

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 28TH, 2015, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Tuesday, April 28th, 2015 at 5:00 p.m. Members present: Cody Hempel, Darryl Tveitbakk, Donald Jensen, Neil Peterson, and Oliver “Skip” Swanson. Members absent: None.

The meeting was called to order and the Pledge of Allegiance was recited.

Ken Yutrzenka, Human Services Director, presented the consent agenda from the April 21st, 2015 Human Service Committee meeting. On a motion by Commissioner Hempel, and seconded by Commissioner Jensen, the following recommendations of the Pennington County Human Service Committee for April 21st, 2015 are hereby adopted. Motion unanimously carried.

SECTION A

- I. To approve the March 17, 2015 Human Service Committee meeting.
- II.
 - A. To approve the Guardian and Conservator Purchase of Service Agreement with Lutheran Social Service of Minnesota as presented.
 - B. To support and forward to the Minnesota Department of Human Services, a completed Application of Need Determination on behalf of the Falls DAC with their intent to develop a satellite location to accommodate service expansion.
 - C. To renew the Regional Cooperative Agreement for administration of the Fraud Prevention Investigation Program.

SECTION B

- I. To approve payment of the agency’s bills

Blaize Zimmerman, Deputy Sheriff/Investigator, presented the resignation of Becky Carlson, Sheriff’s Office Manager, effective May 1st, 2015. Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to accept the resignation of Becky Carlson and thanked her for her service to Pennington County. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to post the position of Sheriff – Office Manager internally. Motion unanimously carried.

The following resolution was introduced by Commissioner Hempel, seconded by Commissioner Swanson, and upon vote was unanimously carried.

**RESOLUTION APPROVING PERA POLICE AND FIRE COVERAGE
PART-TIME DEPUTY SHERIFF**

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED that the Board of Commissioners of Pennington County hereby declares that Part-Time Deputy Sheriff position currently held by Alex S. Thibert meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest; and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

County Engineer Mike Flaagan discussed the Five-Year Road and Bridge Plan Hearing held at 4:00 p.m. today.

Engineer Flaagan reviewed the following bids and made recommendations to accept the lowest bids:

<u>Project No. 57-15-61-03 (Mill/Overlay: CR#61-Pepsi Road)</u>	
Knife River Materials	\$128,458.49
Minn-Dak	\$194,175.59

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve the bid of \$128,458.49 of Knife River Materials as the lowest and best bid received for Project No. 57-15-61-03. Motion unanimously carried.

<u>SAP 057-599-022 (Concrete Culvert Bridge-River Falls Township)</u>	
Olson Construction TRF, Inc.	\$61,364.50
Taggart Contracting, Inc.	\$69,905.00
Davidson Construction	\$70,555.00
Gladen Construction, Inc.	\$79,348.50

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to approve the bid of \$61,364.50 by Olson Construction TRF, Inc. as the lowest and best bid received for SAP 057-599-022. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to schedule a Public Information Meeting on Future Courthouse Expansion and County Space Needs on June 2nd, 2015 at 6:30 p.m., to be held in the Joint Use Facility (Highway Dept.) Meeting Room. Motion unanimously carried.

The following meetings were noted: Job's Inc. Annual Meeting, Ralph Engelstad Imperial Room, May 12th, 2015, 12:00 p.m.; District III AMC Meeting, Red Lake Falls City Hall, June 4th, 2015, 8:00 a.m.

The following abatements were reviewed and approved.

Motioned by Commissioner Swanson, seconded by Commissioner Peterson, to approve an abatement of the 2015 property tax on parcel #R25.00403120, owned by the Evangelical Covenant Church, as the property should have remained exempt. Motion unanimously carried.

Motioned by Commissioner Swanson, seconded by Commissioner Jensen, to approve an abatement under the Local Option to Disaster on parcel no. R08.00506800, owned by Elwood Tieman, reflecting a decrease in market value for taxes payable 2016 due to his house and garage being destroyed by fire on February 3rd, 2015. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve an abatement under the Local Option to Disaster on parcel no. R10.01908700, owned by Jay and Elizabeth Lizakowski, reflecting a decrease in market value for taxes payable 2016 due to the pole barn being destroyed by fire on March 14th, 2015. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to approve an abatement under the Local Option to Disaster on parcel no. R11.01703700, owned by Jerry L. and Myrtle I. Nelson, reflecting a decrease in market value for taxes payable 2016 due to workshop and lean-to being destroyed by fire on January 22nd, 2015. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to hold a Tax Abatement Hearing on June 8th, 2015 at 5:15 p.m. at the Joint Use Facility (Highway Dept.) for the two new apartments to be built in Noper's Addition. Motion unanimously carried.

The following resolution was introduced by Commissioner Hempel, seconded by Commissioner Peterson, and upon vote was unanimously carried.

**RESOLUTION AUTHORIZING SPONSORSHIP OF SNOWMOBILE/CROSS
COUNTRY SKI TRAILS OPERATED BY THIEF RIVER FALLS SNO-
DRIFTERS**

BE IT RESOLVED, that the County of Pennington act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance of snowmobile trails managed by Thief River Falls Sno-Drifters.

BE IT RESOLVED, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that Kenneth Olson, County Auditor-Treasurer, is hereby authorized to serve as the fiscal agent for the above referenced project.

The following resolution was introduced by Commissioner Jensen, seconded by Commissioner Peterson, and upon vote was unanimously carried.

**RESOLUTION AUTHORIZING SPONSORSHIP OF SNOWMOBILE/CROSS
COUNTRY SKI TRAILS OPERATED BY GOODRIDGE TRAILBLAZERS
SNOWMOBILE CLUB**

BE IT RESOLVED, that Pennington County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance for Wapiti, 4-G North, and 4-G River Road Snowmobile trails managed by the Goodridge Trailblazers Snowmobile Club.

BE IT RESOLVED, that upon approval of its application by the state, the County of Pennington may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that the Chairman and County Auditor are authorized to sign such an agreement with Department of Natural Resources,

BE IT FURTHER RESOLVED, that the County Auditor-Treasurer is hereby authorized to serve as the fiscal agent for the above referenced project.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to approve the Board minutes of April 14th, 2015 as written. Motion unanimously carried.

Motioned by Commissioner Peterson, seconded by Commissioner Hempel, to approve payment of the Human Services warrants totaling \$164,485.26, and also the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$64,657.74
Road & Bridge	\$ 7,317.52

Per diems and meal reimbursements in the amount of \$69.97 were also approved.

It is noted that the County Board will hold the following on May 12th, 2015: the regularly scheduled County Board meeting at 10:00 a.m., a Public Hearing on the Arctic Cat Tax Abatement at 5:30 p.m., and a County Board meeting at 5:30 p.m. following the Tax Abatement Hearing. The Tax Abatement Hearing and 5:30 p.m. County Board meeting will be held at the Joint Use Facility (Highway Dept.) Meeting Room jointly with the Thief River Falls City Council and Thief River Falls School Board.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to adjourn the Board meeting to May 12th, 2015 at 10:00 a.m. Motion carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Darryl Tveitbakk, Chairman
Board of Commissioners