

**OFFICIAL PROCEEDINGS
PENNINGTON COUNTY BOARD OF COMMISSIONERS
WEDNESDAY, DECEMBER 9TH, 2015, 5:00 P.M.**

Pursuant to adjournment, the Pennington County Board of Commissioners met in the Pennington County Board Room in Thief River Falls, MN, on Wednesday, December 9th, 2015 at 5:00 P.M. Members present: Cody Hempel, Darryl Tveitbakk, Donald Jensen, Neil Peterson, and Oliver “Skip” Swanson. Members absent: None.

The meeting was called to order by Chairman Commissioner Tveitbakk and the Pledge of Allegiance was recited.

Ken Yutzenka presented a letter of resignation from Danielle Lindemer - Child Protection Social Worker. Motioned by Commissioner Hempel, seconded by Commissioner Jensen to accept the resignation of Danielle Lindemer. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to authorize to post and advertise for applicants for the position of Child Protection Social Worker. Motion unanimously carried.

County Engineer Mike Flaagan presented a resolution to revoke approximately 3.5 miles of C.R. Nos. 55 and 77 in River Falls Township.

The following resolution was introduced by Commissioner Peterson, seconded by Commissioner Jensen and upon vote was unanimously carried.

Resolution Revoking County Road

WHEREAS, the Pennington County Board of Commissioners agrees to revoke Three and One Half (3.5) miles of Pennington County Road Nos. 55 and 77, and

WHEREAS, pursuant to Minnesota Statute 163.11, Subd. 5a, a public hearing was held on June 22, 2015 at the St. Hilaire City Hall to discuss said revocation, and

WHEREAS, the River Falls Township Board has requested the Pennington County Board of Commissioners pay two years of maintenance money (\$17,500.00) in lieu of Pennington County maintaining the Three and One Half (3.5) miles for two more years.

NOW, THEREFORE, BE IT RESOLVED, That pursuant to State Statute 163.11, the Board of County Commissioners of Pennington County does hereby revoke a portion of County Road No. 77 to River Falls Township, described as follows: (CR No. 77) Beginning at the intersection of Pennington County State Aid Highway No. 2 (127th Street SE) and Pennington County Road No. 77 (150th Ave. SE), at approximately a Quarter (1/4) Mile North of the Northwest corner of Section 22, Township 152 North, Range 43 West, thence in a southerly direction along the established centerline of the public road CR No. 77, and on or near the west line of Section Twenty Two (22) and

Section (15), of said Township and Range a distance of Three Quarter (0.75) miles, more of less to a point where the road becomes a private driveway, and

BE IT FURTHER RESOLVED, That pursuant to State Statute 163.11, the Board of County Commissioners of Pennington County does hereby revoke portions of County Road No. 55 to River Falls Township, described as follows:

(CR No. 55) Beginning at the intersection of 132nd Ave. SE and Pennington County Road No. 55 (108th St. SE), at approximately 840 Feet North of the Southeast corner of Section 6, Township 152 North, Range 43 West, thence in a westerly direction along the established centerline of the public road CR No. 55, within Section Six (6), of said Township and Range a distance of Sixty Two hundredths (0.62) of a mile, more of less to a point where the road terminates; and

(CR No. 55) Beginning at the intersection of 132nd Ave. SE and Pennington County Road No. 55 (110th St. SE), at the Southwest corner of Section Five (5), Township 152 North, Range 43 West, thence in an Easterly direction along the established centerline of the public road CR No. 55, on or near the South line of Section Five (5), of said Township and Range a distance of Three Quarters (0.75) of a mile, more or less to a point where the road intersects with County State Aid Highway 17 (140th Ave. SE); and

(CR No. 55) Beginning at the intersection of County State Aid Highway 19 (170th Ave. SE) and Pennington County Road No. 55 (110th St. SE), at the Southwest corner of Section One (1), Township 152 North, Range 43 West, thence in an Easterly direction along the established centerline of the public road CR No. 55, on or near the South line of Section One (1), of said Township and Range a distance of One (1.0) mile, more or less to a point where the road intersects with CR 80 (180th Ave. SE).

Motioned by Commissioner Jensen, seconded by Commissioner Peterson, to issue a replacement warrant for lost warrant number 95186 issued September 21st, 2012 to Michele Beito in the amount of \$27.00 without issuance of an indemnifying bond. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Swanson, to approve the agreement with Boarman Kroos Vogel Group, Inc. (BKV) for architectural services for the Pennington County Justice Center Project. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Swanson, to approve the following licenses. Motion unanimously carried.

Kruse In	Off-Sale 3.2
Carpenter's Corner	On-Sale Liquor
Thief River Falls Golf Club	On-Sale Club Liquor and Sunday Sales

County Sheriff Ray Kuznia recommended Kristi Kaushagen for the position of part-time Dispatcher/Jailer effective December 9th, 2015. Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to hire Kristi Kaushagen for the position of part-time Dispatcher/Jailer. Motion unanimously carried.

