Sheriff Ray Kuznia and Jail Administrator Susan Halverson met with the Board on the following personnel actions and camera bids.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to hire Brady Meunier to fill the position of part-time Corrections Officer effective April 14th, 2015. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to hire Paul Maloney to fill the position of full-time Dispatch effective April 14th, 2015. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Swanson, to enter into an agreement with Duane E. Johnson to write a FEMA Assistance to Firefighters grant for communications equipment for the Fire Department to upgrade to the Armer system. Mr. Johnson will charge \$1000 plus mileage and expense with \$500 of the fee reimbursable by the grant. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to advertise and post for a part-time Dispatch position. Motion unanimously carried.

A Law Enforcement Committee meeting was scheduled for May 1st, 2015 at 7:00 a.m. It was also noted that the Inter-Operability Conference is scheduled for April 26th – April 28th, 2015 in St. Cloud, MN.

The bids for replacement of security cameras at the Law Enforcement Center were then discussed. Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to purchase and install 26 security cameras in the LEC from Reliance Telephone Inc. at a cost of \$11,700. Motion unanimously carried.

Mike Stennes, Assistant County Engineer, presented the following bids that were opened today at 4:00 p.m.

<u>SAP 057-603-036 (CSAH#3)</u>	
Knife River Materials	\$936,163.33
Minn-Dak	\$976,786.21

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to award the bid for SAP 057-603-036 to Knife River Materials in the amount of \$936,163.33 as the lowest and best bid received. Motion unanimously carried.

<u>SP 057-603-035, SP 057-070-004 (CSAH#3)</u>	
Central Specialties	\$1,885,431.06
Knife River Materials	\$1,472,389.45
Minn-Dak	\$1,666,575.97

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to award the bid for SP 057-603-035 and SP 057-070-004 to Knife River Materials in the amount of \$1,472,389.45 as the lowest and best bid received. Motion unanimously carried.

CP 57-15-04 (County-Wide Crack Sealing)

All Things Asphalt	\$250,000.00
American Pavement Solutions	\$212,000.00
Northwest Asphalt	\$248,832.00

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to award the bid for CP 57-15-04 to American Pavement Solutions in the amount of \$212,000 as the lowest and best bid received. Motion unanimously carried.

CP 57-15-05 (County-Wide Shouldering)

Central Specialties	\$359,760.00
Davidson Construction	\$190,400.00
K&K Trucking	\$188,480.00
Minn-Dak	\$238,720.00
Thygeson Construction Co.	\$161,120.00

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to award the bid for CP 57-15-05 to Thygeson Construction Co. in the amount of \$161,120 as the lowest and best bid received. Motion unanimously carried.

CP 57-15-06 (County-Wide Striping)

Traffic Marking Service Inc.	\$ 86,186.05
West River Striping	\$145,936.80

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to award the bid for CP 57-15-06 to Traffic Marking Service Inc. in the amount of \$86,186.05 as the lowest and best bid received. Motion unanimously carried.

For Riverbend Trail (Rocksbury Township Project) the following bids were received:

Knife River Materials	\$83,266.80
Minn-Dak	\$97,520.50

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to award the bid for Riverbend Trail Project to Knife River Materials in the amount of \$83,266.80 as the lowest and best bid received. Motion unanimously carried. It was noted that Rocksbury Township has reviewed these bids and requested the lowest bid be accepted.

Christine Anderson - Economic Development Director, Larry Kruse – TRF City Administrator, and Mark Borseth – TRF Community Services Director, met with the County Board to discuss the Arctic Cat, Inc. expansion project and request for tax abatement for up to 15 years.

Commissioner Hempel introduced the following resolution (the reading of which was dispensed with by unanimous consent) and moved for its adoption:

**RESOLUTION CALLING FOR A PUBLIC HEARING ON PROPOSED
PROPERTY TAX ABATEMENTS FOR THE ARCTIC CAT, INC. EXPANSION
PROJECT**

WHEREAS, Minnesota Statutes, Sections 469.1812 through 469.1815, both inclusive (the "Act"), authorize Pennington County, Minnesota (the "County"), upon satisfaction of certain conditions, to grant an abatement of all or a part of the taxes levied by the County on certain property; and

WHEREAS, the County has received a request from Arctic Cat, Inc., in the City of Thief River Falls (the "Company"), that the County grant an abatement of all of the increase in property taxes on one parcel of land acquired by the Company and the construction of an approximately 27,000 to 70,000 square foot expansion to the existing facility. The project is located on parcel number 2508000630;

WHEREAS, the Act requires the County to hold a public hearing prior to adoption of a resolution granting any property tax abatements:

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pennington County, Minnesota, as follows:

i) Hearing. A public hearing on the consideration of granting a property tax abatement to the Company as requested will be held at the time and place set forth in the Notice of Hearing attached hereto as Exhibit A and hereby made a part hereof.

ii) Notice. The County Auditor is hereby authorized and directed to cause notice of said hearing in substantially the form attached hereto as Exhibit A to be given one publication in a newspaper of general circulation in the County at least 10 days but not more than 30 days before the hearing. The newspaper must be one of general interest and readership in the County, and must be published at least once per week.

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner Peterson and, upon a vote being taken thereon after full discussion thereof, the following voted in favor thereof: Jensen, Hempel, Peterson, Tveitbakk, and Swanson. The following voted against the same: None.

EXHIBIT A

**NOTICE OF PUBLIC HEARING
REGARDING PROPOSED PROPERTY TAX ABATEMENTS
FOR THE ARCTIC CAT, INC. EXPANSION PROJECT**

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Pennington County, Minnesota, will hold a public hearing at a meeting of the Board beginning at 5:30 p.m., C.T., on May 12, 2015, to be held in the meeting room of the Pennington County Joint Use Facility, located at 250 125th Avenue NE, in Thief River Falls, Minnesota, on the request of Arctic Cat, Inc. (the "Company") to have the County abate to the Company the increase in property taxes to be levied by the County on tax parcel number 2508000630. The total amount of the taxes proposed to be abated by the City 15

years is estimated to be \$1,070,000 with a present value of \$750,000. It is estimated that total abatement, if other taxing entities participate in the assistance, will not exceed \$2,200,000 over the 15 year term. The County Board will consider granting property tax abatement in response of the request.

All interested persons may appear at the May 12, 2015, public hearing and present their views orally or in writing. Anyone needing reasonable accommodations or an interpreter should contact the County Auditor's office, telephone 218-683-7000.

It was noted that the Community Expo is being held on April 23rd, 2015 from 4:30 pm. to 7:00 p.m. at the Ralph Engelstad Arena.

The County Board reviewed a request to delay the Public Information meeting on the Courthouse expansion plans and discussion on the Old Arena/Auditorium until sometime after May 18th, 2015. The County Board discussed holding this meeting the first week of June, 2015. The date will be decided at a future meeting.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to approve the Dispatcher/Jailer, Corrections, and Sentence to Serve Labor Agreement between Pennington County and the Minnesota Teamsters #320 for a three-year period, effective January 1st, 2015 through December 31st, 2017. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to approve the Deputies Labor Agreement between Pennington County and Minnesota Teamsters #320 for a three-year period, effective January 1st, 2015 through December 31st, 2017. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve the Board minutes of March 24th, 2015 as written. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to approve payment of the Auditor & Manual warrants for March, 2015 totaling \$842,242.83, the Human Services warrants totaling \$129,083.48, and also the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$150,675.53
Road & Bridge	\$ 23,260.49
Solid Waste Facility	\$ 2,202.34
Ditch Funds	\$ 90.00
Capital Imp. Special Rev	\$ 8,037.43

Per diems and meal reimbursements in the amount of \$3,650.94 were also approved.

Motioned by Commissioner Swanson, seconded by Commissioner Hempel, to adjourn the Board meeting to April 28th, 2015 at 5:00 p.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Darryl Tveitbakk, Chairman
Board of Commissioners