Ray Kuznia then informed the County Board that the Pennington County and Marshall County Fair Boards have each donated \$1,500 to the Sentence to Serve program for the purchase of a new ATV. The cost of the ATV is \$5,700.

The County Board then discussed the Memorandum of Agreement with the University of Minnesota for providing Extension staff. Motioned by Commissioner Peterson, seconded by Commissioner Swanson, to approve the agreement between the University of Minnesota and Pennington County for providing Extension programs locally and employing Extension staff which would include a .5 FTE Extension Educator in Agriculture, Food and Natural Resources and a .5 FTE 4-H Extension Educator. Motion unanimously carried.

Motioned by Commissioner Jensen, seconded by Commissioner Hempel, to reappoint Scott Petrescue as County Coroner for 2016. Motion unanimously carried.

Motioned by Commissioner Hempel, seconded by Commissioner Swanson, to approve payment of the Human Services warrants totaling \$146,760.67 and also the following Commissioner warrants. Motion unanimously carried.

WARRANTS

County Revenue	\$ 58,935.69
Road & Bridge	\$ 47,624.77
Solid Waste Facility	\$ 1,083.00
Ditch Funds	\$ 3,637.25
Capital Improvement	\$234,864.64

Per diems and meal reimbursements in the amount of \$1,930.39 were also approved.

Motioned by Commissioner Peterson, seconded by Commissioner Jensen, to approve the Board minutes of the November 24th, 2015 meeting as written. Motion unanimously carried.

The County Board then discussed the Justice Center building and the need for parking.

Allan Morkrid then reviewed an estimate for a new desktop computer and scanner for the Motor Vehicle Department. The estimate from Insight Technologies was for \$1,440.00 for equipment and an estimated \$500.00 for labor. Total cost with tax was estimated at \$2,073.38. Motioned by Commissioner Hempel, seconded by Commissioner Peterson, to approve the purchase of a new computer and scanner from Insight Technologies for the Motor Vehicle Department out of the 2015 budget. Motion unanimously carried.

At 6:00 P.M. the County Board Chairman recessed the County Board meeting and called the 2016 Budget and Levy Hearing to order.

Present at the meeting were Adeline Olson – County Assessor, Lori Marquis – Highway Department Accountant, Ken Yutzenka – Human Service Director, Ray Kuznia – County Sheriff, Ken Olson – County Auditor/Treasurer, The Times reporter – Scott D’Camp, KTRF Radio News – Dave Burns and County residents – Warren Hermreck,

Walter Penner, George Davis, and Steven Harder. County Auditor/Treasurer Ken Olson was then called upon to review the summary budget and levy comparisons from 2015 to 2016. The proposed levy was a 5% increase over 2015.

The Chairman then asked for comments and questions and acknowledged a letter from Susan Gigstad that each Commissioner had received. After all comments were heard the hearing was closed and the County Board meeting called back to order.

The following resolution was introduced by Commissioner Hempel, seconded by Commissioner Jensen and upon vote was unanimously carried.

RESOLUTION

WHEREAS, the Pennington County Board of Commissioners has reviewed the department budgets for 2016 at several County Board meeting and at this time finds no further changes.

NOW, THEREFORE, BE IT RESOLVED, that the following budgets for 2016 are approved.

<u>FUND</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>	<u>+/-RESERVE</u>
General Revenue	\$7,287,626	\$7,301,839	\$ -14,213
Road & Bridge	\$4,950,153	\$4,950,153	\$ 0
Welfare	\$5,049,340	\$5,042,145	\$ 7,195
Debt Service	\$ 153,940	\$ 147,370	\$ 6,570
Solid Waste Facility	\$ 62,000	\$ 64,500	\$ -2,500
Ditch Maintenance	\$ 152,000	\$ 152,000	\$ 0
Tax Forfeiture	\$ 10,000	\$ 10,000	\$ 0
Capital Improvement	\$ 0	\$1,000,000	\$-1,000,000

The following resolution was introduced by Commissioner Hempel, seconded by Commissioner Swanson, and upon vote was unanimously carried.

RESOLUTION

WHEREAS, the Pennington County Board of Commissioners has reviewed the proposed levy for 2016 and the proposed Real Estate Tax Statements have been sent as required.

NOW, THEREFORE, BE IT RESOLVED, that the final property tax levies for 2016 is approved as follows:

<u>FUND</u>	<u>Levy Before CPA*</u>	<u>CPA</u>	<u>Levy After CPA</u>
General Revenue	\$4,984,741	\$402,516	\$4,582,225
Road & Bridge	\$1,295,603	\$104,619	\$1,190,984
Welfare	\$2,417,704	\$195,229	\$2,222,475
Bonded Debt Fund	\$ 152,040	\$ 0	\$ 152,040
Total Levy			\$8,147,724

(CPA-County Program Aid)

Motioned by Commissioner Hempel, seconded by Commissioner Jensen, to adjourn to 5:00 P.M. on December 29th, 2015. Motion unanimously carried.

ATTEST:

Kenneth Olson, Auditor-Treasurer
Pennington County

Darryl Tveitbakk, Chairman
Board of Commissioners